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| <p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p> |  <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p> | <p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Ted Koch Rick Montalto David Paluch</p> |
|--|---|---|

**January 12, 2016
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
5. Appointments and Presentations
 - a. GFOA Budget Award
 - b. Recognition of Volunteers – Veteran’s Park
 - c. Recognition of Volunteers – Holiday Tree Lighting
 - d. AACVB Presentation
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the December 15 and 29, 2015 Village Board Meetings
 - b. Approval: Vouchers
 - c. Approval: Treasurer’s Report
8. General Business
 - a. Resolution: Approving a Proposal for Fiber Installation – Ross Electric, STAR
 - b. Resolution: Approving a Proposal for Fiber Connection and Service – Ispera, STAR
 - c. Ordinance: Proposing SSA #20 – College Corners
 - d. Ordinance: Proposing SSA #21 – 769 Heartland Drive
 - e. Resolution: Adopting the Amended Kane County Natural Hazards Mitigation Plan
 - f. Discussion: Settlers Ridge Improvements
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

**Committee of the Whole
Cancelled**

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: PRESENTATION OF DISTINGUISHED BUDGET AWARD
AGENDA: JANUARY 12, 2016 REGULAR AGENDA
DATE: JANUARY 7, 2016

ISSUE

Presentation on behalf of the Government Finance Officers Association of the Distinguished Budget Award.

DISCUSSION

For the tenth year in a row the Government Finance Officers Association (GFOA) has awarded the Village of Sugar the Distinguished Budget Presentation Award. A Certificate of Recognition for Budget Presentation was also presented to Pat Chamberlin, Finance Director as the individual that was primarily responsible for its having achieved the award on behalf of the Village.

This award represents a significant achievement as it reflects the commitment of the Village Board and Staff as the budget was judged using the highest principles of governmental budgeting. In order to receive the budget award, the Village had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well the budget serves as a policy document, a financial plan, an operations guide and a communications device. Budget documents must be rated "proficient" in all four categories to receive the award.

COSTS

There are no costs associated with the presentation.

RECOMMENDATION

That the Village Board accepts the award and recognizes the efforts of the Finance Department for their work to achieve the Distinguished Budget Award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Sugar Grove
Illinois**

For the Fiscal Year Beginning

May 1, 2015

Executive Director

Appreciation of the Magical Transformation of “The Tree”

Whereas, Karen McCannon had the desire to see “The Tree” which was planted long ago in Sugar Grove’s Entrance Park, once again display its glory during the Holiday Season, and

Whereas, Karen approached the Village Board and, alas, there were no funds, no equipment available to help realize her vision,

Whereas, as a long a time resident of Sugar Grove and understanding the needs of the community versus their desires she requested the Board allow volunteers to take up the cause and permit “The Tree” to once again be gloriously illuminated,

Whereas, the Board agreed, knowing that it is volunteers that contain the magic to transform dreams into reality,

Whereas, ~~so~~the magic began and what to everyone’s wondering eyes appeared, a lift truck, the funds, over 2,000 lights, helping hands, and more;

Whereas, on the behalf of the community, we wish to express our gratitude to all the magical volunteers, who on November 27, 2015 gave glorious light to the “The Tree” and a sense of wonder, beauty and the comfort of the season to our community.

Therefore, I, P. Sean Michels, President of the Village of Sugar Grove hereby proclaim our profound appreciation to all those that supported the effort to once again make “The Tree” delightful.

Dated this 17th of January 2016

President P. Sean Michels

*Trustee Kevin Geary
Trustee Rick Montalto*

*Trustee Mari Johnson
Trustee David Paluch*

*Trustee Ted Koch
Trustee Sean Herron*

Attest: Village Clerk Cynthia L. Galbreath

In Honor of Dedication to Sugar Grove Veterans Park

Whereas, on February 7, 2012 the Village entered into an agreement to lease open space for the purpose of a park that would honor Veterans and on Memorial Day 2012 this park was dedicated and now stands as a tribute to the men and women who have worn the uniform of the United States Armed Forces. This park is a small token of the community's appreciation for the dedication of those individuals, their families, and the heroes those among us and those no long with us for protecting our freedom.

Whereas, volunteers have transformed this once unused open space into a living breathing park with limited resources turned the dreams into a reality,

Whereas, without volunteers like Richard Splittgerber (Splitty) donating time and skills Sugar Grove Veterans Park would have remained an unused open space; and

Whereas, because volunteers like Splitty who have a talent for creating, a love of open space, and gratefulness for veterans the Sugar Grove Community has to offer all who would visit a place of reflection.

Whereas, on the behalf of the community, we wish to express our gratitude to Mr. Richard Splittgerber and all the volunteers, who in November 2015 donated their time to help bring to our community and to those individuals, their families, and the heroes those among us and those no long with us who served in the United States Armed Forces .

Therefore, I, P. Sean Michels, President of the Village of Sugar Grove hereby proclaim our profound appreciation Mr. Richard Splittgerber.

Dated this 17th of January 2016.

President P. Sean Michels

*Trustee Kevin Geary
Trustee Rick Montalto*

*Trustee Mari Johnson
Trustee David Paluch*

*Trustee Ted Koch
Trustee Sean Herron*

Attest: Village Clerk Cynthia L. Galbreath

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: PRESENTATION: AURORA AREA CONVENTION AND
TOURISM BUREAU
AGENDA DATE: JANUARY 12, 2016 REGULAR AGENDA
DATE: JANUARY 6, 2016

ISSUE

Shall the Village of Sugar Grove allow a presentation by the Director of the AACVB.

DISCUSSION

The Aurora Area Convention and Visitors Bureau provides tourism representation for Aurora, Batavia, Big Rock, Montgomery, North Aurora, Plano, Sandwich, Sugar Grove and Yorkville.

The Director will be in attendance this evening to highlight the services of the AACVB.

COSTS

There is no cost associated.

RECOMMENDATION

That the Village Boards listens to the presentation.

December 15, 2015

Village of Sugar Grove

6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Boy Scouts in attendance lead the Pledge. The roll was then called.

Present: President Michels, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Absent:

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale

APPOINTMENTS AND PRESENTATIONS

At this time President Michels explained the meeting procedures and protocol to the Boy Scouts and allowed them to asked questions about items on the agenda. The scouts were in attendance working on their Citizenship and Community Badge.

PUBLIC HEARINGS

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments and as no member of the public stepped forward this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes of the December 1, 2015 Village Board Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer’s Report
- d. Resolution: Authorizing MFT Funds #
- e. Resolution: Approving a Professional Services Agreement for Engineering – 2016 Road Maintenance Program
- f. Resolution: Approving Denny Road LAFO Funding

Trustee Geary **moved to Approve the Consent Agenda.** Trustee Herron seconded the motion. President Michels then called for a roll call vote.

| | | | | | |
|------|----------|------|------|---------|------|
| AYE: | Montalto | NAY: | None | ABSENT: | None |
| | Paluch | | | | |
| | Johnson | | | | |
| | Geary | | | | |
| | Herron | | | | |
| | Koch | | | | |

Motion Carried.

GENERAL BUSINESS

Discussion Land Swap

Community Development Director Magdziarz and Administrator Eichelberger presented information regarding the proposed land swap. The Village owns 18.57 acres of land, more or less, at the NWC of Municipal Drive and US 30. Title to the property came about from an exchange of land with the then owner of the property, Airport Grove, LLC, and property the Village owned immediately south of Windsor West which was the result of a developer donation. The current Village-owned parcel was envisioned to be the site of a future Village police station.

Airport Grove, LLC is attempting to develop their property on Municipal Drive between Galena Boulevard and US 30 and is actively marketing their proposed business park development. Airport Grove has determined that developing the NWC of Municipal Drive & US 30 would provide a more expedient site to develop for prospective users and could serve to kick-start development in the future business park on the opposite side of Municipal Drive. As a result, they have approached the Village with a proposal to exchange similar acreage on the NEC of Municipal Drive and Galena Boulevard for the Village's property at Municipal Drive and US 30.

Assuming the use of the Village property remains a police station, the Galena Boulevard site continues to satisfy locational criteria, remaining centrally located and accessible to all areas of the Village, present and future. This was affirmed by Chief Rollins.

If there is an exchange, development of the current Village property should be subject to certain conditions, namely the use of the property, outdoor storage, signs, architectural (building materials, outdoor illumination) and landscaping requirements.

Since the transaction involves public land, there is a process and requirements to follow along with many details to address before culminating with a formal transaction. An appraisal for each parcel is necessary and it is suggested the Village obtain the appraisals for both parcels. It is also advisable that Airport Grove LLC provide a soil report to verify the proposed site is capable of supporting a police station facility and parking field. Eventually, the Village Board would be required to conduct a public hearing on the proposed swap, including publication in a local newspaper—including the terms for the exchange. Following the close of the public hearing, the Board may approve the exchange only by 3/4s of the corporate authorities. Assuming the exchange is approved all that remains following the Board's decision is the formal closing of the deal.

At this time the attorney for the Airport Grove LLC, Mr. James White, stated that the the owners is a land holder and not a developer. The original swap was odne for the good of the Village and with good will. This piece added to what he already owns will help the marketability and give a push start to the TIF.

The Board discussed the proposed swap and understanding the goodwill intended felt that the swap at this point was a little lop sided wit the landowner receiving higher benefits. The piece in question is on a corner with a light, has had site work done, and water/sewer is available to it. Additionally there is no guarantee of development on the parcel. President Michels asked the Board to give any further concerns or questions to the Village Administrator so they could be forwarded to Mr. White. Discussions will continue at a later date.

Discussion 6 Month Budget Review

Finance Director Chamberlin reported that as of October 31, 2015, the Village was through the first half of the fiscal year. Staff has projected revenues and expenditures for the General Fund, the Capital Projects Fund, Infrastructure Capital Projects Fund, the two TIFs, Debt Service, Sugar Grove Center, and the Waterworks and Sewerage Fund through the end of fiscal year 2015 – 2016. The budget was passed at a deficit in order to make improvements to Calkins and Grove.

The General Fund revenues are expected to be lower than budget by approximately \$800 and expenditures are expected to be lower than budget by approximately \$12,700. This is projected to result in a reduction of the budgeted deficit by \$11,800, with a projected deficit of \$88,800. The FY 15 budget deficit of \$100,674 was approved during the budget process so that the Calkins and Grove project could be completed. The following are explanations of major revenue and expenditure differences:

- Utility Tax - Electricity (\$14,800) – lower usage because of a cooler summer.
- Utility tax – Telecommunications (\$13,500) – lower because of residents continuing to drop their land line in favor of cell phones.
- Towing fees (\$20,000) – lower than anticipated. Currently have 17 tows and anticipate an additional 23 tows for the remainder of the fiscal year.
- State income tax \$41,400 – higher receipts than anticipated.
- Sales tax (\$15,900) – lower because the category of automotive and filling station is coming in lower than anticipated.
- State use tax \$15,500 – higher than anticipated as a result of an increase in the use or consumption in Illinois of purchases from other states.
- Court Fines \$26,000 – higher than budget because of the increase in revenue from overweight truck campaign.
- Other fines (\$16,000) – ordinance violations lower than budget.
- Review and development fees (\$46,500) – decrease in the number of permit review fees for new homes.
- Reimbursement \$49,400 – reimbursed for damage to vehicles and workers compensation claims higher than anticipated.
- Police Department overtime \$13,800 – higher than anticipated because of two officers out on medical leave resulting in overtime to cover their shifts (4,176 hours).
- Police Department part-time salaries \$56,200 – higher than anticipated because of the golf events, road construction detail, and to cover shifts for the two officers out on medical leave.
- All departments, medical/dental insurance (\$59,900) – anticipated Village total of medical/dental costs will be less than budgeted.
- Police Department fuels & lubricants \$10,600 – higher usage than anticipated with additional miles being driven.
- Streets, unemployment compensation \$19,500 – higher than anticipated since a laborer was laid off and is collecting unemployment.
- Streets, engineering services \$13,100 – higher than anticipated because of ROW permits.
- Streets, repair & maintenance services ROW \$12,400 – increase because of emergency street light replacements.

- Streets, snow and ice control supplies (\$50,000) – lower than anticipated price on actual tonnage for salt.
- Building Maintenance, repair & maintenance services – buildings \$19,200 – increase because of hail damage to buildings. Offset by revenue in the reimbursement account.
- Community Development, legal services \$37,500 – increased as a result of the Settler’s Ridge bond litigation.
- Community Development, engineering services (\$10,100) – decreased because of a reduction in engineering permit review fees for new homes and other development related engineering needs.

Staff projected and included 50 residential, 3 commercial, and 375 miscellaneous building permits in the fiscal year 2015-2016 budget approved by the Village Board, which we continue to track throughout the fiscal year and report on. As of November 30, 2015, 20 of the residential, 1 of the commercial, and 363 of miscellaneous building permits have been issued.

The General Capital Projects Fund is under budget by \$368,700 as a result of the following:

- Improvement donations \$123,800 – higher than anticipated because of the Senior Housing complex.
- Administration, architectural services and other professional services (\$35,200) – lower than anticipated since the project at 140 S. Municipal Drive has been placed on hold.
- Administration, village buildings (\$490,000) – lower than budget since we are not moving into the 140 S. Municipal Drive building at this time.
- Streets, automotive equipment \$287,400 – higher than anticipated because the dump trucks were budgeted in FY 15 but will not be delivered and paid for until this fiscal year.

In the Tax Increment Financing District #1, engineering services \$16,500 and \$28,900 expenses are higher than budget because of carryover of expenses from the prior fiscal year.

In the Tax Increment Financing District #2, building improvements (\$11,600) are lower than budget because the bid came in lower than anticipated for the demolition of the airport house.

The Infrastructure Capital Projects Fund shows a deficit of \$687,100. Revenues are anticipated to come in \$564,000 lower than anticipated while expenditures are expected to be over budget by \$123,200.

- Motor Fuel Tax revenue (\$10,600) - lower than anticipated.
- Grant revenues (\$630,700) – lower than anticipated. It is anticipated that we will not receive all of the Phase I Engineering grant funds for IL 47 and I 88 in this fiscal year.
- Local sales tax (\$31,000) – lower than anticipated because of lower sales tax revenue in the automotive and filling station category.
- Reimbursement \$53,000 – higher than anticipated because of funds received for the Wheeler and IL 47 intersection signalization project that was not budgeted.
- Streets/ROW improvements \$76,200 – higher than anticipated because of a transfer from the general fund for additional road projects.
- Other professional services \$(16,000) – lower than anticipated because of not completing all of the engineering for IL 47 and I 88.

The Sugar Grove Center Fund budgeted \$23,000 for weed control. However, that will not be completed until FY 17.

The Waterworks and Sewerage Fund operating water and sewer sales revenue are expected to be \$34,700 higher than budget because of an IRMA reimbursement of \$59,400. Expenditures are anticipated to be lower than budget by \$42,500, resulting in a surplus of \$77,200.

- Water sales revenue (\$27,100) – came in lower than budget as a result of conserving water.
- Reimbursement \$71,900 – higher than anticipated because of a reimbursement for hail damage from our insurance carrier IRMA.
- Water tap-on fees (\$19,400) – came in lower than budget fewer new homes being built than anticipated.
- Water Operations, chemicals and lab supplies (\$14,500) – lower expenditure than anticipated.
- Sewer Operations, other professional services of (\$33,000) - the Strafford Woods sanitary sewer lining expense came in lower than anticipated.
- In Sewer Capital, sanitary sewer system improvement \$13,800 - the Queens Gate Circle sanitary repair came in \$13,800 higher than anticipated.

Trustee Koch stated that a great job was done estimating for the budget. It is obvious that staff works diligently on it. Presdint Michels asked why fees are down in the PD if there is more overtime and staffing. It was answered that more drivers are compliant, which is great as that is what the PD wants to see. Overweight enforcing, the state has been partnering with us as the goal is to keep them off the locals roads and as fixing them is more that any funds gained by stopping overweight trucks. Trustee Koch asked why there is scuh a big saving in insurance. It was aanswered there aare a few factors, lower than anticipated rates, employees coveraged changed and many switched from a PPO to the HMO.

Village Administrator Eichelberger stated that the Board may want to consider new fees sorces such as utility tax on waster/sewer and charging for Police Services in for special events.

President Michels asked staff to watch expenses please so that the budget does not end in a deficit.

NEW BUSINESS

None.

REPORTS

Director Speciale stated that the lights in Strafford Woods should be hooked up by ComEd soon. Trustee Montalto stated he was grateful to see that trees were trimmed in Mallar Point. Director Speciale stated that due to the lack of snow and warmer weather, crews now finally have the time to concentrate on tree trimming

Trustees gave updates on the Chamber, EDC, Veterans Park, Holiday in the Grove, and Cornboil activities.

AIRPORT REPORT

None.

PUBLIC COMMENTS

None

CLOSED SESSION

Trustee Geary **moved Adjourn to Closed Session to discuss Personnel over the exceptions to the Open Meetings Act and to adjourn therefrom taking no action.** Trustee Johnson seconded the motion. President Michels then called for a roll call vote.

| | | | | | |
|------|----------|------|------|---------|------|
| AYE: | Montalto | NAY: | None | ABSENT: | None |
| | Paluch | | | | |
| | Johnson | | | | |
| | Geary | | | | |
| | Herron | | | | |
| | Koch | | | | |

Motion Carried.

ADJOURNMENT

Respectfully submitted, Cynthia L Galbreath, Clerk

December 29, 2015
Village of Sugar Grove
9:00 a.m.

President Michels opened the meeting at 9:00 a.m/ and asked that Trustee Johnson lead the Pledge. The roll was then called.

Present: President Michels, Trustee Montalto, Trustee Koch, and Trustee Johnson.

Absent: Trustee Geary, Trustee Herron, and Trustee Paluch.

Quorum Established.

Also Present:

Administrator Eichelberger, , Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale

Resolution: Authorizing Entering into a Settlement Agreement with F&D

Trustee Johnson **moved adopt a Resolution Authorizing Entering into a Settlement Agreement with F&D as presented.** Trustee Montalto seconded the motion. Staff explained that the intent to after the receipt of the funds to bid for curbs and utilities first and then street lights and sidewalks. The Village will reimbursed for the costs of litigation. The Board asked that the Staff insure that any new development that may come in and bring large equipment place a security deposit for road damage. The Board is aware that there are still 10 developable lost s and that 300 acres remained under the current annexation agreement. President Michels sated he would like to see ½ legal fees reimbursed now and ½ after street work bide come in. President Michels then called for a roll call vote for the motion on the table. .

| | | | | | |
|------|----------|------|------|---------|--------|
| AYE: | Montalto | NAY: | None | ABSENT: | Paluch |
| | Johnson | | | | Geary |
| | Koch | | | | Herron |
| | Michels | | | | |

Motion Carried.

ADJOURNMENT

Meeting was adjourned at 9:16 a.m. by President Michels

Respectfully submitted, Cynthia L Galbreath, Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: JANUARY 12, 2016 BOARD MEETING
DATE: JANUARY 8, 2016

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$480,151.76 and manual checks total \$65,378.38

RECOMMENDATION

Approval of vouchers totalling \$480,151.76 and ratification of manual checks totaling \$65,378.38.

