

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Ted Koch Rick Montalto David Paluch</p>
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**June 21, 2016
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
 - a. None
5. Appointments and Presentations
 - a. None
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the May 17 and June 7, 2016 Meetings
 - b. Approval: Vouchers
 - c. Approval: Treasurer's Report
 - d. Ordinance: Establishing Prevailing Wage
 - e. Resolution: Review and Release of Closed Session Minutes
 - f. Ordinance: Extending the Moratorium on Modular Homes
 - g. Ordinance: Amending Animal Regulations
 - h. Ordinance: Regulating Micro Antennas (Public ROW)
 - i. Ordinance: Amending the Zoning Code – Parks, Accessory Structures and Uses
 - j. Resolution: Dugan Road Roundabout Engineering Services Agreement – Change #1
 - k. Approval: Separation Agreement, STAR
8. General Business
 - a. Discussion: Special Uses, Off-Site Park, Micro Antennas (Private Property)
 - b. Discussion: Joint Intergovernmental Meeting
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

**Committee of the Whole
Cancelled**

May 17, 2016
Board Meeting
Village of Sugar Grove
6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Officer Phillips sons lead the Pledge. The roll was then called.

Present: Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Director of Public Works Speciale, Administrator Eichelberger, Utilities Supervisor Merkel and Attorney Julian.

PUBLIC HEARINGS

None.

APPOINTMENTS AND PRESENTATIONS

Oath of Office – Patrick Phillips Police Officer

President Michels swore in Patrick Phillips as a Sugar Grove Police Officer. The Board, Staff, the Department welcomed Officer Phillips.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments and hearing none closed this portion of the agenda.

CONSENT AGENDA

- a. Approval: Minutes of the May 03, 2016 Village Board Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer’s Report
- d. Proclamation: Buddy Poppy Day
- e. Ordinance: Adopting SSA #20 – College Corners
- f. Ordinance: Adopting SSA #21 – 769 Heartland Drive
- g. Resolution: Approving the Annual Community Water Supply Testing Program
- h. Resolution: Approving the Annual Fire Hydrant Painting Program
- i. Resolution: Approving a Change to the 2016 Road Maintenance Program
- j. Resolution: Approving a Collective Bargaining Agreement – Patrol

Trustee Geary moved to Approve the Consent Agenda as presented. Trustee Johnson seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				

	Koch				
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Motion

GENERAL BUSINESS

Approval Settlers Ridge Improvements Phase I - Change Order #1

Trustee Montalto moved to Approve Settlers Ridge Improvements Phase I - Change Order #1. Trustee Herron seconded the motion. The Board state they were happy to be able to come to an agreement with the HOA and be able to include completing some of the alleyways in the subdivision. It was noted that this does not in any way remove the responsibility for maintenance in the future of the alleys. They also thanked the residents for their patience during the long litigation battle and that they were glad the outcome was positive and the improvements can be completed. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution: Water Meter & Reading System Purchase

Trustee Johnson moved to adopt Resolution Authorizing a Water Meter & Reading System Purchase. Trustee Paluch seconded the motion. It was explained that the new system will read using fixed point antennas. It is anticipated that the change out of meters will completed in a 3 year time frame. The meters will all then be able to be read remotely on an hourly basis if needed. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution: Approving Contractual Water Meter Installation

Trustee Johnson moved to adopt a Resolution Approving Contractual Water Meter Installation Trustee Montalto seconded the motion. It was explained that the current plan is to change out 1,000 meters this year, 1,000 the next and 1,500 the third and final year. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				

	Geary				
	Herron				
	Koch				

1. Motion Carried.

NEW BUSINESS

None

REPORTS

Trustee Johnson inquired about the Route 30 project in from the RoundUp restaurant. It appears quite a bit of roadway/R.O.W. has been expanded in front of RoundUp. Director Speciale stated the State did purchase property for additional R.O.W. and that RoundUp is expected to expand improve its a parking area. It is the hopes that weather permitting the project will be completed in July of this year.

President Michels inquired as to when construction would begin on Denny Road. Engineer Piotrowski answered bids have been opened, Builders got the bid and construction should begin late July early Augusts.

Trustee Montalto asked when the stumps from the trees removed would be ground. Supervisor Payton answered that approximately 2 weeks after removal the stumps are removed.

Trustee Johnson stated that the Staff of Village address was great and well attended and thanked staff for helping to produce it. Trustee Geary gave a chamber update.

President Michels stated that it was an honor to speak at the State of the Village and that he was glad to be able to share that assisted living project has submitted for permit.

PUBLIC COMMENTS

Residents were in attendance and asked that the Village consider updating the code regarding animals. The wife was severely bitten by a dog and they would like to see owners held responsible for their pets. The Board responded that they would address this issue at the next meeting.

ADJOURNMENT

Meeting was adjourned by Trustee Johnson, seconded by Trustee Paluch.

Respectfully submitted, Cynthia L Galbreath, Clerk

Committee of the Whole

May 17, 2016

6:30 p.m.

Present: Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Director of Public Works Speciale, Administrator Eichelberger, Utilities Supervisor Merkel and

Attorney Julian.

Public Comment

None.

Discussion Tree & Sidewalk Programs

Director of Public Works Speciale asked that Supervisor Payton explain to the Board the recommendations for the FYE 17 for Parkway Tree and Sidewalk Programs. Supervisor Payton explained the recommended programs:

Parkway Tree Program:

A total of \$77,500 was allocated for Parkway Trees in the FYE 17 adopted budget. With the Spring planting completed, the remaining balance is \$60,500. Staff is recommends that the Board:

- Allocate \$20,500 for the Fall 50/50 tree program
- Herbicide and mulch Municipal / Galena trees for \$10,000
- Replant the south islands on IL 47 for \$10,000
- Allocate \$15,000 for plantings a Municipal Facilities (wells, lift stations, Village Hall, 140 & 160 S. Municipal, etc.).
- Allocate \$5,000 for EnCap to complete woody vegetation remediation in Mallard Point

Sidewalk Program:

A total of \$22,500 was allocated for the Sidewalk Program with the FYE 17 adopted budget. A few residents have contacted the Village regarding sidewalk replacement this spring. The 50/50 Program was offered to them, but so far, there have been no resident interest. Staff recommends that the Board:

- Allocate \$10,000 for completing the Trip Hazard Mitigation Program that has been started in Mallard Point and the East side of Town.
- Allocate \$12,500 for a Remove and Replace Program. The current pricing for remove and replace is about \$8 per square foot and would allow for about 62 squares of sidewalk to be replaced (or approximately 1,550 square feet). Possible locations include Veteran's Park frontage, East side of Town or Municipal Facilities. In addition, a small portion of this money may be needed to offset shortages for the MFT Program to ensure all hazardous sidewalk sections are repaired.

Staff did look at, as an alternative, a Remove and Replace Program and the installation of gaps in the sidewalk system; however, funds as funds are limited complete both this is not considered by staff a viable option. An example would be the gap at 330 Division Drive. The current costs for installation of new sidewalk sections is about \$10 per square foot and replacing this gap would require about \$8,000 to complete.

The Board discussed the recommended programs. They asked about the survivability for the trees on Route 47. Staff answered that other plantings may be considered based on alternatives. The Board agreed with the recommendations.

Discussion Zoning Amendments

Community Development Director Magdziarz explained that the proposed amendments are a mix of clarifications, corrections and new items. He then explained the amendments.

Amend Section 11-3-2 pertaining to the definitions for restaurants.

There are terms for restaurants defined but not used in the Zoning Ordinance, and restaurant terms used in the Zoning Ordinance but not defined. This amendment is intended to coordinate the definitions with terms used in the body of the Zoning Ordinance.

Amend Section 11-8-4 by adding “carry-out restaurant” and “restaurant” as permitted uses in the B-1 District.

The amendment would make restaurants and carry-out restaurants a permitted use in the B-1 District, and by rule, in all commercial districts in the Village. Restaurants are Special Uses in the b-2 and B-3 Districts and would be permitted uses with this amendment. Restaurants with live entertainment would remain a Special Use in the B-3 District.

Amend Section 11-10-2-B by adding “gymnasiums and health clubs” as permitted uses in the M-1 District.

“Gymnasiums and health clubs” are currently a Special use in the M-1 District. The proposed amendment would make this use a permitted use in the M-1 District. Experience with this use has shown the Special Use approach for this use is excessive and a detriment to business development in the Village. The gymnasiums and health clubs that have operated in Sugar Grove have not been the negative neighborhood influence feared when they were initially added to the Zoning Ordinance.

Amend Section 11-12-3-H-5 by adding regulations pertaining to the number of driveways permitted on a lot.

This regulation was inadvertently removed when the sign regulations were amended in their entirety in 2014. The proposed amendment merely returns this regulation to its original place in the Zoning Ordinance.

Access Control: There shall be no more than one entrance and one exit or one combined entrance and exit along any street unless additional entrance/exit is approved by the Village Board for the alleviation of traffic congestion and interference of traffic movement along the street:

- a. One-way driveways shall be clearly marked with appropriate entrance and exit signs.
- b. If, in the opinion of the Village Engineer, traffic in the vicinity of the site warrants the restriction of turning movement or access to and from a parking facility, traffic signs or driveway modifications necessary to accomplish said restrictions shall be provided by the owner of the parking facility.

Amend Section 11-12-5 by adding parking requirements for carry-out restaurants

Presently, the parking requirements for restaurants do not differentiate different types of restaurants. It is common to have different parking requirements for carry-out restaurants and other restaurant types. The norm is a reduced parking requirement for carry-out restaurants since the turnover in customers is faster than a restaurant where diners eat their meals at tables and may or may not have table service which generally prolongs the stay and increases the need for parking spaces.

The stacking space requirements for drive-through windows is not needed since the new drive-through requirements (Section 11-4-7-N) provide the requirements for stacking spaces.

“Sit-down restaurant” is not a term used or defined elsewhere in the Zoning Ordinance. The proposed parking requirement for “carry-out restaurant” reflects the norm.

Amend Section 11-14-11 pertaining to temporary signs

The proposed amendment will increase the maximum number of days in a calendar year a business can display temporary signs. The amendment also will permit the use of flags for temporary sign purposes. This is a response to complaints by the business community that the temporary sign regulations are too restrictive for business purposes.

Temporary, ground or wall mounted, advertising: There is one type permitted:

Nonresidential, business advertising signs. Only advertising a business in operation on the lot. These may be for grand openings, temporary advertising, special events, etc., but must be located on site.

Number. Up to four (4) signs may be displayed simultaneously (as long as they ~~are~~ advertise the same event)

Area. The total area of all temporary signs displayed at one time shall not exceed one hundred (100) square feet, and no temporary sign shall thirty two (32) square.

Height. They may not exceed ten feet (10') in height and ten feet (10') in width. Maximum mounting height is fourteen feet (14').

Permitted temporary signs include banners, posters, flags and A-frame (sidewalk or sandwich board) signs constructed of a durable material. Balloons, streamers, spinners, pennants, cold air inflatable devices, ~~and flags~~ are not permitted.

Illumination. Temporary signs shall not be internally illuminated

Duration. Temporary signs are limited to a sixty (60) day maximum display ~~exposure~~ period per calendar year, but no single display period shall exceed thirty (30) days, which may be split into increments, with a separate permit to accompany each increment (e.g., zoning lot A may apply for 3 separate 15-day periods, 9 separate 5-day periods, one 30-day period, etc.); provided, however, that all such signs may not be erected prior to one minute after twelve o'clock (12:01) A.M. on the first date of the permit and must be removed by eleven fifty nine o'clock (11:59) P.M. on the date of the expiration of the permit.

In the case of single zoning lots with multiple tenants, all of the above provisions apply for ~~except that~~ each tenant

Up to four (4) signs shall only be required to pay one fee for each increment of time applied for. Permit fees shall not be reduced or prorated due to the applicant's choice to select a permit for a shorter period of time than they are otherwise entitled.

Mobile vendors (title 3, chapter 8 of this code) or vendors permitted as a temporary use (section 11-4-8 of this title) may have one temporary advertising sign with permission from the property owner of the host lot and a permit from the Village. (Ord. 2014-01-07A, 1-7-2014)

Adjournment by Trustee Herron, seconded by Trustee Montalto. Meeting adjourned.

Respectfully Submitted,

Cynthia Galbreath

June 07, 2016
Board Meeting
Village of Sugar Grove
6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Scout Sean Liu lead the Pledge. The roll was then called.

Present: Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Attorney Julian, Clerk Galbreath, Finance Director Chamberlin, Public Works Director Speciale, Community Development Director Magdziarz, Utilities Supervisor Merkel.

PUBLIC HEARINGS

None.

APPOINTMENTS AND PRESENTATIONS

Drainage Update

Scott Trotter of Trotter and Associates spoke to the Board about the recent flooding in the Mallard Point area and homes. Staff contacted Mr. Trotter when it was noticed that the monitoring wells were higher than they should be. Some of the lines were televised however due to the amount of rain that has occurred lately the televising was not as complete as desired. Televising will be performed again after a few days with no rain. Based on what occurred, it is thought that a pipe may have shifted, a plan will be put in place to correct the problem.

The Board asked if the gates could be lowered and if the outlets on Jericho had been checked. It was stated that lowering the gates will not help as the pond is normally draining. They will check downstream. The Board will be apprised of any changes and plans.

Trustee Geary asked about the flooding on Brookhaven on the street. Staff will take a look.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments and hearing none closed this portion of the agenda. At this time he welcomed special guest Gavin Merkel.

CONSENT AGENDA

1. Approval: Vouchers
2. Resolution: Authorizing an IGA with Kane County for Bliss Road Improvements
3. Ordinance: Declaring Surplus Property
4. Resolution: 2016 Road Program Engineering Services Agreement – Change #1
5. Approval: Temporary Liquor Licenses – Legion & SG Fire Fighters Auxiliary for 2016 Corn Boil

Trustee Johnson **moved to Approve the Consent Agenda as presented.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				

	Herron				
	Koch				

Motion

GENERAL BUSINESS

Approval Authorizing Settlers Ridge Phase I – Change Order #2

Trustee Johnson **Approve Authorizing Settlers Ridge Phase I – Change Order #2**. Trustee Herron seconded the motion. The Board discussed the request and agreed that it was needed as all residents in the subdivision must use Gordon Road. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Ordinance Amending the Zoning Code

Trustee Johnson **moved to adopt an Ordinance Amending the Zoning Code**.

Trustee Paluch seconded the motion. Calling for and hearing none, President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution Purchase of a Radar Sign Trailer

Trustee Johnson **Adopt a Resolution Authorizing the Purchase of a Radar Sign Trailer**. Trustee Montalto seconded the motion. The Board discussed the request and came to the conclusion that it was in the Village’s best interest to purchase this trailer at this time. They asked staff to see if this type of unit is available from state bid and to budget in the future for a radar sign that can also be used as a message board. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				

	Geary				
	Herron				
	Koch				

Motion Carried.

NEW BUSINESS

None

REPORTS

President Michels asked how Route 30 was going. Director Special state it is moving along and the estimated is still the end of July for completion. Superintendent Merkel stated that Snow has been paved. Monna is and Dugan are next.

Resident McCannon interjected and asked when the curb/street on Monna will be filled in. Superintendent Merkel answered it was pathed yesterday.

Trustee Montalto asked about weeds. Director Magdziarz stated that staff has been notified and following thru with mowing if needed.

President Michels asked how the audit was going. Finance Director Chamberlin stated only the field work has been started.

PUBLIC COMMENTS

Ms. Karen McCannon also asked about the overgrown areas, the open files and stated that with the mosquito disease we need to be proactive. She also noticed that there are 3 dead trees on the school baseball diamond area.

A resident of Mallard asked about the flooding. (He arrived after the Trotter Report) President Michels stated we have engineers working on it now. President Michels asked if a certain area could be jetted. Superintendent Merkel state not in this areas as they are farm tiles and they cannot be jetted and they are on private property.

ADJOURNMENT

Meeting at 7:10 p.m. was adjourned by Trustee Johnson, seconded by Trustee Montalto.

Respectfully submitted, Cynthia L Galbreath, Clerk

**Committee of the Whole
June 7, 2016
6:30 p.m.**

Present: Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Attorney Julian, Clerk Galbreath, Finance Director Chamberlin, Public Works Director Speciale, Community Development Director Magdziarz, Utilities Supervisor Merkel.

Public Comment

None

Discussion Amending Animal Regulations

The Board discussed the items presented to be amended in the ordinance. The following is a list of the items discussed.

Dogs while on the premises of their owner or keeper must be properly restrained by one of the following methods:

- (1) Inside a secure enclosure
- (2) On a leash or other tether which prevents the dog from crossing over the property of the premises owner or keeper to a public sidewalk or public right-of-way
- (3) On a leash of sufficient strength and connection to the dog to prevent its escape and which is under the control of a capable person, or,
- (4) If not on a leash, the dog must be obedient to the commands of the owner or keeper and the owner or keeper must be present

Dogs off the premises of their owner or keeper must be restrained by either:

- (1) Being securely confined within a vehicle
- (2) Within a secure enclosure with the permission of the owner of the property where the enclosure is located or if no enclosure exists, dog maybe off leash and must be obedient to the commands of the owner or keeper and the owner or keeper must be present and not allow the dog to enter public right-of-way, or
- (3) Physically controlled at all times by the owner or authorized person with a leash of sufficient strength and connection to the animal to prevent escape

DEFINITIONS

“Dangerous Dog:” Any individual dog anywhere other than upon the property of the owner or custodian of the dog and un-muzzled, unleashed, or unattended by its owner or custodian that either: (1) behaves in a manner that a reasonable person would believe poses a serious and unjustifiable threat of serious physical injury, death to a person or a companion animal, or, (2) a dog that without justification bites a person.

“Leash:” Any cord, rope, strap, or chain which shall be securely fastened to the collar or harness of a dog or other animal and shall be of sufficient strength to keep such dog or other animal under control.

“Owner:” Any person having a right of property in an animal, or who keeps or harbors an animal, or who has it in his care, or acts as its custodian, or who knowingly permits a dog to remain on any premises occupied by him or her.

“Physical Injury:” The impairment of physical condition.

DEFINITION OF DANGEROUS DOGS.

(a) No person shall own, keep, or harbor a dangerous dog within the Village unless said person shall keep such animal safely and securely confined so as to protect from injury any person who shall lawfully come upon the premises or be in the vicinity where such animal may be located. Adequate warning by signs shall be given to persons coming lawfully upon the premises or being in the vicinity of such dangerous dogs.

(b) Any dangerous dog that attacks or injures any person or other animal within one year after a previous attack or injury is a public nuisance and may be abated in accordance with this chapter.

(c) Any dog that without provocation attacks or injures any person or another domestic animal who is peaceably conducting themselves in a place where they may lawfully be is a public nuisance which may be abated in accordance with this chapter.

Trustee Koch and Trustee Johnson stated that they were in full support of the ordinance as presented. Trustee Geary asked for clarification of what would happen if an owner was in trouble and the dog protected the owner when the first responders arrived. Trustee Montalto and Chief Rolls explained the procedures that responders use to contain an animal without harming them in that type of situation.

The Board asked that staff add electronic fences to the ordinance and check on whether or not “fowl” need be a part of the ordinance.

Discussion Micro Antennas in the Public ROW

The Board reviewed the information received and were in agreement to place this on the next agenda for approval.

Discussion Reimbursement for Development Related Work

The Board reviewed the information received and were in agreement that it was reasonable and directed staff to place this on the next agenda for approval.

Discussion Business Registration Requirement

The Board reviewed the information received and were in agreement that it was reasonable and directed staff to meet with Chamber businesses to review the form

Discussion Zoning Ordinance Amendments – Parks, Accessory Structures and Uses

The Board reviewed the information received and were in agreement that it was reasonable and directed staff to place this on the next agenda for approval.

Closed Session

Trustee Geary **moved to Approve the Adjourn to Closed Session to Discuss Real Estate and to Adjourn Therefrom, taking no action.** Trustee Johnson seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				

	Geary				
	Herron				
	Koch				

Motion

Adjournment

Meeting adjourned at 8:25 p.m.

Respectfully submitted

Cynthia Galbreath, Village Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: JUNE 21, 2016 BOARD MEETING
DATE: JUNE 17, 2016

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$505,425.46 and manual checks total \$0.00

RECOMMENDATION

Approval of vouchers totalling \$505,425.46 and ratification of manual checks totaling \$0.00.

DATE: 06/17/16
 TIME: 08:52:43
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 06/21/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A0118	AT&T						
63046645210516	05/25/16	01	ADM/AT&T 5/25-6/24	01506502		06/21/16	35.98
		02	FIN/AT&T 5/25-6/24	01566502			35.98
		03	W&S/AT&T 5/25-6/24	50506502			37.08
						INVOICE TOTAL:	109.04
						VENDOR TOTAL:	109.04
A0138	CITY OF AURORA						
179994	06/03/16	01	W&S/WATER SAMPLING MAY 16	50606311		06/21/16	27.00
						INVOICE TOTAL:	27.00
						VENDOR TOTAL:	27.00
A0165	ALEXANDER CHEMICAL CORP						
SCL10012997	05/19/16	01	W&S/DEPOSIT- WELL 10	50606607		06/21/16	-1,135.00
						INVOICE TOTAL:	-1,135.00
SLS10046112	05/18/16	01	W&S/CHLORINE - WELL 10	50606607		06/21/16	1,770.00
						INVOICE TOTAL:	1,770.00
						VENDOR TOTAL:	635.00
A0184	ASSOCIATED TECHNICAL SERVICES						
27451	05/26/16	01	W&S/EMERGENCY LEAK DETECT	50596309		06/21/16	708.50
		02	STRAFFORD WOODS	** COMMENT **			
						INVOICE TOTAL:	708.50
27498	06/08/16	01	W&S/EMERGENCY LEAK DETECTION	50596309		06/21/16	705.00
		02	404 YOLANE	** COMMENT **			
						INVOICE TOTAL:	705.00
						VENDOR TOTAL:	1,413.50
A8037	AIRGAS NORTH CENTRAL						
9936380945	05/31/16	01	W&S/CHEMICALS	50656607		06/21/16	19.90
						INVOICE TOTAL:	19.90
						VENDOR TOTAL:	19.90

DATE: 06/17/16
 TIME: 08:52:43
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 06/21/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

B0202	BP						
47633742	06/06/16	01	POL/ACCT 5902008993 GAS5/6-6/5	01516601		06/21/16	3,099.40
		02	STR/ACCT 5902008993 GAS5/6-6/5	01536601			398.56
		03	CD/ACCT 5902008993 GAS5/6-6/5	01556601			90.35
		04	FIN/ACCT 5902008993 GAS5/6-6/5	01566601			18.23
		05	W&S/ACCT 5902008993 GAS5/6-6/5	50506601			18.24
		06	W&S/ACCT 5902008993 GAS5/6-6/5	50596601			361.66
						INVOICE TOTAL:	3,986.44
						VENDOR TOTAL:	3,986.44
B0822	BS&A						
107311	05/01/16	01	FIN/FINALCIAL SOFTWARE	30566309		06/21/16	24,977.50
		02	W&S/FINALCIAL SOFTWARE	50717007			24,977.50
						INVOICE TOTAL:	49,955.00
						VENDOR TOTAL:	49,955.00
C0024	CONNOR CO.						
S7108150.001	05/31/16	01	S&P/MALLARD POINT DRAINAGE	01536603		06/21/16	6.91
						INVOICE TOTAL:	6.91
						VENDOR TOTAL:	6.91
C0034	CALL ONE						
1134014-616	06/08/16	01	ADM/CALL ONE 6/15-7/14	01506502		06/21/16	81.50
		02	POL/CALL ONE 6/15-7/14	01516502			323.38
		03	S&P/CALL ONE 6/15-7/14	01536502			45.32
		04	BM/CALL ONE 6/15-7/14	01546502			139.23
		05	CD/CALL ONE 6/15-7/14	01556502			159.96
		06	FIN/CALL ONE 6/15-7/14	01566502			81.50
		07	W&S/CALL ONE 6/15-7/14	50506502			124.31
		08	PW/CALL ONE 6/15-7/14	50596502			290.83
		09	S&P/T1 9392 6/15-7/14	01536502			113.23
		10	PW/T1 9392 6/15-7/14	50596502			113.22
						INVOICE TOTAL:	1,472.48
						VENDOR TOTAL:	1,472.48

