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**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

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**TO:** VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES  
**FROM:** FINANCE DEPARTMENT  
**SUBJECT:** APPROVAL OF VOUCHERS  
**AGENDA:** NOVEMBER 07, 2017 BOARD MEETING  
**DATE:** NOVEMBER 2, 2017

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**ISSUE**

Approval of Vouchers and paid invoices

**DISCUSSION**

Vouchers for items purchased are submitted for payment and paid invoices are noted for ratification.

**COST**

Vouchers total \$285,741.72 and paid checks in the amounts of \$62,305.58.

- 10/18/17 - \$21,420.25 - manual check (Cryder Enterprises, Inc & Shell )
- 10/24/17 - \$5,906.47 – credit card charges
- 10/31/17 - \$34,978.86 - (employee health insurance paid through payroll system)

**RECOMMENDATION**

Approval of vouchers totaling \$285,741.72 and ratification of paid invoices totaling \$62,305.58.

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
31298	4 SEASONS LANDSCAPING PLUS, INC	10/19/2017	10/31/2017	1,381.00	1,381.00	Open	N
31323	AIRGAS NORTH CENTRAL	10/12/2017	10/31/2017	666.15	666.15	Open	N
31324	AIRGAS NORTH CENTRAL	09/30/2017	10/31/2017	20.07	20.07	Open	N
31424	ALL IN ONE HANDYMAN SERV	10/31/2017	11/07/2017	3.59	3.59	Open	N
31367	AMERICAN FIRST AID SERV, INC	10/25/2017	10/25/2017	45.75	45.75	Open	N
31391	AMERICAN FIRST AID SERV, INC	10/25/2017	10/31/2017	20.25	20.25	Open	N
31278	APPLIED CONCEPTS INC	10/10/2017	11/15/2017	384.00	384.00	Open	N
31351	ATLAS BOBCAT INC.	10/11/2017	10/31/2017	195.00	195.00	Open	N
31411	ATLAS BOBCAT INC.	07/08/2017	10/31/2017	(144.20)	(144.20)	Open	N
31406	CIT	10/21/2017	10/25/2017	1,037.18	1,037.18	Open	N
31400	BETTER BUSINESS PLANNING	10/25/2017	10/25/2017	33.30	33.30	Open	N
31401	BETTER BUSINESS PLANNING	10/26/2017	10/25/2017	12.36	12.36	Open	N
31404	BOB JASS CHEVROLET, INC	10/25/2017	11/01/2017	53.72	53.72	Open	N
31416	BOB JASS CHEVROLET, INC	10/30/2017	11/01/2017	64.54	64.54	Open	N
31363	ROBERT BOGLE	11/01/2017	10/25/2017	807.84	807.84	Open	N
31259	BP	10/06/2017	10/11/2017	2,466.60	2,466.60	Open	N
31419	BRICKLAND PARTNERS	10/31/2017	11/07/2017	48.02	48.02	Open	N
