

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Ted Koch Rick Montalto David Paluch</p>
--	---	---

**September 15, 2015
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
 - a. None
5. Appointments and Presentations
 - a. Appointment: Plan Commission Member
 - b. Appointment: Police Pension Trustee
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Vouchers
 - b. Approval: Treasurer's Report
 - c. Resolution: Authorizing an Agreement for Streetlight Installation
8. General Business
 - a. Approval: Purchase & Installation of a Monument Sign – 160 S. Municipal Drive
 - b. Discussion: Video Gaming Café Request
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

**Committee of the Whole
Cancelled**

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: SEPTEMBER 15, 2015 BOARD MEETING
DATE: SEPTEMBER 11, 2015

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$182,583.85 and manual checks total \$0.00

RECOMMENDATION

Approval of vouchers totalling \$182,583.85 and ratification of manual checks totaling \$0.00.

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A0118	AT&T						
63046645210815	08/25/15	01	IT/630466-45218416 7/25-8/25	01496502		09/15/15	50.00
		02	ADM/630466-45218416 7/25-8/25	01506502			31.74
		03	FIN/630466-45218416 7/25-8/25	01566502			31.74
		04	PWIT/630466-45218416 7/25-8/25	50496502			49.99
		05	W&S/630466-45218416 7/25-8/25	50506502			32.69
						INVOICE TOTAL:	196.16
						VENDOR TOTAL:	196.16
A0138	CITY OF AURORA						
175413	09/01/15	01	ADM/AIRPORT LAND LEASE	01506402		09/15/15	1.00
						INVOICE TOTAL:	1.00
						VENDOR TOTAL:	1.00
A0165	ALEXANDER CHEMICAL CORP						
SCL10010336	08/31/15	01	W&S/DEPOSIT WELL 10	50606607		09/15/15	-800.00
						INVOICE TOTAL:	-800.00
SLS10036572	08/28/15	01	W&S/CHLORINE-WELL 10	50606607		09/15/15	1,770.00
						INVOICE TOTAL:	1,770.00
						VENDOR TOTAL:	970.00
A8959	APPLIED CONCEPTS INC						
274653	08/11/15	01	POL/DSR ENHANCED COUNTING UNIT	30517006		09/15/15	2,738.00
						INVOICE TOTAL:	2,738.00
274659	08/11/15	01	POL/STALKER II STATIONARY	30517006		09/15/15	876.00
						INVOICE TOTAL:	876.00
						VENDOR TOTAL:	3,614.00
B0816	BETTER BUSINESS PLANNING						
30463HSA	09/01/15	01	FIN/HSA ADMIN FEE SEPT 15	01566309		09/15/15	16.17

DATE: 09/11/15
 TIME: 10:42:26
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

B0816	BETTER BUSINESS PLANNING						
30463HSA	09/01/15	02	W&S/HSA ADMIN FEE SEPT 15	50506309		09/15/15	16.16
						INVOICE TOTAL:	32.33
30465HRA	09/01/15	01	FIN/HRA ADMIN SERVICE SEPT 15	01566309		09/15/15	8.75
		02	W&S/HRA ADMIN SERVICE SEPT 15	50506309			8.75
						INVOICE TOTAL:	17.50
30466FSA	09/01/15	01	FIN/FSA ADMIN FEE SEPT 2015	01566309		09/15/15	12.00
		02	W&S/FSA ADMIN FEE SEPT 2015	50506309			12.00
						INVOICE TOTAL:	24.00
						VENDOR TOTAL:	73.83
B0817	BUILDERS ASPHALT						
15932	08/17/15	01	S&P/HOTMIXASPHALT-1.66TONS	01536609		09/15/15	86.32
						INVOICE TOTAL:	86.32
						VENDOR TOTAL:	86.32
C0309	CARROLL DISTRIBUTING & CONST						
AU008686	08/14/15	01	S&P/CONCRETE SUPPLIES	01536603		09/15/15	493.12
		02	W&S/CONCRETE SUPPLIES	50596603			493.11
						INVOICE TOTAL:	986.23
AU008687	08/14/15	01	S&P/CONCRETE SUPPLIES	01536603		09/15/15	141.13
						INVOICE TOTAL:	141.13
						VENDOR TOTAL:	1,127.36
C0311	CDS OFFICE TECHNOLOGIES						
INV0946347	08/31/15	01	POOL/PANASONICTOUGHBOOK & DOCK	30517006		09/15/15	10,049.00
						INVOICE TOTAL:	10,049.00
						VENDOR TOTAL:	10,049.00
C0361	COM ED						

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

C0361	COM ED						
090315M	09/03/15	01	S&P/0612101014 LGHTS 8/4-9/2	01536511		09/15/15	3.50
						INVOICE TOTAL:	3.50
090315O	09/03/15	01	S&P/9369045017LGHTS 8/4-9/2	01536511		09/15/15	3.50
						INVOICE TOTAL:	3.50
090415L	09/04/15	01	S&P/0053059135 LGHTS 7/24-8/21	01536511		09/15/15	112.08
						INVOICE TOTAL:	112.08
						VENDOR TOTAL:	119.08
C0362	COMMONWEALTH EDISON						
90215	09/02/15	01	W/0039152077 7/31-9/1	50606511		09/15/15	167.04
						INVOICE TOTAL:	167.04
90215A	09/02/15	01	S/0789114021 7/31-9/1	50656511		09/15/15	72.48
						INVOICE TOTAL:	72.48
90215C	09/02/15	01	s/1209054036 7/31-9/1	50656511		09/15/15	58.31
						INVOICE TOTAL:	58.31
90215D	09/02/15	01	S/1311106047 7/31-9/1	50656511		09/15/15	126.34
						INVOICE TOTAL:	126.34
90215E	09/02/15	01	W/1581052012 7/31-9/1	50606511		09/15/15	187.41
						INVOICE TOTAL:	187.41
90215F	09/02/15	01	W/1713098046 7/31-9/1	50606511		09/15/15	174.99
						INVOICE TOTAL:	174.99
90215G	09/02/15	01	W/2073094061 7/31-9/1	50606511		09/15/15	128.04
						INVOICE TOTAL:	128.04
90215H	09/02/15	01	W/2151031026 7/31-9/1	50606511		09/15/15	207.04
						INVOICE TOTAL:	207.04

DATE: 09/11/15
 TIME: 10:42:26
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

