

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Ted Koch Rick Montalto David Paluch</p>
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**February 2, 2016
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
 - a. None
5. Appointments and Presentations
 - a. Recognition: Retirement of Sergeant Barna
 - b. Proclamation: National Engineers Week
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the January 12, 2016 Village Board Meeting
 - b. Approval: Vouchers
 - c. Resolution: Approving an Engineering Services Agreement for Settler Ridge Improvements – EEI
8. General Business
 - a. Resolution: Adopting the 2016 Zoning Map
 - b. Update: 88 & 47 Interchange Completion Project
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Ted Koch Rick Montalto David Paluch</p>
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**February 2, 2016
Committee of the Whole
6:30 p.m.**

1. Call to Order
2. Roll Call
3. Public Comments
4. Discussion: Amending the Village Code Regarding Tobacco Licenses
5. Discussion: Business Registration Requirement
6. Discussion: Police Use of Appropriate Force
7. Discussion: Emergency Management
8. Closed Session: Land Acquisition, Personnel, Litigation
9. Adjournment



***Proclamation
In Recognition of the Service of
Sergeant Thomas Barna***

WHEREAS, Thomas (Tom) Barna began his service as a Sugar Grove Police Officer on February 1, 1995 and was promoted to Sergeant on November 1, 2000,

WHEREAS, municipal government, in order to best serve the needs of the residents, must operate efficiently and in an orderly and trustworthy manner; and

WHEREAS, the community relies on their Sergeants to assist in leading the Police Department in their efforts to preserve and secure our community; and

WHEREAS, during his long and distinguished career in public service Tom has earned the respect and admiration of our citizens, the Village Board, the department, and his co-workers; and

WHEREAS, Tom made a decision to retire from active Police Duty; and

WHEREAS, we extend to Tom our appreciation of his 21 years of dedicated service and wish him and his spouse Pam, a long and happy retirement.

NOW, THEREFORE, be it resolved by the President and Board of Trustees of the Village of Sugar Grove that we commend Tom on his achievements and his dedication to the Sugar Grove Community and wish him well in his retirement. We furthermore express our sincere appreciation, as well as that of our citizens, for his distinguished service to the Village of Sugar Grove and declare that today, February 2, 2016 as Tom Barna Day in the Village of Sugar Grove.

Presented this day 2nd day of February, 2016

President P. Sean Michels

***Trustee Kevin Geary
Trustee Rick Montalto***

***Trustee Mari Johnson
Trustee David Paluch***

***Trustee Ted Koch
Trustee Sean Herron***

Attest: Village Clerk Cynthia L. Galbreath



Office of the Village President, P. Sean Michels

10 Municipal Drive, Sugar Grove, Illinois 60554

Proclamation

National Engineers Week 2016

WHEREAS, engineers have used their scientific and technical knowledge and skills in creative and innovative ways to improve society's quality of life; and

WHEREAS, engineers face the major technological challenges of our time - from rebuilding towns devastated by natural disasters to revolutionizing our infrastructure and technical progress;

WHEREAS, engineers are encouraging our young math and science students to realize the practical power of their knowledge;

WHEREAS, we look more than ever to engineers and their knowledge and skills to meet the challenges of the twenty-first century;

NOW, THEREFORE, I, P. Sean Michels, as President of the Village of Sugar Grove, on behalf of its citizens and Village Officials, do hereby proclaim the week of February 21-27, 2016 to be National Engineers Week in all of Sugar Grove, Illinois.

Dated this 2nd day of February of 2016

P. Sean Michels, Village President

Trustees:

*Kevin Geary, Sean Herron, Mari Johnson
Ted, Koch, Rick Montalto, David Paluch*

Attest: Village Clerk, Cynthia Galbreath

January 12, 2016
Village of Sugar Grove

6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Trustee Montalto lead the Pledge. The roll was then called.

Present: President Michels, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale

APPOINTMENTS AND PRESENTATIONS

GFOA Budget Award

President Michels congratulated Finance Director Pat Chamberlin on once again for the 10th year in a row achieving the GFOA budget award. Director Chamberlin thanked President Michels and also added that her staff is invaluable in their assistance.

Recognition of Volunteers – Veteran’s Park

President Michels read a proclamation thanking the volunteers who have lent assistance to the improvements at Veterans Park

Recognition of Volunteers – Holiday Tree Lighting

President Michels read a proclamation of appreciation of Mrs. Karen McCannon and all those who helped her to light entrance park tree this past holiday season.

AACVB Presentation

The Director of the Aurora Area Convention and Visitors Bureau gave a presentation on the happenings of the Bureau and the services they provide

PUBLIC HEARINGS

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments and xxx

CONSENT AGENDA

- a. Approval: Minutes of the December 15 and 29, 2015 Village Board Meetings
- b. Approval: Vouchers
- c. Approval: Treasurer’s Report

Trustee Johnson **moved to Approve the Consent Agenda.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

GENERAL BUSINESS

Resolution: Approving a Proposal for Fiber Installation – Ross Electric, STAR

Trustee Johnson moved to Approve a Resolution Approving a Proposal for Fiber Installation – Ross Electric, STAR. Trustee Herron seconded the motion. Staff explained the need to install fiber and that although a River Boat grant was awarded for this project the grant will not be paid out until the whole project (working with CUSD 302 to link John shields Elementary and other Village entities) is completed. However as the current means of connection are slow and frequently disconnect there is a need to obtain upgraded service now especially for the Police Department. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution: Approving a Proposal for Fiber Connection and Service – Ispera, STAR

Trustee Johnson moved to Approve a Resolution Approving a Proposal for Fiber Connection and Service – Ispera, STAR. Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Ordinance: Proposing SSA #20 – College Corners

Trustee Johnson **moved to Adopt an Ordinance Proposing SSA #20 – College Corners.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Ordinance: Proposing SSA #21 – 769 Heartland Drive

Trustee Johnson **moved to Adopt an Ordinance Proposing SSA #21 – 769 Heartland Drive.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Resolution: Adopting the Amended Kane County Natural Hazards Mitigation Plan

Trustee Johnson **moved to Approve a Resolution: Adopting the Amended Kane County Natural Hazards Mitigation Plan.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Discussion: Settlers Ridge Improvements

Michelle Piowtroski, Engineering Enterprises, Inc gave an overview of the public improvements that need to be completed / repaired in Settlers Ridge along with the estimated costs versus what is available in funding from the settlement with the bond company.

The need repairs/restorations and installations include water, sanitary and storm sewer, street lighting, roadway repairs of varying degrees and some grading repair (only those that affect pavement) and sidewalk fixes. Utilities will be done first as the work will be the most disruptive and could entail some street crossing etc. Street Lights will be addressed quickly and will start in-house with bulb replacement and marking those that need repairs. This would be considered Phase I. If the bids came back really good the sidewalks in front of vacant lots and parkway trees will be considered. It is hoped that a proposal for engineering can be ready for approval at the February 2, 2016 meeting and that the contract(s) would be ready to award in April with all work completed at the end of October 2016.

President Michels asked that Walter and Attorney Andersson meet with the HOA Board to inform them how the Village will be phasing and why. He also asked that they be reassured that all work will be done the right way as many have expressed some concern with how the repairs would be done. President Michels reiterated that it will be done correctly as these improvements will and area the Village's to care for into the future.

NEW BUSINESS

Staff stated that in review of the zoning it was noted that modular homes are not mentioned nor regulated and it is suggested that a moratorium be placed for 6 months. To establish this it will need to go to Plan Commission first. The Board thanked staff for being proactive and reviewing code.

REPORTS

President Michels stated he had stopped in at Public Works and was given a tour of the new plow and it is very impressive. He urged all Board Members to periodically tour the Public Works facility to see what a great job our staff does.

Trustees gave updates on the Chamber, EDC, Veterans Park, Holiday in the Grove, and Cornboil activities.

PUBLIC COMMENTS

Karen Mccannon asked that the Board keep in mind that sidewalks are desired in her neighborhood.

CLOSED SESSION

Trustee Johnson **moved Adjourn to Closed Session to review Closed Session Minutes and Discussion Land Acquisition per the exceptions to the Open Meetings Act and to adjourn therefrom taking no action.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

ADJOURNMENT

Respectfully submitted, Cynthia L Galbreath, Clerk

January 12, 2016

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: FEBRUARY 02, 2016 BOARD MEETING
DATE: JANUARY 29, 2016

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$761,494.29 and manual checks total \$0.00

RECOMMENDATION

Approval of vouchers totalling \$761,494.29 and ratification of manual checks totaling \$0.00.

DATE: 01/29/16
TIME: 10:55:20
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/02/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A0133	AURORA PARCEL SERVICE						
0105160941	01/05/16	01	W&S/ALL INDUSTRIAL SAFETY	50596501		02/02/16	73.90
						INVOICE TOTAL:	73.90
						VENDOR TOTAL:	73.90
A0165	ALEXANDER CHEMICAL CORP						
SCL10011798	01/20/16	01	W&S/DEPOSIT REFUND WELL 10	50606607		02/02/16	-1,400.00
						INVOICE TOTAL:	-1,400.00
SLS10041829	01/16/16	01	W&S/DEPOSIT WELL 8	50606607		02/02/16	3,060.00
						INVOICE TOTAL:	3,060.00
						VENDOR TOTAL:	1,660.00
A0184	ASSOCIATED TECHNICAL SERVICES						
26979	01/11/16	01	W&S/EMERGENCY LEAK DETECTIONS	50596309		02/02/16	905.00
		02	112 MONNA-	** COMMENT **			
						INVOICE TOTAL:	905.00
						VENDOR TOTAL:	905.00
A8037	AIRGAS NORTH CENTRAL						
9932996565	12/31/15	01	W&S/CHEMICALS	50656607		02/02/16	18.85
						INVOICE TOTAL:	18.85
						VENDOR TOTAL:	18.85
B0020	BLUETARP FINANCIAL INC						
34609330	01/11/16	01	W&S/TOOLS-IMPACT COMB	50596603		02/02/16	89.69
		02	S&P/TOOLS - IMPACT COMB	01536603			89.68
						INVOICE TOTAL:	179.37
34688563	01/20/16	01	W&S/UTILITY HEATER	50656611		02/02/16	144.60
						INVOICE TOTAL:	144.60
						VENDOR TOTAL:	323.97

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

B0202	BP						
46378735	01/06/16	01	POL/5902008993 GAS 12/6-1/5	01516601		02/02/16	1,703.95
						INVOICE TOTAL:	1,703.95
						VENDOR TOTAL:	1,703.95
B0230	BLUE CROSS & BLUE SHIELD OF IL						
FEBRUARY 16	01/15/16	01	ADM/HEALTH INSURANCE FEB 16	01506201		02/02/16	2,784.79
		02	POL/HEALTH INSURANCE FEB 16	01516201			12,811.93
		03	S&P/HEALTH INSURANCE FEB 16	01536201			2,917.11
		04	BM/HEALTH INSURANCE FEB 16	01546201			697.03
		05	CD/HEALTH INSURANCE FEB 16	01556201			3,436.92
		06	FIN/HEALTH INSURANCE FEB 16	01566201			1,248.21
		07	W&/HEALTH INSURANCE FEB 16	50506201			1,796.30
		08	PW/HEALTH INSURANCE FEB 16	50596201			5,581.58
		09	EMP/EMPLOYEE SHARE	01002180			4,243.97
						INVOICE TOTAL:	35,517.84
JANUARY 16	01/14/16	01	ADM/HEALTH INSURANCE JAN 16	01506201		02/02/16	2,784.79
		02	POL/HEALTH INSURANCE JAN 16	01516201			10,518.73
		03	S&P/HEALTH INSURANCE JAN 16	01536201			2,250.34
		04	BM/HEALTH INSURANCE JAN 16	01546201			484.76
		05	CD/HEALTH INSURANCE JAN 16	01556201			3,402.89
		06	FIN/HEALTH INSURANCE JAN 16	01566201			1,223.05
		07	W&S/HEALTH INSURANCE JAN 16	50506201			1,771.13
		08	PW/HEALTH INSURANCE JAN 16	50596201			4,412.56
		09	EMP/EMPLOYEE SHARE JAN 16	01002180			3,686.57
						INVOICE TOTAL:	30,534.82
						VENDOR TOTAL:	66,052.66
B0235	BONNELL INDUSTRIES INC						
0166711-IN	01/05/16	01	S&P/PLOW PARTS	01536612		02/02/16	90.00
						INVOICE TOTAL:	90.00
166978-IN	01/15/16	01	S&P/PLOW PARTS	01536612		02/02/16	2,728.52
						INVOICE TOTAL:	2,728.52
						VENDOR TOTAL:	2,818.52

INVOICES DUE ON/BEFORE 02/02/2016

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C0027	CAM-VAC INC.						
934	01/05/16	01	W&S/TELEWISE SEWER LINE	50656309		02/02/16	2,750.00
		02	STRAFFORD & WINDSTONE	** COMMENT **			
						INVOICE TOTAL:	2,750.00
						VENDOR TOTAL:	2,750.00
C0031	CINTAS FIRE PROTECTION CORP						
F9400127856	12/15/15	01	W&S/WELL 10 12/15-2/16	50596406		02/02/16	434.00
						INVOICE TOTAL:	434.00
F9400129211	12/29/15	01	BM/601 HEARTLAND INSPECTIONS	01546406		02/02/16	249.30
						INVOICE TOTAL:	249.30
F9400129212	12/29/15	01	BM/10 MUNICIPAL INSPECTION	01546406		02/02/16	250.00
						INVOICE TOTAL:	250.00
F9400129240	12/30/15	01	W&S/601HEARTLAND BATTERIES	01546611		02/02/16	110.00
						INVOICE TOTAL:	110.00
						VENDOR TOTAL:	1,043.30
C0034	CALL ONE						
1134017-116	01/15/16	01	ADM/CALL ONE 1/15-2/14	01506502		02/02/16	60.70
		02	POL/CALL ONE 1/15-2/14	01516502			234.07
		03	S&P/CALL ONE 1/15-2/14	01536502			34.40
		04	BM/CALL ONE 1/15-2/14	01546502			103.90
		05	CD/CALL ONE 1/15-2/14	01556502			119.63
		06	FIN/CALL ONE 1/15-2/14	01566502			60.70
		07	W&S/CALL ONE 1/15-2/14	50506502			91.76
		08	PW/CALL ONE 1/15-2/14	50596502			226.01
		09	S&P/1/15-2/14 T1 9392	01536502			113.23
		10	PW/1/15-2/14 T1 9392	50596502			113.22
						INVOICE TOTAL:	1,157.62
						VENDOR TOTAL:	1,157.62

DATE: 01/29/16
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VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

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C0329	CHICAGO TRIBUNE						
176105422	1/9/16	01	ADM/SUBSCRIPTION THRU 1/7/17	01506608		02/02/16	54.00
						INVOICE TOTAL:	54.00
						VENDOR TOTAL:	54.00
C0351	COFFMAN TRUCK SALES INC						
1014545	01/11/16	01	S&P/SNOW PLOW PARTS	01536617		02/02/16	168.86
		02	W&S/SNOW PLOW PARTS	50596617			168.86
						INVOICE TOTAL:	337.72
1014604	01/11/16	01	S&P/DPF CLEANING STAGE1 TRK209	01536407		02/02/16	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	587.72
C0361	COM ED						
0053059135-010716	07/07/16	01	S&P/0053059135LGHTS11/19-12/21	01536511		02/02/16	79.01
						INVOICE TOTAL:	79.01
0612101014-10716	01/07/16	01	S&P/0612101014 LIGHTS 12/3-1/6	01536511		02/02/16	5.68
						INVOICE TOTAL:	5.68
11316	01/13/16	01	S&P/2082154034 DUGAN12/10-1/13	01536511		02/02/16	730.85
						INVOICE TOTAL:	730.85
4107055054-11116	01/11/16	01	S&P/4107055054 DUGAN 12/7-1/11	01536511		02/02/16	121.13
						INVOICE TOTAL:	121.13
4755140066-11116	01/11/16	01	S&P/4755140066 DUFFY 12/7-1/11	01536511		02/02/16	92.52
						INVOICE TOTAL:	92.52
9369045017-10716	01/07/16	01	S&P/9369045017 LIGHTS 12/3-1/6	01536511		02/02/16	5.68
						INVOICE TOTAL:	5.68
						VENDOR TOTAL:	1,034.87