DATE: 01/08/16
 TIME: 10:59:03
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|----------------|------------------------------|--------|-------------------------------|---------------|--------|----------------|----------|
| A0032 | AMALGAMATED BANK OF CHICAGO | | | | | | |
| 1853881005CT16 | 01/01/16 | 01 | ADM/REGISTRAR & PAYING AGENT | 41506305 | | 01/12/16 | 200.00 |
| | | 02 | 1/1-6/30/16 | ** COMMENT ** | | | |
| | | | | | | INVOICE TOTAL: | 200.00 |
| | | | | | | VENDOR TOTAL: | 200.00 |
| A0038 | AMERICAN FIRST AID SERV, INC | | | | | | |
| 31193 | 12/10/15 | 01 | W&S/FIRST AID SUPPLIES PW | 50596604 | | 01/12/16 | 13.34 |
| | | 02 | BM/FIRST AID SUPPLIES PW | 01546604 | | | 13.34 |
| | | 03 | S&P/FIRST AID SUPPLIES | 01536604 | | | 13.32 |
| | | | | | | INVOICE TOTAL: | 40.00 |
| 31196 | 12/10/15 | 01 | POL/FIRST AID SUPPLIES PD | 01516604 | | 01/12/16 | 50.60 |
| | | | | | | INVOICE TOTAL: | 50.60 |
| | | | | | | VENDOR TOTAL: | 90.60 |
| A0118 | AT&T | | | | | | |
| 630466452112 | 12/25/15 | 01 | IT/PHONE SERVICE 12/25-1/24 | 01496502 | | 01/12/16 | 50.00 |
| | | 02 | ADM/PHONE SERVICE 12/25-1/24 | 01506502 | | | 31.93 |
| | | 03 | FIN/PHONE SERVICE 12/25-1/24 | 01566502 | | | 31.93 |
| | | 04 | PWIT/PHONE SERVICE 12/25-1/24 | 50496502 | | | 49.99 |
| | | 05 | W&S/PHONE SERVICE 12/25-1/24 | 50506502 | | | 32.91 |
| | | | | | | INVOICE TOTAL: | 196.76 |
| | | | | | | VENDOR TOTAL: | 196.76 |
| A0133 | AURORA PARCEL SERVICE | | | | | | |
| 0807151317 | 08/07/15 | 01 | W&S/MARS TRANSMITTERS | 50596501 | | 01/12/16 | 64.90 |
| | | | | | | INVOICE TOTAL: | 64.90 |
| | | | | | | VENDOR TOTAL: | 64.90 |
| A8037 | AIRGAS NORTH CENTRAL | | | | | | |
| 9932261140 | 11/30/15 | 01 | W&S/CHEMICALS | 50656607 | | 01/12/16 | 18.32 |
| | | | | | | INVOICE TOTAL: | 18.32 |
| | | | | | | VENDOR TOTAL: | 18.32 |

INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|------------|--------------------------|--------|--------------------------------|-----------|--------|----------------|----------|
| A8959 | APPLIED CONCEPTS INC | | | | | | |
| 280663 | 12/11/15 | 01 | POL/DSR ENHANCED COUNTING UNIT | 30517006 | | 01/12/16 | 1,523.00 |
| | | | | | | INVOICE TOTAL: | 1,523.00 |
| | | | | | | VENDOR TOTAL: | 1,523.00 |
| B0020 | BLUETARP FINANCIAL INC | | | | | | |
| 34475982 | 12/21/15 | 01 | W&S/OIL PUMP KIT, TOOLS | 50596603 | | 01/12/16 | 411.49 |
| | | 02 | S&P/OIL PUMP KIT, TOOLS | 01536603 | | | 411.48 |
| | | | | | | INVOICE TOTAL: | 822.97 |
| 34488615 | 12/22/15 | 01 | W&S/TOOLS | 50596603 | | 01/12/16 | 17.23 |
| | | | | | | INVOICE TOTAL: | 17.23 |
| | | | | | | VENDOR TOTAL: | 840.20 |
| B0202 | BP | | | | | | |
| 46099953 | 12/06/15 | 01 | POL/5902008993 GAS 10/6-11/5 | 01516601 | | 01/12/16 | 1,511.89 |
| | | | | | | INVOICE TOTAL: | 1,511.89 |
| | | | | | | VENDOR TOTAL: | 1,511.89 |
| B0235 | BONNELL INDUSTRIES INC | | | | | | |
| 0165836-IN | 12/08/15 | 01 | W&S/PATCH TRAILER PARTS | 01536612 | | 01/12/16 | 514.21 |
| | | | | | | INVOICE TOTAL: | 514.21 |
| | | | | | | VENDOR TOTAL: | 514.21 |
| B0816 | BETTER BUSINESS PLANNING | | | | | | |
| 33156HSA | 01/01/16 | 01 | HSA ADMINISTRATIVE SRVC | 01566309 | | 01/12/16 | 16.17 |
| | | 02 | HSA ADMINISTRATIVE SRVC | 50506309 | | | 16.16 |
| | | | | | | INVOICE TOTAL: | 32.33 |
| 33157FSA | 01/01/16 | 01 | FSA ADMINISTRATION FEE JAN 16 | 01566309 | | 01/12/16 | 13.50 |
| | | 02 | FSA ADMINISTRATION FEE JAN 16 | 50506309 | | | 13.50 |
| | | | | | | INVOICE TOTAL: | 27.00 |
| | | | | | | VENDOR TOTAL: | 59.33 |

INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|--------------|-----------------|--------|--------------------------------|-----------|--------|----------------|----------|
| C0024 | CONNOR CO. | | | | | | |
| S6904433.001 | 12/15/15 | 01 | W&S/COUPLINGS | 50606611 | | 01/12/16 | 2.46 |
| | | | | | | INVOICE TOTAL: | 2.46 |
| | | | | | | VENDOR TOTAL: | 2.46 |
| C0034 | CALL ONE | | | | | | |
| 1134017-1215 | 12/15/15 | 01 | ADM/12/15-1/14 CALL ONE | 01506502 | | 01/12/16 | 60.75 |
| | | 02 | POL/12/15-1/14 CALL ONE | 01516502 | | | 234.41 |
| | | 03 | S&P/12/15-1/14 CALL ONE | 01536502 | | | 34.44 |
| | | 04 | BM/12/15-1/14 CALL ONE | 01546502 | | | 104.10 |
| | | 05 | CD/12/15-1/14 CALL ONE | 01556502 | | | 119.80 |
| | | 06 | FIN/12/15-1/14 CALL ONE | 01566502 | | | 60.75 |
| | | 07 | W&S/12/15-1/14 CALL ONE | 50506502 | | | 91.95 |
| | | 08 | PW/12/15-1/14 CALL ONE | 50596502 | | | 225.98 |
| | | 09 | S&P/12/15-1/14 T1 9392 | 01536502 | | | 113.23 |
| | | 10 | PW/12/15-1/14 T1 9392 | 50596502 | | | 113.22 |
| | | | | | | INVOICE TOTAL: | 1,158.63 |
| | | | | | | VENDOR TOTAL: | 1,158.63 |
| C0329 | CHICAGO TRIBUNE | | | | | | |
| 173105422 | 01/02/16 | 01 | ADM/TRIBUNE SUB THRU 7/9/16 | 01506608 | | 01/12/16 | 26.00 |
| | | | | | | INVOICE TOTAL: | 26.00 |
| | | | | | | VENDOR TOTAL: | 26.00 |
| C0361 | COM ED | | | | | | |
| 120715B | 12/07/15 | 01 | S&P/4755140066 DUFFY 11/6-12/7 | 01536511 | | 01/12/16 | 21.83 |
| | | | | | | INVOICE TOTAL: | 21.83 |
| 120715C | 12/07/15 | 01 | S&P/41707055054 DUGAN11/9-12/7 | 01536511 | | 01/12/16 | 40.62 |
| | | | | | | INVOICE TOTAL: | 40.62 |
| 121015 | 12/10/15 | 01 | S&P/2082154034 DUGAN11/9-12/10 | 01536511 | | 01/12/16 | 716.47 |
| | | | | | | INVOICE TOTAL: | 716.47 |

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| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|----------------------------|--------|---------------------------------|---------------|--------|----------------|----------|
| C0361 | COM ED | | | | | | |
| 122215N | 12/22/15 | 01 | S&P/7090127000 LGHTT11/19-12/21 | 01536511 | | 01/12/16 | 81.92 |
| | | | | | | INVOICE TOTAL: | 81.92 |
| | | | | | | VENDOR TOTAL: | 860.84 |
| C0362 | COMMONWEALTH EDISON | | | | | | |
| 100416H | 01/04/16 | 01 | W/2151031026 WH8 11/25-12/31 | 50606511 | | 01/12/16 | 579.66 |
| | | | | | | INVOICE TOTAL: | 579.66 |
| 10416F | 01/04/16 | 01 | W/1713098046 WH7 11/25-12/31 | 50606511 | | 01/12/16 | 442.72 |
| | | | | | | INVOICE TOTAL: | 442.72 |
| 120815K | 12/08/15 | 01 | S/9390162025 LS9 11/4-12/7 | 50656511 | | 01/12/16 | 254.53 |
| | | | | | | INVOICE TOTAL: | 254.53 |
| | | | | | | VENDOR TOTAL: | 1,276.91 |
| C0384 | COMPUTER NETWORK MGMT. LLC | | | | | | |
| 151201 | 12/15/15 | 01 | IT/COMPLETE INSTALLATION | 01496307 | | 01/12/16 | 88.00 |
| | | 02 | PWIT/COMPLETE INSTALLATION | 50496307 | | | 88.00 |
| | | 03 | ADMINISTRATOR COMPUTER | ** COMMENT ** | | | |
| | | 04 | IT/RECOVER PAYROLL | 01496307 | | | 88.00 |
| | | 05 | PWIT/RECOVER PAYROLL | 50496307 | | | 88.00 |
| | | 06 | IT/JUNGLE DISK | 01496307 | | | 19.50 |
| | | 07 | PWIT/JUNGLE DISK | 50496307 | | | 19.50 |
| | | 08 | IT/MEETING | 01496307 | | | 44.00 |
| | | 09 | PWIT/MEETING | 50496307 | | | 44.00 |
| | | | | | | INVOICE TOTAL: | 479.00 |
| 151214 | 12/31/15 | 01 | IT/REVIEW ENVIRON CHANGES/SPAM | 01496307 | | 01/12/16 | 66.00 |
| | | 02 | PWIT/REVW ENVIRON CHANGES/SPAM | 50496307 | | | 66.00 |
| | | 03 | IT/CHANGE OUT BACK UP DRIVE | 01496307 | | | 11.00 |
| | | 04 | PWIT/CHANGE OUT BACK UP DRIVE | 50496307 | | | 11.00 |
| | | 05 | IT/CLEAR SPAM | 01496307 | | | 22.00 |

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VILLAGE OF SUGAR GROVE
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| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|--------------|--------|--------------------------------|---------------|--------|----------|----------|
| C0384 | | | COMPUTER NETWORK MGMT. LLC | | | | |
| 151214 | 12/31/15 | 06 | PWIT/CLEAR SPAM | 50496307 | | 01/12/16 | 22.00 |
| | | 07 | IT/JUNGLE DISK MONTHLY | 01496307 | | | 19.50 |
| | | 08 | PWIT/JUNGLE DISK MONTHLY | 50496307 | | | 19.50 |
| | | | INVOICE TOTAL: | | | | 237.00 |
| | | | VENDOR TOTAL: | | | | 716.00 |
| C0394 | | | CLAESSON JANITORIAL SERVICE | | | | |
| 5638 | 12/23/15 | 01 | BM/JANITORIAL SERVICES-DEC 15 | 01546406 | | 01/12/16 | 1,087.50 |
| | | 02 | W&S/JANITORIAL SERVICES-DEC 15 | 50596406 | | | 412.50 |
| | | | INVOICE TOTAL: | | | | 1,500.00 |
| | | | VENDOR TOTAL: | | | | 1,500.00 |
| C8037 | | | CORRECT MONITORING SERVICES | | | | |
| M14543-16 | 12/17/15 | 01 | BM/FIRE & BURGLAR ALARM MONTR | 01546406 | | 01/12/16 | 480.00 |
| | | 02 | 140 MUNICIPAL 2016 | ** COMMENT ** | | | 480.00 |
| | | | INVOICE TOTAL: | | | | 480.00 |
| M14544-16 | 12/17/15 | 01 | BM/FIRE & BURGLAR ALARM MONITR | 01546406 | | 01/12/16 | 480.00 |
| | | 02 | 160 MUNICIPAL 2016 | ** COMMENT ** | | | 960.00 |
| | | | INVOICE TOTAL: | | | | 480.00 |
| | | | VENDOR TOTAL: | | | | 960.00 |
| C8038 | | | COMPASS MINERALS AMERICA | | | | |
| 71419566 | 12/04/15 | 01 | W&S/SALT WELL #8 | 50606607 | | 01/12/16 | 2,835.45 |
| | | | INVOICE TOTAL: | | | | 2,835.45 |
| 71419567 | 12/04/15 | 01 | W&S/SALT WELL #9 | 50606607 | | 01/12/16 | 2,722.31 |
| | | | INVOICE TOTAL: | | | | 2,722.31 |
| | | | VENDOR TOTAL: | | | | 5,557.76 |
| C8047 | | | HALLE COX | | | | |

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VILLAGE OF SUGAR GROVE
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| INVOICE # | VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|------------------------|--------------|--------|------------------------------|---------------|--------|----------|-----------------------|
| C8047 | HALLE COX | | | | | | | |
| 010516 | | 01/05/16 | 01 | BD/PLAN COMM STIPEND 9/23, | 01576517 | | 01/12/16 | 75.00 |
| | | | 02 | 10/21,12/16 | ** COMMENT ** | | | |
| | | | | | | | | INVOICE TOTAL: 75.00 |
| | | | | | | | | VENDOR TOTAL: 75.00 |
| D0010 | DU-TEK INC. | | | | | | | |
| 511185 | | 01/04/16 | 01 | W&S/HOSES & COUPLINGS STOCK | 50596617 | | 01/12/16 | 87.00 |
| | | | 02 | S&P/HOSES & COUPLINGS STOCK | 01536617 | | | 87.00 |
| | | | | | | | | INVOICE TOTAL: 174.00 |
| 511518 | | 12/17/15 | 01 | W&S/HOSES & COUPLINGS | 50596617 | | 01/12/16 | 24.15 |
| | | | | | | | | INVOICE TOTAL: 24.15 |
| | | | | | | | | VENDOR TOTAL: 198.15 |
| D0409 | DE KANE EQUIPMENT CORP | | | | | | | |
| IA40940 | | 12/31/15 | 01 | S&P/SALT SPREADER PARTS | 01536612 | | 01/12/16 | 17.44 |
| | | | | | | | | INVOICE TOTAL: 17.44 |
| | | | | | | | | VENDOR TOTAL: 17.44 |
| D0421 | DREYER MEDICAL CLINIC | | | | | | | |
| 28097720 | | 12/04/15 | 01 | POL/PRE EMPLOYMENT SCREEN KF | 01516306 | | 01/12/16 | 155.00 |
| | | | | | | | | INVOICE TOTAL: 155.00 |
| 28097721 | | 12/04/15 | 01 | POL/MED REVIEW KF | 01516306 | | 01/12/16 | 10.00 |
| | | | | | | | | INVOICE TOTAL: 10.00 |
| 28097722 | | 12/04/15 | 01 | POL/CHEST XRAY KF | 01516306 | | 01/12/16 | 70.00 |
| | | | | | | | | INVOICE TOTAL: 70.00 |
| | | | | | | | | VENDOR TOTAL: 235.00 |
| D0445 | DULTMEIER SALES | | | | | | | |

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|--------------|------------------------|--------------|--------|--------------------------------|---------------|--------|----------|-------------------------|
| D0445 | DULTMEIER SALES | | | | | | | |
| 3151350 | | 12/01/15 | 01 | S&P/WASH BAY SUPPLIES | 01536617 | | 01/12/16 | 574.97 |
| | | | 02 | W&S/WASH BAY SUPPLIES | 50596617 | | | 459.98 |
| | | | 03 | BM/WASH BAY SUPPLIES | 01546617 | | | 114.98 |
| | | | | | | | | INVOICE TOTAL: 1,149.93 |
| | | | | | | | | VENDOR TOTAL: 1,149.93 |
| D8026 | DYNEGY ENERGY SERVICES | | | | | | | |
| 103905815121 | | 12/08/15 | 01 | W/0309004108 ENERGY 11/3-12/2 | 50606511 | | 01/12/16 | 87.14 |
| | | | 02 | W/0840058004 ENERGY 11/3-12/2 | 50606511 | | | 2,917.13 |
| | | | | | | | | INVOICE TOTAL: 3,004.27 |
| 146638715121 | | 12/07/15 | 01 | W/0022092002 ENERGY 11/3-12/2 | 50606511 | | 01/12/16 | 2,132.07 |
| | | | | | | | | INVOICE TOTAL: 2,132.07 |
| 146638815121 | | 12/28/15 | 01 | W/0135162168 ENERGY 1/19-12/20 | 50606511 | | 01/12/16 | 4,092.15 |
| | | | | | | | | INVOICE TOTAL: 4,092.15 |
| 146639015121 | | 12/07/15 | 01 | W/5222138020 ENERGY 11/3-12/2 | 50606511 | | 01/12/16 | 9,069.24 |
| | | | | | | | | INVOICE TOTAL: 9,069.24 |
| | | | | | | | | VENDOR TOTAL: 18,297.73 |
| E0004 | JAMES ECKERT | | | | | | | |
| 010516 | | 01/05/16 | 01 | BD/PLAN COMM STIPEND 8/19,9/23 | 01576517 | | 01/12/16 | 100.00 |
| | | | 02 | 10/21,12/16 | ** COMMENT ** | | | |
| | | | | | | | | INVOICE TOTAL: 100.00 |
| | | | | | | | | VENDOR TOTAL: 100.00 |
| E0012 | RANDAL ERICKSON | | | | | | | |
| 2015 1221 | | 12/21/15 | 01 | CD/INSPECTIONS12/7/15-12/20/15 | 01556309 | | 01/12/16 | 240.00 |
| | | | | | | | | INVOICE TOTAL: 240.00 |
| | | | | | | | | VENDOR TOTAL: 240.00 |

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|-----------|--------------|--------|--------------------------------|-----------|--------|----------------|-----------|
| E0544 | | | ENGINEERING ENTERPRISES, INC. | | | | |
| 57591 | 12/23/15 | 01 | CD/HANNAFORD FM UNIT 2 SG0522 | 01556303 | | 01/12/16 | 140.00 |
| | | | | | | INVOICE TOTAL: | 140.00 |
| 57592 | 12/23/15 | 01 | CD/MEADOWRIDGE VILLAS SG0627 | 01556303 | | 01/12/16 | 325.00 |
| | | | | | | INVOICE TOTAL: | 325.00 |
| 57593 | 12/23/15 | 01 | CD/PRAIRIE GLEN UNIT 1 SG0734 | 01556303 | | 01/12/16 | 1,025.00 |
| | | | | | | INVOICE TOTAL: | 1,025.00 |
| 57594 | 12/23/15 | 01 | CD/COLLEGE CORNER SG0922 | 01556303 | | 01/12/16 | 2,818.50 |
| | | | | | | INVOICE TOTAL: | 2,818.50 |
| 57595 | 12/23/15 | 01 | CD/AMERICAN HRTLND BK SG1209 | 01556303 | | 01/12/16 | 2,262.50 |
| | | | | | | INVOICE TOTAL: | 2,262.50 |
| 57596 | 12/23/15 | 01 | W&S/FAYS LN WTRMN SG1309 | 50716303 | | 01/12/16 | 10,483.50 |
| | | | | | | INVOICE TOTAL: | 10,483.50 |
| 57597 | 12/23/15 | 01 | S&P/SG DRAINAGE DIST 1 SG1313 | 01536303 | | 01/12/16 | 237.00 |
| | | | | | | INVOICE TOTAL: | 237.00 |
| 57598 | 12/23/15 | 01 | S&P/47/BLISS/WHEELER SG1404 | 35536303 | | 01/12/16 | 17,402.70 |
| | | | | | | INVOICE TOTAL: | 17,402.70 |
| 57599 | 12/23/15 | 01 | CD/1942 W US 30 SG1408 | 01556303 | | 01/12/16 | 1,066.00 |
| | | | | | | INVOICE TOTAL: | 1,066.00 |
| 57600 | 12/23/15 | 01 | CD/PRAIRIE PONT ASSTLVG SG1413 | 01556303 | | 01/12/16 | 237.00 |
| | | | | | | INVOICE TOTAL: | 237.00 |
| 57601 | 12/23/15 | 01 | W&S/SR TO PB WTRMN SG1418 | 50716303 | | 01/12/16 | 6,275.55 |
| | | | | | | INVOICE TOTAL: | 6,275.55 |
| 57602 | 12/23/15 | 01 | CD/VOSG GENERAL SG1500 | 01556303 | | 01/12/16 | 1,143.00 |
| | | | | | | INVOICE TOTAL: | 1,143.00 |