C0362	COMMONWEALTH EDISON						
90215I	09/02/15	01	S/2295116015 7/31-9/1	50656511		09/15/15	354.63
						INVOICE TOTAL:	354.63
90215J	09/02/15	01	W/2763123040 7/31-9/1	50606511		09/15/15	134.00
						INVOICE TOTAL:	134.00
						VENDOR TOTAL:	1,610.28
C0373	CRESCENT ELECTRIC SUPPLY CO						
S500918573.001	08/28/15	01	S&P/LIGHTING SUPPLIES	01546603		09/15/15	90.88
						INVOICE TOTAL:	90.88
						VENDOR TOTAL:	90.88
C0394	CLAESSON JANITORIAL SERVICE						
5549	09/01/15	01	BM/JANITORIALSERVICES AUG15	01546406		09/15/15	1,087.50
		02	W&S/JANITORIAL SERVICES AUG15	50596406			412.50
						INVOICE TOTAL:	1,500.00
						VENDOR TOTAL:	1,500.00
D8026	DYNEGY ENERGY SERVICES						
146638715091	09/08/15	01	W/0022092002 8/6-9/02	50606511		09/15/15	184.01
						INVOICE TOTAL:	184.01
146638915091	09/03/15	01	W/0399050054 7/31-8/31	50606511		09/15/15	1,561.97
						INVOICE TOTAL:	1,561.97
146639015091	09/08/15	01	W/5222138020 8/5-9/2	50606511		09/15/15	10,334.43
						INVOICE TOTAL:	10,334.43
						VENDOR TOTAL:	12,080.41
E0012	RANDAL ERICKSON						
2015 828	08/28/15	01	CD/INSPECTIONS 8/17-30/15	01556309		09/15/15	2,300.00
						INVOICE TOTAL:	2,300.00
						VENDOR TOTAL:	2,300.00

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
E0544	ENGINEERING ENTERPRISES, INC.						
56830	08/24/15	01	CD/HANNAFORDFARMSSG0330	01556303		09/15/15	316.00
						INVOICE TOTAL:	316.00
56831	08/24/15	01	CD/HANNAFORDFARMSPASE1SG0441	01556303		09/15/15	175.00
						INVOICE TOTAL:	175.00
56832	08/24/15	01	CD/BLACKWALNUTUNIT5SG0511	01556303		09/15/15	536.50
						INVOICE TOTAL:	536.50
56833	08/24/15	01	CD/MEADOWRIDGEVILLASSG0627	01556303		09/15/15	325.00
						INVOICE TOTAL:	325.00
56834	08/24/15	01	CD/PRAIRIEGLENUNIT1SG0734	01556303		09/15/15	1,675.00
						INVOICE TOTAL:	1,675.00
56835	08/24/15	01	CD/COLLEGE CORNERSG0922	01556303		09/15/15	665.00
						INVOICE TOTAL:	665.00
56836	08/24/15	01	W&S/MPTOSRWATERMAINS1009	50716303		09/15/15	900.00
						INVOICE TOTAL:	900.00
56837	08/24/15	01	CD/AMERICANHEARTLANDBANKSG1209	01556303		09/15/15	585.00
						INVOICE TOTAL:	585.00
56838	08/24/15	01	W&S/FAYSLNWTRMAINREPLSG1309	50716303		09/15/15	4,714.89
						INVOICE TOTAL:	4,714.89
56840	08/24/15	01	S&P/SGDRAINAGEDIST#1 SG1313	01536303		09/15/15	285.00
						INVOICE TOTAL:	285.00
56841	08/24/15	01	W&S/US30&DUGAN SG1316	35536303		09/15/15	513.50
						INVOICE TOTAL:	513.50
56842	08/24/15	01	S&P/47/BLISS/WHEELER	35536303		09/15/15	8,150.89
						INVOICE TOTAL:	8,150.89

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
E0544	ENGINEERING ENTERPRISES, INC.						
56843	08/24/15	01	CD/PRAIRIEPOINTEASSTLVGSG1413	01556303		09/15/15	335.50
						INVOICE TOTAL:	335.50
56844	08/24/15	01	CD/CALVARYCHURCHPARKINGSG1416	01556303		09/15/15	177.50
						INVOICE TOTAL:	177.50
56845	08/24/15	01	W&S/SRTOPRESTBURY SG1418	50716303		09/15/15	2,952.46
						INVOICE TOTAL:	2,952.46
56846	08/24/15	01	S&P/2015MFTPROGRAMSG1423	35506303		09/15/15	5,459.26
						INVOICE TOTAL:	5,459.26
56847	08/24/15	01	S&P/2015LOCALROADPROGSG1423/A	35536303		09/15/15	1,734.50
						INVOICE TOTAL:	1,734.50
56848	08/24/15	01	CD/VOSGGENERALSG1500	01556303		09/15/15	1,231.00
						INVOICE TOTAL:	1,231.00
56849	08/24/15	01	CD/2015ZONINGMAPSG1502	01556303		09/15/15	579.00
						INVOICE TOTAL:	579.00
56850	08/24/15	01	W&S/QUEENSGATE&TUDOR SG1503	50726303		09/15/15	2,323.00
						INVOICE TOTAL:	2,323.00
56851	08/24/15	01	W&S/BLISS RD WATERMAIN SG1505	50716303		09/15/15	97.53
						INVOICE TOTAL:	97.53
56852	08/24/15	01	S&P/BWTUNIT7&8 SIDWALKS SG1508	35536303		09/15/15	973.00
						INVOICE TOTAL:	973.00
56853	08/24/15	01	S&P/CAMPDEANRDIMPROVSG1510	01536303		09/15/15	2,285.50
						INVOICE TOTAL:	2,285.50
56854	08/24/15	01	S&P/ROWPERMITREVIEW	01536303		09/15/15	1,247.50
						INVOICE TOTAL:	1,247.50

DATE: 09/11/15
 TIME: 10:42:26
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

E0544	ENGINEERING ENTERPRISES, INC.						
56855	08/24/15	01	CD/HANNAFORDFARMSPHASE2SG0720	01556303		09/15/15	475.00
						INVOICE TOTAL:	475.00
						VENDOR TOTAL:	38,712.53
F0013	WRIGHT EXPRESS FSC						
42143814	08/31/15	01	POL/GASOLINE AUGUST 2015	01516601		09/15/15	1,318.55
						INVOICE TOTAL:	1,318.55
42144184	08/31/15	01	W&S/GASOLINE-AUGUST 15	50596601		09/15/15	1,417.25
		02	CD/GASOLINE - AUGUST 15	01556601			107.14
						INVOICE TOTAL:	1,524.39
42144402	08/31/15	01	S&P/GASOLINE AUGUST 15	01536601		09/15/15	1,418.28
						INVOICE TOTAL:	1,418.28
						VENDOR TOTAL:	4,261.22
F0608	FOX METRO WATER RECLAMATION						
2015 901	09/01/15	01	CD/WATERINSPECTION-AUG 2015	01556309		09/15/15	140.00
		02	612,633,520,550,597 RIDGEVIEW	** COMMENT **			
		03	1192 A&B GLENWOOD	** COMMENT **			
						INVOICE TOTAL:	140.00
						VENDOR TOTAL:	140.00
F0656	FOX METRO WATER RECLAMATION						
6996	07/31/15	01	W&S/MANHOLESEALINGHICKORYSTR	50656309		09/15/15	1,970.00
						INVOICE TOTAL:	1,970.00
						VENDOR TOTAL:	1,970.00
I0037	INTERSTATE BATTERY SYSTEM						
30074060	08/27/15	01	S&P/TRUCK BATTERIES	01536617		09/15/15	239.90

