

Solar Energy System INFORMATION

PERMIT REQUIRED

A building permit is required from any person desiring to install solar energy system.

The following conditions and requirements apply:

- If the solar energy system location is in an area having a Homeowner's Association, the property owner is obligated to check with the Homeowner's Association to ensure compliance with their regulations.
- Allowable hours for construction within the Village are 6:30 a.m. to 8:30 p.m. daily.
- Solar energy systems are authorized on a case-by-case basis.

APPLICATION CHECKLIST

Applications for a solar energy system installation permit shall include the following items and information:

- a completed short-form permit application listing the contractor(s) performing the work;
- valid contractor registration with the Village of Sugar Grove;
- plat of survey or scaled dimensioned drawing of the zoning lot indicating all buildings on the lot and the proposed location of the solar energy system;
 - if the system is to be building mounted, a scaled, dimensioned building elevation plan depicting the existing conditions and the proposed solar energy system, including structural calculations for the additional load on the roof. If the system is to be ground mounted, a scaled, dimensioned elevation drawing of the system;
 - detailed installation drawings and specifications for the system;
 - proof of certification in compliance with 83 Illinois Administrative Code 468 and proof of certification of electrician installing the system;
 - proof that notification to the electric power company has been properly completed;
 - plan for demolition and site restoration at the end of life of the system;
 - UL listing or approved equivalent for all component parts of the solar energy system;
- a copy of the contract with the property owner's signature.

CONTRACTOR REGISTRATION

Any contractor engaged in or having obligation to do work where the scope of work requires a building permit is required to be registered with the Village of Sugar Grove. If the contractor is not currently registered with the Village, a registration application can be obtained from the Building Division at 630.391.7220 or from the Village's website www.sugargroveil.gov

INSPECTIONS REQUIRED

Inspections may include a final depending on the scope of construction. The owner/contractor is responsible for scheduling all required inspections. Please call 630.391.7220 to schedule the inspections. Please schedule the inspections by 3:30 PM THE DAY BEFORE you want it.

PLAN REVIEW

Please allow 10 (ten) working days for processing.

PERMIT FEE

- Accessory structure, other

\$135.00

Additional fees may be charged if there is a grade change proposed or the proposed modification requires review and inspection by the Village Engineer.

The permit fee is paid when the permit is picked-up after the application has been approved.

NO WORK CAN BEGIN UNTIL THE PERMIT HAS BEEN ISSUED. WORK BEGUN PRIOR TO ISSUANCE OF THE PERMIT WILL INCUR A FINE, PENALTY OR BOTH.

For Office Use Only
 Permit # _____
 Building Dept Approval:

 Fees: _____



**601 HEARTLAND DRIVE
 Sugar Grove, IL 60554
 Phone 630-391-7220
 Fax 630-391-7245
 www.sugargroveil.gov
 permits@sugargroveil.gov**

**BUILDING PERMIT APPLICATION
 (FOR MINOR PERMITS; NOT NEW CONSTRUCTION)**

Application Date: _____	Permit Type					
Value of Work: _____	Basement <input type="checkbox"/>	Deck <input type="checkbox"/>	Garage/ Shed <input type="checkbox"/>	Patio <input type="checkbox"/>	Screen Porch <input type="checkbox"/>	Window/ Door <input type="checkbox"/>
Square Footage: _____	Commercial Remodel <input type="checkbox"/>	Driveway <input type="checkbox"/>	Gazebo/ Pergola <input type="checkbox"/>	Pool <input type="checkbox"/>	Sign <input type="checkbox"/>	
	Decorative Brick <input type="checkbox"/>	Fence <input type="checkbox"/>	Irrigation <input type="checkbox"/>	Roof <input type="checkbox"/>	3 Season Room <input type="checkbox"/>	Other <input type="checkbox"/>
Start Date _____	End Date _____					
Description of Work: _____ _____						
Property Information						
Address		Lot	Subdivision		Parcel Number	
Property Owner Name		Email Address			Phone	
Property Owner Street Address		City		State	Zip	
Contractor Information						
Name(s) of Contractor (s)	Phone#	Email		City	Zip	

I certify that I am the owner of record of the above name property, or that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application. I agree to conform to all applicable laws of the Village of Sugar Grove.

Signature of Property Owner (or Attach Signed Contract) Address (if different) Phone No.

Signature & Printed Name of Responsible person in Charge of Work & Email Phone No.