

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Robert Bohler Kevin Geary Sean Herron Mari Johnson Rick Montalto David Paluch</p>
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**February 18, 2014
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing:
 - a. None
5. Appointments and Presentations
 - b. Police Commission Appointments
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the February 4, 2014 Meeting
 - b. Approval: Vouchers
 - c. Ordinance: Amending Development Escrow Provisions, STAR
 - d. Resolution: Authorizing an Extension of the Kane County Animal Control Services Agreement
 - e. Resolution: Approving the 2014 Zoning Map
8. General Business
 - a. Discussion: Long Range Planning
9. New Business
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

Committee of the Whole Meeting – Cancelled

*The consent agenda is made up of items that have been previously discussed, non-controversial, or routine in subject manner and are voted on as a 'package'. However, by simple request any member of the Board may remove an item from the consent agenda to have it voted upon separately. Items that are marked as *STAR – indicate that the item is Subject to Attorney Review*

Members of the public wishing to address the Board shall adhere to the following rules and procedures:

1. Complete the public comment sign-in sheet prior to the start of the meeting.
2. The Village President will call members of the public to the podium at the appropriate time.
3. Upon reaching the podium, the speaker should clearly state his or her name and address.
4. Individual comment is limited to three (3) minutes. The Village President will notify the speaker when time has expired.
5. Persons addressing the Board shall refrain from commenting about the private activities, lifestyles, or beliefs of others, including Village employees and elected officials, which are unrelated to the business of the Village Board. Also, speakers should refrain from comments or conduct that is uncivil, rude, vulgar, profane, or otherwise disruptive. Any person engaging in such conduct shall be requested to leave the meeting.
6. The aforementioned rules pertaining to public comment may be waived by the Village President, or by a majority of a quorum of the Village Board.
7. Except during the time allotted for public discussion and comment, no person, other than a member of the Board, shall address that body, except with the consent of two (2) of the members present.

**February 4, 2014
Village of Sugar Grove
Regular Board Meeting
6:00 PM**

President Pro-Tem Johnson opened the meeting at 6:00 PM and asked that Trustee Paluch lead the Pledge. The roll was then called.

Present: Trustee Paluch, Trustee Johnson, Trustee Bohler, Trustee Herron, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Chief Rollins, Clerk Galbreath, Public Works Director Speciale, Attorney Andersson, Finance Director Chamberlin, Community Development Director Magdziarz.

PUBLIC HEARINGS

Hannaford Farm Annexation Agreement Amendment Lot 28, 494 Willow Street

APPOINTMENTS AND PRESENTATIONS

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Pro-Tem Johnson called for any public comment and hearing, none this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes of the January 21, 2014 Meeting
- b. Approval: Vouchers
- c. Proclamation: National Engineers Week
- d. Ordinance: Authorizing Execution of an Annexation Agreement Amendment Lot 282, 494 Willow Street, Hannaford Farm

Trustee Herron **moved to approve the Consent Agenda.** Trustee Montalto seconded the motion. President Pro-Tem Johnson then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

GENERAL BUSINESS

The Board reviewed a request to voice support of the Kane / Kendall Council of Mayors request to change the functional classification of the following:

1. Municipal Drive, from Snow Street to Galena Boulevard
2. Galena Boulevard, from Municipal Drive to IL Route 47
3. Snow Street, from Municipal Drive to the old western terminus
4. Denny Road, from Bliss Road to Norris Road

The Board was in agreement that they fully support the request that will be put forth by the council.

Resolution Authorizing an Engineering Services Agreement for Dugan & Granart Intersection Improvements Phase II Engineering – TADI, *STAR

Trustee Geary **moved to approve a Resolution Authorizing an Engineering Services Agreement for Dugan & Granart Intersection Improvements Phase II Engineering – TADI, *STAR.** Trustee Bohler seconded the motion. Hearing no questions President Pro-Tem Johnson called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

Resolution Authorizing an Engineering Services Agreement for Bliss / Wheeler & Rt. 47 Intersection Improvements Phase I & II Engineering – EEI, *STAR

Trustee Montalto **moved to approve a Resolution Authorizing an Engineering Services Agreement for Bliss / Wheeler & Rt. 47 Intersection Improvements Phase I & II Engineering – EEI, *STAR.** Trustee Herron seconded the motion. Hearing no questions President Pro-Tem Johnson called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

Resolution Authorizing an Engineering Services Agreement for Dugan Road (north) LAFO Paving Project Construction Engineering – EEI, *STAR

Trustee Bohler **moved to approve a Resolution Authorizing an Engineering Services Agreement for Dugan Road (north) LAFO Paving Project Construction Engineering – EEI, *STAR.** Trustee Montalto seconded the motion. Hearing no questions President Pro-Tem Johnson called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

Ordinance Variance For a Proposed Encroachment – Rear Yard Setback at 155 Meadows

Trustee Geary **moved to adopt an Ordinance Variance For a Proposed Encroachment – Rear Yard Setback at 155 Meadows.** Trustee Montalto seconded the motion. X Hearing no questions President Pro-Tem Johnson called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

Discussion 2014 Zoning Map

The Board reviewed the proposed zoning map for 2014 and at this time found it to be acceptable. Should any discrepancies be found they will notify staff so that the map can be approved at the next meeting.

NEW BUSINESS

None

REPORTS

Trustee Geary asked if the Village has had so much snow that it needs to be hauled away. Director Speciale stated no at the current time. Trustee Geary complimented Director Magdziarz on the presentation of his report.

UPDATES

Trustee Montalto gave an update on a benefit that he is helping with a resident Matt McCannon.

PUBLIC COMMENTS

None.

AIRPORT REPORT

None.

ADJOURNMENT

Meeting was adjourned at 6:20 p.m.

Respectfully submitted, Cynthia L Galbreath, Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE DEPARTMENT
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: FEBRUARY 18, 2014 BOARD MEETING
DATE: FEBRUARY 14, 2014

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$171,507.70 and manual checks total \$0.00

RECOMMENDATION

Approval of vouchers totalling \$171,507.70 and ratification of manual checks totaling \$0.00.

