

**June 19, 2012
Village of Sugar Grove
Regular Board Meeting
6:00 PM**

President Michels opened the meeting at 6:00 PM and asked that Trustee Johnson lead the Pledge. The roll was then called.

Present: President Michels, Trustee Renk Trustee Paluch, Trustee Renk, Trustee Bohler, Trustee Johnson, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Attorney Andersson Finance Director VanVooren, Community Development Director Young, Clerk Galbreath, Streets Supervisor Payton, Engineer Burroughs, and Director of Public Works Speciale.

PUBLIC HEARINGS

None

APPOINTMENTS AND PRESENTATIONS

Proclamation of Service Recognition

President Michels stated that unfortunately Chief Sauer could not attend this evenings meetings the Board would like to express their appreciation of his years of service and wish him and his wife many happy years. A proclamation in recognition of Chief Sauer was then read by President Michels.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments on items scheduled for action (all items were then read and announced) and hearing none, closed this portion of the agenda.

CONSENT AGENDA

- a. Approval: Minutes for June 05, 2012 Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer’s Report
- d. Ordinance: Establishing Prevailing Wage
- e. Resolution: Review and Release of Closed Session Minutes
- f. Approval: Class C Temporary Liquor License – Sugar Grove Fire Fighters Association

Trustee Johnson **moved to approve the Consent Agenda as presented.** Trustee Bohler seconded the motion. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Renk				
	Bohler				

Motion Carried.

GENERAL BUSINESS

Hampstead Court - Tabled

Resolution: 2012 MFT Bond Payment

Trustee Johnson **moved to approve a resolution providing for the retirement of certain municipal indebtedness by the use of motor fuel tax funds.** Trustee Bohler seconded the motion. Trustee Geary asked if the bonds could be reissued or extended to pay for other road projects. Finance Director VanVooren stated that these bonds are alternate revenue and the Board would need to wait for a period of at least 60 days after retiring them to reissue bonds of this type. They will be paid in January of 2014. President Michels called for further discussion and hearing none, called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Renk				
	Bohler				

Motion Carried.

Resolution: 2012 Pavement Marking Program

Trustee Johnson **moved to approve Resolution 20120619PW1 authorizing the Director of Public Works to execute an agreement in the not to exceed amount of \$9,000.00 with Preform Traffic Control Systems, Ltd., for the 2012 Pavement Marking Program.** Trustee Paluch seconded the motion. The Board discussed the event application and deemed that it was appropriate. President Michels called for discussion and hearing none, called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Renk				
	Bohler				

Motion Carried.

Resolution: 2012 MFT Engineering Contract with EEI

Trustee Johnson **moved to approve Resolution # 20120619PW2 authorizing an Agreement with Engineering Enterprises, Inc. for the Professional Engineering Services for the 2012MFT / Pavement Maintenance Program.** Trustee Renk seconded the motion. President Michels asked when the Project would be let, Engineer Burroughs stated the bids should be let in July, 2012. President Michels called for further discussion and hearing none, called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				

	Montalto				
	Renk				
	Bohler				

Motion Carried.

Resolution: Authorizing an Agreement for Engineering Services for the Dugan Road Resurfacing Project with EEI

Trustee Johnson moved to approve Resolution # 20120616PW3 authorizing an agreement with Engineering Enterprises, Inc. for the Professional Preliminary and Construction Engineering Services for the Dugan Road Resurfacing Project. Trustee Bohler seconded the motion. It was questioned if resurfacing was sufficient for those parts of the roadway that appear to be collapsing, Engineer Burroughs stated, yes, the patch and the resurface build up the Roadways. Trustee Geary asked President Michels called for further discussion and hearing none, called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Renk				
	Bohler				

Motion Carried.

Approval: July 3, 2012 Meeting Cancellation

President Michels asked for a motion cancelling the July 3, 2012 regular and committee of the whole meetings. Motion Made by Trustee Montalto and seconded by Trustee Johnson. A roll call vote was then called.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Renk				
	Bohler				

Motion Carried.

NEW BUSINESS

None.

TRUSTEE REPORTS AND COMMENTS

President Michels inquired as to how things were going with closing out the 2011-2012 fiscal year. Finance Director VanVooren stated that there should be one more voucher run that will payout the remaining outstanding invoices and then things will be wrapped up.

