

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Ted Koch Rick Montalto David Paluch</p>
------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------

**April 19, 2016  
Board Meeting  
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
  - a. None
5. Appointments and Presentations
  - a. Plan Commissioner Appointment
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
  - a. Approval: Minutes of the April 05, 2016 Village Board Meeting
  - b. Approval: Vouchers
  - c. Approval: Treasurer's Report
  - d. Proclamation: Arbor Day
  - e. Proclamation: Building Safety Month
  - f. Proclamation: Public Service Week
  - g. Proclamation: Motorcycle Awareness
  - h. Resolution: Setting the Number and Classes of Liquor Licenses
  - i. Approval: Liquor Licenses, Open Range and Round Up
  - j. Resolution: Authorizing an IGA with Kane County for Animal Control Services - STAR
8. General Business
  - a. Resolution: Low Bid for Settlers Ridge Improvements
  - b. Discussion: Corn Boil Liquor License
9. New Business
  - a. None
10. Reports
  - a. Staff Reports
  - b. Trustee Reports
  - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

**Committee of the Whole  
Cancelled**

---

---

**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

---

---

**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** CINDY GALBREATH, VILLAGE CLERK  
**SUBJECT:** APPOINTMENTS: PLAN COMMISSION & POLICE PENSION BOARD  
**AGENDA:** APRIL 19, 2016 REGULAR BOARD MEETING  
**DATE:** FRIDAY, APRIL 15, 2016

---

**ISSUE**

Should the Board of Trustees of the Village of Sugar Grove ratify President Michel's appointment of Mr. Larry Jones to fill the vacant position on the Plan Commission.

**DISCUSSION**

The Plan Commission is comprised of seven members, six (6) members must be residents of the Village, and the seventh may be a citizen of Sugar Grove Township, outside any municipal limits. Members are selected by the President and confirmed by the Board. Each position is appointed to a 5-year term.

These appointments are authorized by Village Code 1-8-6-C, which states that the mode of appointment for any appointment shall be by the President subject to the advice and consent of the Board of Trustees.

The Plan Commission currently has one vacancy. Although President Michels cannot attend the April 19, 2016 meeting, President Michels asks that the Board approve his request to appoint Mr. Larry Jones to fill the vacant position. Attached is the formal request as received by the Village Clerk on April 15, 2016.

**COSTS**

There are no costs.

**RECOMMENDATION**

That the Village Board ratifies the appointments of President Michels and appoints Mr. Larry Jones to the Village of Sugar Grove Plan Commission, term ending on October 1, 2020.

Village of Sugar Grove Board of Trustees,

Please accept my nomination of Larry Jones to the Sugar Grove Plan Commission. His interest in Sugar Grove and his past experience on various boards make him an ideal candidate for this position.

Sincerely,

P. Sean Michels  
Village President

**April 05, 2016**  
**Board Meeting**  
**Village of Sugar Grove**  
**6:00 PM**

President Michels opened the meeting at 6:00 PM and asked that Sergeant Durham lead the Pledge. The roll was then called.

**Present:** President Michels, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

**Quorum Established.**

**Also Present:**

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale, Attorney Julian.

**PUBLIC HEARINGS**

**Public Hearing: FY 2016-17 Budget**

President Michels opened the Public Hearing to accept Public Comments on the FY 2016-2017 Budget. Hearing no comments he then closed the Public Hearing at 6:02 p.m.

**APPOINTMENTS AND PRESENTATIONS**

None.

**PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION**

President Michels called for any public comments. At this time Mr. Joe Wolf stepped forward. Mr. Wolf asked the Board to consider the need for additional local road funding. He stated that perhaps a month surcharge per household. This is needed to the decline in driven miles, increase in electric cars, and higher fuel mileage cars. This all has a roll on MFT funding. Mr. Wolf also gave an overview of the recent discussions at the airport between the City of Aurora and the Park District. At this time President Michels thanked Mr. Wolf for all his hard work on the Airport Committee and for helping to mend fences and improve the relationship with the Airport and the City of Aurora. President Michels then called for any additional comments hearing none closed this portion of the agenda.

**CONSENT AGENDA**

- a. Approval: Minutes of the March 15, 2016 Village Board Meeting
- b. Approval: Vouchers
- c. Proclamation: Administrative Professionals Day
- d. Proclamation: National Public Library Week
- e. Resolution: Authorizing an Agreement for Web Site Upgrade
- f. Resolution: Authorizing an Agreement for Financial Software Upgrade - STAR
- g. Resolution: Amending Water and Sewer Fees
- h. Resolution: Amending Refuse Fees
- i. Resolution: Amending Liquor Fees and Classes
- j. Approval: 2016-17 Liquor Licenses
- k. Ordinance: Adopting the 2016-17 Budget
- ~~l. Resolution: Authorizing the Purchase of Chevy Tahoe Police Patrol Vehicle~~
- ~~m. Resolution: Authorizing an Agreement for SG Center Detention Area Maintenance—Encap~~

Trustee Johnson **moved to Approve the Consent Agenda removing items l & m.** Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

**Resolution Authorizing the Purchase of Chevy Tahoe Police Patrol Vehicle**

Trustee Johnson **moved to Approve a Resolution Authorizing the Purchase of Chevy Tahoe Police Patrol Vehicle.** Trustee Paluch seconded the motion. The types of police vehicles, equipment and install times were discussed. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

**Resolution: Authorizing an Agreement for SG Center Detention Area Maintenance – Encap**

Trustee Johnson **moved to Approve a Resolution Authorizing an Agreement for SG Center Detention Area Maintenance – Encap.** Trustee Herron seconded the motion. The area to be maintained was briefly discussed as were other areas in the Village that are maintained by Encap. **The Board asked for q quote on removing left over woody bits and for an estimate on how long it would take staff to remove the woody bits.** President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

**GENERAL BUSINESS**

**Ordinance Amending Regulations Regarding Zoning Variances and Notice Requirements**

Trustee Johnson moved to Adopt an Ordinance Amending Regulations Regarding Zoning Variances and Notice Requirements. Trustee Herron seconded the motion. There were no questions or comments. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

**Adopting the 2015 Building Code**

Trustee Johnson moved to Adopt to be effective on June 1, 2016

1. Ordinance 20160405B Adopting the 2015 International Building Code (IBC)
2. Ordinance 20160405C Adopting the 2015 International Fuel Gas Code
3. Ordinance 20160405D Adopting the 2015 International Mechanical Code
4. Ordinance 20160405E Adopting the 2015 International Property Maintenance Code
5. Ordinance 20160405F Adopting the 2015 International Residential Code (IRC)
6. Ordinance 20160405H Adopting the 2014 National Electrical Code
7. Ordinance 20160405G Adopting Miscellaneous 2015 amendments

Trustee Herron moved to Approve x. President Michels stated while he had questions most of them he cleared up by calling staff earlier. He asked that staff follow up on the egress/ingress need and to bring the findings back to the Board. He further stated if the local amendment for egress/ingress thru a garage was not needed he would be asking for the local amendments to be amended, President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

**NEW BUSINESS**

None

**REPORTS**

President Michels thanked staff for their hard work and diligence on presenting the budget.

Trustee Geary asked if signage could be placed on Rt 47 near Prairie reminding people to slow down.

## **PUBLIC COMMENTS**

None

## **ADJOURNMENT**

Meeting at 6:45 adjourned by Trustee Johnson, seconded by Trustee Montalto.

Respectfully submitted, Cynthia L Galbreath, Clerk

### **Village of Sugar Grove**

### **Committee of the Whole**

**6:30 PM**

President Michels opened the meeting at 6:00 PM and asked that Sergeant Durham lead the Pledge. The roll was then called.

**Present:** President Michels, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

**Quorum Established.**

**Also Present:**

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale, Attorney Andersson, Attorney Julian.

## **PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION**

President Michels called for any public comments and hearing none closed this portion of the agenda.

### **Discussion Permit Compliance**

The Board had requested staff to respond to the willful disregard of the Village building and zoning requirements by residents and contractors. Village staff can, and has, issued stop work orders for unauthorized work and issued fines for unauthorized work.

Presently, persons caught performing work without a permit are penalized an amount equal to the cost of the required permit. Since the permit fee for typical yard improvements, e.g. decks, fences, sheds, and the like is \$65.00, the penalty of \$65.00 is a cost people are willing to pay if caught. Inside work is much harder to observe unless a neighbor reports it or a trash dumpster is on the property, in which cases Village staff will investigate.

Collecting the fines is the easy part of the enforcement action. In instances where construction has proceeded without inspections there is no way to determine if the construction complies with the building code. In cases where it is possible to perform inspections of the work, we will issue a building permit (with double fees). Where no inspections can be made we'll issue the fine (double fees). It's somewhat easier to determine zoning compliance, if zoning applies, since the construction activity can be measured relative to the property lines. In cases where the unauthorized construction is in conflict with the zoning requirements, the property owner can seek relief via a zoning variation.

After consulting with the Village Attorney, Village staff is recommending the fine for performing work without a building or zoning permit be changed to a maximum \$750.00 in both the zoning and building codes. The amount of the fine would be at the discretion of the Building and Zoning Official (Community Development Director).

The Board discussed the recommendations and were not comfortable with a fine as high \$750.00 or leaving it to the discretion of staff. Although they realize that present staff is level headed the future is

always an unknown. The Board asked that the staff work on better education of the public on the need for building permits, as to how to apply and what needs a permit. They also asked that the turnaround be quicker on issuing permits. This could help with those who don't want to get a permit as it is the perception that it takes too long. The Board would rather see fines stay at double or even go to triple with a better education process and more attention to timeliness. There is concern for those that have a willful disregard of the system. Although it is difficult to be objective in the difference of just not knowing and the person who just didn't want to. Staff was asked to re-work the guidelines.

**Closed Session**

Trustee Geary **moved to adjourn to closed session as per the exceptions to the open meeting act to discuss Personnel and not take action, adjourning there from.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Koch				

Motion Carried.

**ADJOURNMENT**

Meeting adjourned at 7:30 p.m. by Trustee Johnson, seconded by Trustee Geary.

Respectfully submitted, Cynthia L Galbreath, Clerk

---

---

**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

---

---

**TO:** VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES  
**FROM:** FINANCE  
**SUBJECT:** APPROVAL OF VOUCHERS  
**AGENDA:** APRIL 19, 2016 BOARD MEETING  
**DATE:** APRIL 15, 2016

---

**ISSUE**

Approval of Vouchers

**DISCUSSION**

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

**COST**

Vouchers total \$270,442.00 and manual checks total \$400.00

**RECOMMENDATION**

Approval of vouchers totalling \$270,442.00 and ratification of manual checks totaling \$400.00.