DATE: 02/14/14
TIME: 09:08:09
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A0104	ACE HARDWARE						
352601/3	01/13/14	01	S&P/FLEX SEAL	01536617		02/18/14	13.99
						INVOICE TOTAL:	13.99
352605/3	01/13/14	01	S&P/SEALER & CAULK	01546617		02/18/14	10.98
						INVOICE TOTAL:	10.98
352688/3	01/17/14	01	S&P/CABLE TIES	01536617		02/18/14	60.34
						INVOICE TOTAL:	60.34
						VENDOR TOTAL:	85.31
A0118	AT&T						
4521-01-14	01/25/14	01	IT/12/26-1/25 AT&T	01496502		02/18/14	42.50
		02	ADM/12/26-1/25 AT&T	01506502			9.91
		03	FIN/12/26-1/25 AT&T	01566502			9.91
		04	PW IT/12/26-1/25 AT&T	50496502			42.49
		05	W&S/12/26-1/25 AT&T	50506502			10.22
						INVOICE TOTAL:	115.03
						VENDOR TOTAL:	115.03
A0148	AMERICAN WATER WORKS ASSOC						
7000757022	12/30/13	01	W&S/MEMBER-SPECIAL4/14-3/15	50596208		02/18/14	191.00
						INVOICE TOTAL:	191.00
						VENDOR TOTAL:	191.00
B0202	BP						
590183	02/06/14	01	ACCT 590-200-899-3 GAS 1/6-2/5	01516601		02/18/14	3,542.91
		02	ACCT 590-200-899-3 GAS 1/6-2/5	01556601			59.58
						INVOICE TOTAL:	3,602.49
						VENDOR TOTAL:	3,602.49
B0230	BLUE CROSS & BLUE SHIELD OF IL						

DATE: 02/14/14
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ID: AP441000.WOW

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B0230	BLUE CROSS & BLUE SHIELD OF IL						
FEBRUARY 14	01/22/14	01	HEALTH INSURANCE	01506201		02/18/14	1,927.31
		02	HEALTH INSURANCE	01516201			11,710.20
		03	HEALTH INSURANCE	01536201			2,941.80
		04	HEALTH INSURANCE	01546201			885.93
		05	HEALTH INSURANCE	01556201			2,768.63
		06	HEALTH INSURANCE	01566201			960.88
		07	HEALTH INSURANCE	50506201			1,369.70
		08	HEALTH INSURANCE	50596201			5,761.45
		09	HEALTH INSURANCE	01002180			6,192.58
						INVOICE TOTAL:	34,518.48
						VENDOR TOTAL:	34,518.48
B0235	BONNELL INDUSTRIES INC						
0151834-IN	01/28/14	01	W&S/REPAIR PARTS PLOW TRK	50596617		02/18/14	642.94
						INVOICE TOTAL:	642.94
0151926-IN	01/28/14	01	S&P/REPAIR PARTS PLOW TRK	01536407		02/18/14	1,248.80
						INVOICE TOTAL:	1,248.80
0151997-IN	01/30/14	01	W&S/REPAIR PARTS	50596617		02/18/14	1,113.07
						INVOICE TOTAL:	1,113.07
						VENDOR TOTAL:	3,004.81
B0816	BETTER BUSINESS PLANNING						
18621	11/13/13	01	FSA ADMINISTRATION FEE	01566309		02/18/14	13.50
		02	FSA ADMINISTRATION FEE	50506309			13.50
						INVOICE TOTAL:	27.00
20054FSA	02/04/14	01	FSA ADMINISTRATION FEE FEB 14	01566309		02/18/14	15.00
		02	FSA ADMINISTRATION FEE FEB 14	50506309			15.00
						INVOICE TOTAL:	30.00
20056HRA	02/04/14	01	HRA ADMINISTRATIVE SVC 2/14	01566309		02/18/14	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	117.00

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C0031	CINTAS FIRE PROTECTION CORP						
9400068601	01/28/14	01	BM/601 HEARTLAND 01-03 2014	01546406		02/18/14	191.25
		02	W&S/601 HEARTLAND 01-03 2014	50596406			191.25
						INVOICE TOTAL:	382.50
						VENDOR TOTAL:	382.50
C0034	CALL ONE						
011514	01/15/14	01	ADM/1/15-2/14 CALL ONE	01506502		02/18/14	61.94
		02	POL/1/15-2/14 CALL ONE	01516502			213.76
		03	S&P/1/15-2/14 CALL ONE	01536502			34.51
		04	BM/1/15-2/14 CALL ONE	01546502			98.23
		05	CD/1/15-2/14 CALL ONE	01556502			121.23
		06	FIN/1/15-2/14 CALL ONE	01566502			61.94
		07	W&S/1/15-2/14 CALL ONE	50506502			90.54
		08	PW/1/15-2/14 DALL ONE	50596502			211.51
		09	S&P/1/15-2/14 CALL ONE	01536502			113.23
		10	PW/1/15-2/14 CALL ONE TI 9392	50596502			113.22
						INVOICE TOTAL:	1,120.11
						VENDOR TOTAL:	1,120.11
C0036	CONSTELLATION						
0013249562	01/27/14	01	W&S/0022092002 ENERGY12/5-1/06	50606511		02/18/14	510.68
		02	W&S/0022092002 DELIV 12/5-1/06	50606511			1,238.18
						INVOICE TOTAL:	1,748.86
0013249622	01/27/14	01	W&S/013162168 ENERGY12/20-1/23	50606511		02/18/14	2,860.91
		02	W&S/013162168 DELIV 12/20-1/23	50606511			1,809.10
						INVOICE TOTAL:	4,670.01
13381784	02/05/14	01	W&S/0399050054 ENERGY 1/3-2/2	50606511		02/18/14	407.73
		02	W&S/0399050054 DLVRY 1/3-2/2	50606511			1,299.54
						INVOICE TOTAL:	1,707.27
13443156	08/14/02	01	S&P/0840058004 ENERGY 1/7-2/5	01536511		02/18/14	1,809.67

DATE: 02/14/14
TIME: 09:08:09
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

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C0036	CONSTELLATION						
13443156	08/14/02	02	S&P/0840058004 DLVRY 1/7-2/5	01536511		02/18/14	870.63
						INVOICE TOTAL:	2,680.30
						VENDOR TOTAL:	10,806.44
C0317	CHIEF SUPPLY						
382120	01/23/14	01	POL/BATTERY PACK	01516500		02/18/14	405.48
						INVOICE TOTAL:	405.48
						VENDOR TOTAL:	405.48
C0361	COM ED						
020414	01/27/14	01	S&P/9369045017LIGHTS12/20-1/24	01536511		02/18/14	121.89
						INVOICE TOTAL:	121.89
020614M	02/06/14	01	S&P/0612101014 LIGHTS 1/6-2/5	01536511		02/18/14	7.75
						INVOICE TOTAL:	7.75
020614O	02/06/14	01	S&P/9369045017 LIGHTS 1/6-2/5	01536511		02/18/14	7.75
						INVOICE TOTAL:	7.75
020714L	02/07/14	01	S&P/0053059135 LIGHTS12/20-1/2	01536511		02/18/14	316.94
						INVOICE TOTAL:	316.94
						VENDOR TOTAL:	454.33
C0362	COMMONWEALTH EDISON						
020414	01/28/14	01	S/9390162025 LS 9 1/3-2/3	50656511		02/18/14	230.23
						INVOICE TOTAL:	230.23
020414A	02/04/14	01	S/0789114021 LS 5 1/3-2/3	50656511		02/18/14	307.49
						INVOICE TOTAL:	307.49
020414C	02/04/14	01	S/1209054036 LS 6 1/3-2/3	50656511		02/18/14	91.92
						INVOICE TOTAL:	91.92