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VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

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C0362	COMMONWEALTH EDISON						
0039152077-100516	01/05/16	01	W/0039152077 WH6 11/30-1/4	50606511		02/02/16	188.83
						INVOICE TOTAL:	188.83
0789114021-10516	01/05/16	01	S/0789114021 LS 5 11/30-1/4	50656511		02/02/16	259.15
						INVOICE TOTAL:	259.15
1035032066-10816	01/08/16	01	S/1035032066 LS8 12/3-1/7	50656511		02/02/16	162.22
						INVOICE TOTAL:	162.22
1209054036-10516	01/05/16	01	S/1209054036 LS6 11/30-1/4	50656511		02/02/16	75.81
						INVOICE TOTAL:	75.81
1311106047-10516	01/05/16	01	S/1311106047 LS7 11/30-1/4	50656511		02/02/16	169.56
						INVOICE TOTAL:	169.56
1581052012-10516	01/05/16	01	W/1581052012 WH5 11/30-1/4	50606511		02/02/16	356.10
						INVOICE TOTAL:	356.10
2073094061-10516	01/15/16	01	W/2073094061 WH 8 11/30-1/4	50606511		02/02/16	183.02
						INVOICE TOTAL:	183.02
2295116015-10516	01/05/16	01	S/2295116015 LS4 11/30-1/4	50656511		02/02/16	679.40
						INVOICE TOTAL:	679.40
2763123040-10516	01/05/16	01	W/2763123040 WH4 11/30-1/4	50606511		02/02/16	476.19
						INVOICE TOTAL:	476.19
9390162025-11116	01/11/16	01	S/9390162025 LS9 12/7-1/8	50656511		02/02/16	376.15
						INVOICE TOTAL:	376.15
						VENDOR TOTAL:	2,926.43
C0373	CRESCENT ELECTRIC SUPPLY CO						
S501401264.001	12/31/15	01	BM/FAN LIGHT	01546611		02/02/16	270.65
						INVOICE TOTAL:	270.65
						VENDOR TOTAL:	270.65

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C0377	CARGILL, INCORPORATED						
2902624603	02/06/16	01	S&P/BULK ROAD SALT 268.520 TON	01536615		02/02/16	17,698.16
						INVOICE TOTAL:	17,698.16
2902639791	01/15/16	01	S&P/BULK ROAD SALT 348.190 TON	01536615		02/02/16	22,949.20
						INVOICE TOTAL:	22,949.20
2902641040	01/15/16	01	S&P/BULK ROCK SALT 22.770 TONS	01536615		02/02/16	1,500.77
						INVOICE TOTAL:	1,500.77
						VENDOR TOTAL:	42,148.13
C0394	CLAESSON JANITORIAL SERVICE						
5658	01/18/16	01	BM/JANITORIAL SRVCS JAN 16	01546406		02/02/16	1,087.50
		02	W&S/JANITORIAL SRVCS JAN 16	50596406			412.50
						INVOICE TOTAL:	1,500.00
						VENDOR TOTAL:	1,500.00
C8036	CORRECT ELECTRIC INC						
15461	01/21/16	01	BM/MOVE CIRCUITS CORRECT PANEL	01546406		02/02/16	3,645.31
		02	160 S. MUNICIPAL DR	** COMMENT **			
						INVOICE TOTAL:	3,645.31
						VENDOR TOTAL:	3,645.31
D0010	DU-TEK INC.						
511102	01/06/16	01	S&P/HOSES & COUPLINGS WHL LDR	01536617		02/02/16	669.40
						INVOICE TOTAL:	669.40
511104	01/06/16	01	S&P/HOSES & COUPLINGS WHL LDR	01536617		02/02/16	32.00
						INVOICE TOTAL:	32.00
511127	01/11/16	01	S&P/HOSES & COUPLINGS TRK203	01536617		02/02/16	119.00
						INVOICE TOTAL:	119.00

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D0010	DU-TEK INC.						
511133	01/11/16	01	S&P/HOSES & COUPLING TRK203	01536617		02/02/16	111.00
						INVOICE TOTAL:	111.00
						VENDOR TOTAL:	931.40
D8026	DYNEGY ENERGY SERVICES						
103905816011	01/12/16	01	W/0399050054 ENERGY 12/3-1/7	50606511		02/02/16	116.94
		02	W/0840058004 ENERGY 12/4-1/6	50606511			3,196.88
						INVOICE TOTAL:	3,313.82
146638716011	01/12/16	01	W/0022092002 ENERGY 12/3-1/7	50606511		02/02/16	2,665.39
						INVOICE TOTAL:	2,665.39
146638916011	01/06/16	01	W/0135162168 ENERGY 11/3-1/3	50606511		02/02/16	2,071.87
						INVOICE TOTAL:	2,071.87
146639016011	01/11/16	01	W/5222138020 ENERGY 12/3-1/6	50606511		02/02/16	6,670.55
						INVOICE TOTAL:	6,670.55
						VENDOR TOTAL:	14,721.63
E0012	RANDAL ERICKSON						
2016 115	01/15/16	01	CD/INSPECTIONS 1/4-1/17/16	01556309		02/02/16	560.00
						INVOICE TOTAL:	560.00
						VENDOR TOTAL:	560.00
E1901	EJ EQUIPMENT, INC						
P00054	12/22/15	01	W&S/PARTS FOR VACTOR	50656603		02/02/16	958.91
		02	W&S/FREIGHT	50596501			41.25
						INVOICE TOTAL:	1,000.16
						VENDOR TOTAL:	1,000.16
F0608	FOX METRO WATER RECLAMATION						

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F0608 FOX METRO WATER RECLAMATION							
2015 1231	12/07/15	01	CD/WATER INSP DEC 15	01556309		02/02/16	60.00
		02	609 RIDGEVIEW LN	** COMMENT **			
		03	1098 A&B WOODRIDGE DR	** COMMENT **			
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
F0611 FEECE OIL CO							
1565121	01/06/16	01	S&P/ROTELLA 15W40 OIL	01536601		02/02/16	313.78
		02	W&S/ROTELLA 15W40 OIL	50596601			313.77
						INVOICE TOTAL:	627.55
						VENDOR TOTAL:	627.55
F0629 FOX VALLEY FORD							
64886	10/15/15	01	POL/REPAIRS 2009 FORD CROWN VI	01516407		02/02/16	31.45
						INVOICE TOTAL:	31.45
68036	01/19/16	01	POL/REPAIRS 2013 FORD TAURUS	01516407		02/02/16	320.36
						INVOICE TOTAL:	320.36
						VENDOR TOTAL:	351.81
F0656 FOX METRO WATER RECLAMATION							
061250-1215	01/18/16	01	BM/10 MUNI SEWER	01546512		02/02/16	48.96
						INVOICE TOTAL:	48.96
063908-1215	01/18/16	01	BM/601 HEARTLAND DR	01546512		02/02/16	46.24
		02	W&S/601 HEARTLAND DR	50596512			46.24
						INVOICE TOTAL:	92.48
065296-1215	01/18/16	01	BM/160 MUNI SEWER	01546512		02/02/16	5.44
						INVOICE TOTAL:	5.44
						VENDOR TOTAL:	146.88

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G0739	GENEVA CONSTRUCTION COMPANY						
PAY EST 9	01/12/16	01	S&P/DUGAN/GRANART REALIGNMNT	35537008		02/02/16	367,130.92
		02	S&P/LESS RETAINAGE	35537008			-36,713.09
						INVOICE TOTAL:	330,417.83
						VENDOR TOTAL:	330,417.83
G0750	GASAWAY DISTRIBUTORS, INC.						
1056276	01/16/16	01	S&P/SALT BRINE	01536615		02/02/16	1,160.00
						INVOICE TOTAL:	1,160.00
						VENDOR TOTAL:	1,160.00
G8008	ERIC GRUTZIUS						
TRAINING AUG 2015	08/13/15	01	POL/TRAINING 8/10-12/15	01516208		02/02/16	161.00
						INVOICE TOTAL:	161.00
						VENDOR TOTAL:	161.00
G8009	GUARDIAN						
503669-0216	01/17/16	01	ADM/DENTALINSURANCE FEB 2016	01506201		02/02/16	143.83
		02	POL/DENTALINSURANCE FEB 2016	01516201			888.67
		03	S&P/DENTALINSURANCE FEB 2016	01536201			246.07
		04	BM/DENTALINSURANCE FEB 2016	01546201			64.98
		05	CD/DENTALINSURANCE FEB 2016	01556201			274.90
		06	FIN/DENTALINSURANCE FEB 2016	01566201			83.72
		07	W&S//DENTALINSURANCE FEB 2016	50506201			107.33
		08	PW/DENTALINSURANCE FEB 2016	50596201			585.57
		09	EMP/EMPLOYEE SHARE FEB 2016	01002180			830.53
						INVOICE TOTAL:	3,225.60
						VENDOR TOTAL:	3,225.60
H0006	HARRIS COMPUTER SYSTEMS						
XT00005222	10/27/15	01	W&S/ICONNECT HOSTNG OCT 15	50506307		02/02/16	226.83
						INVOICE TOTAL:	226.83
						VENDOR TOTAL:	226.83

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H1483	HD SUPPLY WATERWORKS, LTD						
E974810	01/05/16	01	W&S/FLEXNET SOFTWARE	50606603		02/02/16	2,175.00
						INVOICE TOTAL:	2,175.00
F024186	01/21/16	01	W&S/METERS & RADIOS (54 EA)	50606603		02/02/16	11,448.00
						INVOICE TOTAL:	11,448.00
						VENDOR TOTAL:	13,623.00
I0037	INTERSTATE BATTERY SYSTEM						
30080544	01/06/16	01	BM/GENERATOR BATTERIES SHOP	50606612		02/02/16	175.90
		02	S&P/BULK BATTERIES	01536603			26.98
		03	W&S/BULK BATTERIES	50596603			26.98
						INVOICE TOTAL:	229.86
50321112	01/05/16	01	W&S/GENERATOR BATTERIES WELL10	50606612		02/02/16	677.80
						INVOICE TOTAL:	677.80
						VENDOR TOTAL:	907.66
I0147	ILLINOIS SECTION AWWA						
200019333	09/28/15	01	S&P/OPERATIONS MMBRSHP GP	01536208		02/02/16	81.00
						INVOICE TOTAL:	81.00
7001139972	12/28/15	01	PW/OPERATIONS MEMBERSHIP AS	50596208		02/02/16	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	281.00
I0935	INTOXIMETERS, INC.						
520226	01/12/16	01	POL/INTOXIMETER REPAIRS	01516603		02/02/16	408.30
						INVOICE TOTAL:	408.30
						VENDOR TOTAL:	408.30
I0943	ILLINOIS STATE TOLL						

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I0943	ILLINOIS STATE TOLL						
G15702930	01/05/16	01	S&P/TOLLS, TRANSPONDER FEE	01536507		02/02/16	21.55
		02	W&S/TOLLS, TRANSPONDER FEE	50596507			33.15
		03	CD/TOLLS, TRANSPONDER FEE	01556507			18.65
		04	FIN/TOLLS, TRANSPONDER FEE	01566507			10.90
		05	W&S/TOLLS, TRANSPONDER FEE	50506507			10.90
						INVOICE TOTAL:	95.15
						VENDOR TOTAL:	95.15
J1030	JIMS TRUCK INSPECTION & REPAIR						
159695	01/06/16	01	W&S/INSPECTION TRK 11	50596407		02/02/16	30.00
						INVOICE TOTAL:	30.00
159765	01/08/16	01	S&P/INSPECTION 2015 1 TON	01536407		02/02/16	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	60.00
J1057	JULIE INC						
2016-1507	01/11/16	01	W&S/2016 ANNUAL ASSESSMENT	50596312		02/02/16	3,298.76
						INVOICE TOTAL:	3,298.76
						VENDOR TOTAL:	3,298.76
K0015	KANE COUNTY ANIMAL CONTROL						
01142016	01/14/16	01	POL/ANIMAL CONTROL JAN-DEC 15	01516309		02/02/16	125.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
K0021	KB COLLISION & CUSTOMS						
01152016	01/15/16	01	POL/REPAIRS 2009 FORD EXPEDIT	01516407		02/02/16	262.49
						INVOICE TOTAL:	262.49
						VENDOR TOTAL:	262.49

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K1321 KONICA MINOLTA BUSINESS							
237824266	01/14/16	01	S&P/COPIES THRU 12/14/15	01536403		02/02/16	6.52
		02	S&P/COPIES THRU 12/14/15	01546403			0.08
		03	CD/COPIES THRU 12/14/15	01556403			44.81
		04	W&S/COPIES THRU 12/14/15	50596403			14.30
		05	EDC/COPIES THRU 12/14/15	01556403			10.64
						INVOICE TOTAL:	76.35
237824359	01/14/16	01	POL/COPIES 12/15-1/14	01516403		02/02/16	126.38
						INVOICE TOTAL:	126.38
237824599	01/14/16	01	ADM/COPIES 12/15-1/14	01506403		02/02/16	4.40
		02	FIN/COPIES 12/15-1/14	01566403			27.24
		03	UB/COPIES 12/15-1/14	50506403			48.20
		04	BOARD/COPOIES 12/15-1/14	01576403			41.41
						INVOICE TOTAL:	121.25
						VENDOR TOTAL:	323.98
L1208 LAWSON PRODUCTS INC							
9303792842	01/04/16	01	W&S/VEHICLE MAINT SUPPLIES	50596617		02/02/16	616.71
		02	S&P/VEHICLE MAINT SUPPLIES	01536617			616.70
						INVOICE TOTAL:	1,233.41
						VENDOR TOTAL:	1,233.41
M0024 MCHENRY ANALYTICAL WATER							
389481	12/23/15	01	W&S/WATER SAMPLES NITRATE	50606311		02/02/16	90.00
						INVOICE TOTAL:	90.00
389629	01/14/16	01	W&S/WATER SAMPLES FLOURIDE	50606311		02/02/16	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	180.00
M0025 MUTUAL OF OMAHA							

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M0025 MUTUAL OF OMAHA							
471535701	01/20/16	01	ADM/LIFE INSURANCE FEB 16	01506202		02/02/16	13.20
		02	POL/LIFE INSURANCE FEB 16	01516202			96.00
		03	S&P/LIFE INSURANCE FEB 16	01536202			38.40
		04	BM/LIFE INSURANCE FEB 16	01546202			9.60
		05	CD/LIFE INSURANCE FEB 16	01556202			24.00
		06	FIN/LIFE INSURANCE FEB 16	01566202			8.00
		07	W&S/LIFE INSURANCE FEB 16	50506202			10.80
		08	PW/LIFE INSURANCE FEB 16	50596202			48.00
						INVOICE TOTAL:	248.00
						VENDOR TOTAL:	248.00
M1316 MID AMERICAN WATER							
121490A	01/14/16	01	W&S/HYDRANT REPAIR SUPPLIES	50606603		02/02/16	497.58
						INVOICE TOTAL:	497.58
						VENDOR TOTAL:	497.58
M1371 MICKEY, WILSON, WEILER,							
54460	01/04/16	01	ADM/LEGAL SRVCES DEC 15	01506301		02/02/16	394.88
						INVOICE TOTAL:	394.88
54461	01/04/16	01	ADM/LEGAL SRVCES DEC 15	01506301		02/02/16	495.00
		02	POL/LEGAL SRVCES DEC 15	01516301			30.00
		03	CD/LEGAL SRVCES DEC 15	01556301			315.00
		04	W&S/LEGAL SRVCES DEC 15	50506301			30.00
		05	W&S/LEGAL SRVCES DEC 15	50596301			60.00
		06	STR/LEGAL SRVCES DEC 15	01536301			255.00
						INVOICE TOTAL:	1,185.00
54462	01/04/16	01	ADM/LEGAL SRVCES DEC 15	01506301		02/02/16	2,205.00
		02	W&S/LEGAL SRVCES DEC 15	50506301			30.00
						INVOICE TOTAL:	2,235.00
54463	01/04/16	01	POL/LEGAL SRVCES DEC 15	01516301		02/02/16	1,290.00
						INVOICE TOTAL:	1,290.00

