

# **PATIOS & DECORATIVE PAVERS**

## **Village of Sugar Grove**

### **PLAN REVIEW**

Please allow 10 (ten) working days for processing.

### **APPLICATION CHECKLIST**

- a completed short form permit application
- a copy of the proposal or contract with the homeowner's signature
- a plat of survey drawn to scale with the accurate dimensions to the property lines and principal structure.
- a completed Covenant Running with the Land Record, if any is located in the right-of-way

### **REQUIRED CONTRACTOR INFORMATION**

Any contractor engaged in or having obligation to do work where the scope of work requires a building permit shall be registered with the Village of Sugar Grove. If the contractor is not currently registered with the Village, an application can be obtained by contacting the Building Division at 630-391-7220 or from the Village's website at [www.sugargroveil.gov](http://www.sugargroveil.gov)

### **INSPECTIONS**

A pre-pour patio inspection is required right before pouring concrete. If decorative pavers are used, a final inspection is required after completion.

Please call 630-391-7220 to schedule an inspection.

**PLEASE SCHEDULE THE INSPECTION BY 3:30 PM THE DAY BEFORE YOU WANT IT.**

### **PERMIT FEE**

- The fee for a patio (concrete or pavers) permit is \$125.00 and is to be paid when you pick the permit up after review and approval.
- Gas is an additional charge of \$215.00
- Electric is an additional charge of \$125.00

**NO WORK CAN COMMENCE UNTIL THE PERMIT HAS BEEN ISSUED. WORK STARTED PRIOR TO ISSUANCE OF PERMIT, MAY INCUR A PENALTY FEE.**

### **MISCELLANEOUS INFORMATION**

- Depending on the property location there are certain limitations to coverage area that include all improvements (house, accessory structure, paving, decks, etc.) on the property.
- Patios need to be a minimum of 4 inches thick over a 4-inch compacted stone base, wire mesh is optional.
- We recommend nothing be installed in any easements. We enforce no improvement installed within 5' of the property line.
- Village of Sugar Grove open burning ordinance requires burning to be maintained a distance of not less than 20'-0" from any structure – all fire pits shall be a minimum of 20'-0" from any structure and 5' from any neighboring side or rear yard
- If you reside in an area with an owner's Association, we recommend you check with them to ensure compliance with their regulations.
- The construction of any building may only occur between the hours of **6:30 a.m.** and **8:30 p.m.** (Ordinance #614)

**For Office Use Only**  
 Permit # \_\_\_\_\_  
 Building Dept Approval:  
 \_\_\_\_\_  
 Fees: \_\_\_\_\_



**601 HEARTLAND DRIVE**  
**Sugar Grove, IL 60554**  
**Phone 630-391-7220**  
**Fax 630-391-7245**  
**www.sugargroveil.gov**  
**permits@sugargroveil.gov**

**BUILDING PERMIT APPLICATION**  
**(FOR MINOR PERMITS; NOT NEW CONSTRUCTION)**

Application Date: _____	<b>Permit Type</b>					
Value of Work: _____	Basement <input type="checkbox"/>	Deck <input type="checkbox"/>	Garage/ Shed <input type="checkbox"/>	Patio <input type="checkbox"/>	Screen Porch <input type="checkbox"/>	Window/ Door <input type="checkbox"/>
Square Footage: _____	Commercial Remodel <input type="checkbox"/>	Driveway <input type="checkbox"/>	Gazebo/ Pergola <input type="checkbox"/>	Pool <input type="checkbox"/>	Sign <input type="checkbox"/>	
	Decorative Brick <input type="checkbox"/>	Fence <input type="checkbox"/>	Irrigation <input type="checkbox"/>	Roof <input type="checkbox"/>	3 Season Room <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Start Date</b> _____	<b>End Date</b> _____					
Description of Work:						
<b>Property Information</b>						
Address		Lot	Subdivision		Parcel Number	
Property Owner Name		Email Address			Phone	
Property Owner Street Address		City		State	Zip	
<b>Contractor Information</b>						
Name(s) of Contractor (s)	Phone#	Email		City	Zip	

I certify that I am the owner of record of the above name property, or that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application. I agree to conform to all applicable laws of the Village of Sugar Grove.

Signature of Property Owner (or Attach Signed Contract)      Address (if different)      Phone No.

Signature & Printed Name of Responsible person in Charge of Work & Email      Phone No.