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C0311	CDS OFFICE TECHNOLOGIES						
INV1008967	06/13/16	01	POL/PERFORATED ROLL	01516603		06/21/16	550.00
						INVOICE TOTAL:	550.00
						VENDOR TOTAL:	550.00
C0361	COM ED						
0053059135-060616	06/06/16	01	S&P/0053059135 LIGHTS4/20-5/19	01536511		06/21/16	51.85
						INVOICE TOTAL:	51.85
0612101014-060816	06/08/16	01	S&P/06121010114 LIGHTS5/4-6/3	01536511		06/21/16	2.29
						INVOICE TOTAL:	2.29
2082154034-061016	06/10/16	01	S&P/2082154034 DUGAN 5/11-6/10	01536511		06/21/16	737.24
						INVOICE TOTAL:	737.24
4107055054-060816	06/08/16	01	S&P/4107055054DUGAN5/6-6/8	01536511		06/21/16	85.08
						INVOICE TOTAL:	85.08
475514006-060816	06/08/16	01	S&P/4755140066DUFFY5/6-6/8	01536511		06/21/16	61.69
						INVOICE TOTAL:	61.69
9369045017-060816	06/08/16	01	S&P/9369045017 LIGHTS5/4-6/3	01536511		06/21/16	2.29
						INVOICE TOTAL:	2.29
						VENDOR TOTAL:	940.44
C0362	COMMONWEALTH EDISON						
0039152077-53116	05/31/16	01	W/0039152077WH6 4/28-5/27	50606511		06/21/16	65.46
						INVOICE TOTAL:	65.46
0789114021-53116	05/31/16	01	S/0789114021LS5 4/28-5/27	50656511		06/21/16	125.73
						INVOICE TOTAL:	125.73
1035032066-060616	06/06/16	01	S/1035032066LS8 5/4-6/3	50656511		06/21/16	118.35
						INVOICE TOTAL:	118.35

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C0362	COMMONWEALTH EDISON						
1209054036-53116	05/31/16	01	S/1209054036LS6 4/28-5/27	50656511		06/21/16	60.74
						INVOICE TOTAL:	60.74
1311106047-53116	05/31/16	01	S/1311106047LS7 4/28-5/27	50656511		06/21/16	146.61
						INVOICE TOTAL:	146.61
1581052012-053116	05/31/16	01	W/1581052012WH5 4/28-5/27	50606511		06/21/16	172.32
						INVOICE TOTAL:	172.32
1713098046-053116	05/31/16	01	W/1713098046 WH7 4/28-5/27	50606511		06/21/16	444.87
						INVOICE TOTAL:	444.87
2073094061-53116	05/31/16	01	W/2073094061 WH8 4/28-5/27	50606511		06/21/16	162.50
						INVOICE TOTAL:	162.50
2151031026-53116	05/31/16	01	W/2151031026 WH3 4/28-5/27	50606511		06/21/16	169.19
						INVOICE TOTAL:	169.19
2295116015-53116	05/31/16	01	S/2295116015 LS4 4/28-5/27	50656511		06/21/16	500.73
						INVOICE TOTAL:	500.73
2763123040-53116	05/31/16	01	W/2763123040 WH4 4/28-5/27	50606511		06/21/16	252.10
						INVOICE TOTAL:	252.10
9390162025-60816	06/08/16	01	S/9390162025 LS9 5/6-6/7	50656511		06/21/16	212.98
						INVOICE TOTAL:	212.98
						VENDOR TOTAL:	2,431.58
C0379	CDW GOVERNMENT, INC.						
DCQ2780	05/19/16	01	PDIT/CISCO SMARTNET	01516307		06/21/16	96.22
		02	PWIT/CISCO SMARTNET	50496307			96.22
		03	IT/CISCO SMARTNET	01496307			96.21
						INVOICE TOTAL:	288.65

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C0379	CDW GOVERNMENT, INC.						
DGF2576	06/01/16	01	IT/HP SWITCH	01496307		06/21/16	1,036.15
		02	PWIT/HP SWITCH	50496307			1,036.14
						INVOICE TOTAL:	2,072.29
DGH9005	06/02/16	01	IT/SERVER UPGRADE 2016	01496307		06/21/16	4,999.08
		02	PWIT/SERVER UPGRADE 2016	50496307			4,999.08
						INVOICE TOTAL:	9,998.16
						VENDOR TOTAL:	12,359.10
C0384	COMPUTER NETWORK MGMT. LLC						
160504	05/31/16	01	IT/CHANGE BACKUPS	01496307		06/21/16	17.32
		02	IT/REVEIW NETWORKS	01496307			69.33
		03	IT/MICROSOFT LICENSE FIND	01496307			95.33
		04	IT/JUNGLES DISK	01496307			19.33
		05	IT/1/4LY EMAIL DOMAIN	01496307			25.00
		06	IT/PREPARE REVIEW RESP. EMAIL	01496307			34.67
		07	PWIT/CHANGE BACKUPS	50496307			17.33
		08	PWIT/REVIEW NETWORKS	50496307			69.33
		09	PWIT/MICROSOFT LICCENSE FIND	50496307			95.33
		10	PWIT/JUNGLES DISK	50496307			19.33
		11	PWIT/1/4LY EMAIL DOMAIN	50496307			25.00
		12	PWIT/PREPARE REVIEW RESP. EML	50496307			34.67
		13	PDIT/CHANGE BACKUPS	01496307			17.33
		14	PDIT/REVIEW NETWORK	01496307			69.33
		15	PDIT/MICROSOFT LICENSE FIND	01496307			95.33
		16	PDIT/JUNGLES DISK	01496307			19.33
		17	PDIT/1/4LY EMAIL DOMAIN	01496307			25.00
		18	PDIT/PREPARE REVIEW RESP. EML	01496307			34.71
						INVOICE TOTAL:	783.00
						VENDOR TOTAL:	783.00
D8026	DYNEGY ENERGY SERVICES						
103905816061	06/08/16	01	S&P/0309004108 ENERGY 5/3-6/2	01536511		06/21/16	87.85

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D8026	DYNEGY ENERGY SERVICES						
103905816061	06/08/16	02	S&P/0840058004 ENERGY 5/5-6/5	01536511		06/21/16	1,931.10
						INVOICE TOTAL:	2,018.95
146638716061	06/07/16	01	W/0022092002 ENERGY 5/3-6/2	50606511		06/21/16	2,163.84
						INVOICE TOTAL:	2,163.84
146638916061	05/31/16	01	W/0399050054 ENERGY 4/28-5/26	50606511		06/21/16	1,758.18
						INVOICE TOTAL:	1,758.18
146639016061	06/06/16	01	W/5222138020 ENERGY 5/3-6/1	50606511		06/21/16	3,557.66
						INVOICE TOTAL:	3,557.66
						VENDOR TOTAL:	9,498.63
E0012	RANDAL ERICKSON						
2016 606	06/06/16	01	CD/INSPECTIONS 5/23-6/5	01556309		06/21/16	1,185.00
						INVOICE TOTAL:	1,185.00
						VENDOR TOTAL:	1,185.00
E0507	CHS ELBURN						
250816	05/31/16	01	S&P/DIESEL FUEL	01536601		06/21/16	1,011.93
		02	W&S/DIESEL FUEL	50596601			1,011.93
						INVOICE TOTAL:	2,023.86
						VENDOR TOTAL:	2,023.86
E0519	ENCAP, INC.						
2202	05/27/16	01	S&P/TREAT/RID STANDING WILLOWS	01536309		06/21/16	4,275.00
						INVOICE TOTAL:	4,275.00
						VENDOR TOTAL:	4,275.00
E0544	ENGINEERING ENTERPRISES, INC.						
58248	05/26/16	01	W&S/FAYS LN WATER MAIN SG1309	50716303		06/21/16	298.00
						INVOICE TOTAL:	298.00

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E0544	ENGINEERING ENTERPRISES, INC.						
58249	05/26/16	01	S&P/SG DRAINAGE DIST SG1313	01536303		06/21/16	79.00
						INVOICE TOTAL:	79.00
58252	05/26/16	01	W&S/SR TO PRESBURY WM SG1418	50716303		06/21/16	395.00
						INVOICE TOTAL:	395.00
58253	05/26/16	01	S&P/MIDWEST FIBER SG1504	01536303		06/21/16	197.50
						INVOICE TOTAL:	197.50
58254	05/26/16	01	W&S/BLISS RD WM SG1505	50716303		06/21/16	513.50
						INVOICE TOTAL:	513.50
58257	05/26/16	01	S&P/2016 MFT RD PRGM SG1517	35506303		06/21/16	5,974.60
						INVOICE TOTAL:	5,974.60
58258	05/26/16	01	S&P/SR UNITS 1A&1B SG1518	35536303		06/21/16	17,887.50
						INVOICE TOTAL:	17,887.50
58260	05/26/16	01	S&P/KEDEKA RD IMPRV. SG1605	01536303		06/21/16	888.00
						INVOICE TOTAL:	888.00
						VENDOR TOTAL:	26,233.10
E1900	ENTERLOGIX CORPORATION						
1353	06/10/16	01	PDIT/MISC. NEMOTION,VZW,CAD	01496307		06/21/16	1,550.00
						INVOICE TOTAL:	1,550.00
1354	06/10/16	01	PWIT/MONITORING AND INTERNET	50496307		06/21/16	147.33
		02	IT/MONITORING AND INTERNET	01496307			147.34
		03	PDIT/MONITORING AND INTERNET	01496307			147.33
						INVOICE TOTAL:	442.00
						VENDOR TOTAL:	1,992.00
F0004	FED EX						

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F0004	FED EX						
06032016	06/03/16	01	POL/FEDEX GROUND 783272545639	01516501		06/21/16	23.46
						INVOICE TOTAL:	23.46
						VENDOR TOTAL:	23.46
F0602	4 SEASONS LANDSCAPING PLUS, INC						
6155U	06/03/16	01	S&P/CLEAN UP ENTRANCE PARK SIG	01536309		06/21/16	1,490.00
						INVOICE TOTAL:	1,490.00
						VENDOR TOTAL:	1,490.00
F0604	FIRST PLACE RENTAL INC.						
272591-1	05/23/16	01	S&P/CONCETE SAW	01536402		06/21/16	152.99
						INVOICE TOTAL:	152.99
						VENDOR TOTAL:	152.99
F0608	FOX METRO WATER RECLAMATION						
2016 605	06/05/16	01	CD/WATER INSP- MAY 1745A BETA	01556309		06/21/16	20.00
		02	CD/WATER INSP- MAY 1745B BETA	01556309			20.00
		03	CD/WATER INSP- MAY 1059 REDBUD	01556309			20.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
F0642	FOX VALLEY PHONE LLC						
37775	06/10/16	01	ADM/PARTNER MAIL CARD REPLACMT	01506403		06/21/16	449.46
						INVOICE TOTAL:	449.46
						VENDOR TOTAL:	449.46
G0741	GRAINGER						
9133580259	06/08/16	01	W&S/EYE WASH & BOTTLES	50596604		06/21/16	405.63
		02	S&P/EYE WASH & BOTTLES	01536604			202.82

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G0741	GRAINGER						
9133580259	06/08/16	03	BM/EYE WASH & BOTTLES	01546604		06/21/16	202.81
						INVOICE TOTAL:	811.26
						VENDOR TOTAL:	811.26
H0827	HOME DEPOT CREDIT SERVICES						
42975	05/18/16	01	POL/FASTENERS	01516613		06/21/16	16.22
						INVOICE TOTAL:	16.22
						VENDOR TOTAL:	16.22
H1483	HD SUPPLY WATERWORKS, LTD						
F515054	05/13/16	01	W&S/METERS & RADIOS (1000)	50606603		06/21/16	212,000.00
						INVOICE TOTAL:	212,000.00
						VENDOR TOTAL:	212,000.00
I0037	INTERSTATE BATTERY SYSTEM						
50323043	06/02/16	01	W&S/GENERATOR &FUEL TK BATTERY	50596617		06/21/16	359.80
		02	W&S/LOCATOR BATTERIES	50596603			44.00
						INVOICE TOTAL:	403.80
50323125	06/09/16	01	W&S/LOCATOR BATTERIES	50596603		06/21/16	57.98
						INVOICE TOTAL:	57.98
						VENDOR TOTAL:	461.78
I0914	ILLINOIS DEPARTMENT OF						
7N000718	05/17/16	01	POL/SCALES - INSPECTION	01516403		06/21/16	1,200.00
						INVOICE TOTAL:	1,200.00
						VENDOR TOTAL:	1,200.00
I0918	ILLINOIS RURAL WATER ASSOC						
20086	05/19/16	01	W&S/IRWA MEMBERSHIP	50596208		06/21/16	491.42
						INVOICE TOTAL:	491.42
						VENDOR TOTAL:	491.42

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I0959	INTERGOVERNMENTAL RISK						
IVC0009737	05/23/16	01	STR/TRAINING OSHA 10-JR	01536208		06/21/16	45.00
		02	W&S/TRAINING OSHA 10-CL	50596208			45.00
						INVOICE TOTAL:	90.00
IVC0009760	05/25/16	01	STR/TRAINING EMERG. TRAF.-JR	01536208		06/21/16	40.50
		02	W&S/TRAINING EMERG. TRAF.-CL	50596208			40.50
						INVOICE TOTAL:	81.00
						VENDOR TOTAL:	171.00
I8025	LOGIN/IACP NET						
27836	05/13/16	01	POL/ANNUAL FEE TO IACP	01516309		06/21/16	525.00
						INVOICE TOTAL:	525.00
						VENDOR TOTAL:	525.00
I8028	INVENTORY TRADING COMPANY						
2237	05/31/16	01	POL/UNIFORM ALLOWANCE THOELE	01516209		06/21/16	132.00
						INVOICE TOTAL:	132.00
						VENDOR TOTAL:	132.00
J1006	J.G. UNIFORMS, INC.						
1932	05/17/16	01	POL/POLICE PATCHES	01516603		06/21/16	1,909.00
						INVOICE TOTAL:	1,909.00
						VENDOR TOTAL:	1,909.00
J1012	JANCO SUPPLY INC						
268802	05/24/16	01	BM/CUSTODIAL SUPPLIES	01546602		06/21/16	191.70
		02	W&S/CUSTODIAL SUPPLIES	50596602			191.70
						INVOICE TOTAL:	383.40
268803	05/24/16	01	BM/CUSTODIAL SUPPLIES	01546602		06/21/16	110.75

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J1012	JANCO SUPPLY INC						
268803	05/24/16	02	W&S/CUSTODIAL SUPPLIES	50596602		06/21/16	110.75
						INVOICE TOTAL:	221.50
						VENDOR TOTAL:	604.90
J1030	JIMS TRUCK INSPECTION & REPAIR						
162076	06/10/16	01	W&S/INSPECTION TRK 08	50596407		06/21/16	30.00
						INVOICE TOTAL:	30.00
162103	06/14/16	01	W&S/INSPECTION TRK 07	50596407		06/21/16	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	60.00
K0017	KONICA MINOLTA PREMIER FINANCE						
305490658	05/26/16	01	ADM/COPIER LEASE MAY 16	01506402		06/21/16	127.02
		02	W&S/COPIER LEASE MAY 16	50506402			42.43
		03	POL/COPIER LEASE MAY 16	01516402			95.73
		04	STR/COPIER LEASE MAY 16	01536402			39.78
		05	BM/COPIER LEASE MAY 16	01546402			5.30
		06	CD/COPIER LEASE MAY 16	01556402			185.62
		07	W&S/COPIER LEASE MAY 16	50596402			34.47
						INVOICE TOTAL:	530.35
						VENDOR TOTAL:	530.35
K0021	KB COLLISION & CUSTOMS						
06082016	06/08/16	01	POL/REPAIRS 09 FORD TAURUS	01516407		06/21/16	300.00
						INVOICE TOTAL:	300.00
06092106	06/09/16	01	POL/REPAIRS SQUAD 43	01516407		06/21/16	192.97
						INVOICE TOTAL:	192.97
911675	04/16/16	01	POL/2015 CHEVROLET TAHOE INSTL	30517006		06/21/16	5,330.95
						INVOICE TOTAL:	5,330.95
						VENDOR TOTAL:	5,823.92

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K1106	KANE COUNTY RECORDER						
SGRV050216	05/02/16	01	W&S/LIEN 104 N BUCKINGHAM	50506309		06/21/16	47.00
		02	W&S/LIEN 147 ATKINSON	50506309			47.00
		03	W&S/LIEN RELS 104 N BUCKINGHAM	50506309			47.00
						INVOICE TOTAL:	141.00
SGRV050416	05/04/16	01	CD/WEED LIEN 470 HEARTLAND	01556309		06/21/16	47.00
		02	CD/WEED LIEN 480 HEARTLAND	01556309			47.00
						INVOICE TOTAL:	94.00
SGRV051716	05/17/16	01	CD/RES. LANDINGS LOT 6&7	01556309		06/21/16	47.00
		02	CD/ORD REZN LANDINGS LOT 6&7	01556309			49.00
		03	CD/ORD PUD LANDINGS LOT 6&7	01556309			77.00
						INVOICE TOTAL:	173.00
SGRV052516	05/25/16	01	CD/ORD SSA-COLLEGE CORNER	01556309		06/21/16	55.00
		02	CD/ORD SSA-SG RESRCHPK LOT 10	01556309			54.00
						INVOICE TOTAL:	109.00
						VENDOR TOTAL:	517.00
K1813	KIMLEY HORN						
7835166	04/30/16	01	S&P/KDOT-LRTP 168471000.2 PROJ	01536303		06/21/16	3,043.86
						INVOICE TOTAL:	3,043.86
						VENDOR TOTAL:	3,043.86
M0009	METRO WEST COG						
2615	06/01/16	01	BD/LEGISLATIVE DRIVE DOWN	01576208		06/21/16	165.00
						INVOICE TOTAL:	165.00
2636	06/02/16	01	ADM/METRO WEST MAY MEETING-BE	01506208		06/21/16	35.00
		02	BD/METRO WEST MAY MEETING-SM	01576208			35.00
						INVOICE TOTAL:	70.00
2671	06/08/16	01	BD/STATE OF COUNTIES-SM,TK,BE	01576208		06/21/16	105.00
						INVOICE TOTAL:	105.00
						VENDOR TOTAL:	340.00

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M0024	MCHENRY ANALYTICAL WATER						
1602781	06/03/16	01	W&S/WATER SAMPLES-COLIFORM	50606311		06/21/16	200.00
						INVOICE TOTAL:	200.00
1602870	06/06/16	01	W&S/WATER SAMPLES-TRIHALOMETHN	50606311		06/21/16	108.00
						INVOICE TOTAL:	108.00
390691	05/26/16	01	W&S/WATER SAMPLES-NITRATE	50606311		06/21/16	45.00
						INVOICE TOTAL:	45.00
						VENDOR TOTAL:	353.00
M1316	MID AMERICAN WATER						
097942A	05/24/16	01	W&S/METER ADAPTERS	50606603		06/21/16	312.00
						INVOICE TOTAL:	312.00
125550A	06/07/16	01	W&S/WELL 10 PARTS	50606612		06/21/16	504.00
						INVOICE TOTAL:	504.00
						VENDOR TOTAL:	816.00
M1360	MCCUE BUILDERS						
20160310	06/15/16	01	CD/REF ESCROW FOR 1075 REDBUD	01002359		06/21/16	2,000.00
						INVOICE TOTAL:	2,000.00
						VENDOR TOTAL:	2,000.00
M1371	MICKEY, WILSON, WEILER,						
55333	06/06/16	01	ADM/LEGAL SERVICES- MAY 16	01506301		06/21/16	285.00
		02	POL/LEGAL SERVICES- MAY 16	01516301			45.00
						INVOICE TOTAL:	330.00
55334	06/06/16	01	CD/LEGAL SERVICES- MAY 16	01556301		06/21/16	930.00
		02	W&S/LEGAL SERVICES- MAY 16	50596301			30.00
						INVOICE TOTAL:	960.00

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M1371	MICKEY, WILSON, WEILER,						
55335	06/06/16	01	ADM/LEGAL SERVICES- MAY 16	01506301		06/21/16	645.00
		02	POL/LEGAL SERVICES- MAY 16	01516301			60.00
						INVOICE TOTAL:	705.00
55336	06/06/16	01	POL/LEGAL SERVICES-MAY 16	01516301		06/21/16	1,545.00
						INVOICE TOTAL:	1,545.00
55337	06/06/16	01	S&P/LEGAL SERVICES- MAY 16	30536301		06/21/16	22.00
						INVOICE TOTAL:	22.00
55338	06/06/16	01	W&S/LEGAL SERVICES- MAY 16	50596301		06/21/16	990.00
		02	CD/LEGAL SERVICES- MAY 16	01556301			555.00
		03	S&P/LEGAL SERVICES- MAY 16	01536301			105.00
						INVOICE TOTAL:	1,650.00
55339	06/06/16	01	CD/LEGAL SERVICES- MAY 16	01556301		06/21/16	2,007.50
						INVOICE TOTAL:	2,007.50
55340	06/06/16	01	W&S/LEGAL SERVICES- MAY 16	50716301		06/21/16	317.00
						INVOICE TOTAL:	317.00
55341	06/06/16	01	S&P/LEGAL SERVICES-MAY 16	01536301		06/21/16	105.00
						INVOICE TOTAL:	105.00
						VENDOR TOTAL:	7,641.50
M2226	MINER ELETRONICS CORP.						
260500	06/07/16	01	POL/RADIO FRENQUENCY ADJUSTMEN	01516403		06/21/16	142.50
						INVOICE TOTAL:	142.50
						VENDOR TOTAL:	142.50
M8020	MILES CHEVROLET						
03222016	03/22/16	01	POL/2016 CHEVY TAHOE POLICECAR	30517006		06/21/16	38,796.00
						INVOICE TOTAL:	38,796.00
						VENDOR TOTAL:	38,796.00

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M8023	MIDWEST SALT						
P435662	05/27/16	01	W&S/SALT WELL #10	50606607		06/21/16	2,731.50
						INVOICE TOTAL:	2,731.50
P435670	05/31/16	01	W&S/SALT WELL #10	50606607		06/21/16	2,670.75
						INVOICE TOTAL:	2,670.75
						VENDOR TOTAL:	5,402.25
O0005	ORKIN INC.						
122944129	06/03/16	01	BM/PW MONTHLY SERVICE	01546406		06/21/16	52.56
		02	W&S/PW MONTHLY SERVICE	50596406			52.55
						INVOICE TOTAL:	105.11
122944419	03/16/06	01	BM/VH MONTHLY SERVICE	01546406		06/21/16	68.91
						INVOICE TOTAL:	68.91
						VENDOR TOTAL:	174.02
P0006	PADDOCK PUBLICATIONS INC						
T4442315	05/31/16	01	CD/PH TEMP USE AMND ZONING	01556503		06/21/16	71.30
						INVOICE TOTAL:	71.30
T4442316	05/31/16	01	CD/PH EXTEND MORATORIUM MFG	01556503		06/21/16	51.75
						INVOICE TOTAL:	51.75
T4442405	05/31/16	01	CD/PH OFF SITE PARKING/ZONING	01556503		06/21/16	57.50
						INVOICE TOTAL:	57.50
						VENDOR TOTAL:	180.55
P0033	PLANO CLEAN FILL						
052316	05/23/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	300.00
						INVOICE TOTAL:	300.00
336	05/23/16	01	S&P/SPILS FROM DUGAN ISLAND	35537008		06/21/16	120.00
						INVOICE TOTAL:	120.00

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P0033	PLANO CLEAN FILL						
338	05/23/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
340	05/23/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	120.00
						INVOICE TOTAL:	120.00
342	05/23/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
344	05/23/16	01	S&P/SPOILS FROM DUGAN ISLAND	30537008		06/21/16	120.00
						INVOICE TOTAL:	120.00
346	05/23/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	120.00
						INVOICE TOTAL:	120.00
350	05/23/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
352	05/24/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
354	05/24/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
356	05/24/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
358	05/24/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
360	05/24/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
362	05/31/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00

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P0033	PLANO CLEAN FILL						
364	05/31/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
366	05/31/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
368	05/31/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
370	05/31/16	01	S&P/SPOILS FROM DUGAN ISLAND	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
372	06/02/16	01	S&P/SPOILS FROM SNOW ST	35537008		06/21/16	145.00
						INVOICE TOTAL:	145.00
374	06/02/16	01	S&P/SPOILS FROM SNOW ST	35537008		06/21/16	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	1,765.00
R1848	R & R ELECTRICAL CONTRACTORS,						
6414	06/09/16	01	W&S/REPAIRS AT WELL 10	50606406		06/21/16	1,458.10
						INVOICE TOTAL:	1,458.10
6415	06/09/16	01	W&S/REPAIRS AT WELL 7	50606406		06/21/16	240.00
						INVOICE TOTAL:	240.00
						VENDOR TOTAL:	1,698.10
R1891	RUSSO POWER EQUIPMENT						
3203809	06/08/16	01	W&S/BLWR,RAKE,DRAINSPADE PARTS	50596603		06/21/16	196.15
		02	S&P/BLWR,RAKE,DRAINSPADE PARTS	01536603			196.15
						INVOICE TOTAL:	392.30
						VENDOR TOTAL:	392.30