DATE: 04/15/16  
TIME: 10:08:18  
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A0029	APEX INDUSTRIAL AUTOMATION INC						
1114610	03/31/16	01	W&S/WELL 7 REPAIRS	50606403		04/15/16	1,348.79
						INVOICE TOTAL:	1,348.79
						VENDOR TOTAL:	1,348.79
A0031	ADVANCED AUTOMATION & CONTROLS						
16-2435	03/31/16	01	W&S/WELL 5, 10,11 SCADA REPAIR	50596313		04/15/16	770.00
						INVOICE TOTAL:	770.00
						VENDOR TOTAL:	770.00
A0118	AT&T						
63046645210316	03/25/16	01	IT/AT&T 2/26-3/25	01496502		04/15/16	50.00
		02	ADM/AT&T 2/26-3/25	01506502			35.77
		03	FIN/AT&T 2/26-3/25	01566502			35.77
		04	PWIT/AT&T 2/26-3/25	50496502			49.99
		05	W&S/AT&T 2/26-3/25	50506502			36.84
						INVOICE TOTAL:	208.37
						VENDOR TOTAL:	208.37
A0128	ATLAS BOBCAT INC.						
BV4372	03/28/16	01	S&P/PARTS FOR BOBCAT	01536612		04/15/16	303.53
						INVOICE TOTAL:	303.53
						VENDOR TOTAL:	303.53
A0133	AURORA PARCEL SERVICE						
0328161326	03/28/16	01	W&S/POSTAGE FOR EPA SAMPLES	50596501		04/15/16	81.23
						INVOICE TOTAL:	81.23
						VENDOR TOTAL:	81.23
A0184	ASSOCIATED TECHNICAL SERVICES						
27208	03/15/16	01	W&S/EMERGENCY LEAK DETECTION	50596309		04/15/16	708.50

DATE: 04/15/16  
TIME: 10:08:18  
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A0184	ASSOCIATED TECHNICAL SERVICES						
27208	03/15/16	02	707 WINDSOR RD -			04/15/16	
		03	WAUBONSEE & HEARTLAND,	** COMMENT **			
		04	WHEELER & HEARTLAND	** COMMENT **			
				** COMMENT **			
						INVOICE TOTAL:	708.50
						VENDOR TOTAL:	708.50
A8959	APPLIED CONCEPTS INC						
285844	03/24/16	01	POL/DSR ENHANCED COUNTING UNIT	01516502		04/15/16	1,400.00
						INVOICE TOTAL:	1,400.00
						VENDOR TOTAL:	1,400.00
B0202	BP						
47135338	04/06/16	01	POL/5902008993 GAS 3/8-4/5	01516601		04/15/16	2,593.93
		02	S&P/5902008993 GAS 3/8-4/5	01536601			65.64
		03	CD/5902008993 GAS 3/8-4/5	01556601			74.93
		04	PW/5902008993 GAS 3/8-4/5	50596601			271.48
						INVOICE TOTAL:	3,005.98
						VENDOR TOTAL:	3,005.98
C0311	CDS OFFICE TECHNOLOGIES						
INV0992685	03/30/16	01	POL/21" VEHICLESPECIFIC CONSOL	01516502		04/15/16	322.00
						INVOICE TOTAL:	322.00
						VENDOR TOTAL:	322.00
C0355	COMMUNICATIONS DIRECT, INC						
IN134929	03/23/16	01	POL/IN CAR RADIO COMMUNICATION	01516502		04/15/16	2,638.00
						INVOICE TOTAL:	2,638.00
						VENDOR TOTAL:	2,638.00
C0361	COM ED						

DATE: 04/15/16  
TIME: 10:08:18  
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
C0361	COM ED						
0053059135-040616	04/06/16	01	S&P/0053059135LIGHTS 2/22-4/4	01536511		04/15/16	115.69
						INVOICE TOTAL:	115.69
0612101014-040616	04/06/16	01	S&P/0612101014 LIGHTS 3/7-4/5	01536511		04/15/16	2.92
						INVOICE TOTAL:	2.92
4107055054040716	04/07/16	01	S&P/4107055054 DUGAN 3/9-4/7	01536511		04/15/16	94.94
						INVOICE TOTAL:	94.94
4755140066-040716	04/07/16	01	S&P/4755140066 DUFFY 3/9-4/7	01536511		04/15/16	64.07
						INVOICE TOTAL:	64.07
9369045017-040616	04/06/16	01	&P/9369045017LIGHTS 3/7-4/5	01536511		04/15/16	2.92
						INVOICE TOTAL:	2.92
						VENDOR TOTAL:	280.54
C0362	COMMONWEALTH EDISON						
0039152077-033116	03/31/16	01	W/0039152077 WH6 3/2-3/30	50606511		04/15/16	67.83
						INVOICE TOTAL:	67.83
0789114021-40516	04/05/16	01	S/0789114021 LS5 3/2-4/4	50656511		04/15/16	228.11
						INVOICE TOTAL:	228.11
1035032066-40716	04/07/16	01	S/1035032066 LS8 3/7-4/5	50656511		04/15/16	124.66
						INVOICE TOTAL:	124.66
1209054036-033116	03/31/16	01	S/1209054036 LS6 3/2-3/30	50656511		04/15/16	71.33
						INVOICE TOTAL:	71.33
1311106047-033116	03/31/16	01	S/1311106047 LS7 3/2-3/30	50656511		04/15/16	132.40
						INVOICE TOTAL:	132.40
1581052012-033116	03/31/16	01	W/1581052012 WH5 3/2-3/30	50606511		04/15/16	537.57
						INVOICE TOTAL:	537.57

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
C0362	COMMONWEALTH EDISON						
1713098046-033116	03/31/16	01	W/1713098046 WH7 3/2-3/30`	50606511		04/15/16	150.13
						INVOICE TOTAL:	150.13
2073094061-033116	03/31/16	01	W/2073094061 WH8 3/2-3/30	50606511		04/15/16	157.23
						INVOICE TOTAL:	157.23
2151031026-040116	04/01/16	01	W/2151031026 WH3 3/2-3/30	50656511		04/15/16	233.31
						INVOICE TOTAL:	233.31
2295116015-040116	04/01/16	01	S/2295116015 LS4 3/2-3/30	50656511		04/15/16	431.15
						INVOICE TOTAL:	431.15
2763123040-033116	03/31/16	01	W/2763123040 WH4 3/2-3/30	50606511		04/15/16	330.88
						INVOICE TOTAL:	330.88
9390162025-040816	04/08/16	01	S/9390162025 LS9 3/9-4/7	50656511		04/15/16	200.14
						INVOICE TOTAL:	200.14
						VENDOR TOTAL:	2,664.74
C0379	CDW GOVERNMENT, INC.						
CQL9977	04/07/16	01	IT/LAPTOP FOR ECON DEV EMP	01496307		04/15/16	567.50
		02	ITPW/LAPTOP FOR ECON DEV EMP	50496307			567.50
						INVOICE TOTAL:	1,135.00
						VENDOR TOTAL:	1,135.00
C0384	COMPUTER NETWORK MGMT. LLC						
16002112	02/29/16	01	IT/CHANGE OUT BACK UPS	01496307		04/15/16	52.00
		02	PWIT/CHANGE OUT BACK UP DRIVE	50496307			52.00
		03	IT/NETWORK MISC	01496307			182.00
		04	PWIT/NETWORK MISC	50496307			182.00
		05	IT/RECOVERY EFFORTS FOR EMAIL	01496307			416.00
		06	PWIT/RENEW VOSGMAIL.COM1 YEAR	50496307			312.00

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
C0384	COMPUTER NETWORK MGMT. LLC						
16002112	02/29/16	07	IT/1/4LY EMAIL AND DOMAIN	01496307		04/15/16	37.50
		08	PWIT/1/4LY EMAIL AND DOMAIN	50496307			37.50
						INVOICE TOTAL:	1,271.00
1600309	03/31/16	01	IT/CHANGE OUTBACK UPS	01496307		04/15/16	78.00
		02	PWIT/CHANGE OUT BACK UP DRIVES	50496307			78.00
		03	IT/NETWORK HARD DRIVE FAILURE	01496307			26.00
		04	PWIT/NETOWRK HARD DRIVEFAILURE	50496307			26.00
		05	IT/RENEWVOSGMAIL.COM 1 YEAR	01496307			10.00
		06	PWIT/RENEW VOSGMAIL.COM 1 YEAR	50496307			10.00
		07	IT/JUNGLE DISK MONTHLY	01496307			58.00
		08	PWIT/JUNGLE DISK MONTHLY	50496307			58.00
						INVOICE TOTAL:	344.00
						VENDOR TOTAL:	1,615.00
C8031	CURRIE MOTORS						
E4176	02/10/16	01	POL/2016 FORD UTILITY INTERCEP	30517006		04/15/16	31,466.00
						INVOICE TOTAL:	31,466.00
						VENDOR TOTAL:	31,466.00
D0010	DU-TEK INC.						
811795	03/25/16	01	S&P/MAINT PARTS WHEEL LOADER	01536617		04/15/16	57.00
						INVOICE TOTAL:	57.00
						VENDOR TOTAL:	57.00
D8026	DYNEGY ENERGY SERVICES						
146638916041	04/01/16	01	W/0399050054 ENERGY 3/2-3/29	50606511		04/15/16	1,991.98
						INVOICE TOTAL:	1,991.98
146639016041	04/06/16	01	W/5222138020 ENERGY 3/4-4/3	50606511		04/15/16	7,351.30
						INVOICE TOTAL:	7,351.30
						VENDOR TOTAL:	9,343.28

DATE: 04/15/16  
TIME: 10:08:18  
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
E0012	RANDAL ERICKSON						
2016 411	04/11/16	01	CD/INSPECTIONS 3/28-4/10	01556309		04/15/16	1,000.00
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,000.00
E0507	ELBURN CO-OPERATIVE CO						
220048	03/05/16	01	S&P/DIESEL FUEL PW	01536601		04/15/16	719.78
		02	W&S/DIESEL FUEL PW	50596601			719.77
						INVOICE TOTAL:	1,439.55
						VENDOR TOTAL:	1,439.55
E0519	ENCAP, INC.						
2080	03/31/16	01	S&P/MALLARD POINT PRSCRBD BURN	01536309		04/15/16	14,500.00
						INVOICE TOTAL:	14,500.00
						VENDOR TOTAL:	14,500.00
E0544	ENGINEERING ENTERPRISES, INC.						
57987	03/28/16	01	CD/PRAIRIE GLEN UNIT 1 SG0734	01556303		04/15/16	150.00
						INVOICE TOTAL:	150.00
57988	03/28/16	01	CD/COLLEGE CORNER SG0922	01556303		04/15/16	2,879.00
						INVOICE TOTAL:	2,879.00
57989	03/28/16	01	W&S/MLLRDTSRWRTRMNLOOP SG1009	50716303		04/15/16	300.00
						INVOICE TOTAL:	300.00
57990	03/28/16	01	CD/SETTLRSRIDGECOASTOAK SG1113	01556303		04/15/16	1,210.50
						INVOICE TOTAL:	1,210.50
57991	03/28/16	01	W&S/FAYS LN WATER MAIN SG1309	50716303		04/15/16	651.50
						INVOICE TOTAL:	651.50
57992	03/28/16	01	S&P/SG DRAINAGE DIST #1 SG1313	01536303		04/15/16	190.00
						INVOICE TOTAL:	190.00

DATE: 04/15/16  
TIME: 10:08:18  
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
E0544	ENGINEERING ENTERPRISES, INC.						
57993	03/28/16	01	CD/SENIOR LIVING CTR SG1402	01556303		04/15/16	822.50
						INVOICE TOTAL:	822.50
57994	03/28/16	01	W&S/SRTOPRESBURYWM SG1418	50716303		04/15/16	8,541.03
						INVOICE TOTAL:	8,541.03
57995	03/28/16	01	S&P/2015 MFGROADPROGRAM SG1423	35506303		04/15/16	3,549.00
						INVOICE TOTAL:	3,549.00
57996	03/28/16	01	S&P/DENNY RD LAFO SG1501	35536303		04/15/16	9,500.00
						INVOICE TOTAL:	9,500.00
57997	03/28/16	01	S&P/MIDWEST FIBER SG1504	01536303		04/15/16	1,738.00
						INVOICE TOTAL:	1,738.00
57998	03/28/16	01	CD/769 HEARTLAND DR SG1511	01556303		04/15/16	158.00
						INVOICE TOTAL:	158.00
57999	03/28/16	01	S&P/2016 MFT ROADPROGRAMSG1517	35536303		04/15/16	6,905.40
						INVOICE TOTAL:	6,905.40
58000	03/28/16	01	S&P/SRUNITS1A&1B SG1518	35536303		04/15/16	4,950.00
						INVOICE TOTAL:	4,950.00
58001	03/28/16	01	CD/VOSG GENERAL SG1600	01556303		04/15/16	1,303.50
						INVOICE TOTAL:	1,303.50
58002	03/28/16	01	S&P/ROWPERMITREVIEWS SG1601	01536303		04/15/16	651.00
						INVOICE TOTAL:	651.00
58003	03/28/16	01	CD/2016 VILLAGEZONINGMAPSG1603	01556303		04/15/16	1,142.00
						INVOICE TOTAL:	1,142.00
58004	03/28/16	01	S&P/HANKESRDBRIDGEJURSTRSG1604	01536303		04/15/16	1,492.00
						INVOICE TOTAL:	1,492.00

