

**May 21, 2013
Village of Sugar Grove
Regular Board Meeting
6:00 PM**

President Michels opened the meeting at 6:00 PM and asked that Trustee Herron lead the Pledge. The roll was then called.

Present: Trustee Paluch, Trustee Herron, Trustee Bohler, Trustee Montalto, and Trustee Geary.

Absent: Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Finance Director VanVooren, Chief Moser, Clerk Galbreath, Public Works Director Speciale, Attorney Andersson, and Community Development Director Young.

PUBLIC HEARINGS

None

APPOINTMENTS AND PRESENTATIONS

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments on items scheduled for action (all items were read and announced). Hearing none this portion of the agenda was closed

CONSENT AGENDA

- a. Approval: Minutes of May 07 and May 14, 2013 Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer's Report
- d. Proclamation: Buddy Poppy Day
- e. ~~Appointments: Public Offices~~
- f. ~~Resolution: Approving Employment Agreements~~
- g. Ordinance: Amending the Capital Professional Center PUD - Signage
- h. ~~Ordinance: Confirming TIF #1~~

Trustee Paluch **moved to approve the Consent Agenda with the removal of item e, f, and h.** Trustee Bohler seconded the motion. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	Johnson
	Paluch				
	Montalto				
	Bohler				
	Herron				

Motion Carried.

Appointments Public Offices

Trustee Bohler **moved to Approve the Appointments to Public Office as Recommended by Village President Michels.** Trustee Montalto seconded the motion. Trustee Geary asked the Board if they would consider adopting a policy on engineering, similar to Kane County. The Board discussed the

current policy and made no recommendation at this time regarding changing the policy. President Michels called for any further discussion and hearing none called for a roll call vote.

AYE:	Paluch	NAY:	Geary	ABSENT:	Johnson
	Montalto				
	Bohler				
	Herron				

Motion Carried.

Resolution Approving Employment Agreements

Trustee Geary **moved to Table the Resolution Approving Employment Agreements.** Trustee Bohler seconded the motion. President Michels then called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	Johnson
	Geary				
	Montalto				
	Bohler				
	Herron				

Motion Carried.

Ordinance Confirming TIF #

Trustee Bohler **moved to Adopt An Confirming the Validity of Ordinance 2012-0117A, 2012-0117B and 2012-0117C, for Sugar Grove Industrial Redevelopment Project Area #1.** Trustee Montalto seconded the motion. President Michels called for any discussion and hearing none called for a roll call vote.

AYE:	Paluch	NAY:	Geary	ABSENT:	Johnson
	Montalto				
	Bohler				
	Herron				

Motion Carried.

GENERAL BUSINESS

Approval Special Event Application - 2013 Farmers Market

Trustee Paluch **moved to Approve an Application for a Farmers Market as presented.** Trustee Montalto seconded the motion. The Board stated that they were glad to see the tradition continuing. President Michels called for any further discussion and hearing none called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	Johnson
	Geary				
	Montalto				
	Bohler				
	Herron				

Motion Carried.

Approval 47 & Cross Intersection Improvements Change Order #1

Trustee Geary moved to Approve the decorative option for the barrier wall and authorize staff to execute the change order for construction. Trustee Montalto seconded the motion. Director of Public Works explained that design of the wall, which is the change order presented. President Michels asked how the project was going. Director Speciale stated it is going very well. Trustee Paluch asked if there was to be any landscaping on the Sugar Lane side of the wall. It was answered it is not planned for at this time. President Michels called for any further discussion and hearing none called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	Johnson
	Geary				
	Montalto				
	Bohler				
	Herron				

Motion Carried.

NEW BUSINESS

None.

REPORTS

Community Development Director Richard Young reminded everyone that the EDC Mid-Year business forum would be held May 30th from 8 a.m. to 11 a.m. at Waubensee Community College.

President Michels asked if there were any more upcoming Public Works projects. Director Speciale state that the next big project would be the Dugan Woods Water Main would should begin late summer.

UPDATES

Trustee Paluch gave an update on Corn Boil, Trustee Geary stated that the Lions club is working the the Elburn Lions club to host an event at the library this sumer. Trustee Montalto stated that Chmabre golf outing is set for June 28th and Trustee Herron announced that Holiday in the Grove would be holding pork chop dinner fund raiser on June 6th.

PRESIDENTS REPORT

President Michels stated that he was glad he had the opportunity to speak at the Chamber Luncheon regarding the state of the Village.

PUBLIC COMMENTS

Michele Dakon, resident, asked if there was anything new going on with the flooding issue at her home that she and her husband had brought before the Board previously. President Michels stated that a meeting has been set and with the parties involved and the drainage district #1 has been contacted.

AIRPORT REPORT

None

CLOSED SESSION

Trustee Geary moved to adjourn to closed session to discuss Personnel, taking no action, as per the exceptions to the open meetings act at 6:20 p.m. Trustee Montalto seconded the motion. President Michels called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	Johnson
	Geary				
	Montalto				
	Bohler				
	Herron				

Motion Carried.