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S1931	SHERWIN WILLIAMS						
3071-6	06/06/16	01	W&S/PAINT FOR WELL 4	50606603		06/21/16	101.93
						INVOICE TOTAL:	101.93
						VENDOR TOTAL:	101.93
S1939	SPEER FINANCIAL, INC.						
SERV2016	06/04/16	01	FIN/PREP OF VARIOUS TABLES	01566302		06/21/16	106.25
		02	W&S/PREP OF VARIOUS TABLES	50506302			106.25
						INVOICE TOTAL:	212.50
						VENDOR TOTAL:	212.50
S1954	STEINER ELECTRIC						
5395053.001	05/31/16	01	BM/GENERATOR MAINT VH	01546403		06/21/16	930.11
						INVOICE TOTAL:	930.11
						VENDOR TOTAL:	930.11
S1991	SUGAR GROVE CHAMBER						
RC2016-1	06/07/16	01	BD/RIBBON CUTTING- MODESTO	01576515		06/21/16	12.61
						INVOICE TOTAL:	12.61
						VENDOR TOTAL:	12.61
S3002	SUPER CIRCUITS						
9205759A	05/03/16	01	POL/DOME CAMERA & PARTS	01516502		06/21/16	3,394.22
						INVOICE TOTAL:	3,394.22
9205762A	05/06/16	01	POL/INTERVIEW SYSTEM COMPONENT	01516502		06/21/16	1,677.09
						INVOICE TOTAL:	1,677.09
						VENDOR TOTAL:	5,071.31
S8043	SUGAR GROVE ACE						
2001/1	05/27/16	01	W&S/FUSE	50596617		06/21/16	4.59
						INVOICE TOTAL:	4.59

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S8043	SUGAR GROVE ACE						
2033/1	06/06/16	01	W&S/4" DRAIN SNAP COUPLING	50606603		06/21/16	8.37
						INVOICE TOTAL:	8.37
2044/1	06/08/16	01	W&S/PAINT, SAFETY YELLOW	50606611		06/21/16	40.43
						INVOICE TOTAL:	40.43
						VENDOR TOTAL:	53.39
S8046	SOURCE ONE OFFICE PRODUCTS						
524465	06/02/16	01	CD/PAPER	01556613		06/21/16	18.81
		02	W&S/PAPER, MARKERS, PENCILS	50596613			54.66
		03	W&S/PAPER	50506613			5.13
		04	S&P/PAPER	01536613			14.25
						INVOICE TOTAL:	92.85
						VENDOR TOTAL:	92.85
S8049	SANTA CRUZ GUNLOCKS, LLC						
37469	05/16/16	01	POL/GUN RACK	01516407		06/21/16	611.72
						INVOICE TOTAL:	611.72
						VENDOR TOTAL:	611.72
T0001685	DOUG PODSCHWEIT						
060816	06/08/16	01	S&P/50/50 CURB REPLACEMENT	01536405		06/21/16	350.00
		02	109 COBBLER	** COMMENT **			
						INVOICE TOTAL:	350.00
						VENDOR TOTAL:	350.00
T0001686	MICHAEL SCHOMAS						
027400017001	06/16/16	01	W&S/W&S REFUND 1307 SLATER	50001210		06/21/16	1,100.00
						INVOICE TOTAL:	1,100.00
						VENDOR TOTAL:	1,100.00

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T0009	TERRA CARE ENTERPRISES INC.						
5113	11/19/15	01	CD/MOW SG CENTER LOT 14 -	47556309		06/21/16	1,200.00
		02	8/1/15, 9/1/15,10/1/15,11/1/15	** COMMENT **			
						INVOICE TOTAL:	1,200.00
5638	06/07/16	01	CD/MOW 740 HEARTLAND ON 6/6	01556309		06/21/16	456.50
						INVOICE TOTAL:	456.50
5639	06/06/16	01	CD/MOW CITGO ON 6/2/16	01556309		06/21/16	1,076.00
						INVOICE TOTAL:	1,076.00
5640	06/06/16	01	CD/MOW SGCENTER LOT 14 5/19	47556309		06/21/16	376.00
						INVOICE TOTAL:	376.00
						VENDOR TOTAL:	3,108.50
T0012	THIRD MILLENNIUM						
19533	05/31/16	01	W&S/PRINT & MAIL MAY UB BILLS	50506309		06/21/16	749.20
						INVOICE TOTAL:	749.20
						VENDOR TOTAL:	749.20
T8040	TPI BUILDING CODE CONSULTANTS						
053116	05/31/16	01	CD/PLAN REVW PP ASSTD LIVING	01556309		06/21/16	3,422.39
						INVOICE TOTAL:	3,422.39
						VENDOR TOTAL:	3,422.39
T8049	THE TURF TEAM						
86698	06/09/16	01	W&S/MOWER PARTS	50596612		06/21/16	622.31
		02	S&P/MOWER PARTS	01536612			622.31
						INVOICE TOTAL:	1,244.62
						VENDOR TOTAL:	1,244.62
U2361	ULTRA STROBE COMMUNICATIONS						

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U2361	ULTRA STROBE COMMUNICATIONS						
71116	05/09/16	01	POL/GUN LOCK TIMER/PREMP STROB	01516407		06/21/16	989.11
						INVOICE TOTAL:	989.11
71206	05/27/16	01	POL/SETINA TPO SEAT	30517007		06/21/16	2,698.00
						INVOICE TOTAL:	2,698.00
						VENDOR TOTAL:	3,687.11
U2362	URBAN LAND INSTITUTE						
2047246	03/25/16	01	CD/ULI MEMBERSHIP DUES	01556208		06/21/16	220.00
						INVOICE TOTAL:	220.00
						VENDOR TOTAL:	220.00
V1610	VILLAGE OF SUGAR GROVE						
031016	03/10/16	01	FIN/TOLLS REIMBURSEMENT	01566507		06/21/16	1.87
		02	W&S/TOLLS REIMBURSEMENT	50506507			1.88
						INVOICE TOTAL:	3.75
042116	04/21/16	01	W&S/KCWA MEETING - CL	50506208		06/21/16	20.00
						INVOICE TOTAL:	20.00
218840	04/12/16	01	CD/CERTIFY DOCS	01556309		06/21/16	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	25.75
V2231	VERIZON WIRELESS						
9766587877	06/06/16	01	POL/ACCT:642009991-00001 5/6-6	01516502		06/21/16	237.54
		02	S&P/ACCT:642009991-00001 5/6-6	01536502			98.65
		03	BM/ACCT:642009991-00001 5/6-6	01546502			37.88
		04	CD/ACCT:642009991-00001 5/6-6	01556502			60.77
		05	FIN/ACCT:642009991-00001 5/6-6	01566502			1.10
		06	BD/ACCT:642009991-00001 5/6-6	01576502			60.77

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V2231	VERIZON WIRELESS						
9766587877	06/06/16	07	W&S/ACCT:642009991-00001 5/6-6	50596502		06/21/16	301.00
		08	POL/ACCT:642009991-00001 5/6-6	01516502			419.36
						INVOICE TOTAL:	1,217.07
						VENDOR TOTAL:	1,217.07
V2232	VESCO REPROGRAPHIC						
R77865	06/03/16	01	CD/COPIES	01556309		06/21/16	27.72
						INVOICE TOTAL:	27.72
						VENDOR TOTAL:	27.72
W0011	WASCO LAWN & POWER INC						
195650	06/02/16	01	S&P/CHAIN SAW PARTS	01536612		06/21/16	53.40
						INVOICE TOTAL:	53.40
						VENDOR TOTAL:	53.40
W2306	WATER SOLUTIONS						
38968	05/27/16	01	W&S/WSU118	50606607		06/21/16	4,223.24
						INVOICE TOTAL:	4,223.24
						VENDOR TOTAL:	4,223.24
W2315	WASTE MANAGEMENT						
3579475-2011-4	06/01/16	01	REFUSE COLLECTION-MAY 2016	57506513		06/21/16	68,284.00
						INVOICE TOTAL:	68,284.00
						VENDOR TOTAL:	68,284.00
W2318	WEBLINX, INC.						
23039	06/02/16	01	IT/ANNUAL WEB HOSTING 2016	01496307		06/21/16	220.00
						INVOICE TOTAL:	220.00
						VENDOR TOTAL:	220.00

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Y2515	YORKVILLE NAPA AUTO PARTS						
139098	05/20/16	01	S&P/VEHICLE MAINT. SUPPLIES	01536617		06/21/16	92.34
		02	W&S/VEHICLE MAINT. SUPPLIES	50596617			113.58
		03	BM/VEHICLE MAINT. SUPPLIES	01546617			92.34
						INVOICE TOTAL:	298.26
139343	05/23/16	01	W&S/VEHICLE MAINT SUPPLIES	50596617		06/21/16	17.98
		02	BM/VEHICLE MAINT SUPPLIES	01546617			5.39
		03	W&S/VEHICLE MAINT SUPPLIES	50596617			12.59
						INVOICE TOTAL:	35.96
						VENDOR TOTAL:	334.22
						TOTAL ALL INVOICES:	505,425.46

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN, FINANCE DIRECTOR
SUBJECT: MONTHLY TREASURER'S REPORT
AGENDA: JUNE 21, 2016 REGULAR BOARD MEETING
DATE: JUNE 14, 2016

ISSUE

Should the Village Board approve the May 2016 monthly Treasurer's report.

DISCUSSION

The Summarized Revenue & Expense Reports are attached (pages 1 - 10). At May 31, 2016 we are through 1 month of the year (8.3%).

The General Fund revenues and expenditures are at 7.6% and 6.9%, respectively. The expenditures are low due to expenditures being attributable to the prior fiscal year, for which journal entries have already been made. The following expenditures have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
01-51-6309	Other Professional Svc	12,988	5,785	44.6%	A
01-53-6603	Specialized Supplies	5,500	3,553	64.6%	B
01-56-6307	I.S Services	7,638	6,428	84.2%	C

- A Pol – This is due to the timing of the payment for Lexipol manual and training updates. These are budgeted items and the account is not expected to exceed budget.
- B Str – This is due to the timing of the payment for Mosquito Abatement; this is a budgeted item. This account is not expected to exceed budget.
- C Fin – This is due to the timing of the payment for the Village's financial software package; this is a budgeted item. This account is not expected to exceed budget.

Please note engineering invoices are paid approximately 2 months after services are provided. Thus, engineering services accounts in the General Fund, Infrastructure Fund, and Waterworks and Sewerage Fund will reflect a 2 month lag.

The General Capital Projects Fund revenues are at 7.8% and expenditures are at 5.2%. The expenditures are low due to projects not starting yet this year.

The Industrial TIF #1 Fund revenues are at 0.0% and expenditures are at 0.0%. Revenues, collected via property tax payments, will be forthcoming.

The Industrial TIF #2 Fund expenditures are at 0.0%. Revenues, collected via property tax payments, will be forthcoming. The expenditures are low due to projects not started yet this year.

The Infrastructure Capital Projects Fund revenues are at 2.4% and expenditures are 0.7%. The expenditures are low due to expenditures being attributable to the prior fiscal year, for which journal entries have already been made.

The Debt Service Fund revenues are at 8.4% and the expenditures are at 0.0%. The expenditures are low due to the timing of debt payments throughout the year.

The Sugar Grove SSA #10 Fund revenues are at 0.0% and expenditures are at 0.0%. Revenues, collected via property tax payments, will be forthcoming. The expenditures are low due to projects not starting yet this year.

The Waterworks and Sewerage Fund operating revenues and operating expenses are at 8.8% and 12.0%, respectively. The capital revenues and expenses are at 6.8% and 3.4%, respectively. The main reason for the expenses being high is the timing of debt payments throughout the year. The following expenses have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
50-50-6307	I.S Services	10,702	6,428	60.1%	D
50-50-8002	Debt – Principal	688,975	315,000	45.8%	E
50-50-8003	Debt – Interest	118,774	36,113	30.4%	F
50-71-8002	Debt – Principal	50,000	50,000	100.0%	G
50-71-8003	Debt – Interest	91,625	46,313	50.6%	H

- D Adm – This is due to the timing of the payment for the Village’s financial software package; this is a budgeted item. This account is not expected to exceed budget.
- E Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.
- F Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.
- G Water Cap. – This is high due to the timing of debt payments throughout the year and will not exceed budget
- H Water Cap. – This is high due to the timing of debt payments throughout the year and will not exceed budget.

The Refuse Fund revenues and expenses are at 8.2% and 0.4%, respectively. The expenses are below expectations due to the timing of payments being made to Waste Management.

Staff projected and included 24 residential and 4 commercial permits in the fiscal year 2016 – 2017 Budget approved by the Village Board, which we will track throughout the fiscal year and report on. As of June 14, 2016, 3 of the residential and 0 of the commercial permits have been issued. The following accounts will be included in each Treasurer’s Report to reflect the revenues from building activity:

	<u>Budget</u>	<u>Actual</u>	<u>% Earned</u>
01-00-3310 Building Permits	59,865	7,061	11.8%
01-00-3320 Cert of Occupancy Fees	2,900	400	13.8%
01-00-3330 Plan Review Fees	3,677	458	12.5%
01-00-3340 Reinspection Fees	2,533	85	3.4%
01-00-3740 Zoning and Filing Fees	11,000	0	0.0%
01-00-3760 Review and Dev. Fees	123,700	4,930	4.0%
30-00-3850 Improvement Donations	131,016	8,172	6.3%
30-00-3851 Emerg Warn Device Fee	0	0	0.0%
30-00-3852 Life Safety-Police	4,130	180	4.4%
30-00-3853 Life Safety-Streets	4,130	180	4.4%
30-00-3856 Commercial Fee	0	0	0.0%
35-00-3854 Traffic Pre-emption Donate	0	0	0.0%
35-00-3855 Road Impact Fee	39,220	3,579	9.2%
50-00-3310 Meter Reinspections	538	0	0.0%
50-00-3670 Meter Sales	18,400	945	5.2%
50-01-3651 Water Tap-On Fees	145,586	7,765	5.4%
50-01-3652 Sewer Tap-On Fees	20,515	1,004	4.9%
50-01-3791 Fire Suppr Tap-On Fee	11,602	0	0.0%

COST

There are no direct costs associated with the monthly Treasurer’s report.

RECOMMENDATION

That the Board approve the May 2016 monthly Treasurer’s reports.

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VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: GENERAL FUND						
FOR 1 PERIODS ENDING						
DEPARTMENT DESCRIPTION	MAY 31, 2016		%	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	MAY BUDGET	MAY ACTUAL				
REVENUES						
REVENUES	412,184.29	371,489.20	(9.8)	4,946,210.00	371,489.20	(92.4)
TOTAL REVENUES	412,184.29	371,489.20	(9.8)	4,946,210.00	371,489.20	(92.4)
EXPENSES						
INFORMATION TECHNOLOGY	3,178.75	4,930.76	(55.1)	38,145.00	4,930.76	87.0
ADMINISTRATION	31,735.56	23,388.35	26.3	380,826.00	23,388.35	93.8
POLICE	200,021.03	205,872.26	(2.9)	2,400,251.00	205,872.26	91.4
PUBLIC WORKS- STREET DIVISION	91,889.06	43,460.48	52.7	1,102,667.00	43,460.48	96.0
BUILDING MAINTENANCE	13,140.82	7,942.92	39.5	157,689.00	7,942.92	94.9
COMMUNITY DEVELOPMENT	50,331.02	30,659.52	39.0	603,971.00	30,659.52	94.9
FINANCE	14,201.59	19,631.42	(38.2)	170,418.00	19,631.42	88.4
BOARD AND COMMISSIONS	7,343.63	3,947.79	46.2	88,123.00	3,947.79	95.5
TOTAL EXPENSES	411,841.46	339,833.50	17.4	4,942,090.00	339,833.50	93.1
TOTAL FUND REVENUES	412,184.29	371,489.20	(9.8)	4,946,210.00	371,489.20	(92.4)
TOTAL FUND EXPENSES	411,841.46	339,833.50	17.4	4,942,090.00	339,833.50	93.1
SURPLUS (DEFICIT)	342.83	31,655.70	9133.6	4,120.00	31,655.70	668.3

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL CAPITAL PROJECTS FUND
 FOR 1 PERIODS ENDING MAY 31, 2016

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	38,798.11	36,044.04	(7.0)	465,577.00	36,044.04	(92.2)

TOTAL REVENUES	38,798.11	36,044.04	(7.0)	465,577.00	36,044.04	(92.2)

EXPENSES						
ADMINSTRATION	0.00	0.00	0.0	0.00	0.00	0.0
POLICE	17,935.76	9,214.42	48.6	215,229.00	9,214.42	95.7
PUBLIC WORKS STREETS	416.67	0.00	100.0	5,000.00	0.00	100.0
BUILDING MAINTENANCE	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY DEVELOPMENT	0.00	0.00	0.0	0.00	0.00	0.0
FINANCE	17,916.67	13,017.00	27.3	215,000.00	13,017.00	93.9

TOTAL EXPENSES	36,269.10	22,231.42	38.7	435,229.00	22,231.42	94.8

TOTAL FUND REVENUES	38,798.11	36,044.04	(7.0)	465,577.00	36,044.04	(92.2)
TOTAL FUND EXPENSES	36,269.10	22,231.42	38.7	435,229.00	22,231.42	94.8
SURPLUS (DEFICIT)	2,529.01	13,812.62	446.1	30,348.00	13,812.62	(54.4)

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VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: INDUSTRIAL TIF #1 FUND
 FOR 1 PERIODS ENDING MAY 31, 2016

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	6,729.50	0.00	100.0	80,754.00	0.00	100.0

TOTAL REVENUES	6,729.50	0.00	100.0	80,754.00	0.00	100.0

EXPENSES						
PUBLIC WORKS STREETS	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY DEVELOPMENT	22.92	0.00	100.0	275.00	0.00	100.0

TOTAL EXPENSES	22.92	0.00	100.0	275.00	0.00	100.0

TOTAL FUND REVENUES	6,729.50	0.00	100.0	80,754.00	0.00	100.0
TOTAL FUND EXPENSES	22.92	0.00	100.0	275.00	0.00	100.0
SURPLUS (DEFICIT)	6,706.58	0.00	100.0	80,479.00	0.00	100.0

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VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: INDUSTRIAL TIF #2 FUND
 FOR 1 PERIODS ENDING MAY 31, 2016

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	1,628.50	0.00	100.0	19,542.00	0.00	100.0
TOTAL REVENUES	1,628.50	0.00	100.0	19,542.00	0.00	100.0
EXPENSES						
COMMUNITY DEVELOPMENT	2,027.09	0.00	100.0	24,325.00	0.00	100.0
TOTAL EXPENSES	2,027.09	0.00	100.0	24,325.00	0.00	100.0
TOTAL FUND REVENUES	1,628.50	0.00	100.0	19,542.00	0.00	100.0
TOTAL FUND EXPENSES	2,027.09	0.00	100.0	24,325.00	0.00	100.0
SURPLUS (DEFICIT)	(398.59)	0.00	100.0	(4,783.00)	0.00	100.0

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: INFRASTRUCTURE CAP PROJ FUND
 FOR 1 PERIODS ENDING MAY 31, 2016

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	294,472.27	84,321.91	(71.3)	3,533,667.00	84,321.91	(97.6)

TOTAL REVENUES	294,472.27	84,321.91	(71.3)	3,533,667.00	84,321.91	(97.6)

EXPENSES						
MOTOR FUEL TAX	19,733.09	0.00	100.0	236,797.00	0.00	100.0
STREETS DIVISION	513,875.51	40,671.58	92.0	6,166,506.00	40,671.58	99.3
BUILDING & ZONING	0.00	0.00	0.0	0.00	0.00	0.0

TOTAL EXPENSES	533,608.60	40,671.58	92.3	6,403,303.00	40,671.58	99.3

TOTAL FUND REVENUES	294,472.27	84,321.91	(71.3)	3,533,667.00	84,321.91	(97.6)
TOTAL FUND EXPENSES	533,608.60	40,671.58	92.3	6,403,303.00	40,671.58	99.3
SURPLUS (DEFICIT)	(239,136.33)	43,650.33	(118.2)	(2,869,636.00)	43,650.33	(101.5)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: DEBT SERVICE FUND FOR 1 PERIODS ENDING			FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
	MAY BUDGET	MAY ACTUAL	2016 % VARI- ANCE			
REVENUES						
REVENUES	76,764.59	76,733.43	0.0	921,175.00	76,733.43	(91.6)
TOTAL REVENUES	76,764.59	76,733.43	0.0	921,175.00	76,733.43	(91.6)
EXPENSES						
ADMINISTRATION	76,659.85	0.00	100.0	919,918.00	0.00	100.0
TOTAL EXPENSES	76,659.85	0.00	100.0	919,918.00	0.00	100.0
TOTAL FUND REVENUES	76,764.59	76,733.43	0.0	921,175.00	76,733.43	(91.6)
TOTAL FUND EXPENSES	76,659.85	0.00	100.0	919,918.00	0.00	100.0
SURPLUS (DEFICIT)	104.74	76,733.43	3160.8	1,257.00	76,733.43	6004.4

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SUGAR GROVE CENTER SSA #10
 FOR 1 PERIODS ENDING MAY 31, 2016

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	2,075.59	0.88	(99.9)	24,907.00	0.88	(99.9)
TOTAL REVENUES	2,075.59	0.88	(99.9)	24,907.00	0.88	(99.9)

EXPENSES						
COMMUNITY DEVELOPMENT	1,974.17	0.00	100.0	23,690.00	0.00	100.0
TOTAL EXPENSES	1,974.17	0.00	100.0	23,690.00	0.00	100.0

TOTAL FUND REVENUES	2,075.59	0.88	(99.9)	24,907.00	0.88	(99.9)
TOTAL FUND EXPENSES	1,974.17	0.00	100.0	23,690.00	0.00	100.0
SURPLUS (DEFICIT)	101.42	0.88	(99.1)	1,217.00	0.88	(99.9)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATERWORKS & SEWERAGE FUND
 FOR 1 PERIODS ENDING MAY 31, 2016

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
OPERATING REVENUES	286,135.53	301,625.94	5.4	3,433,626.00	301,625.94	(91.2)
CAPITAL REVENUES	32,656.02	26,616.54	(18.4)	391,872.00	26,616.54	(93.2)
TOTAL REVENUES	318,791.55	328,242.48	2.9	3,825,498.00	328,242.48	(91.4)
EXPENSES						
INFORMATION TECHNOLOGY	4,937.09	4,930.76	0.1	59,245.00	4,930.76	91.6
ADMINISTRATION	143,939.11	420,322.81	(192.0)	1,727,268.00	420,322.81	75.6
PW ADMINISTRATION	70,413.79	43,585.50	38.1	844,964.00	43,585.50	94.8
WATER OPERATIONS	99,933.89	2,686.68	97.3	1,199,206.00	2,686.68	99.7
SEWER OPERATIONS	7,083.46	23.98	99.6	85,001.00	23.98	99.9
WATER CAPITAL	226,654.93	96,312.51	57.5	2,719,859.00	96,312.51	96.4
SEWER CAPITAL	10,833.34	0.00	100.0	130,000.00	0.00	100.0
TOTAL EXPENSES	563,795.61	567,862.24	(0.7)	6,765,543.00	567,862.24	91.6
TOTAL FUND REVENUES	318,791.55	328,242.48	2.9	3,825,498.00	328,242.48	(91.4)
TOTAL FUND EXPENSES	563,795.61	567,862.24	(0.7)	6,765,543.00	567,862.24	91.6
SURPLUS (DEFICIT)	(245,004.06)	(239,619.76)	(2.1)	(2,940,045.00)	(239,619.76)	(91.8)

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VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

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DEPARTMENT DESCRIPTION	FOR FUND: REFUSE FUND FOR 1 PERIODS ENDING			FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
	MAY BUDGET	MAY ACTUAL	2016 % VARI- ANCE			
REVENUES						
REVENUES	75,598.02	73,717.46	(2.4)	907,176.00	73,717.46	(91.8)
TOTAL REVENUES	75,598.02	73,717.46	(2.4)	907,176.00	73,717.46	(91.8)
EXPENSES						
ADMINISTRATION	77,454.01	3,586.99	95.3	929,448.00	3,586.99	99.6
TOTAL EXPENSES	77,454.01	3,586.99	95.3	929,448.00	3,586.99	99.6
TOTAL FUND REVENUES	75,598.02	73,717.46	(2.4)	907,176.00	73,717.46	(91.8)
TOTAL FUND EXPENSES	77,454.01	3,586.99	95.3	929,448.00	3,586.99	99.6
SURPLUS (DEFICIT)	(1,855.99)	70,130.47	(3878.6)	(22,272.00)	70,130.47	(414.8)

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: ORDINANCE ADOPTING THE 2014 PREVAILING WAGE
AGENDA: JUNE 21, 2016 CONSENT AGENDA
DATE: JUNE 10, 2015

ISSUE

Should the Board establish the Prevailing Wage Rate for the Village of Sugar Grove.