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

I0037	INTERSTATE BATTERY SYSTEM						
30074060	08/27/15	02	W&S/TRUCK BATTERIES	50596617		09/15/15	201.90
		03	W&S/PHO0210 BATTERIES	50596617			14.97
						INVOICE TOTAL:	456.77
						VENDOR TOTAL:	456.77
I0147	ILLINOIS SECTION AWWA						
200018829	08/25/15	01	W&S/BACKFLOW CODES CL	50596208		09/15/15	32.00
						INVOICE TOTAL:	32.00
						VENDOR TOTAL:	32.00
I0909	ICC						
1000604328	08/26/15	01	CD/2015SWIMCODEBOOK&STICKER	01556208		09/15/15	93.52
						INVOICE TOTAL:	93.52
						VENDOR TOTAL:	93.52
J1030	JIMS TRUCK INSPECTION & REPAIR						
157662	08/24/15	01	BM/INSPECTION TRK 04	01546407		09/15/15	26.00
						INVOICE TOTAL:	26.00
157669	08/24/15	01	W&S/INSPECTION TRK 15	50596407		09/15/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	51.00
K0017	KONICA MINOLTA PREMIER FINANCE						
286569215	08/27/15	01	ADM/COPIER LEASE SEPT 15	01506402		09/15/15	127.02
		02	UB/COPIER LEASE SEPT 15	50506402			42.43
		03	POL/COPIER LEASE SEPT 15	01516402			95.73
		04	S&P/COPIER LEASE SEPT 15	01536402			39.78
		05	BM/COPIER LEASE SEPT 15	01546402			5.30
		06	CD/COPIER LEASE SEPT 15	01556402			185.62

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

K0017	KONICA MINOLTA PREMIER FINANCE						
286569215	08/27/15	07	W&S/COPIER LEASE SEPT 15	50596402		09/15/15	34.47
						INVOICE TOTAL:	530.35
						VENDOR TOTAL:	530.35
K0021	KB COLLISION & CUSTOMS						
08252015	08/25/15	01	PD/REPLACEGUNLOCK 13 TAURUS	01516407		09/15/15	102.87
						INVOICE TOTAL:	102.87
						VENDOR TOTAL:	102.87
K1106	KANE COUNTY RECORDER						
SGRV081015	08/10/15	01	W&S/LIEN RELSE-171 BROMPTON #B	50506309		09/15/15	47.00
						INVOICE TOTAL:	47.00
SGRV081715	08/17/15	01	CD/3ORDINCES-WIEDNER LEGACY	01556309		09/15/15	166.00
						INVOICE TOTAL:	166.00
						VENDOR TOTAL:	213.00
K1122	KENDALL COUNTY CONCRETE INC						
37390	08/27/15	01	S&P/REPLACE PUBLIC WALK BLSSWD	01536609		09/15/15	780.00
						INVOICE TOTAL:	780.00
						VENDOR TOTAL:	780.00
M0024	MCHENRY ANALYTICAL WATER						
388537	08/25/15	01	W&S/WATER SAMPLES IRONMANGANES	50606311		09/15/15	24.90
						INVOICE TOTAL:	24.90
						VENDOR TOTAL:	24.90
M0025	MUTUAL OF OMAHA						
412176831	08/20/15	01	ADM/LIFE INSURANCE SEPT 15	01506202		09/15/15	13.20

DATE: 09/11/15
 TIME: 10:42:26
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

M0025	MUTUAL OF OMAHA						
412176831	08/20/15	02	POL/LIFE INSURANCE SEPT 15	01516202		09/15/15	96.00
		03	S&P/LIFE INSURANCE SEPT 15	01536202			32.00
		04	BM/LIFE INSURANCE SEPT 15	01546202			8.00
		05	CD/LIFE INSURANCE SEPT 15	01556202			32.00
		06	FIN/LIFE INSURANCE SEPT 15	01566202			8.00
		07	W&S/LIFE INSURANCE SEPT 15	50506202			10.80
		08	PW/LIFE INSURANCE SEPT 15	50596202			48.00
						INVOICE TOTAL:	248.00
						VENDOR TOTAL:	248.00
M1316	MID AMERICAN WATER						
088192A	08/10/15	01	W&S/B-BOX PARTS	50606603		09/15/15	1,174.00
						INVOICE TOTAL:	1,174.00
088193A	08/10/15	01	W&S/CHECK VALVES	50606603		09/15/15	1,056.00
						INVOICE TOTAL:	1,056.00
116695A	08/16/15	01	S&P/CURB FRAME W/GATE	01536603		09/15/15	697.00
						INVOICE TOTAL:	697.00
117188A	08/25/15	01	W&S/MARKING PAINT	50606603		09/15/15	390.00
						INVOICE TOTAL:	390.00
						VENDOR TOTAL:	3,317.00
M1371	MICKEY, WILSON, WEILER,						
53847	09/02/15	01	ADM/LEGAL SERVICES AUGUST 15	01506301		09/15/15	500.00
						INVOICE TOTAL:	500.00
53848	09/02/15	01	ADM/LEGAL SERVICES AUGUST 15	01506301		09/15/15	1,342.50
		02	CD/LEGAL SERVICES AUGUST 15	01556301			1,650.00
		03	POL/LEGAL SERVICES AUGUST 15	01516301			45.00
		04	STR/LEGAL SERVICES AUGUST 15	01536301			255.00
						INVOICE TOTAL:	3,292.50

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
M1371	MICKEY, WILSON, WEILER,						
53849	09/02/15	01	POL/LEGAL SERVICES AUGUST 15	01516301		09/15/15	1,095.00
		02	CD/LEGAL SERVICES AUGUST 15	01556301			225.00
						INVOICE TOTAL:	1,320.00
53850	09/02/15	01	CD/LEGAL SERVICES AUGUST 15	01556301		09/15/15	15.00
						INVOICE TOTAL:	15.00
53851	09/02/15	01	ADM/LEGAL SERVICES AUGUST 15	01506301		09/15/15	75.00
						INVOICE TOTAL:	75.00
53852	09/02/15	01	CD/LEGAL SERVICES AUGUST 15	01556301		09/15/15	1,948.75
						INVOICE TOTAL:	1,948.75
53853	09/02/15	01	POL/LEGAL SERVICES AUGUST 15	01516301		09/15/15	691.75
						INVOICE TOTAL:	691.75
						VENDOR TOTAL:	7,843.00
N1415	NICOR GAS						
082415	08/24/15	01	S/*4500482487 7/23-8/21	50656510		09/15/15	81.61
						INVOICE TOTAL:	81.61
082415A	08/24/15	01	S/06772635188 7/27-8/24	50656510		09/15/15	26.46
						INVOICE TOTAL:	26.46
082415B	08/24/15	01	W/27737210008 7/23-8/20	50606510		09/15/15	24.62
						INVOICE TOTAL:	24.62
082715	08/27/15	01	S/96872934904 7/29-8/27	50656510		09/15/15	26.47
						INVOICE TOTAL:	26.47
						VENDOR TOTAL:	159.16
N1445	NIPSTA						
14229	07/31/15	01	S&P/PWDRIVERTRAINING-CM ZZ	50596208		09/15/15	700.00
						INVOICE TOTAL:	700.00