Adjournment

Meeting was adjourned at 7:05 p.m. by Trustee Geary, seconded by Trustee Bohler. All members in attendance voted Aye in a voice vote.

Respectfully submitted, Cynthia L Galbreath, Clerk

**May 21, 2013
Committee of the Whole
6:30 P.M.**

President Michels opened the meeting at and the roll was then called.

Present: Trustee Paluch, Trustee Herron, Trustee Bohler, Trustee Montalto, and Trustee Geary.

Absent: Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Finance Director VanVooren, Chief Moser, Clerk Galbreath, Public Works Director Speciale, Attorney Andersson, and Community Development Director Young.

Public Comment

Discussion SG Center Pylon Signage – McDonalds Panel

Community Development Director Richard Young explained that the applicant, McDonald's USA, LLC, is proposing to amend the Planned Unit Development Ordinance approved on September 21, 2004 for the Sugar Grove Center development. Sugar Grove Center is a commercial subdivision consisting of Jewel and adjacent buildings, nine outlots (including Chase Bank, Chesterbrook Academy, and McDonald's), and the Capitol Professional Center office park, all located northeast of Phillips 66 and Castle Bank at the northeast corner of State Route 47 and Galena Blvd.

There are two signs that serve the entire subdivision, one is located on Lot 10 at 160 E. Galena Blvd. and the other is located on Lot 7 at 451 N. State Route 47. Both Lots are owned by BCB Development III, LLC (MB Financial Bank).

The applicant is proposing to amend the PUD Ordinance (portions attached) to allow a nonconforming advertising sign panel on the subdivision sign located on Lot 10. The sign panel advertises McDonald's (plan and photos attached). It was installed without Village permit and without property owner permission in March 2012. A similar sign panel was also installed without Village permit and without property owner permission on the subdivision sign located on Lot 7, however this sign panel will need to be removed per the property owner and is not part of this request.

The PUD Ordinance requires sign panels to be tan in background color (the McDonald's sign is red), and requires the letters to be cut-out push-through (the McDonald's sign has raised letters on top of a raised background).

The request by the applicant is to amend the PUD to allow the installed sign panel to remain as is. Staff recommended to the Plan Commission denial of the requested Minor PUD Amendment. Plan Commission reviewed this request at the April 17, 2013 meeting and recommended denial of the Minor PUD Amendment by a vote of 3-2.

The applicants attorney addressed the Board asking that they consider allowing the amendment. The Board reviewed the information presented and also discussed branding. The Board stated that they approved of the request as submitted and directed staff to have an ordinance prepared amending the PUD to approve the request and to submit the ordinance at the June 4th meeting for formal approval.

Discussion Police/School Reciprocal Reporting Agreement

Chief of Police Ron Moser briefly outlined the proposed agreement. The Board reviewed and discussed the agreement and agreed that it was in the best interest of the Village to enter into such an agreement with Kaneland Community School District.

Discussion Request to Work in ROW

A presentation by the grandchildren of Karen McCannon was given on the families desire to improve the median located on Chelsea Ave, off of Route 47. The Board reviewed the request and taking into the concerns of safety asked that the family agree to sign waivers and work with the Village’ Pulbic Works Department to block of the North Side of the roadway during the planting. Staff was directed to work with the family and legal to draw up waiver(s).

Discussion Overnight Parking Regulations

The Board discussed overnight parking and how it was handled in other communities. The Board is empathetic to the needs of a resident that has a problem as there are more drivers and cars than the homes drive and garage have parking area. Staff was instructed to review how other communities actually enforce overnight parking and to present additional options for consideration. In the time being the Police Department was asked to use discretion in working with this resident and the parking concerns.

Discussion Dugan Road & Wheeler Road Truck Restrictions

Director of Public Works, Tony Speciale stated that The north section of Dugan Road is scheduled for resurfacing in early 2014, but it will not be reconstructed to meet Class II Truck standards. The west section of Wheeler Road is currently not programmed for an overlay. Due to the extensive work that is being done, and the roadway not being a Class II truck route Staff is recommending permanently limiting truck traffic on North Dugan Road from US 30 to 88 Dugan Road and on Wheeler from Heartland Drive west to approximately 43W630 Wheeler Road.

The Board reviewed the information presented and agreed with Staff and directed Director Speciale to move forward on the placing of signage.

Closed Session Personnel, Land Acquisition, Litigation

CLOSED SESSION

Trustee Bohler **moved to adjourn to closed session to discuss Personnel, taking no action, as per the exceptions to the open meetings act and to adjourn there from.** Trustee Montalto seconded the motion. President Michels called for a roll call vote.

AYE:	Paluch	NAY:	None	ABSENT:	Johnson
	Geary				
	Montalto				
	Bohler				
	Herron				

Motion Carried.