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M1371	MICKEY, WILSON, WEILER,						
54464	01/04/16	01	ADM/LEGAL SRVCES DEC 15	01506301		02/02/16	285.00
						INVOICE TOTAL:	285.00
54465	01/04/16	01	ADM/LEGAL SRVCES DEC 15	01506301		02/02/16	30.00
						INVOICE TOTAL:	30.00
54466	01/04/16	01	CD/LEGAL SRVCES DEC 15	01556301		02/02/16	5,486.00
						INVOICE TOTAL:	5,486.00
54467	01/04/16	01	TIF2/LEGAL SRVCES DEC 15	33556301		02/02/16	75.00
		02	TIF1/LEGAL SRVCES DEC 15	32556301			75.00
						INVOICE TOTAL:	150.00
54468	01/04/16	01	POL/LEGAL SRVCES DEC 15	01516301		02/02/16	484.75
						INVOICE TOTAL:	484.75
						VENDOR TOTAL:	11,540.63
M1380	MENARDS - YORKVILLE						
34120	01/18/16	01	POL/RADIATOR HEATER	01516603		02/02/16	218.62
						INVOICE TOTAL:	218.62
						VENDOR TOTAL:	218.62
M8023	MIDWEST SALT						
P435157	01/12/16	01	W&S/SALT WELL #10	50606607		02/02/16	2,697.75
						INVOICE TOTAL:	2,697.75
P435158	01/12/16	01	W&S/SALT WELL #10	50606607		02/02/16	2,775.38
						INVOICE TOTAL:	2,775.38
						VENDOR TOTAL:	5,473.13
N0280	NCPERS GROUP LIFE INSURANCE						
41660216	01/22/16	01	SUPPLEMENTAL LIFE INS -FEB 16	01002180		02/02/16	112.00
						INVOICE TOTAL:	112.00

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N0280	NCPERS GROUP LIFE INSURANCE						
77040216	01/22/16	01	SUPPLEMENTAL LIFE INS -FEB 16	01002180		02/02/16	16.00
						INVOICE TOTAL:	16.00
						VENDOR TOTAL:	128.00
P0005	PROCLAMATIONS FOR PROFESSIONAL						
107200282	01/07/16	01	BM/VH MONTHLY SERVICE	01546406		02/02/16	67.56
						INVOICE TOTAL:	67.56
107200284	01/07/16	01	BM/PW MONTHLY SERVICE	01546406		02/02/16	51.78
		02	W&S/ PW MONTHLY SERVICE	50596406			51.78
						INVOICE TOTAL:	103.56
						VENDOR TOTAL:	171.12
P0500	VICTOR E. PUSCAS, JR.						
132	01/13/16	01	POL/PRESIDE OVER VEHICLE SEIZE	01516301		02/02/16	350.00
						INVOICE TOTAL:	350.00
						VENDOR TOTAL:	350.00
P1643	PATTEN INDUSTRIES, INC.						
P50C0930494	01/06/16	01	S&P/WHEEL LOADER REPAIR	01536403		02/02/16	918.29
		02	W&S/FREIGHT	50596501			14.59
						INVOICE TOTAL:	932.88
TH510056794	01/16/16	01	S&P/END LOADER REPAIRS	01536403		02/02/16	2,310.80
						INVOICE TOTAL:	2,310.80
TH510056795	01/16/16	01	W&S/BACKHOE REPAIRS	50596403		02/02/16	1,290.08
						INVOICE TOTAL:	1,290.08
						VENDOR TOTAL:	4,533.76
R0023	RT REPAIRS						

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R0023	RT REPAIRS						
11048	01/12/16	01	S&P/TRUCK REPAIRS TRK #12	01536407		02/02/16	4,511.46
						INVOICE TOTAL:	4,511.46
11049	01/12/16	01	W&S/TRUCK REPAIRS TRK #15	50596407		02/02/16	349.36
						INVOICE TOTAL:	349.36
						VENDOR TOTAL:	4,860.82
R1813	RICH'S AUTO SERVICE						
01202016	01/20/16	01	POL/SEIZED VEHICLES TOWS FROM	01516407		02/02/16	1,127.00
						INVOICE TOTAL:	1,127.00
						VENDOR TOTAL:	1,127.00
R1848	R & R ELECTRICAL CONTRACTORS,						
6349	12/22/15	01	W&S/REPAIRS AT WELL 4	50606406		02/02/16	615.55
		02	W&S/REPAIRS AT WELL 10	50606406			259.10
						INVOICE TOTAL:	874.65
						VENDOR TOTAL:	874.65
R1891	RUSSO POWER EQUIPMENT						
2856223	01/11/16	01	S&P/SPREADER & POWER MELT	01536615		02/02/16	768.49
						INVOICE TOTAL:	768.49
						VENDOR TOTAL:	768.49
R8121	RUSH TRUCK CENTER OF ILLINOIS						
300125004	01/11/16	01	S&P/VEHICLE MAINT SUPPLYTRK209	01536617		02/02/16	146.24
						INVOICE TOTAL:	146.24
3001281097	01/13/16	01	W&S/VEHICLE MAINT SUPPLYTRK204	50596617		02/02/16	406.73
						INVOICE TOTAL:	406.73
						VENDOR TOTAL:	552.97

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S0038	CHRISTOPHER SPRINGBORN						
020116	02/01/16	01	POL/MEDICAL INS REIMB. 02/2016	01516201		02/02/16	521.18
						INVOICE TOTAL:	521.18
						VENDOR TOTAL:	521.18
S0047	SMITH AMUNDSEN LLC						
485791	01/06/16	01	POL/LEGAL SERVICES- DEC 15	01516301		02/02/16	80.00
						INVOICE TOTAL:	80.00
485792	01/06/16	01	POL/LEGAL SERVICES-DEC 15	01516301		02/02/16	280.00
						INVOICE TOTAL:	280.00
485793	01/06/16	01	POL/LEGAL SERVICES-DEC 15	01516301		02/02/16	1,020.00
						INVOICE TOTAL:	1,020.00
485798	01/06/16	01	POL/LEGAL SERVICES- DEC 15	01516301		02/02/16	1,400.00
						INVOICE TOTAL:	1,400.00
						VENDOR TOTAL:	2,780.00
S1896	STAHL'S SERVICE & REPAIR						
3268	01/07/16	01	S&P/VEHICLE REPAIRS 207	01536407		02/02/16	262.50
						INVOICE TOTAL:	262.50
						VENDOR TOTAL:	262.50
S1954	STEINER ELECTRIC						
5249716.003	01/05/16	01	S&P/STREET LIGHT PARTS	01536610		02/02/16	318.74
						INVOICE TOTAL:	318.74
						VENDOR TOTAL:	318.74
S2040	STARK & SON TRENCHING, INC.						
51474	10/31/15	01	W&S/FAYS LN SUGARLN WATER MAIN	50717011		02/02/16	197,383.20

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S2040	STARK & SON TRENCHING, INC.						
51474	10/31/15	02	W&S/LESS 10% RETAINAGE	50727012		02/02/16	-19,738.32
						INVOICE TOTAL:	177,644.88
						VENDOR TOTAL:	177,644.88
S8043	SUGAR GROVE ACE						
1407/1	12/31/15	01	BM/BLDG MAINT SUPPLIES	01546611		02/02/16	26.99
						INVOICE TOTAL:	26.99
1408/1	12/31/15	01	BM/BLDG MAINT SUPPLIES	01546611		02/02/16	16.99
						INVOICE TOTAL:	16.99
1413/1	01/04/16	01	W&S/CAT5 CABLE	50606603		02/02/16	36.98
						INVOICE TOTAL:	36.98
1427/1	01/06/16	01	W&S/WELL HOUSE KEYS	50606611		02/02/16	11.94
						INVOICE TOTAL:	11.94
1433/1	01/08/16	01	W&S/BUNGEE STRAPS BOLT CUTTER	50596603		02/02/16	60.82
						INVOICE TOTAL:	60.82
						VENDOR TOTAL:	153.72
S8046	SOURCE ONE OFFICE PRODUCTS						
399878	11/05/15	01	FIN/WINDOW ENVELOPES	01566613		02/02/16	187.50
		02	W&S/WINDOW ENVELOPES	50506613			187.50
						INVOICE TOTAL:	375.00
401893	01/04/16	01	CD/INSPECTION REPORTS	01556504		02/02/16	165.00
						INVOICE TOTAL:	165.00
522414	01/08/16	01	CD/PAPER	01556504		02/02/16	30.68
		02	W&S/PAPER	50596613			30.68
		03	UB/RED PAPER	50506613			13.49

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
S8046 SOURCE ONE OFFICE PRODUCTS							
522414	01/08/16	04	BM/ PAPER	01546613		02/02/16	8.37
		05	W&S/MECHANICAL PENCILS	50596613			32.28
		06	S&P/PAPER	01536613			23.25
						INVOICE TOTAL:	138.75
						VENDOR TOTAL:	678.75
T0001645 CHERYL CALKINS							
012016	01/20/16	01	S&P/MAILBOX REPLACEMENT	01536606		02/02/16	50.00
		02	317 SNOW ST -	** COMMENT **			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001646 DIANDRA SCHROEDER							
011716	01/17/16	01	S&P/MAILBOX REPLACEMENT	01536606		02/02/16	50.00
		02	240 CHATSWORTH-	** COMMENT **			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001647 CALVIN & ANN MILLER							
027100002901	01/01/16	01	W&S/FNL W&S REF 903 SPRUCE ST	50001210		02/02/16	81.84
						INVOICE TOTAL:	81.84
						VENDOR TOTAL:	81.84
T0001648 SUSAN PIRCON							
026200013803	01/01/16	01	W&S/FNL W&S REF 3 SADDLEWOOD C	50001210		02/02/16	20.12
						INVOICE TOTAL:	20.12
						VENDOR TOTAL:	20.12
T0001649 NICHOLAS & MARY ROSETO							
027400022501	01/01/16	01	W&S/FNL W&S REF 1280 HALL ST	50001210		02/02/16	72.69
						INVOICE TOTAL:	72.69
						VENDOR TOTAL:	72.69

DATE: 01/29/16
TIME: 10:55:20
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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 02/02/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0012	THIRD MILLENNIUM						
18741	10/31/15	01	W&S/PRINTING UB BILLS NOV 2015	50506309		02/02/16	754.69
						INVOICE TOTAL:	754.69
18956	12/31/15	01	W&S/PRINTING UB JAN 2016	50506309		02/02/16	754.98
						INVOICE TOTAL:	754.98
						VENDOR TOTAL:	1,509.67
T2014	TRAFFIC CONTROL & PROTECTION						
85408	01/06/16	01	S&P/WEIGHT LIMIT SIGNS	01536610		02/02/16	2,653.90
						INVOICE TOTAL:	2,653.90
						VENDOR TOTAL:	2,653.90
T2021	TAPCO						
I514748	01/13/16	01	S&P/BLINKER ASSY, BATTERY PACK	01536610		02/02/16	526.54
						INVOICE TOTAL:	526.54
						VENDOR TOTAL:	526.54
T8041	TRANSUNION RISK AND						
01012016	01/01/16	01	POL/TL OXP CHARGES DEC 2015	01516309		02/02/16	110.00
						INVOICE TOTAL:	110.00
10012015	10/01/15	01	POL/TLOXP CHARGES SEPT 2015	01516309		02/02/16	110.00
						INVOICE TOTAL:	110.00
11012015	11/01/15	01	POL/TLOXP CHARGES OCTOBER 15	01516309		02/02/16	110.00
						INVOICE TOTAL:	110.00
12012015	12/01/15	01	POL/TLOXP CHARGES NOV 15	01516309		02/02/16	110.00
						INVOICE TOTAL:	110.00
						VENDOR TOTAL:	440.00
U2151	UTILITY DYNAMICS						

INVOICES DUE ON/BEFORE 02/02/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

U2151	UTILITY DYNAMICS						
0106-2031	01/06/16	01	S&P/STAFFORD WOODS STREET LGHT	35537008		02/02/16	3,951.90
						INVOICE TOTAL:	3,951.90
						VENDOR TOTAL:	3,951.90
V2231	VERIZON WIRELESS						
9758392466	01/06/16	01	PD/6420099991-00001 12/7-1/6	01516502		02/02/16	202.34
		02	S&P/6420099991-00001 12/7-1/6	01536502			81.38
		03	BM/6420099991-00001 12/7-1/6	01546502			36.16
		04	CD/6420099991-00001 12/7-1/6	01556502			59.91
		05	FIN/6420099991-00001 12/7-1/6	01566502			0.20
		06	BD/6420099991-00001 12/7-1/6	01576502			432.41
		07	W&S/6420099991-00001 12/7-1/6	50506502			294.17
		08	PW/6420099991-00001 12/7-1/6	50596502			380.16
						INVOICE TOTAL:	1,486.73
						VENDOR TOTAL:	1,486.73
V2238	VAESSEN BROS. CHEVROLET						
40587	01/19/16	01	S&P/FLOOR MATS MUD FLAPS	01536617		02/02/16	149.95
		02	W&S/FLOOR MATS MUD FLAPS	50596617			269.90
						INVOICE TOTAL:	419.85
						VENDOR TOTAL:	419.85
W0005	WILLIAMS ARCHITECTS						
0016851	01/25/16	01	ADM/VILLAGE HALL PRJ 2015-004	30506304		02/02/16	27,990.09
						INVOICE TOTAL:	27,990.09
						VENDOR TOTAL:	27,990.09
W2310	WATER PRODUCTS COMPANY						
0263730	01/13/16	01	W&S/ARBOR BUSHING FOR SAW	50596612		02/02/16	48.00
						INVOICE TOTAL:	48.00

DATE: 01/29/16
TIME: 10:55:20
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VILLAGE OF SUGAR GROVE
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INVOICES DUE ON/BEFORE 02/02/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

W2310	WATER PRODUCTS COMPANY						
0263755	01/14/16	01	W&S/HYDRANT & PARTS FOR 273	50606603		02/02/16	3,075.00
		02	CAPITOL DR	** COMMENT **			
						INVOICE TOTAL:	3,075.00
						VENDOR TOTAL:	3,123.00
W8034	WAREHOUSE DIRECT						
2939554-0	01/12/16	01	POL/BINDERS	01516613		02/02/16	0.78
						INVOICE TOTAL:	0.78
2947353-0	01/19/15	01	POL/COPY PAPER	01516613		02/02/16	88.50
						INVOICE TOTAL:	88.50
						VENDOR TOTAL:	89.28
Y2515	YORKVILLE NAPA AUTO PARTS						
128166	01/15/16	01	S&P/VEHICLE MAINT SUPPLIES	01536617		02/02/16	71.15
		02	BM/VEHICLE MAINT SUPPLIES	01546617			71.14
						INVOICE TOTAL:	142.29
128725	01/22/16	01	W&S/VEHICLE MAINT SUPPLIES	50596617		02/02/16	117.53
						INVOICE TOTAL:	117.53
						VENDOR TOTAL:	259.82
						TOTAL ALL INVOICES:	761,494.29

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: RESOLUTION: AUTHORIZING AN AGREEMENT WITH EEI FOR THE
SETTLER'S RIDGE PUBLIC IMPROVEMENTS (PHASE I)
AGENDA: FEBRUARY 2, 2016 BOARD MEETING
DATE: JANUARY 28, 2016

ISSUE

Should the Village Board approve a resolution with Engineering Enterprises, Inc. for engineering services related Settler's Ridge Public Improvements (Phase I).