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
N1445			NIPSTA				
14265	08/26/15	01	S&P/SNOWPLOWTRAINING-CM, ZZ	01536208		09/15/15	220.00
						INVOICE TOTAL:	220.00
						VENDOR TOTAL:	920.00
O0005			ORKIN INC.				
104992518	09/02/15	01	BM/VH MONTHLY SERVICE	01546406		09/15/15	67.56
						INVOICE TOTAL:	67.56
104992520	09/02/15	01	BM/PW MONTHLY SERVICE	01546406		09/15/15	51.78
		02	W&S/PW MONTHLY SERVICE	50596406			51.78
						INVOICE TOTAL:	103.56
						VENDOR TOTAL:	171.12
R0023			RT REPAIRS				
10712	08/27/15	01	W&S/TRUCKREPAIRSTRK #15	50596407		09/15/15	4,185.27
						INVOICE TOTAL:	4,185.27
						VENDOR TOTAL:	4,185.27
R1813			RICH'S AUTO SERVICE				
08182015	08/18/15	01	POL/COOLANT TUBE ASSY OIL	01516407		09/15/15	222.90
		02	SQUAD 48&50	** COMMENT **			
						INVOICE TOTAL:	222.90
						VENDOR TOTAL:	222.90
S0047			SMITH AMUNDSEN LLC				
477312	09/03/15	01	POL/LEGAL SERVICES AUG 2015	01516301		09/03/15	6,885.67
						INVOICE TOTAL:	6,885.67
						VENDOR TOTAL:	6,885.67
S0054			SOMONAUK WATER LAB, INC				

DATE: 09/11/15
 TIME: 10:42:26
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

S0054	SOMONAUK WATER LAB, INC						
150866	08/31/15	01	W&S/WATER TESTING	50606311		09/15/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
S1939	SPEER FINANCIAL, INC.						
SERV 2015	09/01/15	01	FIN/STATEMENT DISCLOSURES	01566302		09/15/15	148.75
		02	W&S/STATEMENT DISCLOSURES	50506302			148.75
						INVOICE TOTAL:	297.50
						VENDOR TOTAL:	297.50
S2016	STATE TREASURER						
42905	07/06/15	01	S&P/30/MUNICIPAL 1504-06	01536405		09/15/15	609.90
		02	S&P/47/GLAENA 15 04-06	01536405			304.95
		03	S&P/47 & BLISS 15 04-06	01536405			304.95
						INVOICE TOTAL:	1,219.80
						VENDOR TOTAL:	1,219.80
S8037	STREICHER'S						
I1160382	07/10/15	01	POL/VEST-OFC PRICE	01516209		09/15/15	320.00
						INVOICE TOTAL:	320.00
						VENDOR TOTAL:	320.00
S8043	SUGAR GROVE ACE						
866/1	08/03/15	01	W&S/STREET LIGHT REPAIR SPPLS	50596612		09/15/15	19.47
						INVOICE TOTAL:	19.47
942/1	08/21/15	01	W&S/BATTERY FOR OIL DISPENSER	50596603		09/15/15	7.99
						INVOICE TOTAL:	7.99
946/1	08/21/15	01	W&S/PAINT&SUPPLIES FOR WELL10	50606611		09/15/15	29.99
						INVOICE TOTAL:	29.99

DATE: 09/11/15
 TIME: 10:42:26
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

S8043	SUGAR GROVE ACE						
978/1	08/28/15	01	W&S/SCOTCH TAPE	50596613		09/15/15	6.44
						INVOICE TOTAL:	6.44
FY15-TAX2	09/09/15	01	FIN/SALES TAX REBATE FY15	01003449		09/15/15	4,530.37
						INVOICE TOTAL:	4,530.37
						VENDOR TOTAL:	4,594.26
S8046	SOURCE ONE OFFICE PRODUCTS						
520366	08/24/15	01	ADM/PAPER, PENS, GLUESTICKS, CALC	01506613		09/15/15	91.42
		02	FIN/PAPER, PENS, GLUESTICKS, CALC	01566613			91.41
		03	W&S/PAPER, PENS, GLUESTICKS, CALC	50506613			91.41
						INVOICE TOTAL:	274.24
520367	08/24/15	01	CD/PAPER	01556613		09/15/15	41.62
		02	W&S/PAPER	50596613			40.39
		03	S&P/PAPER	01536613			40.39
						INVOICE TOTAL:	122.40
						VENDOR TOTAL:	396.64
T0009	TERRA CARE ENTERPRISES INC.						
4960	09/06/15	01	CD/MOW214 S RT 47-6/26	01556309		09/15/15	135.00
						INVOICE TOTAL:	135.00
4961	09/06/15	01	CD/MOW LOT 10 SG CTR 6/26	01556309		09/15/15	505.00
						INVOICE TOTAL:	505.00
4995	09/06/15	01	CD/MOW LOT 14 SGCTR 7/7	01556309		09/15/15	415.00
						INVOICE TOTAL:	415.00
4996	09/06/15	01	CD/MOW 769 HEARTLAND 7/6	01556309		09/15/15	155.00
						INVOICE TOTAL:	155.00
4997	09/06/15	01	CD/MOW 933 LAKE RIDGE CT 7/7	01556309		09/15/15	45.00
						INVOICE TOTAL:	45.00

DATE: 09/11/15
 TIME: 10:42:26
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0009	TERRA CARE ENTERPRISES INC.						
4998	09/06/15	01	CD/MOW 947 LAKE RIDGE CT 7/7	01556309		09/15/15	45.00
						INVOICE TOTAL:	45.00
5010	09/06/15	01	CD/MOW214 S RT 47-7/17	01556309		09/15/15	90.00
						INVOICE TOTAL:	90.00
5011	09/06/15	01	CD/MOW LOT 14 SG CTR 7/21	01556309		09/15/15	302.50
						INVOICE TOTAL:	302.50
5012	09/06/15	01	CD/MOW 51 MCCANNON 7/22	01556309		09/15/15	135.00
						INVOICE TOTAL:	135.00
						VENDOR TOTAL:	1,827.50
T0012	THIRD MILLENNIUM						
18547	08/31/15	01	W&S/PRINTING MAILING UB-SEPT15	50506309		09/15/15	754.00
						INVOICE TOTAL:	754.00
						VENDOR TOTAL:	754.00
T8041	TRANSUNION RISK AND						
09012015	09/01/15	01	POL/TLOXP CHARGES 8/1-31/15	01516309		09/15/15	110.00
						INVOICE TOTAL:	110.00
						VENDOR TOTAL:	110.00
V2232	VESCO REPROGRAPHIC						
R74718	09/04/15	01	CD/JANIK'SRESUB PLAT COPIES	01556309		09/15/15	13.05
						INVOICE TOTAL:	13.05
						VENDOR TOTAL:	13.05
W2310	WATER PRODUCTS COMPANY						
260377	08/26/15	01	W&S/HYDRANTPARTS	50606603		09/15/15	59.00
						INVOICE TOTAL:	59.00
						VENDOR TOTAL:	59.00

