

PARKING LOT REPLACEMENT, OVERLAY, RESEAL OR RESTRIPE INFORMATION

PERMIT REQUIRED

A building permit is required from any person desiring to replace, overlay, reseal or restripe a parking lot.

The following conditions and requirements apply:

- All changes to a parking lot must comply with the Illinois Accessible Parking requirements (attached).
- Allowable hours for construction within the Village are 6:30 a.m. to 8:30 p.m. daily.
- Replacement, overlay, reseal or restripe of parking lots are authorized on a case-by-case basis.

APPLICATION CHECKLIST

Applications to replace, overlay, reseal or restripe a parking lot permit shall include the following items and information:

- a completed short-form permit application listing the contractor(s) performing the work;
- valid contractor registration with the Village of Sugar Grove;
- a plat of survey or scaled dimensioned drawing of the zoning lot indicating all buildings on the lot with the accurate dimensions of the parking lot including the area being replace, resealed or restriped. Include the handicap accessible stalls, striping and signage with dimensions;
- a copy of the contract with the property owner's signature.

CONTRACTOR REGISTRATION

Any contractor engaged in or having obligation to do work where the scope of work requires a building permit is required to be registered with the Village of Sugar Grove. If the contractor is not currently registered with the Village, a registration application can be obtained from the Building Division at 630.391.7220 or from the Village's website www.sugargroveil.gov

INSPECTIONS REQUIRED

Inspections may include a final depending on the scope of construction. The owner/contractor is responsible for scheduling all required inspections. Please call 630.391.7220 to schedule the inspections. Please schedule the inspections by 3:30 PM THE DAY BEFORE you want it.

PLAN REVIEW

Please allow 10 (ten) working days for processing.

PERMIT FEE

- Reseal, overlay or restripe parking lot **\$125.00**
- New or expand an existing parking lot **\$320.00**

Additional fees may be charged if the proposed modification requires review and inspection by the Village Engineer.

The permit fee is paid when the permit is picked-up after the application has been approved.

NO WORK CAN BEGIN UNTIL THE PERMIT HAS BEEN ISSUED. WORK BEGUN PRIOR TO ISSUANCE OF THE PERMIT WILL INCUR A FINE, PENALTY OR BOTH.

For Office Use Only
 Permit # _____
 Building Dept Approval: _____
 Fees: _____



601 HEARTLAND DRIVE
Sugar Grove, IL 60554
Phone 630-391-7220
Fax 630-391-7245
www.sugargroveil.gov
permits@sugargroveil.gov

BUILDING PERMIT APPLICATION
(FOR MINOR PERMITS; NOT NEW CONSTRUCTION)

Application Date: _____	Permit Type					
Value of Work: _____	Basement <input type="checkbox"/>	Deck <input type="checkbox"/>	Garage/ Shed <input type="checkbox"/>	Patio <input type="checkbox"/>	Screen Porch <input type="checkbox"/>	Window/ Door <input type="checkbox"/>
Square Footage: _____	Commercial Remodel <input type="checkbox"/>	Driveway <input type="checkbox"/>	Gazebo/ Pergola <input type="checkbox"/>	Pool <input type="checkbox"/>	Sign <input type="checkbox"/>	
	Decorative Brick <input type="checkbox"/>	Fence <input type="checkbox"/>	Irrigation <input type="checkbox"/>	Roof <input type="checkbox"/>	3 Season Room <input type="checkbox"/>	Other <input type="checkbox"/>
Start Date _____	End Date _____					
Description of Work:						
Property Information						
Address		Lot	Subdivision		Parcel Number	
Property Owner Name		Email Address			Phone	
Property Owner Street Address		City		State	Zip	
Contractor Information						
Name(s) of Contractor (s)	Phone#	Email		City	Zip	

I certify that I am the owner of record of the above name property, or that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application. I agree to conform to all applicable laws of the Village of Sugar Grove.

Signature of Property Owner (or Attach Signed Contract) Address (if different) Phone No.

Signature & Printed Name of Responsible person in Charge of Work & Email Phone No.

A Message from
ILLINOIS ATTORNEY GENERAL
KWAME RAOUL



As Attorney General, it is my job to ensure that all Illinois residents, including people with disabilities, receive equal protection under the law. I am committed to working on behalf of people with disabilities to provide them with complete accessibility.

My office's Disability Rights Bureau employs a full-time staff that strives to make schools, the workplace and all public facilities open and available to everyone.

Questions and complaints about accessible parking represent one of the largest categories of inquiries to the Bureau. I hope that this brochure provides you with a clear understanding of the accessible parking laws.

If you have a question, see an improperly marked accessible parking space or find a facility without any accessible parking spaces, please contact the Disability Rights Bureau.

