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**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** BRENT EICHELBERGER, VILLAGE ADMINISTRATOR  
ALISON MURPHY, SENIOR MANAGEMENT ANALYST  
**SUBJECT:** DISCUSSION: KANE COUNTY BIKE SHARE PROGRAM  
**AGENDA:** NOVEMBER 19, 2019 REGULAR BOARD MEETING  
**DATE:** NOVEMBER 15, 2019

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**ISSUE**

Discussion of future Village participation in the Kane County Bike Share Program.

**DISCUSSION**

At the August 6, 2019 Village Board Meeting, the Board approved a Memorandum of Understanding (MOU) with the Kane County Department of Transportation (KDOT) for a proposed Bike Sharing Program. The MOU was not legally or financially binding, however, it did allow those organizations who signed an MOU to view and provide comments for the Request for Proposal (RFP) for a bike sharing company.

On Wednesday, October 30, it was announced that Kane County had awarded the vendor contract for the Bike Share Program to Koloni, an Iowa based company that specializes in bringing dockless bike and scooter programs to neighborhoods. Following the selection of a vendor, Kane County is now asking its municipal partners to consider the next steps of the program and, if participating, declare their intent by January 20, 2020.

The Kane County Bike Share Program will utilize a hybrid system that allows for more flexibility as to where bikes can be returned. Hybrid stations are created using existing bike rack infrastructure or by installing new racks (see attached). The hybrid system uses a virtual boundary to determine rental zones and to monitor returns. Koloni staff will operate and oversee the fleet on a full-time basis and will return bikes to their home stations within 24 hours.

Participating Local Public Agencies will be responsible for all financial obligations for the stations they purchase. KDOT will not own or operate any stations. The estimated annual cost per bike is \$1,500. Bikes are usually purchased in sets of two with a four bike station being the norm. E-bikes may also be purchased. The cost of an e-bike is

typically \$1,300 more per year, totaling \$2,800 annually. Contracts with Koloni for the bike share program will be two years in length with a third year option. KDOT will subsidize some costs of the program for all who participate in the initial phase of development. Ryan Peterson, KDOT Regional Planning Liaison, stated that KDOT would contribute \$30,000, which will be spread across participating partners based on a percentage.

KDOT is currently working out the contract details to create system-wide standards (membership/usage fees, bike balancing timing, customer services concern response rates, etc.) to ensure continuity across the system. The rate for the first hour of usage is proposed to be \$4 with \$5 for every hour after. Koloni will receive a 5% transaction fee and a \$0.25 transaction commission per bike rental with the remainder going to the bike owner. Participating agencies may also pursue advertising opportunities on the bikes and stations.

After considering which locations in Sugar Grove would be best served by the bike share program, Village staff proposes the Bliss Woods Forest Preserve at the Virgil Gilman Trail (see attached). The Bliss Woods Forest Preserve is owned and operated by the Forest Preserve District of Kane County. Per KDOT, the Forest Preserve District is planning to participate in the program.

The location of a four standard bike station in Bliss Woods would have an estimated cost of \$12,000 over the required two year contract, with some reduction based on KDOT participation and user fees. While the Village has taken an active role in the development of recreational amenities to improve quality of life, this is not a core service of the Village.

Staff recommends that the Village encourage the Forest Preserve to locate a station at Bliss Woods and the Village offer to contribute up to 25% of the cost for the initial two-year contract. The Village could also encourage the Sugar Grove Park District and Township to similarly participate.

## **COST**

A 25% contribution toward a two-year contract for a four standard bike station would be capped at \$3,000. If approved this would need to be included in the next two years budgets. A new revenue source for this item has not been identified.

## **RECOMMENDATION**

That the Board discuss participation in the Kane County Bike Share Program and direct staff to offer a two year 25% contribution toward the Kane County Forest Preserve District locating a bike share station in the Bliss Woods Forest Preserve.