DATE: 02/14/14
TIME: 09:08:09
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

C0362	COMMONWEALTH EDISON						
020414D	02/04/14	01	S/1311106047 LS 7 1/3-2/3	50656511		02/18/14	167.36
						INVOICE TOTAL:	167.36
020514	02/05/14	01	W/0039152077 WH 6 1/3-2/3	50606511		02/18/14	104.80
						INVOICE TOTAL:	104.80
020514E	02/05/14	01	W/1581052012 WH 5 1/3-2/3	50606511		02/18/14	279.17
						INVOICE TOTAL:	279.17
020514F	02/05/14	01	W/1713098046 WH 7 1/3-2/3	50606511		02/18/14	310.04
						INVOICE TOTAL:	310.04
020514H	02/05/14	01	W/2151031026 WH 3 1/3-2/3	50606511		02/18/14	413.89
						INVOICE TOTAL:	413.89
020514I	02/05/14	01	S/2295116015 LS 4 1/3-2/3	50656511		02/18/14	318.73
						INVOICE TOTAL:	318.73
020514J	02/05/14	01	W/2763123040 WH 4 1/3-2/3	50606511		02/18/14	292.96
						INVOICE TOTAL:	292.96
						VENDOR TOTAL:	2,516.59
E0544	ENGINEERING ENTERPRISES, INC.						
53869	02/03/14	01	CD/LOT 10 SG CTR (ACE) SG1312	01556303		02/18/14	1,111.50
						INVOICE TOTAL:	1,111.50
						VENDOR TOTAL:	1,111.50
F0013	WRIGHT EXPRESS FSC						
35623356	01/31/14	01	PD/GASOLINE JANUARY 14	01516601		02/18/14	2,021.61
						INVOICE TOTAL:	2,021.61
35628641	02/13/14	01	W&S/GASOLINE JANUARY 14	50596601		02/18/14	3,059.05

DATE: 02/14/14
TIME: 09:08:09
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

F0013	WRIGHT EXPRESS FSC						
35628641	02/13/14	02	CD/GASOLINE JANUARY 14	01556601		02/18/14	82.93
						INVOICE TOTAL:	3,141.98
35676500	02/13/14	01	S&P/GASOLINE JANUARY 14	01536601		02/18/14	8,017.85
						INVOICE TOTAL:	8,017.85
						VENDOR TOTAL:	13,181.44
F0635	FLEET SAFETY SUPPLY						
59502	01/29/14	01	W&S/VEHICLE REPAIR PARTS	50596617		02/18/14	112.39
						INVOICE TOTAL:	112.39
						VENDOR TOTAL:	112.39
F0659	FULTON TECHNOLOGIES						
U-20140858	02/13/14	01	PD/ROTATOR MOTOR REPAIRS	01516403		02/18/14	427.30
						INVOICE TOTAL:	427.30
						VENDOR TOTAL:	427.30
F8030	FORCE AMERICA DISTRIBUTING						
04147742	01/06/14	01	S&P/SHIPPING FOR INV04147364	01536407		02/18/14	13.39
						INVOICE TOTAL:	13.39
						VENDOR TOTAL:	13.39
G0709	GEMPLER'S, INC.						
101984904	12/05/13	01	W&S/WORK BOOTS-CL	50596604		02/18/14	134.96
						INVOICE TOTAL:	134.96
1019864989	11/25/13	01	W&S/SAFETY SUPPLIES	50596604		02/18/14	-135.95
						INVOICE TOTAL:	-135.95
1019959157	01/27/14	01	W&S/SAFETY SUPPLIES	50596604		02/18/14	479.60
						INVOICE TOTAL:	479.60
						VENDOR TOTAL:	478.61

DATE: 02/14/14
TIME: 09:08:09
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

G0741	GRAINGER						
9354309123	01/31/14	01	W&S/THERMOSTAT UNIT-WELL HOUSE	50606611		02/18/14	109.85
						INVOICE TOTAL:	109.85
						VENDOR TOTAL:	109.85
H0006	HARRIS COMPUTER SYSTEMS						
XT00004184	01/31/14	01	W&S/ICONNECT HOSTING JAN 14	50506307		02/18/14	200.10
						INVOICE TOTAL:	200.10
						VENDOR TOTAL:	200.10
H0827	HOME DEPOT CREDIT SERVICES						
1585033	01/08/14	01	W&S/FITTINGS	50656603		02/18/14	40.34
						INVOICE TOTAL:	40.34
2010447	01/17/14	01	W&S/SHOP SUPPLIES	50596603		02/18/14	137.78
						INVOICE TOTAL:	137.78
OAC-0000005	01/13/14	01	POL/CREDIT FOR TAX ERROR	01516603		02/18/14	-13.02
						INVOICE TOTAL:	-13.02
						VENDOR TOTAL:	165.10
I0037	INTERSTATE BATTERY SYSTEM						
30061547	01/15/14	01	W&S/BATTERIES-LOCATOR	50596603		02/18/14	128.89
						INVOICE TOTAL:	128.89
						VENDOR TOTAL:	128.89
I0959	INTERGOVERNMENTAL RISK						
0013076	02/05/14	01	ADM/DEDUCTIBLE-JAN 2014	01506514		02/18/14	1,245.02
		02	W&S/DEDUCTIBLE-JAN 2014	50506514			1,245.02
						INVOICE TOTAL:	2,490.04
						VENDOR TOTAL:	2,490.04

DATE: 02/14/14
TIME: 09:08:09
ID: AP441000.WOW

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J1030	JIMS TRUCK INSPECTION & REPAIR						
149601	01/16/14	01	S&P/INSPECTION TRK 11	01536407		02/18/14	26.00
						INVOICE TOTAL:	26.00
149610	01/16/14	01	W&S/INSPECTION TRK 12	50596407		02/18/14	25.00
						INVOICE TOTAL:	25.00
149616	01/17/14	01	S&P/INSPECITON TRK 04	01536407		02/18/14	25.00
						INVOICE TOTAL:	25.00
149620	01/17/14	01	W&S/INSPECT TRLR 316, TRK204	50596407		02/18/14	66.00
						INVOICE TOTAL:	66.00
149630	01/17/14	01	W&S/INSPECDTION TRK 01	50596407		02/18/14	25.00
						INVOICE TOTAL:	25.00
149734	01/23/14	01	W&S/INSPECTION TRK 205	01536407		02/18/14	26.00
						INVOICE TOTAL:	26.00
						VENDOR TOTAL:	193.00
K1106	KANE COUNTY RECORDER						
SGRV011614	01/16/14	01	CD/RELEASE OF PROHIB AGREE	01556309		02/18/14	32.00
		02	CD/MUNICIPAL PLAT	01556309			70.00
		03	CD/ORDINANCE-3 WALNUT LANE	01556309			50.00
		04	CD/ORDINANCE-CROWN PROPERTY	01556309			74.00
		05	CD/ORDINANCE-CROWN ANEX	01556309			70.00
						INVOICE TOTAL:	296.00
						VENDOR TOTAL:	296.00
K1321	KONICA MINOLTA BUSINESS						
227647415	01/30/14	01	ADM/ COPIES THRU 1/27/14	01506403		02/18/14	11.24
		02	PD/ COPIES THRU 1/27/14	01516403			175.79
		03	FIN/ COPIES THRU 1/27/14	01566403			26.85

