

**November 20, 2012
Village of Sugar Grove
Regular Board Meeting
6:00 PM**

President Michels opened the meeting at 6:00 PM and asked that Trustee Renk lead the Pledge. The roll was then called.

Present: President Michels, Trustee Paluch, Trustee Renk Trustee Bohler, Trustee Johnson, Trustee Renk, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Finance Director VanVooren, Chief Moser , Clerk Galbreath, Director of Public Works Speciale, and Community Development Director Young.

PUBLIC HEARINGS

Tax Levy

President Michels opened and called for any public comments the proposed property tax levy increase for the Village of Sugar Grove for 2012. Hearing none this portion of the agenda was closed as moved by Trustee Johnson and seconded by Trustee Montalto.

APPOINTMENTS AND PRESENTATIONS

Oath of Office

President Michels swore in as a Sugar Grove Patrol Officer, Mr. John Dossey and welcomed him to the Sugar Grove Police Department.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments on items scheduled for action (all items were read and announced). Hearing none this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes for November 6, 2012 Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer's Report
- d. Ordinance: ~~Approving a Front Yard Setback Variance American Legion~~

Trustee Johnson **moved to approve the Consent Agenda removing item d.** Trustee Renk seconded the motion. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Bohler				
	Renk				

Motion Carried.

Ordinance Approving a Front Yard Setback – American Legion

Trustee Johnson moved to **Adopt an Ordinance Approving a Front Yard Setback for the Sugar Grove American Legion**. Trustee Renk seconded the motion. President Michels asked about the provision for requiring a letter from a nearby property owner for overflow parking allowance. It was pointed out that this is one of the conditions in the ordinance. President Michels called for any further discussion and hearing none, called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Bohler				
	Renk				

Motion Carried.

GENERAL BUSINESS

Resolutions: Accepting Public Improvements – The Landings *STAR

Trustee Johnson moved to **Accept the Public Improvements in the Landings, subject to Attorney Review**. Trustee Montalto seconded the motion. It was explained that the developer will be participating in the Village parkway tree program and that there are some minor turf issues will be included in the maintenance bonds. President Michels called for any further discussion and hearing none, called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	None
	Paluch				
	Geary				
	Montalto				
	Bohler				
	Renk				

Motion Carried.

Discussion – Dispatch Services

Chief of Police Ron Moser stated that the assessment for the selection and implementation for PSAP (Public Safety Answering Point) services for the Village of Sugar Grove Police Department from the firm of PSAP Concepts and Solutions (PCS) was completed and Staff has reviewed the assessment and met with Mr. Jerry Bleck of PCS to review the document. He also presented the Executive Summary of the report.

Additionally, the Sugar Grove Fire Protection District has sent a letter of intent to join Tri-Com and they have sent notice of cancellation of dispatch services to the Village of Montgomery. The Sugar Grove

Police Dept. is working with the administration of the Sugar Grove Fire Protection District to insure an orderly transition in which communication between our departments will be maintained.

The assessment made a recommendation that the Village consider relocation to Tri-Com Central Dispatch. This dispatch center has a larger and more specialized staff, state of the art equipment and procedures that may best serve the Sugar Grove Police Department.

Mr. Jerry Bleck of PCS and Deputy Director Nicole Lamela of Tri-Com were in attendance and they gave an overview of the services provided by Tri-Com and their staff levels and their accreditation and asked the Board if they had any questions.

The Board asked about backup frequencies, redundancy of equipment, ability to communicate with other departments, the impending frequency changes that will have to be met due to FCC changes, emergency plans, and how calls are handled when they come in via cell phones or VOIP (voice over internet).

It was answered the Tri-com has a redundancy in equipment and the ability to communicate with most all agencies including the state police, the ability to have a department on an alternate frequency and for talk over's, is currently planning for the mandated FCC frequency change, and that cell phones do not present too much of a challenge, however, VOIP does as the VOIP providers are supposed to inform users of the difficulties when calling 911.

Also discussed was the planning for the transition and coordination with the Sugar Grove Fire District as well. The method of billing was also discussed and the necessity to install a receiver site and purchase of 15 additional radios and the transfer of the records system maintenance to the Batavia Police Dept.

Chief asked Board provide direction for staff to proceed with detailed work towards the transfer of dispatch services to Tri-Com. This would include, but not be limited to, preparation of a contract, intergovernmental agreements, and technical issues and if they were of the opinion that it was in the Village's best interest to send a non-binding letter of intent to Tri-Com indicating that we may be switching to their dispatch services. The Board agreed that they would like to move forward on transitioning to Tri-Com for dispatch.

Discussion - Mid Year Budget Review

Finance Director Justin VanVooren gave an overview of the budget to date. He stated that there is projected to be a slight surplus. The Board discussed the budget and discussed items that they would like to see implemented (due to the surplus). Those items to be implemented are, scanning of records, EAB treatment, and upgrades to the Police Department Facilities.

NEW BUSINESS

Administrator Eichelberger presented the front runner concept for an updated striping detail for squad cars. The Board stated that they liked the detail but would like to see it from all angles. Administrator Eichelberger stated he would email the board additional details.

REPORTS AND COMMENTS

Trustee Geary asked if an update on the progress of the Mallard Point/Rolling Oaks area drainage project could be given. Director of Public Works Anthony Speciale stated that most all of the pipe is installed and next will be restoration. He further stated that today he had spoke with Mr. Huddleston and Mr. Schuck regarding the project and its success and the fact that when the pipe was put through the farm land and an area of earth was hit that was basically a "water stopper" it became apparent that the ground (a clay shelf) and not the village was detrimental in the water issue.

Most of restoration will be done in spring however there have been discussions with ENCAP regarding

doing a controlled burn yet this fall.

Trustee Renk asked Trustee Geary if the residents that he has spoken with are happy with the results. Trustee Geary stated yes, and that it is good to see that the pond has dropped. There is one residents who's yard is not yet totally dry and another that has some sump pump flow. Trustee Geary asked about a burn yet this fall, if it could be done and expressed some concerns about the residents who back up to the burn area. HE further asked if the about concerns of some residents of their yarns being distrusted. Director Speciale stated the excavation work is complete and no residents' yards will be affected.

Directors Speciale stated that NiCor should be repairing the sidewalk at Cross and 47 this week.

President Michels reminded everyone about Holiday in the Grove on December 1, 2012.

PUBLIC COMMENTS

None

ADJOURNMENT

As there was no further business meeting was moved to be adjourned by Trustee Geary and seconded by Trustee Renk. All members in attendance voted Aye in a voice vote.