DISCUSSION

The Village has approximately \$1.8 million available from the lawsuit settlement to complete infrastructure repairs in the Settler's Ridge subdivision. The total construction costs for the Phase I improvements is estimated at \$1.256 million. Suggested improvement considerations include: Water, Sanitary and Sewer System priorities, Streetlight repair and the Roadway Pavement Program. This project was discussed at the January 12, 2016 Committee of the Whole.

Engineering Enterprises, Inc. has prepared a proposal to provide professional engineering services to cover both design and construction engineering for the Settler's Ridge Public Improvements. The proposal includes providing the following services:

1. Preliminary / Design Engineering
2. Bidding and Letting
3. Contracting and Pre-construction Activities
4. Construction Observation and Administration
5. Closeout

Engineering Enterprises, Inc. will provide preliminary and design engineering services for the Settler's Ridge Public Improvements \$49,500. Construction engineering services will be provided at a cost of \$122,700. An additional \$16,000 for printing materials, QA testing and soil testing is included. The costs for engineering services are based on an hourly basis for the Settler's Ridge Public Improvements (Phase I). The total costs are estimated at \$188,200.

COST

This project was not included in the budget. The costs for Engineering Services will be deducted from the settlement and will be charged to Capital Infrastructure Budget, account number 35-50-6303: Engineering Services.

RECOMMENDATION

The Village Board approves Resolution **#20160202PW1** authorizing an Agreement with Engineering Enterprises, Inc. for Settler's Ridge Public Improvements (Phase I).



RESOLUTION NO. 20160202PW1

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH
ENGINEERING ENTERPRISES, INC. FOR THE SETTLER’S RIDGE
PUBLIC IMPROVEMENTS (PHASE I)**

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage the services of Engineering Enterprises, Inc. to provide professional preliminary, design and construction engineering services for the Settler’s Ridge Public Improvements (Phase I), and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is an agreement between Engineering Enterprises, Inc. and the Village of Sugar Grove for professional preliminary, design and construction engineering services for the Settler’s Ridge Public Improvements (Phase I). The President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 2nd day of February , 2016.

P. Sean Michels,
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____



January 26, 2016

Mr. Anthony Speciale
Public Works Director
Village of Sugar Grove
601 Heartland Drive
Sugar Grove, IL 60554

**Re: Professional Design Engineering Services for
Settlers Ridge Units 1A and 1B –
Completion of Public Improvements (Phase 1)
Village of Sugar Grove, Kane County, IL**

Dear Mr. Speciale:

Please find our contract for professional design and construction engineering services for the Settlers Ridge Units 1A and 1B – Completion of Public Improvements (Phase 1) project. Phase 1 Improvements generally include the completion of paving, curb and gutter, sidewalk, bike path, utility punch list items, minor grading, associated restoration and appurtenances. The estimated construction costs for Phase 1 of the Improvements is \$1,256,000. We have attached two (2) copies of the contract and supporting documentation for your review and execution.

To summarize, the fees associated with the proposed professional design and construction engineering services to complete this work are **\$188,200** as presented on Attachment C and broken down as follows:

- Design Engineering Services = \$49,500 Fixed Fee (3.9% of Estimated Construction Costs)
- Construction Engineering Services = \$122,700 Hourly (9.8% of Estimated Construction Costs)
- Additional Engineering (Direct) Services = \$16,000 Actual Costs

Thank you for this opportunity to submit this Agreement. We look forward to continuing our close working relationship with the Village. If you have any questions, please do not hesitate to call.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in blue ink that reads "Michele L. Piotrowski".

Michele L. Piotrowski, P.E., LEED AP
Project Manager

MLP/ars
Enclosure

pc: Mr. Brent Eichelberger, Village Administrator
Mr. Walter Magdziarz, Community Development Director
PGW, DRB, TWT, DMT, EEI

\\MILKYWAY\EEI_Storage\Docs\Public\SUGARGRO\2015\SG1518 Settlers Ridge - Completion of Public Improvements\PSA\contractletter.doc

AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

This Agreement, made this _____ day of _____, 20____, by and between the Village of Sugar Grove, Kane County, Illinois, hereafter referred to as the OWNER, and Engineering Enterprises, Inc., Sugar Grove, Illinois hereinafter referred to as the ENGINEER amends and supercedes all previous contracts:

The OWNER intends to complete paving, curb and gutter, sidewalk, bike path, utility punch list items, minor grading, associated restoration and appurtenances as generally identified in Exhibit 1 (ENGINEER'S Opinion of Probable Construction Cost dated January 26, 2016) for the Settlers Ridge Subdivision Units 1A and 1B in Sugar Grove, Kane County, State of Illinois and for which the ENGINEER agrees to perform the various professional engineering services for the design and construction of these improvements. Design and Construction Engineering will be provided for these improvements under this Agreement and will be in accordance with all Village, Illinois Department of Transportation, and Illinois Environmental Protection Agency requirements.

WITNESSETH:

That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

SECTION A - PROFESSIONAL DESIGN ENGINEERING SERVICES

The ENGINEER shall furnish professional design engineering services as follows:

1. The ENGINEER will attend conferences with the OWNER, or other interested parties as may be reasonably necessary.
2. The ENGINEER will perform the necessary design surveys, accomplish the detailed design of the project, prepare construction drawings, specifications and contract documents, and prepare a final cost estimate based on final design for the entire system. It is also understood that if subsurface explorations (such as borings, soil tests, rock soundings and the like) are required, the ENGINEER will furnish coordination of said explorations without additional charge, but the costs incident to such explorations shall be paid for by the OWNER as set out in Section D hereof.
3. The contract documents furnished by the ENGINEER under Section A-2 shall utilize IEPA endorsed construction contract documents, including Supplemental General Conditions, Contract Change Orders, and partial payment estimates.

(Section A – Continued)

4. Prior to the advertisement for bids, the ENGINEER will provide for each construction contract, not to exceed 10 copies of detailed drawings, specifications, and contract documents for use by the OWNER, appropriate Federal, State, and local agencies from whom approval of the project must be obtained. The cost of such drawings, specifications, and contract documents shall be included in the basic compensation paid to the ENGINEER.
5. The ENGINEER will furnish additional copies of the drawings, specifications and contract documents as required by prospective bidders, material suppliers, and other interested parties, but may charge them for the reasonable cost of such copies. Upon award of each contract, the ENGINEER will furnish to the OWNER five sets of the drawings, specifications and contract documents for execution. The cost of these sets shall be included in the basic compensation paid to the ENGINEER. Original documents, survey notes, tracings, and the like, except those furnished to the ENGINEER by the OWNER, are and shall remain the property of the ENGINEER.
6. The drawings prepared by the ENGINEER under the provisions of Section A-2 above shall be in sufficient detail to permit the actual location of the proposed improvements on the ground. The ENGINEER shall prepare and furnish to the OWNER without any additional compensation, three copies of map(s) showing the general location of needed construction easements and permanent easements and the land to be acquired. Property surveys, property plats, property descriptions, abstracting and negotiations for land rights shall be accomplished by the OWNER, unless the OWNER requests, and the ENGINEER agrees to provide those services. In the event the ENGINEER is requested to provide such services, the ENGINEER shall be additionally compensated as set out in Section D hereof.
7. The ENGINEER will attend the bid opening and tabulate the bid proposal, make an analysis of the bids, and make recommendations for awarding contracts for construction.
8. The ENGINEER further agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER's employees of the ENGINEER's functions and services required under this Agreement.
9. The ENGINEER will complete the final plans, specifications and contract documents and submit for approval of the OWNER, and all State regulatory agencies to meet the project schedule(s) as summarized in Attachment A: "Schedule – Settlers Ridge Units 1A and 1B – Completion of Public Improvements" dated January 26, 2016.

(Section A – Continued)

If the above is not accomplished within the time period specified, this Agreement may be terminated by the OWNER. The time for completion may be extended by the OWNER for a reasonable time if completion is delayed due to unforeseeable cases beyond the control and without the fault or negligence of the ENGINEER.

SECTION B - PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES

The ENGINEER shall furnish professional construction engineering services as follows:

1. The ENGINEER will review, for conformance with the design concept, shop and working drawings required by the construction Contract Documents and indicate on the drawings the action taken. Such action shall be taken with reasonable promptness.
2. The ENGINEER will interpret the intent of the drawings and specifications to protect the OWNER against defects and deficiencies in construction on the part of the contractors. The ENGINEER will not, however, guarantee the performance by any contractor.
3. The ENGINEER will evaluate and determine acceptability of substitute materials and equipment proposed by Contractor(s).
4. The ENGINEER will establish baselines for locating the work together with a suitable number of bench marks adjacent to the work as shown in the contract documents.
5. The ENGINEER will provide general engineering review of the work of the Contractor(s) as construction progresses to ascertain that the Contractor is conforming with the design concept.
 - (a) ENGINEER shall have authority, as the OWNER's representative, to require special inspection of or testing of the work, and shall receive and review all certificates of inspections, testing and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with requirements of, and the results certified indicate compliance with, the Contract Documents).
 - (b) During such engineering review, ENGINEER shall have the authority, as the OWNER's representative, to disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.

(Section B – Continued)

6. The ENGINEER will provide resident construction observation. Resident construction observation shall consist of visual inspection of materials, equipment, or construction work for the purpose of ascertaining that the work is in substantial conformance with the contract documents and with the design intent. Such observation shall not be relied upon by others as acceptance of the work. The ENGINEER's undertaking hereunder shall not relieve the Contractor of Contractor's obligation to perform the work in conformity with the drawings and specifications and in a workmanlike manner; shall not make the ENGINEER an insurer of the Contractor's performance; and shall not impose upon the ENGINEER any obligation to see that the work is performed in a safe manner. Attachment B - The Limitations of Authority, Duties and Responsibilities of the Resident Construction Observer is attached to this Agreement.
7. The ENGINEER will cooperate and work closely with representatives of the OWNER.
8. Based on the ENGINEER's on-site observations as an experienced and qualified design professional, on information provided by the Resident Construction Observer, and upon review of applications for payment with the accompanying data and schedules by the Contractor, the ENGINEER:
 - (a) Shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of the ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon substantial completion, to the results of any subsequent tests called for in the Contract Documents, and to any other qualifications stated in the recommendation).
 - (b) By recommending any payment, ENGINEER will not hereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in the Agreement and the Contract Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on Engineer responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials equipment has passed to OWNER free and clear of any lien, claims,

(Section B – Continued)

security interests, or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.

9. The ENGINEER will prepare necessary contract change orders for approval of the OWNER, and others on a timely basis.
10. The ENGINEER will make a final review prior to the issuance of the statement of substantial completion of all construction and submit a written report to the OWNER. Prior to submitting the final pay estimate, the ENGINEER shall submit the statement of completion to and obtain the written acceptance of the facility from the OWNER.
11. The ENGINEER will provide the OWNER with one set of reproducible record (as-built) drawings, and two sets of prints at no additional cost to the OWNER. Such drawings will be based upon construction records provided by the contractor during construction and reviewed by the resident construction observer and from the resident construction observer's construction data.
12. If State Statutes require notices and advertisements of final payment, the ENGINEER shall assist in their preparation.
13. The ENGINEER will be available to furnish engineering services and consultations necessary to correct unforeseen project operation difficulties for a period of one year after the date of statement of substantial completion of the facility. This service will include instruction of the OWNER in initial project operation and maintenance but will not include supervision of normal operation of the system. Such consultation and advice shall be at the hourly rates as described in the attached "Standard Schedule of Charges", dated January 1, 2015. The ENGINEER will assist the OWNER in performing a review of the project during the 11th month after the date of the certificate of substantial completion.
14. The ENGINEER further agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER's employees of the ENGINEER's functions and services required under this Agreement.
15. The ENGINEER will provide construction engineering services in accordance with the periods summarized in Attachment A: "Schedule – Settlers Ridge Units 1A and 1B – Completion of Public Improvements" dated January 26, 2016.

(Section B – Continued)

If the above is not accomplished within the time period specified, this Agreement may be terminated by the OWNER. The time for completion may be extended by the OWNER for a reasonable time if completion is delayed due to unforeseeable cases beyond the control and without the fault or negligence of the ENGINEER.

SECTION C – COMPENSATION FOR ENGINEERING SERVICES

1. The OWNER shall compensate the ENGINEER for Professional Design Engineering Services in the amount of Forty-Nine Thousand, Five Hundred Dollars – Fixed Fee (FF) (\$49,500 FF) as summarized on Exhibit 2: “Estimate of Level of Effort and Associated Cost for Professional Engineering Services for Settlers Ridge Units 1A and 1B – Completion of Public Improvements” dated January 26, 2016.
 - (a) The compensation for the Professional Design Engineering Services shall be payable as follows:
 - (1) A sum which does not exceed ninety percent (90%) of the total compensation payable under Section C-1 shall be paid in monthly increments for work actually completed and invoiced, for the preparation and submission to the OWNER and/or IEPA of the construction drawings, specifications, cost estimates and contract documents.
 - (2) A sum which, together with the compensation paid pursuant to Section C-1(a)(1) above, equals one hundred percent (100%) of the total compensation due and payable in accord with Section C-1 above, shall be due immediately after the award of construction contract(s) is approved by the corporate authorities.
2. The OWNER shall compensate the ENGINEER for the construction administration, construction staking, and construction observation (including the Resident Construction Observer) on the basis of Hourly Rates (HR) as described on the attached Standard Schedule of Charges dated January 1, 2015. The estimated values are included in Exhibit 2: “Estimate of Level of Effort and Associated Cost for Professional Engineering Services for Settlers Ridge Units 1A and 1B – Completion of Public Improvements” dated January 26, 2016 and are estimated at One Hundred Twenty-Two Thousand, Seven Hundred Dollars – Hourly (HR) (\$122,700 HR).
 - (a) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.
 - (b) On May 1 of each calendar year, the “Standard Schedule of Charges” may be reevaluated by the ENGINEER to account for cost of living and/or cost of engineering service changes in subsequence year.

(Section C – Continued)

3. The OWNER shall compensate the ENGINEER for direct expenses as identified in the contract and as noted on Exhibit 2 at the actual cost or hourly cost for the work completed.
 - (a) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.
4. The compensation for any additional consulting, and engineering services authorized by the OWNER pursuant to Section D shall be payable as follows:
 - (a) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.

SECTION D – ADDITIONAL ENGINEERING SERVICES

In addition to the foregoing being performed, the following services may be provided UPON PRIOR WRITTEN AUTHORIZATION OF THE OWNER.

1. Site surveys for water treatment plants, sewage treatment works, dams, reservoirs, and other similar special surveys as may be required.
2. Laboratory tests, well tests, borings, specialized geological soils hydraulic, or other studies recommended by the ENGINEER.
3. Property surveys, detailed description of sites, maps, drawings, or estimates related thereto; assistance in negotiating for land and easement rights.
4. Necessary data and filing maps for litigation, such as condemnation.
5. Redesigns ordered by the OWNER after final plans have been accepted by the OWNER and IEPA.
6. Appearances before courts or boards on matters of litigation or hearings related to the project.
7. Preparation of environmental impact assessments or environmental impact statements.
8. Making drawings from field measurements of existing facilities when required for planning additions or alterations thereto.
9. Services due to changes in the scope of the Project or its design, including but not limited to, changes in size, complexity, schedule or character of construction.