DATE: 02/14/14
TIME: 09:08:09
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

K1321	KONICA MINOLTA BUSINESS						
227647415	01/30/14	04	UB/ COPIES THRU 1/27/14	50506403		02/18/14	53.38
		05	BD/ COPIES THRU 1/27/14	01576403			132.24
						INVOICE TOTAL:	399.50
						VENDOR TOTAL:	399.50
K1808	KENDALL CO ADMINISTRATIVE SERV						
14-06	01/24/14	01	CD/ECONOMIC FORECAST BREAKFAST	01556508		02/18/14	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
L0005	LAFARGE ELBURN LLC						
29550413	01/20/14	01	S&P/TORPEDO SAND	01536615		02/18/14	475.17
						INVOICE TOTAL:	475.17
29574313	01/23/14	01	S&P/TORPEDO SAND	01536615		02/18/14	889.45
						INVOICE TOTAL:	889.45
29580345	01/24/14	01	S&P/TORPEDO SAND	01536615		02/18/14	1,202.52
						INVOICE TOTAL:	1,202.52
						VENDOR TOTAL:	2,567.14
M0009	METRO WEST COG						
1584	01/15/14	01	BD/LEGISLATIVE DINNER-SM	01576208		02/18/14	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
M1316	MID AMERICAN WATER						
100579A	01/08/14	01	W&S/FITTINGS	50606603		02/18/14	229.53
						INVOICE TOTAL:	229.53
99998A	01/21/14	01	W&S/FITTINGS	50606603		02/18/14	5,327.52
						INVOICE TOTAL:	5,327.52
						VENDOR TOTAL:	5,557.05

DATE: 02/14/14
 TIME: 09:08:09
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

M8017	WALTER MAGDZIARZ						
14004	02/17/14	01	CD/CONSULTING SERVICES	01556309		02/18/14	5,120.00
						INVOICE TOTAL:	5,120.00
						VENDOR TOTAL:	5,120.00
N1415	NICOR GAS						
020714	01/30/14	01	W&S/29-34904 LS8 12/30-1/28	50656510		02/18/14	24.49
						INVOICE TOTAL:	24.49
						VENDOR TOTAL:	24.49
N1444	NORTH AMERICAN SALT CO.						
71110738	01/24/14	01	W&S/SALT WELL #10	50606607		02/18/14	2,777.36
						INVOICE TOTAL:	2,777.36
71112348	01/27/14	01	W&S/SALT WELL #10	50606607		02/18/14	2,804.35
						INVOICE TOTAL:	2,804.35
						VENDOR TOTAL:	5,581.71
O1520	THE OFFICE WORKS						
230194	02/13/14	01	PD/DVD DISC.	01516613		02/18/14	-35.99
						INVOICE TOTAL:	-35.99
230514I	02/10/14	01	PD/PAPER, BINDER CLIPS	01516613		02/18/14	74.64
						INVOICE TOTAL:	74.64
230544I	02/11/14	01	ADM/PAPER, BELL	01506613		02/18/14	34.38
		02	BD/PAPER	01576613			31.99
		03	FIN/PAPER, BELL, TAPES	01566504			36.14
		04	W&S/PAPER,BELL,TAPES, RECPT BK	50506613			64.90
						INVOICE TOTAL:	167.41
230590I	02/12/14	01	FIN/CALCULATOR TAPE, INDEX FDR	01566613		02/18/14	13.99

DATE: 02/14/14
TIME: 09:08:10
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

O1520 THE OFFICE WORKS							
230590I	02/12/14	02	FIN/CALCULATOR TAPE, INDEX FDR	50506613		02/18/14	13.99
						INVOICE TOTAL:	27.98
						VENDOR TOTAL:	234.04
P0006 PADDOCK PUBLICATIONS INC							
T4363212	01/25/14	01	CD/HANNAFORD FARM LOT 28 PH NO	01556503		02/18/14	81.65
						INVOICE TOTAL:	81.65
						VENDOR TOTAL:	81.65
P0026 PROSAFETY INC							
1/681960	01/23/14	01	S&P/GLOVES	01536604		02/18/14	35.50
						INVOICE TOTAL:	35.50
2/771490	01/30/14	01	W&S/SAFETY SUPPLIES	50596604		02/18/14	463.97
						INVOICE TOTAL:	463.97
						VENDOR TOTAL:	499.47
P0031 PROSHRED SECURITY							
100040722	01/24/14	01	ADM/SHREDDING SERVICE JAN 14	01506309		02/18/14	12.50
		02	POL/SHREDDING SERVICE JAN 14	01516309			12.50
		03	BRD/SHREDDING SERVICE JAN 14	01576309			12.50
		04	FIN/SHREDDING SERVICE JAN 14	01566309			12.50
		05	CD/SHREDDING SERVICE JAN 14	01556309			5.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
P1636 POMP'S TIRE SERVICE, INC							
330031006	01/23/14	01	S&P/TIRES TRK 208	01536617		02/18/14	1,009.64
						INVOICE TOTAL:	1,009.64
330031031	01/24/14	01	S&P/TIRES TRK 203	01536617		02/18/14	889.36
						INVOICE TOTAL:	889.36
						VENDOR TOTAL:	1,899.00

DATE: 02/14/14
TIME: 09:08:10
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 12

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
R0013	RAILROAD MGMT CO III, LLC						
304984	01/27/14	01	W&S/12" SEWER ENCROACH LICENSE	50656402		02/18/14	665.50
						INVOICE TOTAL:	665.50
						VENDOR TOTAL:	665.50
R8120	ROSS MECHANICAL GROUP INC						
140043	01/31/14	01	W&S/BOILER I MECHANICS ROOM	50596406		02/18/14	358.00
		02	S&P/BOILER I MECHANICS ROOM	01546406			358.00
						INVOICE TOTAL:	716.00
						VENDOR TOTAL:	716.00
S0019	TIMOTHY W. SHARPE, ACTUARY						
TS02112014	02/11/14	01	FIN/GASB 34 2013 RETIRMT HCARE	01566309		02/18/14	850.00
		02	W&S/GASB 34 2013 RETIRMT HCARE	50506309			850.00
						INVOICE TOTAL:	1,700.00
						VENDOR TOTAL:	1,700.00
S0047	SMITH AMUNDSEN LLC						
432840	02/07/14	01	PD/LEGAL SERVICES JANUARY 2014	01516301		02/18/14	1,815.62
						INVOICE TOTAL:	1,815.62
432841	02/07/14	01	PD/LEGAL SERVICES JANUARY 2014	01516301		02/18/14	460.00
						INVOICE TOTAL:	460.00
432848	02/07/14	01	PD/LEGAL SERVICES JANUARY 2014	01516301		02/18/14	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	2,335.62
S1936	SICALCO, LTD						
61348	01/31/14	01	S&P/CALCIUM CHLORIDE	01536615		02/18/14	2,574.69
						INVOICE TOTAL:	2,574.69
						VENDOR TOTAL:	2,574.69