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
E0544	ENGINEERING ENTERPRISES, INC.						
58005	03/28/16	01	S&P/KEDEKARD IMPRVMT SG1605	01536303		04/15/16	79.00
						INVOICE TOTAL:	79.00
58006	03/28/16	01	S&P/DUGANRDLAFO SG1302	32536303		04/15/16	3,268.24
						INVOICE TOTAL:	3,268.24
						VENDOR TOTAL:	49,480.67
F0659	FULTON TECHNOLOGIES						
1038	03/25/16	01	POL/SM24 SIREN BATTERY&REPAIRS	01516403		04/15/16	1,321.16
						INVOICE TOTAL:	1,321.16
						VENDOR TOTAL:	1,321.16
H0006	HARRIS COMPUTER SYSTEMS						
XT00005483	03/29/16	01	FIN/SOFTWARE MNT-CUSTOM RTCODE	01566307		04/15/16	225.00
		02	W&S/SOFTWARE MNT-CUSTOM RTCODE	50506307			225.00
						INVOICE TOTAL:	450.00
XT00005500	03/31/16	01	W&S/ICONNECT HOSTING MARCH 16	50506307		04/15/16	237.73
						INVOICE TOTAL:	237.73
						VENDOR TOTAL:	687.73
H0827	HOME DEPOT CREDIT SERVICES						
2020363	03/07/16	01	S&P/SIGN PARTS	01536610		04/15/16	47.54
						INVOICE TOTAL:	47.54
3021329	03/16/16	01	S&P/SIGN POSTS	01536610		04/15/16	61.14
						INVOICE TOTAL:	61.14
						VENDOR TOTAL:	108.68
I0914	ILLINOIS DEPARTMENT OF						
2016-4958	12/01/15	01	W&S/PESTCONTROL LIC PUB OPER BB	50596208		04/15/16	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00

DATE: 04/15/16  
TIME: 10:08:18  
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
I0935	INTOXIMETERS, INC.						
526963	03/24/16	01	POL/INTOXIMETER SUPPLIES	01516603		04/15/16	290.00
						INVOICE TOTAL:	290.00
						VENDOR TOTAL:	290.00
I0943	ILLINOIS STATE TOLL						
G16721938	03/31/16	01	S&P/TOLLS TRANSPONDER FEE	01536507		04/15/16	19.10
		02	W&S/TOLLS TRANSPONDER FEE	50596507			2.10
		03	FIN/TOLLS TRANSPONDER FEE	01566507			2.80
		04	W&S/TOLLS TRANSPONDER FEE	50506507			2.80
						INVOICE TOTAL:	26.80
						VENDOR TOTAL:	26.80
I0957	ILLCO, INC.						
1297591	03/25/16	01	W&S/NORTH WATER TOWER REPAIR	50606612		04/15/16	199.14
						INVOICE TOTAL:	199.14
						VENDOR TOTAL:	199.14
K0017	KONICA MINOLTA PREMIER FINANCE						
301325916	03/25/16	01	ADM/COPIER LEASE - MARCH 16	01506402		04/15/16	127.02
		02	UB/COPIER LEASE - MARCH 16	50506402			42.43
		03	POL/COPIER LEASE - MARCH 16	01516402			95.73
		04	S&P/COPIER LEASE - MARCH 16	01536402			39.78
		05	BM/COPIER LEASE - MARCH 16	01546402			5.30
		06	CD/COPIER LEASE - MARCH 16	01556402			185.62
		07	W&S/COPIER LEASE - MARCH 16	50596402			34.47
						INVOICE TOTAL:	530.35
						VENDOR TOTAL:	530.35
K1106	KANE COUNTY RECORDER						
SGRV030416	03/04/16	01	180 E PARK AVE #A		** COMMENT **	04/15/16	

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
K1106	KANE COUNTY RECORDER						
SGRV030416	03/04/16	02	W&S/LIEN RELEASE -	50506309		04/15/16	47.00
						INVOICE TOTAL:	47.00
SGRV031416	03/14/16	01	CD/WEED RELEASE -243 MEADOWS	01556309		04/15/16	47.00
						INVOICE TOTAL:	47.00
						VENDOR TOTAL:	94.00
L0010	L-3 COMMUNICATIONS MOBILE						
0238218-IN	03/22/16	01	POL/IN CAR COMMUNICATIONS	01516502		04/15/16	1,523.00
						INVOICE TOTAL:	1,523.00
0238436-IN	03/30/16	01	POL/BACKOFFICESOLUTIONSXTMAINT	01516403		04/15/16	2,471.20
						INVOICE TOTAL:	2,471.20
0238437-IN	03/30/16	01	POL/INCARVIDEOEXT.MAINT	01516403		04/15/16	1,125.00
						INVOICE TOTAL:	1,125.00
0238438-IN	03/30/16	01	POL/INCARVIDEO EXT MAINT	01516403		04/15/16	1,875.00
						INVOICE TOTAL:	1,875.00
0238614-IN	04/06/16	01	POL/FLASHBACK HD COMM.SYSTEM	01516502		04/15/16	4,973.00
						INVOICE TOTAL:	4,973.00
						VENDOR TOTAL:	11,967.20
L1212	LAYNE CHRISTENSEN CO.						
40031	03/28/16	01	W&S/WELL7PUMP&WELLMAINTPAIR	50606309		04/15/16	10,798.45
						INVOICE TOTAL:	10,798.45
						VENDOR TOTAL:	10,798.45
L1276	LYNN PEAVEY COMPANY						
313638	02/04/16	01	POL/EVIDENCE SUPPLIES	01516603		04/15/16	603.70
						INVOICE TOTAL:	603.70
						VENDOR TOTAL:	603.70

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
M0024	MCHENRY ANALYTICAL WATER						
390317	04/01/16	01	W&S/WATER SAMPLES RADIUM GA	50606311		04/15/16	360.00
		02	W&S/WATER SAMPLES FLOURIDE	50606311			90.00
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00
M1316	MID AMERICAN WATER						
123013A	03/22/16	01	S&P/BEEHIVE GRATE	01536609		04/15/16	173.00
						INVOICE TOTAL:	173.00
						VENDOR TOTAL:	173.00
M1336	MUNICIPAL ELECTRONICS						
063463	03/24/16	01	POL/RADAR CERTIFICATION	01516403		04/15/16	315.00
						INVOICE TOTAL:	315.00
063495	03/28/16	01	POL/PARTS FOR RADAR CERTIFICAT	01516403		04/15/16	77.67
						INVOICE TOTAL:	77.67
						VENDOR TOTAL:	392.67
M1371	MICKEY, WILSON, WEILER,						
54986	04/04/16	01	W&S/LEGAL SERVICES MARCH 16	50506301		04/15/16	45.00
		02	ADM/LEGAL SERVICES MARCH 16	01506301			286.04
						INVOICE TOTAL:	331.04
54989	04/04/16	01	POL/LEGAL SERVICES MARCH 16	01516301		04/15/16	1,095.00
						INVOICE TOTAL:	1,095.00
54990	04/04/16	01	STR/LEGAL SERVICES MARCH 16	30536301		04/15/16	163.00
						INVOICE TOTAL:	163.00
54991	04/04/16	01	ADM/LEGAL SERVICES MARCH 16	01506301		04/15/16	45.00
						INVOICE TOTAL:	45.00

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
M1371	MICKEY, WILSON, WEILER,						
54992	04/04/16	01	ADM/LEGAL SERVICES MARCH 16	01506301		04/15/16	135.00
		02	PD/LEGAL SERVICES MARCH 16	01516301			45.00
		03	STR/LEGAL SERVICES MARCH 16	01536301			855.00
		04	CD/LEGAL SERVICES MARCH 16	01556301			15.00
		05	W&S/LEGAL SERVICES MARCH 16	50596301			45.00
		06	CD/LEGAL SERVICES MARCH 16	01556301			435.00
						INVOICE TOTAL:	1,530.00
54993	04/04/16	01	W&S/LEGAL SERVICES MARCH 16	50506301		04/15/16	240.00
						INVOICE TOTAL:	240.00
54994	04/04/16	01	CD/LEGAL SERVICES MARCH 16	01556301		04/15/16	2,695.00
						INVOICE TOTAL:	2,695.00
54995	04/04/16	01	W&S/LEGAL SERVICES MARCH 16	50716301		04/15/16	225.00
						INVOICE TOTAL:	225.00
54996	04/04/16	01	STR/LEGAL SERVICES MARCH 16	01536301		04/15/16	2,338.90
						INVOICE TOTAL:	2,338.90
54997	04/04/16	01	CD/LEGAL SERVICES MARCH 16	01556301		04/15/16	1,961.50
		02	W&S/LEGAL SERVICES MARCH 16	50596301			360.00
		03	CD/LEGAL SERVICES MARCH 16	01556301			795.00
						INVOICE TOTAL:	3,116.50
54998	04/04/16	01	ADM/LEGAL SERVICES MARCH 16	01506301		04/15/16	735.00
		02	W&S/LEGAL SERVICES MARCH 16	50596301			90.00
		03	FIN/LEGAL SERVICES MARCH 16	01536301			97.50
		04	W&S/LEGAL SERVICES MARCH 16	50506301			97.50
						INVOICE TOTAL:	1,020.00
						VENDOR TOTAL:	12,799.44
N0011	NOTARY PUBLIC ASSOCIATION						
NEW/RENEWALS	04/06/16	01	POL/RENEWAL NOTARY -P ROLLINS	01516208		04/15/16	49.00

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

PAGE: 13

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
N0011	NOTARY PUBLIC ASSOCIATION						
NEW/RENEWALS	04/06/16	02	POL/NEW NOTARY - M DURHAM	01516208		04/15/16	49.00
		03	POL/NEW NOTARY - B NIELSEN	01516208			49.00
		04	POL/NEW NOTARY - J BALLARD	01516208			49.00
		05	POL/NEW NOTARY - E GRUTZIUS	01516208			49.00
		06	POL/NEW NOTARY - B LYNCH	01516208			49.00
		07	POL/RENEWAL NOTARY -B THOELE	01516208			49.00
		08	POL/NEW NOTARY - K GILKEY	01516208			49.00
						INVOICE TOTAL:	392.00
						VENDOR TOTAL:	392.00
N1415	NICOR GAS						
96872934904-033016	03/30/16	01	S/96-87-29-3490 4LS8 2/29-3/30	50656510		04/15/16	27.59
						INVOICE TOTAL:	27.59
						VENDOR TOTAL:	27.59
O0005	ORKIN INC.						
108317580	04/06/16	01	BM/VH MONTHLY SERVICE	01546406		04/15/16	67.56
						INVOICE TOTAL:	67.56
108317584	04/06/16	01	BM/PW MONTHLY SERVICE	01546406		04/15/16	51.78
		02	W&S/PW MONTHLY SERVICE	50596406			51.78
						INVOICE TOTAL:	103.56
						VENDOR TOTAL:	171.12
P1643	PATTEN INDUSTRIES, INC.						
P50C0940636	03/22/16	01	S&P/SHIPPING	01536501		04/15/16	13.08
						INVOICE TOTAL:	13.08
P50C0941064	03/24/16	01	S&P/END LOADER REPAIR PARTS	01536612		04/15/16	597.74
						INVOICE TOTAL:	597.74
P50R0108867	03/30/16	01	S&P/RETURN	01536612		04/15/16	-508.08
						INVOICE TOTAL:	-508.08
						VENDOR TOTAL:	102.74