(Section D – Continued)

10. Revising studies or reports which have previously been approved by the OWNER, or when revisions are due to cases beyond the control of the ENGINEER.
11. Preparation of design documents for alternate bids where major changes require additional documents.
12. Preparation of detailed renderings, exhibits or scale models for the Project.
13. Providing special analysis of the OWNER's needs such as owning and operating analysis, plan for operation and maintenance, OWNER's special operating drawings or charts, and any other similar analysis.
14. The preparation of feasibility studies, appraisals and evaluations, detailed quantity surveys of material and labor, and material audits or inventories by the OWNER.
15. Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) defective or incomplete work of the Contractor, and/or (3) the Contractor's default on the Construction Contract due to delinquency or insolvency.
16. Providing design services relating to future facilities, systems and equipment which are not intended to be constructed or operated as a part of the Project.
17. Providing other services not otherwise provided for in this Agreement, including services normally furnished by the OWNER as described in Section F – SPECIAL PROVISIONS – Owner's Responsibilities.

Payment for the services specified in this Section D shall be as agreed in writing between the OWNER and the ENGINEER prior to commencement of the work. The ENGINEER will render to OWNER for such services an itemized bill, separate from any other billing, once each month, for compensation for services performed hereunder during such period, the same to be due and payable by OWNER to the ENGINEER on or before the 10th day of the following period. Payment for services noted in D shall be at Actual Cost (AC), Fixed Fee (FF) or Hourly (HR).

SECTION E - INTEREST ON UNPAID SUMS

OWNER shall make all payments to ENGINEER in accord with the requirements of the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq., including but not limited to the penalty provisions contained therein.

SECTION F - SPECIAL PROVISIONS

1. OWNER'S RESPONSIBILITIES

- (a) Provide to the ENGINEER all criteria, design and construction standards and full information as to the OWNER's requirements for the Project.
- (b) Designate a person authorized to act as the OWNER's representative. The OWNER or his representative shall receive and examine documents submitted by the ENGINEER, interpret and define the OWNER's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of the ENGINEER's services.
- (c) Furnish laboratory tests, air and water pollution tests, reports and inspections of samples, materials or other items required by law or by governmental authorities having jurisdiction over this Project, or as recommended by the ENGINEER.
- (d) Provide legal, accounting, right-of-way acquisition and insurance counseling services necessary for the Project, legal review of the construction Contract Documents, and such auditing services as the OWNER may require to account for expenditures of sums paid to the Contractor.
- (e) Furnish above services at the OWNER's expense and in such manner that the ENGINEER may rely upon them in the performance of his services under this Agreement and in accordance with the Project timetable.
- (f) In the event that the OWNER shall bring any suit, cause of action or counterclaim against the ENGINEER, to the extent that the ENGINEER shall prevail, the party initiating such action shall pay to the ENGINEER the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the ENGINEER indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.
- (g) Guarantee full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services under this Agreement.
- (h) Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect the ENGINEER's performance of services under this Agreement.

(Section F – Continued)

- (i) Protect and preserve all survey stakes and markers placed at the project site prior to the assumption of this responsibility by the Contractor and bear all costs of replacing stakes or markers damaged or removed during said time interval.
2. All original documents, including but not limited to ideas, designs, drawings and specifications, are to remain the property of the ENGINEER, however, the ENGINEER shall provide signed duplicate originals of same to the OWNER. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.
3. Delegation of Duties - Neither the OWNER nor the ENGINEER shall delegate his duties under this Agreement without the written consent of the other.
4. Extent of Agreement - This Agreement represents the entire and integrated Agreement between the OWNER and the ENGINEER and supersedes all prior negotiations, representations or agreement, either written or oral. This Agreement may be amended only by written instrument signed by the OWNER and the ENGINEER.
5. Governing Law - Unless otherwise specified within this Agreement, this Agreement shall be governed by the law of the principal place of business of the ENGINEER.
6. In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties.
7. The ENGINEER has not been retained or compensated to provide design services relating to the Contractor's safety precautions or to means, methods, techniques, sequences, or procedures required by the Contractor to perform his work but not relating to the final or completed structure; omitted services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.
8. The ENGINEER intends to render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project.

(Section F – Continued)

9. Since the ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s) methods of determining prices, or over competitive bidding or market conditions, his opinions of probable Project Costs and Construction Costs provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but the ENGINEER cannot and does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost prepared by him. If prior to the bidding or negotiating phase OWNER wishes greater assurance as to project or construction costs he shall employ an independent cost estimator.

10. TERMINATION

(a) Should the OWNER decide to abandon, discontinue, or terminate the Project at any stage of development, the ENGINEER shall receive seven (7) days written notice and be compensated for their services through the appropriate fee schedule provided for in the Agreement to date of abandonment, discontinuance or termination.

(b) In the event the project is delayed for causes beyond the control of the ENGINEER for a period of six months or more, the ENGINEER shall be paid for his services to the beginning of the delay on the basis of actual cost plus 125% to cover profit, overhead and readiness to serve - "actual cost" being defined as material costs plus actual payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expense will be reimbursed to the ENGINEER at his actual cost.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate on the respective dates indicated below.

(SEAL)

OWNER: Village of Sugar Grove

By _____

ATTEST _____

Print Name P. Sean Michels

Print Name Ms. Cynthia Galbreath

Title Village President

Title Village Clerk

Date _____

(SEAL)

ENGINEER: Engineering Enterprises, Inc.

By Michelo L. Piotrowski

ATTEST Angela R. Smith

Print Name Michele L. Piotrowski

Print Name Angela R. Smith

Title Project Manager

Title Executive Assistant

Date _____

ATTACHMENT B

to

Agreement for Professional Engineering Services

THE LIMITATIONS OF AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE RESIDENT CONSTRUCTION OBSERVER ARE AS FOLLOWS:

1. The Resident Construction Observer shall act under the direct supervision of the ENGINEER, shall be the ENGINEER's agent in all matters relating to on-site construction review of the Contractor's work, shall communicate only with the ENGINEER and the Contractor (or Contractors), and shall communicate with subcontractors only through the Contractor or his authorized superintendent. The OWNER shall communicate with the Resident Construction Observer only through the ENGINEER.
2. The Resident Construction Observer shall review and inspect on-site construction activities of the Contractor relating to portions of the Project designed and specified by the Engineer as contained in the Construction Contract Documents.
3. Specifically omitted from the Resident Construction Observer's duties are any review of the Contractor's safety precautions, or the means, methods, sequences, or procedures required for the Contractor to perform the work but not relating to the final or completed Project. Omitted design or review services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.
4. The specific duties and responsibilities of the Resident Construction Observer are enumerated as follows:
 - (a) Schedules: Review the progress schedule, schedule of Shop Drawing submissions and schedule of values prepared by Contractor and consult with ENGINEER concerning their acceptability.
 - (b) Conferences: Attend preconstruction conferences. Arrange a schedule of progress meetings and other job conferences as required in consultation with ENGINEER and notify those expected to attend in advance. Attend meetings and maintain and circulate copies of minutes thereof.
 - (a) Liason:
 - (1) Serve as ENGINEER's liaison with Contractor, working principally through Contractor's superintendent and assist him in understanding the intent of the Contract Documents.

(Attachment B – Continued)

- (2) Assist ENGINEER in serving as OWNER's liaison with Contractor when Contractor's operations affect OWNER's on-site operations.
 - (3) As requested by ENGINEER, assist in obtaining from OWNER additional details or information, when required at the job site for proper erection of the work.
- (d) Shop Drawings and Samples:
- (1) Receive and record date of receipt of Shop Drawings and samples.
 - (2) Receive samples which are furnished at the site by Contractor, and notify ENGINEER of their availability for examination.
 - (3) Advise ENGINEER and Contractor or its superintendent immediately of the commencement of any work requiring a Shop Drawing or sample submission if the submission has not been approved by ENGINEER.
- (e) Review of Work, Rejection of Defective Work, Inspections and Tests:
- (1) Conduct on-site inspection of the work in progress to assist ENGINEER in determining if the work is proceeding in accordance with the Contract Documents and that completed work will conform to the Contract Documents.
 - (2) Report to ENGINEER whenever he believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspections, test or approval required to be made or has been damaged prior to final payment; and advise ENGINEER when he believes work should be corrected or rejected or should be uncovered for inspection, or requires special testing, inspection or approval.
 - (3) Verify that tests, equipment and systems start-ups, and operating and maintenance instructions are conducted as required by the Contract Documents and in presence of the required personnel, and that Contractor maintains adequate records thereof; observe, record and report to ENGINEER appropriate details relative to the test procedures and start-ups.

(Attachment B – Continued)

- (4) Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the outcome of these inspections and report to ENGINEER.

- (f) Interpretation of Contract Documents: Transmit to Contractor ENGINEER's clarifications and interpretations of the Contract Documents.

- (g) Modifications: Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report them with recommendations to ENGINEER.

- (h) Records:
 - (1) Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples submissions, reproductions of original Contract Documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.

 - (2) Keep a diary or log book, recording hours on the job site, weather conditions, data relative to questions of extras or deductions, list of visiting officials and representatives of manufacturers, fabricators, suppliers and distributors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures. Send copies to ENGINEER.

 - (3) Record names, addresses and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.

- (i) Reports:
 - (1) Furnish ENGINEER periodic reports as required of progress of the work and Contractor's compliance with the approved progress schedule and schedule of Shop Drawing submissions.

 - (2) Consult with ENGINEER in advance of schedule major tests, inspections or start of important phases of the work.

(Attachment B – Continued)

- (3) Report immediately to ENGINEER upon the occurrence of any accident.

- (j) Payment Requisitions: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward them with recommendations to ENGINEER, noting particularly their relation to the schedule of values, work completed and materials and equipment delivered at the site but not incorporated in the work.

- (k) Certificates, Maintenance and Operating Manuals: During the course of the work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed; and deliver this material to ENGINEER for his review and forwarding to OWNER prior to final acceptance of the work.

- (l) Completion:
 - (1) Before ENGINEER issues a Statement of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.

 - (2) Conduct final review in the company of ENGINEER, OWNER and Contractor and prepare a final list of items to be completed or corrected.

 - (3) Verify that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

**ATTACHMENT C - SUMMARY OF COMPENSATION FOR
PROFESSIONAL ENGINEERING SERVICES - DESIGN**

SETTLERS RIDGE UNITS 1A AND 1B - COMPLETION OF PUBLIC IMPROVEMENTS
Village of Sugar Grove, Kane Co., IL

January 26, 2016

ESTIMATED CONSTRUCTION COSTS		
PROJECT NUMBER	PROJECT DESCRIPTION	ESTIMATED CONCEPT CONSTRUCTION COSTS W/ CONT.
SG1518	SETTLERS RIDGE UNITS 1A AND 1B - COMPLETION OF PUBLIC IMPROVEMENTS	\$1,256,000
ESTIMATED CONSTRUCTION COST TOTAL		\$1,256,000

PROFESSIONAL ENGINEERING FEES		
PROFESSIONAL SERVICES	FEES	
02 - DESIGN ENGINEERING FEES	\$49,500	FF
03 - CONSTRUCTION ENGINEERING FEES	\$122,700	HR
05 - ADDITIONAL DESIGN SERVICES		
Printing	\$1,000	AC
Material Testing	\$13,000	AC
pH Testing	\$2,000	AC
PROFESSIONAL ENGINEERING FEES TOTAL	\$188,200	

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FEES LEGEND:
HR = HOURLY
FF = FIXED FEE
AC = ACTUAL COST

**ATTACHMENT C - SUMMARY OF COMPENSATION FOR
PROFESSIONAL ENGINEERING SERVICES - DESIGN**

SETTLERS RIDGE UNITS 1A AND 1B - COMPLETION OF PUBLIC IMPROVEMENTS
Village of Sugar Grove, Kane Co., IL

January 26, 2016

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PROFESSIONAL SERVICES	FEES	
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PROFESSIONAL ENGINEERING FEES TOTAL	\$188,200	

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FEES LEGEND:

HR = HOURLY
FF = FIXED FEE
AC = ACTUAL COST

Exhibit 1: Engineer's Opinion of Probable Construction Cost Settlers Ridge Units 1A and 1B - Completion of Public Improvements

(Based on Engineer's Estimates Dated December 2014)
January 26, 2016

Bond #	Description	All Improvements Engineer's Estimate of Probable Costs (Including Contingency, Legal Engineering, Legal Fees)	Phase 1 Improvements Engineer's Estimate of Probable Costs (Including Contingency - No Engineering or Legal Fees)	Phase 1 Engineering Fees (Estimated)	Phase 1 Engineering + Construction (Estimated)
8824393	Unit 1A Sanitary, Water, and Storm	\$ 100,400.00	\$ 86,000.00		
8824859	Unit 1B Sanitary Sewer, Storm Sewer, Water Main	\$ 50,600.00	\$ 41,100.00		
8812871	Mass Grading Phase 1	\$ 218,600.00	\$ 100,000.00		
8824395	Unit 1A Street Lighting, Landscaping, and Misc	\$ 486,200.00	\$ 500.00		
8824394	Unit 1A Paving, Curbs, and Sidewalks	\$ 1,001,631.00	\$ 595,961.00		
8824858	Unit 1B Paving, Curbs, and Sidewalk	\$ 884,778.00	\$ 432,103.00		
	Subtotal	\$ 2,742,209.00	\$ 1,256,000.00	\$ 188,200.00	\$ 1,444,200.00

**Cost Estimate for Punchlist of
Settler's Ridge Unit 1A - Water Main, Sanitary Sewer and, Storm Sewer
Village of Sugar Grove, Kane County, Illinois
December 2014**

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
<u>WATER MAIN</u>					
1	The following auxiliary valves shall be located and adjusted to grade: 9, 17, 18, 21, 24, 26, 29, 34, 61, 78, 101, 104, 105, 125, 128, 141, 143, 144.	EA	18	\$150.00	\$2,700.00
2	The following hydrants shall be painted: 3, 4, 7, 9, 10, 13, 14, 15, 17, 18, 21, 24, 25, 26, 29, 32, 34, 76a, 77, 78, 80, 82, 84, 86, 87, 90, 91, 93, 94, 101, 104, 105, 111, 112, 113, 116, 117, 118, 120, 121, 125, 127, 128, 129, 131, 132, 135, 138, 141, 143, 144, 212	EA	52	\$200.00	\$10,400.00
3	The following valve vaults shall be pumped and have the pipes mortared: 1, 5, 11, 12, 16, 19, 20, 22, 23, 27, 28, 31, 63, 79, 81, 83, 85, 88, 89, 92, 95, 100, 102, 103, 110, 115, 119, 122, 126, 130, 133, 134, 136, 137, 139, 140, 142, 145 . Additional inspection will be required, and additional repair may be needed.	EA	38	\$250.00	\$9,500.00
4	Valve vault 6 shall be located and adjusted to grade.	EA	1	\$250.00	\$250.00
5	The following lots shall have the b-boxes located and adjusted to grade: 6, 8, 9, 10, 14, 15, 16, 21, 28, 30, 32, 33, 51, 58, 59, 63, 106, 107, 115, 116, 119, 191, 216, 222, 224, 225, 227, 229, 232, 233, 236, 274, 278, 279, 280, 281, 3001 (2 b-boxes), 3002 (5 b-boxes), 3003 (4 b-boxes), 3005 (3 b-boxes).	EA	50	\$500.00	\$25,000.00
6	The following lots shall have the b-boxes repaired: 31, 3004 (2 b-boxes), 3005 (1 b-box).	EA	4	\$500.00	\$2,000.00
7	Hydrant 101 shall be extended	EA	1	\$700.00	\$700.00