DATE: 02/14/14
TIME: 09:08:10
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 13

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

S1947	STERLING CODIFIERS, INC.						
14576	01/01/14	01	BD/INTERNET HOSTING ANNL CHARG	01576504		02/18/14	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
T0001401	BANK OF AMERICA						
013114	02/04/14	01	W&S/FNL W&S REF-0272000184-00	50001210		02/18/14	559.24
						INVOICE TOTAL:	559.24
						VENDOR TOTAL:	559.24
T0012	THIRD MILLENNIUM						
16582	01/31/14	01	W&S/PRINT&MAILUTILITY FEB-2014	50506309		02/18/14	794.44
						INVOICE TOTAL:	794.44
						VENDOR TOTAL:	794.44
V1610	VILLAGE OF SUGAR GROVE						
021314	02/13/14	01	BD/CHAMBER LUNCH - SM, MJ	01576208		02/18/14	30.00
		02	FIN/CHAMBER LUNCH - PC	01566208			7.50
		03	W&S/CHAMBER LUNCH - PC	50506208			7.50
		04	PD/CHAMBER LUNCH - PR	01516208			15.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
W2315	WASTE MANAGEMENT						
3321982-2011-0	02/01/14	01	REFUSE COLLECTION-JAN 14	57506513		02/18/14	62,512.68
						INVOICE TOTAL:	62,512.68
						VENDOR TOTAL:	62,512.68
Y2515	YORKVILLE NAPA AUTO PARTS						
65067	01/24/14	01	S&P/VEHICLE MAINT SUPPLIES	01536617		02/18/14	216.32

DATE: 02/14/14
TIME: 09:08:10
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/18/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

Y2515	YORKVILLE NAPA AUTO PARTS						
65067	01/24/14	02	BM/VEHICLE MAINT SUPPLIES	01546617		02/18/14	92.71
		03	W&S/VEHICLE MAINT SUPPLIES	50596617			309.03
						INVOICE TOTAL:	618.06
65558	01/30/14	01	S&P/VEHICLE MAINT SUPPLIES	01536617		02/18/14	61.33
		02	BM/VEHICLE MAINT SUPPLIES	01546617			26.29
		03	W&S/VEHICLE MAINT SUPPLIES	50596617			87.62
						INVOICE TOTAL:	175.24
						VENDOR TOTAL:	793.30
						TOTAL ALL INVOICES:	171,507.70



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

ORDINANCE NO. 2014_____

**An Ordinance Amending Title 12, of the Village Code
Concerning the Subdivision Regulations of the
Village of Sugar Grove, Kane County, Illinois
(Plan Review and Engineering Inspection Reimbursement)**

Adopted by the
Board of Trustees and President
of the Village of Sugar Grove
this 18th day of February, 2014.

Published in Pamphlet Form
by authority of the Board of Trustees
of the Village of Sugar Grove, Kane County,
Illinois, this 18th day of February, 2014.

ORDINANCE NO. 2014 ____
An Ordinance Amending Title 12, of the Village Code
Concerning the Subdivision Regulations of the
Village of Sugar Grove, Kane County, Illinois
(Plan Review and Engineering Inspection Reimbursement)

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village of Sugar Grove currently maintains regulations concerning the subdivision and improvement of land within the Village; and,

WHEREAS, the Village finds that such regulations provide for the safety and well-being of Village inhabitants and benefit the public welfare, safety and morals; and,

WHEREAS, the Village seeks to continue to promote these interests, and seeks to amend the Village Code to more fully protect and preserve the safety and well being of such inhabitants;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: Ordinance Sections Amended

That the entirety of Section 12-3-1 of the Village Code of Ordinances is hereby amended to be and to read as shown in **Exhibit A**, attached hereto and made a part hereof by this reference.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 18th day of February, 2014.

P. Sean Michels,
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST:_____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Robert E. Bohler	___	___	___	___
Trustee Kevin M. Geary	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Ron Montalto	___	___	___	___
Trustee David Paluch	___	___	___	___

EXHIBIT A

Section 12-3-1

B. Plan Review And Inspection Costs: In addition to any other costs and fees provided for in this title, the subdividers shall pay costs and fees arising from the subdivision process for legal, engineering and other professional services, in addition to village staff time, rendered in connection with annexation, plan review and inspection of required improvements, including, but not limited to, the following:

1. Recording fees, publication and notification costs.
2. Fees for attorney, village staff and consultants, as may be needed, in connection with the review and negotiations in connection with the filing, review and improvements of the subdivision or annexed property and any other services required to be performed which arise out of the proposed development.
3. Fees for the attorney, planning consultant, engineer, and others as may be necessary, in connection with the review of plans and documents, conferences with subdivider's engineer and inspection of improvements by the village engineer and the public works supervisor. Costs of inspections will include village's cost for any equipment and material involved. Said fees shall be based on hourly rates reflecting the actual time spent on the project by the village engineer and public works supervisor. Said hourly rates shall be fixed from time to time by separate resolution of the village board of trustees. (Ord. 604, 9-8-1994)

C. Payment Schedule: Filing fees and reimbursement for professional services shall be paid by check or money order payable to the village according to the following schedule:

1. Filing Fees: The filing fee shall be paid at the time the preliminary plan is filed.
2. Plan Review Deposit: The owner/developer shall pay to the village, with submission of plans for a proposed subdivision, a plan review deposit which shall be credited toward the village's legal, engineering, professional staff, and other consultants as may be needed, fees and costs arising from the development up to and including final plan approval. The amount of the deposit shall be as follows:

Subdivisions less than 10 acres	\$ 10,000.00
Subdivisions of 10 to 99 acres	\$ 25,000.00
Subdivisions of 100 to 499 acres	\$ 50,000.00
Subdivisions of 500 acres or more	\$100,000.00

The village shall document its costs and draw upon the deposit until the deposit reaches fifty percent (50%) or less of the initial deposit. The subdivider shall replenish the deposit at or before the fifty percent (50%) level is reached. If the escrow account shall go below fifty percent (50%) of the initial deposit at any time, the village shall cease any work on the project, including, but not limited to: consultant reviews, staff reviews, processing of applications or plans, issuance of building permits, inspection of improvements or building construction. Said escrow threshold may be increased or decreased by the village based on billing trends for the project. Fees that are not paid within thirty (30) days after the date they become due and payable shall bear interest at the rate of eighteen percent (18%) per annum and there shall be no further obligation on the part of the village to continue any work or progress on any project on which such fees are not paid.

