
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CINDY GALBREATH, VILLAGE CLERK
SUBJECT: APPROVAL: 2018 VILLAGE MEETING SCHEDULE
AGENDA: OCTOBER 3, 2017 REGULAR MEETING
DATE: SEPTEMBER 27, 2017

ISSUE

Should the Village Board approve the meeting schedule for the Board, Committee of the Whole, and Plan Commission for calendar year 2018.

DISCUSSION

Regular Board and Committee of the Whole (COTW) meetings are set by Village Code, 1-8-2 which states that all Regular Board Meetings shall be held at 6:00 p.m. on the first and third Tuesday. Statute requires the schedule to be reviewed, approved, posted, and sent to all news publications that request a copy. Statute further allows for the dates and place of any meeting to be amended and allows for special and emergency meetings to be convened upon publication of an agenda.

Police and Plan Commission meetings are held monthly and the meeting day is set by the commissions. Both meet on the third Wednesday of each month beginning at 6:00 pm and 7:00 p.m. respectively.

Staff is suggesting that the meeting dates in January and July be held on the 2nd and 4th Tuesdays to avoid conflicts with New Years and Independence Day. Both months have five Tuesdays allowing for adequate meeting spacing and time for agenda preparation. The proposed calendar is attached.

Upon approval the calendar will be posted and published as required. Although it is not required that the calendar be published until the end of November, as the Board and staff are typically planning a few months out and setting the calendar at that this time allows for efficiency in planning.

COSTS

The cost of the approval for the calendar of the meetings is the cost of the publication which is estimated to be approximately \$75.00 and is budgeted in account 01-57-6503, GF - Boards and Commissions, Advertising and Publication.

RECOMMENDATION

That the Board approves the 2018 Village Meeting Calendar.

JANUARY

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE

M	T	W	T	F	S	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY

M	T	W	T	F	S	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST

M	T	W	T	F	S	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER

M	T	W	T	F	S	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER

M	T	W	T	F	S	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER

M	T	W	T	F	S	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Color Key

Village Board Meetings
Plan Commission Meetings
Police Commission Meeting

All meetings unless otherwise published are held at:

10 S. Municipal Drive
Sugar Grove, IL 60554

Agendas can be found online at:
www.sugargroveil.gov

HOLIDAYS:

- New Years Day
- MLK Day
- President Days
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day

Thanksgiving - Thursday and Friday
Christmas Eve & Christmas Day