SANITARY SYSTEM

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
8	The following structures shall have the frames adjusted and chimney seals replaced: 4, 42.	EA	2	\$1,000.00	\$2,000.00
9	The following structures shall be located and adjusted to grade with required chimney seals: 7, 104.	EA	2	\$1,000.00	\$2,000.00
10	The following structures shall have the chimney seals replaced: 4, 7, 8, 42, 91, 98, 104.	EA	7	\$750.00	\$5,250.00
11	Structure 18 shall have the lid replaced with the correct lid.	EA	1	\$300.00	\$300.00
<u>STORM SEWER</u>					
12	The following structures shall have the fillets mortared: 8, 11, 25, 27, 28, 29, 32, 33, 40, 41, 44, 45, 57, 57b, 60, 52, 53, 58, 47, 49, 88, 89, 91, 98, 109, 110, 112, 113, 116, 118, 120, 122, 123, 146, 154, 156, 162, 167, 170, 171, 177, 182, 183, 184, 185, 188, 192, 193, 201, 206, 212, 214, 215, 216, 217, 257, 317.	EA	58	\$150.00	\$8,700.00
13	The following structures shall be cleaned: 53, 141, 142, 168, 209, 318.	EA	6	\$150.00	\$900.00
14	The following structures shall have the frames adjusted: 42, 68, 133, 342.	EA	4	\$250.00	\$1,000.00
15	The following structures shall be located and adjusted to grade: 23, 50, 57, 81, 133, 191, 318.	EA	7	\$250.00	\$1,750.00
16	The following structures shall have the filter basket/fabric removed and be cleaned: 14, 18, 26, 38, 75, 99, 116, 121, 134, 196, 259, 262, 310.	EA	13	\$200.00	\$2,600.00
17	The following structures shall have the pipes mortared: 57b, 63, 74, 94, 188.	EA	5	\$150.00	\$750.00
18	Replace the lid on structure 137 with the correct lid.	EA	1	\$300.00	\$300.00

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
19	Replace the broken frame/grate on structures 43, 61.	EA	2	\$300.00	\$600.00
20	Repair damaged pipe between inlet 116 and 115.	LSUM	1	\$1,500.00	\$1,500.00
Sub-total					\$78,200.00
Contingency (10%)					7,800.00
Total Estimated Cost Of Construction					\$ 86,000.00

G:\Public\UGAR\GR02015\SG1518 Settlers Ridge - Completion of Public Improvements\PSA\Exhibit 1 (Back-up)\Cost Estimate 2014_Analysis Copy\PSA.xls]A Sanitary, Water, and Storm

**Cost Estimate for Punchlist of
Settler's Ridge Unit 1B - Water Main, Sanitary Sewer and, Storm Sewer
Village of Sugar Grove, Kane County, Illinois
December 2014**

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
<u>WATER MAIN</u>					
1	The following auxiliary valves shall be located and adjusted to grade: 37, 39, 44, 47, 59, 71, 98.	EA	7	\$150.00	\$1,050.00
2	The following hydrants shall be painted: 33, 37, 39, 40, 42, 44, 46, 47, 48, 50, 51, 53, 54, 56, 57, 59, 61, 62, 63, 63a, 67, 71, 73, 74, 97, 98, 107, 108, 123.	EA	29	\$200.00	\$5,800.00
3	The following valve vaults shall be pumped and have the pipes mortared: 35, 36, 38, 41, 43, 45, 49, 52, 60, 64, 64a, 66, 68, 72, 99, 106, 109, 124. Additional inspection will be required, and additional repair may be needed.	EA	18	\$250.00	\$4,500.00
4	Adjust the frame of valve vault 52.	EA	1	\$100.00	\$100.00
5	The following lots shall have the b-boxes located and adjusted to grade: 35, 37, 41, 45, 73, 74, 91, 132, 139, 140, 141, 142, 143, 144, 145, 161, 171, 176, 177.	EA	19	\$500.00	\$9,500.00
6	The following lots shall have the b-boxes repaired: 43, 66, 147, 148.	EA	4	\$500.00	\$2,000.00
<u>SANITARY SYSTEM</u>					
7	The following structures shall have the frames adjusted and chimney seals replaced: 8,	EA	1	\$1,000.00	\$1,000.00
8	The following structures shall be located and adjusted to grade with required chimney seals: 77.	EA	1	\$1,000.00	\$1,000.00
9	The following structures shall have the chimney seals replaced: 77, 86.	EA	2	\$750.00	\$1,500.00

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
STORM SEWER					
10	The following structures shall have the fillets mortared: 129, 226, 227, 243, 244, 245, 245a, 257, 258, 261, 273, 274, 275, 276, 296, 297, 298, 299, 304, 307, 308, 309, 312, 313, 314, 324.	EA	26	\$150.00	\$3,900.00
11	The following structures shall be cleaned: 197, 244, 263.	EA	3	\$150.00	\$450.00
12	The following structures shall have the frames adjusted: 318, 342.	EA	2	\$250.00	\$500.00
13	The following structures shall be located and adjusted to grade: 229, 272, 283.	EA	3	\$250.00	\$750.00
14	The following structures shall have the filter basket/fabric removed and be cleaned: 126, 127, 221, 222, 241, 242, 249, 253, 254, 255, 257, 260, 287, 288, 306, 308, 321, 326, 327, 329, 330, 336, 337, 338, 353, 354	EA	26	\$200.00	\$5,200.00
15	Mortar the rear of inlet 245a.	EA	1	\$150.00	\$150.00
Sub-total					\$37,400.00
Contingency (10%)					3,700.00
Total Estimated Cost Of Construction					\$ 41,100.00

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**Cost Estimate for Punchlist of
Settler's Ridge Unit 1 - Mass Grading
Village of Sugar Grove, Kane County, Illinois
December 2014**

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
LANDSCAPING					
1	Temporary Seeding for Vacant Lots	AC	0	\$5,000.00	\$0.00
2	Soil Erosion and Sediment Control	LS	0	\$10,000.00	\$0.00
3	Remove Soil Erosion and Sediment Control Following Stabilization	LS	0	\$10,000.00	\$0.00
4	Micellaneous Grading for Drainage Purposes	LS	1	\$91,000.00	\$91,000.00
Sub-total					\$ 91,000.00
Contingency (10%)					9,000.00
Total Estimated Cost Of Construction					\$ 100,000.00

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**Cost Estimate for Punchlist of
Settler's Ridge Unit 1 - Street Lighting, Landscaping, and Misc
Village of Sugar Grove, Kane County, Illinois
December 2014**

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
LANDSCAPING					
1	Parkway Restoration; 4" Topsoil, Seed, Fertilizer, Hydromulch	AC	0	\$30,000.00	\$0.00
2	Parkway Trees in front of undeveloped lots	EA	0	\$350.00	\$0.00
3	Public Open Space Landscaping (20% of required improvements)	LS	0	\$32,000.00	\$0.00
4	Private Open Space Landscaping (20% of required improvements)	LS	0	\$173,000.00	\$0.00
5	Streetlight Repair (Luminaire Replacement): Median of Settlers Ridge Blvd near Settlers Ridge and Settlers Court (east), on Gillett 1st light south of Mariemont	EA	2	\$250.00	\$500.00
Sub-total					\$ 500.00
Contingency (10%)					-
Total Estimated Cost Of Construction					\$ 500.00

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**Cost Estimate for Punchlist of
Settler's Ridge Unit 1A- Paving, Curbs, and Sidewalks
Village of Sugar Grove, Kane County, Illinois
December 2014**

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
ROADWAY					
1	Curb and Gutter Removal and Replacement: 10 lf east of island at Settlers Ridge and Cornell, 10 lf at lot 6, 10 lf at alley between lots 1 and 20, 12 lf at lot 70, 70 lf North side of Settlers Ridge and Settlers Court (west), 10 lf at lot 27, 5 lf at lot 25, 10 lf at lot 107, 12 lf at lot 103, 10 lf at lot 106 on alley, 10 lf across from lot 108 on Gillett, on alley, 5 lf at lot 64, 5 lf at lot 108 on Settlers, 15 lf at lot 107, 12 lf across alley between lots 195 and 3004, 10 lf at lot 195, 5 lf at lot 117 on alley, 10 lf at lot 192, 10 lf at lot 118, 5 lf at lot 196, 10 lf near lot 3002, 10 lf at lot 3008 on alley, 10 lf at lot 182, 5 lf at lot 3003 on alley, 30 lf across alley between lots 216 and 3003, 10 lf at alley between lots 211 and 3005, 30 lf at lot 3004 on alley, 10 lf at lot 206 on alley, 15 lf at lot 203, 15 lf at lot 198, 5 lf at lot 197 on alley, 10 lf at lot 236 on alley	LF	411	\$40.00	\$16,440.00
2	Inlet Adjustment: at lot 13, NE Settlers Ridge and Settlers Court (west), across from lot 103, at alley between lots 195 and 3004, at lot 3008 on alley, at lot 3004 on alley, at lot 206 on alley	EA	7	\$400.00	\$2,800.00
3	Portland Cement Sidewalk, 5-inch: 275 sf at lot 21, 1700 sf across lot 36, 900 sf at lot 37, 3375 sf at lot 30, 1100 sf across lot 28, 1450 sf across lot 64, 1975 sf at lot 63, 850 sf at lot 96, 975 sf across lot 3002, 1050 sf across lot 3009, 2560 sf in front of lot 3009, 3100 sf across lot 3009, 2750 sf near lot 3009, 1550 sf at lot 224, 3250 sf at lot 217, 525 sf across lot 204, 1725 sf across lot 231, 1575 sf at lot 230, 1450 sf at lot 231, 1175 sf at Coneflower Cr. and Cyrus Dr., 2375 sf across lot 235, 1500 sf at lot 3007, 800 sf at lot 3006, 375 sf at lot 227, 850 sf at lot 224.	SF	0	\$7.00	\$0.00
4	PCC Sidewalk, Remove and Replace: 180 sf at east intersection of Settlers Ct. and Settlers Blvd., 35 sf at intersection of Settlers Ct. and Cornell Cir., 75 sf at lot 17, 75 sf at lot 54, 70 sf at intersection of Cornell Cir. and Goldemod Dr., 75 sf at lot 18, 25 sf at lot 20, 35 sf at intersection of Cornell Cir. and Clover Dr., 50 sf at lot 22, 25 sf at lot 23, 75 sf at lot 16, 25 sf at lot 16, 25 sf at lot 58, 35 sf at lot 59, 25 sf at intersection of Settlers Blvd. and Atkinson Dr., 60 sf at intersection of Settlers Blvd. and Cornell Cir., 180 sf at west intersection of Settlers Ct. and Settlers Blvd., 25 sf at intersection of Cornell Cir. and Clover Dr., 50 sf at on Atkinson Dr. between Ahrs and Mariemont., 25 sf on Settlers Blvd between Gillett St. and Atkinson Dr., 50 sf at lot 195, 25 sf at lot 188, 75 sf across lot 119, 25 sf across lot 122, 50 sf at intersection of Settlers Blvd and Gillett, 50 sf at intersection of Settlers Blvd. and Gillett, 125 sf. at intersection of Settlers Blvd. and Diana Dr., 25 sf across lot 3003, 25 sf. at lot 195, 50 sf at intersection of Settlers Blvd. and Ottawa Cir.	SF	1,745	\$8.00	\$13,960.00

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
5	Detectable Warning: 20 sf north side of Settlers Ridge and Settlers Court, 10 sf at lot 3001, 10 sf at lot 54, 10 sf across from lot 1, 10 sf at lot 59, 20 sf at north side of Settlers Ridge and Settlers Court (west), 60 sf at Goldenrod and Cornell, 20 sf at Atkinson and alley across from lot 63, 20 sf at NW corner Atkinson and Aris, 30 sf at Settlers Ridge and Ottawa, 20 sf at alley at Settlers Ridge between Ottawa and Coneflower, 80 sf at Ottawa and Coneflower, 20 sf at alley between lots 241 and 3009, 20 sf at alley between lots 217 and 3008, 40 sf at Diana and Mariemont, 60 sf at Coneflower and Mariemont, 40 sf at Gillet and Mariemont, 40 sf at Ottawa and Cyrus, 40 sf at alley on Cyrus between lots 3006 and 3007, 60 sf at Cyrus and Coneflower, 10 sf at Ottawa and Chippewa	SF	620	\$30.00	\$18,600.00
6	HMA Driveway Removal and Replacement With Restoration: 50 sy at north side of Settlers Ridge and Settlers Court (west)	SY	50	\$35.00	\$1,750.00
7	PCC Driveway Removal and Replacement With Restoration: 1 sy at alley between lots 5 and 6 on Settlers Ridge, 1 sy at alley entrance between lots 107 and 108, 33 SY at alley entrance between lots 188 and 3002, 33 sy at alley entrance across from lot 239, 33 sy at alley entrance between lots 224 and 236, 33 sy at alley entrance on Cyrus between lots 3006 and 3007	SY	134	\$72.00	\$9,648.00
8	Class D Patch, N50, 1.5" (Surface): 3 sy across from lot 7, 5 sy at lot 6 on Settlers Ridge, 57 sy at lot 5, 11 sy at SE corner Settlers Ridge and Cornell, 8 sy at east island Settlers Ridge and Cornell, 22 sy at lot 54, 8 sy at lot 6 on Cornell, 22 sy at SE corner Cornell and Clover, 22 sy at SW corner of Cornell and Clover, 62 sy at Settlers Ridge and Cornell, 31 sy across from lot 59 on Settlers Ridge, 23 sy at lot 16, 151 sy at lot 13, 31 sy at north side of Settlers Ridge and Settlers Court (west), 31 sy between islands at Settlers Ridge and Settlers Court (west), 10 sy at lot 13	SY	478	\$32.00	\$15,296.00
9	Surface Removal, 1": Settlers Ridge, Mariemont, and Ottawa	SY	13,310	\$2.00	\$26,620.00
10	Class D Patch, 2.5" (Binder)	SY	2,110	\$30.00	\$63,300.00
11	Bituminous Materials (Prime Coat)	LBS	1,809	\$3.00	\$5,427.00
12	Hot-In-Place Recycling with Rejuvenator: All other roads	SY	19,730	\$4.00	\$78,920.00
13	Polymerized Level Binder, (Machine Method) IL-4.75, 1": Settlers Ridge, Mariemont, and Ottawa	TON	770	\$90.00	\$69,300.00
14	HMA Surface Course, N50, 1.5" (Settlers Ridge, Mariemont, and Ottawa, 1.75" (All other roads)	TON	3,140	\$70.00	\$219,800.00

Sub-total	\$ 541,061.00
Contingency (10%)	54,106.10
Total Estimated Cost Of Construction	\$ 595,167.10

G:\Public\UG\RG\0015951518 Settlers Ridge - Completion of Public Improvements\PS\Estimate\1 (Backup)\Cost Estimate\2014_Analytcs Copy (PSA.tbl)\A Pricing, Curbs, and Sidewalks

**Cost Estimate for Punchlist of
Settler's Ridge Unit 1B- Paving, Curbs, and Sidewalks
Village of Sugar Grove, Kane County, Illinois
December 2014**

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
<u>ROADWAY</u>					
1	Curb and Gutter Removal and Replacement: 12 lf adjacent to lot 70 on Parkside, 12 lf on Mariemont between lots 140 and 141, 12 lf at lot 136 on Parkside	LF	36	\$40.00	\$1,440.00
2	Inlet Adjustment: Adjacent to lot 70 on Parkside, on Mariemont between lots 140 and 141, at lot 136 on Parkside	EA	3	\$400.00	\$1,200.00
3	Portland Cement Sidewalk, 5-Inch: 1225 sf across lot 69, 1950 sf at lot 68, 2300 sf at lot 44, 1050 sf at lot 38, 700 sf at lot 41, 1500 sf across lot 85, 2150 sf at lot 81, 4050 sf across lot 79, 1575 sf at lot 135, 2025 sf at lot 130, 150 sf at intersection of Parkside Dr. and Gillett St., 875 sf across lot 145, 2125 sf across lot 143, 550 sf across lot 141, 750 sf across lot 141, 675 sf across lot 123 on Mariemont Dr., 1625 sf at lot 126, 450 sf at lot 136, 650 at lot 139, 450 at lot 168, 800 across lot 169, 525 across lot 171, 150 sf at intersection of Isbell and Parkside, 750 sf across lot 176 on east side of Isbell, 1450 sf across lot 176 on west side of Isbell, 3750 sf across lot 154, 5100 sf at lot 155, 2300 sf across lot 160, 500 sf at lot 160, 625 sf at lot 164.	SF	0	\$7.00	\$0.00
4	PCC Sidewalk, Remove and Replace: 25 sf at lot 137, 25 sf at lot 170, 25 sf across lot 172, 25 sf across lot 173.	SF	100	\$8.00	\$800.00
5	Detectable Warning: 10 sf at Mariemont and Atkinson, 60 sf at Atkinson and Carole, 70 sf at Parkside and Gillett, 40 sf at Atkinson and Gillett, 40 sf at Mariemont and Gillett, 20 sf at Carole and Mariemont, 40 sf at Parkside and Isbell, 40 sf at Parkside and Rose, 60 sf at Rose and Isbell, 60 sf at Isbell across from lot 159	SF	50	\$30.00	\$1,500.00