DATE: 09/11/15
TIME: 10:42:26
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

W2315	WASTE MANAGEMENT						
3503349-2011-2	09/01/15	01	REFUSE COLLECTION-AUGUST 15	57506513		09/15/15	67,703.50
						INVOICE TOTAL:	67,703.50
						VENDOR TOTAL:	67,703.50
Z2609	ZACH ZBINDEN						
090315	09/03/15	01	S&P/SAFETY BOOTS-ZZ	01536604		09/15/15	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
						TOTAL ALL INVOICES:	182,583.85

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN, FINANCE DIRECTOR
SUBJECT: MONTHLY TREASURER'S REPORT
AGENDA: SEPTEMBER 15, 2015 REGULAR BOARD MEETING
DATE: SETPEMBER 10, 2015

ISSUE

Should the Village Board approve the August 2015 monthly Treasurer's report.

DISCUSSION

The Summarized Revenue & Expense Reports are attached (pages 1 – 8). At August 31, 2015 we are through 4 months of the year (33.3%).

The General Fund revenues and expenditures are at 42.4% and 32.1%, respectively. Revenues are higher than budget due to the receipt of property taxes; expenditures are lower than budget as many expenditures are attributable to the prior fiscal year, for which journal entries have already been made. The following expenditures have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
01-51-6102	Salaries – Overtime	135,356	66,260	49.0%	A
01-51-6104	Salaries – Part Time	145,677	69,211	47.6%	B
01-51-6309	Other Professional Svc.	12,053	6,192	51.4%	C
01-53-6105	Salaries – Seasonal	9,880	7,030	71.2%	D
01-53-6303	Engineering Services	6,900	5,884	85.3%	E
01-55-6104	Salaries – Part-Time	5,175	2,244	43.4%	F
01-55-6301	Legal Services	56,400	59,699	105.8%	G
01-56-6307	I.S. Services	7,171	5,577	77.8%	H
01-57-6208	Training & Membership	7,849	4,340	55.3%	I
01-57-6309	Other Professional Svc	8,012	4,947	28.2%	J
01-57-6515	Public Relations	5,555	2,500	45.0%	K

A Pol – Overage is due to Special Event details including Corn Boil and Palmer Cup.

- B Pol - Overage is due to Special Event details including Corn Boil and Palmer Cup.
- C Pol – The timing of payments made for 2 budgeted items attribute for this account being over budget for the accounting period. The account will continue to be monitored and is not expected to be over budget for the fiscal year.
- D Str – This is a budgeted item and is due to the timing of the seasonal help for property maintenance. This account is not expected to exceed fiscal year budget.
- E Str – This is due to engineering work related to Right-of-Way Permits. This is an unbudgeted item and the account is expected to exceed budget for the fiscal year.
- F CD – This is due to the increase in permit inspections. This expense is offset by permit fee revenues.
- G CD – This account is over budget due to on-going development litigation. The account will continue to be monitored.
- H Fin – This is due to the timing of payment for the Village's financial software package. This is a budgeted item and the account is expected to remain under budget for the fiscal year.
- I Board – This is due to timing of payment for Metro West Membership dues. This is a budgeted item and the account will not exceed budget for the fiscal year.
- J Board – This is due to timing of code updates. This is a budgeted purchase and account will not exceed budget.
- K Board – This is due to the timing of payment for the annual Corn Boil Firework Donation. This is a budgeted item and the account is not expected to exceed budget.

Please note that engineering invoices are paid approximately 2 months after services are provided. Thus, engineering service accounts in the General Fund, Infrastructure Fund, and Waterworks and Sewerage Fund will reflect a 2 month lag.

The General Capital Projects Fund revenues are at 27.3% and expenditures are at 9.6%. The expenditures are low due to budgeted projects for 140 Municipal still being the developmental stages.

The Industrial TIF #1 Fund revenues are at 40.6% and expenditures are at 1225.4%. Expenditures are high due to unexpected Engineering costs related to the Dugan Rd LAFO project.

The Industrial TIF #2 Fund expenditures are at 15.0%. The expenditures are low due to projects not starting yet this year.

The Infrastructure Capital Projects Fund revenues are at 52.1% and expenditures are 33.1%. Revenues are high due to the receipt of grant funds from the State.

The Debt Service Fund revenues are at 33.4% and the expenditures are at 11.3%.

The Waterworks and Sewerage Fund operating revenues and operating expenses are at 25.1% and 29.8%, respectively. The capital revenues and expenses are at 26.2% and 10.8%, respectively. The following expenses have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
50-50-6307	I.S Services	10,311	5,577	54.1%	L
50-50-8002	Debt – Principal	664,342	332,761	50.1%	M
50-71-8002	Debt – Principal	50,000	50,000	100.0%	N
50-71-8003	Debt – Interest	93,625	47,313	50.6%	O

- L Adm – This is due to the timing of payment for the Village’s financial software package. This is a budgeted item and the account is expected to remain under budget for the fiscal year.
- M Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.
- N Water Cap. – This due to the timing of scheduled debt payments. Payments are complete for this fiscal year.
- O Water Cap. – This is high due to the timing of debt payments throughout the year and will not exceed budget.

The Refuse Fund revenues and expenses are at 24.89% and 23.6%, respectively. The expenses are below expectations due to the timing of payments being made to Waste Management.

Staff projected and included 50 residential and 3 commercial permits in the fiscal year 2015 – 2016 Budget approved by the Village Board, which we will track throughout the fiscal year and report on. As of September 10, 2015, 13 of the residential, 1 of the commercial permits have been issued. The following accounts will be included in each Treasurer’s Report to reflect the revenues from building activity:

		<u>Budget</u>	<u>Actual</u>	<u>% Earned</u>
01-00-3310	Building Permits	75,525	42,264	56.0%
01-00-3320	Cert of Occupancy Fees	5,300	1,100	20.8%
01-00-3330	Plan Review Fees	5,645	2,443	43.3%
01-00-3340	Reinspection Fees	3,472	2,040	58.8%
01-00-3350	Transition Fees	0	14,238	100.0%
01-00-3740	Zoning and Filing Fees	16,000	1,800	11.3%
01-00-3760	Review and Dev. Fees	109,420	35,934	32.9%
30-00-3850	Improvement Donations	120,456	21,623	18.0%
30-00-3851	Emerg Warn Device Fee	300	0	0.0%
30-00-3852	Life Safety-Police	3,458	380	11.0%
30-00-3853	Life Safety-Streets	3,458	540	15.7%
30-00-3856	Commercial Fee	0	0	0.0%

35-00-3854	Traffic Pre-emption Donate	0	0	0.0%
35-00-3855	Road Impact Fee	194,720	50,007	25.7%
50-00-3310	Meter Reinspections	728	85	11.7%
50-00-3670	Meter Sales	28,925	6,437	22.3%
50-01-3651	Water Tap-On Fees	178,310	36,420	20.5%
50-01-3652	Sewer Tap-On Fees	21,683	4,307	19.9%
50-01-3791	Fire Suppr Tap-On Fee	8,702	0	0.0%

COST

There are no direct costs associated with the monthly Treasurer’s report.