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|-----------|--------------|--------|--------------------------------|-----------|--------|----------------|-----------|
| E0544 | | | ENGINEERING ENTERPRISES, INC. | | | | |
| 57603 | 12/23/15 | 01 | S&P/DENNY RD LAFO SG1501 | 35536303 | | 01/12/16 | 3,550.00 |
| | | | | | | INVOICE TOTAL: | 3,550.00 |
| 57604 | 12/23/15 | 01 | W&S/QUEENGT&TUDR SS SG1503 | 50726303 | | 01/12/16 | 1,027.00 |
| | | | | | | INVOICE TOTAL: | 1,027.00 |
| 57605 | 12/23/15 | 01 | W&S/BLISS RD WTRMN SG1505 | 50716303 | | 01/12/16 | 79.00 |
| | | | | | | INVOICE TOTAL: | 79.00 |
| 57606 | 12/23/15 | 01 | S&P/2016 MFT PROG. SG1517 | 35506303 | | 01/12/16 | 5,481.70 |
| | | | | | | INVOICE TOTAL: | 5,481.70 |
| | | | | | | VENDOR TOTAL: | 53,553.45 |
| F0013 | | | WRIGHT EXPRESS FSC | | | | |
| 43565382 | 12/31/15 | 01 | W&S/GASOLINE DEC 15 | 50596601 | | 01/12/16 | 1,359.32 |
| | | 02 | CD/GASOLINE DEC 15 | 01556601 | | | 66.18 |
| | | 03 | FIN/GASOLINE DEC 15 | 01566601 | | | 25.03 |
| | | | | | | INVOICE TOTAL: | 1,450.53 |
| 43565586 | 12/31/15 | 01 | S&P/GASOLINE DEC 15 | 01536601 | | 01/12/16 | 1,850.93 |
| | | | | | | INVOICE TOTAL: | 1,850.93 |
| 43566328 | 12/31/15 | 01 | POL/GASOLINE DEC 15 | 01516601 | | 01/12/16 | 1,092.06 |
| | | | | | | INVOICE TOTAL: | 1,092.06 |
| | | | | | | VENDOR TOTAL: | 4,393.52 |
| F0629 | | | FOX VALLEY FORD | | | | |
| 66997 | 12/15/15 | 01 | POL/REPAIRS 2006 FORD EXPEDITN | 01516407 | | 01/12/16 | 51.40 |
| | | | | | | INVOICE TOTAL: | 51.40 |
| 673.47 | 12/30/15 | 01 | POL/REPAIRS 2013 FORD TAURUS | 01516407 | | 01/12/16 | 933.72 |
| | | | | | | INVOICE TOTAL: | 933.72 |

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|------------|------------------------|--------|--------------------------------|-----------|--------|----------------|----------|
| F0629 | FOX VALLEY FORD | | | | | | |
| 67527 | 01/04/16 | 01 | POL/REPAIRS 2013 FORD TAURUS | 01516407 | | 01/12/16 | 338.11 |
| | | | | | | INVOICE TOTAL: | 338.11 |
| | | | | | | VENDOR TOTAL: | 1,323.23 |
| F0659 | FULTON TECHNOLOGIES | | | | | | |
| 720 | 12/22/15 | 01 | POL/SIREN REPAIR | 01516403 | | 01/12/16 | 367.12 |
| | | | | | | INVOICE TOTAL: | 367.12 |
| | | | | | | VENDOR TOTAL: | 367.12 |
| F8031 | FLATSO'S TIRE SHOP INC | | | | | | |
| 122315 | 12/23/15 | 01 | S&P/TIRES | 01536617 | | 01/12/16 | 265.00 |
| | | | | | | INVOICE TOTAL: | 265.00 |
| | | | | | | VENDOR TOTAL: | 265.00 |
| G0001 | GATE OPTIONS | | | | | | |
| 35263 | 12/03/15 | 01 | BM/GATE REPAIRS 601 HEARTLAND | 01546403 | | 01/12/16 | 75.00 |
| | | 02 | W&S/GATE REPAIRS 601 HEARTLAND | 50596403 | | | 75.00 |
| | | | | | | INVOICE TOTAL: | 150.00 |
| | | | | | | VENDOR TOTAL: | 150.00 |
| G0005 | GRANT'S GLASS INC. | | | | | | |
| 13999 | 01/03/16 | 01 | W&S/BOBCAT BACKHOE WINDOW | 50596407 | | 01/12/16 | 120.00 |
| | | | | | | INVOICE TOTAL: | 120.00 |
| | | | | | | VENDOR TOTAL: | 120.00 |
| G0709 | GEMPLER'S, INC. | | | | | | |
| SI01835634 | 08/12/15 | 01 | W&S/DISPOSABLE NITRILE GLOVES | 50596604 | | 01/12/16 | 77.50 |
| | | | | | | INVOICE TOTAL: | 77.50 |
| SI02014579 | 10/21/15 | 01 | S&P/SAFETY SUPPLIES | 01536604 | | 01/12/16 | 119.83 |

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|-------------|--------------|--------|--------------------------------|---------------|--------|----------------|----------|
| G0709 | | | GEMPLER'S, INC. | | | | |
| SI02014579 | 10/21/15 | 02 | W&S/SAFETY SUPPLIES | 50596604 | | 01/12/16 | 119.82 |
| | | | | | | INVOICE TOTAL: | 239.65 |
| SI02154360 | 12/23/15 | 01 | W&S/SAFETY SUPPLIES | 50596604 | | 01/12/16 | 511.55 |
| | | | | | | INVOICE TOTAL: | 511.55 |
| | | | | | | VENDOR TOTAL: | 828.70 |
| G8007 | | | JOHN GUDDENDORF | | | | |
| 010516 | 01/05/16 | 01 | BD/PLAN COMM STIPEND 8/19,9/23 | 01576517 | | 01/12/16 | 100.00 |
| | | 02 | 10/21,12/16 | ** COMMENT ** | | | |
| | | | | | | INVOICE TOTAL: | 100.00 |
| | | | | | | VENDOR TOTAL: | 100.00 |
| G8009 | | | GUARDIAN | | | | |
| 503669-0116 | 12/17/15 | 01 | ADM/DENTAL INSURANCE -JAN 2016 | 01506201 | | 01/12/16 | 143.83 |
| | | 02 | POL/DENTAL INSURANCE -JAN 2016 | 01516201 | | | 888.67 |
| | | 03 | S&P/DENTAL INSURANCE -JAN 2016 | 01536201 | | | 246.07 |
| | | 04 | BM/DENTAL INSURANCE -JAN 2016 | 01546201 | | | 64.98 |
| | | 05 | CD/DENTAL INSURANCE -JAN 2016 | 01556201 | | | 306.48 |
| | | 06 | FIN/DENTAL INSURANCE -JAN 2016 | 01566201 | | | 83.72 |
| | | 07 | W&S/DENTAL INSURANCE -JAN 2016 | 50506201 | | | 107.33 |
| | | 08 | PW/DENTAL INSURANCE -JAN 2016 | 50596201 | | | 585.57 |
| | | 09 | EMP/DENTAL INSURANCE -JAN 2016 | 01002180 | | | 838.43 |
| | | | | | | INVOICE TOTAL: | 3,265.08 |
| 503669-ADJ | 12/17/15 | 01 | POL/DENTAL INS ADJ RATE DEC 15 | 01516201 | | 01/12/16 | 15.55 |
| | | 02 | ADM/DENTAL INS ADJ RATE DEC 15 | 01506201 | | | 3.11 |
| | | 03 | CD/DENTAL INS ADJ RATE DEC 15 | 01556201 | | | 9.33 |
| | | 04 | FIN/DENTAL INS ADJ RATE DEC 15 | 01566201 | | | 6.22 |
| | | 05 | PW/DENTAL INS ADJ RATE DEC 15 | 50596201 | | | 87.18 |
| | | 06 | COBRA ADJ RATE DEC 15 | 50596201 | | | 1.97 |
| | | | | | | INVOICE TOTAL: | 123.36 |
| | | | | | | VENDOR TOTAL: | 3,388.44 |

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|-----------|--------------|--------|--------------------------------|-----------|--------|----------------|------------|
| H1483 | | | HD SUPPLY WATERWORKS, LTD | | | | |
| E799153 | 12/08/15 | 01 | W&S/SENSUSCOMMANDLINK&DOCK STA | 50606603 | | 01/12/16 | 5,000.00 |
| | | 02 | W&S/SHIPPING | 50596501 | | | 19.60 |
| | | | | | | INVOICE TOTAL: | 5,019.60 |
| E918898 | 12/16/15 | 01 | W&S/TRANSMITTERS | 50606603 | | 01/12/16 | 5,670.00 |
| | | | | | | INVOICE TOTAL: | 5,670.00 |
| | | | | | | VENDOR TOTAL: | 10,689.60 |
| I0037 | | | INTERSTATE BATTERY SYSTEM | | | | |
| 50320874 | 12/10/15 | 01 | S&P/TRUCK BATTERIES | 01536617 | | 01/12/16 | 201.51 |
| | | 02 | W&S/TRUCK BATTERIES | 50596617 | | | 287.87 |
| | | 03 | BM/TRUCK BATTERIES | 01546617 | | | 86.36 |
| | | 04 | S&P/BULK BATTERIES | 01536603 | | | 26.98 |
| | | 05 | W&S/BULK BATTERIES | 50596603 | | | 26.98 |
| | | | | | | INVOICE TOTAL: | 629.70 |
| | | | | | | VENDOR TOTAL: | 629.70 |
| I0959 | | | INTERGOVERNMENTAL RISK | | | | |
| 201656 | 12/28/15 | 01 | ADM/ANNUAL CONTRIBUTION 2016 | 01506514 | | 01/12/16 | 51,300.00 |
| | | 02 | W&S/ANNUAL CONTRIBUTION 2016 | 50506514 | | | 83,300.00 |
| | | | | | | INVOICE TOTAL: | 134,600.00 |
| | | | | | | VENDOR TOTAL: | 134,600.00 |
| J1012 | | | JANCO SUPPLY INC | | | | |
| 267190 | 12/09/15 | 01 | BM/CUSTODIAL SUPPLIES | 01546602 | | 01/12/16 | 608.89 |
| | | 02 | W&S/CUSTODIAL SUPPLIES | 50596602 | | | 608.88 |
| | | | | | | INVOICE TOTAL: | 1,217.77 |
| 267239 | 12/15/15 | 01 | BM/CUSTODIAL SUPPLIES | 01546602 | | 01/12/16 | 19.88 |
| | | 02 | W&S/CUSTODIAL SUPPLIES | 50596602 | | | 19.87 |
| | | | | | | INVOICE TOTAL: | 39.75 |
| | | | | | | VENDOR TOTAL: | 1,257.52 |

INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|------------|--------------|--------|--------------------------------|-----------|--------|----------------|----------|
| J1030 | | | JIMS TRUCK INSPECTION & REPAIR | | | | |
| 159559 | 12/21/15 | 01 | S&P/INSPECTION TK 05 | 01536407 | | 01/12/16 | 29.00 |
| | | | | | | INVOICE TOTAL: | 29.00 |
| | | | | | | VENDOR TOTAL: | 29.00 |
| K0017 | | | KONICA MINOLTA PREMIER FINANCE | | | | |
| 294801469 | 12/27/15 | 01 | ADM/COPIER LEASE DEC 15 | 01506402 | | 01/12/16 | 127.02 |
| | | 02 | UB/COPIER LEASE DEC 15 | 50506402 | | | 42.43 |
| | | 03 | POL/COPIER LEASE DEC 15 | 01516402 | | | 95.73 |
| | | 04 | S&P/COPIER LEASE DEC 15 | 01536402 | | | 39.78 |
| | | 05 | BM/COPIER LEASE DEC 15 | 01546402 | | | 5.30 |
| | | 06 | CD/COPIER LEASE DEC 15 | 01556402 | | | 185.62 |
| | | 07 | W&S/COPIER LEASE DEC 15 | 50596402 | | | 34.47 |
| | | | | | | INVOICE TOTAL: | 530.35 |
| | | | | | | VENDOR TOTAL: | 530.35 |
| K0021 | | | KB COLLISION & CUSTOMS | | | | |
| 12022015A | 12/02/15 | 01 | PD/REPAIRS 2013 FORD TAURUS | 01516407 | | 01/12/16 | 44.56 |
| | | | | | | INVOICE TOTAL: | 44.56 |
| 12022015B | 12/02/15 | 01 | POL/REPAIRS 2009 FORD EXPEDITN | 01516407 | | 01/12/16 | 45.92 |
| | | | | | | INVOICE TOTAL: | 45.92 |
| 12082015 | 12/08/15 | 01 | POL/REPAIRS 2013 FORD TAURUS | 01516407 | | 01/12/16 | 26.80 |
| | | | | | | INVOICE TOTAL: | 26.80 |
| | | | | | | VENDOR TOTAL: | 117.28 |
| K1106 | | | KANE COUNTY RECORDER | | | | |
| SGRV120315 | 12/03/15 | 01 | CD/ORDIN REPEALING SSA#16 ORDI | 01556309 | | 01/12/16 | 47.00 |
| | | 02 | CD/PLAT AM HEARTLAND EASEMENT | 01556309 | | | 80.00 |
| | | | | | | INVOICE TOTAL: | 127.00 |
| SGRV120415 | 12/04/15 | 01 | W&S/LIEN -99 PARK AVE #C | 50506309 | | 01/12/16 | 47.00 |

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VILLAGE OF SUGAR GROVE
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| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|------------|-------------------------|--------|--------------------------------|---------------|--------|----------------|----------|
| K1106 | KANE COUNTY RECORDER | | | | | | |
| SGRV120415 | 12/04/15 | 02 | W&S/LIEN-207 OXFORD | 50506309 | | 01/12/16 | 47.00 |
| | | | | | | INVOICE TOTAL: | 94.00 |
| SGRV121415 | 12/14/15 | 01 | W&S/RELEASE - 8 YORKSHIRE | 50506309 | | 01/12/16 | 47.00 |
| | | | | | | INVOICE TOTAL: | 47.00 |
| | | | | | | VENDOR TOTAL: | 268.00 |
| K1321 | KONICA MINOLTA BUSINESS | | | | | | |
| 237333666 | 12/14/15 | 01 | ADM/COPIES THRU 11/15-12/14 | 01506403 | | 01/12/16 | 63.95 |
| | | 02 | FIN/COPIES THRU 11/15-12/14 | 01566403 | | | 41.22 |
| | | 03 | UB/COPIES THRU 11/15-12/14 | 50506403 | | | 72.36 |
| | | | | | | INVOICE TOTAL: | 177.53 |
| 237333667 | 12/14/15 | 01 | S&P/COPIES THRU 12/14/15 | 01536403 | | 01/12/16 | 9.17 |
| | | 02 | BM/COPIES THRU 12/14/15 | 01546403 | | | 0.06 |
| | | 03 | CD/COPIES THRU 12/14/15 | 01556403 | | | 39.32 |
| | | 04 | W&S/COPIES THRU 12/14/15 | 50596403 | | | 38.42 |
| | | 05 | POL/COPIES THRU 12/14/15 | 01516403 | | | 0.19 |
| | | 06 | CD/COPIES THRU 12/14/15 | 01556403 | | | 4.70 |
| | | | | | | INVOICE TOTAL: | 91.86 |
| 237333668 | 12/14/15 | 01 | POL/COPIES THRU 11/15-12/14 | 01516403 | | 01/12/16 | 83.72 |
| | | | | | | INVOICE TOTAL: | 83.72 |
| | | | | | | VENDOR TOTAL: | 353.11 |
| L0011 | HEIDI LENDI | | | | | | |
| 010516 | 01/05/16 | 01 | BD/PLAN COMM STIPEND 8/19,9/23 | 01576517 | | 01/12/16 | 100.00 |
| | | 02 | 10/21, 12/16 | ** COMMENT ** | | | |
| | | | | | | INVOICE TOTAL: | 100.00 |
| | | | | | | VENDOR TOTAL: | 100.00 |
| L1208 | LAWSON PRODUCTS INC | | | | | | |

INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|------------|--------------------------|--------|--------------------------------|-----------|--------|----------------|----------|
| L1208 | LAWSON PRODUCTS INC | | | | | | |
| 9303728115 | 12/16/15 | 01 | W&S/VEHICLE MAINT SUPPLIES | 50596617 | | 01/12/16 | 390.43 |
| | | 02 | S&P/VEHICLE MAINT SUPPLIES | 01536617 | | | 390.43 |
| | | 03 | W&S/SHIPPING | 50596501 | | | 57.39 |
| | | | | | | INVOICE TOTAL: | 838.25 |
| | | | | | | VENDOR TOTAL: | 838.25 |
| L1212 | LAYNE CHRISTENSEN CO. | | | | | | |
| 38795 | 12/23/15 | 01 | W&S/PREVENTATIVE WELL TESTING | 50606309 | | 01/12/16 | 8,849.25 |
| | | | | | | INVOICE TOTAL: | 8,849.25 |
| | | | | | | VENDOR TOTAL: | 8,849.25 |
| M0024 | MCHENRY ANALYTICAL WATER | | | | | | |
| 1506436 | 12/04/15 | 01 | W&S/WATERSAMPLES COLIFORM | 50606311 | | 01/12/16 | 199.50 |
| | | | | | | INVOICE TOTAL: | 199.50 |
| 389436 | 12/15/15 | 01 | W&S/WATER SAMPLES IRON,MANGANS | 50606311 | | 01/12/16 | 19.80 |
| | | | | | | INVOICE TOTAL: | 19.80 |
| | | | | | | VENDOR TOTAL: | 219.30 |
| M0025 | MUTUAL OF OMAHA | | | | | | |
| 456128184 | 12/18/15 | 01 | ADM/LIFE INSURANCE JAN 16 | 01506202 | | 01/12/16 | 13.20 |
| | | 02 | POL/LIFE INSURANCE JAN 16 | 01516202 | | | 96.00 |
| | | 03 | S&P/LIFE INSURANCE JAN 16 | 01536202 | | | 38.40 |
| | | 04 | BM/LIFE INSURANCE JAN 16 | 01546202 | | | 9.60 |
| | | 05 | CD/LIFE INSURANCE JAN 16 | 01556202 | | | 32.00 |
| | | 06 | FIN/LIFE INSURANCE JAN 16 | 01566202 | | | 8.00 |
| | | 08 | W&S/LIFE INSURANCE JAN 16 | 50506202 | | | 10.80 |
| | | 09 | PW/LIFE INSURANCE JAN 16 | 50596202 | | | 48.00 |
| | | | | | | INVOICE TOTAL: | 256.00 |
| | | | | | | VENDOR TOTAL: | 256.00 |
| M1316 | MID AMERICAN WATER | | | | | | |

VILLAGE OF SUGAR GROVE
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INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P. O. # | DUE DATE | ITEM AMT |
|-----------|--------------|--------|---------------------------------|-----------|---------|----------------|----------|
| M1316 | | | MID AMERICAN WATER | | | | |
| 121030A | 12/17/15 | 01 | W&S/METER SUPPLEIS, MARKING PNT | 50606603 | | 01/12/16 | 1,674.21 |
| | | | | | | INVOICE TOTAL: | 1,674.21 |
| | | | | | | VENDOR TOTAL: | 1,674.21 |
| M1396 | | | MURRAY AND TRETTEL INC. | | | | |
| 1215-630 | 11/30/15 | 01 | S&P/WINTER 2015-2016 | 01536309 | | 01/12/16 | 2,175.00 |
| | | 02 | S&P/WEEKEND OUTLOOK | 01536309 | | | 220.00 |
| | | | | | | INVOICE TOTAL: | 2,395.00 |
| | | | | | | VENDOR TOTAL: | 2,395.00 |
| N0280 | | | NCPERS GROUP LIFE INSURANCE | | | | |
| 41660116 | 12/23/15 | 01 | SUPPLEMENTAL LIFE INS JAN 2016 | 01002180 | | 01/12/16 | 112.00 |
| | | | | | | INVOICE TOTAL: | 112.00 |
| 77040116 | 12/23/15 | 01 | SUPPLEMENTAL LIFE INS JAN 2016 | 01002180 | | 01/12/16 | 16.00 |
| | | | | | | INVOICE TOTAL: | 16.00 |
| | | | | | | VENDOR TOTAL: | 128.00 |
| N1415 | | | NICOR GAS | | | | |
| 12215B | 12/22/15 | 01 | W/27737210008 WH4 11/20-12/22 | 50606510 | | 01/12/16 | 24.88 |
| | | | | | | INVOICE TOTAL: | 24.88 |
| 122215 | 12/22/15 | 01 | W/0618790003 WH7 11/20-12/22 | 50606510 | | 01/12/16 | 63.06 |
| | | | | | | INVOICE TOTAL: | 63.06 |
| 122215A | 12/22/15 | 01 | S/94500482487 LS9 11/20-12/22 | 50656510 | | 01/12/16 | 81.65 |
| | | | | | | INVOICE TOTAL: | 81.65 |
| 122315 | 12/23/15 | 01 | S/06772635188 LS7 11/23-12/23 | 50656510 | | 01/12/16 | 26.90 |
| | | | | | | INVOICE TOTAL: | 26.90 |
| 123015 | 12/30/15 | 01 | S/96872934904 LS8 11/30-12/30 | 50656510 | | 01/12/16 | 26.87 |
| | | | | | | INVOICE TOTAL: | 26.87 |
| | | | | | | VENDOR TOTAL: | 223.36 |