31297	BRYAN MICHELS MASONRY, LLC	10/18/2017	10/31/2017	7,674.05	7,674.05	Open	N
31306	BUILDERS ASPHALT LLC	10/05/2017	10/31/2017	169.05	169.05	Open	N
31318	BUILDERS ASPHALT LLC	09/27/2017	10/31/2017	602.21	602.21	Open	N
31393	BUILDERS ASPHALT LLC	10/12/2017	10/31/2017	120.05	120.05	Open	N
31395	BURLINGTON NORTHERN SANTA FE	10/17/2017	10/31/2017	200.00	200.00	Open	N
31337	C.E.S (CITY ELECTRIC SUPPLY)	10/05/2017	10/31/2017	849.03	849.03	Open	N
31338	C.E.S (CITY ELECTRIC SUPPLY)	10/24/2017	10/31/2017	(399.60)	(399.60)	Open	N
31376	C.E.S (CITY ELECTRIC SUPPLY)	10/19/2017	10/31/2017	513.68	513.68	Open	N
31260	CALL ONE	10/15/2017	11/01/2017	1,577.55	1,577.55	Open	N
31336	CENTRAL LIMESTONE COMPANY INC	10/02/2017	10/31/2017	516.61	516.61	Open	N
31258	CERTIFIED TOWING & RECOVERY	09/22/2017	11/01/2017	135.00	135.00	Open	N
31339	CINTAS FIRE PROTECTION CORP	10/09/2017	10/31/2017	308.00	308.00	Open	N
31340	CINTAS FIRE PROTECTION CORP	10/09/2017	10/31/2017	233.00	233.00	Open	N
31341	CINTAS FIRE PROTECTION CORP	10/09/2017	10/31/2017	434.00	434.00	Open	N
31342	CINTAS FIRE PROTECTION CORP	10/09/2017	10/31/2017	308.00	308.00	Open	N
31312	CLAESSON JANITORIAL SERVICE, INC.	10/23/2017	10/31/2017	1,500.00	1,500.00	Open	N
31273	COMMUNICATIONS DIRECT, INC	10/12/2017	11/15/2017	4,043.74	4,043.74	Open	N
31274	COMMUNICATIONS DIRECT, INC	10/12/2017	11/15/2017	1,772.65	1,772.65	Open	N
31441	CONRAD POLYGRAPH, INC	10/31/2017	11/15/2017	160.00	160.00	Open	N
31373	CORRECT ELECTRIC INC	10/25/2017	10/31/2017	350.00	350.00	Open	N
31425	CURTIS WILLIAMS	10/31/2017	11/07/2017	309.94	309.94	Open	N
31304*	D CONSTRUCTION	09/27/2017	10/31/2017	8,075.68	8,075.68	Open	N
31423	DAVID MYERS	10/31/2017	11/07/2017	87.60	87.60	Open	N
31360	DC TRASH OF ILLINOIS	10/25/2017	11/07/2017	53,406.00	53,406.00	Open	N
31343	DE KANE EQUIPMENT CORP	10/23/2017	10/31/2017	240.84	240.84	Open	N
31327	DORNER CO	09/28/2017	10/31/2017	3,656.89	3,656.89	Open	N
31361	DYNEGY ENERGY SERVICES	10/19/2017	11/07/2017	1,360.13	1,360.13	Open	N
31374	ENCAP, INC.	09/29/2017	11/01/2017	550.00	550.00	Open	N
31375	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	43.75	43.75	Open	N
31377	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	175.00	175.00	Open	N

