

November 1, 2016

Board Meeting

Village of Sugar Grove

6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Trustee Johnson lead the Pledge. The roll was then called.

Present: President Michels, Trustee Herron, Trustee Geary, Trustee Koch, Trustee Paluch, Trustee Montalto, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Public Works Director Speciale, Community Development Director Magdziarz, Supervisor Payton, Chief Rollins.

PUBLIC HEARINGS

Settlers Ridge Annexation Agreement Amendment

APPOINTMENTS AND PRESENTATIONS

Appreciation of the Village - Waubensee Community College

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comment. No member stepped forward and this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes of the October 18, 2016 Meeting
- b. Approval: Vouchers
- c. ~~Resolution: Authorizing the Purchase of a Police Patrol Vehicle~~
- d. ~~Resolution: Authorizing a Purchase Agreement — Police Tasers~~

Trustee Johnson **moved to Approve the Consent Agenda removing items c and d.** Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Koch	NAY:	None	ABSENT:	None
	Herron				
	Paluch				
	Geary				
	Montalto				
	Johnson				

Motion Carried

Resolution Authorizing the Purchase of a Police Patrol Vehicle

Trustee Johnson **moved to Adopt a Resolution Authorizing the Purchase of a Police Patrol Vehicle.** Trustee Herron seconded the motion. The Board briefly discussed the purchase and turn around time. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	Koch	ABSENT:	None
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	Herron				
	Paluch				
	Geary				
	Montalto				

Motion Carried

Resolution Authorizing a Purchase Agreement – Police Tasers

Trustee Herron **moved to Adopt a Resolution Authorizing a Purchase Agreement – Police Tasers**. Trustee Johnson seconded the motion. The Board discussed the options and directed staff to use Option 2. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	Koch	ABSENT:	None
	Herron				
	Paluch				
	Geary				
	Montalto				

Motion Carried

GENERAL BUSINESS

Approval & Announcement 2016 Proposed Property Tax Levy

Trustee Johnson **moved to Approval & Announcement 2016 Proposed Property Tax Levy**. Trustee Paluch seconded the motion. There was no discussion. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	Koch	ABSENT:	None
	Herron				
	Paluch				
	Geary				
	Montalto				

Motion Carried

Resolution Authorizing a Construction Engineering Services Agreement for SR/Prestbury Water Main Project – EEI

Trustee Johnson **moved to Adopt a Resolution Authorizing a Construction Engineering Services Agreement for SR/Prestbury Water Main Project – EEI**. Trustee Herron seconded the motion. The Board briefly discussed how glad they are that this project is moving forward.. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	Koch	ABSENT:	None
	Herron				

	Paluch				
	Geary				
	Montalto				

Motion Carried

Resolution Updating Development Escrow Requirements, *STAR

Trustee Johnson **moved to Adopt Resolution Updating Development Escrow Requirements, *STAR**. Trustee Herron seconded the motion. It was explained that this only housekeeping and no changes to standard practice. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	Koch	ABSENT:	None
	Herron				
	Paluch				
	Geary				
	Montalto				

Motion Carried

DISCUSSION ITEMS

Phone System Replacement

Finance Director Pat Chamber explained that CallOne contacted the Village earlier this year regarding the extension of the telephone line service agreement. Call One has been the Village’s line provider for over 5 years. The rates have been and continue to be more affordable than AT&T and the service has proved to be reliable. Staff is not recommending a change in lines service provider.

However, in discussions with CallOne we were informed that line charges for POTS (plain old telephone service) and Centrex Lines would be increasing due to changes instituted by AT&T. *The Centrex system is used to transfer calls to and from Village Hall to Public Works. Currently the system cannot transfer voice mails nor allow calls to be transferred to the Police Department.*

The increase in cost to date averages \$344.00 per month. Continuing at this rate will put the telecommunications budget over by approximately \$4,128.00 for FYE17. It became apparent during our discussion of the telecommunications budget that switching to ISDN – PR technology for telecommunications would need to be completed in the near future if not for budget reasons but to stay current with technology and hopefully benefit by further drops of pricing by communication providers.