RECOMMENDATION

That the Board approve the August 2015 monthly Treasurer’s reports.

DATE: 09/11/2015
 TIME: 09:10:53
 ID: GL480000.WOW

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1
 F-YR: 16

FOR FUND: GENERAL FUND						
FOR 4 PERIODS ENDING AUGUST 31, 2015						
DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
REVENUES	325,544.20	307,563.29	(5.5)	4,794,999.00	2,033,054.47	(57.6)
TOTAL REVENUES	325,544.20	307,563.29	(5.5)	4,794,999.00	2,033,054.47	(57.6)
EXPENSES						
INFORMATION TECHNOLOGY	2,474.34	2,773.00	(12.0)	29,692.00	5,273.00	82.2
ADMINISTRATION	28,064.65	20,713.30	26.1	336,775.00	95,226.56	71.7
POLICE	189,052.17	220,508.97	(16.6)	2,268,625.00	814,243.07	64.1
PUBLIC WORKS- STREET DIVISION	105,596.00	84,108.99	20.3	1,267,150.00	295,361.68	76.6
BUILDING MAINTENANCE	13,879.64	9,809.32	29.3	166,555.00	48,524.26	70.8
COMMUNITY DEVELOPMENT	49,217.10	37,006.44	24.8	590,604.00	236,249.35	59.9
FINANCE	12,699.76	10,923.37	13.9	152,396.00	51,810.90	66.0
BOARD AND COMMISSIONS	6,989.74	4,800.64	31.3	83,876.00	24,579.12	70.6
TOTAL EXPENSES	407,973.40	390,644.03	4.2	4,895,673.00	1,571,267.94	67.9
TOTAL FUND REVENUES	325,544.20	307,563.29	(5.5)	4,794,999.00	2,033,054.47	(57.6)
TOTAL FUND EXPENSES	407,973.40	390,644.03	4.2	4,895,673.00	1,571,267.94	67.9
SURPLUS (DEFICIT)	(82,429.20)	(83,080.74)	0.7	(100,674.00)	461,786.53	(558.6)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL CAPITAL PROJECTS FUND
 FOR 4 PERIODS ENDING AUGUST 31, 2015

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<hr/>						
REVENUES						
REVENUES	36,036.85	29,470.28	(18.2)	432,442.00	117,854.46	(72.7)
<hr/>						
TOTAL REVENUES	36,036.85	29,470.28	(18.2)	432,442.00	117,854.46	(72.7)
<hr/>						
EXPENSES						
ADMINSTRATION	47,433.34	324.00	99.3	569,200.00	1,920.10	99.6
POLICE	17,751.85	9,135.17	48.5	213,022.00	79,484.51	62.6
PUBLIC WORKS STREETS	5,833.34	0.00	100.0	70,000.00	0.00	100.0
BUILDING MAINTENANCE	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY DEVELOPMENT	0.00	0.00	0.0	0.00	0.00	0.0
FINANCE	0.00	0.00	0.0	0.00	0.00	0.0
<hr/>						
TOTAL EXPENSES	71,018.53	9,459.17	86.6	852,222.00	81,404.61	90.4
<hr/>						
TOTAL FUND REVENUES	36,036.85	29,470.28	(18.2)	432,442.00	117,854.46	(72.7)
TOTAL FUND EXPENSES	71,018.53	9,459.17	86.6	852,222.00	81,404.61	90.4
SURPLUS (DEFICIT)	(34,981.68)	20,011.11	(157.2)	(419,780.00)	36,449.85	(108.6)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: INDUSTRIAL TIF #1 FUND
 FOR 4 PERIODS ENDING AUGUST 31, 2015

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	2,490.00	0.00	100.0	68,835.00	27,901.16	(59.4)

TOTAL REVENUES	2,490.00	0.00	100.0	68,835.00	27,901.16	(59.4)

EXPENSES						
PUBLIC WORKS STREETS	0.00	0.00	0.0	0.00	3,338.84	100.0
COMMUNITY DEVELOPMENT	22.92	0.00	100.0	275.00	31.25	88.6

TOTAL EXPENSES	22.92	0.00	100.0	275.00	3,370.09	(1125.4)

TOTAL FUND REVENUES	2,490.00	0.00	100.0	68,835.00	27,901.16	(59.4)
TOTAL FUND EXPENSES	22.92	0.00	100.0	275.00	3,370.09	(1125.4)
SURPLUS (DEFICIT)	2,467.08	0.00	100.0	68,560.00	24,531.07	(64.2)

DATE: 09/11/2015
 TIME: 09:10:53
 ID: GL480000.WOW

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 4
 F-YR: 16

FOR FUND: INDUSTRIAL TIF #2 FUND
 FOR 4 PERIODS ENDING AUGUST 31, 2015

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES						
COMMUNITY DEVELOPMENT	4,022.94	5,700.00	(41.6)	48,275.00	7,206.00	85.0
TOTAL EXPENSES	4,022.94	5,700.00	(41.6)	48,275.00	7,206.00	85.0

DATE: 09/11/2015
 TIME: 09:10:53
 ID: GL480000.WOW

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 5
 F-YR: 16

FOR FUND: INFRASTRUCTURE CAP PROJ FUND
 FOR 4 PERIODS ENDING AUGUST 31, 2015

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	535,224.87	72,615.32	(86.4)	6,422,698.00	3,340,640.90	(47.9)

TOTAL REVENUES	535,224.87	72,615.32	(86.4)	6,422,698.00	3,340,640.90	(47.9)

EXPENSES						
MOTOR FUEL TAX	19,544.09	0.00	100.0	234,529.00	1,770.28	99.2
STREETS DIVISION	465,627.34	651,834.40	(39.9)	5,587,528.00	1,870,661.10	66.5
BUILDING & ZONING	0.00	12,986.08	100.0	0.00	53,919.65	100.0

