

**July 24, 2018
Board Meeting
Village of Sugar Grove
6:00 PM**

President Michels opened the meeting at 6:00 PM and asked that Trustee Montalto lead the pledge lead the Pledge. The roll was then called.

Present: President Michels, Trustee Paluch, Trustee Lendi, Trustee Herron, Trustee Montalto, Trustee Koch and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Community Development Director Magdziarz, Finance Director Anastasia, Director of Public Works Speciale, Chief of Police Rollins and Utilities Supervisor Merkel.

PUBLIC HEARINGS

Annexation Agreement Amendment

President Michels opened the Public Hearing called for comments regarding the Annexation Agreement Amendment for the Crown Property. Hearing none, he then called for a motion to adjourn the public hearing to August 7 2018 at 6:00 p.m. Motion made by Trustee Johnson and seconded by Trustee Herron, all in attendance voted Aye in a voice vote.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comment. Mr. Joe Wolf addressed the Board and stated that he felt the Board should urge the state to install a signal at Prairie Street. There have been many accidents and four people have lost their lives here. He understands that it would probably not be until the roadway is widened. President Michels stated that Board will be respectfully asking to try to achieve signalization at this intersection. No other member of the audience stepped forward and this item was closed.

CONSENT AGENDA

- a. Approval: Minutes of the July 10, 2018 meeting
- b. Approval: Vouchers
- c. Approval: Treasurer's Report
- d. Ordinance: Establishing SSA #23 - Hannaford Farm - STAR
- e. Ordinance: Establishing SSA #24 – Selective Label - STAR
- f. Ordinance: Establishing SSA # 25 – Chelsea Senior Commons - STAR
- g. Ordinance: Establishing SSA # 26 – Quantum Sign - STAR
- a. Ordinance: Establishing SSA #27 – First Community Secure Bank - STAR
- b. Ordinance: Amending 6-3-8, 6-3-1(k), 11-12-2(h) and 1-12-1 of the Village Code – Off Street Parking

Trustee Johnson **moved to Approve the Consent Agenda as presented.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Herron	NAY:	None	ABSENT:	Koch
	Johnson				
	Montalto				
	Paluch				
	Lendi				

Motion Carried.

GENERAL BUSINESS

Resolution Approving an Engineering Services Agreement for a Park & SGP Traffic Signal Warrant

Trustee Johnson **moved to Adopt a Resolution Approving an Engineering Services Agreement for a Park & SGP Traffic Signal Warrant.** Trustee Koch seconded the motion. The Board debated the need to do the study in order to at the most receive recommendations from State on whether a signal is warranted, other traffic control should be implemented or that no changes are needed. President Michels then called for a roll call vote.

AYE:	Herron	NAY:	Montalto	ABSENT:	None
	Johnson		Paluch		
	Lendi				
	Koch				

Motion Carried

Ordinance Amending the Zoning Code – Solar Energy Systems

Trustee Johnson **moved to Adopt an Ordinance Amending the Zoning Code – Solar Energy Systems.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Herron	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Koch				

Motion Carried

Resolution Declaring an Intent to Reimburse Certain Redevelopment Costs

Trustee Johnson **moved to Adopt a Resolution Declaring an Intent to Reimburse Certain Redevelopment Costs.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Herron	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Koch				

Motion Carried

Resolution Approving an Engineering Services Agreement for a Water System Modeling Study

Trustee Johnson **moved to Adopt a Resolution Approving an Engineering Services Agreement for a Water System Modeling Study.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Herron	NAY:	None	ABSENT:	None
	Johnson				
	Montalto				
	Paluch				
	Lendi				
	Koch				

Motion Carried

DISCUSSION ITEMS

Financial Policies Update

Budget Policy

- #4. Added “10 days” to the section regarding public inspection, which is State statute.
- #3. Removed this portion regarding projecting revenues/expenditures for 2 years in the future.

Reserve Policy

Refuse Fund #1. – Updating the Cash Flow Commitment in the Refuse Fund from the current 1.5 months to 2 months of reserve as discussed during the FY2017-2018 budget process.