The purchase of a phone system is not budgeted in FYE 17. The Village’s current phone system is an Avaya partner mail system which was purchased in 2001. The system works, however, it is no longer supported, needs repair often, parts are hard to come by and when they are they are generally used.

Staff sought the expertise of CallOne and Enteralogix to help review systems. The criteria used was a system that would allow for following: call transfer to all departments, easy setup of users, transfer of voice mails, down load of voice mails, distinctive ring tones, ability to record calls, Caller ID logging, and extended busy/out of office features. None of these features are currently available within our system. In addition to those “must haves”, the newer systems also have the ability to allow all staff members to have direct numbers (DID) and a feature referred to as twinning that allows calls to ring at a desk or cell or both.

Staff came to the conclusion, after reviewing various phone systems, that Avaya delivers the most usable options, is user friendly, and the has a good warranty and pricing. In comparing potential vendors BlueWire Communications was the most affordable.

The main numbers of 630-466-4507 (VH), 7508 (PW), 8954 (CD), and 4526 (PD) would remain the Village’s primary published numbers. All Centrex lines would be eliminated and most of the POTS lines, with the exception of the EMA numbers.

CallOne’s price for ISDN-PR technology per month is \$711.00. This pricing only applies if a new phone system were to be purchased. Should current phone system remain in place, the costs will remain as outlined in paragraph three.

The pricing calculations, presented on the following page, assumes no changes in CallOne’s pricing for service. A five year total cost is shown for comparison with the longest lease term of the lease terms. Lease terms of 3 and 5 years at both fair market value (FMV) and \$1.00 buyout are presented.

It should be noted that staff does not recommend utilizing a Fair Market Value buy out based on discussions with vendors. Staff recommends the purchase of the new phone system since the only difference between the current cost of CallOne (\$6,660) and the Blue Wire phone purchase (\$7,957) is a difference of \$1,297 for the year. With the unanticipated additional charges from CallOne, as mentioned above, the telecommunications line item is over budget in all departments. Avaya is a well-recognized name and is highly considered to be manufactured to last for many years making the buyout costly. However, for comparison purposes buy out pricing was requested. Buy out pricing is assumes a 7 year depreciation.

Should a new phone system be deemed by the Board to be appropriate the only Fiscal Year which would be over budget would be the current year. The overage amount would be no more than \$2,411.00 (plus that portion as stated in paragraph 3 of \$4,128.00) depending on the terms of the lease.

Future Fiscal years would of course have all telecommunications and equipment pricing included. The overall impact on the budget through FYE 22 would be that amount no more than \$ 5787.00, based on highest lease option amount.

amendment. The Plan Commission voted unanimously to recommend approval of this text amendment to the Village Board.

Regulation of off-street parking and loading is not substantially changed by this amendment. The amendment consolidates the regulations found in Titles 6 and 12 and in other Chapters of the Zoning Ordinance into Chapter 12 of the Zoning Ordinance. Having all relevant regulations in one place within the code simplifies the regulation of off-street parking.

The amendment also introduces illustrations where ever practical to help explain the regulations. Beyond the addition of the illustrations, consolidation and clarification, this amendment does change some regulations. Generally, the proposed changes are codification of current policies and practices. Specifically, the changes include:

- Regulations to allow for delaying construction of some parking facilities (land banking).
- Requirement for permeable pavement when excessive parking facilities are constructed.
- Allowance for credit for on-street parking towards required off-street parking totals.
- Requirements for bicycle parking in all off-street parking facilities containing ten (10) of more parking spaces.
- Requirement for the installation of berms within landscape yards along Primary Roads throughout the Village.
- Requirements for LED parking lot lighting.

The Board agreed with the proposed amendments.

REPORTS

Trustee Montalto questioned how far fences may be off the property line. It was explained that if it is in a ROW, a utility company has the right to remove and not replace if they need to do work.

Chief Rollins said Halloween was great and the interaction with the kids was fun. He also stated that there have been many car break in, due to unlocked door, no breaking and entering.

PUBLIC COMMENTS

None

AIRPORT REPORT

No report.

ADJOURNMENT

Meeting adjourned at 7:10 p.m.