December 18, 2018
Board Meeting
Village of Sugar Grove
6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Trustee Koch lead the Pledge. The roll was then called.

Present: President Michels, Trustee Paluch, Trustee Lendi, Trustee Montalto, Trustee Koch, Trustee Herron and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Community Development Director Magdziarz, Finance Director Anastasia, Chief of Police Rollins, Public Works Director Speciale, Utility Supervisor Merkel, and Senior Management Analyst Murphy.

PUBLIC HEARINGS

None.

APPOINTMENTS AND PRESENTATIONS
None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comment. Mr. Guddendorf asked that the Fire Department receive information on the boundary agreement with Aurora. No other member of the audience stepped forward and this item was closed.

CONSENT AGENDA

a. Approval: November 20 and December 4 Meeting Minutes
b. Approval: Vouchers
c. Approval: Treasurer's Report
d. Resolution: Approving a Collective Bargaining Agreement with Illinois FOP – Patrol Officers

Trustee Johnson **moved to Approve the Consent Agenda as presented.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Herron				

Motion Carried.

GENERAL BUSINESS

Resolution Authorizing a PSA for Engineering Services for Annette's Circle Water Main Replacement- EEI

Trustee Herron **moved to Adopt a Resolution Authorizing a PSA for Engineering Services for Annette's Circle Water Main Replacement- EEI.** Trustee Montalto the motion. President Michels stated that when he first saw the item he had some misgivings, however upon discovering that in recent years, staff has repaired several water main breaks on both Annette's Circle and Annette's Lane. Aas there are funds due to another water main project being under budget this year, he fully supports the engineering for this project to be completed and to have the main replaced in the next budget year. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Herron				

Motion Carried.

Ordinance Amending the Subdivision Code Regarding Public Improvement Guarantees

Trustee Johnson **moved to Adopt an Ordinance Amending the Subdivision Code Regarding Public Improvement Guarantees.** Trustee Paluch the motion. Trustee Koch asked if developers are allowed to use a bond instead of a Letter of Credit. It was answered yes. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Herron				

Motion Carried.

DISCUSSION ITEMS

SGP (IL47) IDOT Mainline Improvements Cost Share

Public Works Director Speciale explained that funding for the mainline improvements for the Future IL 47 widening from Old Oaks Road to Green Road are not in the IDOT Budge. However, IDOT is planning to include this among their priorities for future consideration within the region. The Letter of Intent (LOI) is used to confirm the Villages concurrence and cost share responsibilities for the project. This project is currently in the final stages of the Phase I Approval Process.

The scope of this mainline work could consist of widening IL 47 from Old Oaks Road to Green Road to provide two lanes in each direction separated by a median, pedestrian / bicycle accommodations and drainage improvements. The items discussed in the LOI include: Pedestrian / Bicycle accommodations, landscaped median and utility relocations. At this stage of the process, a cost has been assigned only to the pedestrian / bicycle accommodations.

The plan could include a 10' wide shared use path on the east side of IL 47 from south of Merrill Road to Seavey Road. A 5' wide sidewalk could be installed on the west side of IL 47 from south of Merrill Road to Seavey Road also. The Village's share of the cost of these improvements are estimated at $87,181.00 including engineering. Staff is recommending signing the LOI to indicate that the Village would be interested with the pedestrian / bicycle improvements. The Village would be responsible for the long term maintenance associated with these improvements.

Any requests for landscaped medians would also require the Village to accept long-term maintenance responsibility for the medians. Staff is not recommending acceptance of the landscape medians due to the challenges associated with the viability of planting materials survivability.

The Board reviewed the information and determined that it would be in the Village's best interest to enter into this LOI.

6 Month Budget Update

Finance Director Anastasia presented the budget, as of October 31, 2018, the Village was through the first half of the fiscal year. Staff has projected revenues and expenditures for the General Fund, the Capital Projects Fund, Infrastructure Capital Projects Fund, the two TIFs, Debt Service, Sugar Grove Center, the Waterworks and Sewerage Fund, the Waterworks & Sewerage Capital Fund and Refuse Fund through the end of fiscal year 2018 – 2019. Highlights are:

The General Fund revenues are expected to be higher than budget by approximately $188,000 and expenditures are expected to be higher than budget by approximately $174,000. This is projected to result in an increase to the fund balance by about $19,865, as compared to the budget increase of $5,805. Notable variances to budget include:

1. Property Taxes are expected to be $21,000 over budget due to collection rate and prior year collections on unpaid taxes.
2. State Income tax receipts are projected to be $48,545 higher than budget based on the June 2018 Illinois Municipal League revenue sharing estimates.
3. State Sales Tax receipts are expected to be $50,000 higher than budget, however, the State Sales Tax Rebate is also going to exceed their budget by $17,580 due to the success of the new gas station, Culvers and Dunkin Donuts that opened within the Village.
4. Reimbursement account will be $98,000 above budget due to the large increase in developer escrow bills, which will in turn have an increase over budget on the expense side.
5. Total expenses for the Public Works – Street Division are anticipated to be higher than budget by $96,000 due to the unknown costs of ongoing sewer issue in Mallard Point, $100,000 was projected to cover those expenses.
6. The Community Development department expenses will be over budget by $65,000 due to the increase costs of engineering and legal services working through the annexation agreement and TIF plan for the Crown project. This is offset by an increase in revenue as stated in #4.
7. The Finance Department expenses will be below budget by $8,000 due to the property taxes for the 140 S. Municipal Dr. building being taken off the Village's bill and separately paid by the tenant.

The General Capital Projects Fund revenues will be $211,000 higher than budgeted due to increasing the Equipment Replacement transfers to 100%, from the previously budget 60% in each department. There was also unbudgeted revenue for the Improvement Donations for the Chelsea Commons development. Expenses are projected at $70,000 below budget. Two budgeted items were not expensed this current year, the Chipper in the Public Works Department which will be budgeted in FY2019-20; as well as the Village portion of the Blackberry Creek Pedestrian/Bike bridge Phase I engineering, this was spent in FY2017-18.

In the Tax Increment Financing District #1, property tax revenues are slightly below budget by $8,000. Expenses in the fund are going to exceed revenues due to the road project of resurfacing Airpark Drive.

In the Tax Increment Financing District #2, property tax revenues are above budget by $1,878 due to an increase in EAV within the TIF boundaries causing a higher increment to the Village. Expenses are projected to be over budget by $154,000 due to the engineering work being complete for the Sugar Grove Parkway access from IDOT at the Southwest corner of Galena Rd and Sugar Grove Parkway, as well as the purchase of Lot 14 off Heartland Drive.

The Capital Infrastructure Fund is projecting a surplus for the fiscal year due to the Sugar Grove Parkway and Bliss Rd. Intersection Improvement project not being completed within the fiscal year. This will continue to be budget in the next fiscal year.

The Sugar Grove Center Fund budgeted $3,850 for weed control. However, there has been some additional weed mowing that needed to be completed, causing this to go over budget.

The Waterworks and Sewerage Fund operating revenue are expected to be $33,000 higher than budget due to slight increase in water usage from more accurate meters as 95% of all meters have been changed out within the Village.

Within the P.W. Administration department of Water & Sewer, JULIE Services will be over budget by $6,500 due to the increase in JULIE locates for the year to accommodate Metronet fiber installation. Water Operations department will be under budget by $72,000 for a reduction in projection for Other Professional Service which was the meter installation, as well as a decrease in the Electricity line item. Water Capital will be under budget by $272,000 due to the cost of the water main break at Cross and Sugar Grove Parkway coming in well under budget.

In total, the Waterworks & Sewerage Fund is projecting a deficit of $1,147,375, which is roughly $366,000 better than the budgeted deficit of $1,513,869. The Waterworks & Sewerage Capital Fund currently only has revenues as this was a newly created fund in fiscal year 2018-19. This Fund will be treated identical as the General Capital Project fund is for Equipment Replacement, but will be for Water & Sewer equipment only.

The Refuse Fund expenses are projected relatively close to the budgeted amounts, with a deficit of only $1,460.

REPORTS

Presdient Michels showed the thank you cards that he had received from the 4th gracers at McDole.

AIRPORT REPORT

None.

PUBLIC COMMENTS

Several residents spoke about not banning burning. They highlighted the cost of yard bags, the time involved and that those that don't comply with current ordinances should receive a higher fine. The Board informed t hem that they will take input when discussing this. No decision is expected to be made in the near future.

Mr. Wolf commented that he has lived in the Village for quite a long time. He feels that it is time to ban burning. He also commented that the airport museum is trying to clean up and improve their site. However as the members are generally older veterans, it is going to take a while. He also stated that it is aggravating that all the surrounding towns' price of gasoline is less expensive. Perhaps that should be a bargaining point the next time one of the owners needs something.

Closed Session

Trustee Montalto **moved to Adjourn to Closed Session to discuss litigation as per the exceptions to the open meeting ado adjourn the meeting therefrom.** Trustee Johnson the motion. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Herron				

Motion Carried.

ADJOURNMENT

Motion adjourn at 7:30 p.m. by Trustee Montalto, seconded by Trustee Johnson.

PLEASE NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Village Board, and to include some description of discussion items. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.