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VILLAGE OF SUGAR GROVE
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INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|--------------|--------------------------|--------|--------------------------------|---------------|--------|----------|--------------------------|
| 01502 | IRV OCHSENSCHLAGER | | | | | | |
| 010516 | 01/05/16 | 01 | BD/PLAN COMM STIPEND 8/19,9/23 | 01576517 | | 01/12/16 | 100.00 |
| | | 02 | 10/21,12/16 | ** COMMENT ** | | | |
| | | | | | | | INVOICE TOTAL: 100.00 |
| | | | | | | | VENDOR TOTAL: 100.00 |
| P0006 | PADDOCK PUBLICATIONS INC | | | | | | |
| 651372112016 | 01/04/16 | 01 | ADM/HERALD SUB. ACC 651372 | 01506608 | | 01/12/16 | 50.00 |
| | | | | | | | INVOICE TOTAL: 50.00 |
| | | | | | | | VENDOR TOTAL: 50.00 |
| P0031 | PROSHRED SECURITY | | | | | | |
| 100067221 | 01/04/16 | 01 | ADM/SHREDDING SERVICE DEC 15 | 01506309 | | 01/12/16 | 12.50 |
| | | 02 | POL/SHREDDING SERVICE DEC 15 | 01516309 | | | 12.50 |
| | | 03 | BRD/SHREDDING SERVICE DEC 15 | 01576309 | | | 12.50 |
| | | 04 | FIN/SHREDDING SERVICE DEC 15 | 01566309 | | | 12.50 |
| | | 05 | CD/SHREDDING SERVICE DEC 15 | 01556309 | | | 12.50 |
| | | 06 | STR/SHREDDING SERVICE DEC 15 | 01536309 | | | 12.50 |
| | | 07 | WS/SHREDDING SERVICE DEC 15 | 50506309 | | | 12.50 |
| | | 08 | PW/SHREDDING SERVICE DEC 15 | 50596309 | | | 12.50 |
| | | | | | | | INVOICE TOTAL: 100.00 |
| | | | | | | | VENDOR TOTAL: 100.00 |
| P0500 | VICTOR E. PUSCAS, JR. | | | | | | |
| 131 | 12/17/15 | 01 | POL/VEHICLE SEIZURE JUDGE | 01516301 | | 01/12/16 | 350.00 |
| | | | | | | | INVOICE TOTAL: 350.00 |
| | | | | | | | VENDOR TOTAL: 350.00 |
| P1611 | P F PETTIBONE & COMPANY | | | | | | |
| 34573 | 12/16/15 | 01 | POL/LOCAL ORDINANCE TICKETS | 01516504 | | 01/12/16 | 997.95 |
| | | | | | | | INVOICE TOTAL: 997.95 |

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VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|--------------|--------|-------------------------------|-----------|--------|----------------|-----------|
| P1611 | | | P F PETTIBONE & COMPANY | | | | |
| 34656 | 12/31/15 | 01 | POL/PEDESTRIANSTOP&FRISK FORM | 01516504 | | 01/12/16 | 107.60 |
| | | | | | | INVOICE TOTAL: | 107.60 |
| | | | | | | VENDOR TOTAL: | 1,105.55 |
| P1636 | | | POMP'S TIRE SERVICE, INC | | | | |
| 330066490 | 12/03/15 | 01 | S&P/TIRES WHEEL LOADER | 01536407 | | 01/12/16 | 1,149.00 |
| | | | | | | INVOICE TOTAL: | 1,149.00 |
| | | | | | | VENDOR TOTAL: | 1,149.00 |
| P2359 | | | PAUL J SCHMIT TRUCKING | | | | |
| 139219 | 12/08/15 | 01 | W&S/SALT FOR WELL 10 | 50606607 | | 01/12/16 | 891.78 |
| | | | | | | INVOICE TOTAL: | 891.78 |
| | | | | | | VENDOR TOTAL: | 891.78 |
| P2360 | | | PERFROMANCE PIPELINING INC | | | | |
| 1561.1 | 12/16/15 | 01 | W&S/SANITARY SEWER LING STRD | 50656309 | | 01/12/16 | 14,991.00 |
| | | | | | | INVOICE TOTAL: | 14,991.00 |
| | | | | | | VENDOR TOTAL: | 14,991.00 |
| R0001 | | | RADCO COMMUNICATIONS, INC. | | | | |
| 81185 | 12/11/15 | 01 | POL/CHECK RADIO SYSTM SQ 49 | 01516403 | | 01/12/16 | 150.06 |
| | | | | | | INVOICE TOTAL: | 150.06 |
| | | | | | | VENDOR TOTAL: | 150.06 |
| R1813 | | | RICH'S AUTO SERVICE | | | | |
| 12072015 | 12/07/15 | 01 | POL/OIL & FILTER SQ 43 | 01516407 | | 01/12/16 | 60.40 |
| | | | | | | INVOICE TOTAL: | 60.40 |
| 12112015 | 12/11/15 | 01 | POL/OIL & FILTER/TIRE SQ 43 | 01516407 | | 01/12/16 | 69.65 |
| | | | | | | INVOICE TOTAL: | 69.65 |

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| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|-------------------------------|--------|-------------------------|-----------|--------|----------------|----------|
| R1813 | RICH'S AUTO SERVICE | | | | | | |
| 12172015 | 12/17/15 | 01 | POL/REPAIR TIRE SQ 48 | 01516407 | | 01/12/16 | 30.00 |
| | | | | | | INVOICE TOTAL: | 30.00 |
| 12212015 | 12/21/15 | 01 | POL/OIL & FILTER SQ 41 | 01516407 | | 01/12/16 | 41.15 |
| | | | | | | INVOICE TOTAL: | 41.15 |
| | | | | | | VENDOR TOTAL: | 201.20 |
| R1844 | RIVER VIEW FORD, INC. | | | | | | |
| 119576 | 12/10/15 | 01 | W&S/VEHICLE MAINT PARTS | 50596617 | | 01/12/16 | 7.68 |
| | | | | | | INVOICE TOTAL: | 7.68 |
| 119593 | 12/11/15 | 01 | W&S/VEHCILE MAINT PARTS | 50596617 | | 01/12/16 | 6.74 |
| | | | | | | INVOICE TOTAL: | 6.74 |
| 119614 | 12/14/15 | 01 | S&P/VEHICLE MAINT PARTS | 01536617 | | 01/12/16 | 100.94 |
| | | 02 | W&S/VEHICLE MAINT PARTS | 50596617 | | | 289.41 |
| | | | | | | INVOICE TOTAL: | 390.35 |
| 119730 | 12/29/15 | 01 | W&S/VEHICLE MAINT PARTS | 50596617 | | 01/12/16 | 74.36 |
| | | 02 | S&P/VEHICLE MAINT PARTS | 01536617 | | | 417.18 |
| | | | | | | INVOICE TOTAL: | 491.54 |
| | | | | | | VENDOR TOTAL: | 896.31 |
| R1891 | RUSSO POWER EQUIPMENT | | | | | | |
| 2822658 | 12/15/15 | 01 | S&P/POLE PRUNER | 01546500 | | 01/12/16 | 481.38 |
| | | | | | | INVOICE TOTAL: | 481.38 |
| 2829727 | 12/01/15 | 01 | S&P/POWER MELT RED | 01536615 | | 01/12/16 | 330.75 |
| | | | | | | INVOICE TOTAL: | 330.75 |
| | | | | | | VENDOR TOTAL: | 812.13 |
| R8121 | RUSH TRUCK CENTER OF ILLINOIS | | | | | | |

VILLAGE OF SUGAR GROVE
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| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P. O. # | DUE DATE | ITEM AMT |
|------------|--------------|--------|-------------------------------|-----------|---------|----------------|-----------|
| R8121 | | | RUSH TRUCK CENTER OF ILLINOIS | | | | |
| 3000824228 | 11/24/15 | 01 | W&S/VEHICLE MAINT SUP TK 210 | 50596617 | | 01/12/16 | -212.80 |
| | | | | | | INVOICE TOTAL: | -212.80 |
| 3001117377 | 12/28/15 | 01 | W&S/VEHICLE MAINT SUP STOCK | 50596617 | | 01/12/16 | 53.97 |
| | | 02 | S&P/VEHICLE MAINT SUP STOCK | 01536617 | | | 53.97 |
| | | | | | | INVOICE TOTAL: | 107.94 |
| 3001142911 | 12/30/15 | 01 | S&P/VEHICLE MAINT SUP TK 207 | 01536617 | | 01/12/16 | 287.67 |
| | | | | | | INVOICE TOTAL: | 287.67 |
| 3001144318 | 12/30/15 | 01 | W&S/VEHICLE MAINT SUP TK 202 | 50596617 | | 01/12/16 | 474.49 |
| | | | | | | INVOICE TOTAL: | 474.49 |
| | | | | | | VENDOR TOTAL: | 657.30 |
| S0041 | | | SIGN FX | | | | |
| 9470 | 11/29/15 | 01 | POL/SIGNAGE | 01536613 | | 01/12/16 | 20.00 |
| | | | | | | INVOICE TOTAL: | 20.00 |
| | | | | | | VENDOR TOTAL: | 20.00 |
| S0046 | | | STA ENTERPRISES, INC. | | | | |
| 4179 | 12/30/15 | 01 | W&S/REPLACE ROOF WELL 10 | 50606406 | | 01/12/16 | 58,700.00 |
| | | | | | | INVOICE TOTAL: | 58,700.00 |
| | | | | | | VENDOR TOTAL: | 58,700.00 |
| S1896 | | | STAHL'S SERVICE & REPAIR | | | | |
| 3232 | 12/28/15 | 01 | S&P/VEHICLE REPAIRS TK 203 | 01536407 | | 01/12/16 | 365.00 |
| | | | | | | INVOICE TOTAL: | 365.00 |
| | | | | | | VENDOR TOTAL: | 365.00 |
| S1936 | | | SICALCO, LTD | | | | |
| 64723 | 12/30/15 | 01 | S&P/CALCIUM CHLORIDE | 01536615 | | 01/12/16 | 2,887.92 |
| | | | | | | INVOICE TOTAL: | 2,887.92 |
| | | | | | | VENDOR TOTAL: | 2,887.92 |

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VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

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|-------------|--------------------------|--------|--------------------------------|---------------|----------|----------------|-----------|
| S1947 | STERLING CODIFIERS, INC. | | | | | | |
| 17334 | 12/10/15 | 01 | BOARD/INTERNET HOSTING CHARGE | 01576309 | | 01/12/16 | 500.00 |
| | | 02 | ANNUAL | ** COMMENT ** | | | |
| 17598 | 12/10/15 | 01 | BOARD/CODE UPDATES | 01576309 | | INVOICE TOTAL: | 500.00 |
| | | | | | | 01/12/16 | 554.00 |
| | | | | | | INVOICE TOTAL: | 554.00 |
| | | | | | | VENDOR TOTAL: | 1,054.00 |
| S1954 | STEINER ELECTRIC | | | | | | |
| 41.19 | 12/21/15 | 01 | BM/FLOURESCENT BALLASTS | 01546611 | | 01/12/16 | 41.19 |
| | | | | | | INVOICE TOTAL: | 41.19 |
| 5148965.003 | 12/31/15 | 01 | S&P/STRAFFORD WOODS LUMINAIRES | 35537008 | 99000329 | 01/12/16 | 7,300.00 |
| | | 02 | S&P/STRAFFORD WOODS LUMINAIRES | 35537008 | | | 7,300.00 |
| | | | | | | INVOICE TOTAL: | 14,600.00 |
| 5179296.004 | 11/17/15 | 01 | S&P/STREET LIGHT PARTS | 01536610 | | 01/12/16 | -434.57 |
| | | | | | | INVOICE TOTAL: | -434.57 |
| 5179296.005 | 12/08/15 | 01 | S&P/STREET LIGHT PARTS | 01536610 | | 01/12/16 | 631.98 |
| | | | | | | INVOICE TOTAL: | 631.98 |
| 5249716.001 | 12/18/15 | 01 | S&P/STREET LIGHT PARTS | 01536610 | | 01/12/16 | 523.54 |
| | | | | | | INVOICE TOTAL: | 523.54 |
| 5249716.002 | 12/18/15 | 01 | S&P/STREET LIGHT PARTS | 01536610 | | 01/12/16 | 805.74 |
| | | | | | | INVOICE TOTAL: | 805.74 |
| | | | | | | VENDOR TOTAL: | 16,167.88 |
| S1988 | SAUBER MFG. COMPANY | | | | | | |
| PSI172701 | 12/30/15 | 01 | S&P/LIFTGATE REPLACEMENT TK 05 | 015366407 | | 01/12/16 | 3,879.00 |
| | | | | | | INVOICE TOTAL: | 3,879.00 |
| | | | | | | VENDOR TOTAL: | 3,879.00 |

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

DATE: 01/08/16
TIME: 10:59:04
ID: AP441000.WOW

INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|--------------|--------|--------------------------------|---------------|--------|----------------|----------|
| S1991 | | | SUGAR GROVE CHAMBER | | | | |
| ML2015-17 | 12/15/15 | 01 | BOARD/MONTHLY LUNCHEON WM&SM | 01576208 | | 01/12/16 | 30.00 |
| | | | | | | INVOICE TOTAL: | 30.00 |
| SG2016 | 12/01/15 | 01 | BOARD/ANNUAL DUES 2016 | 01576208 | | 01/12/16 | 425.00 |
| | | | | | | INVOICE TOTAL: | 425.00 |
| | | | | | | VENDOR TOTAL: | 455.00 |
| S2037 | | | SUGAR GROVE ECONOMIC | | | | |
| 2016-01 | 12/18/15 | 01 | CD/EXECUTIVEMEMBER1/1-12/31/16 | 01556309 | | 01/12/16 | 2,000.00 |
| | | | | | | INVOICE TOTAL: | 2,000.00 |
| | | | | | | VENDOR TOTAL: | 2,000.00 |
| S8037 | | | STREICHER'S | | | | |
| I1180093 | 11/13/15 | 01 | POL/AMMUNITION | 01516209 | | 01/12/16 | 1,040.00 |
| | | | | | | INVOICE TOTAL: | 1,040.00 |
| I1183824 | 12/07/15 | 01 | POL/AMMUNITION | 01516209 | | 01/12/16 | 203.00 |
| | | | | | | INVOICE TOTAL: | 203.00 |
| I1186114 | 12/18/15 | 01 | POL/AMMUNITION | 01516603 | | 01/12/16 | 114.00 |
| | | | | | | INVOICE TOTAL: | 114.00 |
| | | | | | | VENDOR TOTAL: | 1,357.00 |
| S8040 | | | REBECCA SABO | | | | |
| 010516 | 01/05/16 | 01 | BD/PLAN COMM STIPEND 8/19,9/23 | 01576517 | | 01/12/16 | 100.00 |
| | | 02 | 10/21,12/16 | ** COMMENT ** | | | |
| | | | | | | INVOICE TOTAL: | 100.00 |
| | | | | | | VENDOR TOTAL: | 100.00 |
| S8043 | | | SUGAR GROVE ACE | | | | |
| 1308/1 | 12/03/15 | 01 | POL/KEY | 01516613 | | 01/12/16 | 1.99 |
| | | | | | | INVOICE TOTAL: | 1.99 |

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VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|--------------|--------|-------------------------------|-----------|--------|----------------|----------|
| S8043 | | | SUGAR GROVE ACE | | | | |
| 1337/1 | 12/10/15 | 01 | BM/COAT HOOKS FOR PD | 01546611 | | 01/12/16 | 67.42 |
| | | | | | | INVOICE TOTAL: | 67.42 |
| 1344/1 | 12/11/15 | 01 | POL/CORD PHONE LINE | 01516613 | | 01/12/16 | 6.99 |
| | | | | | | INVOICE TOTAL: | 6.99 |
| 1379/1 | 12/22/15 | 01 | W&S/24X60 GRAY MAT | 50606603 | | 01/12/16 | 50.07 |
| | | | | | | INVOICE TOTAL: | 50.07 |
| 1402/1 | 12/30/15 | 01 | W&S/SHOP SUPPLIES | 50596617 | | 01/12/16 | 24.72 |
| | | 02 | S&P/SHOP SUPPLIES | 01536617 | | 01/12/16 | 24.72 |
| | | | | | | INVOICE TOTAL: | 49.44 |
| 1406/1 | 12/31/15 | 01 | BM/SALT SPREADER PARTS | 01546403 | | 01/12/16 | 33.34 |
| | | | | | | INVOICE TOTAL: | 33.34 |
| | | | | | | VENDOR TOTAL: | 209.25 |
| S8046 | | | SOURCE ONE OFFICE PRODUCTS | | | | |
| 521865 | 12/01/15 | 01 | CD/PAPER PENS | 01556613 | | 01/12/16 | 27.05 |
| | | 02 | W&S/PAPER PENS | 50596613 | | | 27.05 |
| | | 03 | UB/PAPER | 50506613 | | | 8.20 |
| | | 04 | S&P/CLIPBOARDSPRINTERINKPAPER | 01536613 | | | 173.57 |
| | | | | | | INVOICE TOTAL: | 235.87 |
| 521896 | 12/02/15 | 01 | W&S/PENS MARKERS CLIPS | 50596613 | | 01/12/16 | 18.26 |
| | | 02 | S&P/PENS MARKERS CLIPS | 01536613 | | | 13.93 |
| | | 03 | CD/PENS MARKERS CLIPS | 01556613 | | | 15.86 |
| | | | | | | INVOICE TOTAL: | 48.05 |
| 522061 | 12/11/15 | 01 | ADM/COPY PAPER & CALC RIBBONS | 01506613 | | 01/12/16 | 40.95 |
| | | 02 | FIN/COPY PAPER & CALC RIBBONS | 01566613 | | | 40.95 |
| | | 03 | W&S/COPY PAPER & CALC RIBBONS | 50506613 | | | 40.94 |
| | | | | | | INVOICE TOTAL: | 122.84 |

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|---------------|--------------|--------|--------------------------------|-----------|--------|----------|----------|
| S8046 | | | SOURCE ONE OFFICE PRODUCTS | | | | |
| 522269 | 12/29/15 | 01 | ADM/GLUESTICKS, FOLDERS STAPLE | 01506613 | | 01/12/16 | 8.75 |
| | | 02 | W&S/GLUESTICKS, FOLDERS STAPLE | 50506613 | | | 8.75 |
| | | 03 | FIN/GLUESTICKS, FOLDERS STAPLE | 01566613 | | | 8.75 |
| | | | INVOICE TOTAL: | | | | 26.25 |
| | | | VENDOR TOTAL: | | | | 433.01 |
| T0001312 | | | JOHN HOLLEFRAN | | | | |
| 004100000503 | 12/29/15 | 01 | W&S/H-METER DEF REF SN19290654 | 50003610 | | 01/12/16 | 1,025.00 |
| | | | INVOICE TOTAL: | | | | 1,025.00 |
| | | | VENDOR TOTAL: | | | | 1,025.00 |
| T0001366 | | | PRESTBURY CITIZEN ASSOCIATION | | | | |
| 0041000002-01 | 12/29/15 | 01 | W&S/H-METER DEP REF SN60441279 | 50003610 | | 01/12/16 | 525.00 |
| | | | INVOICE TOTAL: | | | | 525.00 |
| | | | VENDOR TOTAL: | | | | 525.00 |
| T0001630 | | | TAYLOR MORRISON | | | | |
| 022100006500 | 12/01/15 | 01 | W&S/FNL W&S REF 612 RIDGEVIEW | 50001210 | | 01/12/16 | 84.01 |
| | | | INVOICE TOTAL: | | | | 84.01 |
| | | | VENDOR TOTAL: | | | | 84.01 |
| T0001637 | | | KATHLEEN OSMAN | | | | |
| 021000012100 | 12/01/15 | 01 | W&S/FNL W&S REF 132 MEADOWS | 50001210 | | 01/12/16 | 8.15 |
| | | | INVOICE TOTAL: | | | | 8.15 |
| | | | VENDOR TOTAL: | | | | 8.15 |
| T0001638 | | | JEFFREY THOMPSON | | | | |
| 023000004200 | 12/01/15 | 01 | W&S/FNL W&S REF 123 TERRY | 50001210 | | 01/12/16 | 8.15 |
| | | | INVOICE TOTAL: | | | | 8.15 |
| | | | VENDOR TOTAL: | | | | 8.15 |