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

PAGE: 14

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
R1504	RAY O'HERRON CO						
1620785-IN	04/08/16	01	POL/STINGER FLASHLIGHTS	01516603		04/15/16	1,500.00
						INVOICE TOTAL:	1,500.00
1620787-IN	04/08/16	01	POL/SHIRT	01516603		04/15/16	83.99
						INVOICE TOTAL:	83.99
						VENDOR TOTAL:	1,583.99
R8125	ROSS ELECTRIC INC						
24261	03/25/16	01	TIF2/FIBER INSTALL-	33556309		04/15/16	24,050.00
		02	FOR 10 S MUNICIPAL TO 140	** COMMENT **			
						INVOICE TOTAL:	24,050.00
						VENDOR TOTAL:	24,050.00
S0047	SMITH AMUNDSEN LLC						
492001	04/06/16	01	POL/LEGAL SERVICES MARCH 16	01516301		04/15/16	260.00
						INVOICE TOTAL:	260.00
492003	04/06/16	01	POL/LEGAL SERVICES MARCH 16	01516301		04/15/16	1,240.00
						INVOICE TOTAL:	1,240.00
492005	04/06/16	01	POL/LEGAL SERVICES MARCH 16	01516301		04/15/16	320.00
						INVOICE TOTAL:	320.00
492007	04/06/16	01	POL/LEGAL SERVICES MARCH 16	01516301		04/15/16	480.00
						INVOICE TOTAL:	480.00
						VENDOR TOTAL:	2,300.00
S1909	SAM'S CLUB						
040116	04/01/16	01	S&P/MEMBERSHIP	01536208		04/15/16	22.50
		02	W&S/MEMBERSHIP	50596208			22.50
		03	RENEWAL - 5/18/16-5/18/17	** COMMENT **			
						INVOICE TOTAL:	45.00
						VENDOR TOTAL:	45.00

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

PAGE: 15

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
S1954	STEINER ELECTRIC						
5324194.001	03/18/16	01	W&S/WELL #10 PARTS	50606611		04/15/16	397.46
						INVOICE TOTAL:	397.46
						VENDOR TOTAL:	397.46
S8043	SUGAR GROVE ACE						
1732/1	03/30/16	01	W&S/TRUCK PARTS	50596617		04/15/16	3.56
						INVOICE TOTAL:	3.56
						VENDOR TOTAL:	3.56
S8046	SOURCE ONE OFFICE PRODUCTS						
523582	03/29/16	01	CD/PAPER, PENS, TAPE	01556613		04/15/16	45.92
		02	W&S/PAPER TAPE GLUE STICKS	50596613			25.93
		03	S&P/PAPER TAPE GLUE STICKS	01536613			19.65
		04	UB/PAPER GLUE STICKS	50506613			7.08
						INVOICE TOTAL:	98.58
						VENDOR TOTAL:	98.58
T0012	THIRD MILLENNIUM						
19275	03/31/16	01	W&S/PRINTING & MAILINGUB APR16	50506309		04/15/16	749.40
						INVOICE TOTAL:	749.40
						VENDOR TOTAL:	749.40
T8039	TJB PRINTING						
13180213	03/29/16	01	POL/TOW REPORT & AUTH RELEASE	01516613		04/15/16	205.00
						INVOICE TOTAL:	205.00
						VENDOR TOTAL:	205.00
T8041	TRANSUNION RISK AND						
236337-040116	04/01/16	01	POL/TLOXP CHARGES 3/1-3/16	01516309		04/15/16	111.00
						INVOICE TOTAL:	111.00
						VENDOR TOTAL:	111.00

DATE: 04/15/16  
TIME: 10:08:18  
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 16

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
T8047	TAYLOR MORRISON OF IL LLC						
20160014	04/08/16	01	CD/OVERPYMT SCHOOL LAND CASH	76002320		04/15/16	1,140.00
						INVOICE TOTAL:	1,140.00
20160015	04/08/16	01	CD/OVERPYMT SCHOOL LAND CASH	76002320		04/15/16	1,140.00
						INVOICE TOTAL:	1,140.00
						VENDOR TOTAL:	2,280.00
U2015	UNIVERSITY OF ILLINOIS-PSEP						
67784	04/01/16	01	S&P/PESTICIDE CERTIFICATION ZZ	01536208		04/15/16	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
U2146	USA BLUEBOOK						
901536	03/17/16	01	W&S/LAB SUPPLIES	50606607		04/15/16	247.17
		02	W&S/SHIPPING	50596501			23.70
						INVOICE TOTAL:	270.87
901650	03/17/16	01	W&S/WATER SAMPLING	50606607		04/15/16	22.49
						INVOICE TOTAL:	22.49
902761	03/18/16	01	W&S/SAMPLING SUPPLIES	50606607		04/15/16	22.49
						INVOICE TOTAL:	22.49
904014	03/21/16	01	W&S/EQUIPMENT REPAIR PARTS	50606607		04/15/16	55.59
		02	W&S/SHIPPING	50596501			14.90
						INVOICE TOTAL:	70.49
904098	03/21/16	01	W&S/SAMPLING SUPPLIES	50606607		04/15/16	55.59
						INVOICE TOTAL:	55.59
905811	03/22/16	01	W&S/SAMPLING SUPPLIES	50606607		04/15/16	69.95
						INVOICE TOTAL:	69.95

DATE: 04/15/16  
TIME: 10:08:18  
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 17

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
U2146	USA BLUEBOOK						
906514	03/23/16	01	W&S/SAMPLING SUPPLIES	50606607		04/15/16	22.49
						INVOICE TOTAL:	22.49
						VENDOR TOTAL:	534.37
U2151	UTILITY DYNAMICS						
0407-2086	04/07/16	01	S&P/1166 WOODRIDGE DR	01536405		04/15/16	3,380.00
						INVOICE TOTAL:	3,380.00
						VENDOR TOTAL:	3,380.00
V1610	VILLAGE OF SUGAR GROVE						
021816	02/18/16	01	POL/KCCOPA P ROLLING	01516208		04/15/16	30.00
						INVOICE TOTAL:	30.00
030316	03/03/16	01	IMRF WITHHOLDING ERROR	01002160		04/15/16	13.66
						INVOICE TOTAL:	13.66
032416	03/24/16	01	W&S/POSTAGE FORWARD FEE	50506501		04/15/16	0.59
						INVOICE TOTAL:	0.59
032816	03/28/16	01	POL/CONDOLENCE CARD	01516613		04/15/16	5.07
						INVOICE TOTAL:	5.07
184657172	04/01/16	01	CD/FUEL	01556601		04/15/16	15.00
						INVOICE TOTAL:	15.00
3612	03/17/16	01	POL/TRAINING LUNCH	01516208		04/15/16	44.78
						INVOICE TOTAL:	44.78
						VENDOR TOTAL:	109.10
V2231	VERIZON WIRELESS						
9763299139	04/06/16	01	PD/ACCT#64200999100001 3/7-4/6	01516502		04/15/16	237.54

DATE: 04/15/16  
 TIME: 10:08:18  
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE  
 DETAIL BOARD REPORT

PAGE: 18

INVOICES DUE ON/BEFORE 04/19/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
V2231	VERIZON WIRELESS						
9763299139	04/06/16	02	S&P/ACCT#642009991000013/7-4/6	01536502		04/15/16	98.65
		03	BM/ACCT#64200999100001 3/7-4/6	01546502			37.88
		04	CD/ACCT#64200999100001 3/7-4/6	01556502			60.77
		05	FIN/ACCT#642009991000013/7-4/6	01566502			12.10
		06	BD/ACCT#64200999100001 3/7-4/6	01576502			60.77
		07	PW/ACCT#64200999100001 3/7-4/6	50596502			301.14
		08	PD/MOBILE BROADBAND CARDS	01516502			380.10
						INVOICE TOTAL:	1,188.95
						VENDOR TOTAL:	1,188.95
W2315	WASTE MANAGEMENT						
3561218-2011-8	04/01/16	01	REFUSE COLLECTION- MAR 2016	57506513		04/15/16	68,176.50
						INVOICE TOTAL:	68,176.50
						VENDOR TOTAL:	68,176.50
W2325	WEST						
833795116	04/04/16	01	POL/IL CRIMINAL LAW SUBSCRIPTI	01516608		04/15/16	123.00
						INVOICE TOTAL:	123.00
						VENDOR TOTAL:	123.00
Y2515	YORKVILLE NAPA AUTO PARTS						
133993	03/25/16	01	S&P/VEHICLE MAINT SUPPLIES	01536617		04/15/16	31.21
		02	BM/VEHICLE MAINT SUPPLIES	01546617			13.37
		03	W&S/VEHICLE MAINT SUPPLIES	50596617			44.58
						INVOICE TOTAL:	89.16
133994	03/25/16	01	S&P/VEHICLE MAINT SUPPLIES	01536617		04/15/16	16.79
		02	BM/VEHICLE MAINT SUPPLIES	01546617			7.20
		03	W&S/VEHICLE MAINT SUPPLIES	50596617			23.99
						INVOICE TOTAL:	47.98
						VENDOR TOTAL:	137.14
						TOTAL ALL INVOICES:	270,442.00

DATE: 04/15/2016  
TIME: 10:08:36  
ID: AP444000.WOW

VILLAGE OF SUGAR GROVE  
DETAIL BOARD REPORT

PAGE: 1

MANUAL CHECKS ISSUED 04/06/2016 THRU 04/15/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
S0049	CITY OF ST. CHARLES						
IN3504	02/26/16	01	POL/OUTDOOR RANGE FEE5/16-4/17	01516309	048943	04/07/16	400.00
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
						TOTAL ALL INVOICES:	400.00

---

---

**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

---

---

**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** PAT CHAMBERLIN, FINANCE DIRECTOR  
**SUBJECT:** MONTHLY TREASURER'S REPORT  
**AGENDA:** APRIL 19, 2016 REGULAR BOARD MEETING  
**DATE:** APRIL 12, 2016

---

**ISSUE**

Should the Village Board approve the March 2016 monthly Treasurer's report.

**DISCUSSION**

The Summarized Revenue & Expense Reports are attached (pages 1 – 8). At March 31, 2016, we are through 11 months of the year (91.7%).

The General Fund revenues and expenditures are at 99.0% and 87.8%, respectively. Revenues are higher than budget due to the receipt of property taxes. The following expenditures have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
01-51-6104	Salaries – Part Time	145,677	205,395	140.9%	A
01-51-6301	Legal Services	78,400	86,231	109.9%	B
01-53-6204	Unemployment Comp.	290	10,556	3,640.0%	C
01-53-6301	Legal Services	1,000	5,948	594.7%	D
01-53-6303	Engineering Services	6,900	15,840	229.5%	E
01-53-6402	Rental	3,499	5,788	165.4%	F
01-53-6403	Repair, Maint. Serv. Eq.	3,697	5,964	161.3%	G
01-53-6407	Repair, Maint. Serv. Veh.	20,000	20,659	103.2%	H
01-54-6406	Repair & Maint- BLG	28,770	47,096	163.7%	I
01-55-6104	Salaries – Part-Time	5,175	7,350	142.0%	J
01-55-6301	Legal Services	56,400	90,930	161.2%	K

- A Pol – Overage is due to Special Event details including Corn Boil and Palmer Cup and two full-time officers out on worker comp injuries.  
B Pol – This is due to ongoing collective bargaining negotiations.  
C Str – Unemployment claim for terminated employee was not budgeted.

- D Str – This is due to ongoing legal reviews of various street matters. The account will continue to be over budget for the remainder of the fiscal year.
- E Str – This is due to engineering work related to Right-of-Way Permits. This is an unbudgeted item and the account is expected to exceed budget for the fiscal year.
- F Str – Overage is due to emergency in-house patching of various Village streets. Unbudgeted costs include material and equipment rental. This account will remain over budget.
- G Str – Overage is due to unanticipated loader and plow repairs. This account will remain over budget.
- H Str – This is due to ongoing repairs to the Village’s fleet, account will remain over budget for the remainder of the fiscal year.
- I BM- Costs are related to repair of the Salt Storage structure, unexpected gutter repair, and A/C maintenance at Village Hall. This account will be over budget.
- J CD – This is due to the increase in permit inspections. This expense is offset by permit fee revenues.
- K CD – This account is over budget due to ongoing development litigation. This account will remain over budget.

Please note engineering invoices are paid approximately 2 months after services are provided. Therefore, engineering services accounts in the General Fund, Infrastructure Capital Projects Fund, and Waterworks and Sewerage Fund will reflect a 2 month lag.

The General Capital Projects Fund revenues are at 128.4% and expenditures are at 35.3%. High revenues are attributed to the permit issuance for the Sugar Grove Senior Living complex. The expenditures are low due to the postponement of the 140 Municipal Drive build out project.

The Industrial TIF #1 Fund revenues are at 95.2% and expenditures are at 3,156.9%. Expenditures are high due to the unexpected engineering costs related to the Dugan Rd LAFO project.

The Industrial TIF #2 Fund expenditures are at 64.8%.