TOTAL EXPENSES	485,171.43	664,820.48	(37.0)	5,822,057.00	1,926,351.03	66.9

TOTAL FUND REVENUES	535,224.87	72,615.32	(86.4)	6,422,698.00	3,340,640.90	(47.9)
TOTAL FUND EXPENSES	485,171.43	664,820.48	(37.0)	5,822,057.00	1,926,351.03	66.9
SURPLUS (DEFICIT)	50,053.44	(592,205.16)	(1283.1)	600,641.00	1,414,289.87	135.4

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: DEBT SERVICE FUND						
FOR 4 PERIODS ENDING AUGUST 31, 2015						
DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	75,915.26	75,876.92	0.0	910,983.00	303,462.17	(66.6)

TOTAL REVENUES	75,915.26	75,876.92	0.0	910,983.00	303,462.17	(66.6)

EXPENSES						
ADMINISTRATION	75,944.01	0.00	100.0	911,328.00	102,826.25	88.7

TOTAL EXPENSES	75,944.01	0.00	100.0	911,328.00	102,826.25	88.7

TOTAL FUND REVENUES	75,915.26	75,876.92	0.0	910,983.00	303,462.17	(66.6)
TOTAL FUND EXPENSES	75,944.01	0.00	100.0	911,328.00	102,826.25	88.7
SURPLUS (DEFICIT)	(28.75)	75,876.92	(4019.7)	(345.00)	200,635.92	(8255.3)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SUGAR GROVE CENTER SSA #10
 FOR 4 PERIODS ENDING AUGUST 31, 2015

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	1,926.67	327.75	(82.9)	23,120.00	13,544.77	(41.4)
TOTAL REVENUES	1,926.67	327.75	(82.9)	23,120.00	13,544.77	(41.4)
EXPENSES						
COMMUNITY DEVELOPMENT	1,916.67	0.00	100.0	23,000.00	0.00	100.0
TOTAL EXPENSES	1,916.67	0.00	100.0	23,000.00	0.00	100.0
TOTAL FUND REVENUES	1,926.67	327.75	(82.9)	23,120.00	13,544.77	(41.4)
TOTAL FUND EXPENSES	1,916.67	0.00	100.0	23,000.00	0.00	100.0
SURPLUS (DEFICIT)	10.00	327.75	3177.5	120.00	13,544.77	1187.3

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATERWORKS & SEWERAGE FUND
 FOR 4 PERIODS ENDING AUGUST 31, 2015

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
OPERATING REVENUES	277,655.85	280,907.25	1.1	3,331,870.00	834,961.36	(74.9)
CAPITAL REVENUES	33,244.68	27,796.42	(16.3)	398,936.00	104,140.92	(73.8)
TOTAL REVENUES	310,900.53	308,703.67	(0.7)	3,730,806.00	939,102.28	(74.8)
EXPENSES						
INFORMATION TECHNOLOGY	2,474.43	2,597.00	(4.9)	29,693.00	4,876.97	83.5
ADMINISTRATION	138,264.83	60,098.51	56.5	1,659,177.00	638,129.69	61.5
PW ADMINISTRATION	76,290.53	55,539.36	27.2	915,485.00	240,648.76	73.7
WATER OPERATIONS	50,962.72	57,893.82	(13.6)	611,552.00	113,925.43	81.3
SEWER OPERATIONS	12,003.46	2,040.10	83.0	144,041.00	4,869.59	96.6
WATER CAPITAL	326,968.77	99,045.57	69.7	3,923,625.00	427,985.58	89.0
SEWER CAPITAL	8,333.34	0.00	100.0	100,000.00	7,538.00	92.4
TOTAL EXPENSES	615,298.08	277,214.36	54.9	7,383,573.00	1,437,974.02	80.5
TOTAL FUND REVENUES	310,900.53	308,703.67	(0.7)	3,730,806.00	939,102.28	(74.8)
TOTAL FUND EXPENSES	615,298.08	277,214.36	54.9	7,383,573.00	1,437,974.02	80.5
SURPLUS (DEFICIT)	(304,397.55)	31,489.31	(110.3)	(3,652,767.00)	(498,871.74)	(86.3)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: REFUSE FUND FOR 4 PERIODS ENDING			AUGUST 31, 2015		
	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	72,578.18	72,635.54	0.0	870,938.00	216,631.10	(75.1)
TOTAL REVENUES	72,578.18	72,635.54	0.0	870,938.00	216,631.10	(75.1)
EXPENSES						
ADMINISTRATION	74,285.51	69,020.64	7.0	891,426.00	209,965.32	76.4
TOTAL EXPENSES	74,285.51	69,020.64	7.0	891,426.00	209,965.32	76.4
TOTAL FUND REVENUES	72,578.18	72,635.54	0.0	870,938.00	216,631.10	(75.1)
TOTAL FUND EXPENSES	74,285.51	69,020.64	7.0	891,426.00	209,965.32	76.4
SURPLUS (DEFICIT)	(1,707.33)	3,614.90	(311.7)	(20,488.00)	6,665.78	(132.5)

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CINDY GALBREATH, VILLAGE CLERK
SUBJECT: APPOINTMENTS: PLAN COMMISSION & POLICE PENSION BOARD
AGENDA: SEPTEMBER 15, 2015 REGULAR BOARD MEETING
DATE: FRIDAY, SEPTEMBER 11, 2015

ISSUE

Should the Board of Trustees of the Village of Sugar Grove ratify President Michel's appointment of Mr. Michael Schomas to Police Pension Board, the reappointment of Mr. Jim Morton to the Police Pension Board and the appointment of Ms. Halle Cox to the Plan Commission.

DISCUSSION

The Police Pension Board is comprised of five members, two which are appointed by the Village, one that is appointed by those receiving pension benefits, and two that are elected by the participating members of the Police Department. Each position is appointed to a 2-year term.

The Plan Commission is comprised of seven members, six (6) members must be residents of the Village, and the seventh may be a citizen of Sugar Grove Township, outside any municipal limits. Members are selected by the President and confirmed by the Board. Each position is appointed to a 5-year term.

These appointments are authorized by Village Code 1-8-6-C, which states that the mode of appointment for any appointment shall be by the President subject to the advice and consent of the Board of Trustee.

The Police Commission has a vacancy and one member that remains as a hold over appointment. The Plan Commission currently has one vacancy. All persons who indicated an interest have been considered and spoken with by the staff representative that is affiliated with their committee/board of preference. Discussions have been held as authorized and at this time the appointments being brought forth are:

Michael Schomas – Police Pension Board (fill an open term)
Jim Morton – Police Pension Board (reappointment)
Halle Cox – Plan Commission (open, expired term)

COSTS

There are no costs.