Upon recording of the final plat for a phase of the development and submittal of the final plat fee, any remaining amounts in the escrow account will be credited towards any outstanding work done prior to the final plat recording date. If excess funds are in the escrow account after all outstanding bills have been paid, the excess funds shall be refunded to the subdivider. Any shortage shall be billed to the subdivider and paid in accordance with the preceding paragraph. (Ord. 2006-04-18C, 4-18-2006)

3. Subdivision Administration and Construction Inspection Deposit: In consideration of the expenses incurred by the village, both in professional and consulting fees (but not including material, material inspection costs or snowplowing), and in time expended by village employees inspecting subdivision improvements and administering the subdivision process *after final plan approval*, the subdivider shall pay to the village a deposit equal to three and one-half percent (3¹/₂%) of the estimated cost (as approved by the village) of construction of the land improvements in the phase of the subdivision being constructed. Such deposit shall be paid prior to the recording of the final plat. Reimbursement to the village for expenses incurred prior to final plan approval shall follow the procedure in subsection C2 of this section.

The village shall document its costs and draw upon the deposit until the deposit reaches fifty percent (50%) or less of the initial deposit. The subdivider shall replenish the deposit at or before the fifty percent (50%) level is reached. If the escrow account shall go below fifty percent (50%) of the initial deposit at any time, the village shall cease any work on the project, including, but not limited to: consultant reviews, staff reviews, processing of applications or plans, issuance of building permits, inspection of improvements or building construction. Said escrow threshold may be increased or decreased by the village based on billing trends for the project. Fees that are not paid within thirty (30) days after the date they become due and payable shall bear interest at the rate of eighteen percent (18%) per annum and there shall be no further obligation on the part of the village to continue any work or progress on any project on which such fees are not paid.

If excess funds are in the escrow account after acceptance of the improvements by the village and the expiration of the warranty period for said improvements and after all outstanding bills have been paid, the excess funds shall be refunded to the subdivider. Any shortage shall be billed to the subdivider and paid in accordance with the preceding paragraph.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, INTERIM COMMUNITY DEVELOPMENT DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: SUBDIVISION REGULATIONS AMENDMENT: PLAN REVIEW AND
INSPECTION COSTS REIMBURSEMENT
AGENDA: FEBRUARY 18, 2014 REGULAR VILLAGE BOARD MEETING
DATE: FEBRUARY 14, 2014

ISSUE

Should the Village Board consider amending Section 12-3-1 of the Subdivision Regulations in order to change the manner in which reimbursements are made for the costs incurred by the Village for plan reviews and construction inspections for subdivision applications.

DISCUSSION

This matter was previously discussed by the COTW on September 4, 2012 and following the direction of the COTW the Staff has prepared an Ordinance amending Section 12-3-1-B and Section 12-3-1-C of the Village Subdivision Regulations.

The Village requires subdividers/developers to reimburse for costs, such as legal and civil engineering review services, incurred in the review, approval and monitoring of a subdivision. Reimbursements are differentiated by whether the expenses are incurred before or after final plat recording. At issue is the current fixed-fee approach can be seriously underfunded for a development that requires an excessive amount of Staff and consultant time to monitor or remedy *after* the final plat has been approved/recorded.

Village staff and consultants continue involvement following approval and recording of a final plat with general administration of the subdivision, engineering inspections of the public improvements, resolving conflicts in the field, and administering permit conditions during construction. All of this work continues until the improvements are completed and accepted by the Village.

In today's development climate there can be long periods of time between the recording of the final plat and completing the public improvements. Many times the Village must again review plans and submitted documents and/or re-inspect improvements, including punchlist items. This can cause a challenge in funding

the consultant services. This challenge is especially true when a development is acquired by a new owner during the construction process.

When a development site is idled for a number of years and the improvements have not been completed or maintained, their condition must be evaluated and their completion confirmed before final acceptance by the Village. This review work can occur many years after the recording of the final plat. Over an extended period of time, the original lump sum payment is depleted before the project is completed and accepted.

Amending the process will alleviate the financial burden the Village incurs by shifting the direct expenses to the subdivider/developer that has created the burden. Staff recommends that the Village Board consider changing the present the 3½% lump sum payment for plan review and inspection services to an escrow approach which maintains a minimum balance. Additionally, Staff recommends the Village consider including professional Staff time in the documented costs for reimbursement.

This process would be the same as the one used for services performed prior to recording the final plat which is the developer is invoiced monthly for costs incurred. In order to accomplish this an amendment to the Subdivision Regulations is needed.

COST

There are no costs associated with this item at this time.

RECOMMENDATION

That the Village Board approve the Ordinance amending Section 12-3-1-B and Section 12-3-1-C of the Village Subdivision Regulations.

12-3-1: FEES:

A. Filing Fees:

1. Subdivisions:

- a. One (1) to twenty (20) lots: Three hundred dollars (\$300.00).
- b. More than twenty (20) lots: Three hundred dollars (\$300.00), plus twenty dollars (\$20.00) for each lot in addition to twenty (20) lots.

2. Planned unit developments:

- a. Less than twenty (20) acres: Three hundred dollars (\$300.00).
- b. Twenty (20) acres or more: Three hundred dollars (\$300.00), plus twenty dollars (\$20.00) for each acre in addition to twenty (20) acres. Any fraction of an acre less than one-half ($\frac{1}{2}$) or more shall be counted as one acre.

B. Plan Review And Inspection Costs: In addition to any other costs and fees provided for in this title, the subdividers shall pay costs and fees arising from the subdivision process for legal, engineering and other professional services, in addition to village staff time, rendered in connection with annexation, plan review and inspection of required improvements, including, but not limited to, the following:

1. Recording fees, publication and notification costs.

2. Fees for attorney, 's village staff and consultants, as may be needed, in connection with the review and negotiations in connection with the filing, review and improvements of the subdivision or annexed property and any other services required to be performed which arise out of the proposed development.

3. Fees for the attorney, planning consultant, engineering engineer, and others as may be necessary, in connection with the review of plans and documents, conferences with subdivider's engineer and inspection of improvements by the village engineer and the public works supervisor. Costs of inspections will include village's cost for any equipment and material involved. Said fees shall be based on hourly rates reflecting the actual time spent on the project by the village engineer and public works supervisor. Said hourly rates shall be fixed from time to time by separate resolution of the village board of trustees. (Ord. 604, 9-8-1994)

~~4. In consideration of the expenses incurred by the village, both in professional and consulting fees (but not including material, material inspection costs or snowplowing), and in time expended by village employees inspecting subdivision improvements and administering the subdivision process after final plan approval, the subdivider shall pay to the village three and one-half percent ($3\frac{1}{2}\%$) of the estimated cost (as approved by the village) of construction of the land improvements in the phase of the subdivision being constructed. Such payment shall be due prior to the recording of the final plat. Reimbursement to the village for expenses incurred prior to final plan approval shall follow the procedure in subsection C2 of this section. (Ord. 604, 9-8-1994; amd. Ord. 2004-04-20C, 4-20-2004)~~

C. Payment Schedule: Filing fees and reimbursement for professional services shall be paid by check or money order payable to the village according to the following schedule:

1. **Filing Fees:** The filing fee shall be paid at the time the preliminary plan is filed.