The Infrastructure Capital Projects Fund revenues are at 98.8% and expenditures are 68.3%. Revenues are high due to the receipt of grant funds from the State and the Settler’s Ridge Settlement.

The Debt Service Fund revenues are at 91.7% and the expenditures are at 100.0%. Expenditures are high due to the timing of debt service payments.

The Waterworks and Sewerage Fund operating revenues and operating expenses are at 87.4% and 79.7%, respectively. The capital revenues and expenses are at 78.9% and 34.8%, respectively. The following expenses have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
50-59-6403	Repair, Maint. Serv. Equip.	4,838	6,777	140.0%	L
50-65-6612	Equipment Parts	3,000	15,696	523.2%	M
50-71-7003	Building Improvements	0	58,700	100.0%	N

L PW – This is due to unexpected backhoe repairs. This account is will remain over budget.

M Sewer Op. – This is due to unexpected repairs at lift station 7. Account will remain over budget.

N Water Cap. – This is related to an insurance claim for the roof replacement at Well 10 and has a revenue offset.

The Refuse Fund revenues and expenses are at 83.8% and 79.6%, respectively. The expenses are below expectations due to the timing of payments being made to Waste Management.

Staff projected and included 50 residential and 3 commercial permits in the fiscal year 2015 – 2016 budget approved by the Village Board, which we will track throughout the fiscal year and report on. As of April 14, 2016, 34 residential and 6 commercial permits have been issued. The following accounts will be included in each Treasurer's Report to reflect the revenues from building activity:

		<u>Budget</u>	<u>Actual</u>	<u>% Earned</u>
01-00-3310	Building Permits	75,525	86,253	114.2%
01-00-3320	Cert of Occupancy Fees	5,300	4,400	83.1%
01-00-3330	Plan Review Fees	5,645	6,136	108.6%
01-00-3340	Reinspection Fees	3,472	8,447	243.2%
01-00-3350	Transition Fees	0	18,985	100.0%
01-00-3740	Zoning and Filing Fees	16,000	3,050	19.1%
01-00-3760	Review and Dev. Fees	109,420	91,502	83.7%
30-00-3850	Improvement Donations	120,456	234,565	194.7%
30-00-3851	Emerg Warn Device Fee	300	0	0.0%
30-00-3852	Life Safety-Police	3,458	2,050	59.3%
30-00-3853	Life Safety-Streets	3,458	2,210	64.0%
35-00-3855	Road Impact Fee	194,720	261,508	134.3%
50-00-3310	Meter Reinspections	728	255	35.1%
50-00-3670	Meter Sales	28,925	16,516	57.1%
50-01-3651	Water Tap-On Fees	178,310	112,898	63.4%
50-01-3652	Sewer Tap-On Fees	21,683	15,609	72.0%
50-01-3791	Fire Suppr Tap-On Fee	8,702	11,602	133.3%

## **COST**

There are no direct costs associated with the monthly Treasurer's report.

**RECOMMENDATION**

That the Board approve the March 2016 monthly Treasurer's reports.

VILLAGE OF SUGAR GROVE  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: GENERAL FUND FOR 11 PERIODS ENDING			MARCH 31, 2016		
	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>						
REVENUES	268,748.97	337,876.18	25.7	4,794,999.00	4,742,972.79	(1.0)
<b>TOTAL REVENUES</b>	<b>268,748.97</b>	<b>337,876.18</b>	<b>25.7</b>	<b>4,794,999.00</b>	<b>4,742,972.79</b>	<b>(1.0)</b>
<b>EXPENSES</b>						
INFORMATION TECHNOLOGY	2,474.33	50.00	97.9	29,692.00	18,112.43	38.9
ADMINISTRATION	28,064.54	22,635.79	19.3	336,775.00	316,551.57	6.0
POLICE	189,051.98	178,272.79	5.7	2,268,625.00	2,120,046.62	6.5
PUBLIC WORKS- STREET DIVISION	105,595.69	112,812.81	(6.8)	1,267,150.00	923,681.07	27.1
BUILDING MAINTENANCE	13,879.53	10,935.69	21.2	166,555.00	151,330.67	9.1
COMMUNITY DEVELOPMENT	49,216.94	31,905.70	35.1	590,604.00	563,740.99	4.5
FINANCE	12,699.58	10,197.36	19.7	152,396.00	139,912.92	8.1
BOARD AND COMMISSIONS	6,989.60	1,209.75	82.6	83,876.00	61,319.66	26.8
<b>TOTAL EXPENSES</b>	<b>407,972.19</b>	<b>368,019.89</b>	<b>9.7</b>	<b>4,895,673.00</b>	<b>4,294,695.93</b>	<b>12.2</b>
<b>TOTAL FUND REVENUES</b>	<b>268,748.97</b>	<b>337,876.18</b>	<b>25.7</b>	<b>4,794,999.00</b>	<b>4,742,972.79</b>	<b>(1.0)</b>
<b>TOTAL FUND EXPENSES</b>	<b>407,972.19</b>	<b>368,019.89</b>	<b>9.7</b>	<b>4,895,673.00</b>	<b>4,294,695.93</b>	<b>12.2</b>
<b>SURPLUS (DEFICIT)</b>	<b>(139,223.22)</b>	<b>(30,143.71)</b>	<b>(78.3)</b>	<b>(100,674.00)</b>	<b>448,276.86</b>	<b>(545.2)</b>

VILLAGE OF SUGAR GROVE  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL CAPITAL PROJECTS FUND  
 FOR 11 PERIODS ENDING MARCH 31, 2016

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>						
REVENUES	36,036.81	29,379.46	(18.4)	432,442.00	555,518.65	28.4
TOTAL REVENUES	36,036.81	29,379.46	(18.4)	432,442.00	555,518.65	28.4
<b>EXPENSES</b>						
ADMINISTRATION	47,433.32	975.00	97.9	569,200.00	54,324.52	90.4
POLICE	17,751.82	9,135.17	48.5	213,022.00	158,616.70	25.5
PUBLIC WORKS STREETS	5,833.33	1,820.00	68.7	70,000.00	87,863.38	(25.5)
BUILDING MAINTENANCE	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY DEVELOPMENT	0.00	0.00	0.0	0.00	0.00	0.0
FINANCE	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	71,018.47	11,930.17	83.2	852,222.00	300,804.60	64.7
TOTAL FUND REVENUES	36,036.81	29,379.46	(18.4)	432,442.00	555,518.65	28.4
TOTAL FUND EXPENSES	71,018.47	11,930.17	83.2	852,222.00	300,804.60	64.7
SURPLUS (DEFICIT)	(34,981.66)	17,449.29	(149.8)	(419,780.00)	254,714.05	(160.6)

VILLAGE OF SUGAR GROVE  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: INDUSTRIAL TIF #1 FUND  
 FOR 11 PERIODS ENDING MARCH 31, 2016

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----						
REVENUES						
REVENUES	0.00	340.52	100.0	68,835.00	72,195.20	4.8
-----						
TOTAL REVENUES	0.00	340.52	100.0	68,835.00	72,195.20	4.8
EXPENSES						
PUBLIC WORKS STREETS	0.00	0.00	0.0	0.00	8,302.53	100.0
COMMUNITY DEVELOPMENT	22.91	0.00	100.0	275.00	379.13	(37.8)
-----						
TOTAL EXPENSES	22.91	0.00	100.0	275.00	8,681.66	(3056.9)
TOTAL FUND REVENUES	0.00	340.52	100.0	68,835.00	72,195.20	4.8
TOTAL FUND EXPENSES	22.91	0.00	100.0	275.00	8,681.66	(3056.9)
SURPLUS (DEFICIT)	(22.91)	340.52	(1586.3)	68,560.00	63,513.54	(7.3)

DATE: 04/14/2016  
 TIME: 08:25:01  
 ID: GL480000.WOW

VILLAGE OF SUGAR GROVE  
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 4  
 F-YR: 16

FOR FUND: INDUSTRIAL TIF #2 FUND  
 FOR 11 PERIODS ENDING MARCH 31, 2016

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
COMMUNITY DEVELOPMENT	4,022.89	0.00	100.0	48,275.00	31,263.50	35.2
TOTAL EXPENSES	4,022.89	0.00	100.0	48,275.00	31,263.50	35.2
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	4,022.89	0.00	100.0	48,275.00	31,263.50	35.2
SURPLUS (DEFICIT)	(4,022.89)	0.00	100.0	(48,275.00)	(31,263.50)	(35.2)

DATE: 04/14/2016  
 TIME: 08:25:01  
 ID: GL480000.WOW

VILLAGE OF SUGAR GROVE  
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 5  
 F-YR: 16

FOR FUND: INFRASTRUCTURE CAP PROJ FUND  
 FOR 11 PERIODS ENDING MARCH 31, 2016

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----						
REVENUES						
REVENUES	535,224.81	85,590.86	(84.0)	6,422,698.00	6,405,167.86	(0.2)
-----						
TOTAL REVENUES	535,224.81	85,590.86	(84.0)	6,422,698.00	6,405,167.86	(0.2)
-----						
EXPENSES						
MOTOR FUEL TAX	19,544.08	0.00	100.0	234,529.00	331,195.78	(41.2)
STREETS DIVISION	465,627.33	173,182.83	62.8	5,587,528.00	3,434,480.79	38.5
BUILDING & ZONING	0.00	152,177.95	100.0	0.00	206,097.60	100.0
-----						
TOTAL EXPENSES	485,171.41	325,360.78	32.9	5,822,057.00	3,971,774.17	31.7
-----						
TOTAL FUND REVENUES	535,224.81	85,590.86	(84.0)	6,422,698.00	6,405,167.86	(0.2)
TOTAL FUND EXPENSES	485,171.41	325,360.78	32.9	5,822,057.00	3,971,774.17	31.7
SURPLUS (DEFICIT)	50,053.40	(239,769.92)	(579.0)	600,641.00	2,433,393.69	305.1

DATE: 04/14/2016  
 TIME: 08:25:01  
 ID: GL480000.WOW

VILLAGE OF SUGAR GROVE  
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 6  
 F-YR: 16

FOR FUND: DEBT SERVICE FUND  
 FOR 11 PERIODS ENDING MARCH 31, 2016

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	75,915.24	75,830.01	(0.1)	910,983.00	834,614.52	(8.3)
TOTAL REVENUES	75,915.24	75,830.01	(0.1)	910,983.00	834,614.52	(8.3)
EXPENSES						
ADMINISTRATION	75,943.99	475.00	99.3	911,328.00	911,127.50	0.0
TOTAL EXPENSES	75,943.99	475.00	99.3	911,328.00	911,127.50	0.0
TOTAL FUND REVENUES	75,915.24	75,830.01	(0.1)	910,983.00	834,614.52	(8.3)
TOTAL FUND EXPENSES	75,943.99	475.00	99.3	911,328.00	911,127.50	0.0
SURPLUS (DEFICIT)	(28.75)	75,355.01	(2204.3)	(345.00)	(76,512.98)	2077.6

VILLAGE OF SUGAR GROVE  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATERWORKS & SEWERAGE FUND  
 FOR 11 PERIODS ENDING MARCH 31, 2016