Director Special reported that the Ash tree infestation is rapidly becoming worse, it has spread Village wide and the crews are having difficulties keeping up with removals.

Trustee Geary asked if there was a plan for searching for the wild orchid. Director Speciale stated that the consultant will only inspect the permitted area. The search should be completed by July 10th.

Trustee Geary stated that there are dim street lights on Calkins and West Street and that the residents have concerns.

President Michels expressed his pleasure at seeing the bike trail extended near the Landings.

UPDATES

Trustee Johnson gave a Chamber update.

Trustee Montalto gave an update on the Chamber Golf Outing.

Trustee Paluch stated that there is a Corn Boil meeting on the 3rd Thursday.

Trustee Geary stated fireworks funds are still being sought by the Lions Club.

AIRPORT REPORT

Representative Joe Wolf stated that the Airport has requested a meeting with the County and Drainage District #1 regarding work that is planned in the area. Mr. Wolf ask the Airport Director to let staff know when this meeting will occur as the project will affect the Dugan Woods area.

PUBLIC COMMENTS

None.

Adjournment

As there was no further business meeting was moved to be adjourned by Trustee Johnson and seconded by Trustee Renk at 7:45 p.m. All members in attendance voted Aye in a voice vote.

June 19, 2012

Committee of the Whole

6:30 p.m.

President Michels opened the meeting and asked that be called.

Present: President Michels, Trustee Renk Trustee Paluch, Trustee Renk, Trustee Bohler, Trustee Johnson, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Attorney Andersson Finance Director VanVooren, Community Development Director Young, Clerk Galbreath, Engineer Burroughs, and Director of Public Works Speciale.

Public Comment

None.

Discussion: Adopting Procedures for Public Comment

President Michels stated that he had asked that the attorney prepare an ordinance for discussion that would set in place rules for those who wish to address the Board. They agreed that the following should be instituted:

1. Complete the public comment sign-in sheet prior to the start of the meeting.
2. The Village President will call members of the public to the podium in order of sign-up.
3. Upon reaching the podium, the speaker should clearly state his or her name and address.
4. Individual comment is limited to three (3) minutes. The Village President will notify the speaker when time has expired.
5. Persons addressing the Board shall refrain from commenting about the private activities, lifestyles, or beliefs of others, including Village employees and elected officials, which are unrelated to the business of the Village Board. Also, speakers should refrain from comments or conduct that is uncivil, rude, vulgar, profane, or otherwise disruptive. Any person engaging in such conduct shall be requested to leave the meeting.
6. The aforementioned rules pertaining to public comment may be waived by the Village President, or by a majority of a quorum of the

The Board agreed that the ordinance amendment was appropriate and further asked that if possible it be further amended that anyone who was deemed to be disorderly could be removed from the meeting. The amending ordinance should be placed on the July 17, 2012 agenda for adoption.

Discussion: Capital Improvement Program (CIP)

Finance Director VanVooren gave an overview of the Capital Improvement Plan. The first 3 years of the 5 year CIP show budget numbers, the first year being the current budget year. All items that are within the plan have identified funding sources.

The Board reviewed the plan and felt that it was going in the direction that the Village needs to go for planning for the future. They expressed their appreciation that staff not only looks to the future for the needs of the Village but also consider the funding needs for these large expenditures.

Trustee Geary asked about the fact the state bids were missed for purchasing of a squad car. Administrator Eichelberger explained that the state bid was not missed, the state bid had only police SUV's and not squad cars so the decision was made to bid for squads. The cars will still be fully equipped as needed for a police pursuit vehicle.

Discussion: Capital Asset Policy

The Board reviewed the Capital Asset Policy and agreed with the principals that were laid out.

Discussion: Open House

The Board discussed the 2012 Open House and determined that it should be held on October 13, 2012.

Closed Session: Personnel

Trustee Bohler **moved to adjourn to closed session to discuss personnel per the exceptions to the Open Meeting Act, taking no action, and to adjourn therefrom.** Trustee Johnson seconded the motion. The roll was then called.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Renk				
	Bohler				

Motion Carried.

Adjournment