
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: BRENT M. EICHELBERGER, VILLAGE ADMINISTRATOR
SUBJECT: DISCUSSION: VILLAGE HALL
AGENDA: FEBRUARY 7, 2017
DATE: FEBRUARY 2, 2017

ISSUE

Should the Village pursue a Village Hall at the SE corner of Municipal Drive and Bastian Drive.

DISCUSSION

This item was last discussed at the October 17, 2016 Committee of the Whole Meeting. At that meeting the Board directed staff to pursue the construction of a new Village Hall at the SE corner of Municipal and Bastian. This is a prime location for a Village Hall and would allow for a larger building either now or through expansion in the future as the building pad is 11,504 s.f.

Working with Williams Architects, staff has developed three primary scenarios for the new Village Hall.

- 1) An approximately 6,000 s.f. building with Administration, limited room for staff growth, and a modest Board Room at an estimated cost of \$2.4M.
- 2) An approximately 8,000 s.f. building with Administration, Community Development, limited room for staff growth, and a modest Board Room, at an estimated cost of \$3.1-3.2M.
- 3) An approximately 10,000 s.f. building with Administration, Community Development, additional room for growth and a larger Board Room, at an estimated cost of \$3.8-4.0M.

The cost estimates include furniture and moving expenses.

The cost of the Village Hall should primarily be borne by impact fees. The working concept is to use impact fees on hand to pay for 20% of the cost and finance the

remainder to be paid for by future impact fees. Staff plans to present a more detailed financial status report at an upcoming meeting.

Based on prior Board discussion and the expected funding, at this time staff recommend option #2, an approximately 8,000 s.f. building with Administration, Community Development, limited room for staff growth, and a modest Board Room, at an estimated cost of \$3.1-3.2M.

COST

There are no costs at this time. The Board will have to approve design and construction of a Village Hall at a future meeting.

RECOMMENDATION

That the Board select a preferred building size and direct staff to prepare a funding scenario for presentation at a future meeting.