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>						
OPERATING REVENUES	277,655.80	268,239.93	(3.3)	3,331,870.00	2,909,209.74	(12.6)
CAPITAL REVENUES	33,244.64	15,853.42	(52.3)	398,936.00	314,496.98	(21.1)
<b>TOTAL REVENUES</b>	<b>310,900.44</b>	<b>284,093.35</b>	<b>(8.6)</b>	<b>3,730,806.00</b>	<b>3,223,706.72</b>	<b>(13.5)</b>
<b>EXPENSES</b>						
INFORMATION TECHNOLOGY	2,474.41	49.99	97.9	29,693.00	15,007.51	49.4
ADMINISTRATION	138,264.67	181,197.02	(31.0)	1,659,177.00	1,536,186.15	7.4
PW ADMINISTRATION	76,290.30	61,997.49	18.7	915,485.00	680,389.44	25.6
WATER OPERATIONS	50,962.61	43,686.90	14.2	611,552.00	377,937.99	38.2
SEWER OPERATIONS	12,003.37	19,002.25	(58.3)	144,041.00	68,735.48	52.2
WATER CAPITAL	326,968.73	2,100.00	99.3	3,923,625.00	1,302,064.26	66.8
SEWER CAPITAL	8,333.32	0.00	100.0	100,000.00	97,510.50	2.4
<b>TOTAL EXPENSES</b>	<b>615,297.41</b>	<b>308,033.65</b>	<b>49.9</b>	<b>7,383,573.00</b>	<b>4,077,831.33</b>	<b>44.7</b>
<b>TOTAL FUND REVENUES</b>	<b>310,900.44</b>	<b>284,093.35</b>	<b>(8.6)</b>	<b>3,730,806.00</b>	<b>3,223,706.72</b>	<b>(13.5)</b>
<b>TOTAL FUND EXPENSES</b>	<b>615,297.41</b>	<b>308,033.65</b>	<b>49.9</b>	<b>7,383,573.00</b>	<b>4,077,831.33</b>	<b>44.7</b>
<b>SURPLUS (DEFICIT)</b>	<b>(304,396.97)</b>	<b>(23,940.30)</b>	<b>(92.1)</b>	<b>(3,652,767.00)</b>	<b>(854,124.61)</b>	<b>(76.6)</b>

VILLAGE OF SUGAR GROVE  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: REFUSE FUND FOR 11 PERIODS ENDING			FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
	MARCH BUDGET	MARCH ACTUAL	2016 %			
REVENUES						
REVENUES	72,578.15	73,446.32	1.1	870,938.00	729,605.36	(16.2)
TOTAL REVENUES	72,578.15	73,446.32	1.1	870,938.00	729,605.36	(16.2)
EXPENSES						
ADMINISTRATION	74,285.49	71,466.83	3.7	891,426.00	708,792.63	20.4
TOTAL EXPENSES	74,285.49	71,466.83	3.7	891,426.00	708,792.63	20.4
TOTAL FUND REVENUES	72,578.15	73,446.32	1.1	870,938.00	729,605.36	(16.2)
TOTAL FUND EXPENSES	74,285.49	71,466.83	3.7	891,426.00	708,792.63	20.4
SURPLUS (DEFICIT)	(1,707.34)	1,979.49	(215.9)	(20,488.00)	20,812.73	(201.5)



# Proclamation

*WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and*

*WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and*

*WHEREAS, Arbor Day is now observed throughout the nation and the world, and*

*WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and*

*WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and*

*WHEREAS, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community, and*

*WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal,*

*THEREFORE, I, P. Sean Michels, President of the Village of Sugar Grove, do hereby proclaim **April 29, 2016** as*

## ARBOR DAY

*in the Village of Sugar Grove, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and do commend this observance to all of our citizens.*

*FURTHERMORE, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.*

***Dated this 19th, day of April, 2016***

*President, P. Sean Michels*

*Trustee, Ted Koch*

*Trustee, Kevin Geary*

*Trustee, Sean Herron*

*Trustee, Rick Montalto*

*Trustee, David Paluch*

*Trustee, Mari Johnson*

*Attest: Village Clerk, Cynthia L. Galbreath*



# *Proclamation*

**Building Safety Month — May, 2016**

*Whereas, our Chapter's continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound, and;*

*Whereas, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;*

*Whereas, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play, and;*

*Whereas, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;*

*Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings, and;*

*Whereas, "Building Codes: Driving Growth through Innovation, Resilience and Safety" the theme for Building Safety Month 2016, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry. Building Safety Month 2016 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,*

*Whereas, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.*

*NOW, THEREFORE, I, Sean Michels, President of the Sugar Grove Board of Trustees, do hereby proclaim the month of May 2016 as Building Safety Month.*

---

Signature



*May 1 – 7, 2016*

*WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working;*

*WHEREAS, Public service is a noble calling involving a wide variety of challenging and rewarding professions, including providing vital family, health and educational services, maintaining public safety, improving transportation, protecting our environment and performing management activities which are essential to efficient and effective operation of government; and,*

*WHEREAS, Many public servants, including military personnel, police officers, firefighters, municipal employees, county employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world;*

*WHEREAS, Public servants include teachers, doctors, scientists, train conductors, astronauts, nurses, inspectors, clerks, assistants, laborers, computer technicians, social workers, and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and*

*WHEREAS, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials;*

*THEREFORE, We, Village of Sugar Grove Board of the Village of Sugar Grove, Kane County, Illinois, do hereby proclaim the week of May 1 through May 7, 2016 as Public Service Recognition Week in the Village of Sugar Grove, and encourage all citizens to recognize the dedication of public employees.*

*Passed this 19th day of April, 2016*

*P. Sean Michels, Village President*

*Kevin Geary, Trustee  
Mari Johnson, Trustee*

*Sean Herron, Trustee  
Rick Montalto, Trustee*

*Ted Koch, Trustee  
David Paluch, Trustee*

*Attest: Cynthia L. Galbreath, Village Clerk*



**PROCLAMATION  
MOTORCYCLE AWARENESS MONTH  
MAY 2016**

**WHEREAS**, motorcycle riding is a popular form of recreation and transportation for thousands of people across the state and nation; and

**WHEREAS**, motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

**WHEREAS**, the National Highway Traffic Safety Administration and the Motorcycle Safety Foundation have named May as Motorcycle Safety Awareness Month; and

**WHEREAS**, states and motorcycle organizations across this country will be conducting a variety of activities to promote the importance of motorist awareness and safely sharing the road with motorcycles and remind riders to make themselves more visible to others; and

**WHEREAS**, the Village of Sugar Grove, wishes to promote the safety campaign of the National Highway Traffic Safety Administration in their effort to ensure the safety and well being of all.

**WHEREAS**, all highway users should unite in the safe sharing of roadways throughout the Village of Sugar Grove, Kane County and Illinois with all others on the roadways.

**NOW, THEREFORE**, I, P. Sean Michels, Village President of the Village of Sugar Grove, do hereby proclaim the month of May 2016 as **MOTORCYCLE SAFETY AWARENESS MONTH** and urge all motor vehicle operators to join in this effort to keep our highways safe.

Passed this 19th day of April, 2016

P. Sean Michels, Village President

Kevin Geary, Trustee  
Mari Johnson, Trustee

Sean Herron, Trustee  
Rick Montalto, Trustee

Ted Koch, Trustee  
David Paluch, Trustee

Attest: Cynthia L. Galbreath, Village Clerk

---

---

**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

---

---

**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** CYNTHIA L. GALBREATH, VILLAGE CLERK  
**SUBJECT:** RESOLUTION: SETTING THE NUMBER OF LIQUOR LICENSES PER CLASS  
APPROVAL: LIQUOR LICENSES FOR 2016-2017 LICENSING YEAR  
**AGENDA:** APRIL 12, 2016 REGULAR AGENDA  
**DATE:** APRIL 15, 2016

---

**ISSUE**

Should the Village of Sugar Grove Liquor Commissioner and Commission approve additional liquor licenses for the 2016-2017 licensing year.

**DISCUSSION**

Liquor Licenses are required for all establishments that sell or serve alcoholic beverages per Title 3, Chapter 2 of the Village Code. Establishments are required to apply annually for license renewal. A liquor license renewal application has been received from Round Up and Open Range.

Staff has reviewed the applications and found that they are in compliance with Village Code. It is recommended that the licenses as applied by Round Up and Open Range for the 2016-2017 licensing year be approved, pending receipt of liquor license inspection.

**COSTS**

There is no cost with the approval of any of the licenses presented this evening.

**RECOMMENDATION**

That the President and the Board of Trustees by Adopt Resolution 20160419 Setting Fees and the Number of Liquor Licenses Available per Class and approve the Liquor Licenses 2016-2017 licensing year for, Round Up –Restaurant and a Tavern Class L Open Range – Restaurant Class E and Golf Course Class G, subject to passing liquor license inspections.

**RESOLUTION NO 20160419A**

**Amending Fees and the Number of Licenses per Liquor Class  
for the 2016-2017 Licensing Year**

**BE IT RESOLVED**, by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

**WHEREAS**, Village Code Chapter 2, Section 3-2-7: Number of Licenses, provides that the cost and fees for obtaining and maintaining liquor licenses within the Village of Sugar Grove shall be set from time to time by the Board of Trustees of the Village of Sugar Grove by resolution of said Board of Trustees; and;

**WHEREAS**, Village Code Chapter 2, Section 3-2-7: Number of Licenses provides that maximum number of allowable per Class Licenses shall be determined by resolution by the Board of Trustees. In addition, the Board of Trustees may regulate the number of licenses by geographical area within the Village of Sugar Grove;

**NOW THEREFORE BE IT RESOLVED**, by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

1. That the annual fee for each class of liquor license and the number of licenses per Class within the Village of Sugar Grove shall be as follows:

	CL ASS	ANNUAL FEE	#	ESTABLISHMENT
A	TAVERN	\$1,900.00	0	
B	PACKAGE LIQUOR	\$1,250.00	6	Aldi, Amoco, Embassy, Jewel/Osco, Village Liquor, Walgreens
C	TEMPORARY LICENSE	\$ 50.00	0	
D	CLUB LICENSE	\$ 750.00	1	American Legion
E	RESTAURANT	\$1,450.00	1	Open Range
L	RESTAURANT w/ TAVERN	\$1,850.00	2	Fireside, Round Up
F	BEER AND WINE RESTAURANT	\$1,950.00	0	
G	GOLF COURSE	\$ 900.00	1	Open Range
H	HOTEL	\$2,200.00	0	
J	SPECIALTY BASKET LICENSE	\$ 575.00	0	
K	CATERING LICENSE	\$1,150.00	0	
M	FARMERS MARKET LICENSE	\$ 200.00	0	
N	PRIVATE COUNTY CLUB	\$2,400.00	1	Rich Harvest
O	TEMPORARY GOVERNMENTAL SPECIAL EVENTS	\$ 50.00	0	
P	WINE & BEER SPECIALTY SHOP	\$1,200.00	0	
TP	TASTING PERMIT	\$ 200.00	2	Village Liquor Jewel/Osco

**PASSED AND APPROVED**, by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on the 4th day of April, 2016.

Attest: \_\_\_\_\_  
Cynthia L. Galbreath, Village Clerk

---

---

**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

---

---

**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** PATRICK J. ROLLINS, CHIEF OF POLICE  
**SUBJECT:** RESOLUTION: AUTHORIZING AN IGA WITH KANE COUNTY FOR ANIMAL CONTROL SERVICES  
**AGENDA:** APRIL 19, 2016 BOARD MEETING  
**DATE:** APRIL 15, 2016

---

**ISSUE**

Should the Village enter into an Intergovernmental Agreement with Kane County for Animal Control Services.

**DISCUSSION**

Metro West Kane County Municipalities Animal Control Task Force have worked out an agreement for the Kane County Animal Control services for municipalities. The Village of Sugar Grove utilizes the services from Kane County Animal Control. Our existing agreement (past three years) is expiring and this new agreement will take its place.

Kane County Animal Control can be used to assist with picking up stray animals, boarding, euthanasia, or when the pets are left behind discovered through the residential evictions process.

The Village does not pay anything unless the services are needed.

**COST**

Total annual costs, which are only incurred as needed, are expected to remain at approximately \$1,000 which is budgeted in Police General Fund account #01-51-6309 Other Professional Services.

**RECOMMENDATION**

Staff recommends that the Village Board approve Resolution # **20160419B**, authorizing execution of an IGA with the County of Kane for Animal Control Services, subject to Attorney Review.

**RESOLUTION NO. 20160419B**

**RESOLUTION OF AUTHORIZATION TO SIGN AN AGREEMENT FOR ANIMAL CONTROL SERVICES WITH KANE COUNTY**

**BE IT RESOLVED**, by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

**WHEREAS**, An agreement for Animal Control Services has been proposed; and

**WHEREAS**, the Village of Sugar Grove Board has determined that it is in the best interests of the Village to enter into this agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Sugar Grove, as follows:

1. That P. Sean Michels, Village President hereby authorized to sign the Agreement for Animal Control Services with Kane County.

