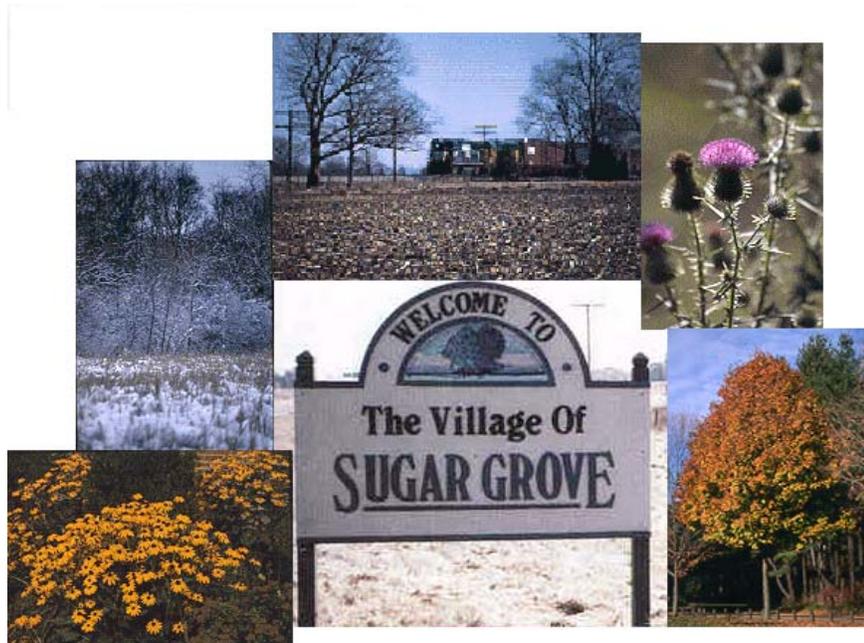




New Resident Information



VILLAGE PRESIDENT

P. Sean Michels

VILLAGE ADMINISTRATOR

Brent M. Eichelberger

VILLAGE CLERK

Cynthia Galbreath



VILLAGE TRUSTEES

Kevin Geary
Sean Herron
Mari Johnson
Ted Koch
Rick Montalto
David Paluch

Village Board

Name	Address	Phone Number	Term Ending
President, P. Sean Michels smichels@sugar-grove.il.us	748 Tudor Court	630-466-1303	05-2017
Trustee, Kevin Geary kgeary@sugar-grove.il.us	137 Edgewater	630-466-4470	05-2015
Trustee Sean Herron sherron@sugar-grove.il.us	1410 Cornell Circle Unit A	630-890-8655	05-2017
Trustee, Ted Koch tkoch@sugar-grove.il.us	1300 Slater Street	630-870-0656	05-2017
Trustee, Rick Montalto rmontalto@sugar-grove.il.us	320 Mallard Lane	630-466-7716	05-2017
Trustee, Mari Johnson mjohnson@sugar-grove.il.us	1916 Annette's Circle	630-466-4790	05-2015
Trustee David Paluch dpaluch@sugar-grove.il.us	169 Arbor Avenue	630-466-7135	05-2015

Administrative and Appointed Staff Members

Village Administrator, Brent Eichelberger	630-466-4507 ext.29	beichelberger@sugar-grove.il.us
Village Clerk, Cynthia Galbreath	630-466-4507 ext.24	vclerk@sugar-grove.il.us
Chief of Police, Pat Rollins	630-466-4507 ext.31	policechief@sugar-grove.il.us
Public Works Director, Anthony Speciale	630-466-7508 ext. 11	aspeciale@sugar-grove.il.us
Finance Director, Pat Chamberlin	630-466-4507 ext. 12	pchamberlin@sugar-grove.il.us
Development Director, Walter Magdziarz	630-466-8954 ext. 25	wmagdziarz@sugar-grove.il.us

LOCAL GOVERNMENT

Sugar Grove operates under the Administrator system within the Trustee-Village form of government. The President is elected at large to a four-year term. Trustees are elected at large to staggered four-year terms.

Boards & Committees Meeting Dates and Times.

Board of Trustees
1st & 3rd Tuesday of Each Month
6:00 p.m. Regular Board Meeting
6:30 p.m. Committee of the Whole

Planning Commission / Zoning Board of Appeals
3rd Wednesday of Each Month at 7:00 p.m.