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EXP CHECK RUN DATES 11/07/2017 - 11/07/2017

DB: Sugar Grove

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
31378	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	288.50	288.50	Open	N
31379	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	20.00	20.00	Open	N
31380	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	462.00	462.00	Open	N
31381	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	1,623.75	1,623.75	Open	N
31382	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	299.00	299.00	Open	N
31383	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	334.25	334.25	Open	N
31384	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	1,116.69	1,116.69	Open	N
31385	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	1,259.00	1,259.00	Open	N
31387	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	2,114.75	2,114.75	Open	N
31388	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	1,634.00	1,634.00	Open	N
31389	ENGINEERING ENTERPRISES, INC.	08/22/2017	11/01/2017	647.50	647.50	Open	N
31402	ENGINEERING ENTERPRISES, INC.	07/31/2017	11/01/2017	90.00	90.00	Open	N
31403	ENGINEERING ENTERPRISES, INC.	07/31/2017	10/31/2017	5,218.78	5,218.78	Open	N
31368	GRAHAM C- STORES CO	10/25/2017	10/25/2017	21,191.46	21,191.46	Open	N
31448	HR GREEN, INC	10/27/2017	11/01/2017	5,988.00	5,988.00	Open	N
31371	ILLCO, INC.	10/09/2017	10/31/2017	15.00	15.00	Open	N
31407	ILLINOIS SECTION AWWA	10/26/2017	10/31/2017	83.00	83.00	Open	N
31408	ILLINOIS SECTION AWWA	10/26/2017	10/31/2017	140.00	140.00	Open	N
31307	ILLINOIS TOLLWAY	10/10/2017	10/31/2017	11.25	11.25	Open	N
31313	INTERSTATE BATTERY SYSTEM	09/07/2017	10/31/2017	435.80	435.80	Open	N
31347	JIM'S TRUCK INSPECTION LLC	10/24/2017	10/31/2017	45.00	45.00	Open	N
31348	JIM'S TRUCK INSPECTION LLC	10/23/2017	10/31/2017	30.00	30.00	Open	N
31398	JOHN KRUSE	10/26/2017	11/07/2017	4.84	4.84	Open	N
31272	KANE COUNTY ANIMAL CONTROL	10/11/2017	11/15/2017	100.00	100.00	Open	N
31432	KANE COUNTY FINANCE DEPT	10/31/2017	12/01/2017	62,671.29	62,671.29	Open	N
31372	KANE COUNTY RECORDER	10/12/2017	11/01/2017	329.00	329.00	Open	N
31261	KB COLLISION & CUSTOMS	10/12/2017	11/01/2017	225.00	225.00	Open	N
31262	KB COLLISION & CUSTOMS	10/12/2017	11/01/2017	338.35	338.35	Open	N
31292	KB COLLISION & CUSTOMS	10/16/2017	11/01/2017	42.97	42.97	Open	N
31293	KB COLLISION & CUSTOMS	10/16/2017	11/01/2017	177.13	177.13	Open	N
31417	KB COLLISION & CUSTOMS	10/26/2017	11/01/2017	42.97	42.97	Open	N
31321	KENDALL COUNTY CONCRETE INC	10/03/2017	10/31/2017	789.00	789.00	Open	N
31422	KENNETH SCHUBERT	10/31/2017	11/07/2017	128.08	128.08	Open	N
31370	KONICA MINOLTA BUSINESS	10/14/2017	10/31/2017	64.33	64.33	Open	N
31399	KONICA MINOLTA BUSINESS	10/14/2017	10/25/2017	154.74	154.74	Open	N
31430	KONICA MINOLTA PREMIER FINANCE	10/26/2017	11/07/2017	530.35	530.35	Open	N
31397	KORY ELLEBY	10/26/2017	11/07/2017	23.39	23.39	Open	N
31329	LAFARGE ELBURN LLC	09/28/2017	10/31/2017	427.13	427.13	Open	N
31431	LAUTERBACH & AMEN, LLP	10/23/2017	11/07/2017	2,000.00	2,000.00	Open	N
31366	MEDIACOM COMMUNICATIONS CORP	10/16/2017	10/31/2017	355.90	355.90	Open	N
31305	MENARDS - YORKVILLE	10/11/2017	10/31/2017	434.58	434.58	Open	N
31317	MENARDS - YORKVILLE	10/03/2017	10/31/2017	367.74	367.74	Open	N
31421	MICHAEL POLLINA	10/31/2017	11/07/2017	76.65	76.65	Open	N
31349	MID AMERICAN WATER INC	10/09/2017	10/31/2017	356.22	356.22	Open	N
31350	MID AMERICAN WATER INC	10/02/2017	10/31/2017	356.22	356.22	Open	N
31334	MIDWEST SALT, LLC	10/04/2017	10/31/2017	2,360.57	2,360.57	Open	N
31335	MIDWEST SALT, LLC	10/05/2017	10/31/2017	2,373.00	2,373.00	Open	N