# Willmar Bike Trails

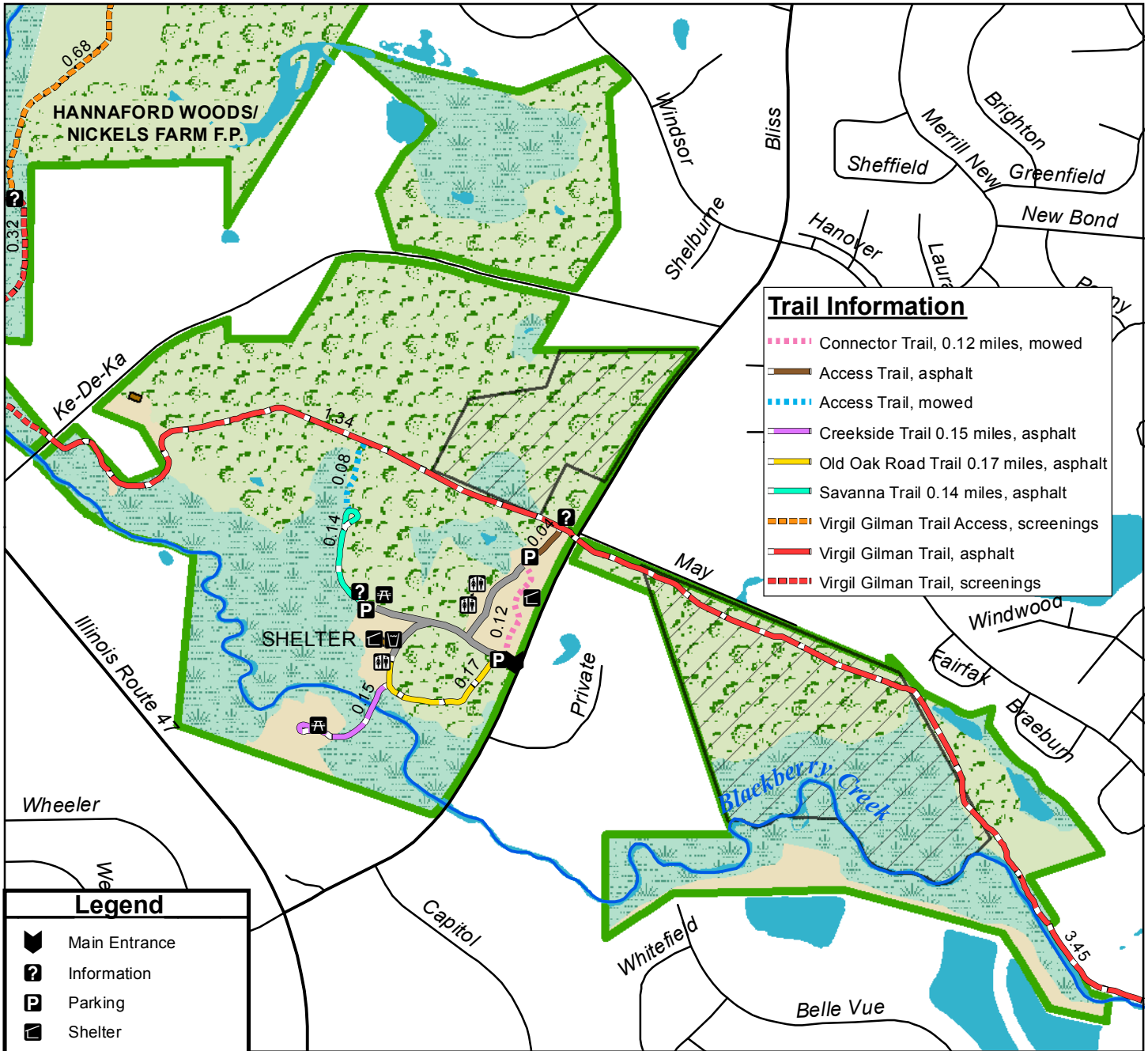


Bike Willman

SHIP  
CITY OF Willmar  
Bernick's  
Bike Willman  
CarrisHealth  
CARRISHEALTH



# Bliss Woods Forest Preserve

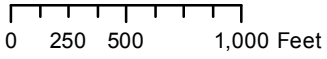


**Trail Information**

- - - Connector Trail, 0.12 miles, mowed
- Access Trail, asphalt
- - - Access Trail, mowed
- Creekside Trail 0.15 miles, asphalt
- Old Oak Road Trail 0.17 miles, asphalt
- Savanna Trail 0.14 miles, asphalt
- - - Virgil Gilman Trail Access, screenings
- Virgil Gilman Trail, asphalt
- - - Virgil Gilman Trail, screenings

**Legend**

- Main Entrance
- Information
- Parking
- Shelter
- Picnic Area
- Restroom
- Water
- Road
- Forest Preserve Road
- Creek
- Forest Preserve
- Illinois Nature Preserve
- Open Water
- Natural Area -
  - Grassland
  - Maintained
  - Wetland
  - Woodland



5S660 Bliss Road,  
 Sugar Grove, IL 60554  
 Approx. 0.37 miles north  
 of IL Route 47

Acreage = 235  
 Total trail miles = 2.04

Information: (630) 232-5980  
[www.kaneforest.com](http://www.kaneforest.com)  
 Hours: Daily, Sunrise-Sunset