**PASSED AND APPROVED** by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 19th day of April, 2016.

\_\_\_\_\_  
P. Sean Michels  
President of the Board of Trustees of the Village of  
Sugar Grove, Kane County, Illinois

	Aye	Nay	Absent
Trustee Koch	_____	_____	_____
Trustee Herron	_____	_____	_____
Trustee Johnson	_____	_____	_____
Trustee Paluch	_____	_____	_____
Trustee Geary	_____	_____	_____
Trustee Montalto	_____	_____	_____

ATTEST: \_\_\_\_\_  
Cynthia L. Galbreath  
Clerk, Village of Sugar Grove

**AGREEMENT FOR ANIMAL CONTROL SERVICES**

**THIS INTERGOVERNMENTAL AGREEMENT** (“Agreement”) is made and entered into this 19<sup>th</sup> day of April, 2016 by and between the **COUNTY OF KANE**, a body politic and corporate, and the Village of Sugar Grove an Illinois municipal corporation.

WHEREAS, the County of Kane (“Kane County”) is a body politic and corporate duly organized and existing under the Constitution and laws of the State of Illinois; and

WHEREAS, the Village of Sugar Grove (“Municipality”) is an Illinois municipal corporation; and

WHEREAS, Kane County pursuant to the Animal Control Act, 510 ILCS 5/1 et seq. (the “Act”) has certain rights, duties and obligations with respect to rabies control and registration of dogs and cats on a county-wide basis, and also has primary responsibility for animal control activities within unincorporated Kane County; and

WHEREAS, the Municipality has the right, but not the obligation to control animal activities in its corporate limits, and has historically taken the primary responsibility for animal control activities within its corporate limits and desires to contract with the County to discharge these responsibilities; and

WHEREAS, pursuant to Kane County Board Ordinance 07-254, passed July 10, 2007, Kane County is ready, willing and able to contract with the municipalities of Kane County to provide them with animal control services, including but not limited to pick-up of animals running at large, sick or injured dogs and small, wild mammals such as skunks, raccoons, and bats and providing housing and adoption services for animals in its custody to the best of its ability at Kane County Animal Control, located at 4060 Keslinger Road, Geneva, IL, (the “Facility”) the Kane County ; and

WHEREAS, the parties have a mutual interest in long term planning for animal control services in Kane County;; and

WHEREAS, pursuant to Article VII Section 10 of the Constitution of the State of Illinois and Section 3 of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/3, units of local government are authorized and empowered to enter into agreements to obtain and share services and to exercise jointly or transfer any powers or functions not prohibited by law; and

WHEREAS, the Chairman of the Kane County Board has heretofore been authorized pursuant to Resolution \_\_\_\_\_ to enter into an intergovernmental agreement with the Municipality as herein provided;

**NOW, THEREFORE the COUNTY OF KANE and the Village of Sugar Grove do hereby agree as follows:**

**Section 1. Incorporation of Recitals.** The facts and statements contained in the preamble to this Agreement are hereby incorporated herein as if fully set forth.

**Section 2. Pickup Service Provided.** The Kane County Animal Control Department will provide pickup service for stray dogs found within the limits of the Municipality, and for pickup of animals from locations where a forcible entry and detainer action results in an eviction conducted by the Kane County Sheriff, and shall transport them to the Facility or another County designated animal shelter for a service fee to be paid to the County as provided in Section 5-49(a) of the Kane County Code.

**Section 3. Complaint Calls – Response.** The Kane County Animal Control Department will respond to complaint calls, as provided in Section 5-49(a) of the Kane County Code, from the Municipality’s police department (or appropriate Municipal officials if no police department exists), for barking dogs, dogs running at large and sick or injured wildlife outside of a building or structure within the limits of the Municipality and shall transport them to the Facility or another County designated animal shelter. The service fee to be paid to the County shall be that shown on Exhibit A. Should the Kane County Animal Control Department face unexpected budgeting concerns rendering the services described herein impossible to provide at the fees described herein, upon formal written notice by the Kane County Animal Control Administrator, the parties may renegotiate the financial terms of this Agreement. If the parties are unable to reach an agreement as to such renegotiation, any party may cancel this Agreement upon 30 days’ written notice.

**Section 4. Vicious or Dangerous Dogs.** The Kane County Animal Control Department shall cooperate with the police department of the Municipality in responding to complaints relating to vicious or dangerous dogs. All complaints and proceedings shall be handled as provided in Sections 15 and 15.2 of the Act.

**Section 5. Invoices for Services.** Kane County shall invoice the Municipality for services provided at the end of each month and the Municipality shall remit payment to Kane County in full within thirty (30) days. The County invoice shall, at a minimum, specify the dates of service, particulars regarding the animal serviced and the types of services rendered. The County shall retain the right to limit, suspend, or terminate services to the Municipality if it shall omit to pay any fees within sixty (60) days of receipt of the County’s invoice therefore. All fees for services shall be deposited by the County as set forth in Resolution 06-330.

**Section 6. Termination of prior Agreements; Waiver of Fees.** Upon the effective date of this Agreement, any and all prior agreements between Kane County and the Municipality are hereby terminated and abrogated.

**Section 7. Fees and Charges to Individual Owners.** Nothing in this Agreement shall be construed to limit the right of Kane County or the municipality to increase or impose any fees or charges to individual owners as permitted or provided by law.

**Section 8. Effective Date; Termination.** This Agreement shall commence upon the affixing of the last signature of any officer required to sign this Agreement, which date shall be deemed the “Effective Date.” This Agreement shall remain in full force and in effect until \_\_\_\_\_ with two one-year renewal options. The Municipality shall notify the county in writing, not less than 60 days prior to the expiration date, of its intent to exercise each renewal option.

**Section 9. Additional Agreement.** The Parties agree to meet to work towards a long term solution to the regional issues of animal control. To that end, the County will assist the Municipality cooperatively with Metro West to participate in developing a plan to meet specific anticipated demand for animal control services due to municipal growth. Failure by the Municipality to participate in good faith in said meetings shall be a breach of the terms of this agreement by the Municipality.

**Section 10, Service Provision Subject to Shelter Capacity.**

The County shall reserve 30% of the animal shelter capacity for the exclusive use of the County for provision of services to residents of unincorporated Kane County and for its use for provision of County-wide animal bite investigation services. If, at any time, in the opinion of the Kane County Animal Control Administrator, animals in the shelter from the Municipality and other municipal contract-holders constitute more than 60% but less than 70% of total shelter capacity, the Administrator shall notify the Municipality as provided for in Section 12 of this Agreement. If, at that time, in the opinion of the Kane County Animal Control Administrator, animals in the shelter from the Municipality and other municipal contract-holders has reached 70% of the total shelter capacity, the Administrator shall notify the Municipality that Animal Control services for new additional animals are being suspended and for what time period they shall be suspended to the Municipality and to all other municipal contract-holders. In the event of service suspension, the County shall work with the Municipality to identify and obtain animal control services from other service providers in the geographic area, but it shall be the sole responsibility of the Municipality to secure such services for its residents during the service suspension period, and the County shall have no obligation, responsibility or liability to the Municipality for animal control services except as provided by other applicable law. Animal Control services shall be reinstated when the Animal Control Administrator determines that the unused shelter capacity has exceeded 30% for two consecutive weeks.

**Section 11. Indemnification.** The Municipality shall indemnify, defend and hold harmless Kane County and its officers, agents and employees of and from any and all claims, demands, suits at law or in equity, of any kind and manner, which in any way occur or arise in connection with Kane County's services or facilities provided pursuant to this Agreement, except as to claims of negligence, intentional, willful or wanton acts committed by the County and its officers agents and employees and/or to the extent prohibited by law or public policy. In the event of a claim being made by the County under this Section, the County shall be entitled to be defended by counsel of its own choosing, and the Municipality shall pay any reasonable attorneys' fees and expenses incurred by the County in connection therewith.

**Section 12 Notices.** Any notices permitted or required to be given under this Agreement shall be deemed given if sent by certified mail, return receipt requested, or by personal delivery to the person to who it is addressed, to the following:

If to Kane County:

County of Kane

Kane County Government Center

719 South Batavia Avenue - Building A - 2nd Floor

Geneva, IL 60134

Attention: County Board Chairman

With a copy to:

Animal Control Administrator

County of Kane

4060 Keslinger

Geneva, IL 60134

With a copy to:

States Attorney, Chief of the Civil Division

100 South Third Street, 4<sup>th</sup> Floor

Geneva, IL 60134

If to the Municipality:

Village of Sugar Grove Administrator

10 S. Municipal Drive

Sugar Grove, Illinois 60554:

until notice of change of address is given in the manner provided. Notice by fax transmission or email communication shall not be sufficient unless required by an applicable statute.

**Section 13 Severability.** If any provision, clause or section of this Agreement shall be ruled or held invalid by any Court of competent jurisdiction, then and in such event such finding of invalidity shall not affect the remaining provisions of this Agreement which can be given effect without such invalid provisions and to that end to provisions of this Agreement are Severable.

**Section 14 Entire Agreement of the Parties.** This Agreement, and any ordinances or resolutions incorporated herein by reference or by operation of law constitutes the entire agreement of the parties and no modifications by course of conduct or oral agreement shall be valid unless reduced to writing and duly adopted by the Kane County Board and the Municipality.

**Section 15. Binding Effect; Successors' Assignment.** This Agreement shall be binding upon the respective parties hereto, and their lawful successors in interest, except that Kane County shall not assign performance of this Agreement to another unit of local government without the written consent of the Municipality.

**WHEREFORE**, the parties have caused this Agreement to be signed as of the date and year first above written.

**COUNTY OF KANE**

By: \_\_\_\_\_

Christopher Lauzen

County Board Chairman

ATTEST: \_\_\_\_\_

John A. Cunningham

Kane County Clerk

**VILLAGE/CITY OF SUGAR GROVE**

By: \_\_\_\_\_

P. Sean Michels

Village of Sugar Grove President

ATTEST: \_\_\_\_\_

Cynthia Galbreath

Sugar Grove Village Clerk

---

---

**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

---

---

**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS  
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR  
**SUBJECT:** RESOLUTION: AUTHORIZING AN AGREEMENT WITH BUILDERS  
PAVING, LLC FOR THE SETTLERS RIDGE PUBLIC IMPROVEMENTS  
(PHASE I)  
**AGENDA:** APRIL 19, 2016 BOARD MEETING  
**DATE:** APRIL 15, 2016

---

**ISSUE**

Should the Village Board approve a resolution authorizing a contract with Builder's Paving, LLC for the Settlers Ridge Public Improvements (Phase I).

**DISCUSSION**

The Village has approximately \$1.8 million available from the lawsuit settlement to complete infrastructure repairs in the Settler's Ridge subdivision. The total construction costs for the Phase I improvements is estimated at \$1.256 million. Suggested improvement considerations include: Water, Sanitary and Sewer System priorities and the Roadway Pavement Program. This project was discussed at the January 12, 2016 Committee of the Whole.

Sealed bids were opened on April 12, 2016 at 10:00 AM at Village Hall. Builder's Paving LLC., 4413 Roosevelt Road Hillside, IL 60162 was the apparent lowest responsible responsive bidder with a construction cost of \$990,688.00. The engineer's estimate for construction was \$1,207,174.50. Builder's bid is approximately \$216,486.00 (18%) under engineer's estimate. The additional funds will be applied to the project as needed based on field conditions. Attached for your review is the Recommendation of Award letter from EEI.

**COST**

This project is included in the FY 2016-17 budget. The costs for Construction Services will be deducted from the settlement and will be charged to Capital Infrastructure Budget, account number 35-53-7008: Public Improvements. This account currently contains \$1,641,189.00 for this project.

## **RECOMMENDATION**

The Village Board approves Resolution #20160419PW1 authorizing an Agreement with Builder's Paving LLC., 4413 Roosevelt Road Hillside, IL 60162 for construction services associated with the Settlers Ridge Public Improvements (Phase I).