Kwame Raoul
Attorney General



KWAME RAOUL
ILLINOIS ATTORNEY GENERAL

If you see an improperly marked accessible parking space, or facilities with no such spaces, you can contact the Disability Rights Bureau with your complaint. Complaints can also be filed online at www.illinoisattorneygeneral.gov/rights/disabilityrights.html.

DISABILITY RIGHTS BUREAU

CHICAGO
100 West Randolph Street
Chicago, Illinois 60601
1-312-814-5684
TTY: 1-800-964-3013

SPRINGFIELD
500 South Second Street
Springfield, Illinois 62701
1-217-524-2660
TTY: 1-877-844-5461

For more information about Illinois parking laws visit www2.illinois.gov/cdb/announcements/2018/Documents/Register%20Page.pdf.

www.IllinoisAttorneyGeneral.gov

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This material is available in alternate format upon request.

ACCESSIBLE PARKING

FOR PEOPLE WITH DISABILITIES

A GUIDE TO YOUR RIGHTS UNDER THE LAW



KWAME RAOUL
ILLINOIS ATTORNEY GENERAL

Accessible Parking: Know the Rules

Any facility offering parking for employees or visitors must provide accessible parking for people with disabilities. An accessible parking space consists of a vehicle space and a diagonally striped access aisle. The entire space must be kept clear of obstructions—including ice, snow, shopping cart corrals, trash cans, seasonal garden displays and bicycle racks—at all times.



Illustration of a legal angled accessible parking space.

SIZE AND MARKINGS

Each accessible parking space, except on-street spaces, shall be 16 feet wide, including either an eight-foot or five-foot wide diagonally striped access aisle. The access aisle may be located on either side of the vehicle space except for angled parking spaces, which shall have the access aisle located on the passenger side of the vehicle space. Access aisles shall be marked with diagonal striping so as to discourage parking in them. Two parking spaces may share an access aisle except for angled parking spaces. High-quality yellow paint, manufactured especially for pavement striping, must be used.

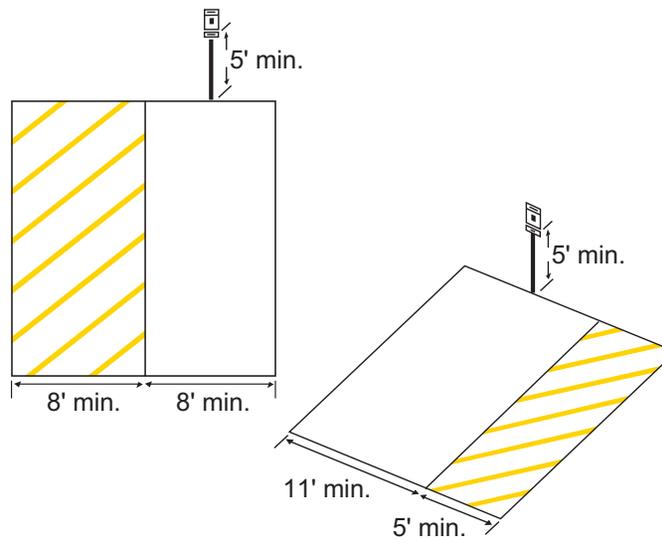


Illustration of two examples of legal accessible parking spaces.

LOCATION

Accessible parking must be placed on level pavement on the shortest accessible route to an accessible facility entrance. The accessible route, which may include a curb ramp or curb cut, must be installed as close as possible to the accessible entrance it serves. Additionally, a curb ramp must never be built so that it protrudes into or interferes with the diagonally striped access aisle of an accessible space.

SIGNS

A U.S. Department of Transportation R7-8 (Reserved Parking) and R7-1101 (\$250 Fine) sign must be permanently mounted in the center of the parking space. The signs must be vertically mounted on a post or wall at front center of the parking space, no more than 6 feet horizontally from the front of the parking space. At a minimum, the bottom of the R7-8 sign must be 5 feet from the pavement. Municipalities may impose a larger fine through the adoption of a local ordinance.

PROPER USE OF LICENSE PLATES/PLACARDS

Under Illinois law, disability license plates, disabled veterans plates and placards are not transferable. The authorized holder must be present and must enter or exit the vehicle at the time the parking privileges are being used. Unauthorized use can result in a \$600 fine, driver's license suspension and suspension or revocation of the plate or placard by the Illinois Secretary of State.

SPACE REQUIREMENTS

To comply with Illinois law, a minimum number of accessible parking spaces must be provided:

Total Off-Street Parking Spaces Provided	Number of Accessible Parking Spaces Required
1 to 25	1
26 to 50	2
51 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1,000	2% of total
over 1,000	20 plus 1 for each 100 over 1,000

Hospital Outpatient Facilities providing regular or continuing medical treatment without an overnight stay.....10% of total

Rehabilitation and Outpatient Physical Therapy Facilities specializing in treating conditions that affect mobility.....20% of total