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

DATE: 01/08/16
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INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|---------------|----------------------------|--------|--------------------------------|---------------|--------|----------------|----------|
| T0001639 | ADAM & DWIGHT KING | | | | | | |
| 023000026002 | 12/01/15 | 01 | W&S/FNL W&S REF 97 CHELSEA | 50001210 | | 01/12/16 | 62.88 |
| | | | | | | INVOICE TOTAL: | 62.88 |
| | | | | | | VENDOR TOTAL: | 62.88 |
| T0001640 | JACKIE HILHELM | | | | | | |
| 026400018305 | 12/01/15 | 01 | W&S/FNL W&S REF 1 NORMANDIE111 | 50001210 | | 01/12/16 | 49.36 |
| | | | | | | INVOICE TOTAL: | 49.36 |
| | | | | | | VENDOR TOTAL: | 49.36 |
| T0001641 | HARRIET BOWKER C/O BARBARA | | | | | | |
| 026400031400 | 12/01/15 | 01 | W&S/FNL W&S REF 314 NORMANDIE | 50001210 | | 01/12/16 | 56.57 |
| | | | | | | INVOICE TOTAL: | 56.57 |
| | | | | | | VENDOR TOTAL: | 56.57 |
| T0001642 | SWANBROOKE OF PRESTBURY | | | | | | |
| 0041000003-01 | 01/01/16 | 01 | W&S/H-METER DEP REF SN57858127 | 50003610 | | 01/12/16 | 440.20 |
| | | | | | | INVOICE TOTAL: | 440.20 |
| | | | | | | VENDOR TOTAL: | 440.20 |
| T0001644 | DOUG KEPPY | | | | | | |
| 112715 | 11/27/15 | 01 | S&P/MAILBOX REPLACEMENT | 01536606 | | 01/12/16 | 29.82 |
| | | 02 | 199 CALKINS | ** COMMENT ** | | | |
| | | | | | | INVOICE TOTAL: | 29.82 |
| | | | | | | VENDOR TOTAL: | 29.82 |
| T0012 | THIRD MILLENNIUM | | | | | | |
| 18857 | 11/30/15 | 01 | W&S/PRINTING&MAILING UB DEC 15 | 50506309 | | 01/12/16 | 767.72 |
| | | | | | | INVOICE TOTAL: | 767.72 |
| | | | | | | VENDOR TOTAL: | 767.72 |

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 01/12/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|------------|-------------------------------|--------|-------------------------------|---------------|----------|----------------|-----------|
| T0013 | TRAFFIC ANALYSIS & DESIGN INC | | | | | | |
| 11040 | 11/30/15 | 01 | S&P/ENGR SRVC THRU 10/31/15 | 35536303 | | 01/12/16 | 61.50 |
| | | 02 | GRANART | ** COMMENT ** | | | |
| | | 03 | S&P/IDOT-15-102277 | 35536303 | | | 2,424.97 |
| | | 04 | S&P/KIMLEY-HORN-7198760 | 35536303 | | | 2,300.00 |
| | | | | | | INVOICE TOTAL: | 4,786.47 |
| | | | | | | VENDOR TOTAL: | 4,786.47 |
| U2146 | USA BLUEBOOK | | | | | | |
| 824639 | 12/14/15 | 01 | W&S/TESTING SUPPLIES | 50606607 | | 01/12/16 | 565.83 |
| | | | | | | INVOICE TOTAL: | 565.83 |
| | | | | | | VENDOR TOTAL: | 565.83 |
| U2151 | UTILITY DYNAMICS | | | | | | |
| 1216-2031 | 12/16/15 | 01 | S&P/STRAFFORD STREET LIGHTS | 35537008 | 99000331 | 01/12/16 | 24,964.20 |
| | | | | | | INVOICE TOTAL: | 24,964.20 |
| 1217-2031 | 12/16/15 | 01 | S&P/1" HDPE FOR FUTURE SIGN | 01546406 | | 01/12/16 | 1,200.00 |
| | | | | | | INVOICE TOTAL: | 1,200.00 |
| | | | | | | VENDOR TOTAL: | 26,164.20 |
| V2211 | VAN'S LOCK AND KEY | | | | | | |
| 53631 | 12/18/15 | 01 | BM/LEVERSET & REKEY 160 MUNI | 01546603 | | 01/12/16 | 50.00 |
| | | | | | | INVOICE TOTAL: | 50.00 |
| | | | | | | VENDOR TOTAL: | 50.00 |
| V2231 | VERIZON WIRELESS | | | | | | |
| 9756751715 | 12/06/15 | 01 | POL/642009991-00001 2231 | 01516502 | | 01/12/16 | 267.74 |
| | | 02 | S&P/642009991-00001 10/7-11/6 | 01536502 | | | 113.80 |
| | | 03 | S&P/642009991-00001 10/7-11/6 | 01546502 | | | 36.00 |
| | | 04 | CD/642009991-00001 10/7-11/6 | 01556502 | | | 59.80 |

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

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| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|------------|------------------------|--------|-------------------------------|---------------|--------|----------|----------|
| V2231 | VERIZON WIRELESS | | | | | | |
| 9756751715 | 12/06/15 | 05 | FIN/642009991-00001 10/7-11/6 | 01566502 | | 01/12/16 | 38.82 |
| | | 06 | BD/642009991-00001 10/7-11/6 | 01576502 | | | 59.80 |
| | | 07 | W&S/642009991-00001 10/7-11/6 | 50506502 | | | 0.36 |
| | | 08 | PW/642009991-00001 10/7-11/6 | 50596502 | | | 293.43 |
| | | 09 | PD/MOBILE BROADBAND CARDS | 01516502 | | | 380.10 |
| | | | INVOICE TOTAL: | | | | 1,249.85 |
| | | | VENDOR TOTAL: | | | | 1,249.85 |
| V2232 | VESCO REPROGRAPHIC | | | | | | |
| R75973 | 12/17/15 | 01 | CD/PRAIRIE GLEN PLAN SCANS | 01556309 | | 01/12/16 | 70.00 |
| | | | INVOICE TOTAL: | | | | 70.00 |
| | | | VENDOR TOTAL: | | | | 70.00 |
| V2235 | VERMEER-ILLINOIS, INC. | | | | | | |
| P96941 | 12/16/15 | 01 | S&P/MAINT PARTS FOR CHIPPER | 01536612 | | 01/12/16 | 114.68 |
| | | | INVOICE TOTAL: | | | | 114.68 |
| P97053 | 12/18/15 | 01 | S&P/MAINT PARTS FOR CHIPPER | 01536612 | | 01/12/16 | 57.02 |
| | | | INVOICE TOTAL: | | | | 57.02 |
| P97054 | 12/18/15 | 01 | S&P/BLADE SHARPENING | 01536403 | | 01/12/16 | 24.00 |
| | | | INVOICE TOTAL: | | | | 24.00 |
| | | | VENDOR TOTAL: | | | | 195.70 |
| W0005 | WILLIAMS ARCHITECTS | | | | | | |
| 0016795 | 12/16/15 | 01 | ADM/VILLAGE HALL PROJ | 30506304 | | 01/12/16 | 94.43 |
| | | 02 | 2015-004 NOV 15 | ** COMMENT ** | | | |
| | | | INVOICE TOTAL: | | | | 94.43 |
| | | | VENDOR TOTAL: | | | | 94.43 |
| W0011 | WASCO LAWN & POWER INC | | | | | | |

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

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| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P. O. # | DUE DATE | ITEM AMT |
|--------------|------------------------|--------|--------------------------------|---------------|---------|----------|-----------|
| W0011 | WASCO LAWN & POWER INC | | | | | | |
| 192560 | 09/28/15 | 01 | S&P/MOWER PARTS | 01536612 | | 01/12/16 | 52.28 |
| | | 02 | W&S/MOWER PARTS | 50596612 | | | 52.27 |
| | | | INVOICE TOTAL: | | | | 104.55 |
| 192565 | 09/28/15 | 01 | BM/MOWER PARTS | 01546603 | | 01/12/16 | 11.00 |
| | | | INVOICE TOTAL: | | | | 11.00 |
| | | | VENDOR TOTAL: | | | | 115.55 |
| W0025 | WILSON, GREGORY L. | | | | | | |
| 010516 | 01/05/16 | 01 | BD/PLAN COMM STIPEND 8/19,9/23 | 01576517 | | 01/12/16 | 100.00 |
| | | 02 | 10/21, 12/16 | ** COMMENT ** | | | |
| | | | INVOICE TOTAL: | | | | 100.00 |
| | | | VENDOR TOTAL: | | | | 100.00 |
| W2315 | WASTE MANAGEMENT | | | | | | |
| 353902620114 | 01/01/16 | 01 | REFUSE COLLECTION-DEC 2015 | 57506513 | | 01/12/16 | 67,961.50 |
| | | | INVOICE TOTAL: | | | | 67,961.50 |
| | | | VENDOR TOTAL: | | | | 67,961.50 |
| W8034 | WAREHOUSE DIRECT | | | | | | |
| 2909758-0 | 12/09/15 | 01 | POL/POSIT-ITS/CLIPS/RULEDPAPER | 01516613 | | 01/12/16 | 33.44 |
| | | | INVOICE TOTAL: | | | | 33.44 |
| 2915603-0 | 12/15/15 | 01 | POL/MAGNETIC FILE HOLDER | 01516613 | | 01/12/16 | 91.00 |
| | | | INVOICE TOTAL: | | | | 91.00 |
| 2917847-0 | 12/16/15 | 01 | POL/NOTE POST ITS | 01516613 | | 01/12/16 | 5.29 |
| | | | INVOICE TOTAL: | | | | 5.29 |
| 2925542-0 | 12/28/15 | 01 | POL/STORAGE BOXES | 01516613 | | 01/12/16 | 54.41 |
| | | | INVOICE TOTAL: | | | | 54.41 |
| | | | VENDOR TOTAL: | | | | 184.14 |

VILLAGE OF SUGAR GROVE
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| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|---------------------------|--------|-----------------------------|-----------|--------|---------------------|------------|
| Y2515 | YORKVILLE NAPA AUTO PARTS | | | | | | |
| 125432 | 12/10/15 | 01 | S&P/VEHICLE MAINT SUPPLIES | 01536617 | | 01/12/16 | 778.54 |
| | | | | | | INVOICE TOTAL: | 778.54 |
| 126386 | 12/22/15 | 01 | S&P/VEHICLE MAINT SUPPLIES | 01536617 | | 01/12/16 | 160.92 |
| | | 02 | BM/VEHICLE MAINT SUPPLIES | 01546617 | | | 68.96 |
| | | 03 | W&S/VEHICLE MAINT SUPPLIES | 50596617 | | | 229.88 |
| | | | | | | INVOICE TOTAL: | 459.76 |
| 126389 | 12/22/15 | 01 | W&S/VEHICLE MAINT SUPPLIES | 50596617 | | 01/12/16 | 107.35 |
| | | | | | | INVOICE TOTAL: | 107.35 |
| 126693 | 12/28/15 | 01 | S&P/VEHICLE MAINT. SUPPLIES | 01536617 | | 01/12/16 | 45.37 |
| | | 02 | BM/VEHICLE MAINT. SUPPLIES | 01546617 | | | 45.37 |
| | | | | | | INVOICE TOTAL: | 90.74 |
| | | | | | | VENDOR TOTAL: | 1,436.39 |
| | | | | | | TOTAL ALL INVOICES: | 480,151.76 |

DATE: 01/08/2016
TIME: 11:00:06
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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

MANUAL CHECKS ISSUED 12/16/2015 THRU 01/08/2016

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | CHECK # | CHECK DATE | ITEM AMT |
|-----------|--------------|--------|--------------------------------|---------------|---------|---------------------|-----------|
| V2238 | 01/04/16 | 01 | S&P/3500HD 4X4 DUMP TRUCK | 30537006 | 048456 | 01/04/16 | 65,278.38 |
| | | | | | | INVOICE TOTAL: | 65,278.38 |
| | | | | | | VENDOR TOTAL: | 65,278.38 |
| W2301 | 12/17/15 | 01 | POL/CRITICAL INCIDENT RESPONSE | 01516208 | 048455 | 12/17/15 | 100.00 |
| | | 02 | COURSE 4 OFFICERS @ \$25 EA | ** COMMENT ** | | | |
| | | | | | | INVOICE TOTAL: | 100.00 |
| | | | | | | VENDOR TOTAL: | 100.00 |
| | | | | | | TOTAL ALL INVOICES: | 65,378.38 |

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN, FINANCE DIRECTOR
SUBJECT: MONTHLY TREASURER'S REPORT
AGENDA: JANUARY 12, 2016 REGULAR BOARD MEETING
DATE: JANUARY 7, 2016

ISSUE

Should the Village Board approve the December 2015 monthly Treasurer's report.

DISCUSSION

The Summarized Revenue & Expense Reports are attached (pages 1 – 8). At December 31, 2015 we are through 8 months of the year (66.7%).

The General Fund revenues and expenditures are at 79.2% and 63.1%, respectively. Revenues are higher than budget due to the receipt of property taxes. The following expenditures have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

| | | <u>Budget</u> | <u>Actual</u> | <u>% Spent</u> | |
|------------|-------------------------|---------------|---------------|----------------|---|
| 01-51-6104 | Salaries – Part Time | 145,677 | 148,637 | 102.0% | A |
| 01-51-6209 | Uniform Allowance | 11,130 | 9,680 | 87.0% | B |
| 01-53-6105 | Salaries – Seasonal | 9,880 | 10,740 | 108.7% | C |
| 01-53-6204 | Unemployment Comp. | 290 | 6,496 | 2,240% | D |
| 01-53-6303 | Engineering Services | 6,900 | 11,235 | 162.8% | E |
| 01-53-6402 | Rental | 3,499 | 5,663 | 161.8% | F |
| 01-53-6405 | Repair & Maint.-ROW | 42,624 | 34,494 | 81.0% | G |
| 01-53-6603 | Specialized Supplies | 5,500 | 4,248 | 77.3% | H |
| 01-53-6609 | Roadway Maint. Supplies | 14,500 | 13,521 | 93.3% | I |
| 01-54-6406 | Repair & Maint- BLG | 28,770 | 36,554 | 127.0% | J |
| 01-55-6104 | Salaries – Part-Time | 5,175 | 5,789 | 111.8% | K |
| 01-55-6301 | Legal Services | 56,400 | 76,756 | 136.0% | L |
| 01-56-6208 | Training & Membership | 2,044 | 2,162 | 105.7% | M |
| 01-56-6302 | Audit | 12,150 | 10,899 | 89.7% | N |
| 01-56-6307 | I.S. Services | 7,171 | 5,577 | 77.8% | O |
| 01-57-6208 | Training & Membership | 7,849 | 7,944 | 101.2% | P |

01-57-6309 Other Professional Svc 8,012 6,828 85.3% Q

- A Pol – Overage is due to Special Event details including Corn Boil and Palmer Cup.
- B Pol – This is due to the timing of payments for uniform allowance. This is a budgeted item.
- C Str – This is a budgeted item and is due to the utilization of two seasonal laborers. This account will be over budget.
- D Str – Unemployment claim for terminated employee was not budgeted.
- E Str – This is due to engineering work related to Right-of-Way Permits. This is an unbudgeted item and the account is expected to exceed budget for the fiscal year.
- F Str – Overage is due to emergency in-house patching of various Village streets. Unbudgeted costs include material and equipment rental. This account will remain over budget.
- G Str – Overage is related to emergency street light replacements. The account is expected to be over budget.
- H Str – This is due to the Mosquito Abatement applications which is a seasonal purchase. This account is not expected to exceed fiscal year budget.
- I Str – The account overage is related to emergency in-house patching of various Village streets. Costs included both material and equipment rental.
- J BM- Costs related to repair of the Salt Storage structure, unexpected gutter repair, and A/C maintenance at Village Hall contributed to this account being over budget.
- K CD – This is due to the increase in permit inspections. This expense is offset by permit fee revenues.
- L CD – This account is over budget due to on-going development litigation. The account will continue to be monitored.
- M Fin – This account will be over budget because of an unbudgeted training class and attending a different conference than what was budgeted.
- N Fin – This is due to the timing of the payment for the Village's financial audit. This is a budgeted item; the account is not expected to exceed budget.
- O Fin – This is due to the timing of the payment for the Village's financial software package. This is a budgeted item and the account is expected to remain under budget for the fiscal year.
- P Board – This is due to more IML conference expenses than expected. This account will remain over budget for the fiscal year.
- Q Board – This is due to the timing of code updates. This is a budgeted purchase and the account will not exceed budget.

Please note that engineering invoices are paid approximately 2 months after services are provided. Thus, engineering service accounts in the General Fund, Infrastructure Fund, and Waterworks and Sewerage Fund will reflect a 2 month lag.

The General Capital Projects Fund revenues are at 96.6% and expenditures are at 18.1%. High revenues are attributed to the permit issuance to the Sugar Grove Senior

Living complex. The expenditures are low due to the postponement of the 140 Municipal Drive build out project.

The Industrial TIF #1 Fund revenues are at 95.7% and expenditures are at 3125.9%. Expenditures are high due to the unexpected engineering costs related to the Dugan Rd LAFO project.

The Industrial TIF #2 Fund expenditures are at 64.7%. The expenditures are high due to the demolition costs of 43W220 US Hwy 30.

The Infrastructure Capital Projects Fund revenues are at 63.8% and expenditures are 53.2%. Revenues are high due to the receipt of grant funds from the State.

The Debt Service Fund revenues are at 66.7% and the expenditures are at 100.0%. Expenditures are high due to the timing of debt service payments.

The Waterworks and Sewerage Fund operating revenues and operating expenses are at 62.9% and 57.3%, respectively. The capital revenues and expenses are at 62.7% and 28.3%, respectively. The following expenses have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

| | | <u>Budget</u> | <u>Actual</u> | <u>% Spent</u> | |
|------------|----------------------------|---------------|---------------|----------------|---|
| 50-50-6302 | Audit | 12,150 | 10,899 | 89.7% | R |
| 50-50-8002 | Debt – Principal | 664,342 | 514,164 | 77.4% | S |
| 50-50-8003 | Debt – Interest | 142,245 | 120,371 | 84.7% | T |
| 50-59-6407 | Repair, Maint. Serv-Vehcle | 15,000 | 12,476 | 83.2% | U |
| 50-65-6406 | Repair, Maint. Serv-BLG | 11,000 | 10,265 | 93.4% | V |
| 50-71-8002 | Debt – Principal | 50,000 | 50,000 | 100.0% | W |
| 50-71-8003 | Debt – Interest | 93,625 | 93,625 | 100.0% | X |

- R Adm – This is due to the timing of the payment for the Village's financial audit. This is a budgeted item; the account is not expected to exceed budget.
- S Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.
- T Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.
- U PW – This is due to ongoing maintenance of the Villages fleet. This account will continue to be monitored.
- V Sewer Op. – This is due to siding and soffit repair/replacement at lift station #4. The account will continue to be monitored
- W Water Cap. – This is high due to the timing of debt payments throughout the year and will not exceed budget.
- X Water Cap. – This is high due to the timing of debt payments throughout the year and will not exceed budget.

The Refuse Fund revenues and expenses are at 58.6% and 55.5%, respectively. The expenses are below expectations due to the timing of payments being made to Waste Management.