EXP CHECK RUN DATES 11/07/2017 - 11/07/2017

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
31314	THE NEEDHAM SHOP, INC	05/19/2017	10/31/2017	209.36	209.36	Open	N
31315	THE NEEDHAM SHOP, INC	07/24/2017	10/31/2017	14.40	14.40	Open	N
31426	NICOR GAS COMPANY	10/25/2017	11/07/2017	36.69	36.69	Open	N
31427	NICOR GAS COMPANY	10/25/2017	11/07/2017	37.41	37.41	Open	N
31428	NICOR GAS COMPANY	10/23/2017	11/07/2017	41.37	41.37	Open	N
31429	NICOR GAS COMPANY	10/23/2017	11/07/2017	35.46	35.46	Open	N
31326	NORTH EAST MULTI-REGIONAL	10/18/2017	11/15/2017	125.00	125.00	Open	N
31331	ORKIN INC.	10/10/2017	10/31/2017	73.04	73.04	Open	N
31332	ORKIN INC.	10/10/2017	10/31/2017	106.69	106.69	Open	N
31414	PADDOCK PUBLICATIONS INC	10/16/2017	11/01/2017	248.40	248.40	Open	N
31415	PADDOCK PUBLICATIONS INC	10/17/2017	11/01/2017	232.30	232.30	Open	N
31328	PAMELA HERBERT	10/24/2017	11/07/2017	27.46	27.46	Open	N
31322	PDC LABORATORIES, INC	09/30/2017	10/31/2017	205.00	205.00	Open	N
31394	PDC LABORATORIES, INC	10/15/2017	10/31/2017	10.00	10.00	Open	N
31282	PRESTBURY CITIZENS ASSOC	10/17/2017	10/24/2017	689.09	689.09	Open	N
31435	PSYCHCARE ASSOCIATES	10/31/2017	11/15/2017	550.00	550.00	Open	N
31396	QUICK LANE TIRE & AUTO CTR	10/24/2017	10/31/2017	30.82	30.82	Open	N
31319	R & R ELECTRICAL CONTRACTORS	10/06/2017	10/31/2017	2,253.00	2,253.00	Open	N
31436	RAY O'HERRON CO, INC	10/16/2017	11/15/2017	582.18	582.18	Open	N
31281	RICHARD & KATHLEEN FOREMAN	10/17/2017	10/24/2017	98.34	98.34	Open	N
31357	RIVER FRONT CHRYSLER/JEEP/DODG	10/14/2017	10/31/2017	39.14	39.14	Open	N
31358	RIVER FRONT CHRYSLER/JEEP/DODG	10/17/2017	10/31/2017	28.87	28.87	Open	N
31320	ROSS MECHANICAL GROUP, INC	10/04/2017	10/31/2017	600.00	600.00	Open	N
31392	ROSS MECHANICAL GROUP, INC	10/18/2017	10/31/2017	625.00	625.00	Open	N
31386	RUSSO POWER EQUIPMENT	10/11/2017	10/31/2017	184.29	184.29	Open	N
31390	RUSSO POWER EQUIPMENT	10/04/2017	10/31/2017	185.53	185.53	Open	N
31420	RYAN OETTER	10/31/2017	11/07/2017	69.16	69.16	Open	N
31308	SHERWIN WILLIAMS	10/03/2017	10/31/2017	94.80	94.80	Open	N
31330	SOURCE ONE OFFICE PRODUCTS	09/27/2017	10/31/2017	146.77	146.77	Open	N
31295	CHRISTOPHER SPRINGBORN	11/01/2017	11/07/2017	215.11	215.11	Open	N
31325	CHRISTOPHER SPRINGBORN	10/24/2017	11/07/2017	215.11	215.11	Open	N
31303	STARK & SON TRENCHING, INC.	10/08/2017	10/31/2017	2,500.00	2,500.00	Open	N
31276	STREICHER'S INC	10/10/2017	11/15/2017	4,235.00	4,235.00	Open	N
31355	SUGAR GROVE ACE	10/06/2017	10/31/2017	28.25	28.25	Open	N
31356	SUGAR GROVE ACE	10/13/2017	10/31/2017	48.95	48.95	Open	N
31359	SUGAR GROVE ACE	10/19/2017	10/31/2017	25.01	25.01	Open	N
31369	SUGAR GROVE ACE	10/25/2017	10/25/2017	5,223.04	5,223.04	Open	N
31412	SUGAR GROVE ACE	10/17/2017	10/31/2017	7.10	7.10	Open	N
31413	SUGAR GROVE ACE	10/27/2017	11/01/2017	35.99	35.99	Open	N
31333	SUGAR GROVE CHAMBER	10/17/2017	11/07/2017	12.61	12.61	Open	N
31418	TAYLOR MORRISON OF IL LLC	10/30/2017	11/01/2017	2,000.00	2,000.00	Open	N
31302	TBS CONSTRUCTION, INC	09/30/2017	10/31/2017	5,302.00	5,302.00	Open	N
31316	THOM GRAVEL & EXCAVATING, INC.	10/05/2017	10/31/2017	600.00	600.00	Open	N
31296	THOMAS PERRY	10/18/2017	11/07/2017	464.12	464.12	Open	N
31279	TRANSUNION RISK AND	10/01/2017	11/01/2017	110.00	110.00	Open	N
31277	ULINE	10/11/2017	11/15/2017	172.89	172.89	Open	N
31437	ULTRA STROBE COMMUNICATIONS	10/24/2017	11/15/2017	2,571.90	2,571.90	Open	N