DISCUSSION

Municipalities are required per 820 ILSC 130/9 to investigate and determine the prevailing rates of wages to be paid for work on public projects. Municipalities are required to pay prevailing wages when contracting any work for public projects. In lieu of performing their own investigation to determine the prevailing wages, a municipality may request the Department of Labor to determinate the prevailing rates of wages. Each year the Department of Labor determines the prevailing wage by county and the information is made available for use by municipalities.

The prevailing wages must be adopted in June of each year and then must be posted or kept available for public inspection. A certified copy of the Ordinance must also be filed with the Secretary of State and Illinois Department of Labor by July 15 of each year.

Attached is the Ordinance, which sets the prevailing wage for the Village as, determined by the Department of Labor for Kane County.

COST

The ordinance must be published and publication cost is approximately \$75.00, which is budgeted in 01-57-6503, Boards and Commissions, Advertising.

RECOMMENDATION

That the Village Board Adopts Ordinance No. 20160621A An Ordinance Establishing the Prevailing Wage.



VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS

ORDINANCE No. 2016021A

An Ordinance Establishing Prevailing Wage

Adopted by the Board of Trustees and President
Of the Village of Sugar Grove
This 21st day of June 2016

Published in Pamphlet Form
By authority of the Board of Trustees
Of the Village of Sugar Grove, Kane County,
Illinois this 21st day of June 2016.

Ordinance 20150616A

An Ordinance Establishing Prevailing wages

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

Whereas, the State of Illinois has enacted “An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works”, approved June 26, 1941, as amended, being Chapter 820 ILCS 130/1-12, Illinois Compiled Statutes; and

Whereas, the aforesaid Act requires that the Village of Sugar Grove investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Village of Sugar Grove) employed in performing construction of public works, for said Village of Sugar Grove; and

Now, therefore, be it ordained by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION 1

To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of this Village of Sugar Grove is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Kane County area as determined by the Department of Labor of the State of Illinois as of June 2016, a copy of that determination being attached hereto as Exhibit “A” and incorporated herein by reference. The definition of any terms appearing in this Ordinance which area also used in the aforesaid Act shall be the same as in said Act.

SECTION 2

Nothing herein shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works of this Village of Sugar Grove to the extent required by the aforesaid Act.

SECTION 3

The Village Clerk shall publicly post or keep available for inspection by any interested party in the main office of the Village of Sugar Grove this determination of such prevailing rate of wage.

SECTION 4

The Village Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed, or file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5

The Village of Sugar Grove shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6

The Village Clerk shall cause a notice to be published in a newspaper of general circulation within the area that the determination of prevailing wages has been made. Said notice shall conform substantially to the notice attached hereto. Such publication shall constitute notice that this is the determination of the Village of Sugar Grove and is effective.

SECTION 7

This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois this 21st day of June 2016.

P. Sean Michels,
President of the Village of Sugar Grove,
Kane County, Illinois

	Aye	Nay	Absent
Trustee Paluch	_____	_____	_____
Trustee Johnson	_____	_____	_____
Trustee Montalto	_____	_____	_____
Trustee Herron	_____	_____	_____
Trustee Geary	_____	_____	_____
Trustee Koch	_____	_____	_____

ATTEST: _____
Cynthia L. Galbreath, Village Clerk

CERTIFICATION
STATE OF ILLINOIS
COUNTY OF KANE

I, Cynthia L. Galbreath do hereby certify that I am the Clerk of the Village of Sugar Grove, Kane County, Illinois, and keeper of the records of said Village, and that the attached is a true and correct copy of the Prevailing Wage Rates Ordinance as adopted by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at their Regular Meeting held June 21, 2016.

Dated this 21st day of June, 2016.

By: _____
Cynthia L. Galbreath, Village Clerk

Kane County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		39.400	39.950	1.5	1.5	2.0	13.42	11.28	0.000	0.500
ASBESTOS ABT-MEC		BLD		36.340	38.840	1.5	1.5	2.0	11.47	10.96	0.000	0.720
BOILERMAKER		BLD		47.070	51.300	2.0	2.0	2.0	6.970	18.13	0.000	0.400
BRICK MASON		BLD		43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	1.030
CARPENTER		ALL		44.350	46.350	1.5	1.5	2.0	11.79	16.40	0.000	0.630
CEMENT MASON		ALL		43.000	45.000	2.0	1.5	2.0	10.00	18.27	0.000	0.500
CERAMIC TILE FNSHER		BLD		36.810	0.000	1.5	1.5	2.0	10.55	9.230	0.000	0.770
COMMUNICATION TECH	N	BLD		36.360	38.460	1.5	1.5	2.0	12.27	10.25	0.000	0.640
COMMUNICATION TECH	S	BLD		38.620	40.720	1.5	1.5	2.0	10.19	10.81	0.000	1.350
ELECTRIC PWR EQMT OP		ALL		37.890	51.480	1.5	1.5	2.0	5.000	11.75	0.000	0.380
ELECTRIC PWR EQMT OP		HWY		39.220	53.290	1.5	1.5	2.0	5.000	12.17	0.000	0.390
ELECTRIC PWR GRNDMAN		ALL		29.300	51.480	1.5	1.5	2.0	5.000	9.090	0.000	0.290
ELECTRIC PWR GRNDMAN		HWY		30.330	53.290	1.5	1.5	2.0	5.000	9.400	0.000	0.300
ELECTRIC PWR LINEMAN		ALL		45.360	51.480	1.5	1.5	2.0	5.000	14.06	0.000	0.450
ELECTRIC PWR LINEMAN		HWY		46.950	53.290	1.5	1.5	2.0	5.000	14.56	0.000	0.470
ELECTRIC PWR TRK DRV		ALL		30.340	51.480	1.5	1.5	2.0	5.000	9.400	0.000	0.300
ELECTRIC PWR TRK DRV		HWY		31.400	53.290	1.5	1.5	2.0	5.000	9.730	0.000	0.310
ELECTRICIAN	N	ALL		43.750	48.130	1.5	1.5	2.0	14.66	12.31	0.000	0.880
ELECTRICIAN	S	BLD		45.950	50.550	1.5	1.5	2.0	10.57	12.87	0.000	1.610
ELEVATOR CONSTRUCTOR		BLD		50.800	57.150	2.0	2.0	2.0	13.57	14.21	4.060	0.600
FENCE ERECTOR		ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000	0.700
GLAZIER		BLD		40.500	42.000	1.5	2.0	2.0	13.14	16.99	0.000	0.940
HT/FROST INSULATOR		BLD		48.450	50.950	1.5	1.5	2.0	11.47	12.16	0.000	0.720
IRON WORKER		ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000	0.700
LABORER		ALL		39.200	39.950	1.5	1.5	2.0	13.42	11.28	0.000	0.500
LATHER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.76	0.000	0.630
MACHINIST		BLD		45.350	47.850	1.5	1.5	2.0	7.260	8.950	1.850	0.000
MARBLE FINISHERS		ALL		32.400	34.320	1.5	1.5	2.0	10.05	13.75	0.000	0.620
MARBLE MASON		BLD		43.030	47.330	1.5	1.5	2.0	10.05	14.10	0.000	0.780
MATERIAL TESTER I		ALL		29.200	0.000	1.5	1.5	2.0	13.42	11.28	0.000	0.500
MATERIALS TESTER II		ALL		34.200	0.000	1.5	1.5	2.0	13.42	11.28	0.000	0.500
MILLWRIGHT		ALL		44.350	46.350	1.5	1.5	2.0	11.79	16.40	0.000	0.630
OPERATING ENGINEER		BLD	1	48.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		BLD	2	46.800	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		BLD	3	44.250	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		BLD	4	42.500	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		BLD	5	51.850	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		BLD	6	49.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		BLD	7	51.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		FLT		36.000	36.000	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER		HWY	1	46.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		HWY	2	45.750	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		HWY	3	43.700	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		HWY	4	42.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		HWY	5	41.100	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		HWY	6	49.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER		HWY	7	47.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
ORNAMNTL IRON WORKER		ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000	0.700
PAINTER		ALL		41.730	43.730	1.5	1.5	1.5	10.30	8.200	0.000	1.350

PAINTER SIGNS	BLD	33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000		
PILEDRIIVER	ALL	44.350	46.350	1.5	1.5	2.0	11.79	16.40	0.000	0.630		
PIPEFITTER	BLD	46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000	1.780		
PLASTERER	BLD	43.430	46.040	1.5	1.5	2.0	13.05	14.43	0.000	1.020		
PLUMBER	BLD	46.650	48.650	1.5	1.5	2.0	13.18	11.46	0.000	0.880		
ROOFER	BLD	41.000	44.000	1.5	1.5	2.0	8.280	10.54	0.000	0.530		
SHEETMETAL WORKER	BLD	44.720	46.720	1.5	1.5	2.0	10.65	13.31	0.000	0.820		
SIGN HANGER	BLD	26.070	27.570	1.5	1.5	2.0	3.800	3.550	0.000	0.000		
SPRINKLER FITTER	BLD	49.200	51.200	1.5	1.5	2.0	11.75	9.650	0.000	0.550		
STEEL ERECTOR	ALL	45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000	0.700		
STONE MASON	BLD	43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	1.030		
SURVEY WORKER	---											
				ALL			37.000	37.750	1.5	1.5	2.0	12.97
		9.930	0.000	0.500								
TERRAZZO FINISHER	BLD	38.040	0.000	1.5	1.5	2.0	10.55	11.22	0.000	0.720		
TERRAZZO MASON	BLD	41.880	44.880	1.5	1.5	2.0	10.55	12.51	0.000	0.940		
TILE MASON	BLD	43.840	47.840	1.5	1.5	2.0	10.55	11.40	0.000	0.990		
TRAFFIC SAFETY WRKR	HWY	32.750	34.350	1.5	1.5	2.0	6.550	6.450	0.000	0.500		
TRUCK DRIVER	ALL 1	35.920	36.120	1.5	1.5	2.0	8.280	8.760	0.000	0.150		
TRUCK DRIVER	ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150		
TRUCK DRIVER	ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150		
TRUCK DRIVER	ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150		
TUCKPOINTER	BLD	43.800	44.800	1.5	1.5	2.0	8.280	13.49	0.000	0.670		

Legend: RG (Region)

TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

KANE COUNTY

ELECTRICIANS AND COMMUNICATIONS TECHNICIAN (NORTH) - Townships of Burlington, Campton, Dundee, Elgin, Hampshire, Plato, Rutland, St. Charles (except the West half of Sec. 26, all of Secs. 27, 33, and 34, South half of Sec. 28, West half of Sec. 35), Virgil and Valley View CCC and Elgin Mental Health Center.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Construction, installation, maintenance and removal of telecommunication facilities (voice, sound, data and video), telephone, security systems, fire alarm systems that are a component of a multiplex system and share a common cable, and data inside wire, interconnect, terminal equipment, central offices, PABX and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area network), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precasttile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder;

Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole

Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEERS - FLOATING

Diver. Diver Wet Tender, Diver Tender, ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and

transits.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the

classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CINDY GALBREATH, VILLAGE CLERK
SUBJECT: RESOLUTION CONCERNING THE REVIEW AND
RELEASE OF EXECUTIVE SESSION MINUTES
AGENDA: DECEMBER 01 2015 CONSENT AGENDA
DATE: NOVEMBER 24, 2015, 2015

ISSUE

Should the Village Board release minutes and authorize the destruction of certain recordings of the closed session meetings as authorized by Open Meetings Act and Village Resolution 20151201E.

DISCUSSION

Closed session minutes must be reviewed at least every six months to determine if they are releasable to the public. Additionally the recordings of the minutes must be held for at least 18 months after the closed session meeting. After the 18 month period they may destroyed with the approval of the Board. It is recommended that recordings prior to December 2014 be approved for destruction.

Staff recommends that the Village Board approve a resolution regarding the review and release of the closed session minutes.

COSTS

There is no cost associated with the adoption of this resolution.

RECOMMENDATION

That the Board adopts Resolution 20160621A, A Resolution Concerning the Review of Executive Session Minutes and the Destruction of Closed Session Recording.

**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

RESOLUTION NO. 20160621A

A Resolution Concerning the Review of Executive Session Minutes

BE IT RESOLVED by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

WHEREAS, the Village of Sugar Grove is required to periodically review the minutes of all executive sessions; and

WHEREAS, the President and the Board of Trustees for the Village of Sugar Grove have reviewed the minutes of all closed sessions of the Board occurring within the previous six (6) months;

BE IT THEREFORE RESOLVED, that the President and the Board of Trustees for the Village of Sugar Grove has determined that at this time there are no minutes, or portions that are not confidential and, therefore, available for public inspection.

BE IT FURTHER RESOLVED, that the President and the Board of Trustees for the Village of Sugar Grove has determined that the minutes or portions thereof as attached and labeled Exhibit A continue to require confidentiality, in order to protect the public interest or the privacy of an individual, and as such will remain unavailable for public inspection.

BE IT FURTHER RESOLVED that the President and Board of Trustees approve the destruction of audio tapes of closed meetings prior to December 2014 as set forth by Resolution 20031216C, A Resolution Adopting a Policy for the Keeping of a Verbatim Record of Closed Meetings Under the Illinois Open Meetings Act.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois on this 21st day of June, 2016.

BY: P. Sean Michels, President of the Village Sugar Grove

	AYES	NAYS	ABSENT
Johnson	_____	_____	_____
Geary	_____	_____	_____
Paluch	_____	_____	_____
Montalto	_____	_____	_____
Herron	_____	_____	_____
Koch	_____	_____	_____

ATTEST:

Cynthia L. Galbreath, Clerk, Village of Sugar Grove

Minutes Date	Minutes Date	Minutes Date	Minutes Date	Minutes Date	Minutes Date
06/14/93	10/06/00	01/07/03	08/02/05	05/18/10	6-17-14
06/28/93	12/19/00	01/21/03	10/18/05	07/20/10	8-5-14
10/11/93	01/16/01	02/04/03	07/05/06	09/07/10	10-21-14
06/20/94	02/06/01	03/04/03	11/15/05	10/05/10	11-18-14
07/12/93	02/13/01	02/01/03	07/18/06	10/19/10	03-17-15
11/22/93	02/20/01	02/18/03	1-23-07	12/16/10	05-19-15
10/17/94	02/27/01	03/17/03	02/20/07	12/21/10	07-21-15
12/05/94	04/10/01	03/18/03	4-3-07	04/19/11	
04/01/96	04/17/01	05/06/03	5-1-07	05/17/11	
01/03/95	05/08/01	03/25/03	5-15-07	07/19/11	
03/31/95	05/15/01	04/15/03	06/05/07	08/02/11	
03/20/95	06/12/01	04/02/03	06/19/07	09/06/11	
05/06/96	06/19/01	05/20/03	7-17-07	09/20/11	
06/10/96	06/26/01	08/19/03	10/02/07	10/04/11	
06/03/96	08/14/01	08/05/03	10/16/07	12/06/11	
08/05/96	08/21/01	09/02/03	11-6-07	01/03/12	
11/18/96	10/16/01	11/18/03	11-20-07	01/17/12	
04/15/97	10/09/01	12/02/03	12-4-07	02/07/12	
09/29/97	09/25/01	12/16/03	12-18-07	02/14/12	
10/20/97	10/23/01	02/03/04	01/08/08	04/17/12	
01/06/98	12/18/01	02/17/04	02/05/08	05/01/12	
02/03/98	01/08/02	03/02/04	07/15/08	06/19/12	
03/10/98	04/16/02	04/02/04	09/16/08	7/17/12	
04/07/98	03/05/02	05/04/04	06/17/08	7/30/12	
05/05/98	04/09/02	05/05/04	08/05/08	8/7/12	
06/16/98	3-5b	07/06/04	09/28/08	9/4/12	
07/07/98	05/02/02	07/20/04	10/21/08	10/30/12	
09/09/98	06/04/02	07/27/04	01/20/09	12-04-12	
12/01/98	05/21/02	08/17/04	11/18/08	2-5-13	
01/25/00	06/11/02	08/31/04	01/06/09	2-19-13	
01/02/00	07/19/02	08-31-04b	12/16/08	4-2-13	
01/18/00	08/06/02	10/05/04	01/27/09	5-14-13	
03/28/00	08/13/02	11/16/04	06/16/09	5-21-13	
01/11/00	08/20/02	01/04/05	06/02/09	07-02-13	
02/22/00	8-20b	02/01/05	09/01/09	8-6-13	
06/06/00	09/03/02	03/22/05	09/29/09	8-20-13	
07/18/00	09/17/02	06/14/05	10/06/09	9-3-13	
09/20/00	10/02/02	03/08/08	11/03/09	10-15-13	
09/05/00	10/15/02	05/31/05	12/01/09	1-27-14	
09/19/00	10-15b	06/28/05	01/05/10	2-18-14	
09/12/00	10/29/02	07/05/05	02/02/10	3-4-14	
09/26/00	11/05/02	09/20/05	04/06/10	4-15-14	
10/17/00	12/17/02	07/19/05	04/20/10	5-6-14	
	12-17b	09/06/05	05/04/10	5-20-14	

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: ORDINANCE: EXTENDING THE MORATORIUM ON ISSUING ZONING AND BUILDING PERMITS FOR MANUFACTURED HOMES IN SUGAR GROVE
AGENDA: JUNE 21, 2016 VILLAGE BOARD REGULAR MEETING
DATE: JUNE 17, 2016

ISSUE

Shall the Village Board consider extending the moratorium on issuing zoning and building permits for manufactured homes in Sugar Grove.

DISCUSSION

In February 2016 the Village Board established a moratorium for issuing zoning and building permits connected with manufactured homes in the community. The purpose of the moratorium is to provide the Village staff time to research and develop regulations pertaining to manufactured homes in the Village. The duration of the moratorium is one hundred eighty days.

The Planning Commission held a public hearing on June 15, 2016 to consider the Village staff's request to extend the expiration date 180 days in order to complete their research and preparation of proposed regulations. No objectors were present. The Planning Commission recommended the Village Board extend the expiration date 360 days from the commencement of the moratorium (February 2, 2016).

ATTACHMENTS

- Planning Commission Recommendation PC16-06
- Ordinance an Ordinance Extending a Moratorium on the Issuance of Zoning and Building Permits for Manufactured Housing (Factory-Built Housing)

COSTS

Aside from the public hearing notice, there are no costs associated with the requested action.

RECOMMENDATION

That the Village Board approve an Ordinance extending the moratorium for zoning and building permits connected with manufactured homes in the community.

VILLAGE PRESIDENT

P. Sean Michels

VILLAGE ADMINISTRATOR

Brent M. Eichelberger

VILLAGE CLERK

Cynthia Galbreath



COMMUNITY DEVELOPMENT DEPARTMENT

VILLAGE TRUSTEES

Kevin Geary
Sean Herron
Mari Johnson
Ted Koch
Rick Montalto
David Paluch

R E C O M M E N D A T I O N
PC16-06

TO: Village President and Board of Trustees
FROM: Planning Commission
DATE: Meeting of June 15, 2016
CASE FILE: **16-001**
Extension of Manufactured Home Moratorium

PROPOSAL

To extend the current temporary moratorium on zoning and building permits for manufactured homes in Sugar Grove.

BACKGROUND

The Village Board previously established a 180 day moratorium for issuing zoning and building permits for manufactured homes during which time the Village would research and prepare regulations for manufactured homes in the Village.

The current moratorium will expire on August 16, 2016. The Village staff has not made sufficient progress in its research and preparation of the regulations to guarantee their completion, hearing and adoption by this date. It is necessary to extend the moratorium in order to achieve the original goal of the moratorium.

PUBLIC COMMENT

The Planning Commission held a public hearing on June 15, 2016 concerning the extension of the moratorium. No objectors were present.

EVALUATION & DISCUSSION

The Planning Commission discussed the proposal and concluded the need to establish clear regulations for this type of construction necessitated the extension of the moratorium for an additional 180 days.

RECOMMENDATION

The Plan Commission recommends the Village Board extend the expiration date of the moratorium on issuing zoning and building permits for manufactured houses in the Village by 180 days.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

Ordinance No. 2016 0621__

**An Ordinance Extending a Moratorium on the Issuance of Zoning and Building Permits
for Manufactured Housing (Factory-Built Housing)**

Adopted by the
Board of Trustees and President of the Village of Sugar Grove
this 21st day of June, 2016

Published in pamphlet form
by authority of the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois
this 21st day of June, 2016

ORDINANCE NO. 2016-0621__

**An Ordinance Extending a Moratorium on the Issuance of Zoning and Building Permits
for Manufactured Housing (Factory-Built Housing)
Village of Sugar Grove, Kane County, Illinois**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution, and accordingly, seeks to act pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village of Sugar Grove has previously identified the need to prepare regulations pertaining to the zoning and building of manufactured housing within the Village; and,

WHEREAS, the Village of Sugar Grove established a moratorium to provide, during the specified moratorium period, time for Village staff to investigate the pending issue and determine how it can be best addressed within the Village so as to maintain the integrity of the zoning and development process; and,

WHEREAS, the research and preparation of regulations to address the issues manufactured homes present to the community has proven to be more complex than anticipated and additional time is necessary for Village staff to investigate the pending issue and determine how it can be best addressed within the Village so as to maintain the integrity of the zoning and development process; and,

WHEREAS, the corporate authorities of the Village of Sugar Grove are authorized to legislate to further promote the public health, safety, and welfare of the residents of the Village; and,

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

SECTION ONE:

Section 11-4-3: Scope of Regulations is hereby amended to add the following subsection I:

11-4-3: Scope of Regulations:

I. Moratorium on Manufactured Homes: No zoning or building permits shall be issued for manufactured housing, including, but not limited to, manufactured homes, modular homes, pre-cut homes, and mobile homes. Notwithstanding the foregoing, this moratorium is not intended to apply to currently existing developments which utilize panelized construction materials and methodologies.

This moratorium shall commence upon the adoption of this Ordinance by the Village Board, and shall terminate at the close of business three hundred and sixty (360) calendar days from the date of commencement of this moratorium.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 21st day of June, 2016.

P. Sean Michels, President of the Board of Trustees
Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Cynthia L. Galbreath, Village Clerk
Village of Sugar Grove, Kane County, Illinois

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee David Paluch	___	___	___	___



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

Ordinance No. 2016 0621B

**An Ordinance Extending a Moratorium on the Issuance of Zoning and Building Permits
for Manufactured Housing (Factory-Built Housing)**

Adopted by the
Board of Trustees and President of the Village of Sugar Grove
this 21st day of June, 2016

Published in pamphlet form
by authority of the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois
this 21st day of June, 2016

ORDINANCE NO. 2016-0621B

**An Ordinance Extending a Moratorium on the Issuance of Zoning and Building Permits
for Manufactured Housing (Factory-Built Housing)
Village of Sugar Grove, Kane County, Illinois**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution, and accordingly, seeks to act pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village of Sugar Grove has previously identified the need to prepare regulations pertaining to the zoning and building of manufactured housing within the Village; and,

WHEREAS, the Village of Sugar Grove established a moratorium to provide, during the specified moratorium period, time for Village staff to investigate the pending issue and determine how it can be best addressed within the Village so as to maintain the integrity of the zoning and development process; and,

WHEREAS, the research and preparation of regulations to address the issues manufactured homes present to the community has proven to be more complex than anticipated and additional time is necessary for Village staff to investigate the pending issue and determine how it can be best addressed within the Village so as to maintain the integrity of the zoning and development process; and,

WHEREAS, the corporate authorities of the Village of Sugar Grove are authorized to legislate to further promote the public health, safety, and welfare of the residents of the Village; and,

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

SECTION ONE:

Section 11-4-3: Scope of Regulations is hereby amended to add the following subsection I:

11-4-3: Scope of Regulations:

I. Moratorium on Manufactured Homes: No zoning or building permits shall be issued for manufactured housing, including, but not limited to, manufactured homes, modular homes, pre-cut homes, and mobile homes. Notwithstanding the foregoing, this moratorium is not intended to apply to currently existing developments which utilize panelized construction materials and methodologies.

This moratorium shall commence upon the adoption of this Ordinance by the Village Board, and shall terminate at the close of business three hundred and sixty (360) calendar days from the date of commencement of this moratorium.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 21st day of June, 2016.

