

# PATIOS & DECORATIVE PAVERS

## INFORMATION

### **PERMIT REQUIRED**

A building permit is required from any person desiring to install a patio or decorative pavers.

### **The following conditions and requirements apply:**

Construction is required to comply with the minimum required setbacks for the zoning district. Additionally, depending on the property location, there are lot coverage limitations. This includes all improvements on the property.

- Patios need to be a minimum of 4" thick over a 4" compacted stone base – wire mesh is optional.
- Village of Sugar Grove open burning ordinance requires burning to be maintained a distance of not less than 20' from any structure – all fire pits shall be a minimum of 20' from any structure and 5' from any neighboring side or rear yard.
- If the property is in an area having a Homeowner's Association, the property owner is obligated to check with the Homeowner's Association to ensure compliance with their regulations.
- Allowable hours for construction within the Village are 6:30 a.m. to 8:30 p.m. daily.
- Patio and decorative paver permits are authorized on a case-by-case basis.

### **APPLICATION CHECKLIST**

Applications for a patio or decorative paver permit shall include the following items and information:

- a completed short-form permit application listing the contractor(s) performing the work;
- valid contractor registration with the Village of Sugar Grove;
- a plat of survey, drawn to scale, showing the size, shape and dimensions of the improvement in proximity to the primary use building and lot lines (If larger than 11x17, submit 3 copies);
- a completed Covenant Running with the Land Record, if any is located in the right of way; and
- a copy of the contract with the property owner's signature.

### **CONTRACTOR REGISTRATION**

Any contractor engaged in or having obligation to do work where the scope of work requires a building permit is required to be registered with the Village of Sugar Grove. If the contractor is not currently registered with the Village, a registration application can be obtained from the Building Division at 630.391.7220 or from the Village's website [www.sugargroveil.gov](http://www.sugargroveil.gov)

## **INSPECTIONS REQUIRED**

Inspections may include: pre-pour concrete and final depending on the scope of construction. The owner/contractor is responsible for scheduling all required inspections. Please call 630.391.7220 to schedule the inspections. Please schedule the inspections by 3:30 PM THE DAY BEFORE you want it.

## **PLAN REVIEW**

Please allow 10 (ten) working days for processing.

## **PERMIT FEE**

- Patio (concrete or pavers) or other decorative pavers **\$125.00 minimum**
- Add electric **\$125.00**
- Add gas line **\$215.00**

*Additional fees may be charged if there is a grade change proposed or the proposed modification requires review and inspection by the Village Engineer.*

The permit fee is paid when the permit is picked-up after the application has been approved.

**NO WORK CAN BEGIN UNTIL THE PERMIT HAS BEEN ISSUED. WORK BEGUN PRIOR TO ISSUANCE OF THE PERMIT WILL INCUR A FINE, PENALTY OR BOTH.**

**COVENANT RUNNING WITH THE LAND - RECORD**

THE DECLARATION OF COVENANTS made this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

being **all** of the owners of the following described property; to-wit: **(Insert Legal Description)**

Parcel Number: \_\_\_\_\_

Commonly known as: \_\_\_\_\_

(Address – Please Print)

WHEREAS, the Village of Sugar Grove regulates the right-of-ways within its boundaries; and

WHEREAS, the declarants (Property Owners) wish to install Non-Standard Pavement in said right-of-way;

NOW, THEREFORE, in consideration of the Village of Sugar Grove issuing a permit to the declarants to install Non-Standard Pavement in the right-of-way adjacent to the above-described property, said property is hereby made subject to the following covenants and restrictions, all of which shall be deemed to run with the above-described property:

1. The declarants, their assigns and successors in title hereby agree to install Non-Standard Pavement in full compliance with the laws, ordinances, resolutions, rules and regulations of the Village of Sugar Grove, Kane County, the State of Illinois or any other governmental unit or agency having jurisdiction, applicable thereto as amended from time to time.

