
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
BRAD MERKEL, PUBLIC UTILITIES SUPERVISOR
SUBJECT: RESOLUTION: WATER METER INSTALLATION SERVICE
AGREEMENT
AGENDA: JUNE 20, 2017 REGULAR BOARD MEETING
DATE: JUNE 15, 2017

ISSUE

Should the Village Board approve the water meter installation service agreement.

DISCUSSION

The Fiscal Year 2017/18 Budget included funds to contractually install water meters. Staff requested a proposal from United Meters, Inc. (UMI) for installation of up to 1,500 meters. UMI specializes in meter replacement programs and is currently installing meters for the Village.

The project service agreement includes the scheduling of all appointments through the contractor's office utilizing a toll-free phone number, installation of the water meter and radio transmitter by a licensed plumber (All employees will wear and present proper I.D.) as well as tracking and reporting installations to the Village in both electronic and hard formats. Below is a comparison of the proposals received:

<u>Contractor</u>	<u>Installation price per meter</u>
United Meters, Inc.	\$ 102.00

Staff is recommend the Board waive the bidding process and continue utilizing the installation services of UMI since they have a proven track record with meter installations for the Village.

COST

The cost to replace up to 1,500 water meters is \$153,000.00. The funds are included in the Utilities Fund, account number 50-60-6309: Other Professional Services.

RECOMMENDATION

That the Village Board waive the bidding process and approve **Resolution #20170620PW1** authorizing a contract with United Meters Inc. to contractually install up to 1,500 replacement water meters.



RESOLUTION NO. 20170620PW1

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH UNITED METERS, INC FOR WATER METER INSTALLATION SERVICES

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage the services of United Meters, Inc. to provide installation services for the new water meters, and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is an agreement between United Meters, Inc. and the Village of Sugar Grove to provide installation services for the new water meters. The Village President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 20th day of June, 2017.

P. Sean Michels
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____

United Meters, Inc.

798 Gore Road
Morris, IL 60450

Phone # 815-941-1061
Fax # 815-941-1001



E-mail unitedmeters@yahoo.com

QUOTE

Date	Quote #
6/16/2017	284

Village of Sugar Grove
Attn: Brad Merkel
601 Heartland Dr.
Sugar Grove, IL 60554

Project
Sugar Grove
Water Meter Replacements

Item	Description	Rate	Qty	Total
5/8" Up To 1" Meter	Replace Water Meter Sized (5/8" up to 1") and Install/Program SmartPoint MXU Inside close to Meter or Outside on Existing Wire.	102.00	1,500	153,000.00
Grounding Wire	Labor/Materials to Install Grounding Wire on Meter Water lines.	40.00		40.00
Run New Wire	Additional Charge per Installation Unit to Install New Wire From Meter Inside to MXU Outside. (Not applicable to Inside MXU Installs)	45.00		45.00
3/4" Ball Valve	1/2" or 3/4" Ball Valve Replacement - Customer responsible for paying for.	155.00		155.00
1" Ball Valve	1" Ball Valve Replacement - Customer responsible for paying for.	170.00		170.00
Hard Plumb	Labor/Materials to Correct Hard Plumbed Meter. Install 1 meter coupling.	105.00		105.00
<p>Includes Mailing up to 3 Letters to Customers, Scheduling All Appts through UMI's Office utilizing UMI's Toll-Free Phone Number, Tracking and Reporting of Installations to Village via Electronic Reports and Hard Copies. UMI will provide meter programming equipment for Sensus Water Meters.</p> <p>United Meters, Inc.'s Quoted Prices are for Labor Only to Replace Current Meter with New Meter. Price Does Not Cover Replumbing if new meter is different lay length. Priced Per Installed Unit. Village of Sugar Grove is to Supply All Water Meters and SmartPoint MXUs. Pit/Vault Installations have added costs and can be quoted on request. Prices good until 5/31/2018.</p>				

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