

April 05, 2016
Board Meeting
Village of Sugar Grove
6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Sergeant Durham lead the Pledge. The roll was then called.

Present: President Michels, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale, Attorney Julian.

PUBLIC HEARINGS

Public Hearing: FY 2016-17 Budget

President Michels opened the Public Hearing to accept Public Comments on the FY 2016-2017 Budget. Hearing no comments he then closed the Public Hearing at 6:02 p.m.

APPOINTMENTS AND PRESENTATIONS

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments. At this time Mr. Joe Wolf stepped forward. Mr. Wolf asked the Board to consider the need for additional local road funding. He stated that perhaps a month surcharge per household. This is needed to the decline in driven miles, increase in electric cars, and higher fuel mileage cars. This all has a roll on MFT funding. Mr. Wolf also gave an overview of the recent discussions at the airport between the City of Aurora and the Park District. At this time President Michels thanked Mr. Wolf for all his hard work on the Airport Committee and for helping to mend fences and improve the relationship with the Airport and the City of Aurora. President Michels then called for any additional comments hearing none closed this portion of the agenda.

CONSENT AGENDA

- a. Approval: Minutes of the March 15, 2016 Village Board Meeting
- b. Approval: Vouchers
- c. Proclamation: Administrative Professionals Day
- d. Proclamation: National Public Library Week
- e. Resolution: Authorizing an Agreement for Web Site Upgrade
- f. Resolution: Authorizing an Agreement for Financial Software Upgrade - STAR
- g. Resolution: Amending Water and Sewer Fees
- h. Resolution: Amending Refuse Fees
- i. Resolution: Amending Liquor Fees and Classes
- j. Approval: 2016-17 Liquor Licenses
- k. Ordinance: Adopting the 2016-17 Budget
- ~~l. Resolution: Authorizing the Purchase of Chevy Tahoe Police Patrol Vehicle~~
- ~~m. Resolution: Authorizing an Agreement for SG Center Detention Area Maintenance—Encap~~

Trustee Johnson **moved to Approve the Consent Agenda removing items l & m.** Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution Authorizing the Purchase of Chevy Tahoe Police Patrol Vehicle

Trustee Johnson **moved to Approve a Resolution Authorizing the Purchase of Chevy Tahoe Police Patrol Vehicle.** Trustee Paluch seconded the motion. The types of police vehicles, equipment and install times were discussed. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution: Authorizing an Agreement for SG Center Detention Area Maintenance – Encap

Trustee Johnson **moved to Approve a Resolution Authorizing an Agreement for SG Center Detention Area Maintenance – Encap.** Trustee Herron seconded the motion. The area to be maintained was briefly discussed as were other areas in the Village that are maintained by Encap. **The Board asked for q quote on removing left over woody bits and for an estimate on how long it would take staff to remove the woody bits.** President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

GENERAL BUSINESS

Ordinance Amending Regulations Regarding Zoning Variances and Notice Requirements

Trustee Johnson moved to Adopt an Ordinance Amending Regulations Regarding Zoning Variances and Notice Requirements. Trustee Herron seconded the motion. There were no questions or comments. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Adopting the 2015 Building Code

Trustee Johnson moved to Adopt to be effective on June 1, 2016

1. Ordinance 20160405B Adopting the 2015 International Building Code (IBC)
2. Ordinance 20160405C Adopting the 2015 International Fuel Gas Code
3. Ordinance 20160405D Adopting the 2015 International Mechanical Code
4. Ordinance 20160405E Adopting the 2015 International Property Maintenance Code
5. Ordinance 20160405F Adopting the 2015 International Residential Code (IRC)
6. Ordinance 20160405H Adopting the 2014 National Electrical Code
7. Ordinance 20160405G Adopting Miscellaneous 2015 amendments

Trustee Herron moved to Approve x. President Michels stated while he had questions most of them he cleared up by calling staff earlier. He asked that staff follow up on the egress/ingress need and to bring the findings back to the Board. He further stated if the local amendment for egress/ingress thru a garage was not needed he would be asking for the local amendments to be amended, President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

NEW BUSINESS

None

REPORTS

President Michels thanked staff for their hard work and diligence on presenting the budget.

Trustee Geary asked if signage could be placed on Rt 47 near Prairie reminding people to slow down.

PUBLIC COMMENTS

None

ADJOURNMENT

Meeting at 6:45 adjourned by Trustee Johnson, seconded by Trustee Montalto.

Respectfully submitted, Cynthia L Galbreath, Clerk

Village of Sugar Grove

Committee of the Whole

6:30 PM

President Michels opened the meeting at 6:00 PM and asked that Sergeant Durham lead the Pledge. The roll was then called.

Present: President Michels, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale, Attorney Andersson, Attorney Julian.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments and hearing none closed this portion of the agenda.

Discussion Permit Compliance

The Board had requested staff to respond to the willful disregard of the Village building and zoning requirements by residents and contractors. Village staff can, and has, issued stop work orders for unauthorized work and issued fines for unauthorized work.

Presently, persons caught performing work without a permit are penalized an amount equal to the cost of the required permit. Since the permit fee for typical yard improvements, e.g. decks, fences, sheds, and the like is \$65.00, the penalty of \$65.00 is a cost people are willing to pay if caught. Inside work is much harder to observe unless a neighbor reports it or a trash dumpster is on the property, in which cases Village staff will investigate.

Collecting the fines is the easy part of the enforcement action. In instances where construction has proceeded without inspections there is no way to determine if the construction complies with the building code. In cases where it is possible to perform inspections of the work, we will issue a building permit (with double fees). Where no inspections can be made we'll issue the fine (double fees). It's somewhat easier to determine zoning compliance, if zoning applies, since the construction activity can be measured relative to the property lines. In cases where the unauthorized construction is in conflict with the zoning requirements, the property owner can seek relief via a zoning variation.

After consulting with the Village Attorney, Village staff is recommending the fine for performing work without a building or zoning permit be changed to a maximum \$750.00 in both the zoning and building codes. The amount of the fine would be at the discretion of the Building and Zoning Official (Community Development Director).

The Board discussed the recommendations and were not comfortable with a fine as high \$750.00 or leaving it to the discretion of staff. Although they realize that present staff is level headed the future is

always an unknown. The Board asked that the staff work on better education of the public on the need for building permits, as to how to apply and what needs a permit. They also asked that the turnaround be quicker on issuing permits. This could help with those who don't want to get a permit as it is the perception that it takes too long. The Board would rather see fines stay at double or even go to triple with a better education process and more attention to timeliness. There is concern for those that have a willful disregard of the system. Although it is difficult to be objective in the difference of just not knowing and the person who just didn't want to. Staff was asked to re-work the guidelines.

Closed Session

Trustee Geary **moved to adjourn to closed session as per the exceptions to the open meeting act to discuss Personnel and not take action, adjourning there from.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Koch				

Motion Carried.

ADJOURNMENT

Meeting adjourned at 7:30 p.m. by Trustee Johnson, seconded by Trustee Geary.

Respectfully submitted, Cynthia L Galbreath, Clerk