P. Sean Michels, President of the Board of Trustees
Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Cynthia L. Galbreath, Village Clerk
Village of Sugar Grove, Kane County, Illinois

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee David Paluch	___	___	___	___

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PATRICK J. ROLLINS, CHIEF OF POLICE
SUBJECT: ORDINANCE: AMENDING THE VILLAGE CODE FOR ANIMAL CONTROL SECTION 5-4
AGENDA: JUNE 21, 2016 VILLAGE BOARD REGULAR MEETING
DATE: JUNE 16, 2016

ISSUE

Should the Village Board consider changing the Animal Control Ordinance to provide greater pet owner responsibility.

DISCUSSION

At the June 7th Committee of the Whole meeting, the Village Board discussed the animal control ordinance with part of the conversation focusing on dogs at large and the meaning of dangerous dogs. Staff with the assistance of the Village Attorney took the comments and direction from the Village Board and have prepared an amendment to the Village Code, Section 5-4.

The newly proposed amended ordinance incorporates invisible fences as listed under the terms, secure enclosure. In addition, the dangerous dog definition was updated to state;

“Dangerous Dog:” Any individual dog anywhere other than upon the property of the owner or custodian of the dog and un-muzzled, unleashed, or unattended by its owner or custodian that either: (1) behaves in a manner that a reasonable person would believe poses a serious and unjustifiable threat of serious physical injury, death to a person or a companion animal, or, (2) a dog that without justification bites a person.

COST

Approximately \$500 in Attorney fees.

RECOMMENDATION – Staff recommends that the Village Board approve Ordinance # 20160621C amending the Animal Control Section 5-4.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

Ordinance No. 20160621C

An Ordinance Amending the Village's Animal Control Ordinance

Adopted by the
Board of Trustees and President
of the Village of Sugar Grove
this 21st day of June, 2016.

Published in Pamphlet Form
by authority of the Board of Trustees
of the Village of Sugar Grove, Kane County,
Illinois, this 21st day of June 2016.

ORDINANCE NO. 20160621C

**An Ordinance Amending the Village's Animal Control Ordinance
Village of Sugar Grove, Kane County, Illinois**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution, and accordingly, seeks to act pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, Section 5-4 of the Village Code of Ordinances (“Village Code”), provides for animal control measures within the Village of Sugar Grove; and,

WHEREAS, the corporate authorities of the Village of Sugar Grove find it necessary and advantageous to review and revise such rules and regulations, from time to time, and;

WHEREAS, the corporate authorities of the Village of Sugar Grove seek to include a provision within its Animal Control ordinance to provide a process for identifying and remedying situations involving “dangerous dogs” and to provide greater owner accountability regarding the same; and,

WHEREAS, in passing said ordinance, the corporate authorities do not intend to identify any particular breed of dog as dangerous, but rather to legislate by identifying certain characteristics and actions as dangerous; and,

WHEREAS, the corporate authorities of the Village of Sugar Grove are authorized to legislate to further promote the public health, safety, and welfare of the residents of the Village; and,

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

SECTION ONE:

Section 5-4-2: AT LARGE *is hereby amended to read as follows:*

(a) No person owning or having an animal in his custody shall permit the same to go at large to the injury or annoyance of others, nor shall such animals be permitted at large upon the streets or other public ways of the Village.

(b) Dogs while on the premises of their owner or keeper must be properly restrained by one of the following methods:

- (1) Inside a secure enclosure, which shall include invisible fences
- (2) On a leash or other tether which prevents the dog from crossing over the property of the premises owner or keeper to the private property of another (unless permission has been granted by said property owner), a public sidewalk, or a public right-of-way
- (3) On a leash of sufficient strength and connection to the dog to prevent its escape and which is under the control of a capable person, or,
- (4) If not on a leash or inside a secure enclosure, the dog must be obedient to the commands of the owner or keeper and the owner or keeper must be present

(c) Dogs off the premises of their owner or keeper must be restrained by either:

- (1) Being securely confined within a vehicle
- (2) Within a secure enclosure, which shall include invisible fences, with the permission of the owner of the property where the enclosure is located or if no enclosure exists, dog may be off leash and must be obedient to the commands of the owner or keeper and the owner or keeper must be present and not allow the dog to enter the public sidewalk, public right-of-way, or private property of another (unless permission has been granted by said property owner).
- (3) Physically controlled at all times by the owner or authorized person with a leash of sufficient strength and connection to the animal to prevent escape

Section 5-4-1: DEFINITIONS *is hereby amended to add the following terms:*

“Dangerous Dog:” Any individual dog anywhere other than upon the property of the owner or custodian of the dog and un-muzzled, unleashed, or unattended by its owner or custodian that either: (1) behaves in a manner that a reasonable person would believe poses a serious and unjustifiable threat of serious physical injury, death to a person or a companion animal, or, (2) a dog that without justification bites a person.

“Leash:” Any cord, rope, strap, or chain which shall be securely fastened to the collar or harness of a dog or other animal and shall be of sufficient strength to keep such dog or other animal under control.

“Owner:” Any person having a right of property in an animal, or who keeps or harbors an animal, or who has it in his care, or acts as its custodian, or who knowingly permits a dog to remain on any premises occupied by him or her.

“Physical Injury:” The impairment of physical condition.

5-4-11: DANGEROUS DOGS.

(a) No person shall own, keep, or harbor a dangerous dog within the Village unless said person shall keep such animal safely and securely confined so as to protect from injury any person who shall lawfully come upon the premises or be in the vicinity where such animal may be located. Adequate warning by signs shall be given to persons coming lawfully upon the premises or being in the vicinity of such dangerous dogs.

(b) Any dangerous dog that attacks or injures any person or other animal within one year after a previous attack or injury is a public nuisance and may be abated in accordance with this chapter.

(c) Any dog that without provocation attacks or injures any person or another domestic animal who is peaceably conducting themselves in a place where they may lawfully be is a public nuisance which may be abated in accordance with this chapter.

5-4-12: PENALTY.

(a) Any person violating any of the provisions of this Chapter shall be deemed guilty of a petty offense and, upon conviction thereof, shall be subject to penalty as provided in Section 1-4-1 of this Code. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder.

5-4-13: DISPOSITION OF DOGS DECLARED TO BE PUBLIC NUISANCES.

(a) If after investigation, an authorized village agent determines that the continued keeping of any dog constitutes a public nuisance, he or the aggrieved person shall immediately commence proceedings in the circuit court seeking the abatement of the nuisance. The court shall order the destruction of the animal unless it finds that the owner of the animal has demonstrated, with a reasonable degree of certainty that adequate measures have been or will be taken which will prevent any future occurrences resulting in the animal constituting a public nuisance.

(b) The court may also, upon application, order the impoundment of the animal, pending a final determination as to the disposition of the animal, if the court finds that:

- (1) There is probable cause that the animal constitutes a public nuisance
- (2) Failure to impound the animal pending a final determination as to the disposition of the animal will result in a continued public nuisance of such severity and/or duration as to constitute an unreasonable burden or danger to the public welfare.

(c) All costs of impoundment shall be borne by the owner of the animal unless the court finds that the animal was not a public nuisance at the time of impoundment, in which case the cost of impoundment shall be borne by the Village.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 21st day of June 2016.

P. Sean Michels, President of the Board of Trustees
Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Cynthia L. Galbreath, Village Clerk
Village of Sugar Grove, Kane County, Illinois

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee David Paluch	___	___	___	___
Village President P. Sean Michels	___	___	___	___

NEWS RELEASE

Date: June 22, 2016

For more information contact:

Name: Cynthia Galbreath

Email: vclerk@sugargroveil.gov

Office Telephone: 630-466-4507

Amendments to Sugar Grove Leash Law

On June 21, 2016 the President and Board of Trustees adopted An Ordinance Amending the Village's Animal Control Ordinance. This ordinance is commonly referred to the "Leash Law".

This ordinance regulates how the owner (or keeper) must control their pet at home, on the owners property, and off the owners property and holds owners responsible for this control. It further defines what constitutes a dangerous dog. The ordinance does not call out any specific breed as dangerous, the definition of dangerous dog is one that (1) behaves in a manner that a reasonable person would believe poses a serious and unjustifiable threat of serious physical injury, death to a person or a companion animal, or, (2) a dog that without justification bites a person.. An dangerous dog could be toy breed or a large breed, there is no one breed that is more prone to being more dangers, even though it is true the bigger the dog the bigger the bite.

Trustee Koch states, "Having this ordinance in place will allow those that are wary of animals to feel safer knowing that a dog is restrained. Imagine being a 3 year old and have a dog run up to you. Even a smaller dog would appear to a child as large as an adult being charged at by a horse".

While on the premises of their owner or keeper dogs must be properly restrained by one of the following methods:

- Inside a secure enclosure, which shall include invisible fences.
- On a leash or other tether which prevents the dog from crossing over the property of the premises owner or keeper to a public sidewalk or public right-of-way.
- On a leash of sufficient strength and connection to the dog to prevent its escape and which is under the control of a capable person.
- If not inside a secure closure or on a leash, the dog must be obedient to the commands of the owner or keeper. The owner or keeper must be present at all times.

Dogs off the premises of their owner must be restrained by either:

- Being securely confined within a vehicle.
- Within a secure enclosure (with the permission of the owner of the property) where the enclosure is located.
- Physically controlled at all times by the owner or authorized person with a leash of sufficient strength and connection to the animal to prevent escape.

- If not inside a secure closure or on a leash, the dog must be obedient to the commands of the owner or keeper. The owner or keeper must be present at all times and not allow the dog to enter public right-of-way.

The Ordinance in its entirety can be found on our website at sugargroveil.gov or you can call 630/466-4507 for additional information.

We encourage you to remember to not approach any dog without the owner's permission even if they are on a leash, and please teach your children the same. Some dogs have quirks about how you approach them, where you touch them, and some just don't like others. Also take the time to remind children to not try to pet or play with any wildlife, they may be cute, but they can be dangerous as well.

Among companion animals, dogs are unmatched in their devotion, loyalty and friendship. The excitement a dog shows when you come home, the wagging tail at the sound of the leash being taken from its hook, the delight in the catching a ball, and the head nestled in your lap-those are only some of the rewards of being a dog owner.

Owning a dog is not just a privilege-it's a responsibility and that responsibility does not end with providing food and shelter. Just as we teach them to respect our own property we need to respect the property of others. Be a responsible owner and show others you care about your pet and that you respect others. Don't let your pet wander, leashed or not, into another person's yard and do not leave their feces behind in anyone's yard, a parkway, park or trail. Did you know if you don't you could be subject to fine of \$100 to \$750 if you don't pick up after your dog?

And of course, have your pet microchipped. Kane County Animal Control microchipping is available for as low as \$15.00. Visit their website at kanecountypets.com/ for information on registering your pet, vaccination clinics, and microchipping.

Dogs want to please their human companions, by training them to perform on command, whether it is for control or for amusing tricks, doing what you request makes them happy knowing they have pleased you. Help your dog be a better "person" if you haven't already, check your local papers or "google" for local training clinics.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: ORDINANCE: MICRO ANTENNAS IN THE R.O.W.
AGENDA: JUNE 7, 2016 REGULAR BOARD MEETING
DATE: JUNE 16, 2016

ISSUE

Should the Village Board adopt an ordinance regulating the installation of micro antennas on Village owned property.

DISCUSSION

This issue was previously discussed at the June 7, 2016 Board Meeting. This report is a continuation of that discussion:

The Village Attorney has written regulations for small cell antennas (or “micro antennas”) in the form of an ordinance. The ordinance was derived by synthesizing the Village’s current permitting schedule largely pulled from section 7-5 and making the verbiage applicable to the current issue and omitting elements that were not. Attached for your review is the ordinance.

COST

At this point in the process, the only costs are fees associated with Village Attorney review.

RECOMMENDATION

The Village Board adopt **Ordinance #20160621D** regulating micro antennas on Village owned property subject to Attorney review.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

Ordinance No. 20160621D

**An Ordinance Regulating the Use of Small Cell Antennas (“Micro Antennas”)
Amends Section 7-6
Village of Sugar Grove,
Kane County, Illinois**

Adopted by the
Board of Trustees and President
of the Village of Sugar Grove
this 21st day of June, 2016.

Published in Pamphlet Form
by authority of the Board of Trustees
of the Village of Sugar Grove, Kane County,
Illinois, this 21st day of June, 2016.

ORDINANCE NO. 20160621D

**An Ordinance Regulating the Use of Small Cell Antennas
("Micro Antennas")
Village of Sugar Grove,
Kane County, Illinois**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove ("Village") is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and accordingly, acts pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village seeks to promote the health, safety, and general welfare of the community by regulating the use of its right-of-way and public property; and,

WHEREAS, the Village finds that small cell antennas ("micro antennas") present a new technology that is not adequately addressed by the Village's current ordinances regulating the right-of-way and public property; and,

WHEREAS, the Village wishes to establish clear regulations pertaining to the location, installation, maintenance, and use of small cell antennas on Village property and in the Village right-of-way.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

SECTION ONE:

The Village Code of Ordinances is hereby amended to add the following Section 7-6 with regard to small cell antennas ("micro antennas"):

7-6-1: Purpose and Scope:

- A. **Purpose:** The purpose of this chapter is to establish policies and procedures for the permitting, installation, and maintenance of small cell antennas in rights of way within the Village's jurisdiction, which will provide public benefit consistent with the preservation of the integrity, safe usage, and visual qualities of the Village rights-of-way and the Village as a whole.
- B. **Intent:** In enacting this chapter, the Village intends to exercise its authority over the rights of way and public property in the Village, and in particular, the use of public ways and the installation and maintenance of small cell antennas, by

establishing uniform standards to address issues presented by said antennas, including, without limitation:

1. Prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;
2. Prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
3. Prevent interference with the facilities and operations of the Village's utilities and utilities lawfully located in rights-of-way or public property;
4. Protect against environmental damage, including damage to trees, from the installation of small cell antennas;
5. Preserve the character of the neighborhood in which the small cell antennas are installed;
6. Preserve open space, particularly in the tree lined parkways that characterize the Village's residential neighborhoods;
7. Prevent visual blight from the proliferation of small cell antennas in the rights of way;
8. Assure the continued safe use and enjoyment of private properties adjacent to small cell antenna locations.

C. **Conflicts with Other Chapters.** This chapter supersedes all chapters or parts of chapters adopted prior hereto that are in conflict herewith, to the extent of such conflict.

D. **Conflicts with State and Federal Laws.** In the event that application of federal or state laws or regulations conflict with the requirements of this chapter, the small cell antenna shall comply with the requirements of this chapter to the maximum extent possible without violating federal or state laws or regulations.

E. **Sound Engineering Judgment:** The Village shall use sound engineering judgment when administering this chapter and may vary the standards, conditions, and requirements expressed in this chapter when the Village so determines. Nothing herein shall be construed to limit the ability of the Village to regulate its rights of way for the protection of the public health, safety, and welfare.

7-6-2: Definitions:

As used in this chapter and unless the context clearly requires otherwise, the words and terms listed herein shall have the meanings ascribed to them in this section.

“Applicant” – A person applying for a permit under this chapter.

“Code” – The municipal code of the Village of Sugar Grove

“Distributed Antenna System or DAS Network” - A low-powered wireless systems which include transceiver equipment located at a central hub and antennas distributed throughout a defined and

limited area supported by said hub, capable of serving wireless carriers/operators.

“Director of Public Works” - The Village’s Director of Public Works, or his or her designee, or other person appointed by the Village Manager to Act under this chapter.

“Permit” – The written approval of the Village’s Director of Public Works, or his or her designee, or other person appointed by the Village manager to act under this chapter.

“Permittee” – The entity to which a permit has been issued pursuant to sections 7-6-4 and 7-6-5 of this chapter.

“Practicable” – That which is performable, feasible or possible, rather than that which is simply convenient.

“Prompt” – That which is done within a period of time specified by the Village. If no time is specified, the period shall be thirty (30) days.

“Public Entity” – A legal entity that constitutes or is part of the government, whether at local, state, or federal level.

“Restoration” – The repair of the right of way, highway, roadway, or other area disruptive by the installation of the small cell and/or small cell facility

“Small Cell” – A low-powered wireless base station, including an antenna, transceiver equipment, and cabinets, that functions like a cell in a wireless mobile network but provides significantly smaller coverage area than that of a traditional macro cell. “Small Cell” does not include macro cells or a DAS Network.

“Small Cell Facility” - A small cell and its support structure and appurtenances.

“Small Cell Site” – A location approved by the Village where a small cell facility has been or may be installed.

“Village-Owned Site” – A Village-owned property, utility pole, light pole or standard, or other structure on which installation of a small cell has been approved by the Village.

7-6-3: Annual Registration Required:

Every small cell and/or small cell facility that occupies the right-of-way within the Village shall register on January 1 of each year with the Director of Public Works, providing the user’s name, address and regular business telephone and telecopy numbers, the name of one or more contact persons who can act on behalf of the wireless carrier in connection with emergencies involving the small cell antenna’s facilities in the right-of-way and a twenty four (24) hour telephone number for each such person, and evidence of insurance as required in section 7-6-8 of this chapter, in the form of a certificate of insurance.

7-6-4: Permit Required; Application and Fees:

- A. **Permit Required** No person shall construct or install any small cell antenna and/or small cell antenna facility without first filing an application with the Director of Public Works and obtaining a permit from the Village thereof, except as otherwise provided in this chapter. Each permit request shall be accompanied by an application fee in the amount of \$250.00.
- B. **Permit Application.** All permit applications filed pursuant to this chapter shall be filed on a form provided by the Village and in such number of duplicate copies as the Village may designate. The applicant may designate those portions of its application materials that it reasonably believes contain proprietary or confidential information as “proprietary” or “confidential” by clearly marking each page of such materials accordingly.
- C. **Minimum General Application Requirements.** The application shall be made by the wireless carrier or its duly authorized representative, and shall contain, at a minimum, the following information:
1. The wireless carrier’s name and address and telephone and telecopy numbers;
 2. The applicant’s name and address, if different than the wireless carrier, its telephone and telecopy numbers, e-mail address, and its interest in the work;
 3. The names, addresses, and telephone and telecopy numbers and e-mail addresses of all professional consultants, if any, advising the applicant with respect to the application;
 4. A general description of the proposed work and the purpose and intent of the small cell site. The scope and detail of such description shall contain a detailed accounting of the carrier’s existing facilities within the Village, including maps of the same;
 5. Statement of necessity outlining the community’s need for the small cell antenna in the area being requested;
 6. Depiction of proposed small cell site, including the location and photographs of the small cell site, poles, and structures, and the immediate surroundings located therein;
 7. Long range plan of wireless carrier, including an estimation of total number of small cell antennas that carrier anticipates requesting;
 8. Anticipated installation schedule for the application;
 9. Evidence of posting of the security fund as required in section 7-6-10 of this chapter;
 10. Any request for a variance from one or more provisions of this chapter (see section 7-6-14 of this chapter); and,
 11. Such additional information as may be reasonably required by the Village.
- D. **Applicant’s Duty to Update Information.** Throughout the entire permit application review period and the installation period authorized by permit, any amendments to information contained in a permit application shall be submitted by the wireless carrier in writing to the Village within thirty (30) days after the change necessitating the amendment.
- E. **Escrow Deposit.** In addition to the application fee set forth in section 7-5-4(a), prior to the

commencement of the installation of any antenna, the applicant shall provide the Village with an escrow deposit of \$2,000.00. This amount may be adjusted in the discretion of the Director of Public Works based upon the nature and scope of the project as set forth in the application.

In the case of subsequent permit plan review changes, the applicant/permittee shall reimburse the Village for the additional time and labor expended by third party consultants and staff. In the case of a Village employee, the times charged shall be reflective of said employee's hourly rate. All payments must be tendered to the Village within fourteen (14) days of invoicing of the applicant/permittee.

7-6-5: Action of Permit Applications:

- A. **Village Review of Permit Applications:** Completed permit applications, containing all required documentation, shall be examined by the Village Director of Public Works within a reasonable time after filing.

- B. **Permit Review Standards.** All permits will be reviewed based upon the following elements.
 - 1. Application Analysis – All submitted application materials, including the small cell facility and site plan, will be reviewed based upon the information provided.
 - 2. Number of Small Cell Sites – The Village may limit the number of small cell sites based upon timing, location, or any other factor that the Village deems relevant, taking into account current inventory, available sites, and current demand.
 - 3. Permitted Locations and Priority – Small cell sites shall be granted in the following order of priority. No small cell site shall be installed at a lower priority site in the instance that a higher priority site is available or such installation is not technically feasible.
 - i. Village owned utility poles in the following order: (1) within an arterial street right-of-way; (2) within a parking lot or on other governmental property; and (3) within a collector street right-of-way.
 - ii. Village owned light poles in the following order: (1) within an arterial street right-of-way; (2) within a parking lot or on other governmental property; and (3) within a collector street right-of-way.
 - iii. Other Village owned utility poles, not already encompassed herein
 - iv. Other poles owned by a public utility
 - v. Private utility poles, to be approved by the Village on a case-by-case basis
 - 4. Prohibited Locations – Small cell sites are not permitted at the following locations:
 - i. Utility poles located in public parkways that abut the front yard or corner yard of a single-family detached dwelling
 - ii. Utility poles located in a rear yard (or abutting easement) of a single family detached dwelling
 - iii. Newly installed utility poles that are not owned by the Village
 - 5. Exceptions – Notwithstanding the permitted locations and priority as set forth in subsection 7-6-5(B)(3) or prohibited locations as are set forth in subsection 7-6-5(B)(4), the Village may grant an exception in the instance that the wireless carrier

demonstrates a unique, specific, and significant need that cannot be addressed under the current ordinance.

C. **Applications Denied.** If the application does not conform to the requirements of applicable ordinances, codes, laws, rules, and regulations, the Village Director of Public Works shall reject such application in writing, stating the reasons therefor.

D. **Applications Granted.**

1. If the Village Director of Public Works is satisfied that the proposed work conforms to the requirements of this chapter and applicable ordinances, codes, laws, rules, and regulations, the Village Director of Public Works shall issue a permit therefor as soon as practicable. In all instances, it shall be the duty of the applicant to demonstrate, to the satisfaction of the Village Director of Public Works, that the construction proposed under the application shall be in full compliance with the requirements of this chapter.
2. Upon the Village's granting of a permit application, the wireless carrier must enter into a lease agreement with the Village governing the installation and maintenance of the particular small cell site. A copy of the lease agreement shall be on file with the Village clerk, as may be updated from time to time.

E. **Installation and Maintenance of Small Cell Equipment.**

Each wireless carrier must construct, install, and maintain all small cell antennas and/or facilities in accordance with this chapter. Said facilities must be maintained in excellent and operational condition at all times and as provided in any lease between the wireless carrier and the Village. If the wireless carrier is required to install a utility pole for an approved small cell, then, at the discretion of the Village, the wireless carrier must file with the Village a bill of sale and any other documents requested by the Village to transfer ownership of that utility pole to the Village.

7-6-6: Effect of Permit:

- A. **Authority Granted; No Property Right of Other Interest Created:** A permit from the Village authorizes a permittee to undertake only certain activities in accordance with this chapter on Village rights of way, and does not create a property right or grant authority to the permittee to impinge upon the rights of others who may have an interest in the rights of way and/or public property.
- B. **B. Duration:** No permit issued under this chapter shall be valid for a period longer than six (6) months unless installation has actually begun within that period and is thereafter diligently pursued to completion.
- C. **Pre-installation Meeting Required:** If deemed necessary by the Village, a pre-installation meeting may be required. No construction or installation shall begin pursuant to a permit issued under this chapter prior to attendance by the permittee and all major contractors and subcontractors who will perform any work under the permit at a preconstruction meeting. The pre-installation meeting shall be held at a date, time and

place designated by the Village with such Village representatives in attendance as the Village deems necessary. The meeting shall be for the purpose of reviewing the work under the permit, and reviewing special considerations necessary in the areas where work will occur, including, without limitation, presence or absence of other utility facilities in the area and their locations, procedures to avoid disruption of other utilities, use of rights of way by the public during construction, and access and egress by adjacent property owners.

- D. **Compliance With All Laws Required:** The issuance of a permit by the Village does not excuse the permittee from complying with other requirements of the Village and applicable statutes, laws, ordinances, rules, and regulations.

7-6-7: REVISED PERMIT DRAWINGS:

In the event that the actual locations of any small cell antenna and/or small cell antenna facility deviates in any material respect from the location identified in the plans, drawings and specifications submitted with the permit application, the permittee shall submit a revised set of drawings or plans to the Village within ninety (90) days after the completion of the permitted work. The revised drawings or plans shall specifically identify said deviations. If any deviation from the permit also deviates from the requirements of this chapter, it shall be treated as a request for variance in accordance with section 7-6-14 of this chapter. If the Village denies the request for a variance, then the permittee shall either remove the antenna and/or its appurtenances from the right of way or modify the small cell antenna and/or small cell antenna facility so that it conforms to the permit and submit revised drawings or plans therefor.