2. **Plan Review Deposit:** The owner/developer shall pay to the village, with submission of plans for a proposed subdivision, a plan review deposit which shall be credited toward the village's legal, engineering, ~~and other~~ professional staff, and other consultants as may be needed, fees and costs arising from the development up to and including final plan approval. The amount of the deposit shall be as follows:

Subdivisions less than 10 acres \$ 10,000.00

Subdivisions of 10 to 99 acres \$ 25,000.00

Subdivisions of 100 to 499 acres \$ 50,000.00

Subdivisions of 500 acres or more \$100,000.00

The village shall document its costs and draw upon the deposit until the deposit reaches fifty percent (50%) or less of the initial deposit. The subdivider shall replenish the deposit at or before the fifty

All changes in red. Deletions are ~~struck out~~.

percent (50%) level is reached. If the escrow account shall go below fifty percent (50%) of the initial deposit at any time, the village shall cease any work on the project, including, but not limited to: consultant reviews, staff reviews, processing of applications or plans, issuance of building permits, inspection of improvements or building construction. Said escrow threshold may be increased or decreased by the village based on billing trends for the project. Fees that are not paid within thirty (30) days after the date they become due and payable shall bear interest at the rate of eighteen percent (18%) per annum and there shall be no further obligation on the part of the village to continue any work or progress on any project on which such fees are not paid.

Upon recording of the final plat for a phase of the development and submittal of the final plat fee, any remaining amounts in the escrow account will be credited towards any outstanding work done prior to the final plat recording date. If excess funds are in the escrow account after all outstanding bills have been paid, the excess funds shall be refunded to the subdivider. Any shortage shall be billed to the subdivider and paid in accordance with the preceding paragraph. (Ord. 2006-04-18C, 4-18-2006)

3. Subdivision Construction Inspection Deposit: In consideration of the expenses incurred by the village, both in professional and consulting fees (but not including material, material inspection costs or snowplowing), and in time expended by village employees inspecting subdivision improvements and administering the subdivision process *after final plan approval*, the subdivider shall pay to the village a deposit equal to three and one-half percent (3½%) of the estimated cost (as approved by the village) of construction of the land improvements in the phase of the subdivision being constructed. Such deposit shall be paid prior to the recording of the final plat. Reimbursement to the village for expenses incurred prior to final plan approval shall follow the procedure in subsection C2 of this section.

The village shall document its costs and draw upon the deposit until the deposit reaches fifty percent (50%) or less of the initial deposit. The subdivider shall replenish the deposit at or before the fifty percent (50%) level is reached. If the escrow account shall go below fifty percent (50%) of the initial deposit at any time, the village shall cease any work on the project, including, but not limited to: consultant reviews, staff reviews, processing of applications or plans, issuance of building permits, inspection of improvements or building construction. Said escrow threshold may be increased or decreased by the village based on billing trends for the project. Fees that are not paid within thirty (30) days after the date they become due and payable shall bear interest at the rate of eighteen percent (18%) per annum and there shall be no further obligation on the part of the village to continue any work or progress on any project on which such fees are not paid.

If excess funds are in the escrow account after acceptance of the improvements by the village and the expiration of the warranty period for said improvements and after all outstanding bills have been paid, the excess funds shall be refunded to the subdivider. Any shortage shall be billed to the subdivider and paid in accordance with the preceding paragraph.



RESOLUTION NO. 20140218A

A Resolution Exercising an Option to Renew for One Year, an Intergovernmental Agreement with the County of Kane for Animal Control Services

WHEREAS, the Village previously entered into an Intergovernmental Agreement with the County of Kane for Animal Control Services (“Agreement”), and

WHEREAS, Village has determined it is in the best interests of the citizens of the Village to again trigger the renewal of the Agreement for an additional one year,

THEREFORE, BE IT RESOLVED by the Village President and the Board Trustees of the Village of Sugar Grove as follows:

- 1) Pursuant to Section 8 of the AGREEMENT FOR ANIMAL CONTROL SERVICES dated July 16, 2013, between the County of Kane and the Village of Sugar Grove, we hereby exercise the first of the available two one year options provided by the agreement and extend to and through April 2015..
- 2) That the Village President is authorized to execute and send a written notice to the County of Kane triggering the extension of the Agreement pursuant to Section 8 of the Agreement.

This resolution shall be in full force and effect from and after its passage, approval as provided by law.

PASSED AND APPROVED the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 18th day of February, 2014.

ATTEST: _____

Cynthia L. Galbreath, Village Clerk

	Aye	Nay	Absent
Trustee Bohler	_____	_____	_____
Trustee Geary	_____	_____	_____
Trustee Johnson	_____	_____	_____
Trustee Montalto	_____	_____	_____
Trustee Paluch	_____	_____	_____
Trustee Herron	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PATRICK J. ROLLINS, CHIEF OF POLICE
SUBJECT: RESOLUTION: EXERCISING AN OPTION TO RENEW FOR ONE YEAR
OUR IGA WITH KANE COUNTY FOR ANIMAL CONTROL SERVICES
AGENDA: FEBRUARY 18, 2014 BOARD MEETING
DATE: FEBRUARY 14, 2014

ISSUE

Should the Village exercise its first year of two for an extension on the Intergovernmental Agreement with Kane County for Animal Control Services.

DISCUSSION

On July 16, 2013, the Village entered into an IGA with Kane County for Animal Control Services. Within the agreement under Section 8, the Village has the option to exercise additional years (two and three, one year at a time) by notifying Kane County prior to 60 days of the initial agreement expiration.

***Section 8. Effective Date; Termination.** This Agreement shall commence upon the affixing of the last signature of any officer required to sign this Agreement, which date shall be deemed the "Effective Date." This Agreement shall remain in full force and in effect until July 15, 2014. with two one-year renewal options that shall be subject to the following condition: that the Municipality has been and is actively participating in animal control services and facility planning activities that are to be convened and coordinated by the Metro West Council of Governments, ("Metro West") .The Municipality shall notify the county in writing, not less than 60 days prior to the expiration date, of its intent to exercise each renewal option.*

The Village does not pay anything unless the services are needed.

COST

Total annual costs, which are only incurred as needed, are expected to remain at approximately \$1,000 which is budgeted in Police General Fund account #01-51-6309 Other Professional Services.

RECOMMENDATION

Staff recommends that the Village Board approve a Resolution # 20140218A Exercising an Option to Renew for One Year, an Intergovernmental Agreement with the County of Kane for Animal Control Services.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

RESOLUTION NO. 2014-0218

**A Resolution Adopting the
2014 Zoning Map for
the Village of Sugar Grove, Kane County, Illinois**

Adopted by the
Board of Trustees and President
of the Village of Sugar Grove
this 18th day of February, 2014.

