
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: DISCUSSION: PERMIT HOLIDAY
AGENDA: AUGUST 2, 2016 COMMITTEE OF THE WHOLE MEETING
DATE: JULY 29, 2016

ISSUE

Shall the Village Board consider a permit holiday for persons performing work on their property.

DISCUSSION

In our ongoing effort to increase code compliance among residents, the Village staff proposes a permit holiday for certain activities related to property improvement. For a specified period of time and for specified permits the permit fee and/or penalties would be waived.

The intention is to apply the holiday to property improvement-type permits activities, such as pools, decks, fences, patios window and door replacement, and the like.

There is a PR benefit with the proposal. Like the Residential Fee Stimulus Program intended to stimulate construction of new homes in the Village, the permit holiday to stimulate some property owners to make improvements to their property.

The holiday would not apply to inspections. Normal inspections would apply with work performed under the holiday.

COST

The cost to the Village would depend on the number of permits issued during the permit holiday. But to put it in perspective, in the peak months the Community Development Department will issue an average of 50 permits in a month and the cost would be \$3,250, assuming the minimum \$65.00 for each permit. In addition to the temporary loss in revenue, the costs of inspections and plan review remain.

RECOMMENDATION

That the Village Board provide the Village staff with specific direction concerning the proposed permit holiday, specifically the type of permits that would apply, whether penalties would be affected, and the time period for the holiday.