7-6-8: INSURANCE:

- A. **Required Coverages And Limits:** Unless otherwise provided by franchise, license, or similar agreement, each wireless carrier occupying right of way or installing any small cell antenna and/or small cell antenna facility in the right of way or on any publicly owned property shall secure and maintain the following liability insurance policies insuring the utility as named insured and naming the Village, and its elected and appointed officers, officials, agents, and employees as additional insureds on the policies listed in subsections A1 and A2 of this section.
1. Commercial general liability insurance, including premises-operations, explosion, collapse, and underground hazard (commonly referred to as "X", "C", and "U" coverages) and products-completed operations coverage with limits not less than:
 - a. Five million dollars (\$5,000,000.00) for bodily injury or death to each person;
 - b. Five million dollars (\$5,000,000.00) for property damage resulting from any one accident; and
 - c. Five million dollars (\$5,000,000.00) for all other types of liability;
 2. Automobile liability for owned, nonowned and hired vehicles with a combined single limit of one million dollars (\$1,000,000.00) for personal injury and property damage for each accident;
 3. Workers' compensation with statutory limits; and

4. Employer's liability insurance with limits of not less than one million dollars (\$1,000,000.00) per employee and per accident.

If the wireless carrier is not providing such insurance to protect the contractors and subcontractors performing the work, then such contractors and subcontractors shall comply with this section.

- B. **Excess Or Umbrella Policies:** The coverages required by this section may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.
- C. **Copies Required:** The wireless carrier shall provide copies of any of the policies required by this section to the Village within ten (10) days following receipt of a written request therefor from the Village.
- D. **Maintenance And Renewal Of Required Coverages:** The insurance policies required by this section shall contain the following endorsement:

It is hereby understood and agreed that this policy may not be canceled nor the intention not to renew be stated until thirty (30) days after receipt by the Village, by registered mail or certified mail, return receipt requested, of a written notice addressed to the Village Administrator of such intent to cancel or not to renew.

Within ten (10) days after receipt by the Village of said notice, and in no event later than ten (10) days prior to said cancellation, the wireless carrier shall obtain and furnish to the Village evidence of replacement insurance policies meeting the requirements of this section.

- E. **Self-Insurance:** A wireless carrier may self-insure all or a portion of the insurance coverage and limit requirements required by subsection A of this section. A wireless carrier that self-insures is not required, to the extent of such self-insurance, to comply with the requirement for the naming of additional insureds under subsection A of this section, or the requirements of subsections B, C and D of this section. A wireless carrier that elects to self-insure shall provide to the Village evidence sufficient to demonstrate its financial ability to self-insure the insurance coverage and limit requirements required under subsection A of this section, such as evidence that the utility is a "private self-insurer" under the workers' compensation act.
- F. **Effect Of Insurance And Self-Insurance On Utility's Liability:** The legal liability of the wireless carrier to the Village and any person for any of the matters that are the subject of the insurance policies or self-insurance required by this section shall not be limited by such insurance policies or self-insurance or by the recovery of any amounts thereunder.

G. Insurance Companies: All insurance provided pursuant to this section shall be effected under valid and enforceable policies, issued by insurers legally able to conduct business with the licensee in the state of Illinois. (All insurance carriers and surplus line carriers shall be rated "A-" or better and of a class size "X" or higher by A.M. Best Company.)

7-6-9: INDEMNIFICATION:

By installing a small cell antenna and/or small cell antenna facility in the right of way and/or on public property, a wireless carrier shall be deemed to agree to defend, indemnify and hold the Village and its elected and appointed officials and officers, employees, agents and representatives harmless from and against any and all injuries, claims, demands, judgments, damages, losses and expenses, including reasonable attorney fees and costs of suit or defense, arising out of, resulting from or alleged to arise out of or result from the negligent, careless or wrongful acts, omissions, failures to act or misconduct of the wireless carrier or its affiliates, officers, employees, agents, contractors or subcontractors in the construction and/or installation of facilities or occupancy of the rights of way and/or public property, and in providing or offering service over the equipment or facilities, whether such acts or omissions are authorized, allowed or prohibited by this chapter or by a franchise, license, or similar agreement; provided, however, that the wireless carrier's indemnity obligations hereunder shall not apply to any injuries, claims, demands, judgments, damages, losses or expenses arising out of or resulting from the negligence, misconduct or breach of this chapter by the Village, its officials, officers, employees, agents or representatives.

7-6-10: SECURITY:

- A. **Purpose:** The permittee shall establish a security fund in a form and in an amount as set forth in this section. The security fund shall be continuously maintained in accordance with this section at the permittee's sole cost and expense until the completion of the work authorized under the permit. The security fund shall serve as security for:
1. The faithful performance by the permittee of all the requirements of this chapter;
 2. Any expenditure, damage, or loss incurred by the Village occasioned by the permittee's failure to comply with any codes, rules, regulations, orders, permits and other directives of the Village issued pursuant to this chapter; and
 3. The payment by permittee of all liens and all damages, claims, costs, or expenses that the Village may pay or incur by reason of any action or nonperformance by permittee in violation of this chapter including, without limitation, any damage to public property or restoration work the permittee is required by this chapter to perform that the Village must perform itself or have completed as a consequence solely of the permittee's failure to perform or complete, and all other payments due the village from the permittee pursuant to this chapter or any other applicable law.
- B. **Form:** The permittee shall provide the security fund to the Village in the form, at the permittee's election, of cash, a surety bond in a form acceptable to the Village, or an unconditional letter of credit in a form acceptable to the Village. Any surety bond or letter of credit provided pursuant to this subsection shall, at a minimum:

1. Provide that it will not be canceled without prior notice to the Village and the permittee;
 2. Not require the consent of the permittee prior to the collection by the Village of any amounts covered by it; and
 3. Shall provide a location convenient to the Village and within the state of Illinois at which it can be drawn.
- C. **Amount:** The dollar amount of the security fund shall be sufficient to provide for the reasonably estimated cost to restore the property to at least as good a condition as that existing prior to the installation under the permit, as determined by the Village Director of Public Works, and may also include reasonable, directly related costs that the Village estimates are likely to be incurred if the permittee fails to perform such restoration.
- D. **Withdrawals:** The Village, upon fourteen (14) days' advance written notice clearly stating the reason for, and its intention to exercise withdrawal rights under this subsection, may withdraw an amount from the security fund, provided that the permittee has not reimbursed the Village for such amount within the fourteen (14) day notice period. Withdrawals may be made if the permittee:
1. Fails to make any payment required to be made by the permittee hereunder;
 2. Fails to pay any liens that are due and unpaid;
 3. Fails to reimburse the Village for any damages, claims, costs or expenses which the Village has been compelled to pay or incur by reason of any action or nonperformance by the permittee; or
 4. Fails to comply with any provision of this chapter that the Village determines can be remedied by an expenditure of an amount in the security fund.
- E. **Replenishment:** Within fourteen (14) days after receipt of written notice from the Village that any amount has been withdrawn from the security fund, the permittee shall restore the security fund to the amount specified in subsection C of this section.
- F. **Interest:** The permittee may request that any and all interest accrued on the amount in the security fund be returned to the permittee by the Village, upon written request for said withdrawal to the Village, provided that any such withdrawal does not reduce the security fund below the minimum balance required in subsection C of this section.
- G. **Closing And Return Of Security Fund:** Upon completion of the work authorized under the permit, the permittee shall be entitled to the return of the security fund, or such portion thereof as remains on deposit, within a reasonable time after account is taken for all offsets necessary to compensate the Village for failure by the permittee to comply with any provisions of this chapter or other applicable law. In the event of any revocation of the permit, the security fund, and any and all accrued interest therein, shall become the property of the Village to the extent necessary to cover any reasonable costs, loss or damage incurred by the Village as a result of said revocation, provided that any amounts in excess of said costs, loss or damage shall be refunded to the permittee.

H. **Rights Not Limited:** The rights reserved to the Village with respect to the security fund are in addition to all other rights of the Village, whether reserved by this chapter or otherwise authorized by law, and no action, proceeding or exercise of right with respect to said security fund shall affect any other right the Village may have. Notwithstanding the foregoing, the Village shall not be entitled to a double monetary recovery with respect to any of its rights which may be infringed or otherwise violated.

7-6-11: PERMIT SUSPENSION AND REVOCATION:

- A. **Village Right To Revoke Permit:** The Village may revoke or suspend a permit issued pursuant to this chapter for one or more of the following reasons:
1. Fraudulent, false, misrepresenting, or materially incomplete statements in the permit application;
 2. Noncompliance with this chapter;
 3. Permittee's physical presence or presence of permittee's equipment, antennas, or appurtenances, on, over, above, along, upon, under, across, or within the rights of way or public property presents a direct or imminent threat to the public health, safety, or welfare; or
 4. Permittee's failure to install the equipment and/or appurtenances substantially in accordance with the permit and approved plans.
- B. **Notice Of Revocation Or Suspension:** The Village shall send written notice of its intent to revoke or suspend a permit issued pursuant to this chapter stating the reason or reasons for the revocation or suspension and the alternatives available to permittee under this section.
- C. **Permittee Alternatives Upon Receipt Of Notice Of Revocation Or Suspension:** Upon receipt of a written notice of revocation or suspension from the village, the permittee shall have the following options:
1. Immediately provide the Village with evidence that no cause exists for the revocation or suspension;
 2. Immediately correct, to the satisfaction of the Village, the deficiencies stated in the written notice, providing written proof of such correction to the Village within five (5) working days after receipt of the written notice of revocation; or
 3. Immediately remove the equipment or appurtenances located on, over, above, along, upon, under, across, or within the rights of way or public property and restore the rights of way or public property to the satisfaction of the Village providing written proof of such removal to the Village within ten (10) days after receipt of the written notice of revocation.

The Village may, in its discretion, for good cause shown, extend the time periods provided in this subsection.

- D. **Stop Work Order:** In addition to the issuance of a notice of revocation or suspension, the Village may issue a stop work order immediately upon discovery of any of the reasons for revocation set forth within subsection A of this section.

- E. **Failure Or Refusal Of The Permittee To Comply:** If the permittee fails to comply with the provisions of subsection C of this section, the Village or its designee may, at the option of the Village: 1) correct the deficiencies; 2) upon not less than twenty (20) days' notice to the permittee, remove the subject equipment; or 3) after not less than thirty (30) days' notice to the permittee of failure to cure the noncompliance, deem them abandoned and property of the Village. The permittee shall be liable in all events to the Village for all costs of removal.

7-6-12: CHANGE OF OWNERSHIP OR OWNER'S IDENTITY OR LEGAL STATUS

- A. **Notification Of Change:** A wireless carrier shall notify the Village no less than thirty (30) days prior to the transfer of ownership of any equipment in the right of way and/or on public property, or change in identity of the wireless carrier. The new owner of the equipment shall have all the obligations and privileges enjoyed by the former owner under the permit, if any, and applicable laws, ordinances, rules and regulations, including this chapter, with respect to the work and equipment in the right of way.
- B. **Amended Permit:** A new owner shall request that any current permit be amended to show current ownership. If the new owner fails to have a new or amended permit issued in its name, the new owner shall be presumed to have accepted, and agreed to be bound by, the terms and conditions of the permit if the new owner uses the equipment or allows it to remain on the Village's right of way.
- C. **Insurance And Bonding:** All required insurance coverage or bonding must be changed to reflect the name of the new owner upon transfer.

7-6-13: CLEANUP AND RESTORATION

The wireless carrier shall remove all excess material and restore all property within ten (10) days after any portion of the rights of way are disturbed, damaged or destroyed due to construction or maintenance by the wireless carrier, all to the satisfaction of the Village. The time period provided in this section may be extended by the Village Director of Public Works for good cause shown.

7-6-14: VARIANCES

- A. **Request For Variance:** A wireless carrier requesting a variance from one or more of the provisions of this chapter must do so in writing to the Village Director of Public Works as a part of the permit application. The request shall identify each provision of this chapter from which a variance is requested and the reasons why a variance should be granted.
- B. **Authority To Grant Variances:** The Village Director of Public Works shall decide whether a variance is authorized for each provision of this chapter identified in the variance request on an individual basis.

- C. **Conditions For Granting Of Variance:** The Village Director of Public Works may authorize a variance only if the wireless carrier requesting the variance has demonstrated that:
1. One or more conditions not under the control of the wireless carrier a special hardship that would make enforcement of the provision unreasonable, given the public purposes to be achieved by the provision; and,
 2. All other designs, methods, materials, locations or facilities that would conform with the provision from which a variance is requested are impracticable in relation to the requested approach.
- D. **Additional Conditions For Granting Of A Variance:** As a condition for authorizing a variance, the Village Director of Public Works may require the wireless carrier requesting the variance to meet reasonable standards and conditions that may or may not be expressly contained within this chapter but which carry out the purposes of this chapter.
- E. **Right To Appeal:** Any wireless carrier aggrieved by any order, requirement, decision or determination, including denial of a variance, made by the Village Director of Public Works under the provisions of this chapter shall have the right to appeal to the Village Board, or such other board or commission as it may designate. The application for appeal shall be submitted in writing to the Village Clerk within thirty (30) days after the date of such order, requirement, decision or determination. The Village Board shall commence its consideration of the appeal at the board's next regularly scheduled meeting occurring at least seven (7) days after the filing of the appeal. The Village Board shall timely decide the appeal.

7-5-15: PENALTIES

Any person who violates, disobeys, omits, neglects or refuses to comply with any of the provisions of this chapter shall be subject to fine in accordance with the penalty provisions of this code.

7-5-16: ENFORCEMENT

Nothing in this chapter shall be construed as limiting any additional or further remedies that the village may have for enforcement of this chapter.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 21st day of June, 2016.

P. Sean Michels
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee David Paluch	___	___	___	___
Village President P. Sean Michels	___	___	___	___

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: ORDINANCE: PENALTIES FOR PERFORMING WORK WITHOUT A PERMIT (ZONING ORDINANCE AMENDMENT)
ORDINANCE: PENALTIES FOR PERFORMING WORK WITHOUT A PERMIT (BUILDING CODE AMENDMENT)
AGENDA: JUNE 21, 2016 VILLAGE BOARD REGULAR MEETING
DATE: JUNE 17, 2016

ISSUE

Should the Village Board amend the Zoning Ordinance to increase the fines and penalties for persons performing unauthorized construction, and amend the Village Code to increase the fines for performing work without a permit.

DISCUSSION

The Committee of the Whole last discussed the matter of fines for performing work without a permit at its April 5, 2016 meeting. The Committee directed Village staff to prepare the necessary Zoning Ordinance and Village Code amendments to increase the fines for performing work without a building or zoning permit.

The Planning Commission held a public hearing on June 15, 2016 to consider an amendment of the Zoning Ordinance that would remove the minimum fine for zoning violations and give the Community Development Director discretion to assess fines commensurate with the nature of the violation, as discussed with the Committee.

Additionally, the Village Attorney also drafted amendments to the Village Code pertaining specifically to the building codes (Title 9) and the penalties for performing work without a building permit.

ATTACHMENTS

- Planning Commission Recommendation PC16-07
- Ordinance Amending Title 11, Chapter 13 of the Village Code
- Ordinance Amending Title 9, Chapter 1 of the Village Code

COSTS

The Village's cost associated with the proposed action include nominal Attorney fees for preparing the amendment.

RECOMMENDATION

That the Village Board approve Ordinance Amending Title 11, Chapter 13 of the Village Code.;
and,

That the Village Board approve Ordinance Amending Title 9, Chapter 1 of the Village Code

VILLAGE PRESIDENT

P. Sean Michels

**VILLAGE
ADMINISTRATOR**
Brent M. Eichelberger

VILLAGE CLERK
Cynthia Galbreath



COMMUNITY DEVELOPMENT DEPARTMENT

VILLAGE TRUSTEES

Kevin Geary
Sean Herron
Mari Johnson
Ted Koch
Rick Montalto
David Paluch

R E C O M M E N D A T I O N
PC16-07

TO: Village President and Board of Trustees
FROM: Planning Commission
DATE: Meeting of June 15, 2016
CASE FILE: 16-003
Miscellaneous Zoning Ordinance Amendments (Penalties)

PROPOSAL

In the course of administering the Zoning Ordinance, the Community Development Department has identified several areas of the Zoning Ordinance that need to be addressed or clarify regulations or definitions, and to fortify regulations pertaining to enforcement of the regulations.

The Community Development Department is proposing to provide more discretion in the assessment of fines for violations of the Zoning Ordinance.

PUBLIC COMMENT

The Planning Commission held a public hearing on April 20, 2016 and continued to June 15, 2016 concerning the proposed amendment. No objectors were present.

EVALUATION & DISCUSSION

The Planning Commission discussed the proposed amendment. Commissioners agreed the minimum fine expressed in the current regulations was an ineffective dis-incentive for violators but expressed mild concern about giving the Community Development Director discretion in assessing fines. The Planning Commission accepted the Village staff’s explanation that assessing higher fines to willful violators and, in the case of contractors, repeat offenders is the intended purpose of the amendment.

RECOMMENDATION

The Plan Commission recommends the Village Board approve the zoning amendments described in Exhibit A, attached hereto and made a part hereof by this reference.

AYES: L. Jones, G. Wilson, J. Gudendorf, H. Lindi, I. Oschenslager,
and J. Ekert

NAYS: None

ABSENT: B. Sabo

EXHIBIT A

Section 11-13-15-A be amended as follows:

11-13-15: ENFORCEMENT AND PENALTIES

- A. Any person who violates, disobeys, omits, neglects or refuses to comply with, or who resists the enforcement of any of the provisions of this title shall be liable for a fine of not less than a minimum amount to be determined by the Director of Community Development based upon the facts and circumstances surrounding each occurrence and no more than \$750.00.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

Ordinance No. 2016 -0621E

**An Ordinance Amending Title 11, Chapter 13 of the Village Code
Village of Sugar Grove, Kane County, Illinois
(Penalties for Performing Work Without a Permit)**

Adopted by the
Board of Trustees and President of the Village of Sugar Grove
this 21st day of June, 2016

Published in pamphlet form
by authority of the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois,
this 21st day of June, 2016

ORDINANCE NO. 2016-0621E

**An Ordinance Amending Title 11, Chapter 13 of the Village Code
Village of Sugar Grove, Kane County, Illinois
(Penalties for Performing Work Without a Permit)**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution, and accordingly, seeks to act pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village of Sugar Grove seeks to promote the health, safety, and general welfare of the community by reviewing and updating its ordinances from time to time; and,

WHEREAS, the Village of Sugar Grove has established a set of building rules and regulations to ensure the efficient and orderly development of the Village; and,

WHEREAS, pursuant to these powers, the Village of Sugar Grove wishes to amend Section 11-13-15 of the Village of Sugar Grove Code of Ordinances to amend certain subsections recognizing the authority of Village staff to enforce building code violations, and specifically the failure to obtain proper permits for building and construction related endeavors, by imposing fines up to \$750.00 per violation and affording the Director of Community Development the discretion to establish a minimum fine amount for said violations based upon the facts and circumstances surrounding each occurrence; and,

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

SECTION ONE:

The Village Code of Ordinances Section 11-13-15: Enforcement and Penalties is hereby amended to read as follows:

11-13-15: ENFORCEMENT AND PENALTIES:

- A. Any person who violates, disobeys, omits, neglects or refuses to comply with, or who resists the enforcement of any of the provisions of this title shall be liable for a fine of not less than a minimum amount to be determined by the Director of Community Development based upon the facts and circumstances surrounding each occurrence and no more than \$750.00.
- B. A separate offense shall be deemed committed for each day a violation is permitted to exist after notification thereof.
- C. In the event that any building or structure is erected, constructed, altered, repaired, converted or maintained, or any building, structure, or land is used in violation of this zoning ordinance, the village attorney, in addition to other remedies, may institute any proper action or proceedings in the name of the village to:

1. Prevent such unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance, or use.
2. Restrain, correct or abate such violation.
3. Prevent the occupancy of said building, structure, or land.
4. Prevent any illegal act, conduct, business or use in, or about, said premises.
5. Collect reasonable attorney fees and court costs. (Ord. 2002-01-15B, 1-15-2002)

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 21st day of June, 2016.

P. Sean Michels
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee David Paluch	___	___	___	___



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

Ordinance No. 2016 0621E2

**An Ordinance Amending Title 9, Chapter 1 of the Village Code
Village of Sugar Grove, Kane County, Illinois
(Penalties for Performing Work Without a Permit)**

Adopted by the
Board of Trustees and President of the Village of Sugar Grove
this 21st day of June, 2016

Published in pamphlet form
by authority of the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois,
this 21st day of June, 2016

ORDINANCE NO. 2016-0621E2

**An Ordinance Amending Title 9, Chapter 1 of the Village Code
Village of Sugar Grove, Kane County, Illinois
(Penalties for Performing Work Without a Permit)**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution, and accordingly, seeks to act pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village of Sugar Grove seeks to promote the health, safety, and general welfare of the community by reviewing and updating its ordinances from time to time; and,

WHEREAS, the Village of Sugar Grove has established a set of building rules and regulations to ensure the efficient and orderly development of the Village; and,

WHEREAS, pursuant to these powers, the Village of Sugar Grove wishes to amend Sections 9-1 of the Village of Sugar Grove Code of Ordinances to amend certain subsections recognizing the authority of Village staff to enforce building code violations, and specifically the failure to obtain proper permits for building and construction related endeavors, by imposing fines up to \$750.00 per violation and affording the Director of Community Development the discretion to establish a minimum fine amount for said violations based upon the facts and circumstances surrounding each occurrence; and,

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

SECTION ONE:

The Village Code of Ordinances Section 9-1: Building Regulations is hereby amended to read as follows:

2015 International Building Code

Section 114.4 (Violation Penalties) shall be amended to read:

Any person who violates a provision of this code or fails to comply with any requirements thereof or who erects, constructs, alters or replaces a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code shall be guilty of a petty offense, punishable by a fine of up to \$750.00. Each day that a violation continues after due notice has been served shall be deemed a separate offense. The minimum fine to be levied pursuant to this provision shall be at the discretion of the Director of Community Development based upon the facts and circumstances surrounding each occurrence.

Section 115.3 (Unlawful Continuance) shall be amended to read:

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine of not less than a minimum amount to be determined by the Director of Community Development based upon the facts and circumstances surrounding each occurrence and no more than \$750.00.

2015 International Fuel Gas Code

Section 108.4 (Violation Penalties) shall be amended to read:

Persons who shall violate a provision of this code, fail to comply with any of the requirements thereof, or erect, install, alter or repair work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a petty offense, punishable by a fine of not more than \$750.00. The minimum fine to be levied pursuant to this provision shall be at the discretion of the Director of Community Development based upon the facts and circumstances surrounding each occurrence.

Section 108.5 (Stop Work Orders) shall be amended to read:

Upon notice from the code officials that work is being performed contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, the owner's authorized agent, or the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work. Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine of a minimum amount to be determined by the Director of Community Development based upon the facts and circumstances surrounding each occurrence and of no more than \$750.00.

2015 International Mechanical Code

Section 108.4 (Violation Penalties) shall be amended to read:

Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a petty offense punishable by a minimum fine to be established by the Director of Community Development based upon the facts and circumstances surrounding each occurrence and a maximum fine not to exceed \$750.00.

Section 108.5 (Stop Work Orders) shall be amended to read:

Upon notice from the code official that mechanical work is being performed contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner's authorized agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping work. Any person who shall continue to work on the system after having been served with a stop work order,

except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable of a minimum fine to be established by the Director of Community Development based upon the facts and circumstances surrounding each occurrence, with said fine not to exceed \$750.00.

International Property Maintenance Code

Section 112.4 (Failure to Comply) shall be amended to read:

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a minimum fine to be established by the Director of Community Development based upon the facts and circumstances surrounding each occurrence, with said fine not to exceed \$750.00.

International Residential Code

Section R113.4 (Violation Penalties) shall be amended to read:

Any person who violates a provision of this code or fails to comply with any of the requirements thereof, or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a petty offense, punishable by a minimum fine to be established by the Director of Community Development based upon the facts and circumstances surrounding the occurrence, with said fine not to exceed \$750.00.

Section R114.2 (Unlawful Continuance) shall be amended to read:

Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be punishable by a minimum fine to be established by the Director of Community Development based upon the facts and circumstances surrounding the occurrence, with said fine not to exceed \$750.00.

