
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: BRENT EICHELBERGER, VILLAGE ADMINISTRATOR
ALISON MURPHY, SENIOR MANAGEMENT ANALYST
SUBJECT: DISCUSSION: CONSOLIDATE PUBLIC COMMENT DURING VILLAGE
BOARD MEETINGS
AGENDA: JULY 7, 2020 REGULAR BOARD MEETING
DATE: JUNE 30, 2020

ISSUE

Should the Village Code be amended to consolidate the two Public Comment sections during Village Board meetings into one.

DISCUSSION

In March, Illinois Gov. Pritzker announced a temporary change to the state's Open Meetings Act that waived the requirement that a physical quorum of elected officials be present to hold a public meeting in response to the COVID-19 pandemic. As Village of Sugar Grove meetings were moved online, Village staff consolidated the two Public Comment sections in the meeting agenda to one to allow for the meeting organizer to moderate public comment during the meeting. As this method has been working well and with the expectation that the State will remain in Phase 4 for several months, staff is asking the Board to amend the Village Code to consolidate the two public comments sections provided in the Village Code into one at the beginning of the meeting.

Currently, there are two opportunities for public comment during a Village Board meeting; one for comment on items on the agenda at the beginning of the meeting and one for items not on the agenda at the end of the meeting. Based on a survey of eight surrounding communities, six have their one public comment period at the beginning of the meeting (Elburn, Elgin, Montgomery, Naperville, North Aurora, Oswego), Geneva has one at the end and Yorkville has two comment periods broken down into items on the agenda at the beginning and items not on the agenda near the end.

COST

There is no cost to hold the discussion.

RECOMMENDATION

That the Board discuss amending the Village Code to consolidate the two Public Comment sections during Village Board meetings into one as follows:

H. Order Of Business: The order of business shall be as follows:

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Appointments and presentations.
5. Public comment.
6. Consent agenda.
7. General business.
8. Discussion.
9. Reports.
 - a. Staff reports.
 - b. Trustee reports.
 - c. President's report.
10. Closed session.
12. Adjournment.