Published in Pamphlet Form
by authority of the Board of Trustees
of the Village of Sugar Grove, Kane County,
Illinois, this 18th day of February, 2014.

RESOLUTION NO. 2014-0218

**A RESOLUTION ADOPTING THE 2014 ZONING MAP FOR
THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS**

BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the corporate authorities of the Village of Sugar Grove have consistently exercised their zoning authority pursuant to the Illinois Municipal Code, Division 13 and desire to adopt a revised zoning map reflecting annexations and map amendments in effect on December 31, 2013; and,

WHEREAS, the Corporate Authorities of the Village of Sugar Grove find that the proposed 2014 Zoning Map, attached hereto as **Exhibit A** accurately depicts all of the zoning districts, boundaries and map amendments in effect on December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: ADOPTION OF THE 2014 ZONING MAP

That the 2014 Zoning Map attached hereto as **Exhibit A** and incorporated herein by reference is hereby adopted in whole as the Official Zoning Map of the Village of Sugar Grove and thereby determines the boundaries of the zoning districts pursuant to 65 ILCS 5/11-13-1 and 2.

SECTION TWO: PUBLICATION OF NEW ZONING MAP

That the Village Clerk is directed to publish a notice regarding the availability of the 2014 Zoning Map after passage of this Resolution.

SECTION THREE: EFFECTIVE DATE

The 2014 Zoning Map shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 18th day of February, 2014.

P. Sean Michels, President of the Board of Trustees
of the Village of Sugar Grove, Kane County, Illinois

	Aye	Nay	Absent
Bohler	_____	_____	_____
Geary	_____	_____	_____
Herron	_____	_____	_____
Johnson	_____	_____	_____
Montalto	_____	_____	_____
Paluch	_____	_____	_____

ATTEST: _____
Cynthia L. Galbreath, Clerk, Village of Sugar Grove

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, INTERIM COM. DEV. DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: RESOLUTION: ADOPTING THE 2014 ZONING MAP
AGENDA: FEBRUARY 18, 2014 REGULAR VILLAGE BOARD MEETING
DATE: FEBRUARY 12, 2014

ISSUE

Shall the Village Board adopt the 2014 Zoning Map.

DISCUSSION

In accordance with the Illinois Compiled Statutes, the Village is required to publish a new zoning map by March 31st of each year.

The Committee of the Whole reviewed the proposed Zoning Map at their meeting on February 4, 2014. The Zoning Map was found to be ready for adoption and the matter was referred to the Village Board for action.

The attached map is the same as the one presented at the Committee of the Whole meeting. The attached map reflects Village Board approved site-specific changes from the 2013 zoning map, as well as miscellaneous corrections.

COSTS

The development of the revised map will be up to approximately \$1,500, plus copying costs for the individual maps. This is a budgeted expenditure and will come from 01-55-6303 Engineering Services.

RECOMMENDATION

That the Board approve a Resolution Adopting the 2014 Zoning Map.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, INTERIM COM. DEV. DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: DISCUSSION: 2014 ZONING MAP
AGENDA: FEBRUARY 4, 2014 COMMITTEE OF THE WHOLE MEETING
DATE: JANUARY 31, 2014

ISSUE

Shall the Village Board review the proposed 2014 zoning map.

DISCUSSION

In accordance with the Illinois Compiled Statutes, the Village is required to publish a new zoning map by March 31st of each year. The Village staff has prepared a draft 2014 Zoning Map and a copy is attached for your review. This map reflects Village Board approved site-specific changes from the 2013 zoning map, as well as miscellaneous corrections:

- 1) Added Major PUD Amendment / Final PUD Ordinance 2013-1105B and label at Ace Hardware site (160 E. Galena Blvd.). Also added bold border and prior PUD Ordinance numbers.
- 2) Added Minor PUD Amendment Ordinance 2013-062013A labels (for the sign amendment) at the Sugar Grove Center PUD. Also added prior PUD Ordinance numbers.
- 3) Added Minor PUD Amendment Ordinance 2013-0521B label (for the sign amendment) at the Capitol Professional Center PUD.
- 4) Added Minor PUD Amendment Ordinance 2013-0917D label (for the sign amendment) at The Landings Office Park PUD.
- 5) Added Minor PUD Amendment Ordinance 2013-0917C label (for the architectural plans amendment) at the American Heartland Bank site.
- 6) Added Special Use Ordinance 2013-0917B label (for the Metrolift Special Use) at 689 N. Heartland Drive.
- 7) Added Special Use Ordinance 2013-0702A label (for the CrossFit Special Use) at 760 N. Heartland Drive.
- 8) Added Annexation Agreement Ordinance 2013-1203A label (for pre-Annexation) at 3 Walnut Lane.

- 9) Increased Village limits to include Crown Property annexation with zoning to E-1 Estate Residential District. Added label for Annexation Ordinance 2013-1203D. Also added Annexation Agreement Ordinance 2013-1203C label and territory for pre-Annexation portion for property north of Seavey Road.
- 10) Corrected Prairie Grove Commons property in map inset to show it as 2009-0203B. It was erroneously labeled 2009-0203C.

The Committee should review the map and inform staff of any further changes requested, if any, so that they may be incorporated into the map. Staff will be proposing a Resolution adopting the map at the Village Board meeting on February 18, 2014.

COSTS

The development of the revised map will be up to approximately \$1,500, plus copying costs for the individual maps. This is a budgeted expenditure and will come from 01-55-6303 Engineering Services.

RECOMMENDATION

That the Board review the draft Zoning Map and by consensus place this item on the February 18, 2014 regular Village Board meeting agenda.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: BRENT M. EICHELBERGER, VILLAGE ADMINISTRATOR
SUBJECT: DISCUSSION: LONG RANGE PLANNING
AGENDA: FEBRUARY 18, 2014 COMMITTEE OF THE WHOLE
DATE: FEBRUARY 14, 2014

ISSUE

Should the Board review components of the Village's Comprehensive Plan beginning with the Land Use Plan for the I-88 Corridor.

DISCUSSION

The Village has consistently taken a proactive approach toward long range planning to ensure the best possible future for the overall community. The Village's efforts have stood the test of time and few changes to the existing plans have been necessary. That said, it is good policy to review the plans on a regular basis. Significant events can also be the basis for review.

The progress on the IL 47 & I-88 Interchange, along with the annexation of the Crown property, are significant factors that warrant a review of the Village's plans for the far northern planning area. The attached map highlights a corridor along I-88 that staff recommends be reviewed.

Staff believes the initial review process should start with a discussion of the land use. This effort can be staff led. Future review, which could include transportation networks, utility plans, etc., could require professional consulting assistance.

COST

There is no cost with the proposed initial review.

RECOMMENDATION

That the Board by consensus direct staff to place discussion of the I-88 corridor land use on a future COTW agenda.

PROPOSED STUDY AREA

Land Use Plan

