

May 17, 2016
Board Meeting
Village of Sugar Grove
6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Officer Phillips sons lead the Pledge. The roll was then called.

Present: Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Director of Public Works Speciale, Administrator Eichelberger, Utilities Supervisor Merkel and Attorney Julian.

PUBLIC HEARINGS

None.

APPOINTMENTS AND PRESENTATIONS

Oath of Office – Patrick Phillips Police Officer

President Michels swore in Patrick Phillips as a Sugar Grove Police Officer. The Board, Staff, the Department welcomed Officer Phillips.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments and hearing none closed this portion of the agenda.

CONSENT AGENDA

- a. Approval: Minutes of the May 03, 2016 Village Board Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer’s Report
- d. Proclamation: Buddy Poppy Day
- e. Ordinance: Adopting SSA #20 – College Corners
- f. Ordinance: Adopting SSA #21 – 769 Heartland Drive
- g. Resolution: Approving the Annual Community Water Supply Testing Program
- h. Resolution: Approving the Annual Fire Hydrant Painting Program
- i. Resolution: Approving a Change to the 2016 Road Maintenance Program
- j. Resolution: Approving a Collective Bargaining Agreement – Patrol

Trustee Geary moved to Approve the Consent Agenda as presented. Trustee Johnson seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				

	Koch				
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Motion

GENERAL BUSINESS

Approval Settlers Ridge Improvements Phase I - Change Order #1

Trustee Montalto moved to Approve Settlers Ridge Improvements Phase I - Change Order #1. Trustee Herron seconded the motion. The Board state they were happy to be able to come to an agreement with the HOA and be able to include completing some of the alleyways in the subdivision. It was noted that this does not in any way remove the responsibility for maintenance in the future of the alleys. They also thanked the residents for their patience during the long litigation battle and that they were glad the outcome was positive and the improvements can be completed. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution: Water Meter & Reading System Purchase

Trustee Johnson moved to adopt Resolution Authorizing a Water Meter & Reading System Purchase. Trustee Paluch seconded the motion. It was explained that the new system will read using fixed point antennas. It is anticipated that the change out of meters will completed in a 3 year time frame. The meters will all then be able to be read remotely on an hourly basis if needed. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution: Approving Contractual Water Meter Installation

Trustee Johnson moved to adopt a Resolution Approving Contractual Water Meter Installation Trustee Montalto seconded the motion. It was explained that the current plan is to change out 1,000 meters this year, 1,000 the next and 1,500 the third and final year. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				

	Geary				
	Herron				
	Koch				

1. Motion Carried.

NEW BUSINESS

None

REPORTS

Trustee Johnson inquired about the Route 30 project in from the RoundUp restaurant. It appears quite a bit of roadway/R.O.W. has been expanded in front of RoundUp. Director Speciale stated the State did purchase property for additional R.O.W. and that RoundUp is expected to expand improve its a parking area. It is the hopes that weather permitting the project will be completed in July of this year.

President Michels inquired as to when construction would begin on Denny Road. Engineer Piotrowski answered bids have been opened, Builders got the bid and construction should begin late July early Augusts.

Trustee Montalto asked when the stumps from the trees removed would be ground. Supervisor Payton answered that approximately 2 weeks after removal the stumps are removed.

Trustee Johnson stated that the Staff of Village address was great and well attended and thanked staff for helping to produce it. Trustee Geary gave a chamber update.

President Michels stated that it was an honor to speak at the State of the Village and that he was glad to be able to share that assisted living project has submitted for permit.

PUBLIC COMMENTS

Residents were in attendance and asked that the Village consider updating the code regarding animals. The wife was severely bitten by a dog and they would like to see owners held responsible for their pets. The Board responded that they would address this issue at the next meeting.

ADJOURNMENT

Meeting was adjourned by Trustee Johnson, seconded by Trustee Paluch.

Respectfully submitted, Cynthia L Galbreath, Clerk

Committee of the Whole

May 17, 2016

6:30 p.m.

Present: Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Director of Public Works Speciale, Administrator Eichelberger, Utilities Supervisor Merkel and

Attorney Julian.

Public Comment

None.

Discussion Tree & Sidewalk Programs

Director of Public Works Speciale asked that Supervisor Payton explain to the Board the recommendations for the FYE 17 for Parkway Tree and Sidewalk Programs. Supervisor Payton explained the recommended programs:

Parkway Tree Program:

A total of \$77,500 was allocated for Parkway Trees in the FYE 17 adopted budget. With the Spring planting completed, the remaining balance is \$60,500. Staff is recommends that the Board:

- Allocate \$20,500 for the Fall 50/50 tree program
- Herbicide and mulch Municipal / Galena trees for \$10,000
- Replant the south islands on IL 47 for \$10,000
- Allocate \$15,000 for plantings a Municipal Facilities (wells, lift stations, Village Hall, 140 & 160 S. Municipal, etc.).
- Allocate \$5,000 for EnCap to complete woody vegetation remediation in Mallard Point

Sidewalk Program:

A total of \$22,500 was allocated for the Sidewalk Program with the FYE 17 adopted budget. A few residents have contacted the Village regarding sidewalk replacement this spring. The 50/50 Program was offered to them, but so far, there have been no resident interest. Staff recommends that the Board:

- Allocate \$10,000 for completing the Trip Hazard Mitigation Program that has been started in Mallard Point and the East side of Town.
- Allocate \$12,500 for a Remove and Replace Program. The current pricing for remove and replace is about \$8 per square foot and would allow for about 62 squares of sidewalk to be replaced (or approximately 1,550 square feet). Possible locations include Veteran's Park frontage, East side of Town or Municipal Facilities. In addition, a small portion of this money may be needed to offset shortages for the MFT Program to ensure all hazardous sidewalk sections are repaired.

