

**VILLAGE OF SUGAR GROVE
PLANNING COMMISSION/ZONING BOARD OF APPEALS
SPECIAL MEETING
MINUTES of January 29, 2020 MEETING**

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1. CALL TO ORDER

The meeting of the Sugar Grove Planning Commission/Zoning Board of Appeals was called to order at 7:00 p.m. by Chairman Ochsenschlager in the Board Chambers of the Village of Sugar Grove Village Hall.

2. ROLL CALL

Present: Chairman Irv Ochsenschlager, John Guddendorf, Greg Wilson, Rebecca Sabo, and James Eckert

Absent: James White and Larry Jones

Also present: Walter Magdziarz, Community Development Director
Danielle Marion, Planning & Zoning Administrator

3. APPROVAL OF MINUTES

Commissioner Guddendorf moved to approve the January 15, 2020 minutes. Commissioner Wilson provided the second.

Motion PASSED by unanimous voice vote

4. PUBLIC HEARING:

A. Petition 20-002: Special Use Permit for dog grooming at 91 Sugar Lane, Suite 2 (Lucky Dog Grooming Co.)

Chairman Ochsenschlager called the public hearing to order and administered the oath to those testifying at 7:03 p.m. Administrator Marion provided a brief summary of what has transpired since the public hearing was opened. The petitioner was present and gave a statement about the business and their plans for the new location.

Chairman Ochsenschlager closed the public hearing at 7:06 p.m.

Commissioners asked for clarification with respect to the operation of the pet grooming facility, and discussed recommended conditions of approval with the petitioner. Mrs. Rainford clarified that the current location had floor drains, there were no harmful chemicals that would be stored on premise, she will provide a trash can for disposal of waste outside of the business, and there would be 4 employees at the business.

Motion by Commissioner Eckert, seconded by Commissioner Sabo, to recommend the Village Board grant a Special Use Permit for a dog grooming facility at the premises at 91 Sugar Lane, Suite 2 subject to the following conditions: (1) Hours of operation shall be limited between 8:00 a.m. and 8:00 p.m.; (2) No pets will be kept outside the premises; (3) An adequate area for pets to relieve themselves will be designated and the business will keep that area clean.

Motion PASSED by unanimous voice vote

NOTE: These minutes are not a verbatim transcription of the comments, statements and discussion that occurred during the meeting. They are intended to make an official record only of the actions taken by the Planning Commission / Zoning Board of Appeals, and may include only a brief description of discussion items. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

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5. OLD BUSINESS:

None

6. NEW BUSINESS:

None

7. COMMISSIONER COMMENTS AND MISCELLANEOUS INFORMATION

Next meeting will be February 19, 2020.

Commissioners discussed an article in the newspaper about a property located in Sugar Grove possibly annexing to Elburn.

8. ADJOURNMENT

Commissioner Guddendorf moved to adjourn, Commissioner Wilson provided a second.

Motion PASSED by unanimous voice vote

The meeting was adjourned at 7:15 p.m.

Prepared by:
Danielle Marion, Recording Secretary

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