

**November 06, 2018  
Board Meeting  
Village of Sugar Grove  
6:00 PM**

President Michels opened the meeting at 6:00 PM and asked that Trustee Paluch lead the Pledge. The roll was then called.

**Present:** President Michels, Trustee Paluch, Trustee Lendi, Trustee Montalto, Trustee Koch, Trustee Herron and Trustee Johnson.

**Quorum Established.**

**Also Present:**

Administrator Eichelberger, Clerk Galbreath, Community Development Director Magdziarz, Finance Director Anastasia, Chief of Police Rollins, Utilities Supervisor Merkel and Sr Management Analysts Murphy.

**PUBLIC HEARINGS**

**Annexation Agreement Amendment – Crown Property**

President Michels asked for a motion to continue to the Public Hearing for Annexation Agreement Amendment – for the Crown Property - to December 4, 2018 at 6:00 p.m. Motion made by Trustee Johnson and seconded by Trustee Herron. **Motion Carried.**

**APPOINTMENTS AND PRESENTATIONS**

None.

**PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION**

President Michels called for any public comment. No member of the audience stepped forward and this item was closed.

**CONSENT AGENDA**

- a. Approval: Minutes
- b. Approval: Vouchers
- c. Resolution: Declaring Intent to Reimburse Certain Project Development Costs from TIF 2
- d. Resolution: Authorizing a Loan from TIF 1 to TIF 2
- e. Ordinance: Ratifying the Purchase of Property – Lot 18 Heartland Drive

Trustee Johnson **moved to Approve the Consent Agenda as presented.** Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Herron				

**Motion Carried.**

**GENERAL BUSINESS**

**Approval & Announcement: 2018 Proposed Property Tax Levy**

Trustee Johnson **moved to Approve & Announce the 2018 Proposed Property Tax Levy.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Herron				

**Motion Carried.**

**Resolution Authorizing Application & Financial Commitment for a Safe Routes to School Grant**

Trustee Johnson **moved to Adopt a Resolution Authorizing Application & Financial Commitment for a Safe Routes to School Grant.** Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Herron				

**Motion Carried.**

**Resolution Authorizing Phase I Engineering Agreement for Safe Routes to School**

Trustee Johnson **moved to Adopt a Resolution Authorizing Phase I Engineering Agreement for Safe Routes to School.** Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Herron				

**Motion Carried.**

## **DISCUSSION ITEMS**

### **Amending Village Code for Grand Opening Events**

When the Village Board approved the last major amendment of the sign regulation in March 2018 there was discussion about the use of temporary signs for grand opening purposes. The Board was interested in relaxing the requirements for displaying signs for grand opening purposes, as well as allowing the use of inflatable devices and penants to call attention to new businesses in the community. At that time, Village staff indicated we would conduct further research into the matter and return to the Village Board with a proposal.

Village staff recommends modifying the Special Event permit regulations to accommodate grand opening signs to allow the use of penants, flags and inflatable devices and increase the number of signs used in direct connection to a business grand opening. This approach will provide more flexibility in the application of the regulations and the Village would maintain control over the use of temporary signs for grand opening purposes since a Special Event permit would be required for the grand opening event/celebration. The duration of grand opening events is 30 days.

### **Amending Village Code for Shipping Containers**

Community Development Director Magdziarz stated that when the Village Board last discussed this matter they expressed interest in considering additional regulations for installations that involved tenures greater than 30 days but were not permanent.

Upon evaluation, Village staff recommends that if the permanency of shipping containers used for storage is the principal concern then they should be treated as temporary uses. The current maximum of 30 days may be impractical for industrial or workspace kind of applications and staff suggests the Board consider a 180 day maximum for locations in A-1, M-1 and I-1 districts and, where permitted, shipping containers used for storage purposes be required to comply with the following conditions and requirements:

- a. Shall be located within an enclosed outdoor storage yard.
- b. Shall not be stacked vertically, stored on end, joined or interconnected.
- c. Shall be located at least ten (10) feet from any building and comply with parking setbacks.
- d. Shall not be placed directly on soil, organic material, or poorly drained area.
- e. Shall not occupy or cause the reduction of required off-street parking or loading spaces on the premises.
- f. Shall not exceed 10 feet in height, 10 feet in width, and 40 feet in length.
- g. Shall have no wall openings, except the access door opening.
- h. Shall not be used for the storage of flammable/combustible liquids or hazardous materials.
- i. Shall not be located so as to block, obstruct or reduce any required exits, windows, vent shafts on the premises.
- j. Shall not be used for human occupancy.
- k. Shall be factory built.

- l. Shall not be connected to a power source.
- m. Shall not be modified by adding windows or electrical, plumbing or mechanical improvements, and shall be considered as non-habitable structures. The addition of roof-mounted ventilation turbines and the replacement or modification of the original doors shall be permitted, however, subject to the approval of the Building Official.
- n. Shall be modified to provide a panic bar inside the door and ventilation.
- o. Shall be uniformly painted a solid dark color, no graphics or commercial message other than DOT markings required by law is permitted, and corrosion shall be covered or repaired.
- p. Number. The maximum number of shipping containers on a lot shall be 1 per 10,000 square feet of rear yard area but not more than three (3).

Staff stated that currently they are processing a Special Use permit application for the Sugar Grove Fire Protection District to permit an accessory training structure utilizing shipping containers. In this instance, the Special Use permit is required because of the accessory structure and underlying zoning district, not due to the construction using shipping containers.