Staff projected and included 50 residential and 3 commercial permits in the fiscal year 2015 – 2016 budget approved by the Village Board, which we will track throughout the fiscal year and report on. As of January 7, 2016, 26 residential and 3 commercial permits have been issued. The following accounts will be included in each Treasurer's Report to reflect the revenues from building activity:

| | <u>Budget</u> | <u>Actual</u> | <u>% Earned</u> |
|-----------------------------------|---------------|---------------|-----------------|
| 01-00-3310 Building Permits | 75,525 | 69,129 | 91.6% |
| 01-00-3320 Cert of Occupancy Fees | 5,300 | 3,300 | 62.3% |
| 01-00-3330 Plan Review Fees | 5,645 | 4,734 | 83.9% |
| 01-00-3340 Reinspection Fees | 3,472 | 7,682 | 221.2% |
| 01-00-3350 Transition Fees | 0 | 18,985 | 100.0% |
| 01-00-3740 Zoning and Filing Fees | 16,000 | 2,300 | 14.4% |
| 01-00-3760 Review and Dev. Fees | 109,420 | 69,406 | 63.5% |
| 30-00-3850 Improvement Donations | 120,456 | 227,835 | 189.1% |
| 30-00-3851 Emerg Warn Device Fee | 300 | 0 | 0.0% |
| 30-00-3852 Life Safety-Police | 3,458 | 1,820 | 52.7% |
| 30-00-3853 Life Safety-Streets | 3,458 | 1,980 | 57.3% |
| 30-00-3856 Commercial Fee | 0 | 0 | 0.0% |
| 35-00-3855 Road Impact Fee | 194,720 | 246,618 | 126.6% |
| 50-00-3310 Meter Reinspections | 728 | 255 | 35.1% |
| 50-00-3670 Meter Sales | 28,925 | 12,636 | 43.7% |
| 50-01-3651 Water Tap-On Fees | 178,310 | 98,137 | 55.1% |
| 50-01-3652 Sewer Tap-On Fees | 21,683 | 13,462 | 62.1% |
| 50-01-3791 Fire Suppr Tap-On Fee | 8,702 | 11,602 | 133.3% |

COST

There are no direct costs associated with the monthly Treasurer's report.

RECOMMENDATION

That the Board approve the December 2015 monthly Treasurer's reports.

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 8 PERIODS ENDING DECEMBER 31, 2015

| DEPARTMENT DESCRIPTION | DECEMBER BUDGET | DECEMBER ACTUAL | % VARI- ANCE | FISCAL YEAR BUDGET | FISCAL YEAR-TO-DATE ACTUAL | % VARI- ANCE |
|-------------------------------|--------------------|--------------------|--------------------|--------------------------|----------------------------------|--------------------|
| REVENUES | | | | | | |
| REVENUES | 268,749.08 | 311,680.15 | 15.9 | 4,794,999.00 | 3,795,646.42 | (20.8) |
| TOTAL REVENUES | 268,749.08 | 311,680.15 | 15.9 | 4,794,999.00 | 3,795,646.42 | (20.8) |
| EXPENSES | | | | | | |
| INFORMATION TECHNOLOGY | | | | | | |
| ADMINISTRATION | 2,474.33 | 2,197.50 | 11.1 | 29,692.00 | 16,453.77 | 44.5 |
| POLICE | 28,064.56 | 25,981.71 | 7.4 | 336,775.00 | 193,298.29 | 42.6 |
| PUBLIC WORKS- STREET DIVISION | 189,052.10 | 215,589.62 | (14.0) | 2,268,625.00 | 1,572,991.74 | 30.6 |
| BUILDING MAINTENANCE | 105,595.81 | 71,094.44 | 32.6 | 1,267,150.00 | 594,254.28 | 53.1 |
| COMMUNITY DEVELOPMENT | 13,879.58 | 11,377.33 | 18.0 | 166,555.00 | 111,699.73 | 32.9 |
| FINANCE | 49,216.96 | 53,155.69 | (8.0) | 590,604.00 | 441,122.23 | 25.3 |
| BOARD AND COMMISSIONS | 12,699.66 | 11,495.31 | 9.4 | 152,396.00 | 109,227.30 | 28.3 |
| | 6,989.66 | 2,121.58 | 69.6 | 83,876.00 | 46,098.66 | 45.0 |
| TOTAL EXPENSES | 407,972.66 | 393,013.18 | 3.6 | 4,895,673.00 | 3,085,146.00 | 36.9 |
| TOTAL FUND REVENUES | 268,749.08 | 311,680.15 | 15.9 | 4,794,999.00 | 3,795,646.42 | (20.8) |
| TOTAL FUND EXPENSES | 407,972.66 | 393,013.18 | 3.6 | 4,895,673.00 | 3,085,146.00 | 36.9 |
| SURPLUS (DEFICIT) | (139,223.58) | (81,333.03) | (41.5) | (100,674.00) | 710,500.42 | (805.7) |

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL CAPITAL PROJECTS FUND
 FOR 8 PERIODS ENDING DECEMBER 31, 2015

| DEPARTMENT DESCRIPTION | DECEMBER BUDGET | DECEMBER ACTUAL | % VARI-ANCE | FISCAL YEAR BUDGET | FISCAL YEAR-TO-DATE ACTUAL | % VARI-ANCE |
|------------------------|-----------------|-----------------|-------------|--------------------|----------------------------|-------------|
| REVENUES | | | | | | |
| REVENUES | 36,036.84 | 25,479.32 | (29.2) | 432,442.00 | 447,344.59 | 3.4 |
| TOTAL REVENUES | 36,036.84 | 25,479.32 | (29.2) | 432,442.00 | 447,344.59 | 3.4 |
| EXPENSES | | | | | | |
| ADMINISTRATION | 47,433.34 | 0.00 | 100.0 | 569,200.00 | 24,265.00 | 95.7 |
| POLICE | 17,751.83 | 9,135.17 | 48.5 | 213,022.00 | 129,688.19 | 39.1 |
| PUBLIC WORKS STREETS | 5,833.33 | 0.00 | 100.0 | 70,000.00 | 0.00 | 100.0 |
| BUILDING MAINTENANCE | 0.00 | 0.00 | 0.0 | 0.00 | 0.00 | 0.0 |
| COMMUNITY DEVELOPMENT | 0.00 | 0.00 | 0.0 | 0.00 | 0.00 | 0.0 |
| FINANCE | 0.00 | 0.00 | 0.0 | 0.00 | 0.00 | 0.0 |
| TOTAL EXPENSES | 71,018.50 | 9,135.17 | 87.1 | 852,222.00 | 153,953.19 | 81.9 |
| TOTAL FUND REVENUES | 36,036.84 | 25,479.32 | (29.2) | 432,442.00 | 447,344.59 | 3.4 |
| TOTAL FUND EXPENSES | 71,018.50 | 9,135.17 | 87.1 | 852,222.00 | 153,953.19 | 81.9 |
| SURPLUS (DEFICIT) | (34,981.66) | 16,344.15 | (146.7) | (419,780.00) | 293,391.40 | (169.8) |

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: INDUSTRIAL TIF #1 FUND
 FOR 8 PERIODS ENDING DECEMBER 31, 2015

| DEPARTMENT DESCRIPTION | DECEMBER BUDGET | DECEMBER ACTUAL | VARI-ANCE | FISCAL YEAR BUDGET | FISCAL YEAR-TO-DATE ACTUAL | VARI-ANCE |
|------------------------|-----------------|-----------------|-----------|--------------------|----------------------------|-----------|
| REVENUES | | | | | | |
| TOTAL REVENUES | 0.00 | 0.00 | 0.0 | 68,835.00 | 71,854.68 | 4.3 |
| EXPENSES | | | | | | |
| PUBLIC WORKS STREETS | 0.00 | 0.00 | 0.0 | 0.00 | 8,302.53 | 100.0 |
| COMMUNITY DEVELOPMENT | 22.92 | 0.00 | 100.0 | 275.00 | 293.75 | (6.8) |
| TOTAL EXPENSES | 22.92 | 0.00 | 100.0 | 275.00 | 8,596.28 | (3025.9) |
| TOTAL FUND REVENUES | 0.00 | 0.00 | 0.0 | 68,835.00 | 71,854.68 | 4.3 |
| TOTAL FUND EXPENSES | 22.92 | 0.00 | 100.0 | 275.00 | 8,596.28 | (3025.9) |
| SURPLUS (DEFICIT) | (22.92) | 0.00 | 100.0 | 68,560.00 | 63,258.40 | (7.7) |

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: INDUSTRIAL TIF #2 FUND
 FOR 8 PERIODS ENDING DECEMBER 31, 2015

| DEPARTMENT DESCRIPTION | DECEMBER BUDGET | DECEMBER ACTUAL | % VARI- ANCE | FISCAL YEAR BUDGET | FISCAL YEAR-TO-DATE ACTUAL | % VARI- ANCE |
|------------------------|--------------------|--------------------|--------------------|--------------------------|----------------------------------|--------------------|
| EXPENSES | | | | | | |
| COMMUNITY DEVELOPMENT | 4,022.92 | 0.00 | 100.0 | 48,275.00 | 31,188.50 | 35.3 |
| TOTAL EXPENSES | 4,022.92 | 0.00 | 100.0 | 48,275.00 | 31,188.50 | 35.3 |

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: INFRASTRUCTURE CAP PROJ FUND
 FOR 8 PERIODS ENDING DECEMBER 31, 2015

| DEPARTMENT DESCRIPTION | DECEMBER BUDGET | DECEMBER ACTUAL | VARI-ANCE | FISCAL YEAR BUDGET | FISCAL YEAR-TO-DATE ACTUAL | VARI-ANCE |
|------------------------|-----------------|-----------------|-----------|--------------------|----------------------------|-----------|
| REVENUES | | | | | | |
| REVENUES | 535,224.82 | 159,639.87 | (70.1) | 6,422,698.00 | 4,092,217.48 | (36.2) |
| TOTAL REVENUES | 535,224.82 | 159,639.87 | (70.1) | 6,422,698.00 | 4,092,217.48 | (36.2) |
| EXPENSES | | | | | | |
| MOTOR FUEL TAX | 19,544.08 | 1,892.80 | 90.3 | 234,529.00 | 273,692.24 | (16.6) |
| STREETS DIVISION | 465,627.33 | 70,189.06 | 84.9 | 5,587,528.00 | 2,768,077.99 | 50.4 |
| BUILDING & ZONING | 0.00 | 0.00 | 0.0 | 0.00 | 53,919.65 | 100.0 |
| TOTAL EXPENSES | 485,171.41 | 72,081.86 | 85.1 | 5,822,057.00 | 3,095,689.88 | 46.8 |
| TOTAL FUND REVENUES | 535,224.82 | 159,639.87 | (70.1) | 6,422,698.00 | 4,092,217.48 | (36.2) |
| TOTAL FUND EXPENSES | 485,171.41 | 72,081.86 | 85.1 | 5,822,057.00 | 3,095,689.88 | 46.8 |
| SURPLUS (DEFICIT) | 50,053.41 | 87,558.01 | 74.9 | 600,641.00 | 996,527.60 | 65.9 |

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: DEBT SERVICE FUND
 FOR 8 PERIODS ENDING DECEMBER 31, 2015

| DEPARTMENT DESCRIPTION | DECEMBER BUDGET | DECEMBER ACTUAL | VARI-ANCE | FISCAL YEAR BUDGET | FISCAL YEAR-TO-DATE ACTUAL | % VARI-ANCE |
|------------------------|-----------------|-----------------|-----------|--------------------|----------------------------|-------------|
| REVENUES | | | | | | |
| REVENUES | 75,915.25 | 75,855.76 | 0.0 | 910,983.00 | 607,131.33 | (33.3) |
| TOTAL REVENUES | 75,915.25 | 75,855.76 | 0.0 | 910,983.00 | 607,131.33 | (33.3) |
| EXPENSES | | | | | | |
| ADMINISTRATION | 75,944.00 | 807,626.25 | (963.4) | 911,328.00 | 910,452.50 | 0.0 |
| TOTAL EXPENSES | 75,944.00 | 807,626.25 | (963.4) | 911,328.00 | 910,452.50 | 0.0 |
| TOTAL FUND REVENUES | 75,915.25 | 75,855.76 | 0.0 | 910,983.00 | 607,131.33 | (33.3) |
| TOTAL FUND EXPENSES | 75,944.00 | 807,626.25 | (963.4) | 911,328.00 | 910,452.50 | 0.0 |
| SURPLUS (DEFICIT) | (28.75) | (731,770.49) | 5188.6 | (345.00) | (303,321.17) | 7819.1 |

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATERWORKS & SEWERAGE FUND
 FOR 8 PERIODS ENDING DECEMBER 31, 2015

| DEPARTMENT DESCRIPTION | DECEMBER BUDGET | DECEMBER ACTUAL | VARI-ANCE | FISCAL YEAR BUDGET | FISCAL YEAR-TO-DATE ACTUAL | VARI-ANCE |
|------------------------|-----------------|-----------------|-----------|--------------------|----------------------------|-----------|
| REVENUES | | | | | | |
| OPERATING REVENUES | 277,655.85 | 274,904.04 | (0.9) | 3,331,870.00 | 2,092,505.92 | (37.1) |
| CAPITAL REVENUES | 33,244.68 | 15,853.42 | (52.3) | 398,936.00 | 250,028.72 | (37.3) |
| TOTAL REVENUES | 310,900.53 | 290,757.46 | (6.4) | 3,730,806.00 | 2,342,534.64 | (37.2) |
| EXPENSES | | | | | | |
| INFORMATION TECHNOLOGY | | | | | | |
| ADMINISTRATION | 2,474.41 | 1,647.48 | 33.4 | 29,693.00 | 13,700.20 | 53.8 |
| PW ADMINISTRATION | 138,264.75 | 104,720.20 | 24.2 | 1,659,177.00 | 1,149,426.57 | 30.7 |
| WATER OPERATIONS | 76,290.42 | 56,536.96 | 25.8 | 915,485.00 | 489,489.36 | 46.5 |
| SEWER OPERATIONS | 50,962.67 | 32,078.77 | 37.0 | 611,552.00 | 244,311.27 | 60.0 |
| WATER CAPITAL | 12,003.42 | 1,362.64 | 88.6 | 144,041.00 | 27,416.98 | 80.9 |
| SEWER CAPITAL | 326,968.75 | 78,474.90 | 75.9 | 3,923,625.00 | 1,090,531.85 | 72.2 |
| TOTAL EXPENSES | 8,333.34 | 158.00 | 98.1 | 100,000.00 | 48,422.40 | 51.5 |
| TOTAL FUND REVENUES | 615,297.76 | 274,978.95 | 55.3 | 7,383,573.00 | 3,063,298.63 | 58.5 |
| TOTAL FUND EXPENSES | 310,900.53 | 290,757.46 | (6.4) | 3,730,806.00 | 2,342,534.64 | (37.2) |
| SURPLUS (DEFICIT) | 615,297.76 | 274,978.95 | 55.3 | 7,383,573.00 | 3,063,298.63 | 58.5 |
| | (304,397.23) | 15,778.51 | (105.1) | (3,652,767.00) | (720,763.99) | (80.2) |

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REFUSE FUND
 FOR 8 PERIODS ENDING DECEMBER 31, 2015

| DEPARTMENT DESCRIPTION | DECEMBER BUDGET | DECEMBER ACTUAL | VARI-ANCE | FISCAL YEAR BUDGET | FISCAL YEAR-TO-DATE ACTUAL | VARI-ANCE |
|------------------------|-----------------|-----------------|-----------|--------------------|----------------------------|-----------|
| REVENUES | | | | | | |
| | 72,578.17 | 74,623.34 | 2.8 | 870,938.00 | 509,905.02 | (41.4) |
| TOTAL REVENUES | 72,578.17 | 74,623.34 | 2.8 | 870,938.00 | 509,905.02 | (41.4) |
| EXPENSES | | | | | | |
| ADMINISTRATION | 74,285.50 | 71,294.83 | 4.0 | 891,426.00 | 494,564.14 | 44.5 |
| TOTAL EXPENSES | 74,285.50 | 71,294.83 | 4.0 | 891,426.00 | 494,564.14 | 44.5 |
| TOTAL FUND REVENUES | 72,578.17 | 74,623.34 | 2.8 | 870,938.00 | 509,905.02 | (41.4) |
| TOTAL FUND EXPENSES | 74,285.50 | 71,294.83 | 4.0 | 891,426.00 | 494,564.14 | 44.5 |
| SURPLUS (DEFICIT) | (1,707.33) | 3,328.51 | (294.9) | (20,488.00) | 15,340.88 | (174.8) |

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CINDY GALBREATH, VILLAGE CLERK
SUBJECT: RESOLUTION: APPROVAL OF CONTRACT – ISPERA
GOVERNMENT SYSTEMS
RESOLUTION: APPROVAL OF CONTRACT – ROSS
ELECTRIC
AGENDA: JANUARY 17, 2016 REGULAR AGENDA
DATE: JANUARY 5, 2016

ISSUE

Should the Village Board enter into an agreement with Ross Electric and Ispera Government Systems for the installation and connection of Fiber and internet service provision to Village Offices.

DISCUSSION

The Village was awarded a River Board grant as part of an overall grant project working the CUSD 302 to link John Shields Elementary School and Village Offices. This project has been delayed slightly. However there is now an urgent need to have a faster means of internet connectivity installed for use at the Municipal Center. As a reminder when CUSD installed fiber from WCC to Harter Middle School we purchased and obtained dark fiber for our use.

With the switch over to Tri-Com for dispatching as well as the programs and systems that are utilized by the Police Department on a daily basis the current means of connectivity are slow and frequently disconnect. This causes the department entering data in the New World Public Safety Software system and sending/receiving information to/from state or federal authorities to lose work often. These programs and systems require static IP connectivity over secure/high speed virtual private networks and it is not possible for Mediacom to provide static IP's and relative speed in a cost effective manner. The only other means of connection is AT&T's existing DSL which in itself is too slow and inefficient to provide adequate service and speeds for the needs of the Village.

The County has agreed that this grant can be used to reimburse (up to \$25,000) for the installation of the Fiber at this time.

Ross Electric has submitted a proposal to bore from the south side of 10 S. Municipal Drive to the parkway in front of the 140 address and then to the landscaped area in the parking lot between the 140 and the 160 building, then bore to the 160 building. This work includes the fiber and handholes needed. The total proposal for this is \$24,050.00. Other quotes were obtained however Mr Ross was the most responsive and inexpensive. Mr. Ross comes to us recommended by CUSD 302, as their installer. He also maintains their physical lines.

Once the fiber is installed the Village needs a means to access the internet over the Fiber. Ispera Government Systems has proposed to provide the Village up to 100 Mbps symmetrical service (burstable) with an average 95th percentile traffic of 4Mbps/month fed from their fiber connection at the 160 building. The cost would be \$275 per month. The existing firewall at the Village Hall will be used to interconnect and static IPs will be provided. (Replacement to DSL services provided by AT&T).

Staff recommends moving forward with the installation of the Fiber and use of Ispera as the internet provider.

COSTS

The costs for the installation of the Fiber will be covered by the Riverboat Grant awarded to the Village by Kane County. The ongoing charges for internet connection will be covered by 01 57 6502 – General Fund IT Services Telecommunications.

RECOMMENDATION

That the Village Board waives the formal bidding procedure and:

Approves Resolution #20160112A, accepting the Proposal from Ross Electric for the purpose of providing fiber in an amount not to exceed \$24,050.00, subject to Attorney Review

And

Approves Resolution #20160112B, Accepting the Proposal from Ispera Government Systems for provision of monthly internet connection subject to Attorney Review.

RESOLUTION NO. 20190112B

**ACCEPTANCE OF A PROPOSAL TO ENTER INTO AGREEMENT
FOR INTERNET SERVICES WITH ISPERA GOVERNMENT SYSTEMS**

BE IT RESOLVED, by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

WHEREAS, the Village of Sugar Grove has a for internet services both to access and provide information; and

WHEREAS, the Village of Sugar Grove has an obligation to insure that data it stores is secure and that data shared with other agencies follows set protocols; and

WHEREAS, ISPERA Government Services provides the needed service.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, as follows:

1. That the Village Administrator or his/her designee is authorized to enter into an Agreement with ISPERA Government Services for the provision of internet access.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 12th day of January, 2016.

P. Sean Michels, President of the Board of Trustees
of the Village of Sugar Grove, Kane County,
Illinois

| | Aye | Nay | Absent |
|------------------|-------|-------|--------|
| Trustee Paluch | _____ | _____ | _____ |
| Trustee Koch | _____ | _____ | _____ |
| Trustee Johnson | _____ | _____ | _____ |
| Trustee Montalto | _____ | _____ | _____ |
| Trustee Herron | _____ | _____ | _____ |
| Trustee Geary | _____ | _____ | _____ |

ATTEST: _____
Cynthia L. Galbreath,
Clerk, Village of Sugar Grove

Sent: Thursday, November 12, 2015 12:10 PM

To: Cindy Galbreath <cgalbreath@sugar-grove.il.us>; Brent Eichelberger <beichelberger@sugar-grove.il.us>

Cc: Patrick Rollins <PoliceChief@sugar-grove.il.us>

Subject: FW: Cost proposal verbiage feel free to cut and paste, do not advertise other than to potential customer.