The Village Code of Ordinances Section 9-1(F): Permits Required, is hereby amended to state:

Nothing contained in this title shall be deemed to consent to, license, or permit to use any property or to locate, construct, or maintain any building, structure, site facility or operation or to carry on any trade, industry, occupation, or activity without first obtaining an appropriate building, site development or occupancy permit. A person who violates such provision shall be guilty of a petty offense, punishable by a minimum fine to be established by the Director of Community Development based upon the facts and circumstances surrounding the occurrence, with said fine not to exceed \$750.00. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 21st day of June, 2016.

P. Sean Michels
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST:_____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee David Paluch	___	___	___	___

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: TONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: RESOLUTION: AUTHORIZING CHANGE ORDER #1 TO THE PHASE III
ENGINEERING AGREEMENT WITH TADI FOR THE DUGAN ROAD /
GRANART ROAD INTERSECTION IMPROVEMENT PROJECT
AGENDA: JUNE 21, 2016 REGULAR BOARD MEETING
DATE: JUNE 17, 2016

ISSUE

Should the Village Board approve a resolution for Change Order #1 with TADI for Phase III engineering services related to the Dugan Road / Granart Road Intersection Improvement Project.

DISCUSSION

At the August 5, 2014 Village Board Meeting, the Village authorized an agreement with TADI for Phase III construction engineering services. The original agreement was for a duration of 11 months with a contract amount of \$390,700.00. However, due to unforeseen contractor delays for items such as lighting installation, landscaping and decorative fence installation, the project has been ongoing for 21 months. TADI is requesting a modification to the original agreement to cover the additional project oversight, inspections and coordination associated with the construction phase.

Change Order #1 would extend the original agreement until August 5, 2016 (a 24-month period) or until the Village accepts the project; whichever comes first. In addition, TADI will redesign the location of up to five signs to increase the distance between the signs and the curb to accommodate wider vehicle traffic through the roundabout. The additional costs for the change order is \$31,571.50.

Attached for your review is the proposed Change Order #1 from TADI. The total cost of Phase III engineering would increase from \$390,700.00 to \$422,271.50 with approval of Change Order #1.

COST

The total cost for the Professional Engineering Services Agreement including Change Order #1 is \$422,271.50. This project is unbudgeted for Fiscal Year 16-17; however, IDOT has agreed to fund the project 100% in an amount not to exceed \$4,400,000.00 for Engineering and Construction.

RECOMMENDATION

The Village Board approves ***Resolution # 20160621PW1*** authorizing Change Order #1 with TADI for the Phase III Professional Engineering Services associated with the Dugan Road / Granart Road Intersection Improvement Project.



May 19, 2016

Mr. Brent Eichelberger, Village Administrator
Village of Sugar Grove
10 Municipal Drive
Sugar Grove, Illinois 60554

Re: Contract Amendment #1
Phase III Engineering Services for Realignment of Granart Road
Sugar Grove, Illinois

Dear Brent:

Per recent discussions between the Village of Sugar Grove ("Client") and the TADI project team ("Consultant"), the following Contract Amendment to our Signed Agreement dated August 5, 2014 (the "Agreement") provides for continuing Phase III engineering, design, and administration services associated with the construction of a roadway realignment that brings Dugan Road, Granart Road, and Bucktail Lane together at a new roundabout intersection. TADI has entered into the Agreement with Client for the furnishing of professional services, and the parties now desire to amend the Agreement in to provide continuing services.

Under this Amendment, the TADI project team will continue to perform the Phase III engineering services outlined in the original contract scope, which provided for a project duration of 11 months from Notice to Proceed. Additional Construction Engineering Services were and are required due to unforeseen delays in contractor's progress that have extended the overall project duration. The delay and thus the extended duration were contributed to by the contractor's inability to secure and install the project lighting elements, landscaping, and decorative fence in a timely manner. Due to these delays and the extended duration of the project, additional hours for project oversight, inspection, and coordination were required that was not anticipated in the original scope of the contract. Currently in its 21st month, the project team will continue to provide the services outlined until August 5, 2016 (24-month duration) or upon acceptance of the project by the Village of Sugar Grove, whichever comes first.

In addition, the TADI project team shall design and modify the contract plans to relocate up to five (5) highway signs to improve separation between the signs and the roundabout curb lines. Engineer design, construction observation, and inspection associated with these relocations shall be included in this Amendment.

Project team coordination for the 13-month additional duration associated with this process is also included. The TADI project team will perform the services described above for a total lump sum fee as outlined below. Any services not identified above are not included and may require an amendment to the contract documents.

Previous Contract Amount	\$390,700.00
Amendment No. 1 – Project Duration + Signage	\$31,571.50
Total Lump Sum Fee	\$422,271.50

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will

be due within 30 days of your receipt of the invoice.

Based on the scope and fee described above, it is mutually agreed that the Agreement is amended to include Additional Services to be performed by the TADI project team and provisions for additional compensation by the Client to TADI. The parties ratify the terms and conditions of the Agreement are not inconsistent with this Amendment, all of which are incorporated by reference.

CLIENT:

Village of Sugar Grove

By: _____

Title: _____

Date: _____

CONSULTANT:

TADI

By:  _____

Title: VP _____

Date: 5/25/2016 _____



RESOLUTION NO. 20160621PW1

**RESOLUTION AUTHORIZING EXECUTION OF CHANGE ORDER #1
WITH TADI FOR PHASE III ENGINEERING SERVICES RELATED TO
THE DUGAN ROAD / GRANART ROAD INTERSECTION
IMPROVEMENT PROJECT**

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village approve Change Order #1 with TADI for Phase III construction engineering services for the Dugan Road / Granart Road Intersection Improvement Project, and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is Change Order #1 between TADI and the Village of Sugar Grove for Phase III construction engineering services for the Dugan Road / Granart Road Intersection Improvement Project. The President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 21st day of June, 2016.

P. Sean Michels,
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia Galbreath,
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____
President P. Sean Michels	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: BRENT M. EICHELBERGER, VILLAGE ADMINISTRATOR
SUBJECT: APPROVAL: EMPLOYEE SEPARATION AGREEMENT
AGENDA: JUNE 21, 2016 REGULAR BOARD MEETING
DATE: JUNE 17, 2016

ISSUE

Should the Board approve an Employee Separation Agreement.

DISCUSSION

Any discussion prior to approval should take place in Closed Session. The Agreement will be made available upon approval.

COST

The cost of this item will be released upon approval.

RECOMMENDATION

That the Board Adopt Resolution 20160621B Authorizing the Execution of an Employee Separation Agreement, subject to attorney review.



Authorizing the Execution of an Employment Separation Agreement

WHEREAS, the Village of Sugar Grove has agreed to accept the resignation of Mr. Geoff Blank as Sugar Grove Patrol Officer effective June 22, 2016; and

WHEREAS, the Village of Sugar Grove and Mr. Geoff Blank deem it advisable to enter into an Employment Separation Agreement setting forth the terms and conditions of the resignation.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, as follows:

That P. Sean Michels, President and the Board of Trustees of the Village of Sugar Grove, hereby authorize Mr. Brent Eichelberger, Village Administrator to sign the attached Employment Separation Agreement with Mr. Geoff Blank on behalf of the Village of Sugar Grove.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 21st of June, 2016 by a roll call vote as follows:

	Aye	Nay	Absent
Herron	_____	_____	_____
Paluch	_____	_____	_____
Koch	_____	_____	_____
Johnson	_____	_____	_____
Montalto	_____	_____	_____
Geary	_____	_____	_____
Michels	_____	_____	_____

By: _____

P. Sean Michels, Village President

Attest: _____

Cynthia L. Galbreath, Village Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: DISCUSSION: ZONING ORDINANCE TEXT AMENDMENT
(TEMPORARY USES, MICRO ANTENNAS & OFF-SITE PARKING)
AGENDA: JUNE 21, 2016 COMMITTEE OF THE WHOLE MEETING
DATE: JUNE 17, 2016

ISSUE

Should the Village Board amend the Zoning Ordinance to revise regulations affecting temporary uses, establish new regulations for micro antennas, and new regulations for off-site parking.

DISCUSSION

The temporary use amendment will complete the process for establishing the new Special Event regulations and the administrative process for authorizing special event permits.

The micro antenna regulations are new and are intended to be a companion to the micro antenna regulations being considered for the public right-of-way.

The off-site parking regulations are intended to provide relief and options for uses that cannot provide all of the required off-street parking on-site. This option is not expected to become the norm and is only provided to assist the few instances in the Village where on-site off-street parking is an issue or obstacle.

ATTACHMENTS

- Planning Commission Recommendation PC16-08

COSTS

The Village's cost associated with the proposed action include the public hearing notice publication.

RECOMMENDATION

That the Village Board provide input and direction in order to prepare the ordinance adopting the proposed amendments.

VILLAGE PRESIDENT

P. Sean Michels

VILLAGE ADMINISTRATOR

Brent M. Eichelberger

VILLAGE CLERK

Cynthia Galbreath



COMMUNITY DEVELOPMENT DEPARTMENT

VILLAGE TRUSTEES

Kevin Geary
Sean Herron
Mari Johnson
Ted Koch
Rick Montalto
David Paluch

R E C O M M E N D A T I O N
PC16-08

TO: Village President and Board of Trustees

FROM: Planning Commission

DATE: Meeting of June 15, 2016

CASE FILE: 16-007
Miscellaneous Zoning Ordinance Amendments
(Temporary Uses, Micro Antennas & Off-site Parking)

PROPOSAL

In the course of administering the Zoning Ordinance, the Community Development Department has identified several areas of the Zoning Ordinance that need to be addressed or clarify regulations or definitions, and to fortify regulations pertaining to enforcement of the regulations.

PUBLIC COMMENT

The Planning Commission held a public hearing on June 15, 2016 concerning the proposed amendment. No objectors were present.

EVALUATION & DISCUSSION

The Planning Commission discussed the proposed amendments and made suggestions for improvement to the proposed regulations, particularly with respect to temporary uses and off-site parking. Commissioners agreed the off-site parking regulations made sense and asked staff to consider drafting shared parking requirements for consideration at a future date.

Commissioners discussed temporary uses at great length. The purpose of this amendment is to move the administration and application process for temporary uses and events to a new Special Events process that the Village Board has previously considered.

The micro antennas regulations are a companion to the micro antenna regulations being considered for public right-of-way. The proposed regulations will affect the use of micro antennas on private property.

RECOMMENDATION

The Plan Commission recommends the Village Board approve the zoning amendments described in Exhibit A, attached hereto and made a part hereof by this reference.

AYES: J. Gudendorf, L. Jones, G. Wilson, H. Lindi, I. Oschenshlager,
and J. Ekert

NAYS: None

ABSENT: B. Sabo

EXHIBIT A

Temporary Uses

11-4-8 TEMPORARY STRUCTURES AND USES. No temporary structure or use as listed herein shall hereafter be built, established, moved or remodeled, altered or enlarged unless such temporary structure or use is permitted by this Title. The following uses of land are permitted in each zoning district (unless specifically restricted to a particular in each district), subject to the specific regulations and time limited which follow, and to the other applicable regulations of the district or districts in which it is located:

- A. CHRISTMAS TREE SALES. Christmas tree sales, when located on a lot not less than two (2) acres located in a commercial or industrial district for a period not to exceed forty-five (45) days. Such use need not comply with the yard requirements of this Title, provided that no trees shall be displayed within ten (10) feet of any driveway or street right-of-way or within thirty (30) feet of the intersection of the rights-of-way of any two streets.
- B. CONTRACTORS' OFFICES AND EQUIPMENT SHEDS AND TRAILERS. Contractors' offices and equipment sheds and trailers, when accessory to a construction project and only for the duration of the project while building permits are in effect and provided that such office or equipment shed or trailer is located on the premises undergoing construction. No such office, shed or trailer shall contain sleeping accommodations or cooking facilities. Such use shall be removed upon the lapse of building permits or issuance of the last occupancy certificate and shall be screened from view with a fence or landscaping.
- C. MODEL HOMES, SUBDIVISION SALES OFFICES. Model homes and subdivision sales offices, sometimes in a model home, when incidental to a new housing development. No such use may be used for sleeping or cooking purposes and may continue only until all dwelling units in the development have been sold or leased.
Fences may be located on lots used for subdivision sales offices and model homes provided that such fences comply with the provisions of Section 11-4-7, except that points of access be provided as required by the Zoning Administrator for persons, equipment and vehicles which may be required in case of emergency.
- D. SEASONAL SALE OF FARM PRODUCTS. Seasonal sales of farm produce, grown on the premises in an A-1 District, for a period not to exceed four (4) months in any calendar year. Structures incidental to such sales shall comply with the yard requirements of the district in which it is located.
- E. CIRCUSES AND CARNIVALS. Circus or carnivals, when operated or sponsored by a religious, civic, or institutional not-for-profit group for a period not to exceed one week. No such use may occur on a lot which will pose a safety hazard to pedestrians and motorists or interfere with the use and privacy of adjacent property. Such use may not be located in any residential district, except on park, church, or school property, and shall comply with the yard requirements of the district in which it is located. No circus

or carnival shall be operated without first obtaining a Special Event Permit in accordance with the Village Code Title 4 Chapter 7.

- F. FILM PRODUCTION. Film production, may be allowed up to daily for three (3) months, one time per calendar year, per applicant. No film production may occur without first obtaining a Special Event Permit in accordance with the Village Code Title 4 Chapter 7.
- G. GARAGE OR YARD SALES. Garage sales, yard sales, and estate sales provided they do not occur any more frequently than four (4) 3-day events per three hundred sixty five (365) day period. Garage sales occurring more frequently shall be considered a commercial retail sales business in a residential zone, which is hereby prohibited. Neighborhood- or subdivision-wide garage sales and yard sales shall first obtain a Special Event Permit in accordance with the Village Code Title 4 Chapter 7.
- H. GROUP OR ASSEMBLY ACTIVITIES. Group or assembly activities (e.g., carnivals, fairs, rodeos, sport events, concerts, and shows) on private property may be allowed up to daily for two (2) weeks, three (3) times per calendar year, per applicant. No group or assembly activity may occur without first obtaining a Special Event Permit in accordance with the Village Code Title 4 Chapter 7.
- I. OUTDOOR FOOD VENDORS. Outdoor food vendors, including food trucks, on private property may be allowed up to daily for nine (9) months per calendar year, per applicant. No outdoor food vendor may occur without first obtaining a Special Event Permit in accordance with the Village Code Title 4 Chapter 7.
- J. GRAND OPENINGS AND SPECIAL EVENTS. Grand openings and special events may be allowed up to daily for one week, two (2) times per calendar year, per applicant.
- K. PORTABLE MOVING AND STORAGE CONTAINERS. Portable moving and storage containers (that are not vehicles), may be allowed up to daily for ten (10) days, one time per calendar year, per applicant with the exception of such containers that are used for the purposes of a village issued building or site permit which may be allowed as long as there is a valid building permit.
- L. TEMPORARY PARKING LOTS. Temporary parking lots may be allowed up to daily for one year, one time per calendar year, per applicant.
- M. TRASH DUMPSTERS. Trash dumpsters may be allowed up to daily for ten (10) days, one time per calendar year, per applicant with the exception of such dumpsters that are used for the purposes of a village issued building or site permit which may be allowed as long as there is a valid permit.
- N. LEMONADE STANDS. Children's lemonade and similar stands are exempt from these provisions.

- O. TEMPORARY LIVING ACCOMMODATIONS. Mobile homes, trailers, may be used for living purposes only when accessory to a remodeling, fire or flood reconstruction project and only for the duration of the project while building permits are in effect and provided that such living facility or trailer is located on the premises undergoing (re)construction. Such use shall be removed upon the lapse of building permits or issuance of the last occupancy certificate. Temporary living accommodations are not permitted for new construction.

Micro-antennas

Section 11-3-2 (Definitions) shall be amended to add the following terms:

"Distributed Antenna System or DAS Network" - A low-powered wireless systems which include transceiver equipment located at a central hub and antennas distributed throughout a defined and limited area supported by said hub, capable of serving wireless carriers/operators.

"Small Cell" – A low-powered wireless base station, including an antenna, transceiver equipment, and cabinets, that functions like a cell in a wireless mobile network but provides significantly smaller coverage area than that of a traditional macro cell. "Small Cell" does not include macro cells or a DAS Network.

"Small Cell Facility" - A small cell and its support structure and appurtenances.

"Small Cell Site" – A location approved by the Village where a small cell facility has been or may be installed.

"Wireless Carrier" – A provider of wireless communication services that owns or controls all elements necessary to sell and deliver services to an end user

"Wireless Infrastructure Provider" – A third party who leases space for small cell and/or small cell facilities and contracts with wireless carriers to utilize said space.

11-17-1: Purpose and Intent.

A. Purpose: The purpose of this Chapter is to establish policies and procedures for the permitting, installation, and maintenance of small cell antennas on private property within the Village's jurisdiction, which will provide public benefit consistent with the preservation of the integrity, safe usage, and visual qualities of the Village as a whole.

B. Intent: In enacting this Chapter, the Village intends to exercise its zoning authority over the installation and maintenance of small cell antennas and facilities, by establishing uniform standards to address issues presented by said antennas and facilities, including, without limitation:

1. Prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;
2. Prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
3. Prevent interference with the facilities and operations of the Village's utilities and utilities lawfully located in rights-of-way or public property;
4. Protect against environmental damage, including damage to trees, from the installation of small cell antennas;
5. Preserve the character of the neighborhood and/or zoning district in which the small cell antennas are installed;
6. Preserve open space, particularly in the tree lined parkways that characterize the Village's residential neighborhoods;
7. Prevent visual blight from the proliferation of small cell antennas;
8. Assure the continued safe use and enjoyment of properties adjacent to small cell antenna locations.

- C. Conflicts with State and Federal Laws:** In the event that application of federal or state laws or regulations conflict with the requirements of this Chapter, the small cell antenna and/or small cell facilities shall comply with the requirements of this Chapter to the maximum extent possible without violating federal or state laws or regulations.

11-17-2: Sound Engineering Judgment.

The Village shall use sound engineering judgment when administering this Chapter and may vary the standards, conditions, and requirements expressed in this Chapter when the Village so determines. Nothing herein shall be construed to limit the ability of the Village to regulate for the protection of the public health, safety, and welfare.

11-17-3: Permit Required; Application and Fees.

- A. Permit Required** No person shall construct, allow to be constructed, install, or allow to be installed, any small cell antenna and/or small cell antenna facility without first filing an application with the Director of Public Works and obtaining a permit from the Village thereof, except as otherwise provided in this Chapter. Each permit request shall be accompanied by an application fee in the amount of \$250.00.
- B. Permit Application.** All permit applications filed pursuant to this Chapter shall be filed on a form provided by the Village and in such number of duplicate copies as the Village may designate. The applicant may designate those portions of its application materials that it reasonably believes contain proprietary or confidential information as "proprietary" or "confidential" by clearly marking each page of such materials accordingly.
- C. Minimum General Application Requirements.** The application shall be made by the private property owner or duly authorized representative, and shall contain, at a minimum, the following information:
1. The name, address, e-mail address, telephone, and telecopy numbers of the private property owner;
 2. The wireless carrier and/or infrastructure provider's name and address and telephone and telecopy numbers;
 3. The names, addresses, and telephone and telecopy numbers and e-mail addresses of all professional consultants, if any, advising the applicant with respect to the application;
 4. A general description of the proposed work and the purpose and intent of the small cell site. The scope and detail of such description shall contain a detailed accounting of the carrier's existing facilities within the Village, including maps of the same;
 5. Depiction of proposed small cell site, including the property address, specified location and photographs of the small cell site, poles, and structures, and the immediate surroundings located therein;
 6. Long range plan of wireless carrier and/or wireless infrastructure provider, including an estimation of total number of small cell antennas that carrier anticipates requesting;
 1. Anticipated installation schedule for the application;
 2. Any request for a variance from one or more provisions of this Chapter (see section 11-13-10 of this Chapter); and,
 3. Such additional information as may be reasonably required by the Village.

- D. Applicant's Duty to Update Information:** Throughout the entire permit application review period and the installation period authorized by permit, any amendments to information contained in a permit application shall be submitted by the permit applicant in writing to the Village within thirty (30) days after the change necessitating the amendment.

11-17-4: Action of Permit Applications:

- A. Village Review of Permit Applications:** Completed permit applications, containing all required documentation, shall be examined by the Village Director of Public Works within a reasonable time after filing.
- B. Permit Review Standards:** All permits will be reviewed based upon the following elements.
1. Prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;
 2. Prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
 3. Prevent interference with the facilities and operations of the Village's utilities and utilities lawfully located in rights-of-way or public property;
 4. Protect against environmental damage, including damage to trees, from the installation of small cell antennas;
 5. Preserve the character of the neighborhood and/or zoning district in which the small cell antennas are installed;
 6. Preserve open space, particularly in the tree lined parkways that characterize the Village's residential neighborhoods;
 7. Prevent visual blight from the proliferation of small cell antennas;
 8. Assure the continued safe use and enjoyment of properties adjacent to small cell antenna locations.
- C. Applications Denied:** If the application does not conform to the requirements of applicable ordinances, codes, laws, rules, and regulations, the Village Director of Public Works shall reject such application in writing, stating the reasons therefor.
- D. Applications Granted:** If the Village Director of Public Works is satisfied that the proposed work conforms to the requirements of this Chapter and applicable ordinances, codes, laws, rules, and regulations, the Village Director of Public Works shall issue a permit therefor as soon as practicable. In all instances, it shall be the duty of the property owner/applicant to demonstrate, to the satisfaction of the Village Director of Public Works, that the construction proposed under the application shall be in full compliance with the requirements of this Chapter.
- E. Installation and Maintenance of Small Cell Equipment:** Each property owner/applicant is responsible for ensuring that the construction, installation, and maintenance of all small cell antennas and/or facilities are conducted in accordance with this Chapter. Said facilities must be maintained in excellent and operational condition at all times.

11-17-5: Effect of Permit:

- A. Duration:** No permit issued under this Chapter shall be valid for a period longer than six (6) months unless installation has actually begun within that period and is thereafter diligently pursued to completion.
- B. Compliance with all Laws Required:** The issuance of a permit by the Village does not excuse the property owner/permittee from complying with other requirements of the Village and applicable statutes, laws, ordinances, rules, and regulations.

11-17-6: Revised Permit Drawings.

In the event that the actual locations of any small cell antenna and/or small cell antenna facility deviates in any material respect from the location identified in the plans, drawings and specifications submitted with the permit application, the property owner/permit holder shall submit a revised set of drawings or plans to the Village within ninety (90) days after the completion of the permitted work. The revised drawings or plans shall specifically identify said deviations. If any deviation from the permit also deviates from the requirements of this Chapter, it shall be treated as a request for variance in accordance with section 11-13-10 of this Chapter. If the Village denies the request for a variance, then the permittee and/or property owner shall either remove the antenna and/or its appurtenances from the site or modify the small cell antenna and/or small cell antenna facility so that it conforms to the permit and submit revised drawings or plans therefor.

11-17-7: Insurance and Registration.

The permittee and/or property owner must abide by all insurance and registration requirements set forth in Chapter 9-1-9 of the Village Code of Ordinances.

11-17-8: Permit Suspension and Revocation.

- A. Village Right to Revoke Permit:** The Village may revoke or suspend a permit issued pursuant to this Chapter for one or more of the following reasons:
 - 1. Fraudulent, false, misrepresenting, or materially incomplete statements in the permit application;
 - 2. Noncompliance with this Chapter;
 - 3. Physical presence or presence of equipment, antennas, or appurtenances in such a manner that poses a direct or imminent threat to the public health, safety, or welfare; or,
 - 4. Failure to install the equipment and/or appurtenances substantially in accordance with the permit and approved plans.
- B. Notice of Revocation or Suspension:** The Village shall send written notice of its intent to revoke or suspend a permit issued pursuant to this Chapter stating the reason or reasons for the revocation or suspension and the alternatives available to the permittee and/or property owner under this section.
- C. Permittee Alternatives upon Receipt of Notice of Revocation or Suspension:** Upon receipt of a written notice of revocation or suspension from the Village, the permittee and/or property owner shall have the following options:
 - 1. Immediately provide the Village with evidence that no cause exists for the revocation or suspension;
 - 2. Immediately correct, to the satisfaction of the Village, the deficiencies stated in the written notice, providing written proof of such correction to the Village within five (5) working days after receipt of the written notice of revocation; or

3. Immediately remove the equipment or appurtenances identified as posing a threat and providing written proof of such removal to the Village within ten (10) days after receipt of the written notice of revocation.

The Village may, in its discretion, for good cause shown, extend the time periods provided in this subsection.

