

PARKING LOTS
REPLACING/OVERLAY OR RESEALING
Village of Sugar Grove

PLAN REVIEW - Please allow 10 (ten) working days for processing
Permit is required for resealing and striping a non-residential parking lot.

APPLICATION CHECKLIST

- a completed short form permit application
- a plat of survey drawn to scale with the accurate dimensions of the parking lot including the area being replace, resealed or restriped. Include the handicap accessible stalls, striping and signage with dimensions
- a copy of the proposal or contract with the homeowner's signature

REQUIRED CONTRACTOR INFORMATION

Any contractor engaged in or having obligation to do work where the scope of work requires a building permit shall be registered with the Village of Sugar Grove. If the contractor is not currently registered with the Village, an application can be obtained by contacting the Building Division at 630-391-7221 or from the Village's website www.sugargroveil.gov

INSPECTIONS

Inspections are required prior to pouring any concrete or laying any asphalt, and a final after striping and signage is complete. Please call 630-391-7221 to schedule an inspection. **PLEASE SCHEDULE THE INSPECTION THE DAY BEFORE YOU WANT IT.**

PERMIT FEE

- The permit fee for fences is \$65.00
- Fees will be charged if the Village Engineer is required by the Village to review or inspect the work.
- **NO WORK CAN COMMENCE UNTIL THE PERMIT HAS BEEN ISSUED. WORK STARTED PRIOR TO ISSUANCE OF PERMIT, MAY INCUR A PENALTY FEE.**

MISCELLANEOUS INFORMATION

- Resealing/restriping of a parking lot must comply with the Illinois Accessible Parking requirements (attached).

A Message from
ILLINOIS ATTORNEY GENERAL
LISA MADIGAN



LISA MADIGAN
ILLINOIS ATTORNEY GENERAL

If you see an improperly marked accessible parking space, or facilities with no such spaces, you can contact the Disability Rights Bureau with your complaint.

DISABILITY RIGHTS BUREAU

CHICAGO

100 West Randolph Street
Chicago, Illinois 60601
1-312-814-5684
TTY: 1-800-964-3013

SPRINGFIELD

500 South Second Street
Springfield, Illinois 62701
1-217-524-2660
TTY: 1-877-844-5461

www.IllinoisAttorneyGeneral.gov

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This material is available in alternate format upon request.



As Attorney General, it is my job to ensure that all Illinois residents, including people with disabilities, receive equal protection under the law. I am committed to working on behalf of people with disabilities to provide them with complete accessibility.

My office's Disability Rights Bureau employs a full-time staff that strives to make schools, the workplace and all public facilities open and available to everyone.

Questions and complaints about accessible parking represent one of the largest categories of inquiries to the Bureau. I hope that this brochure provides you with a clear understanding of the accessible parking laws.

If you have a question, see an improperly marked accessible parking space or find a facility without any accessible parking spaces, please contact the Disability Rights Bureau.

Lisa Madigan
Attorney General

**ACCESSIBLE
PARKING
FOR PEOPLE WITH
DISABILITIES**

A GUIDE TO YOUR
RIGHTS UNDER THE LAW



LISA MADIGAN
ILLINOIS ATTORNEY GENERAL

Accessible Parking: Know the Rules

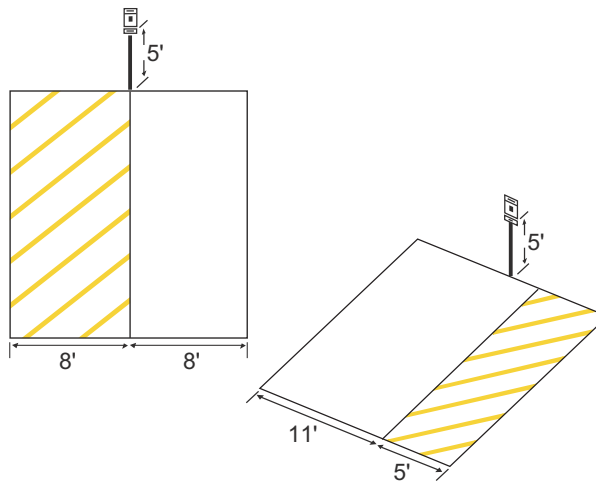
Any facility offering parking for employees or visitors must provide accessible parking for people with disabilities. An accessible parking space consists of a vehicle space and a diagonally striped access aisle. The entire space must be kept clear of obstructions—including ice, snow, shopping cart corrals, trash cans, seasonal garden displays and bicycle racks—at all times.



