

GENERAL CONSTRUCTION REMINDERS

Permitted Construction Hours

Allowable hours for construction noise in the Village are 6:30 a.m. – 8:30 p.m. daily.

If you suspect construction is occurring during non-permitted hours, please visit the Code Enforcement & Violations page for more information on how to contact the Village.

General Reminders for Scheduling Inspections

- Please view the Cold Weather Concrete Reminders concerning construction during the cold weather months.
- Please schedule all inspections by, at least, 3:30 p.m. the day before you want it.
- Make sure that the work to be inspected is complete prior to the inspection or a re-inspection fee may apply.
- Obtain any Overweight Permits for moving heavy equipment or material from the Sugar Grove Police Department 630-391-7250.
- Any pre construction photos are the responsibility of the contractor.
- Make sure all final inspections have been approved before you make final payment to your contractor.
- You must be ready for the inspection. The inspector(s) will not re-inspect your job on the same day and a re-inspection fee of \$90 can be charged and is payable prior to rescheduling the inspection.
- Approved plans must be available on site, no inspection will be performed without approved plans on site.
- Permits are required for any temporary signage or trailer.
- Secure sanitary facilities are required to be on site before **any** construction shall occur.
- Any major or substantial changes to the scale of the structure, structural design, type of construction, occupancy, or life safety designs that occur to a project are required to undergo a permit revision process. To obtain approval for a variation or revision to your project, please complete and submit a Permit Revision Application. Three (3) copies of any drawings or materials must be submitted along with this application, and no work is allowed to proceed until a permit revision is approved.
- Work authorized by a permit must begin with 180 days (6 months) from the date the permit was issued and must be completed with one year of issuance. Work extending beyond these time frames will require a permit extension and approval by the Director of Community Development. To obtain a permit extension, please complete a Permit Extension Application.
- For Certificate of Occupancy, please contact the Permit Coordinator at 630-391-7220.