Our proposal was providing the village up to 100 Mbps symmetrical service (burstable) with an average 95th percentile traffic of 4Mbps/month. The cost would be \$275 per month. We only need a means to interconnect from the 10 S. building to 160 S. which can be fiber or the 4.9 GHz radio equipment. The existing Sonicwall at the Village Hall can be used to interconnect and we can provide a group of static IPs for use (replacement to DSL).

I'm sure the 95th percentile average is foreign as it's usually spoken in the IT/Telecom circles.

The pricing above is only good for the Village (bandwidth) and is based on the other work we're already performing for you.

Let me know if you have any questions on this information or need anything additional.

Best regards,

Jeremy L. Ramirez

President

Ispera Government Systems

Ispera Network Systems

160 S. Municipal Drive, Suite 101

Sugar Grove, IL 60554

630.658.7025 Direct

630.715.4090 Cell

www.ispera.com

RESOLUTION NO. 20190112A

**ACCEPTANCE OF A PROPOSAL TO ENTER INTO AGREEMENT
FOR FIBER INSTALLATION SERVICES WITH ROSS ELECTRIC**

BE IT RESOLVED, by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

WHEREAS, the Village of Sugar Grove has a for internet services both to access and provide information; and

WHEREAS, the Village of Sugar Grove has an obligation to insure that data it stores is secure and that data shared with other agencies follows set protocols; and

WHEREAS, the Village of Sugar Grove has been working with Kaneland Community School District to install fiber in the community; and

WHEREAS, the Village of Sugar Grove and the Kaneland Community School District have an agreement to work together for the provision of internet services to the municipal buildings and the elementary school located in the corporate limits of Sugar Grove; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, as follows:

- 1. That the Village Administrator or his/her designee is authorized to enter into an Agreement with Ross Electric for the installation of Fiber as shown on attached Exhibit A.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 12th day of January, 2016.

P. Sean Michels, President of the Board of Trustees
of the Village of Sugar Grove, Kane County,
Illinois

| | Aye | Nay | Absent |
|------------------|-------|-------|--------|
| Trustee Paluch | _____ | _____ | _____ |
| Trustee Koch | _____ | _____ | _____ |
| Trustee Johnson | _____ | _____ | _____ |
| Trustee Montalto | _____ | _____ | _____ |
| Trustee Herron | _____ | _____ | _____ |
| Trustee Geary | _____ | _____ | _____ |

ATTEST: _____
Cynthia L. Galbreath,
Clerk, Village of Sugar Grove



Estimate

| | |
|------------|------------|
| Date | Estimate # |
| 11/11/2015 | 110915-4 |

| |
|--|
| Name / Address |
| Village of Sugar Grove 10 S. Municiple Drive Sugar Grove, IL 60554 |

| |
|--|
| Ship To |
| Fiber Connection 10 s Municiple Drive |

| | | |
|----------|-------|---------|
| P.O. No. | Terms | Project |
| | | |

| Description | Qty | Rate | Total |
|---|-----|-----------|-----------|
| As per site visit: Horizontally bore from the south side of 10 S. Municipal Drive to the parkway, horizontally bore south along the east side of the sidewalk on the east side of Municipal Drive to the parkway in front of the 140 address. Horizontally bore east to the landscaped area in the parking lot between the 140 and the 160 building, then bore to the 160 building. Provide and install 1 1/4" HDPE pipe for all boring - total footage 1200'. Provide and install 3) 36 x 24 x 24 open bottom Quazite junction boxes. Provide 12 strand multi-mode fiber between the 10 s address and the 160 s address. Provide and install termination boxes at each location and terminate 2 sets at each location. | 1 | 19,500.00 | 19,500.00 |
| Provide and install approximately 375' of 1 1/4" HDPE from proposed hand hole location in front of 10 s. Municipal north to the corner of Municipal and Rt 30. Install hand hole for future connections. No fiber provided. | 1 | 4,550.00 | 4,550.00 |
| Total | | | |

Signature

| | | |
|--------------|--------------|----------------------------|
| Phone # | Fax # | E-mail |
| 630-557-9015 | 630-557-9017 | paul.ross@rosselectric.net |



Estimate

| | |
|------------|------------|
| Date | Estimate # |
| 11/11/2015 | 110915-4 |

| |
|--|
| Name / Address |
| Village of Sugar Grove 10 S. Municiple Drive Sugar Grove, IL 60554 |

| |
|--|
| Ship To |
| Fiber Connection 10 s Municiple Drive |

| | | |
|----------|-------|---------|
| P.O. No. | Terms | Project |
| | | |

| Description | Qty | Rate | Total |
|---|-----|------|-------------|
| <p>-Village electrical permit is NOT included in this Estimate. Should one be desired, it shall be added as a Change Order.</p> <p>-Labor rate is based on prevailing wage as determined by the IDOL for the County the work shall be completed in</p> <p>-All electrical shall be installed to the National Electric Code Standard and is guaranteed free from short circuit for a period of one-year.</p> <p>-Electrical Contractor is not responsible or liable in any way for any part of the existing electrical system.</p> <p>-Change orders: Any alterations or deviations from the above specifications involving extra costs will be made upon written agreement, and will become an extra charge above the contract price.</p> <p>-Electrical Contractor will be excused from any delay beyond our control.</p> <p>-This Estimate shall be effective for 30 days from the date set above. If the Estimate is not accepted within this time it shall expire.</p> <p>-Electrical Contractor shall provide Workers Compensation and General Liability Insurance for any and all employees.</p> <p>-Landscape restoration to be by others.</p> <p>-JULIE locate will be requested as per State law. Customer agrees to mark all private utilities to avoid damage.</p> <p>-Time and Material work shall be charged \$105.00 per hour plus materials. Service calls are charged at the rate of \$105.00 for the first half-hour, \$105.00 per hour after the first half-hour, \$105.00 as the minimum charge.</p> <p>-A finance charge of 2.0% per month will be added to the past due balance.</p> | | | |
| Total | | | \$24,050.00 |

Signature _____

| | | |
|--------------|--------------|----------------------------|
| Phone # | Fax # | E-mail |
| 630-557-9015 | 630-557-9017 | paul.ross@rosselectric.net |

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: ORDINANCE: PROPOSING SPECIAL SERVICE AREA NO. 20 FOR COLLEGE CORNER SUBDIVISION
AGENDA: JANUARY 12, 2016 REGULAR VILLAGE BOARD MEETING
DATE: JANUARY 6, 2016

ISSUE

Shall the Village Board approve an Ordinance proposing a back-up Special Service Area No. 20 for College Corner Subdivision.

DISCUSSION

The approved PUD plan for the improvement of the lots in College Corner Subdivision included permeable paving and other storm water management techniques to reduce the development's impact on existing storm water management facilities in the Sugar Grove Research Park Subdivision in which the premises is located.

It is a requirement of the Kane County Storm Water Ordinance to establish a back-up SSA for future maintenance and repair of storm water management facilities in order to assure that the storm water management improvements on the premises are maintained in working order.

SSA No. 20 would remain dormant unless the property owner(s) failed to maintain the operation of the storm water management improvements.

COSTS

The cost to establish the SSA are limited to publication and Village Attorney fees.

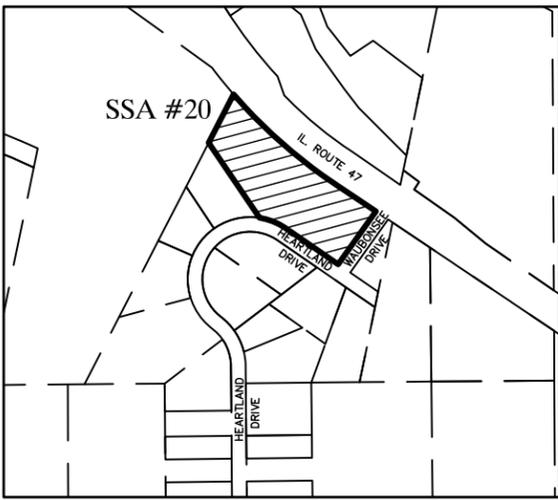
ATTACHMENTS

1. Ordinance Proposing the Establishment of an SSA No. 20 for College Corner Subdivision, including map exhibit.

RECOMMENDATION

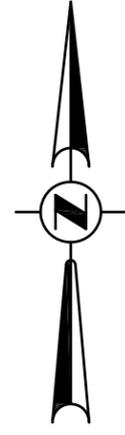
That the Village Board approve the Ordinance Proposing the Establishment of an SSA No. 20 for College Corner Subdivision.

LOCATION MAP



SSA MAP

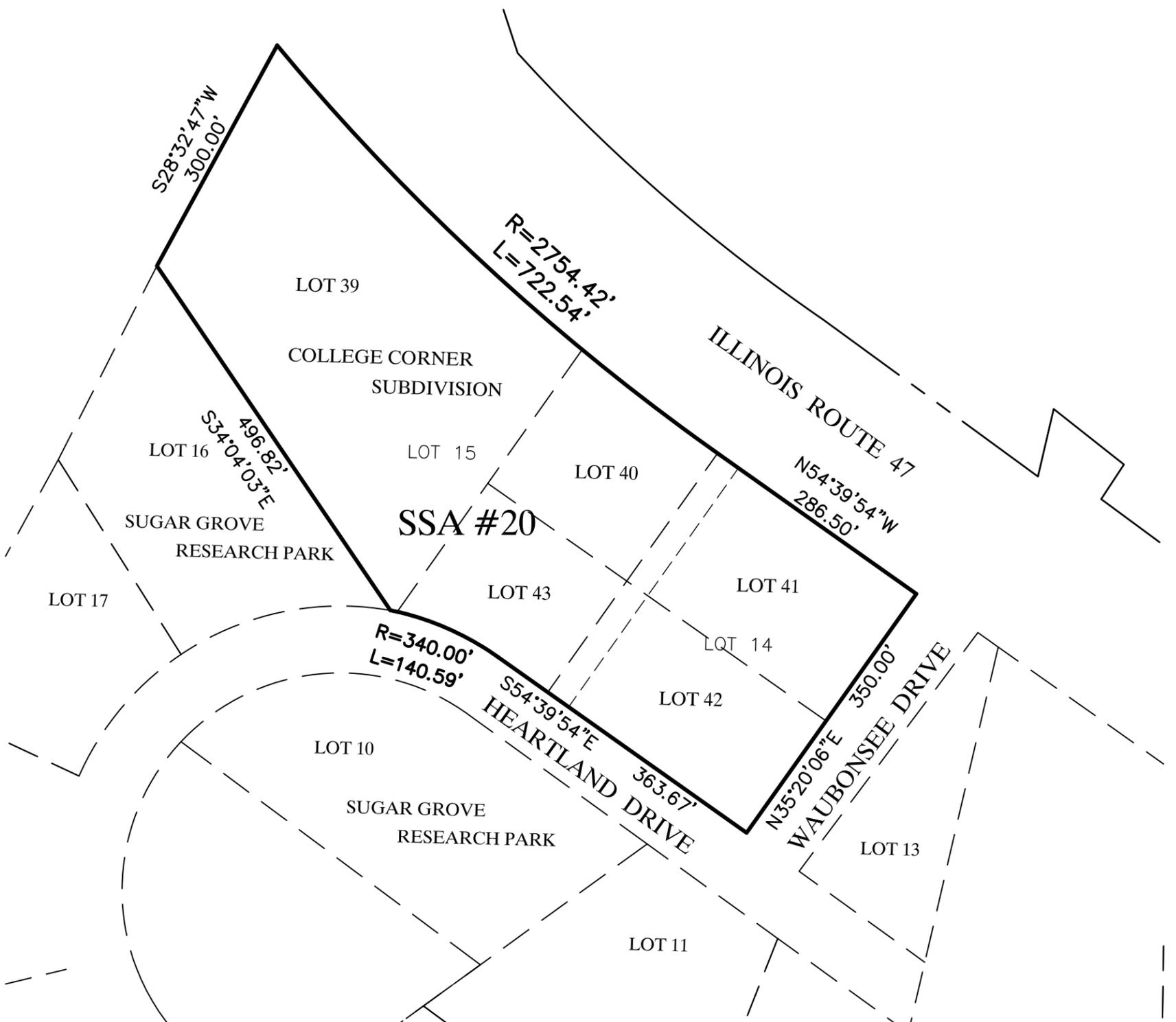
SPECIAL SERVICE AREA #20



SSA#20

LEGAL DESCRIPTION:

LOTS 39, 40, 41, 42 AND 43 IN COLLEGE CORNER SUBDIVISION, BEING A RESUBDIVISION OF LOTS 14 AND 15 IN SUGAR GROVE RESEARCH PARK IN THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS.



Engineering Enterprises, Inc.

CONSULTING ENGINEERS

52 Wheeler Road
Sugar Grove, Illinois 60554
630.466.6700 / www.eeiweb.com

PROJECT NO: SG0922
FILE NO: SG0922-SSA-20



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

ORDINANCE NO. 2016-01121-SSA20

**An Ordinance Proposing the Establishment of
Special Service Area No. 20
for College Corner Subdivision in the Village of Sugar Grove, Illinois**

Adopted by the
Board of Trustees and President of the Village of Sugar Grove
this 12th day of January, 2016

Published in pamphlet form by authority of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois
this 12th day of January, 2016

ORDINANCE NO. 2016-011216-SSA20

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF
SPECIAL SERVICE AREA NO. 20
FOR COLLEGE CORNER SUBDIVISION IN THE VILLAGE OF SUGAR GROVE, ILLINOIS**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, pursuant to the provisions of the 1970 Constitution of the State of Illinois (the “Constitution”), the Village of Sugar Grove, Kane County, Illinois (the “Village”), is authorized to create special service areas in and for the Village; and

WHEREAS, special service areas are established by non-home rule units pursuant to Section 7(6) of Article VII of the Constitution, which provides that;

Municipalities...which are not home rule units shall have...powers...to levy or impose additional taxes upon areas within their boundaries in the manner provided by law for the provision of special services to those areas and for the payment of debt incurred in order to provide those special services;

and are established “in the manner provided by law” pursuant to the provisions of “AN ACT to provide the manner of levying or imposing taxes for the provision of special services to areas within the boundaries of home rule units and non-home rule municipalities and counties,” approved September 21, 1973, as amended, and pursuant to the Revenue Act of 1939 of the State of Illinois, as amended; and

WHEREAS, it is in the public interest that the establishment of the area hereinafter described as a special service area for the purposes set forth herein and to be designated as the College Corner Subdivision Special Service Area Number 20, of the Village (the “Area”), be considered; and

WHEREAS, the Area is compact and contiguous, totally within the corporate limits of the Village; and

WHEREAS, the Area will benefit specially from the municipal services to be provided by the Village (the “Services”), and the Services are unique and in addition to the services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the establishment of the area be considered; and

WHEREAS, it is in the public interest that the levy of a direct annual *ad valorem* tax upon all taxable property within the Area be considered for the purpose of paying the cost of providing the Services; and

WHEREAS, the revenue from such tax shall be used solely and only for Services for which the Village is authorized under the provisions of the Illinois Municipal Code, as amended, to levy taxes or special assessments or to appropriate the funds of the Village, all of the Services to be in and for the Area and all of the necessary construction and maintenance to be on property now owned or to be acquired by

the Village, or property in which the Village will obtain an interest sufficient for the provision of the services; and

WHEREAS, a public hearing is being held at 6:00 p.m., on the 15th day of March, 2016 in the Municipal Building, 10 Municipal Drive, Sugar Grove, Illinois (the "Hearing"), to consider the establishment of the Area for the purpose of providing the Services and the levy of an additional direct annual *ad valorem* tax for the purpose of paying the cost thereof, all as described in the Notice of Public Hearing set forth in Section Two hereof (the "Notice"); and

WHEREAS, the Notice has been given by publication and mailing. Notice by publication was given by publication on a date, such date being not less than 15 days prior to the Hearing, in a newspaper of general circulation within the Village, there being no newspaper published therein. Notice by mailing was given by depositing the Notice in the United States Mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract, or parcel of land lying within the Area. The Notice was mailed not less than 10 days prior to the time set for the Hearing. In the event taxes for the last preceding year not paid, the Notice was sent to the person last listed on the tax rolls prior to that year as the owner of said property; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: INCORPORATION OF PREAMBLES

The preambles of this ordinance are hereby incorporated into this text as if set out herein in full.

SECTION TWO: NOTICE

The President and Board of Trustees determine that the Notice is in the proper statutory form as set forth as follows:

**COLLEGE CORNER SUBDIVISION SPECIAL SERVICE AREA
NOTICE OF HEARING
VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS
SPECIAL SERVICE AREA NO. 20**

NOTICE IS HEREBY GIVEN that on the 15th day of March, 2016, at 6:00 p.m., in the Municipal Building, 10 Municipal Drive, Sugar Grove, Illinois, a hearing will be held by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, to consider the establishment of a Special Service Area consisting of the following described territory:

LOTS 40, 41, 42, AND 43 OF COLLEGE CORNER SUBDIVISION, BEING A RESUBDIVISION OF LOT 14 AND LOT 15 IN SUGAR GROVE RESEARCH PARK, IN THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 13, 2015 AS DOCUMENT NO. 2015K055724.

The approximate location is: the northwest corner of State Route 47 and Waubonsee Drive.

The permanent index numbers (PINs) for each parcel located within the proposed area are:

14-08-251-001 and 14-08-251-026

All interested persons, including all persons owning taxable real property located within the Special Service Area, will be given an opportunity to be heard at the hearing regarding 1) the tax levy and an opportunity to file objections to the amount of the levy, 2) formation of the boundaries of the Area and may object to the formation of the Area and 3) the levy of taxes affecting said Area.

The purpose of the formation of Special Service Area No. 20 in general is to provide for the maintenance, preservation, and upkeep of certain storm water management facilities located in the College Corner Subdivision, in the event the individual property owners of said subdivision fails to do so, and the proposed municipal services are unique and are in addition to the improvements provided and/or maintained by the Village generally.

At the hearing, all persons affected will be given an opportunity to be heard. At the hearing, there will be considered the levy of an annual tax of not to exceed an annual rate of one-hundred and ten one-hundredths percent (1.1%, being 110¢ per \$100) of the equalized assessed value of the property in the proposed Special Service Area No. 20, said tax to be levied for an indefinite period of time from and after the date of the Ordinance establishing said Area. Said taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Property Tax Code. Notwithstanding the foregoing, taxes shall not be levied hereunder and said Area shall be “dormant”, and shall take effect only if the applicable required owners association or property owner fails to maintain, repair or replace the aforesaid required items and the Village chooses to assume some or all of said responsibilities. The hearing may be adjourned by the President and Board of Trustees to another date without further notice other than a motion to be entered upon the minutes of its meeting fixing the time and place of its adjournment.

If a petition signed by at least fifty-one percent (51%) of the electors residing within the proposed Special Service Area No. 20 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of the proposed Area is filed with the Village Clerk within sixty (60) days following the final adjournment of the public hearing objecting to the establishment of the Area, the enlargement thereof, or the levy or imposition of a tax for the provision of special services to the Area, no such Area may be established or enlarged, or tax levied or imposed.

Dated: this 5th day of January, 2016.

Steven A. Andersson, Village Attorney
for the Village of Sugar Grove

SECTION THREE: MISCELLANEOUS

The Village agrees to produce or file such forms, statements, proceedings and supporting documents as may be required and in a timely manner in order to establish the Area and levy the taxes and, if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Village in these endeavors.

SECTION FOUR: EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Illinois, this 12th day of January, 2016.

P. Sean Michels,
President of the Board of Trustees of the Village of Sugar Grove

ATTEST:

Cindy L. Galbreath,
Clerk of the Village of Sugar Grove

| | Aye | Nay | Absent | Abstain |
|-----------------------------------|------------|------------|---------------|----------------|
| Trustee Kevin Geary | ___ | ___ | ___ | ___ |
| Trustee Sean Herron | ___ | ___ | ___ | ___ |
| Trustee Mari Johnson | ___ | ___ | ___ | ___ |
| Trustee Ted Koch | ___ | ___ | ___ | ___ |
| Trustee Rick Montalto | ___ | ___ | ___ | ___ |
| Trustee David Paluch | ___ | ___ | ___ | ___ |
| Village President P. Sean Michels | ___ | ___ | ___ | ___ |

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: ORDINANCE: PROPOSING SPECIAL SERVICE AREA NO. 21 FOR LOT 10 IN SUGAR GROVE RESEARCH PARK SUBDIVISION
AGENDA: JANUARY 12, 2016 REGULAR VILLAGE BOARD MEETING
DATE: JANUARY 6, 2016

ISSUE

Shall the Village Board approve an Ordinance proposing a back-up Special Service Area No. 21 for Lot 10 in Sugar Grove Research Park Subdivision.