Punchlist Item No.	Item	Unit	Quantity	Unit Cost	Amount
6	PCC Driveway Removal and Replacement With Restoration: 33 sy at alley entrance on Isbell across from lots 175 and 176	SY	33	\$72.00	\$2,376.00
7	HMA Bikepath Paving (8" ca-6 base, 2 inch HMA surface): 300 lf on Gillett between Parkside and Atkinson	SY	0	\$50.00	\$0.00
8	Surface Removal, 1": Parkside and Rose	SY	9,290	\$2.00	\$18,580.00
9	Class D Patch, 2.5" (Binder)	SY	2,680	\$30.00	\$80,400.00
10	Bituminous Materials (Prime Coat)	LBS	1,809	\$3.00	\$5,427.00
11	Hot-In-Place Recycling with Rejuvenator: All other roads	SY	15,970	\$4.00	\$63,880.00
12	Polymerized Level Binder, (Machine Method) IL-4.75, 1": Parkside and Rose	TON	540	\$90.00	\$48,600.00
13	HMA Surface Course, N50, 1.5" (Parkside and Rose), 1.75" (All other roads)	TON	2,410	\$70.00	\$168,700.00
Sub-total					\$ 392,903.00
Contingency (10%)					39,290.30
Total Estimated Cost Of Construction					\$ 432,193.30

G:\Public\UGARGRO\2015\SG1518 Settlers Ridge - Completion of Public Improvements\PSA\Exhibit 1 (Back-up)-Cost Estimate 2014_Analysis Copy-PSA.xls\1B Paving, Curbs, and Sidewalks



EXHIBIT 2
ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST FOR
PROFESSIONAL ENGINEERING SERVICES FOR
SETTLERS RIDGE UNITS 1A AND 1B - COMPLETION OF PUBLIC IMPROVEMENTS
 Village of Sugar Grove, Kane County, IL
 January 26, 2016

WORK ITEM NO.	WORK ITEM	ENTITY:	ENGINEERING				SURVEYING			DRAFTING		ADMIN.	WORK ITEM HOUR SUMM.	COST PER ITEM
			PRINCIPAL IN CHARGE	PROJECT MANAGER	SENIOR PROJECT ENG. II	SENIOR PROJECT ENG. I	PROJECT MANAGER	PROJECT SURVEYOR I	PROJECT TECHNICIAN	CAD MANAGER	SENIOR PROJECT TECHNICIAN			
		PROJECT ROLE:	\$190	\$158	\$146	\$137	\$158	\$137	\$137	\$158	\$76			
		HOURLY RATE:												
DESIGN ENGINEERING														
2.1	Project Management and Administration		2	40	-	-	-	-	-	-	-	42	\$ 6,700	
2.2	Project Meetings		3	5	-	2	-	-	-	-	-	10	\$ 1,634	
2.3	Contract Documents		4	70	-	112	4	24	3	15	2	234	\$ 33,769	
2.4	Bidding and Contracting		2	16	-	30	-	-	-	-	5	53	\$ 7,408	
Final Engineering Subtotal:			11	131	-	144	4	24	3	15	7	389	\$ 49,511	
CONSTRUCTION ENGINEERING														
3.1	Contract Administration		20	41	-	50	-	-	-	-	3	114	\$ 17,362	
3.2	Observation and Documentation		9	61	-	664	4	16	-	16	3	757	\$ 105,374	
Construction Engineering Subtotal:			29	102	-	714	4	16	-	16	6	871	\$ 122,736	
PROJECT TOTAL:			40	233	-	858	8	40	3	15	13	1,240	\$ 1,722,247	

DIRECT EXPENSES	
Printing =	\$ 1,000
Supplies & Misc. =	\$ -
Material Testing =	\$ 13,000
pH Testing =	\$ 2,000
DIRECT EXPENSES =	\$ 16,000

LABOR SUMMARY	
Engineering Expenses =	\$ 151,960
Surveying Expenses =	\$ 6,744
Drafting Expenses =	\$ 2,529
Administrative Expenses =	\$ 1,014
TOTAL LABOR EXPENSES =	\$ 172,247

TOTAL EXPENSES =	\$ 188,247
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Standard Schedule of Charges

January 1, 2015

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$190.00
Principal	E-3	\$185.00
Senior Project Manager	E-2	\$175.00
Project Manager	E-1	\$158.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$146.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$137.00
Project Engineer/Planner/Surveyor	P-4	\$125.00
Senior Engineer/Planner/Surveyor	P-3	\$114.00
Engineer/Planner/Surveyor	P-2	\$105.00
Associate Engineer/Planner/Surveyor	P-1	\$ 94.00
Senior Project Technician II	T-6	\$137.00
Senior Project Technician I	T-5	\$125.00
Project Technician	T-4	\$114.00
Senior Technician	T-3	\$105.00
Technician	T-2	\$ 94.00
Associate Technician	T-1	\$ 82.00
Engineering/Land Surveying Intern	I-1	\$ 78.00
GIS Technician	G-1	\$ 65.00
Administrative Assistant	A-3	\$ 78.00

CREW RATES, VEHICLES AND REPROGRAPHICS

1 Man Field Crew with Standard Survey Equipment		\$149.00
2 Man Field Crew with Standard Survey Equipment		\$233.00
1 Man Field Crew with RTS or GPS *		\$184.00
2 Man Field Crew with RTS or GPS *		\$268.00
Vehicle for Construction Observation		\$15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)	

*RTS = Robotic Total Station / GPS = Global Positioning System

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: RESOLUTION: APPROVING THE 2016 ZONING MAP
AGENDA: FEBRUARY 2, 2016 VILLAGE BOARD REGULAR MEETING
DATE: JANUARY 28, 2016

ISSUE

Shall the Village Board approve the proposed 2016 zoning map.

DISCUSSION

In accordance with the Illinois Compiled Statutes, the Village is required to publish an official zoning map by March 31st of each year. The Community Development Department prepared the draft 2016 Zoning Map attached for your approval. This map reflects all of the zoning districts, boundaries, and property classifications that existed as of December 31, 2015, as well as miscellaneous corrections:

1. Added the Wiedner property annexation and zoning along Wheeler Road.
2. Added TIF 2 boundaries.
3. Ordinance number references updated for Prairie Glen Office Park, Landings Office Park, and 769 Heartland Drive.
4. Corrected zoning classification on Walgreens property and College Corner, and corrected Ordinance reference numbers on Crown, Wiedner, Prairie Glen Office Park, and Landings Office Park properties.

Since the 2016 Zoning Map includes all of the Board's previous zoning actions, the approval of the map is a housekeeping matter.

COSTS

The development of the revised map will be approximately \$1,500, plus copying costs for a supply of maps for distribution. This is a budgeted expenditure and will come from 01-55-6303 Engineering Services.

ATTACHMENTS

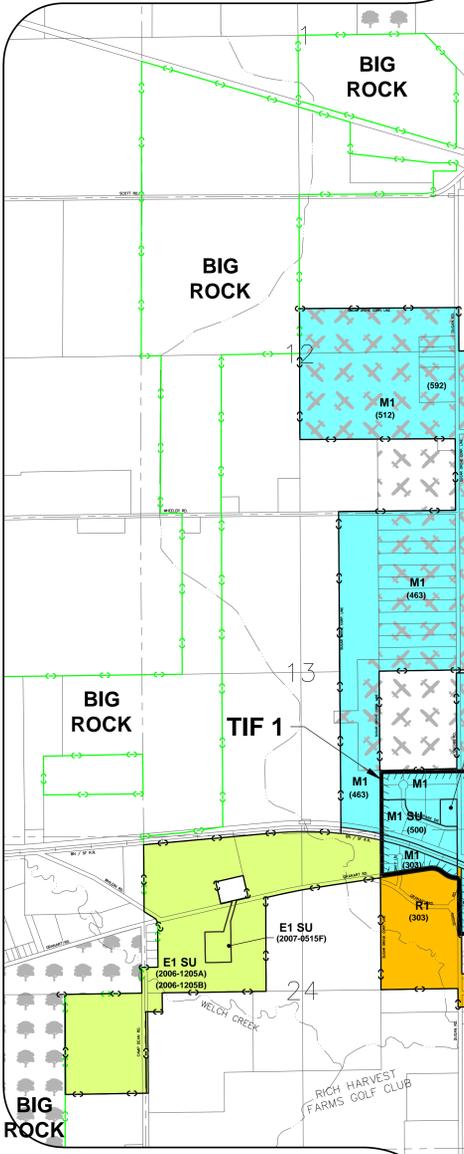
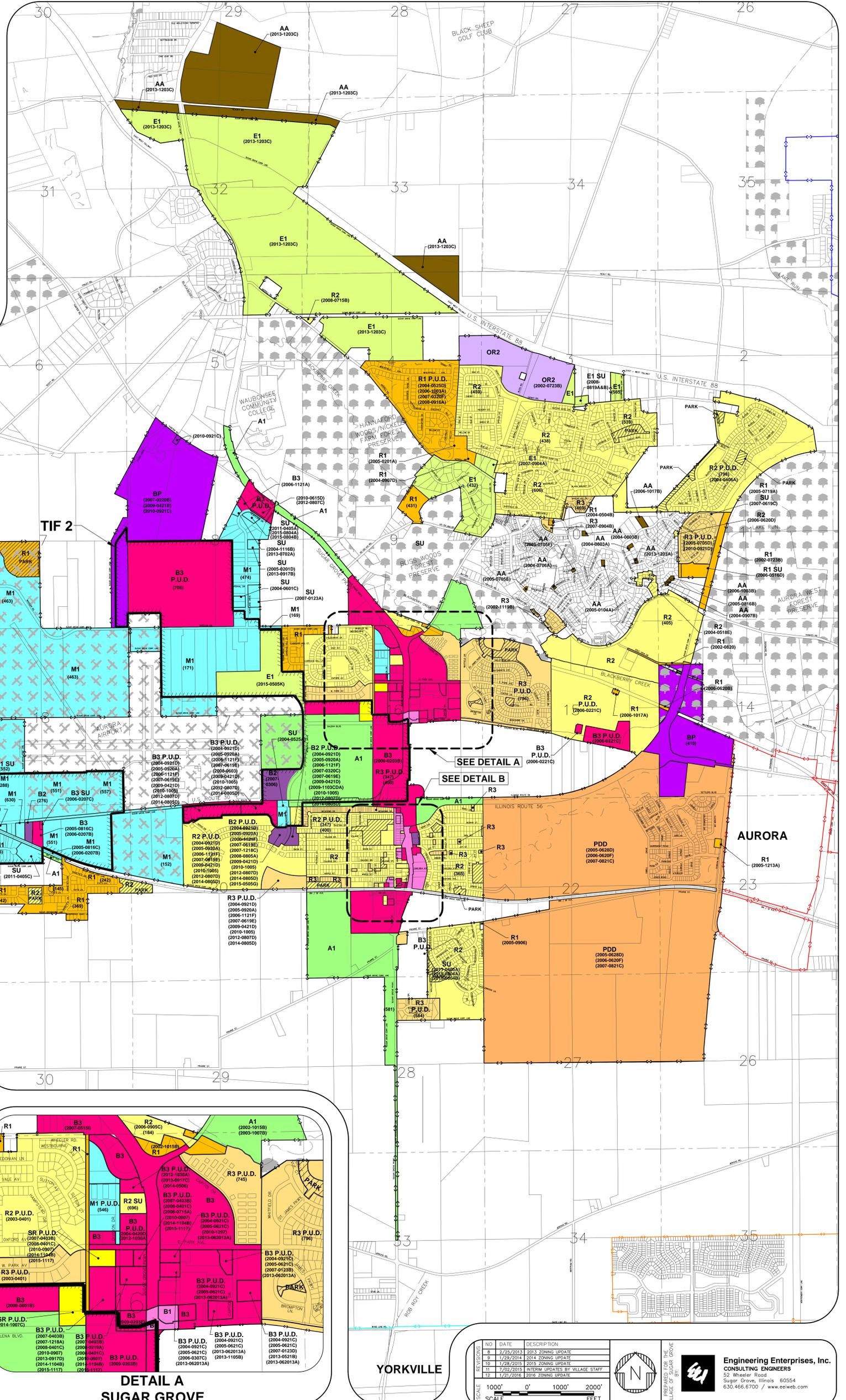
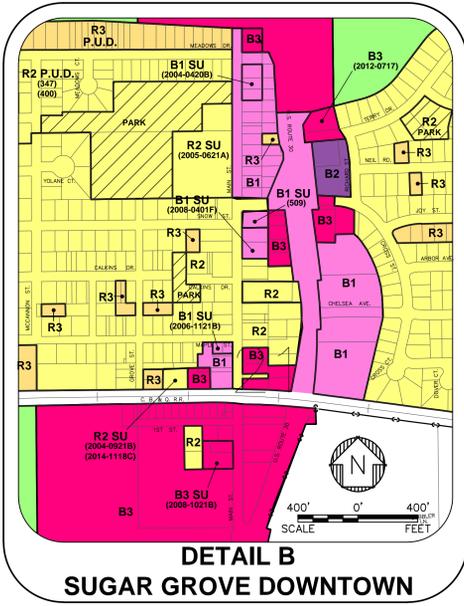
- 2016 Zoning Map
- Resolution adopting the 2016 Zoning Map for the Village of Sugar Grove

RECOMMENDATION

That the Board approve a Resolution approving the 2016 Zoning Map for the Village of Sugar Grove.



2016 ZONING MAP



LEGEND

- E1 - ESTATE DISTRICT
- R1 - LOW DENSITY RESIDENTIAL DISTRICT
- R2 - DETACHED RESIDENTIAL DISTRICT
- R3 - MEDIUM DENSITY RESIDENTIAL DISTRICT
- PDD - PLANNED DEVELOPMENT DISTRICT
- SR - SENIOR RESIDENTIAL DISTRICT
- PARK
- SU - SPECIAL USE
- B1 - COMMUNITY SHOPPING DISTRICT
- B2 - GENERAL BUSINESS DISTRICT
- B3 - REGIONAL BUSINESS DISTRICT
- BP - BUSINESS PARK DISTRICT
- M1 - LIMITED MANUFACTURING DISTRICT
- I1 - LIGHT INDUSTRIAL DISTRICT
- A1 - RESTRICTED FARMING DISTRICT
- OR2 - OFFICE RESEARCH DISTRICT
- AA - ANNEXATION AGREEMENT TERRITORIES
- AIRPORT PROPERTY
- KANE COUNTY FOREST PRESERVE PROPERTY
- TIF DISTRICT
- EXISTING VILLAGE OF SUGAR GROVE CORPORATE LIMITS
- EXISTING CITY OF AURORA CORP. LIMITS
- EXISTING BIG ROCK CORP. LIMITS
- EXISTING NORTH AURORA CORP. LIMITS
- EXISTING YORKVILLE CORP. LIMITS
- EXISTING MONTGOMERY CORP. LIMITS

NO.	DATE	DESCRIPTION
1	7/25/2013	2013 ZONING UPDATE
2	1/28/2014	2014 ZONING UPDATE
10	1/28/2015	2015 ZONING UPDATE
11	7/02/2015	INTERIM UPDATES BY VILLAGE STAFF
12	1/21/2016	2016 ZONING UPDATE



Engineering Enterprises, Inc.
CONSULTING ENGINEERS
52 Wheeler Road
Sugar Grove, Illinois 60554
630.466.6700 / www.eeiv.com



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

RESOLUTION NO. 2016-0202

**A Resolution Adopting the
2016 Zoning Map for the
Village of Sugar Grove, Kane County, Illinois**

Adopted by the
Board of Trustees and President of the Village of Sugar Grove
this 2nd day of February, 2016

Published in Pamphlet Form by authority of the
Board of Trustees of the Village of Sugar Grove, Kane County, Illinois
this 2nd day of February, 2016

RESOLUTION NO. 2016-0202

A RESOLUTION ADOPTING THE 2016 ZONING MAP FOR THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the corporate authorities of the Village of Sugar Grove have consistently exercised their zoning authority pursuant to the Illinois Municipal Code, Division 13 and desire to adopt a revised zoning map reflecting annexations and map amendments in effect on December 31, 2015; and,

WHEREAS, the Corporate Authorities of the Village of Sugar Grove find that the proposed 2016 Zoning Map, attached hereto as **Exhibit A** accurately depicts all of the zoning districts, boundaries and map amendments in effect on December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: ADOPTION OF THE 2015 ZONING MAP

That the 2016 Zoning Map attached hereto as **Exhibit A** and incorporated herein by reference is hereby adopted in whole as the Official Zoning Map of the Village of Sugar Grove and thereby determines the boundaries of the zoning districts pursuant to 65 ILCS 5/11-13-1 and 2.