**RESOLUTION NO. 20160419PW1**

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH  
 BUILDER’S PAVING, LLC FOR THE PHASE I SETTLERS RIDGE  
 IMPROVEMENT PROJECT**

**WHEREAS**, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage the services of Builder’s Paving, LLC to provide construction services for the Phase I Settlers Ridge Improvement Project, and to execute the attached agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

The President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement between Builder’s Paving, LLC and the Village of Sugar Grove for the professional construction services for the Phase I Settlers Ridge Improvement Project.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 19<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
 P. Sean Michels  
 President of the Board of Trustees  
 of the Village of Sugar Grove, Kane  
 County, Illinois

ATTEST: \_\_\_\_\_  
 Cynthia L. Galbreath  
 Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____



April 14, 2016

Mr. Anthony Speciale  
Director of Public Works  
Village of Sugar Grove  
601 Heartland Drive  
Sugar Grove, IL 60554

**Re: Settlers Ridge Units 1A and 1B -  
Completion of Public Improvements  
Village of Sugar Grove  
Kane County, Illinois**

Dear Mr. Speciale:

Bids were received, opened and tabulated for work to be done on the above referenced project at 10:00 a.m., April 12, 2016. Representatives of the Village of Sugar Grove, contractors bidding the project and our firm were in attendance. A tabulation of the bids is attached for your information and record.

We recommend the acceptance of the base bid and approval of award be made to the low bidder, Builders Paving, LLC, 4413 Roosevelt Rd-Ste 108, Hillside, IL 60162, in the amount of **\$990,688.00**.

If you have any questions or need additional information, please call.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in black ink that reads "Michele L. Piotrowski".

Michele L. Piotrowski, P.E., LEED AP  
Project Manager

MLP

Enclosure

pc: Mr. Brent Eichelberger, Village Administrator  
Mr. Walter Magdziarz, Community Development Director  
Mr. Brad Merkel, Utilities Supervisor  
Mr. Geoff Payton, Streets and Properties Supervisor



Engineering Enterprises, Inc.

**BID SUMMARY**  
**SETTLERS RIDGE UNITS 1A AND 2B-COMPLETION OF PUBLIC IMPROVEMENTS**  
**VILLAGE OF SUGAR GROVE**

<b>BID TABULATION</b> <b>BIDS RECEIVED 10:00 A.M. 04/12/16</b>	<b>BUILDERS PAVING, LLC</b> 4413 Roosevelt Rd-Ste 108 Hillside, IL 60162	<b>GENEVA CONSTRUCTION</b> P.O. Box 998 Aurora, IL 60507	<b>ENGINEER'S ESTIMATE</b> 52 Wheeler Road Sugar Grove, IL 60554
<b>BASE BID</b>	\$990,688.00	\$1,018,924.00	\$1,207,174.50
<b>ALTERNATE 1</b>	\$137,500.00	\$124,105.80	\$60,000.00
<b>ADDENDUM NO. 1</b>	x	x	
<b>ADDENDUM NO. 2</b>	x	x	
<b>BID BOND</b>	x	x	
<b>SIGNED BID</b>	x	x	



**BID TABULATION  
SETTLERS RIDGE UNITS 1A AND 1B - COMPLETION OF PUBLIC IMPROVEMENTS  
VILLAGE OF SUGAR GROVE**

ITEM NO.	DESCRIPTION	BID TABULATION		BUILDERS PAVING, LLC		GENEVA CONSTRUCTION		ENGINEER'S ESTIMATE	
		BIDS RECD	4/12/2016	4413 Roosevelt Road - Ste 108 Hillside, IL 60162	P.O. Box 998 Aurora, IL 60507	52 Wheeler Road Sugar Grove, IL 60554			
UNIT	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	BIT MATERIALS (TACK COAT)	LB	29,900	\$0.01	\$299.00	\$0.01	\$299.00	\$0.20	\$5,980.00
2	HMA SURF REM - BUTT JOINT	SY	46	\$13.00	\$598.00	\$10.00	\$460.00	\$20.00	\$920.00
3	HMA SURF REM, 1"	SY	22,281	\$1.25	\$27,851.25	\$1.25	\$27,851.25	\$1.50	\$33,421.50
4	HMA SURF REM, 2.5"	SY	10,580	\$2.00	\$21,160.00	\$2.15	\$22,747.00	\$3.00	\$31,740.00
5	CLASS D PATCHES, 2.5"	SY	4,862	\$17.00	\$82,654.00	\$16.00	\$77,792.00	\$25.00	\$121,550.00
6	CLASS D PATCHES, 3.5"	SY	1,605	\$23.00	\$36,915.00	\$24.00	\$38,520.00	\$30.00	\$48,150.00
7	HOT IN-PLACE RECYCLING, 1.5"	SY	35,700	\$3.29	\$117,453.00	\$3.25	\$116,025.00	\$3.80	\$135,660.00
8	ASPHALT REJUUV AGENT	GAL	7,140	\$2.00	\$14,280.00	\$2.00	\$14,280.00	\$0.20	\$1,428.00
9	HMA SURF CSE, MIX "D", N50	TON	5,873	\$54.25	\$318,610.25	\$55.85	\$328,007.05	\$65.00	\$381,745.00
10	POLY LVL BDR (MM) IL 4.75	TON	1,863	\$65.00	\$121,095.00	\$77.40	\$144,196.20	\$85.00	\$158,355.00
11	HMA DRIVEWAY REM & REPL	SY	45	\$60.00	\$2,700.00	\$24.00	\$1,080.00	\$60.00	\$2,700.00
12	PCC DRIVEWAY REM & REPL	SY	150	\$68.00	\$10,200.00	\$77.00	\$11,550.00	\$70.00	\$10,500.00
13	PCC SIDEWALK REM & REPL	SF	1,450	\$7.45	\$10,802.50	\$7.50	\$10,875.00	\$9.00	\$13,050.00
14	PCC SIDEWALK 5 INCH, SPEC	SF	150	\$7.60	\$1,140.00	\$7.40	\$1,110.00	\$6.50	\$975.00
15	DETECTABLE WARNINGS	SF	50	\$27.00	\$1,350.00	\$18.00	\$900.00	\$25.00	\$1,250.00
16	COMB CC&G REM & REPL	LF	460	\$29.00	\$13,340.00	\$28.00	\$12,880.00	\$45.00	\$20,700.00
17	COMB CC&G TYPE B-6.12	LF	700	\$21.00	\$14,700.00	\$25.00	\$17,500.00	\$35.00	\$24,500.00
18	CRACK SEALING (CURBS)	LF	50,000	\$0.50	\$25,000.00	\$0.49	\$24,500.00	\$0.60	\$30,000.00
19	SILT FENCE	LF	200	\$3.00	\$600.00	\$3.00	\$600.00	\$4.00	\$800.00
20	INLET PROTECTION	EA	25	\$175.00	\$4,375.00	\$125.00	\$3,125.00	\$150.00	\$3,750.00
21	CB 3' DIA W/ NEW T4 F&G	EA	3	\$2,550.00	\$7,650.00	\$2,550.00	\$7,650.00	\$3,500.00	\$10,500.00





**BID TABULATION**  
**SETTLERS RIDGE UNITS 1A AND 1B - COMPLETION OF PUBLIC IMPROVEMENTS**  
**VILLAGE OF SUGAR GROVE**

ITEM NO.	DESCRIPTION	BID TABULATION		BUILDERS PAVING, LLC		GENEVA CONSTRUCTION		ENGINEER'S ESTIMATE	
		BIDS RECD	4/12/2016	4413 Roosevelt Road - Ste 108	P.O. Box 998	52 Wheeler Road	Hillside, IL 60162	Aurora, IL 60507	Sugar Grove, IL 60554
		UNIT	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
43	CONNECT TO EX MANHOLE OR INLET	EA	1	\$1,210.00	\$1,210.00	\$1,210.00	\$1,210.00	\$1,200.00	\$1,200.00
44	STORM SEWERS, RCP, CL.A, TY 2, 12"	LF	10	\$70.00	\$700.00	\$70.00	\$700.00	\$85.00	\$850.00
45	INLET, 2' DIA., TY A W/ TY 11 FR & GR	EA	1	\$2,000.00	\$2,000.00	\$1,990.00	\$1,990.00	\$2,000.00	\$2,000.00
46	BACKFILL BEHIND CURB	LF	500	\$12.00	\$6,000.00	\$9.62	\$4,810.00	\$25.00	\$12,500.00
47	REGRADE & RESTORE PARKWAY	SY	830	\$9.50	\$7,885.00	\$9.45	\$7,843.50	\$15.00	\$12,450.00
48	RESTORATION	SY	1,900	\$10.50	\$19,950.00	\$10.45	\$19,855.00	\$9.00	\$17,100.00
49	ALLOW-ITEMS ORD BY ENGINEER	UNIT	50,000	\$1.00	\$50,000.00	\$1.00	\$50,000.00	\$1.00	\$50,000.00
<b>TOTAL BASE BID</b>					<b>\$990,688.00</b>		<b>\$1,018,924.00</b>		<b>\$1,207,174.50</b>

**ALTERNATE 1:**

1	OFF-SITE DRAINAGE IMPROVEMENTS	LS	1	\$137,500.00	\$137,500.00	\$124,105.80	\$124,105.80	\$60,000.00	\$60,000.00
<b>TOTAL ALTERNATE 1</b>					<b>\$137,500.00</b>		<b>\$124,105.80</b>		<b>\$60,000.00</b>

<b>TOTAL BASE BID</b>					<b>\$990,688.00</b>		<b>\$1,018,924.00</b>		<b>\$1,207,174.50</b>
<b>TOTAL ALTERNATE 1 BID</b>					<b>\$137,500.00</b>		<b>\$124,105.80</b>		<b>\$60,000.00</b>
<b>TOTAL BID</b>					<b>\$1,128,188.00</b>		<b>\$1,143,029.80</b>		<b>\$1,267,174.50</b>

---

---

**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

---

---

**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** CINDY GALBREATH, VILLAGE CLERK  
**SUBJECT:** DISCUSSION: TEMPORARY EVENT LIQUOR LICENSE  
**AGENDA:** APRIL 12, 2016 COMMITTEE OF THE WHOLE  
**DATE:** FRIDAY, APRIL 15, 2016

---

**ISSUE**

Should the Village of Sugar Grove consider amending Section 3-2-6-C of the Liquor Control for Class C-Temporary License.

**DISCUSSION**

The Corn Boil Committee contacted the Village regarding obtaining a Class C Temporary liquor license for the 2016 Corn Boil. After reviewing the Village Code the committee realized what they would like to provide at the event would not be allowed because of the alcohol content. They then contacted President Michels to determine if an exception could be made. President Michels and I discussed the request which was being allowed to sell a higher percentage of alcohol than is allowed by code.

The committee would like to be able to offer Mikes Harder Lemonade which is 8% by volume. The code allows 6% by weight. The generally accepted equation to convert volume to weight is to multiply the volume by .7936. Using this equation, 8% volume is 6.348 by weight. The average alcohol content in beer, wine coolers, and Mikes Hard Lemonade is between 4% to 6% by volume or 3.174 to 4.7616 by weight.

The Corn Boil Committee is asking that the Board consider amending the code to allow them to sell a higher volume alcoholic beverage for Class C Temporary Licenses. They are looking to provide another alternative for festival attendees as a way to help them fund the event. President Michels has indicated that he would be in favor of a slightly higher limit to assist the Corn Boil Committee fund raising efforts. The committee has stated that the reason they are leaning towards choosing the higher content (Mikes Harder) over other alternatives is that it is the only one they can find that they can purchase in a can. They do not want to mix or pour and feel that a glass container is not a safe option.

Staff has discussed the amending the code for special events liquor licensing and recommends that the Board consider the following:

- The Corn Boil is a long standing event
- The community enjoys and would like to see it continued
- The Corn Boil is recognized in the area as a fun family event
- Should the Class C language be amended this would apply to all Class C licenses.
- Consumption of alcohol does cause police related events
- Many of the Police Response for alcohol related events may not be on the grounds of the event but have a direct correlation to the event
- The Corn Boil is a not for profit organization
- Should additional alcohol be served should additional officers be on duty and if so how to fund the hours

## **COSTS**

There are no costs at this time. Should the code be amended there will be costs incurred to have the amendment drafted and codified.

## **RECOMMENDATION**

That the Village Board consider the request and gives staff direction.