Staff did look at, as an alternative, a Remove and Replace Program and the installation of gaps in the sidewalk system; however, funds as funds are limited complete both this is not considered by staff a viable option. An example would be the gap at 330 Division Drive. The current costs for installation of new sidewalk sections is about \$10 per square foot and replacing this gap would require about \$8,000 to complete.

The Board discussed the recommended programs. They asked about the survivability for the trees on Route 47. Staff answered that other plantings may be considered based on alternatives. The Board agreed with the recommendations.

Discussion Zoning Amendments

Community Development Director Magdziarz explained that the proposed amendments are a mix of clarifications, corrections and new items. He then explained the amendments.

Amend Section 11-3-2 pertaining to the definitions for restaurants.

There are terms for restaurants defined but not used in the Zoning Ordinance, and restaurant terms used in the Zoning Ordinance but not defined. This amendment is intended to coordinate the definitions with terms used in the body of the Zoning Ordinance.

Amend Section 11-8-4 by adding “carry-out restaurant” and “restaurant” as permitted uses in the B-1 District.

The amendment would make restaurants and carry-out restaurants a permitted use in the B-1 District, and by rule, in all commercial districts in the Village. Restaurants are Special Uses in the b-2 and B-3 Districts and would be permitted uses with this amendment. Restaurants with live entertainment would remain a Special Use in the B-3 District.

Amend Section 11-10-2-B by adding “gymnasiums and health clubs” as permitted uses in the M-1 District.

“Gymnasiums and health clubs” are currently a Special use in the M-1 District. The proposed amendment would make this use a permitted use in the M-1 District. Experience with this use has shown the Special Use approach for this use is excessive and a detriment to business development in the Village. The gymnasiums and health clubs that have operated in Sugar Grove have not been the negative neighborhood influence feared when they were initially added to the Zoning Ordinance.

Amend Section 11-12-3-H-5 by adding regulations pertaining to the number of driveways permitted on a lot.

This regulation was inadvertently removed when the sign regulations were amended in their entirety in 2014. The proposed amendment merely returns this regulation to its original place in the Zoning Ordinance.

Access Control: There shall be no more than one entrance and one exit or one combined entrance and exit along any street unless additional entrance/exit is approved by the Village Board for the alleviation of traffic congestion and interference of traffic movement along the street:

- a. One-way driveways shall be clearly marked with appropriate entrance and exit signs.
- b. If, in the opinion of the Village Engineer, traffic in the vicinity of the site warrants the restriction of turning movement or access to and from a parking facility, traffic signs or driveway modifications necessary to accomplish said restrictions shall be provided by the owner of the parking facility.

Amend Section 11-12-5 by adding parking requirements for carry-out restaurants

Presently, the parking requirements for restaurants do not differentiate different types of restaurants. It is common to have different parking requirements for carry-out restaurants and other restaurant types. The norm is a reduced parking requirement for carry-out restaurants since the turnover in customers is faster than a restaurant where diners eat their meals at tables and may or may not have table service which generally prolongs the stay and increases the need for parking spaces.

The stacking space requirements for drive-through windows is not needed since the new drive-through requirements (Section 11-4-7-N) provide the requirements for stacking spaces.

“Sit-down restaurant” is not a term used or defined elsewhere in the Zoning Ordinance. The proposed parking requirement for “carry-out restaurant” reflects the norm.

Amend Section 11-14-11 pertaining to temporary signs

The proposed amendment will increase the maximum number of days in a calendar year a business can display temporary signs. The amendment also will permit the use of flags for temporary sign purposes. This is a response to complaints by the business community that the temporary sign regulations are too restrictive for business purposes.

Temporary, ground or wall mounted, advertising: There is one type permitted:

Nonresidential, business advertising signs. Only advertising a business in operation on the lot. These may be for grand openings, temporary advertising, special events, etc., but must be located on site.

Number. Up to four (4) signs may be displayed simultaneously (as long as they ~~are~~ advertise the same event)

Area. The total area of all temporary signs displayed at one time shall not exceed one hundred (100) square feet, and no temporary sign shall thirty two (32) square.

Height. They may not exceed ten feet (10') in height and ten feet (10') in width. Maximum mounting height is fourteen feet (14').

Permitted temporary signs include banners, posters, flags and A-frame (sidewalk or sandwich board) signs constructed of a durable material. Balloons, streamers, spinners, pennants, cold air inflatable devices, ~~and flags~~ are not permitted.

Illumination. Temporary signs shall not be internally illuminated

Duration. Temporary signs are limited to a sixty (60) day maximum display ~~exposure~~ period per calendar year, but no single display period shall exceed thirty (30) days, which may be split into increments, with a separate permit to accompany each increment (e.g., zoning lot A may apply for 3 separate 15-day periods, 9 separate 5-day periods, one 30-day period, etc.); provided, however, that all such signs may not be erected prior to one minute after twelve o'clock (12:01) A.M. on the first date of the permit and must be removed by eleven fifty nine o'clock (11:59) P.M. on the date of the expiration of the permit.

In the case of single zoning lots with multiple tenants, all of the above provisions apply for ~~except that~~ each tenant

Up to four (4) signs shall only be required to pay one fee for each increment of time applied for. Permit fees shall not be reduced or prorated due to the applicant's choice to select a permit for a shorter period of time than they are otherwise entitled.

Mobile vendors (title 3, chapter 8 of this code) or vendors permitted as a temporary use (section 11-4-8 of this title) may have one temporary advertising sign with permission from the property owner of the host lot and a permit from the Village. (Ord. 2014-01-07A, 1-7-2014)

Adjournment by Trustee Herron, seconded by Trustee Montalto. Meeting adjourned.

Respectfully Submitted,

Cynthia Galbreath