

# **TEMPORARY CONSTRUCTION TRAILER**

## **Village of Sugar Grove**

**PLAN REVIEW** - Please allow 10 (ten) working days for processing  
Permit is required for all new installations as well as replacement of existing fence with new post holes.

### **APPLICATION CHECKLIST**

- a completed short form permit application
- Provide total cost of work, separating the electric and the general contractors.
- Provide design, wind, floor and snow loads and anchoring details.
- One hour rated wall required when exterior wall of building is closer than 10' to any other building. If buildings are separated by more than 10' – 0 hour wall is required.
- Provide information on the stairs leading to the trailer.
- NOTE: Illinois Accessibility Code 400.330 (4) states:
- Temporary buildings, structures, sites and equipment directly associated with the actual process of major construction, such as scaffolding, bridging, rigging, materials hoists or **construction trailers** are exempt. Temporary safe pedestrian passageways around a construction site are not exempt. (ADAAG 4.1.1(4))
- Provide a Plat of Survey with the location of the trailer indicated
- Provide information on the temporary electrical service.

### **REQUIRED CONTRACTOR INFORMATION**

Any contractor engaged in or having obligation to do work where the scope of work requires a building permit shall be registered with the Village of Sugar Grove. If the contractor is not currently registered with the Village, an application can be obtained by contacting the Building Division at 630-391-7220 or from the Village's website [www.sugargroveil.gov](http://www.sugargroveil.gov)

### **INSPECTIONS**

Inspections may include trailer tie-downs, electrical, and final. Please call 630-391-7220 to schedule an inspection.

**PLEASE SCHEDULE THE INSPECTION BY 3:30 PM THE DAY BEFORE YOU WANT IT.**

### **PERMIT FEE**

- The permit fee for fences is \$145.00
- **NO WORK CAN COMMENCE UNTIL THE PERMIT HAS BEEN ISSUED. WORK STARTED PRIOR TO ISSUANCE OF PERMIT, MAY INCUR A PENALTY FEE.**

### **MISCELLANEOUS INFORMATION**

- Call J.U.L.I.E. at least 48 hours before construction (811).
- Zoning Ordinance 11-4-8 regulates temporary uses. No sleeping or cooking facilities and has to be removed no later than the time of occupancy issuance.
- If you reside in an area with a Property Owner's Association, check with them to ensure compliance with their regulations.
- The construction of any building may only occur between the hours of **6:30 a.m.** and **8:30 p.m.** (Ordinance #614)

**For Office Use Only**  
 Permit # \_\_\_\_\_  
 Building Dept Approval:  
 \_\_\_\_\_  
 Fees: \_\_\_\_\_



**601 HEARTLAND DRIVE**  
**Sugar Grove, IL 60554**  
**Phone 630-391-7220**  
**Fax 630-391-7245**  
**www.sugargroveil.gov**  
**permits@sugargroveil.gov**

**BUILDING PERMIT APPLICATION**  
**(FOR MINOR PERMITS; NOT NEW CONSTRUCTION)**

Application Date: _____	<b>Permit Type</b>					
Value of Work: _____	Basement <input type="checkbox"/>	Deck <input type="checkbox"/>	Garage/ Shed <input type="checkbox"/>	Patio <input type="checkbox"/>	Screen Porch <input type="checkbox"/>	Window/ Door <input type="checkbox"/>
Square Footage: _____	Commercial Remodel <input type="checkbox"/>	Driveway <input type="checkbox"/>	Gazebo/ Pergola <input type="checkbox"/>	Pool <input type="checkbox"/>	Sign <input type="checkbox"/>	
	Decorative Brick <input type="checkbox"/>	Fence <input type="checkbox"/>	Irrigation <input type="checkbox"/>	Roof <input type="checkbox"/>	3 Season Room <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Start Date</b> _____	<b>End Date</b> _____					
Description of Work: _____ _____ _____						
<b>Property Information</b>						
Address _____		Lot _____	Subdivision _____		Parcel Number _____	
Property Owner Name _____		Email Address _____			Phone _____	
Property Owner Street Address _____		City _____		State _____	Zip _____	
<b>Contractor Information</b>						
Name(s) of Contractor (s)	Phone#	Email		City	Zip	

I certify that I am the owner of record of the above name property, or that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application. I agree to conform to all applicable laws of the Village of Sugar Grove.

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Signature of Property Owner (or Attach Signed Contract)      Address (if different)      Phone No.

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Signature & Printed Name of Responsible person in Charge of Work & Email      Phone No.