- D. Stop Work Order:** In addition to the issuance of a notice of revocation or suspension, the Village may issue a stop work order immediately upon discovery of any of the reasons for revocation set forth within subsection A of this section.
- E. Failure Or Refusal Of The Permittee To Comply:** If the permittee and/or property owner fails to comply with the provisions of subsection C of this section, the Village or its designee may, upon not less than twenty (20) days' notice to the permittee, establish that the equipment poses a nuisance and shall be authorized to abate said nuisance by removing the subject equipment. The property owner shall be liable in all events to the Village for all costs of removal.

11-17-9: Change of Ownership or Owner's Identity or Legal Status.

- A. Notification of Change:** The property owner shall be responsible for knowing who owns/operates the small cell antennas and/or small cell antenna facilities on his or her property and shall be responsible for informing the Village of a wireless carrier and/or wireless infrastructure provider's transfer of ownership of equipment or change in identity. The property owner shall notify the Village no less than thirty (30) days prior to the occurrence of such an event.
- B. Insurance and Bonding:** All required insurance coverage or bonding must be changed to reflect the name of the new owner upon transfer.

11-17-10: Requests for a Variation.

All requests for a variation from the standards set forth in this Chapter must comport with the procedure set forth in Section 11-13-10 of this Title.

11-17-11: Penalties.

Any person who violates, disobeys, omits, neglects or refuses to comply with any of the provisions of this Chapter shall be subject to fine in accordance with the penalty provisions of this Code.

11-17-12: Enforcement.

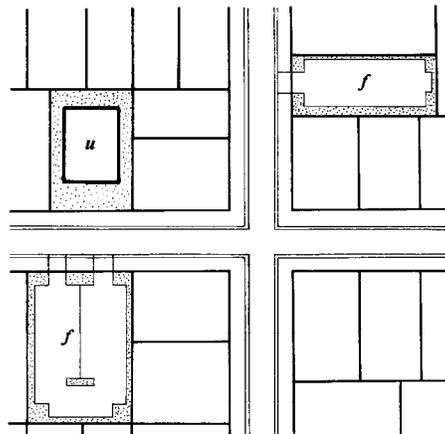
Nothing in this Chapter shall be construed as limiting any additional or further remedies that the Village may have for enforcement of this Chapter.

Off-site Parking

Section 11-12-3: OFF-STREET PARKING REGULATIONS AND REQUIREMENTS:

~~A. Location Of Parking Facilities: Unless otherwise approved as part of a special use permit or planned unit development, all required off street parking and loading facilities, which serve a building, structure or land uses, which are erected, established, altered, enlarged, or intensified after the effective date hereof, and all such parking facilities which are established or increased voluntarily pursuant to this title, shall be located on the same lot as the building, structure, or use of land to be served~~

- A. CONTROL OF OFF-SITE OFF-STREET PARKING FACILITIES. When required parking facilities are provided off-site, that is on land other than the zoning lot on which the building or use served by such off-site facilities is located, they shall be and remain in the same possession or ownership as the zoning lot occupied by the building or use to which the off-street parking facilities serve until and unless the Plan Commission has reviewed the plans and heard the applicant and made findings that the common ownership or possession of the zoning lot and the site of the parking facilities are reasonably certain to continue and that the off-site parking facilities will be maintained at all times during the life of the proposed use of building.



Off-Site Parking (f)

where f is required parking for use (u)

- B. USE OF PARKING FACILITIES. Off-street parking facilities, including off-site parking facilities, accessory to residential uses and developed in any residential district in accordance with the requirements of this Section shall be used solely for the parking of passenger automobiles owned by occupants of the dwellings to which such facilities are accessory or by guests of said occupants. Required parking facilities accessory to residential structures shall not be used for the storage of commercial vehicles or the parking of automobiles belonging to employees, owners, tenants, visitors, or customers of business, office or manufacturing establishments. For

the purpose of this paragraph, storage shall mean a vehicle parked on the zoning lot for more than forty-eight (48) hours in any seventy-two (72) hour period.

- C. LOCATION. All required parking spaces, including off-site parking facilities, shall be not more than five hundred (500) feet from the use served, except for spaces accessory to dwelling units which shall be not more than three hundred (300) feet from the uses served. However, no parking spaces accessory to a use in a commercial or industrial district shall be located in a residential district, except that private, free, off-street parking accessory to and located not more than two hundred (200) feet from such uses and municipal parking lots may be allowed by Special Use Permit in accordance with the standards and procedures provided in Section 11-13-12 of this Title.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: DISCUSSION: ZONING ORDINANCE TEXT AMENDMENT
(TEMPORARY USES, MICRO ANTENNAS & OFF-SITE PARKING)
AGENDA: JUNE 21, 2016 COMMITTEE OF THE WHOLE MEETING
DATE: JUNE 17, 2016

ISSUE

Should the Village Board amend the Zoning Ordinance to revise regulations affecting temporary uses, establish new regulations for micro antennas, and new regulations for off-site parking.

DISCUSSION

Temporary Uses. The Village Board will be adopting regulations in the Village Code to establish procedures and requirements for Special Event permits which will eliminate the need for the current structure of temporary uses in Section 11-4-8. The purpose of this amendment is to bring Section 11-4-8 in alignment with the new Special Event regulations that will be added to the Village Code (Title 4 Chapter 7). This amendment removes the temporary use approval process that would conflict with the proposed new Special Event permit procedure.

Temporary uses will not go away with the amendment. Temporary uses are a legitimate zoning concern but are not, generally, a “special event” requiring an approval process. Where appropriate, performance standards and requirements have been added to the identified temporary uses to help regulate the temporary uses by right.

Micro Antennas. The technology for wireless communication is constantly evolving. The proposed amendment is a response to the latest development in wireless technology: micro-antennas. The proposed micro antenna regulations are new and are intended to be a companion to the micro antenna regulations being considered for the public right-of-way.

The proposed regulations establish new terms to add to the definitions, establish the authority to regulate these devices, establish a requirement to obtain a permit to install the devices, establish the application procedures, and establish the minimum standards for the devices if located on private property in the Village.

Off-Site Parking. The proposed off-site parking regulations are intended to provide relief and options for uses that cannot provide all of the required off-street parking on-site. This option is not expected to become the norm and is only provided to assist the few instances in the Village where on-site off-street parking is an issue or obstacle. The proposed amendment does not allow shared parking, nor does it reduce the number of off-street parking spaces required for any given use. It

merely allows the use to provide its required off-street parking on another property within 500 feet (300 feet for residential uses) of the use being served by the off-site parking. Off-site parking is required to be designed and constructed as any other off-street parking facility, e.g. hard paved surface, curbs, illumination, landscaping.

ATTACHMENTS

- Planning Commission Recommendation PC16-08

COSTS

The Village's cost associated with the proposed action include the public hearing notice publication.

RECOMMENDATION

That the Village Board provide input and direction in order to prepare the ordinance adopting the proposed amendments.

VILLAGE PRESIDENT

P. Sean Michels

VILLAGE ADMINISTRATOR

Brent M. Eichelberger

VILLAGE CLERK

Cynthia Galbreath



COMMUNITY DEVELOPMENT DEPARTMENT

VILLAGE TRUSTEES

Kevin Geary
Sean Herron
Mari Johnson
Ted Koch
Rick Montalto
David Paluch

R E C O M M E N D A T I O N **PC16-08**

TO: Village President and Board of Trustees

FROM: Planning Commission

DATE: Meeting of June 15, 2016

CASE FILE: 16-007
Miscellaneous Zoning Ordinance Amendments
(Temporary Uses, Micro Antennas & Off-site Parking)

PROPOSAL

In the course of administering the Zoning Ordinance, the Community Development Department has identified several areas of the Zoning Ordinance that need to be addressed or clarify regulations or definitions, and to fortify regulations pertaining to enforcement of the regulations.

PUBLIC COMMENT

The Planning Commission held a public hearing on June 15, 2016 concerning the proposed amendment. No objectors were present.

EVALUATION & DISCUSSION

The Planning Commission discussed the proposed amendments and made suggestions for improvement to the proposed regulations, particularly with respect to temporary uses and off-site parking. Commissioners agreed the off-site parking regulations made sense and asked staff to consider drafting shared parking requirements for consideration at a future date.

Commissioners discussed temporary uses at great length. The purpose of this amendment is to move the administration and application process for temporary uses and events to a new Special Events process that the Village Board has previously considered.

The micro antennas regulations are a companion to the micro antenna regulations being considered for public right-of-way. The proposed regulations will affect the use of micro antennas on private property.

RECOMMENDATION

The Plan Commission recommends the Village Board approve the zoning amendments described in Exhibit A, attached hereto and made a part hereof by this reference.

AYES: J. Gudendorf, L. Jones, G. Wilson, H. Lindi, I. Oschenshlager,
and J. Ekert

NAYS: None

ABSENT: B. Sabo

EXHIBIT A

Temporary Structures and Uses

11-4-8 TEMPORARY STRUCTURES AND USES. No temporary structure or use as listed herein shall hereafter be built, established, moved or remodeled, altered or enlarged unless such temporary structure or use is permitted by this Title. The following uses of land are permitted in each zoning district (unless specifically restricted to a particular in each district), subject to the specific regulations and time limited which follow, and to the other applicable regulations of the district or districts in which it is located:

- A. CHRISTMAS TREE SALES. Christmas tree sales, when located on a lot not less than two (2) acres located in a commercial or industrial district for a period not to exceed thirty (30) days. Such use need not comply with the yard requirements of this Title, provided that no trees shall be displayed within ten (10) feet of any driveway or street right-of-way or within thirty (30) feet of the intersection of the rights-of-way of any two streets.
- B. CONTRACTORS' OFFICES AND EQUIPMENT SHEDS AND TRAILERS. Contractors' offices and equipment sheds and trailers, when accessory to a construction project and only for the duration of the project while building permits are in effect and provided that such office or equipment shed or trailer is located on the premises undergoing construction. No such office, shed or trailer shall contain sleeping accommodations or cooking facilities. Such use shall be removed upon the lapse of building permits or issuance of the last occupancy certificate and shall be screened from view with a fence or landscaping.
- C. MODEL HOMES, SUBDIVISION SALES OFFICES. Model homes and subdivision sales offices, sometimes in a model home, when incidental to a new housing development. No such use may be used for sleeping or cooking purposes and may continue only until all dwelling units in the development have been sold or leased.
Fences may be located on lots used for subdivision sales offices and model homes provided that such fences comply with the provisions of Section 11-4-7, except that points of access be provided as required by the Zoning Administrator for persons, equipment and vehicles which may be required in case of emergency.
- D. SEASONAL SALE OF FARM PRODUCTS. Seasonal sales of farm produce, grown on the premises in an A-1 District, for a period not to exceed four (4) months in any calendar year. Structures incidental to such sales shall comply with the yard requirements of the district in which it is located.
- E. CIRCUSES AND CARNIVALS. Circus or carnivals, when operated or sponsored by a religious, civic, or institutional not-for-profit group for a period not to exceed one week. No such use may occur on a lot which will pose a safety hazard to pedestrians and motorists or interfere with the use and privacy of adjacent property. Such use may not be located in any residential district, except on park, church, or school property, and shall comply with the yard requirements of the district in which it is located. No circus

or carnival shall be operated without first obtaining a Special Event Permit in accordance with the Village Code Title 4 Chapter 7.

- F. FILM PRODUCTION. Film production, may be allowed up to daily for three (3) months, one time per calendar year, per applicant. No film production may occur without first obtaining a Special Event Permit in accordance with the Village Code Title 4 Chapter 7.
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"Wireless Infrastructure Provider" – A third party who leases space for small cell and/or small cell facilities and contracts with wireless carriers to utilize said space.

11-17-1: Purpose and Intent.

A. Purpose: The purpose of this Chapter is to establish policies and procedures for the permitting, installation, and maintenance of small cell antennas on private property within the Village's jurisdiction, which will provide public benefit consistent with the preservation of the integrity, safe usage, and visual qualities of the Village as a whole.

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3. Prevent interference with the facilities and operations of the Village's utilities and utilities lawfully located in rights-of-way or public property;
4. Protect against environmental damage, including damage to trees, from the installation of small cell antennas;
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- C. Conflicts with State and Federal Laws:** In the event that application of federal or state laws or regulations conflict with the requirements of this Chapter, the small cell antenna and/or small cell facilities shall comply with the requirements of this Chapter to the maximum extent possible without violating federal or state laws or regulations.

11-17-2: Sound Engineering Judgment.

The Village shall use sound engineering judgment when administering this Chapter and may vary the standards, conditions, and requirements expressed in this Chapter when the Village so determines. Nothing herein shall be construed to limit the ability of the Village to regulate for the protection of the public health, safety, and welfare.

11-17-3: Permit Required; Application and Fees.

- A. Permit Required** No person shall construct, allow to be constructed, install, or allow to be installed, any small cell antenna and/or small cell antenna facility without first filing an application with the Director of Public Works and obtaining a permit from the Village thereof, except as otherwise provided in this Chapter. Each permit request shall be accompanied by an application fee in the amount of \$250.00.
- B. Permit Application.** All permit applications filed pursuant to this Chapter shall be filed on a form provided by the Village and in such number of duplicate copies as the Village may designate. The applicant may designate those portions of its application materials that it reasonably believes contain proprietary or confidential information as "proprietary" or "confidential" by clearly marking each page of such materials accordingly.
- C. Minimum General Application Requirements.** The application shall be made by the private property owner or duly authorized representative, and shall contain, at a minimum, the following information:
1. The name, address, e-mail address, telephone, and telecopy numbers of the private property owner;
 2. The wireless carrier and/or infrastructure provider's name and address and telephone and telecopy numbers;
 3. The names, addresses, and telephone and telecopy numbers and e-mail addresses of all professional consultants, if any, advising the applicant with respect to the application;
 4. A general description of the proposed work and the purpose and intent of the small cell site. The scope and detail of such description shall contain a detailed accounting of the carrier's existing facilities within the Village, including maps of the same;
 5. Depiction of proposed small cell site, including the property address, specified location and photographs of the small cell site, poles, and structures, and the immediate surroundings located therein;
 6. Long range plan of wireless carrier and/or wireless infrastructure provider, including an estimation of total number of small cell antennas that carrier anticipates requesting;
 1. Anticipated installation schedule for the application;
 2. Any request for a variance from one or more provisions of this Chapter (see section 11-13-10 of this Chapter); and,
 3. Such additional information as may be reasonably required by the Village.

- D. Applicant's Duty to Update Information:** Throughout the entire permit application review period and the installation period authorized by permit, any amendments to information contained in a permit application shall be submitted by the permit applicant in writing to the Village within thirty (30) days after the change necessitating the amendment.

11-17-4: Action of Permit Applications:

- A. Village Review of Permit Applications:** Completed permit applications, containing all required documentation, shall be examined by the Village Director of Public Works within a reasonable time after filing.
- B. Permit Review Standards:** All permits will be reviewed based upon the following elements.
1. Prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;
 2. Prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
 3. Prevent interference with the facilities and operations of the Village's utilities and utilities lawfully located in rights-of-way or public property;
 4. Protect against environmental damage, including damage to trees, from the installation of small cell antennas;
 5. Preserve the character of the neighborhood and/or zoning district in which the small cell antennas are installed;
 6. Preserve open space, particularly in the tree lined parkways that characterize the Village's residential neighborhoods;
 7. Prevent visual blight from the proliferation of small cell antennas;
 8. Assure the continued safe use and enjoyment of properties adjacent to small cell antenna locations.
- C. Applications Denied:** If the application does not conform to the requirements of applicable ordinances, codes, laws, rules, and regulations, the Village Director of Public Works shall reject such application in writing, stating the reasons therefor.
- D. Applications Granted:** If the Village Director of Public Works is satisfied that the proposed work conforms to the requirements of this Chapter and applicable ordinances, codes, laws, rules, and regulations, the Village Director of Public Works shall issue a permit therefor as soon as practicable. In all instances, it shall be the duty of the property owner/applicant to demonstrate, to the satisfaction of the Village Director of Public Works, that the construction proposed under the application shall be in full compliance with the requirements of this Chapter.
- E. Installation and Maintenance of Small Cell Equipment:** Each property owner/applicant is responsible for ensuring that the construction, installation, and maintenance of all small cell antennas and/or facilities are conducted in accordance with this Chapter. Said facilities must be maintained in excellent and operational condition at all times.

11-17-5: Effect of Permit:

- A. Duration:** No permit issued under this Chapter shall be valid for a period longer than six (6) months unless installation has actually begun within that period and is thereafter diligently pursued to completion.
- B. Compliance with all Laws Required:** The issuance of a permit by the Village does not excuse the property owner/permittee from complying with other requirements of the Village and applicable statutes, laws, ordinances, rules, and regulations.

11-17-6: Revised Permit Drawings.

In the event that the actual locations of any small cell antenna and/or small cell antenna facility deviates in any material respect from the location identified in the plans, drawings and specifications submitted with the permit application, the property owner/permit holder shall submit a revised set of drawings or plans to the Village within ninety (90) days after the completion of the permitted work. The revised drawings or plans shall specifically identify said deviations. If any deviation from the permit also deviates from the requirements of this Chapter, it shall be treated as a request for variance in accordance with section 11-13-10 of this Chapter. If the Village denies the request for a variance, then the permittee and/or property owner shall either remove the antenna and/or its appurtenances from the site or modify the small cell antenna and/or small cell antenna facility so that it conforms to the permit and submit revised drawings or plans therefor.

11-17-7: Insurance and Registration.

The permittee and/or property owner must abide by all insurance and registration requirements set forth in Chapter 9-1-9 of the Village Code of Ordinances.

11-17-8: Permit Suspension and Revocation.

- A. Village Right to Revoke Permit:** The Village may revoke or suspend a permit issued pursuant to this Chapter for one or more of the following reasons:
 - 1. Fraudulent, false, misrepresenting, or materially incomplete statements in the permit application;
 - 2. Noncompliance with this Chapter;
 - 3. Physical presence or presence of equipment, antennas, or appurtenances in such a manner that poses a direct or imminent threat to the public health, safety, or welfare; or,
 - 4. Failure to install the equipment and/or appurtenances substantially in accordance with the permit and approved plans.
- B. Notice of Revocation or Suspension:** The Village shall send written notice of its intent to revoke or suspend a permit issued pursuant to this Chapter stating the reason or reasons for the revocation or suspension and the alternatives available to the permittee and/or property owner under this section.
- C. Permittee Alternatives upon Receipt of Notice of Revocation or Suspension:** Upon receipt of a written notice of revocation or suspension from the Village, the permittee and/or property owner shall have the following options:
 - 1. Immediately provide the Village with evidence that no cause exists for the revocation or suspension;
 - 2. Immediately correct, to the satisfaction of the Village, the deficiencies stated in the written notice, providing written proof of such correction to the Village within five (5) working days after receipt of the written notice of revocation; or

3. Immediately remove the equipment or appurtenances identified as posing a threat and providing written proof of such removal to the Village within ten (10) days after receipt of the written notice of revocation.

The Village may, in its discretion, for good cause shown, extend the time periods provided in this subsection.

- D. Stop Work Order:** In addition to the issuance of a notice of revocation or suspension, the Village may issue a stop work order immediately upon discovery of any of the reasons for revocation set forth within subsection A of this section.
- E. Failure Or Refusal Of The Permittee To Comply:** If the permittee and/or property owner fails to comply with the provisions of subsection C of this section, the Village or its designee may, upon not less than twenty (20) days' notice to the permittee, establish that the equipment poses a nuisance and shall be authorized to abate said nuisance by removing the subject equipment. The property owner shall be liable in all events to the Village for all costs of removal.

11-17-9: Change of Ownership or Owner's Identity or Legal Status.

- A. Notification of Change:** The property owner shall be responsible for knowing who owns/operates the small cell antennas and/or small cell antenna facilities on his or her property and shall be responsible for informing the Village of a wireless carrier and/or wireless infrastructure provider's transfer of ownership of equipment or change in identity. The property owner shall notify the Village no less than thirty (30) days prior to the occurrence of such an event.
- B. Insurance and Bonding:** All required insurance coverage or bonding must be changed to reflect the name of the new owner upon transfer.

11-17-10: Requests for a Variation.

All requests for a variation from the standards set forth in this Chapter must comport with the procedure set forth in Section 11-13-10 of this Title.

11-17-11: Penalties.

Any person who violates, disobeys, omits, neglects or refuses to comply with any of the provisions of this Chapter shall be subject to fine in accordance with the penalty provisions of this Code.

11-17-12: Enforcement.

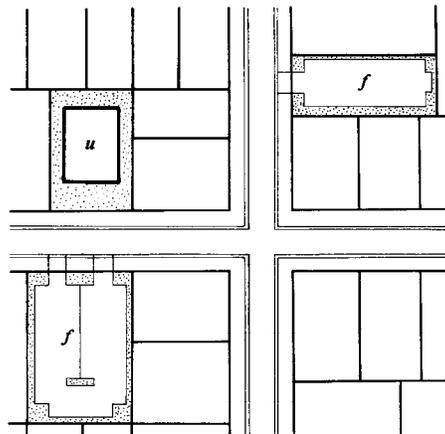
Nothing in this Chapter shall be construed as limiting any additional or further remedies that the Village may have for enforcement of this Chapter.

Off-site Parking

Section 11-12-3: OFF-STREET PARKING REGULATIONS AND REQUIREMENTS:

~~A. Location Of Parking Facilities: Unless otherwise approved as part of a special use permit or planned unit development, all required off street parking and loading facilities, which serve a building, structure or land uses, which are erected, established, altered, enlarged, or intensified after the effective date hereof, and all such parking facilities which are established or increased voluntarily pursuant to this title, shall be located on the same lot as the building, structure, or use of land to be served~~

- A. CONTROL OF OFF-SITE OFF-STREET PARKING FACILITIES. When required parking facilities are provided off-site, that is on land other than the zoning lot on which the building or use served by such off-site facilities is located, they shall be and remain in the same possession or ownership as the zoning lot occupied by the building or use to which the off-street parking facilities serve until and unless the Planning Commission has reviewed the plans and heard the applicant and made findings that the common ownership or possession of the zoning lot and the site of the parking facilities are reasonably certain to continue and that the off-site parking facilities will be maintained at all times during the life of the proposed use of building.



Off-Site Parking (f)

where f is required parking for use (u)

- B. USE OF PARKING FACILITIES. Off-street parking facilities, including off-site parking facilities, accessory to residential uses and developed in any residential district in accordance with the requirements of this Section shall be used solely for the parking of passenger automobiles owned by occupants of the dwellings to which such facilities are accessory or by guests of said occupants. Required parking facilities accessory to residential structures shall not be used for the storage of commercial vehicles or the parking of automobiles belonging to employees, owners, tenants, visitors, or customers of business, office or manufacturing establishments. For

the purpose of this paragraph, storage shall mean a vehicle parked on the zoning lot for more than forty-eight (48) hours in any seventy-two (72) hour period.

- C. LOCATION. All required parking spaces, including off-site parking facilities, shall be not more than five hundred (500) feet from the use served, except for spaces accessory to dwelling units which shall be not more than three hundred (300) feet from the uses served. However, no parking spaces accessory to a use in a commercial or industrial district shall be located in a residential district, except that private, free, off-street parking accessory to and located not more than two hundred (200) feet from such uses and municipal parking lots may be allowed by Special Use Permit in accordance with the standards and procedures provided in Section 11-13-12 of this Title.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH
SUBJECT: 2016 ROUND TABLE MEETING OF SUGAR GROVE
COMMUNITY TAXING BODIES
AGENDA DATE: JUNE 21, 2016 COMMITTEE OF THE WHOLE
DATE: JUNE 16, 2016

ISSUE

Should the Board host a Round Table Meeting of the Sugar Grove Community Taxing Bodies.

DISCUSSION

In 2004 the Village of Sugar Grove hosted the first round table meeting with the taxing bodies of Sugar Grove. The last round table was held in 2014. Generally items that can be of assistance to many, if not all, entities are discussed. Last year, as there were no encompassing issues, a round table was not held. That in itself is a good thing as all entities are working well together and the local area is prospering.

While there are no significant issues again this year, a round table is great way to insure continued cooperation and understanding and discuss topics of mutual interest. As usual each entity will be given a few minutes to give an overview of the exciting things that are happening with their agency. Following the initial presentations, the following ideas are suggested to spur discussion.

- The community newsletter.
- Other intergovernmental cooperation opportunities.
- Continuation of the fiber optic system.
- Community growth and development efforts and ideas.

As summer is not conducive to meeting and in order to give everyone time to gather input and staff time to schedule a meeting date that will work for as many entities as possible it is suggested that the round table meeting be held in October.

COSTS

Costs associated are estimated to be \$200.00, which is available in Board - Public Relations 01 57 6515.

RECOMMENDATION

The Board discusses hosting a Round Table of the Sugar Grove Taxing Bodies and direct staff as to the format, to make the needed preparations, reservations, and to send invitations to the appropriate parties.

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