The Board reviewed the information presented and agreed with the recommendations of staff. This item will move forward for formal approval.

**Proposed Transportation Projects Update**

Public Works Director stated that staff and EEI have been reviewing the Proposed Transportation Projects list. A list was then compiled to reflect near term and long term roadway improvements to meet existing and future needs. The Village has stressed the importance of staying ahead of planning for our transportation needs; this list continues to be an important tool in preparing for economic success. The Transportation Planning List looks at existing conditions and possible future traffic volumes to aid in developing the list.

Michele Piotrowski gave a brief overview of the list (follows) and asked that the Board review and recommend changes, if desired.

**Proposed Transportation Projects  
Revised September 21, 2018**

- 1. (1.c) SGP (IL 47) & I-88 Interchange eastbound on-ramp and westbound off-ramp.
- 2. (New) SGP (IL 47) & Community Drive (mid-point between Galena Boulevard and US 30) signalized intersection.
- 3. (1.e) SGP (IL 47) reconstruction and widening to a four lane urban section with center protected turn lanes from I-88 Interchange south to Old Oaks Road.
- 4. (1.b) SGP (IL 47) reconstruction and widening to an urban section with center protected turn lanes from Galena Boulevard south to Chelsea Road.

5. (4.a) Seavey Road/Orchard Gateway reconstruction and widening from SGP (IL47) to Bliss Road.
6. (13) Bliss Road & I-88 full interchange construction.
7. (4.b) Seavey Road/Orchard Gateway reconstruction and widening from Bliss Road east to Aurora city limits.
8. (New) SGP (IL 47) & Bliss Road/Wheeler Road intersection reconfiguration.
9. (New) SGP (IL 47) & Park Avenue intersection signalization.
10. (New) SGP (IL 47) & Prairie Street realignment and intersection signalization.
11. (6.a-f) Multimodal transportation center & service.
12. (8) Gordon Road extension from Parkside Drive south to Jericho Road.
13. (12) Denny Road extension from Red Bud Lane west to SGP (IL 47).
14. (3.a) Municipal Drive extension from Galena Boulevard north to Wheeler Road.
15. (11) Ke-De-Ka Road extension from SGP (IL 47) west to Heartland Drive & connecting to Cardinal Drive.
16. (3.b) Municipal Drive extension from Wheeler Road north to Heartland Drive/SGP (IL 47).
17. (1.d) SGP (IL 47) reconstruction and widening to an urban section with center protected turn lanes from Old Oaks Road south to Galena Boulevard.
18. (1.a) SGP (IL 47) reconstruction and widening to an urban section with center protected turn lanes from Chelsea Road south to IL 30 (Base Line Road) with replacement of the railroad bridge.
19. (2) Galena Boulevard reconstruction and widening to an urban section with center protected turn lane from Capitol Drive east to Gordon Road.
20. (1.f) SGP (IL 47) median landscaping from Cross Street north to Wheeler/Bliss Road.
21. (14) Hankes Road & IL 56 partial interchange construction.
22. (10) US30 widening to a four lane rural with center protected turn lane from Municipal Drive west to Dugan Road.
23. (9.a-c) Municipal Drive extension from Snow Street south to US30 (Baseline Road).

24. (5) Wheeler Road reconstruction to a rural Class II Truck Route from Heartland Drive west to Dugan Road.
25. (7) Dugan Road reconstruction to a rural Class II Truck Route from US30 north to Wheeler Road.
26. (New) Quiet Zone / Prairie Street realignment
27. (New) Galena Boulevard turn lanes at Gordon Road intersection / IL 56
28. (New) Galena Boulevard & Gordon Road intersection signalization
29. (New) Esker Drive Extension from Harter Road to SGP (IL 47)
30. (New) New roadway connection over Blackberry Creek from Galena Boulevard to Hanks Road

The Board reviewed the list and found it appropriate for the Village's needs. President Michels did ask that the extension of Bastian be on the staff's radar as this will aide in traffic flow for the library and the fire district.

Administrator Eichelberger asked that the Board review the list and send any further suggestions to him or Director Speciale. The list will be brought back in the near future for ratification.

### **REPORTS**

Chief Rollins stated it was a good Halloween. The officers had fun interacting with the children and no accidents or "bad tricks" were reported. He also stated that it was a concidence that the traffic study happened to be going on when the accident occurred at Park and Sugar Grove Parkway. It captured the incident but played havoc on the study.

Trustee Montalto stated that Groovin in the Grove committee held an after action meeting and is planning and booking performances for next year.

President Michels stated that bids for 47/88 will let soon and be opened in February 2019. Administrator Eichelberger and Finance Director Anastasia explained how the project would be financed.

### **AIRPORT REPORT**

Mr. Wolf stated that the committee is currently reviewing by-laws. The City of Aurora Finance committee has passed the water and agreement onto the committee of the whole. Activity is decreasing at the airport as private pilots are not fling as much anymore . There has been a 50% decling since 2005.

### **PUBLIC COMMENTS**

Mr. Sladek addressed the Board concerning a ticket they received for walking their dog of leash. He stated that there is some incongruence's with what is posted on the web and the village code. He stated he felt that should have gotten a warning and asked the Village to consider refunding the fine that had paid.

**ADJOURNMENT**

Motion to adjourn at 7:00 p.m. by Trustee Johnson, seconded by Trustee Herron.