

**VILLAGE OF SUGAR GROVE  
PLANNING COMMISSION/ZONING BOARD OF APPEALS  
SPECIAL MEETING  
MINUTES of March 4, 2020 MEETING**

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**1. CALL TO ORDER**

The meeting of the Sugar Grove Planning Commission/Zoning Board of Appeals was called to order at 7:02 p.m. by Chairman Ochsenschlager in the Board Chambers of the Village of Sugar Grove Village Hall.

**2. ROLL CALL**

Present: Chairman Irv Ochsenschlager, John Guddendorf, James White, James Eckert, Rebecca Sabo, and Greg Wilson

Absent: Larry Jones

Also present: Walter Magdziarz, Community Development Director  
Danielle Marion, Planning & Zoning Administrator

**3. APPROVAL OF MINUTES**

Commissioner Guddendorf moved to approve the February 19, 2020 minutes. Commissioner Sabo provided the second.

**Motion PASSED by unanimous voice vote**

**4. PUBLIC HEARING:**

None

**5. NEW BUSINESS:**

None

**6. OLD BUSINESS:**

**A. Petition 20-003: Text Amendment "Banquet Hall"**

Commissioner Eckert brought up the issue of smoking, it was determined that smoking requirements would be regulated by state laws.

Commissioner White suggested to add to B. in the conditions " Zoning Administrator has authority to add additional conditions to event if necessary". Everyone agreed.

Commissioner Sabo asked about occupancy concerning events that would have part of it taking place outside. Commissioner White suggested adding to C. in the conditions "or other applicable occupancy restrictions". All commissioners agreed.

Commissioner Sabo made a motion to approve making a recommendation to the Village Board to approve the revised Text Amendment for a Banquet Hall. Commissioner White provided a second.

**Motion PASSED by unanimous voice vote**

*NOTE: These minutes are not a verbatim transcription of the comments, statements and discussion that occurred during the meeting. They are intended to make an official record only of the actions taken by the Planning Commission / Zoning Board of Appeals, and may include only a brief description of discussion items. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.*

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**7. COMMISSIONER COMMENTS AND MISCELLANEOUS INFORMATION**

Next meeting will be March 18, 2020.

**8. ADJOURNMENT**

Commissioner Wilson moved to adjourn, Commissioner White provided a second.

**Motion PASSED by unanimous voice vote**

The meeting was adjourned at 7:28 p.m.

Prepared by:  
Danielle Marion, Recording Secretary

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