

**August 20, 2013
Village of Sugar Grove
Regular Board Meeting
6:00 PM**

President Michels opened the meeting at 6:00 PM and asked that Trustee Herron lead the Pledge. The roll was then called.

Present: Trustee Paluch, Trustee Johnson, Trustee Herron, Trustee Bohler, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Chief Rollins, Clerk Galbreath, Public Works Director Speciale, Attorney Wilson, Community Development Director Young, Planner Mike Ferencak, Finance Director Justin VanVooren.

PUBLIC HEARINGS

None

APPOINTMENTS AND PRESENTATIONS

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public and hearing, none this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes August 06 Meeting
- b. Approval: Vouchers
- e. Resolution: Approving the FY 2014-18 CIP

Trustee Johnson **moved to approve the Consent Agenda with removal of item C.** Trustee Bohler seconded the motion. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Bohler				
	Herron				
	Johnson				

Motion Carried.

Resolution: Approving the FY 2014-18 CIP

Trustee Johnson **moved to Approve a Resolution Approving the 2014-18 CIP (Capital Improvement Plan).** Trustee Bohler seconded the motion. The Board asked Finance Director VanVooren to briefly outline the highlights of the program. President Michels asked staff to investigate converting some of the fleet to natural gas. President Michels called for any further discussion and hearing none called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	None
	Geary				

	Montalto				
	Bohler				
	Herron				
	Johnson				

Motion Carried

GENERAL BUSINESS

Resolution: Authorizing execution of an IGA between the Illinois Department of Transportation and the Village of Sugar Grove for the Dugan Road / Granart Road Intersection Improvement Project, STAR

Trustee Geary moved to Approve a Resolution Authorizing execution of an IGA between the Illinois Department of Transportation and the Village of Sugar Grove for the Dugan Road / Granart Road Intersection Improvement Project, STAR. Trustee Johnson seconded the motion. Administrator Eichelberger stated that although there have been some rough concepts for this intersection nothing is yet finalized. The program will be a state funded program however they have asked the Village to take the lead on the intersection improvements. The State will be also be doing the Dugan / 30 intersection as well as improvements to Route 30. President Michels called for any further discussion and hearing none called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	None
	Geary				
	Montalto				
	Bohler				
	Herron				
	Johnson				

Motion Carried

Resolution: Authorizing an Agreement with TADI for the Professional Engineering Services Associated with the Dugan Road / Granart Road Intersection Improvement Project, STAR

Trustee Geary moved to Approve a Resolution Authorizing an Agreement with TADI for the Professional Engineering Services Associated with the Dugan Road / Granart Road Intersection Improvement Project, STAR. Trustee Paluch seconded the motion. President Michels called for any further discussion and hearing none called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	None
	Geary				
	Montalto				
	Bohler				
	Herron				
	Johnson				

Motion Carried

NEW BUSINESS

None.

REPORTS

President Michels asked how the Cross St. and Route 47 project was progressing. Engineer Burroughs stated it should be completed in approximately 3 weeks. Trustee Geary asked if this project had followed the normal process. Mr. Burroughs answered yes.

President Michels asked if the dead Honey Locust on Rt. 47 could be replaced. Director Speciale will look into it. President Michels asked about the progress of Orleans homes, Director Young answered it is going well, they have pulled 12 permits. President Michels asked Chief Rollins if they were ready for the start of school. Chief Rollins answered yes, extra patrols will be out and active at the schools and the bus stops.

Trustee Geary stated he had attended the Big Rock Campground Ribbon Cutting and that is a great to have a campground in the area again.

UPDATES

Trustee Johnson gave an EDC and Chamber updated. Trustee Paluch updated all on Corn Boil

PRESIDENTS REPORT

President Michels stated he will be speaking with the Forest Preserve about a pedestrian briage for Bliss Road.

PUBLIC COMMENTS

None.

AIRPORT REPORT

Mr. Joe Wolf gave an update from the airport committee. He stated that the airport is aware that the drainage district will be installing tiles and that part of the issue appears to be with forest preserver property on Harter Road. Mr. Wolf also stated that he felt there should be a resident on all the drainage districts. He also informed the Village that he had been informed that there is a water leak on airport property.

Adjournment

Meeting was adjourned at 6:45 p.m.

Respectfully submitted, Cynthia L Galbreath, Clerk

August 20, 2013
Village of Sugar Grove
Committee of the Whole
6:45 PM

President Michels opened the meeting and asked that the roll be called.

Present: Trustee Paluch, Trustee Johnson, Trustee Herron, Trustee Bohler, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Chief Rollins, Clerk Galbreath, Public Works Director Speciale, Attorney Wilson, Community Development Director Young, Planner Mike Ferencak, Finance Director Justin VanVooren.

Discussion: Comprehensive Sign Ordinance Update

Planner Ferencak gave an overview of Sections 2, 6 and 12 of the proposed amendment to the sign code. The Board asked about nonconforming signs and if it was typical to give a time frame for the signs to meet new code. Director Young answered yes as if you do not then there is no reason to update the code. If the Board is okay with signage as it is in the Village, there would be no reason to amend the code. President Michels asked if staff had completed an inventory of excising signs and if not could it be done prior to the passage of the sign code amendment. He also asked about nostalgic signs and if they could be grandfathered permanently. Director Young stated yes, you could grandfather a geographic area. Trustee Geary stated that the sign code could be detrimental to some businesses that have box signs on small units. It was discussed doing back lighted signs that could replace the current box signs and extending the time period.

Director Young stated that staff would do some research on the questions brought up this evening.

Discussion: Personnel Policies Manual

Finance Director VanVooren stated the manual has had many revisions that were needed to reflect federal and state mandates and best practices in a municipal environment. He then highlighted some of the major changes. President Michels asked if the changes had already been put into the place. It was answered no, as this is a fairly comprehensive staff is looking for a consensus from the Board on implementing the new manual. President Michels stated he was not in favor of another holiday (Columbus Day). Director VanVooren stated that the holidays reflected are mirroring the represented employees' contracts. President Michels stated then perhaps another floating holiday but the Village needs to be open. Trustee Geary asked about a confidentiality statement. Director VanVooren stated that he knows there is one in there however will have to review to let the Board know what section it is in. Trustee Geary also asked if employees needed to sign to acknowledge receipt. The answer was yes. The Board asked about comp time, Administrator Eichelberger stated no comp time is allowed. This item will be discussed again at the next meeting of the Board.

Discussion: Accomplishments & Action Plans

The Board reviewed the accomplishments and action plans of the Administration and Finance Departments. The Board first asked if a different format could be used next year and these items be presented at budget time. They asked that Administration add to their action plan, providing for economic incentives and that Finance add investigating online bill pay for vendors.

Closed Session Land Acquisition, Personnel, Litigation

Trustee Johnson **moved to adjourn to Closed Session to discuss Personnel, taking no action and to adjourn there from.** Trustee Bohler seconded the motion. President Michels called for any further discussion and hearing none called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	None
	Geary				
	Montalto				
	Bohler				
	Herron				
	Johnson				

Motion Carried.

Meeting adjourned at 8:30 p.m.

Respectfully Submitted, Cynthia L. Galbreath, Village Clerk