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INVOICE REGISTER REPORT FOR VILLAGE OF SUGAR GROVE  
 EXP CHECK RUN DATES 11/07/2017 - 11/07/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN - CHECK TYPE: PAPER CHECK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
31438	ULTRA STROBE COMMUNICATIONS	10/19/2017	11/15/2017	250.00	250.00	Open	N
31439	ULTRA STROBE COMMUNICATIONS	10/19/2017	11/15/2017	738.00	738.00	Open	N
31440	ULTRA STROBE COMMUNICATIONS	10/19/2017	11/15/2017	2,586.00	2,586.00	Open	N
31309	UNITED METERS, INC.	10/17/2017	10/31/2017	15,175.00	15,175.00	Open	N
31365	UNITED METERS, INC.	10/24/2017	10/31/2017	17,975.00	17,975.00	Open	N
31344	USA BLUEBOOK	10/09/2017	10/31/2017	716.85	716.85	Open	N
31284	VERIZON WIRELESS	10/06/2017	10/31/2017	1,400.72	1,400.72	Open	N
31275	VICTOR E. PUSCAS, JR.	10/12/2017	11/15/2017	116.67	116.67	Open	N
31301	WAREHOUSE DIRECT	10/19/2017	11/15/2017	41.88	41.88	Open	N
31405	WAREHOUSE DIRECT	10/24/2017	11/01/2017	93.81	93.81	Open	N
31311	WATER PRODUCTS COMPANY	10/16/2017	10/31/2017	140.00	140.00	Open	N
31345	YORKVILLE NAPA AUTO PARTS	10/24/2017	10/31/2017	551.17	551.17	Open	N
31346	YORKVILLE NAPA AUTO PARTS	10/10/2017	10/31/2017	96.65	96.65	Open	N
31352	YORKVILLE NAPA AUTO PARTS	10/17/2017	10/31/2017	59.54	59.54	Open	N
31353	YORKVILLE NAPA AUTO PARTS	10/12/2017	10/31/2017	81.84	81.84	Open	N
31354	YORKVILLE NAPA AUTO PARTS	10/12/2017	10/31/2017	153.67	153.67	Open	N
31409	YORKVILLE NAPA AUTO PARTS	08/10/2017	10/31/2017	219.99	219.99	Open	N
31410	YORKVILLE NAPA AUTO PARTS	08/11/2017	10/31/2017	153.08	153.08	Open	N

# of Invoices:	157	# Due:	157	Totals:	286,285.52	286,285.52
# of Credit Memos:	2	# Due:	2	Totals:	(543.80)	(543.80)

Net of Invoices and Credit Memos: 285,741.72      285,741.72

\* 1 Net Invoices have Credits Totalling: (897.30)

11/02/2017 03:51 PM  
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INVOICE REGISTER REPORT FOR VILLAGE OF SUGAR GROVE  
EXP CHECK RUN DATES 11/07/2017 - 11/07/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN - CHECK TYPE: PAPER CHECK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
--- TOTALS BY FUND ---							
	01 - GENERAL FUND			79,329.16	79,329.16		
	30 - GENERAL CAPITAL PROJECTS FUN			12,346.29	12,346.29		
	35 - INFRASTRUCTURE CAPITAL PROJE			6,638.06	6,638.06		
	46 - MPRO SBA 17 FUND			62,671.29	62,671.29		
	47 - SUGAR GROVE CENTER SSA #10			550.00	550.00		
	50 - WATERWORKS & SEWERAGE FUND			70,800.92	70,800.92		
	57 - REFUSE FUND			53,406.00	53,406.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - GENERAL			30,579.78	30,579.78		
	49 - INFORMATION TECHNOLOGY			22.54	22.54		
	50 - ADMINISTRATION			117,789.67	117,789.67		
	51 - POLICE			23,665.98	23,665.98		
	53 - PUBLIC WORKS- STREET DIVISIO			24,823.30	24,823.30		
	54 - BUILDING MAINTENANCE			2,675.61	2,675.61		
	55 - COMMUNITY DEVELOPMENT			16,818.67	16,818.67		
	56 - FINANCE			1,217.22	1,217.22		
	57 - BOARD AND COMMISSIONS			785.19	785.19		
	59 - PW ADMINISTRATION			4,040.08	4,040.08		
	60 - WATER OPERATIONS			51,759.43	51,759.43		
	65 - SEWER OPERATIONS			788.57	788.57		
	71 - WATER CAPITAL			10,775.68	10,775.68		