Cash Management Policy

- #2. Added wording regarding Exhibit A, as an attachment to the financial policies document.

Debt Administration Policy

Updated the 2010 EAV limitation of \$27.1 million to the 2017 EAV limitation of \$25.5 million.

Investment Policy

Added as Exhibit A

Authorized Investments – J/K/L – Deleted these items (IMET, Illinois Funds & Illinois Trust) and grouped them together as a Local Government Investment Pools (LGIPS).

Collateralization –

Securities Investor Protection Corporation (SIPC) was removed because they do not provide credit protection and thus, does not apply.

Removed ‘and investments not guaranteed by the United States of America or one of its agencies’, investments not guaranteed would not be able to be collateralized, as these types of investments would be the actual collateralization (not what is collateralized).

Changed the amount of collateral provided from 105% to 102% which is the GFOA recommended collateralization amount.

Added wording to clarify the 10 days prior notice for substitutions or exchange of securities held in safekeeping. This could sometimes be an unrealistic timeframe for banking institutions.

Diversification –

Changed the word “eliminate” to “mitigate” as you are not able to 100% eliminate risk in investments.

Removed the mention of IMET, Illinois Funds and Illinois Trust to replace with Local Government Investment Pools, as we did earlier under the Authorized Investments section.

Capital Asset Policy

#2. Added wording regarding Exhibit B, as an attachment to the financial policies document.

Purchasing Policy

Added this section new, this refers to the Purchasing Policy that the Village Board passed at the October 17, 2017 Board meeting.

The Board reviewed the suggestions as made by the Finance Director and approved all with the exception of the refuse policy change of reserve. They asked that the reserve for refuse be kept at 1.5%.

Amending the Sign Code

Community Development Director Walter Magdziarz explained that the use of temporary signs for grand opening purposes is currently addressed in the Zoning Ordinance. A business, whether the single occupant on the lot or one of several on a lot, is entitled to use temporary signs for grand opening purposes to let the public know that they are open for business. Presently, a business is entitled to use:

1. Up to four signs with a maximum total area of 100 square feet, and no single sign may exceed 32 square feet in area.
2. Banners, posters, flags, and A-frame signs are permitted temporary sign types.
3. The grand opening sign display is limited to 30 days and can be exercised only within 120 days of occupancy of the building or tenant space.

Staff re-examined the regulations for temporary signs and identified the following possible changes if the Board wants to be more generous in the use of temporary signs for grand opening purposes only:

1. Increase the number of temporary signs—for grand openings only—to 6
2. Increase maximum total sign area to 200 square feet. This would give the business the flexibility to use up to 32 square feet for each of the permitted six signs.

3. Increase the maximum number of days for displaying grand opening temporary signs to 60 days.
4. Permit the use of pennants. Of all the recommended changes, we believe this is the one that will attract the most attention from passersby. While they can be whimsical, Village staff does not recommend permitting cold air inflatable devices even for grand opening purposes as these devices take up space; often in the parking lot; sometimes obscure the visibility of the business from the road; and, the variety and size of these devices will be difficult to regulate.

The Board discussed the policy and stated that they felt only limiting the time on grand opening would be their choice. Grand openings are an exciting time and should be allowed to be advertise fully. The only caveat is of course is that they not impede traffic.

REPORTS

Administrator Eichelberger reminded the Board that there would be a special meeting on July 31, at 6 p.m. for the purpose of reviewing and approving the MetroNet Franchise agreement.

Trustee Montalto stated he was glad to see that there is some movement at Dunkin Donuts but when would the restoration occur? It was answered soon.

The Board thanked Walter and his staff for their hard work on managing construction on difficult buildings.

Trustee Herron asked that staff again contact the county about the Gilman crossing on Bliss.

PUBLIC COMMENTS

None.

ADJOURNMENT

Motion to adjourn made at 7:10 p.m. by Trustee Johnson seconded by Trustee Montalto.