

**VILLAGE OF SUGAR GROVE  
PLANNING COMMISSION/ZONING BOARD OF APPEALS  
MINUTES of May 20, 2020 MEETING**

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**NOTE: The following meeting occurred during the COVID-19 Pandemic. Executive Order 2020-7 (Executive Order in Response to COVID-19/ COVID-19 Executive Order Number 5) issued by the Governor on March 16, 2020, among other things, suspended certain requirements of the Open Meetings Act, including mandatory presence by Commissioners at public meetings to conduct public business. Members of the Planning Commission/Zoning Board of Appeals participated in this meeting via electronic means.**

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**1. CALL TO ORDER**

The meeting of the Sugar Grove Planning Commission/Zoning Board of Appeals was called to order at 7:04 p.m. by Chairman Ochsenschlager via electronic means.

**2. ROLL CALL**

Present: Chairman Irv Ochsenschlager, John Guddendorf, Larry Jones, James Eckert, Rebecca Sabo, and James White participated via electronic means

Absent: Greg Wilson

Also present: Walter Magdziarz, Community Development Director, via electronic means  
Danielle Marion, Planning and Zoning Administrator, via electronic means

**3. APPROVAL OF MINUTES**

Commissioner Sabo moved to approve the March 18, 2020 meeting minutes. Commissioner Guddendorf provided the second.

**Motion PASSED by unanimous voice vote**

**4. PUBLIC HEARING:**

Petition 20-009

Applicant: Joshua Sowers

Special Use for a catering facility at 60 Maple

Chairman Ochsenschlager opened the public hearing. Danielle Marion provided a brief explanation of the Special Use request. Chairman Ochsenschlager opened the floor to objectors. None were present. All those who testified were sworn in by Chairman Ochsenschlager. Chairman Ochsenschlager closed the public hearing at 7:18 p.m.

Commissioner White moved to recommend the Findings of Fact so stated in the Advisory Report for Petition 20-009 be accepted and the Village Board approve the Special Use with the condition that all incoming and outgoing deliveries only occur between 9:00 a.m. and 9:00 p.m. Monday through Saturday. Commissioner Sabo provided the second.

*NOTE: These minutes are not a verbatim transcription of the comments, statements and discussion that occurred during the meeting. They are intended to make an official record only of the actions taken by the Planning Commission / Zoning Board of Appeals, and may include only a brief description of discussion items. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.*

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AYES: L. Jones, J. Guddendorf, J. Eckert, R. Sabo, J. White, and I. Ochsenschlager

NAYES: *None*

ABSENT: G. Wilson

**Motion PASSED**

**5. NEW BUSINESS:**

None

**6. OLD BUSINESS:**

None

**7. COMMISSIONER COMMENTS AND MISCELLANEOUS INFORMATION**

None

**8. ADJOURNMENT**

Commissioner Guddendorf moved to adjourn, Commissioner White provided a second.

**Motion PASSED by unanimous voice vote**

The meeting was adjourned at 7:25 p.m.

Prepared by:  
Danielle Marion, Recording Secretary

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