Unless otherwise published or stated all meetings are held at:
Sugar Grove Municipal Center
10 S. Municipal Drive
Sugar Grove, Illinois 60554

On every Board agenda there are two areas on the agenda at which public comments are taken. They both serve different purposes. One is to take comments concerning items that are on the agenda and are before the Village Board that evening for consideration or action. The other Public To Address the Board is time set aside for anyone who has a question, a request or a concern that they would like the Village Board to be aware of. Please note that while the Village Board will make every effort to answer, sometimes they will direct staff to research an issue prior to commenting. Committee of the Whole meetings are held at 6:30 on these same evenings. The Committee of the Whole format is a work session for the Board members. The public is invited to observe the Committee of the Whole Meetings, however, no public comments are usually taken at this meeting.



From time to time a Public Hearing is held on various issues facing the Village. Public Hearings are noticed in the Legal Section. The Legal Section can be found in the beginning of the Classified Section of each newspaper. Take a moment when you are reading the paper(s) and glance at this section. Not only does the Village of Sugar Grove post notices in this section, but all other government agencies and municipalities must use this section (by state statute) when holding a Public Hearing or Advertising for Bid on a project. The Village always complies with state statute for notice of pending annexations, zonings and bids.

Access to meeting agendas and specific information for most agenda items for all Board and Committee of the Whole meetings is available online. Meeting agendas are posted each Friday, prior to the meeting date and the agenda information links are added the following Monday. This information can be found on the website www.sugar-grove.il.us For additional information please contact us at (630) 466-4507 x 24 or vclerk@sugar-grove.il.us.

SAMPLE AGENDA

Date

Regular Board Meeting

6:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
 - a. Annexation Agreement for 1234 Main Street
5. Appointments and Presentations
 - a. None
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of October 19th, 2004 Regular and Committee of the Whole Meeting
 - b. Approval: Vouchers
 - c. Resolution: Grant of Easement for Storm Sewer – Lots 5&6 of the Illinois Subdivision
8. General Business
 - a. Approval: EDC Targeted Industrial Market Analysis Proposal
 - b. Resolution: Accepting A Storm Sewer Easement – 745 Your Place Drive – Mr. Resident
 - c. Ordinance: Authorizing an Annexation Agreement, 1010 Happy Court – Mrs. Homeowner
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. President's Report
11. Public Comment
12. Adjournment

Date

Committee of the Whole Meeting

6:30 P.M.

1. Call to Order
2. Discussion: Special Use – My Custom Furniture, 12345 Merry Lane
3. Discussion: Rear Yard Setback Variance – 940 Special Place
4. Discussion: Knights Crossing
5. Discussion: Village Address Map
6. Discussion: Village Web Site Links
7. Closed Session
8. Adjournment

Building Permits

Building permits are required for the construction, alteration, repair, demolition or movement of any building or structure in the Village of Sugar Grove. If you are not sure if a permit is required, please call 630/466-8954 or email permits@sugar-grove.il.us.

Permit Submittal Requirements –*Please allow seven to ten (7-10) working days to process.*

Room additions, decks, patios, fences, driveways, swimming pools/hot tubs, decorative pavers and accessory structures:

1. Completed permit application must include the following: name of owner, address, lot number, home phone number, fax number (if available), brief description of project and estimated value of project. If private contractors are being used, please list their name(s), address, phone number and Village contractor's license number.
2. A Copy of the Plat of Survey showing the location of the construction with dimensions to the lot lines.
3. A Copy of the plans/drawings, specifications & calculations meeting architectural, mechanical, structural & electrical requirements of municipal, state, and national Building Codes.

Electrical

1. Completed permit application must include the following: electrical contractor's name, address, and telephone number and Village contractor's license number.
2. A Copy of the plans/drawings meeting electrical requirements of the Building Code.

Plumbing

1. Completed permit application must include the following: plumbing contractor's name, address, telephone number and Village contractor's license number.
2. A Copy of the plans/drawings meeting plumbing requirements of the Building Code.

Sewer Repairs

1. Obtain "Repair Permit" from Fox Metro 682 Rt 31 Oswego, IL. Emergency repairs will only be issued when a customer is without service. Please call 630-892-4378 and tell the operator you need to make an emergency repair.

Roofs

1. Completed permit application must include the following: roofing contractor's name, address, telephone number and Village contractor's license number.
2. If a roofing contractor is performing the work, a copy of the roofer's Illinois State License must be on file with the Village or must be submitted with the permit application and Village license.

Lawn Sprinklers

1. Completed permit application must include the following: name of contractor installing system and any outside plumber they may be using, addresses, phone numbers and Village contractor's license numbers.
2. A Copy of the Plat of Survey of the lot showing the proposed location of all sprinkler heads on the property. A copy of the specifications of the RPZ that will be installed.

Additional information can be found on the Village website by calling 630-466-8954 and also on the Village website at <http://www.sugar-grove.il.us/permits.htm>.