

**November 05, 2013
Village of Sugar Grove
Regular Board Meeting
6:00 PM**

President Michels opened the meeting at 6:00 PM and asked that Trustee Montalto lead the Pledge. The roll was then called.

Present: Trustee Paluch, Trustee Johnson, Trustee Bohler, Trustee Herron, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Chief Rollins, Clerk Galbreath, Public Works Director Speciale, Attorney Andersson, Accountant Milewski, and Attorney Andersson.

PUBLIC HEARINGS

None

APPOINTMENTS AND PRESENTATIONS

Plan Commissioner

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comment and hearing, none this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes October 1 and 15, 2013 Meetings
- b. Approval: Vouchers
- c. ~~Approval: Treasurer's Report~~
- d. Proclamation: National Drunk and Drugged Driving Prevention
Month
- e. Ordinance: Authorizing the Purchase of Real Property

Trustee Johnson **moved to approve the Consent Agenda with the removal of item c – Treasurer's Report.** Trustee Bohler seconded the motion. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

Approval: Treasurer’s Report

Trustee Johnson **moved to approve the Treasurer’s Report.** Trustee Bohler seconded the motion. President Michels asked if there were any items that should be highlighted or if the budget was on track. Accountant Milewski stated everything is as expected for this time of year. Administrator Eichelberger further stated that as typical some accounts reflect over and some under as it a matter of when revenue is received and also how major projects are completed. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

GENERAL BUSINESS

Approval Acknowledgement and Acceptance of the FY11-12 Comprehensive Annual Finance Report (CAFR)

Tabled

Ordinance: Granting a Major PUD Amendment & Final PUD for Lot 10 Sugar Grove Center – Proposed Hardware Store

Trustee Montalto moved to **Approve an Ordinance Granting a Major PUD amendment & Final PUD for Lot 10 Sugar Grove Center for a Proposed Hardware Store.** Trustee Johnson seconded the motion. Community Development Director Richard Young briefly explained the PUD Amendments. Administrator Eichelberger reminded that board that there be an incentive agreement that will need to be approved for this development. Hearing no further discussion President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

Approval & Announcement: 2013 Proposed Property Tax Levy

Trustee Johnson moved to **Approve x**. Trustee Montalto seconded the motion. The levy and the levy process was outlined. It is expected that the levy will actually about 2.4% higher. Trustee Geary asked that the board consider staying flat lined on its levy and set an example for other districts. Hearing no further discussion President Michels then called for a roll call vote.

AYE:	Bohler	NAY:	Geary	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				

Motion Carried.

Approval: Hotel Feasibility Study

Community Development Director Young explained that Village has long desired to bring a hotel to the community. It has been shown that a formal study could enhance the Village’s ability to attract a hotel. The EDC has authorized funding for this type of study and it is suggested that the Village share in the costs. Staff was authorized to proceed.

Resolution: Amending the Village Communications Policy

The Board discussed revising the policy and allowing a limited amount of advertising under certain conditions to perhaps be allowed on the Village website. Most board members were uncomfortable allowing this as the Village could open up itself to allowing all types of advertising. Understanding that there is a current request for a major upcoming golf event that would bring in tourist and that this could help “put Sugar Grove on the map” and help the Village to economically grow is a factor in the decision. There was also concern about the amount of staff time that could be needed to assist this type of venture. Staff was requested to gather additional information from other municipalities that host events to see if they advertise on their website and what types of rules they may have in place.

NEW BUSINESS

None

REPORTS

Chief Rollins stated that all in all Halloween was fairly quiet. Sergeant Fenili purchased candy and all officers on duty distributed candy to trick-or-treaters. President Michels asked how the last rains affected Mallard Point, Director Special answered everything is going very well. Better than expected.

Director Young stated that the Village has issued 23 building permits this year. Director Young also stated that there is company in town that would like to expand that will need some variances to achieve their goal and that staff is working on the issues,

Trustee Geary and Trustee Paluch questioned why the officers are having trouble with their radio west of town. It was stated that this an issue due to the FCC not allowing towers in certain frequencies to be put up, staff is working with TriCom to resolve the issue.

UPDATES

Trustee Johnson gave an EDC and Chamber update. Trustee Paluch stated he is once again working on Christmas cards for the troops.

PRESIDENTS REPORT

President Michels stated the Request for Qualifications for Phase I engineering for the interchange at 88/47 is out and are due on December 2, 2013.

PUBLIC COMMENTS

None.

Adjournment

Meeting was adjourned at 7:20 p.m.

Respectfully submitted, Cynthia L Galbreath, Clerk

**November 05, 2013
Village of Sugar Grove
Committee of the Whole**

President Michels opened the meeting and asked that the roll be called.

Present: Trustee Paluch, Trustee Johnson, Trustee Bohler, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Chief Rollins, Clerk Galbreath, Public Works Director Speciale, Attorney Andersson, Community Development Director Young, Streets and Accountant Milewski.

Discussion: 769 Heartland Temporary Use – Auto Sales

Community Development Director Richard Young explained that staff received a request to answer whether an *internet-based automobile sales* business would be permissible in the M-1 Limited Manufacturing District. It was determined that an *internet-based automobile sales* business would be considered an *administrative building*, which is a permitted use in the M-1 District, if the showing of vehicles would not take place and all processing of sales from transactions over the internet are occurring wholly within the building at issue as any incidental storage of vehicles would be inside the building.

This type of temporary use does not require Village Board approval. However, staff brought this item to the Committee of the Whole to review as the use is not a typical temporary use and a permanent use of this nature would not be allowed in this location.

No landscape or other screening is being proposed by the applicant or requested by staff. The applicant will need to provide proof of ownership and a letter from the property owner supporting this request, as well as pay a basic fee of \$40.

Staff has reviewed this request and intends to approve the request subject to the following conditions:

1. That this Temporary Use is valid until March 31, 2015.
2. That the outdoor storage, display, and sale of vehicles is limited to a maximum of six (6) vehicles at any one time in the parking lot of the subject property.
3. That flags, streamers, and other attention-getting devices are not allowed at any time.
4. That no screening is required with this temporary use.
5. That the applicant submit proof of ownership and a letter from the owner supporting this temporary use.
6. That the applicant pay a \$40 fee.

Discussion: 2013 Citizen Survey Results

The Board briefly revised the survey and were pleased that many items received increased satisfaction levels in spite of the downturn in economy from when the first survey was performed in 2007. They noted that some of items are out of the control of the Village and could be items that the Village could partner with other entities on. Staff

was asked to share the results with the other taxing bodies. It was further noted that many items still need attention and the Board will review the results in detail at subsequent meetings.

Meeting adjourned at 8:35 p.m.

Respectfully Submitted, Cynthia L. Galbreath, Village Clerk