2. The declarants, their assigns and successors in title hereby agree to and do hereby release the Village of Sugar Grove, its officers, agents and employees which are from time to time authorized to use said right-of-way for any obligation as a result of damages to the Non-Standard Pavement which may occur in the course of the installation, removal, maintenance or repair of any utility within said right-of-way, or as the result of street construction/repair, snow removal, or street cleaning by the Village of Sugar Grove,

3. The declarants, their assigns and successors in title hereby agree to indemnify and save the Village of Sugar Grove and the public utilities which are from time to time authorized to use said easements and public parkways, and both groups' officers, agents and employees harmless for any damages, injuries, and costs including damages to the utility equipment, occasioned by the installation, maintenance, location, repair of the Non-Standard Pavement described above. Said costs to include attorney fees and costs of litigation.

4. The declarants, their assigns and successors in title hereby agree to indemnify and save the Village of Sugar Grove, its officials, employees and agents harmless from any and all claims, causes of action, judgments, expenses, and damages, including attorneys' fees and costs incurred by the Village, alleged to have occurred from the installation, construction, repair, maintenance, continued existence, or removal of the Non-Standard Pavement.

IN WITNESS WHEREOF, the undersigned have executed this declaration at \_\_\_\_\_, Illinois

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Property Owner's Signature

STATE OF ILLINOIS                    )  
  ) SS.  
COUNTY OF KANE                    )

I, \_\_\_\_\_, a Notary Public in and for said County, in the State of Illinois, do hereby certify that \_\_\_\_\_, personally known to me to be the same person whose name is subscribed in the foregoing instrument, appeared before me this day in person and acknowledged that \_\_\_\_\_ signed, sealed and delivered said instrument as \_\_\_\_\_ free and voluntary act for the uses and purposes therein set forth.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

*Prepared by:*  
Steven A. Andersson  
Mickey, Wilson, Weiler, Renzi & Andersson, P.C.  
2111 Plum Street, Suite 201  
Aurora, IL 60506

*Return to after recording:*  
Village Clerk  
Village of Sugar Grove  
10 Municipal Drive  
Sugar Grove, IL 60554

**For Office Use Only**  
 Permit # \_\_\_\_\_  
 Building Dept Approval:  
 \_\_\_\_\_  
 Fees: \_\_\_\_\_



**601 HEARTLAND DRIVE**  
**Sugar Grove, IL 60554**  
**Phone 630-391-7220**  
**Fax 630-391-7245**  
**www.sugargroveil.gov**  
**permits@sugargroveil.gov**

**BUILDING PERMIT APPLICATION**  
**(FOR MINOR PERMITS; NOT NEW CONSTRUCTION)**

Application Date: _____	<b>Permit Type</b>					
Value of Work: _____	Basement <input type="checkbox"/>	Deck <input type="checkbox"/>	Garage/ Shed <input type="checkbox"/>	Patio <input type="checkbox"/>	Screen Porch <input type="checkbox"/>	Window/ Door <input type="checkbox"/>
Square Footage: _____	Commercial Remodel <input type="checkbox"/>	Driveway <input type="checkbox"/>	Gazebo/ Pergola <input type="checkbox"/>	Pool <input type="checkbox"/>	Sign <input type="checkbox"/>	
	Decorative Brick <input type="checkbox"/>	Fence <input type="checkbox"/>	Irrigation <input type="checkbox"/>	Roof <input type="checkbox"/>	3 Season Room <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Start Date</b> _____	<b>End Date</b> _____					
Description of Work: _____ _____						
<b>Property Information</b>						
Address _____		Lot _____	Subdivision _____		Parcel Number _____	
Property Owner Name _____		Email Address _____			Phone _____	
Property Owner Street Address _____		City _____		State _____	Zip _____	
<b>Contractor Information</b>						
Name(s) of Contractor (s)	Phone#	Email		City	Zip	

I certify that I am the owner of record of the above name property, or that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application. I agree to conform to all applicable laws of the Village of Sugar Grove.

Signature of Property Owner (or Attach Signed Contract)      Address (if different)      Phone No.

Signature & Printed Name of Responsible person in Charge of Work & Email      Phone No.