SECTION TWO: PUBLICATION OF OFFICIAL ZONING MAP

That the Village Clerk is directed to publish a notice regarding the availability of the 2016 Zoning Map after passage of this Resolution.

SECTION THREE: EFFECTIVE DATE

The 2016 Zoning Map shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 2nd day of February, 2016.

P. Sean Michels, President of the Board of Trustees
of the Village of Sugar Grove, Kane County, Illinois

	Aye	Nay	Absent
Geary	_____	_____	_____
Herron	_____	_____	_____
Johnson	_____	_____	_____
Koch	_____	_____	_____
Montalto	_____	_____	_____
Paluch	_____	_____	_____

ATTEST: _____
Cynthia L. Galbreath, Clerk,
Village of Sugar Grove

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: DISCUSSION: PHASE I ENGINEERING ON THE I-88 AND IL ROUTE 47
INTERCHANGE PROJECT
AGENDA: FEBRUARY 2, 2016 COMMITTEE OF THE WHOLE
DATE: JANUARY 25, 2016

ISSUE

An update on the status of Phase I Engineering will be presented by Graef-USA, Inc. for the I-88 and IL Route 47 Interchange Project.

DISCUSSION

This project consists of Phase I Engineering Services for improvements to the interchange at IL 47 and the Ronald Reagan Memorial Tollway (I-88) located in the Village of Sugar Grove in Kane County. The Phase I Engineering Services include a study for full access at the interchange by adding access to and from the east.

The objective of the Phase I Engineering Services is to complete preliminary engineering and environmental studies, and obtain approval from IDOT, Illinois Tollway, Federal Highway Administration, the Village of Sugar Grove, and any other regulatory agencies. Stakeholder meetings and Public Meetings will also be completed during Phase I.

A representative from Graef-USA will be on hand to provide the update.

COST

There are no costs associated with this update.

RECOMMENDATION

That the Village Board listen to the update from Graef-USA and ask any questions regarding the process to date.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

Ordinance No. 2016 _____

An Ordinance Amending the Village's Tobacco Regulations

Adopted by the
Board of Trustees and President
of the Village of Sugar Grove
this ___ day of _____, 2016.

Published in Pamphlet Form
by authority of the Board of Trustees
of the Village of Sugar Grove, Kane County,
Illinois, this ____ day of _____, 2016.

ORDINANCE NO. 2016_____

**An Ordinance Amending the Village's Tobacco Regulations
Village of Sugar Grove, Kane County, Illinois**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution, and accordingly, seeks to act pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, pursuant to Section 3-7-17 of the Village of Sugar Grove Village Code of Ordinances ("Village Code"), the Village has established a process for the suspension and revocation of licenses authorizing the sale of tobacco products; and,

WHEREAS, the Village Board finds it necessary and advantageous to review and revise its rules and regulations, from time to time, and;

WHEREAS, the corporate authorities of the Village of Sugar Grove are authorized to legislate to further promote the public health, safety, and welfare of the residents of the Village; and,

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

SECTION ONE:

Section 3-7-17: SUSPENSION AND REVOCATION OF LICENSE: is hereby amended to read as follows:

The Village President may suspend or revoke any license issued under the provisions of this chapter, if it is determined that the licensee had violated the provisions of this chapter. A license shall be suspended or revoked for any violation of this chapter after notice and opportunity to be heard as follows:

A. In the case of a first violation within a three (3) year period, the licensee shall be fined ~~three~~^{two} hundred dollars (\$~~3~~²00.00) and shall be notified in writing of penalties levied for further violations.

B. In the case of a second violation within a three (3) year period, the licensee shall be fined ~~six~~^{five} hundred dollars (\$~~6~~⁵00.00) and or the tobacco license shall be suspended not less than thirty (30) consecutive business days nor more than three (3) months. The village president shall have the discretion to implement only a fine-based penalty if in his or her sole discretion the facts and

circumstances warrant. Tobacco retailers must remove all tobacco merchandise from all areas accessible to the public while the license is suspended.

C. In the case of a third violation within a three (3) year period, the licensee shall be fined seven nine hundred ~~fifty~~ dollars (\$~~907~~50.00) and/or the tobacco license shall be suspended for not less than three (3) months nor more than twelve (12) months from the date of suspension. -The village president shall have the discretion to implement only a fine-based penalty if in his or her sole discretion the facts and circumstances warrant. Tobacco retailers must remove all tobacco merchandise from areas accessible to the public while the license is suspended.

D. In the case of a fourth violation within a three (3) year period, the licensee shall be fined one thousand two hundred dollars (\$1,2000.00) and the license shall be revoked. All tobacco merchandise must be removed from areas accessible to the public. Any licensee who has a license revoked pursuant to this provision shall not be issued a new license for a period of not less than twelve (12) months.

Any licensee found to have violated any of the provisions of this chapter shall pay to the village costs of the hearing on such violation. Costs may include, but not be limited to: court reporter fees, the cost of preparing and mailing notices and orders and all other miscellaneous expenses incurred by the village or such lesser sum as the village president may allow.

The licensee shall pay said costs to the village within thirty (30) days of notification of the costs. Failure to pay said costs within thirty (30) days of notification is a violation of this chapter and may cause the levy of an additional fine.

~~(Ord.2003-06-03B, 6-3-2003).~~

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this ___ day of _____ 2016.

P. Sean Michels, President of the Board of Trustees
Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Cynthia L. Galbreath, Village Clerk
Village of Sugar Grove, Kane County, Illinois

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee David Paluch	___	___	___	___
Village President P. Sean Michels	___	___	___	___

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PATRICK J. ROLLINS, CHIEF OF POLICE
SUBJECT: DISCUSSION: VILLAGE CODE TEXT AMENDMENT PERTAINING TO THE VILLAGE'S TOBACCO REGULATIONS
AGENDA: FEBRUARY 2, 2016 COMMITTEE OF THE WHOLE
DATE: JANUARY 28, 2016

ISSUE

Should the Village consider changing the Village's Code in reference to the process for fines, suspension and revocation of Tobacco License holders found not in compliance with the existing Ordinance.

DISCUSSION

The Village of Sugar Grove Police Department performs quarterly compliance checks on Tobacco License holders as part of the Village Code 3-7-15 (Inspection). In addition we receive a grant to perform compliance checks on the establishments as required under the State-Wide campaign. Interpreting the Village Code after our last compliance check where an establishment sold to an underage minor, we discovered a couple of areas that are housekeeping in nature. Staff is asking to establish clearer guidelines with specific timeframes and fine alternatives for the Village President to have available as options during the hearings for the specific violations.

Our Village Code outlines what is to happen during the first, second, third, and fourth violation to the license holder. Currently if an establishment violates the ordinance a second time and beyond there is no leeway for the Village President in the enforcement portion during the hearing. The Village President must suspend or revoke the Tobacco License in most cases. Taking into consideration of past violations during the hearing, does the clock start from the time the business obtained its original tobacco license from the Village? Does each and every violation escalates from that date forward, or is there another method that is more business friendly to put in place? For instance, a second offense violation, the Village Code establishes that the tobacco license holder at the hearing, if found liable would be suspended for not less than 30 days and not more than three months. It escalates from here for a third and fourth violations. If the Tobacco license holder has been in business for instance, twenty five (25) years, and they had three violations over the entire span, does the fourth violation require a revocation of

their license? Other municipalities village codes were looked at, and helped us frame the language for Section 3-7-17, See attached draft Ordinance.

COST

Anticipated costs for attorney review is around \$300.

RECOMMENDATION – That the Committee of the Whole review the proposed Village Code amendment and provide any comments to staff to include in an Ordinance approving the amendment at the next regular Village Board meeting.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: DISCUSSION: BUSINESS REGISTRATION REQUIREMENT
AGENDA: FEBRUARY 2, 2015 VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING
DATE: JANUARY 28, 2016

ISSUE

Shall the Village Board consider enacting a business registration requirement in the Village.

DISCUSSION

It has been suggested that the Village may need to establish a business registration requirement in order to keep abreast of changes in the local business community, develop a database of emergency contacts, and improve compliance with the Village building and zoning requirements.

Many communities have a business license or registration requirement, generally, for information purposes (collecting information about the business) and to make certain the business has proper tax numbers for reporting sales tax to the Illinois Department of Revenue.

Communities also use the registration requirement to collect information about business operating in the community. For example the number of employees and the number of residents employed by the business.

A business registration requirement can also be a means to get a new business to obtain building and zoning approvals in advance of occupying a tenant space. Business will inquire about business registration requirements before they will inquire about building or zoning requirements even if they intend to perform remodeling in advance of occupying a space.

Issues with the proposal that need to be addressed include:

- Should the program be annual or one-time occurrence (with updates as business ownership or emergency contacts change)?
- Shall a registration fee be required, and if so, how much is reasonable?
- What are the minimum requirements for registration?

- Should home-based businesses be included?
- Should non-compliance be penalized?

ATTACHMENTS

- Draft Village Code amendment

COSTS

There are no costs associated with the discussion.

RECOMMENDATION

That the Village Board provide staff with input in order to draft regulations for business registration for the Village Code.

TITLE 3

CHAPTER 11. ANNUAL BUSINESS REGISTRATION

SECTION

3-11-1 Annual Business Registration Required

3-11-2 Definition of Business

3-11-3 Registration Deadline

3-11-4 Annual Business Registration Application Form

3-11-5 Annual Business Registration Fee

3-11-6 Changes to Business Registration Application

3-11-7 Exempted Activities and Organizations

3-11-8 Additional Business

3-11-9 Penalty

3-11-1 Annual Business Registration Required.

Every business, as defined in this Chapter, whether or not subject to any licensing requirements of the Village or of any other governmental agency, shall annually register with the Community Development Department Director in the manner, and at the times, prescribed in this Chapter.

3-11-2 Definition of Business.

For purposes of this Chapter, the term “business” shall mean any for-profit or not-for-profit entity, including, without limitation, any sole proprietorship, partnership, corporation, joint venture, association, franchisee, or cooperative that leases or owns space within a building, as defined in Section 11-3-2 of the Zoning Ordinance, located in the Village for the primary purpose of carrying on such business. Businesses that operate from distinct spaces or buildings with separate addresses shall be deemed to be separate businesses regardless if such businesses are owned or operated by the same sole proprietorship, partnership, corporation, joint venture, association, franchisee, or cooperative.

3-11-3 Registration Deadline.

Every business subject to the regulations of this Chapter shall register with the Community Development Department Director on or before December 31 of each calendar year, for the subsequent calendar year. Any business that commences initial operations within the Village after January 1 of a given year shall, within thirty (30) days after commencement, register for its first annual permit for the year within which commencement occurs.

3-11-4 Annual Business Registration Application Form.

Annual business registration applications shall be on forms prepared, and supplied, by the Community Development Department Director.

3-11-5 Annual Business Registration Fee.

Upon the submittal of the annual business registration application, every business shall pay an annual business registration application fee in the amount set forth in the Annual Fee Resolution; provided, however, that not-for-profit and charitable organizations shall not be required to pay a fee. The annual business registration application fee shall be reduced by fifty-percent (50%) if the business for which the application is submitted commences initial operations after July 1 of a given year. Any business that commences initial operations before July 1 of a given year shall be required to pay the full fee required by this Section regardless of when it submits its business registration application to the Village.

3-11-6 Changes to Business Registration Application.

Every business shall submit written notice of any change to a previously submitted annual business registration application to the Community Development Department Director within thirty (30) days after the occurrence of such change.

3-11-7 Exempt Activities and Organizations.

The registration requirements of this Chapter shall not apply to:

- (A) Activities sponsored or conducted exclusively by educational, civic, or political organizations or institutions.
- (B) Governmental institutions or agencies.
- (C) Home occupations, as defined in Section 11-4-17 of the Zoning Ordinance.

3-11-8 Additional Business.

Except as otherwise provided in this Chapter, a business that is registered pursuant to this Chapter may engage in an additional business without submitting an additional annual business registration application if:

- (A) the additional business is owned or operated by the same sole proprietorship, partnership, corporation, joint venture, association, franchisee, or cooperative;
- (B) the additional business is conducted solely within a space or building with the same address as the previously registered business;
- (C) the additional business is subordinate to the registered business in terms of income and use of the space or building; and.
- (D) the additional business is customarily conducted in conjunction with the registered business.

3-11-9 Penalty.

Failure to comply with the provisions of this Chapter shall subject the violator to the general penalty provisions set forth in Section 1-4-1 of the Village Code.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PATRICK J. ROLLINS, CHIEF OF POLICE
SUBJECT: DISCUSSION: PERCEPTION OF LAW ENFORCEMENT IN THE NATIONAL MEDIA AND HOW USE OF FORCE, TRAINING, AND REPORTING APPLIES TO THE SUGAR GROVE POLICE DEPARTMENT AND THE COMMUNITY WE SERVE.
AGENDA: FEBRUARY 2, 2016 COMMITTEE OF THE WHOLE
DATE: JANUARY 28, 2016

ISSUE

Should the Village discuss the spotlight shined on Law Enforcement across the county and how it applies at our level for the Sugar Grove Police Department's in reference to our protocols for use of force, training, and reporting.

DISCUSSION

The Village Board asked for a presentation on our policies and procedures regarding use of force events as the national media has been highlighting numerous accounts of police interactions of shootings or other levels of use of force across the country. Staff will providing a formal presentation that will outline current practices, training, intermediate weapons, review of incidents, citizens ability to report a complaint or compliment an officer, as well as a new State Law that went into effect on January 1, 2016 - Illinois Police and Community Improvement Relations Act (PA 99-352).

COST

None

RECOMMENDATION

That the Committee of the Whole review the processes in place and provide any feedback to staff.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PATRICK J. ROLLINS, CHIEF OF POLICE
SUBJECT: DISCUSSION: UPDATE AND OVERVIEW OF THE VILLAGE'S EMERGENCY MANAGEMENT SYSTEM.
AGENDA: FEBRUARY 2, 2016 COMMITTEE OF THE WHOLE
DATE: JANUARY 28, 2016

ISSUE

Should the Village discuss the Emergency Management System with an overview of the program and update to the direction staff is heading with the program.

DISCUSSION

The Village Board asked for a presentation on our Emergency Management System. Staff will providing a formal presentation of our Emergency Management System. Provide insight to the Board members with the purpose and roles that they may serve in the event of a real activation of the Executive Team. In addition a brief overview of where we stand today, NIMS, intergovernmental cooperation with other entities, tabletops exercises, and training opportunities.

COST

None

RECOMMENDATION

That the Committee of the Whole review the processes in place and provide any feedback to staff.