Above: Illustration of a legal angled accessible parking space.

SIZE AND MARKINGS

Each accessible parking space, except on-street spaces, shall be 16 feet wide, including either an eight-foot or five-foot wide diagonally striped access aisle. The access aisle shall be located on either side of the vehicle space except for angled parking spaces, which shall have the access aisle located on the passenger side of the vehicle space. High-quality yellow paint, manufactured especially for pavement striping, must be used. Adjacent accessible parking spaces cannot share a common access aisle.



Above: Illustration of two examples of legal accessible parking spaces.

LOCATION

Accessible parking must be placed on level pavement on the shortest accessible route to an accessible entrance. The accessible route, which may include a curb ramp or curb cut, must be installed as close as possible to the accessible entrance it serves. Additionally, a curb ramp must never be built so that it protrudes into or interferes with the diagonally striped access aisle of an accessible space.

SIGNS

A U.S. Department of Transportation R7-8 (Reserved Parking) and R7-1101 (\$250 Fine) sign must be permanently mounted in the center of the 16-foot wide accessible parking space. The signs must be placed no more than five feet from the front of the parking space. At a minimum, the bottom of the R7-8 sign must be five feet from the pavement. Municipalities may impose a larger fine (up to \$350) through the adoption of a local ordinance.

PROPER USE OF LICENSE PLATES/PLACARDS

Under Illinois law, disability license plates, disabled veterans plates and placards are not transferable. The authorized holder must be present and must enter or exit the vehicle at the time the parking privileges are being used. Unauthorized use can result in a \$600 fine, driver's license suspension and suspension or revocation of the plate or placard by the Illinois Secretary of State.

SPACE REQUIREMENTS

To comply with Illinois law, a minimum number of accessible parking spaces must be provided:

Total Off-Street Parking Spaces Provided	Number of Accessible Parking Spaces Required
1 to 25	1
26 to 50	2
51 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1,000	2% of total
over 1,000	20 plus 1 for each 100 over 1,000

Outpatient facilities providing medical care and other services for persons with mobility impairments 10% of total

Medical facilities specializing in treatment of persons with mobility impairments 20% of total

For Office Use Only
 Permit # _____
 Building Dept Approval:

 Fees: _____



601 HEARTLAND DRIVE
Sugar Grove, IL 60554
Phone 630-391-7220
Fax 630-391-7245
www.sugargroveil.gov
permits@sugargroveil.gov

BUILDING PERMIT APPLICATION
(FOR MINOR PERMITS; NOT NEW CONSTRUCTION)

Application Date: _____	Permit Type					
Value of Work: _____	Basement <input type="checkbox"/>	Deck <input type="checkbox"/>	Garage/ Shed <input type="checkbox"/>	Patio <input type="checkbox"/>	Screen Porch <input type="checkbox"/>	Window/ Door <input type="checkbox"/>
Square Footage: _____	Commercial Remodel <input type="checkbox"/>	Driveway <input type="checkbox"/>	Gazebo/ Pergola <input type="checkbox"/>	Pool <input type="checkbox"/>	Sign <input type="checkbox"/>	
	Decorative Brick <input type="checkbox"/>	Fence <input type="checkbox"/>	Irrigation <input type="checkbox"/>	Roof <input type="checkbox"/>	3 Season Room <input type="checkbox"/>	Other <input type="checkbox"/>
Start Date _____	End Date _____					
Description of Work: _____ _____ _____						
Property Information						
Address _____		Lot _____	Subdivision _____		Parcel Number _____	
Property Owner Name _____		Email Address _____			Phone _____	
Property Owner Street Address _____		City _____		State _____	Zip _____	
Contractor Information						
Name(s) of Contractor (s)	Phone#	Email	City	State	Zip	

I certify that I am the owner of record of the above name property, or that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application. I agree to conform to all applicable laws of the Village of Sugar Grove.

Signature of Property Owner (or Attach Authorization Form) Address (if different) Phone No.

Signature & Printed Name of Responsible person in Charge of Work & Email Phone No.