RECOMMENDATION

That the Village Board ratifies the appointments of President Michels as follows:

1. Appoint Mr. Michael Schomas to the Sugar Grove Police Pension Board to fill an open term on term ending, August 1, 2016
2. Re-Appoint Mr. Jim Morton to the Sugar Grove Police Pension Board term ending, October 1, 2017
3. Appoint Ms. Halle Cox to the Sugar Grove Plan Commission to fill the expired/open, term ending on October 1, 2020

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: RESOLUTION: CONTRACT AWARD FOR STRAFFORD WOODS
STREETLIGHT PROJECT
AGENDA: SEPTEMBER 15, 2015 REGULAR BOARD MEETING
DATE: SEPTEMBER 8, 2015

ISSUE

Should the Village Board award the contract for the Strafford Woods Streetlight Project.

DISCUSSION

This project was discussed previously at the June 16, 2015 Board Meeting. The following is subsequent information requested by the Village Board:

Staff sent a Request for Proposal (RFP) to five local electrical companies for the installation of the decorative streetlights in Strafford Woods. Two companies, Elmund and Nelson and Utility Dynamics, responded to the RFP.

Utility Dynamics, 23 Commerce Drive, Oswego IL 60543 was the lowest responsible respondent with an overall cost of \$38,670.00 for the installation. Utility Dynamics has done streetlight work in various municipalities including the City of Aurora and The City of Elgin in the past and are qualified to complete this work. Since the Village only received two interested responses, Staff recommends waiving the bid process and awarding the contract to Utility Dynamics.

The tentative schedule for completion of this project is October 30, 2015. The poles are scheduled for delivery the week of September 21, 2015 and the luminaires are scheduled to arrive the week of October 12, 2015. The costs associated with this project are \$45,056.00 for materials and \$38,670.00 for installation. The total cost of the project is estimated at \$83,726.00.

COST

The recommended projected budget of \$84,660.00 is included in the Fiscal Year 15-16 Infrastructure Fund, account number 35-53-7008: Capital Improvements.

RECOMMENDATION

The Village Board waive the bid process and approve **Resolution #20150915PW1** authorizing the Director of Public Works to execute the contract with Utility Dynamics, 23 Commerce Drive, Oswego IL 60543 for the installation of the decorative streetlights in Strafford Woods.



RESOLUTION NO. 20150915PW1

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH UTILITY DYNAMICS FOR THE INSTALLATION OF THE STRAFFORD WOODS STREETLIGHTS

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage the services of Utility Dynamics, 23 Commerce Drive, Oswego Illinois 60543 to install the decorative streetlight poles and luminaires;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

The Director of Public Works is hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement between Utility Dynamics, 23 Commerce Drive, Oswego Illinois 60543 and the Village of Sugar Grove for the decorative streetlight poles and luminaires.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 15th day of September, 2015.

P. Sean Michels,
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia L. Galbreath,
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: APPROVAL: PURCHASE SIGN FOR 160 MUNICIPAL DRIVE
AGENDA: SEPTEMBER 15, 2015 REGULAR MEETING
DATE: SEPTEMBER 11, 2015

ISSUE

Shall the Village Board approve an expenditure to fabricate and install one freestanding sign for the building located at 160 S. Municipal Drive.

DISCUSSION

The Village Board previously approved a PUD amendment to permit the additional freestanding sign on the municipal property (formerly Prairie Glen Office Park).

Staff obtained quotes for one 48" x 76" internally illuminated double-faced routed aluminum backed with 3/16" acrylic sign from Aurora Sign and Sign FX. Other sign contractors were contacted but did not reply.

Aurora Sign	\$6,731.00
Sign FX	\$7,300.00

The cost to extend power to the sign location is not included and the quotes assume electric will be at the location when the sign is installed. Return trips to connect the sign to power are not included in the quote.

ATTACHMENTS

Approved sign

COSTS

The recommended quote is \$6,731 for the sign installed.

RECOMMENDATION

That the Board approve the expenditure of \$6,731.00 for Aurora Sign to fabricate and install one monument sign at 160 Municipal Drive.

160

SOUTH MUNICIPAL DRIVE

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: DISCUSSION: VIDEO GAMING CAFES
AGENDA: SEPTEMBER 15, 2015 REGULAR MEETING
DATE: SEPTEMBER 11, 2015

ISSUE

Should the Village allow Video Gaming Cafés.

DISCUSSION

The Village has recently been approached by two entities inquiring as to whether the Village would approve Video Gaming Café's. Mr. Chirag Shah has conceptually proposed a café in an approximate 1,400 square foot space at 472 N. Sugar Grove Parkway, Suite B. This is the single remaining vacant space in this building next to Jimmy John's and Great Clips. The second entity, Dotty's (a chain of video gaming café's), has not provided a specific location nor any details. Staff believes they are proposing a similar concept.

Mr. Shah's café would include a kitchen for breakfast, lunch, and dinner for light dining, snacks, and drinks. Customers would place their order at a counter and employees would bring the food to the customer. About half of the space would be the seating area (including about 21 chairs) and about one quarter of the space would be the kitchen. The remaining one quarter of the space would be an isolated video gaming area with 5 terminals.

In order to provide the video gaming area, the operator would need to obtain a Village (pouring) liquor license first and then be licensed by the State gaming board. The Village has complete control over the creation of liquor licenses, and therefore, complete control over Video Gaming Cafés.

From a zoning perspective, if the video gaming is isolated to a minor portion of the floor area, as is the case with Mr. Shah's café, this use is typically considered a restaurant. A restaurant is a permitted use in the 472 N. Sugar Grove Parkway location. Parking requirements are also met at this location.

The Village has already determined that Video Gaming is an acceptable use. Current locations include one fraternal organization and two establishments with full service kitchens and bars, where Video Gaming is a minor and isolated portion of the business. With a Video Gaming Café, gaming is typically the primary business.

While staff does not recommend that the Board consider Video Gaming tax revenue when making the decision on Café's, it should be noted that the Village receives approximately \$1,150 per month in total from the existing three establishments, or an average of \$383 per month each.

ATTACHMENTS

1. Letter describing business concept from Mr. Shah
2. Preliminary floor plan from Mr. Shah

COSTS

There are no costs to the Village for the requested action.

RECOMMENDATION

That the Committee review and provide feedback to the interested parties and staff on this concept.

Chirag Shah
1616 Pennsylvania Court
Naperville, IL 60563
Phone: 630-430-7349

Mike Ferencak

Village Planner
Community Development Department
Village of Sugar Grove
601 N. Heartland Drive
Sugar Grove, IL 60554

Below is a brief general summary of our proposed business you requested. We are looking at the 1400 SQFT site at The Shops at the Landings. The address is 472 Route 47 Unit B in Sugar Grove IL.

General Business Operations

Café style dining with WI-FI internet access
Isolated Video gaming area
TV displays
ATM access
Expected hours – proposed 11 AM to 1 AM
Layout finalized upon lease execution (sample attached)

Sales/Food

American Style light dining including breakfast, lunch and dinner menu
General snack items available
Variety of drinks including coffee, tea, sodas, wine and beer (if possible hard liquor)
Some desert items

Customers

General internet users
All day food sales
Video game players
General TV lounge

Chirag Shah

Video Café Preliminary Layout