DISCUSSION

The building addition currently under construction at 769 Heartland Drive was approved with permeable paving and other storm water management techniques to reduce the development's impact on existing storm water management facilities in the subdivision.

It is a requirement of the Kane County Storm Water Ordinance to establish a back-up SSA for future maintenance and repair of storm water management facilities to assure that the storm water management improvements on the premises are maintained in working order.

The SSA No. 21 would remain dormant unless the property owner failed to perform its responsibility maintaining the operation of the storm water management.

COSTS

The cost to establish the SSA are limited to publication and Village Attorney fees.

ATTACHMENTS

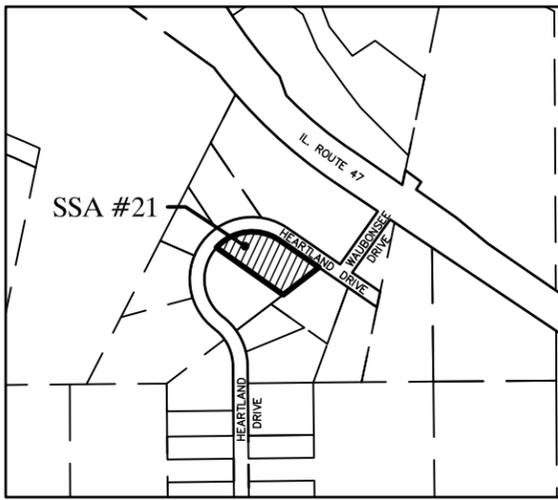
1. Ordinance Proposing the Establishment of an SSA No. 21 for Lot 10 in Sugar Grove Research Park Subdivision, including map exhibit.

RECOMMENDATION

That the Village Board approve the Ordinance Proposing the Establishment of an SSA No. 21 for Lot 10 in Sugar Grove Research Park Subdivision.

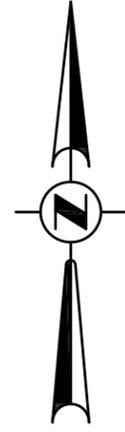
EXHIBIT

LOCATION MAP



SSA MAP

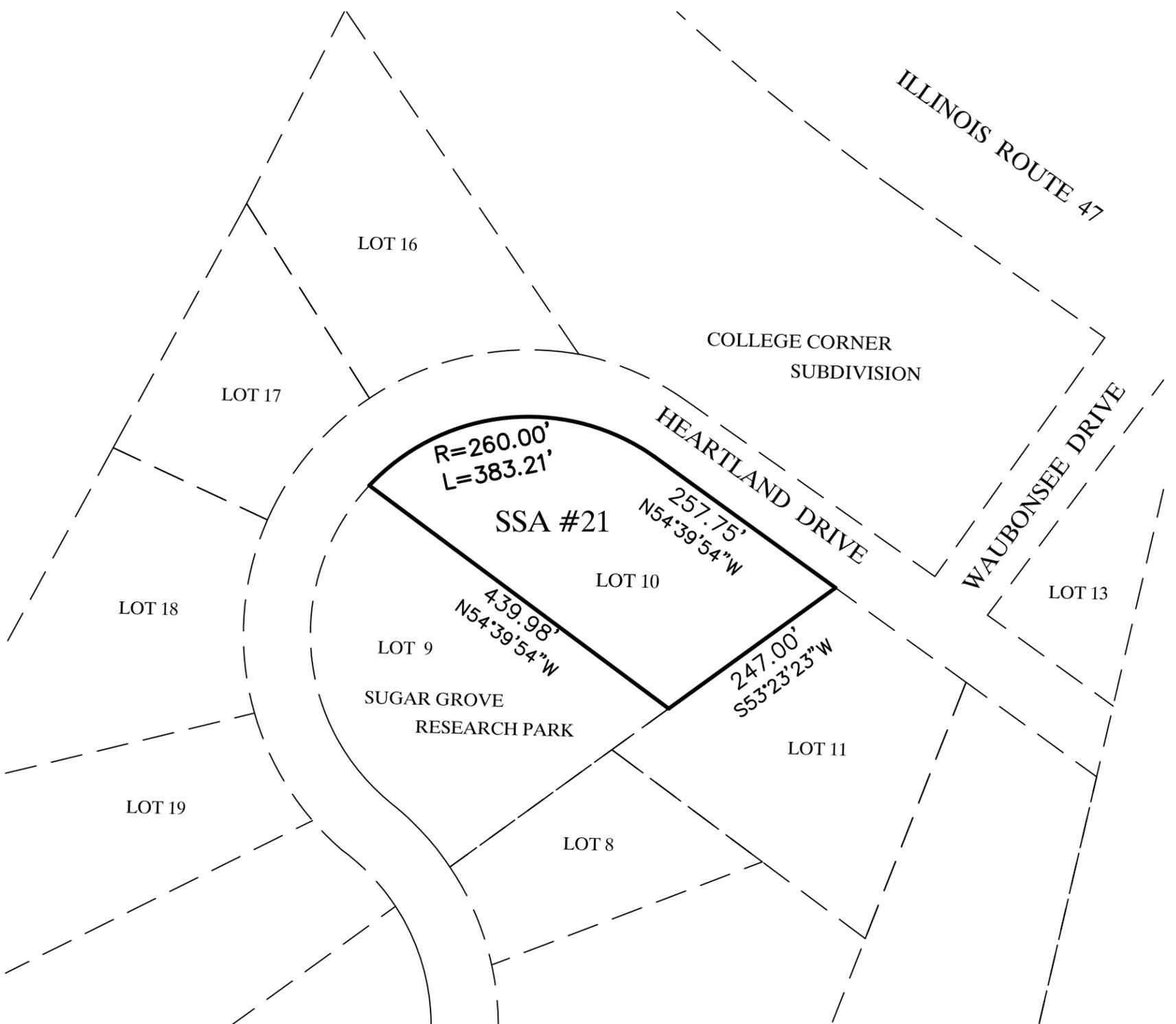
SPECIAL SERVICE AREA #21



SSA#21

LEGAL DESCRIPTION:

LOT 10 IN SUGAR GROVE RESEARCH PARK, BEING A SUBDIVISION OF PART OF THE EAST HALF OF SECTION 8, TOWNSHIP 38 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS.



Engineering Enterprises, Inc.

CONSULTING ENGINEERS

52 Wheeler Road

Sugar Grove, Illinois 60554

630.466.6700 / www.eeiweb.com

PROJECT NO: SG1511

FILE NO: SG1511-SSA-21



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

ORDINANCE NO. 2016-011216-SSA21

**An Ordinance Proposing the Establishment of
Special Service Area No. 21
for Lot 10 in the Sugar Grove Research Park Subdivision in the Village of Sugar Grove, Illinois**

Adopted by the
Board of Trustees and President of the Village of Sugar Grove
this 12th day of January, 2016

Published in pamphlet form by authority of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois
this 12th day of January, 2016

ORDINANCE NO. 2016-011216- SSA21

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF
SPECIAL SERVICE AREA NO. 21
FOR LOT 10 IN THE SUGAR GROVE RESEARCH PARK SUBDIVISION IN THE
VILLAGE OF SUGAR GROVE, ILLINOIS**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, pursuant to the provisions of the 1970 Constitution of the State of Illinois (the “Constitution”), the Village of Sugar Grove, Kane County, Illinois (the “Village”), is authorized to create special service areas in and for the Village; and

WHEREAS, special service areas are established by non-home rule units pursuant to Section 7(6) of Article VII of the Constitution, which provides that;

Municipalities...which are not home rule units shall have...powers...to levy or impose additional taxes upon areas within their boundaries in the manner provided by law for the provision of special services to those areas and for the payment of debt incurred in order to provide those special services;

and are established “in the manner provided by law” pursuant to the provisions of “AN ACT to provide the manner of levying or imposing taxes for the provision of special services to areas within the boundaries of home rule units and non-home rule municipalities and counties,” approved September 21, 1973, as amended, and pursuant to the Revenue Act of 1939 of the State of Illinois, as amended; and

WHEREAS, it is in the public interest that the establishment of the area hereinafter described as a special service area for the purposes set forth herein and to be designated as the College Corner Subdivision Special Service Area Number 21, of the Village (the “Area”), be considered; and

WHEREAS, the Area is compact and contiguous, totally within the corporate limits of the Village; and

WHEREAS, the Area will benefit specially from the municipal services to be provided by the Village (the “Services”), and the Services are unique and in addition to the services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the establishment of the area be considered; and

WHEREAS, it is in the public interest that the levy of a direct annual *ad valorem* tax upon all taxable property within the Area be considered for the purpose of paying the cost of providing the Services; and

WHEREAS, the revenue from such tax shall be used solely and only for Services for which the Village is authorized under the provisions of the Illinois Municipal Code, as amended, to levy taxes or special assessments or to appropriate the funds of the Village, all of the Services to be in and for the Area and all of the necessary construction and maintenance to be on property now owned or to be acquired by

the Village, or property in which the Village will obtain an interest sufficient for the provision of the services; and

WHEREAS, a public hearing is being held at 6:00 p.m., on the 15th day of March, 2016 in the Municipal Building, 10 Municipal Drive, Sugar Grove, Illinois (the “Hearing”), to consider the establishment of the Area for the purpose of providing the Services and the levy of an additional direct annual *ad valorem* tax for the purpose of paying the cost thereof, all as described in the Notice of Public Hearing set forth in Section Two hereof (the “Notice”); and

WHEREAS, the Notice has been given by publication and mailing. Notice by publication was given by publication on a date, such date being not less than 15 days prior to the Hearing, in a newspaper of general circulation within the Village, there being no newspaper published therein. Notice by mailing was given by depositing the Notice in the United States Mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract, or parcel of land lying within the Area. The Notice was mailed not less than 10 days prior to the time set for the Hearing. In the event taxes for the last preceding year not paid, the Notice was sent to the person last listed on the tax rolls prior to that year as the owner of said property; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: INCORPORATION OF PREAMBLES

The preambles of this ordinance are hereby incorporated into this text as if set out herein in full.

SECTION TWO: NOTICE

The President and Board of Trustees determine that the Notice is in the proper statutory form as set forth as follows:

**LOT 10 IN THE SUGAR GROVE RESEARCH PARK SUBDIVISION
SPECIAL SERVICE AREA
NOTICE OF HEARING
VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS
SPECIAL SERVICE AREA NO. 21**

NOTICE IS HEREBY GIVEN that on the 15th day of March, at 6:00 p.m., in the Municipal Building, 10 Municipal Drive, Sugar Grove, Illinois, a hearing will be held by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, to consider the establishment of a Special Service Area consisting of the following described territory:

LOT 10 IN SUGAR GROVE RESEARCH PARK, BEING A SUBDIVISION OF PART OF THE EAST HALF OF SECTION 8, TOWNSHIP 38 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE VILLAGE OF SUGAR GROVE, KANE COUNTY, IL

The approximate location is: 769 Heartland Drive.

The permanent index numbers (PINs) for each parcel located within the proposed area are:

14-08-253-003

All interested persons, including all persons owning taxable real property located within the Special Service Area, will be given an opportunity to be heard at the hearing regarding 1) the tax levy and an opportunity to file objections to the amount of the levy, 2) formation of the boundaries of the Area and may object to the formation of the Area and 3) the levy of taxes affecting said Area.

The purpose of the formation of Special Service Area No. 21 in general is to provide for the maintenance, preservation, and upkeep of certain storm water management facilities located on Lot 10 in the Sugar Grove Research Park Subdivision, in the event the individual property owners of said subdivision fails to do so, and the proposed municipal services are unique and are in addition to the improvements provided and/or maintained by the Village generally.

At the hearing, all persons affected will be given an opportunity to be heard. At the hearing, there will be considered the levy of an annual tax of not to exceed an annual rate of one-hundred and ten one-hundredths percent (1.1%, being 110¢ per \$100) of the equalized assessed value of the property in the proposed Special Service Area No. 21, said tax to be levied for an indefinite period of time from and after the date of the Ordinance establishing said Area. Said taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Property Tax Code. Notwithstanding the foregoing, taxes shall not be levied hereunder and said Area shall be “dormant”, and shall take effect only if the applicable required owners association or property owner fails to maintain, repair or replace the aforesaid required items and the Village chooses to assume some or all of said responsibilities. The hearing may be adjourned by the President and Board of Trustees to another date without further notice other than a motion to be entered upon the minutes of its meeting fixing the time and place of its adjournment.

If a petition signed by at least fifty-one percent (51%) of the electors residing within the proposed Special Service Area No. 21 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of the proposed Area is filed with the Village Clerk within sixty (60) days following the final adjournment of the public hearing objecting to the establishment of the Area, the enlargement thereof, or the levy or imposition of a tax for the provision of special services to the Area, no such Area may be established or enlarged, or tax levied or imposed.

Dated: this 5th day of January, 2016.

Steven A. Andersson, Village Attorney
for the Village of Sugar Grove

SECTION THREE: MISCELLANEOUS

The Village agrees to produce or file such forms, statements, proceedings and supporting documents as may be required and in a timely manner in order to establish the Area and levy the taxes and, if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Village in these endeavors.

SECTION FOUR: EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Illinois, this 12th day of January, 2016.

P. Sean Michels,
President of the Board of Trustees of the Village of Sugar Grove

ATTEST:

Cindy L. Galbreath,
Clerk of the Village of Sugar Grove

| | Aye | Nay | Absent | Abstain |
|-----------------------------------|------------|------------|---------------|----------------|
| Trustee Kevin Geary | ___ | ___ | ___ | ___ |
| Trustee Sean Herron | ___ | ___ | ___ | ___ |
| Trustee Mari Johnson | ___ | ___ | ___ | ___ |
| Trustee Ted Koch | ___ | ___ | ___ | ___ |
| Trustee Rick Montalto | ___ | ___ | ___ | ___ |
| Trustee David Paluch | ___ | ___ | ___ | ___ |
| Village President P. Sean Michels | ___ | ___ | ___ | ___ |

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: ADOPTION OF UPDATED KANE COUNTY NATURAL HAZARDS
MITIGATION PLAN 2015
AGENDA: JANUARY 12, 2016 REGULAR BOARD MEETING
DATE: JANUARY 7, 2016

ISSUE

Should the Village Board approve a resolution adopting the amended Kane County Natural Hazards Mitigation Plan 2015.

DISCUSSION

Kane County is subject to natural hazards that threaten life and health and have caused extensive property damage. To better understand the hazards and their impacts on people and property, and to identify ways to reduce those impacts, the County's Department of environmental Management and Office of Emergency Management jointly undertook the preparation of a Natural Hazards Mitigation Plan. A mitigation plan is now a requirement for Federal mitigation funds.

The first Natural Hazards Mitigation Plan was approved in 2003. The Federal Emergency Management Agency requires that the Kane County plan be updated every five years. The Kane County Mitigation Coordinating Committee has completed the plan and FEMA has conditionally approved the plan. Each agency must pass a resolution adopting the updated plan in order to be eligible for mitigation grant funds.

COST

There is no cost to approve the updated Natural Hazards Mitigation Plan.

RECOMMENDATION

It is recommended that the Village Board approve Resolution # 2016-0112KCMH1 Adoption of the Amended 2015 Natural Kane County Natural Hazards Mitigation Plan.

Resolution No. 2016-0112KCMH1

ADOPTION OF THE 2015 KANE COUNTY NATURAL HAZARDS MITIGATION PLAN

Whereas the Village of Sugar Grove is subject to flooding, tornadoes, winter storms, and other natural hazards that can damage property, close businesses, disrupt traffic, and present a public health and safety hazard; and

Whereas the Kane County Hazards Mitigation Planning Committee has prepared and updated a Natural Hazards Mitigation Plan that reviews the Village's options to protect people and reduce damage from the hazards; and

Whereas the recommended Natural Hazards Mitigation Plan has been widely circulated for review by residents and federal, state and regional agencies and has been supported by those reviewers:

Now, therefore, be it resolved that:

1. The 2015 Updated Natural Hazards Mitigation Plan is hereby adopted as an official plan of the Village.
2. The Natural Hazards Mitigation Plan identifies a series of action items. The following action items are hereby assigned to the noted office. The designated person/office shall use its best efforts to ensure that the action item is implemented by the deadline listed in the Mitigation Plan, subject to fiscal and staff time constraints.
 - a. Building Code Improvements: Community Development
 - b. Improved Code Enforcement: Community Development
 - c. Plans and Development Regulations: Community Development
 - d. Facility Audits: Public Works
 - e. Retrofitting Incentives: Community Development/Public Works
 - f. Repetitive Loss Projects: Community Development
 - g. Drainage Maintenance: Public Works
 - h. Urban Forestry: Public Works
 - i. Flood Threat Recognition: N/A (Kane County)
 - j. Emergency Response: Police Department
 - k. Flood Control Projects: Public Works
 - l. Hazard Mitigation Materials: N/A (Kane County)
 - m. Outreach Projects: Police Department
 - n. Property Protection References: N/A (Kane County)
 - o. Community Rating System: Community Development

3. The Sugar Grove Chief of Police is hereby appointed as the Village's representative on the Kane County Mitigation Coordinating Committee. The offices charged with Plan implementation in Section 2 shall keep the representative advised of their progress and recommendations on implementing the action items.

ADOPTED this the 12th day of January, 2016

P. Sean Michels, President of the Board
of Trustees of the Village of Sugar Grove,
Kane County, Illinois

ATTEST: _____
Cynthia Galbreath, Village Clerk,
Village of Sugar Grove

| | Aye | Nay | Absent | Abstain |
|---------------------------|-------|-------|--------|---------|
| Trustee Sean Herron | _____ | _____ | _____ | _____ |
| Trustee Kevin Geary | _____ | _____ | _____ | _____ |
| Trustee Mari Johnson | _____ | _____ | _____ | _____ |
| Trustee Rick Montalto | _____ | _____ | _____ | _____ |
| Trustee David Paluch | _____ | _____ | _____ | _____ |
| Trustee Ted Koch | _____ | _____ | _____ | _____ |
| President P. Sean Michels | _____ | _____ | _____ | _____ |

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: PRESENTATION: SETTLER'S RIDGE IMPROVEMENTS - EEI
AGENDA: JANUARY 12, 2016 COMMITTEE OF THE WHOLE MEETING
DATE: JANUARY 6, 2016

ISSUE

Engineering Enterprises, Inc. (EEI) will provide a presentation on the needed improvements for the Settler's Ridge Subdivision.

DISCUSSION

The Village was recently awarded a \$2.1 million dollar settlement to complete infrastructure repairs in the Settler's Ridge subdivision. EEI will present; Budget Review, Subdivision Status Review, Proposed Schedule, and Phasing Considerations.

Suggested improvement considerations include: Water, Sanitary and Sewer System priorities, Streetlight repair and the Roadway Pavement Program.

COST

There are no costs associated with this presentation.

RECOMMENDATION

The Village Board discusses the Settlers Ridge Project as recommended and advises Staff to proceed.



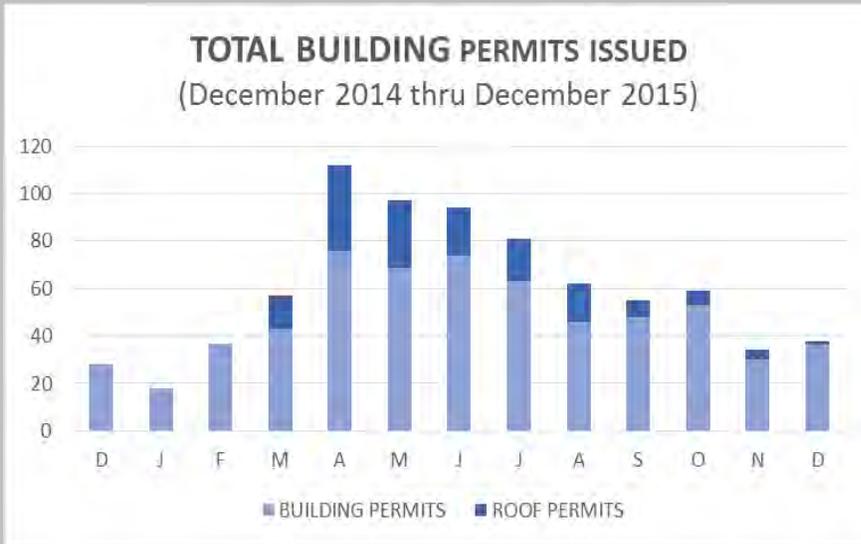
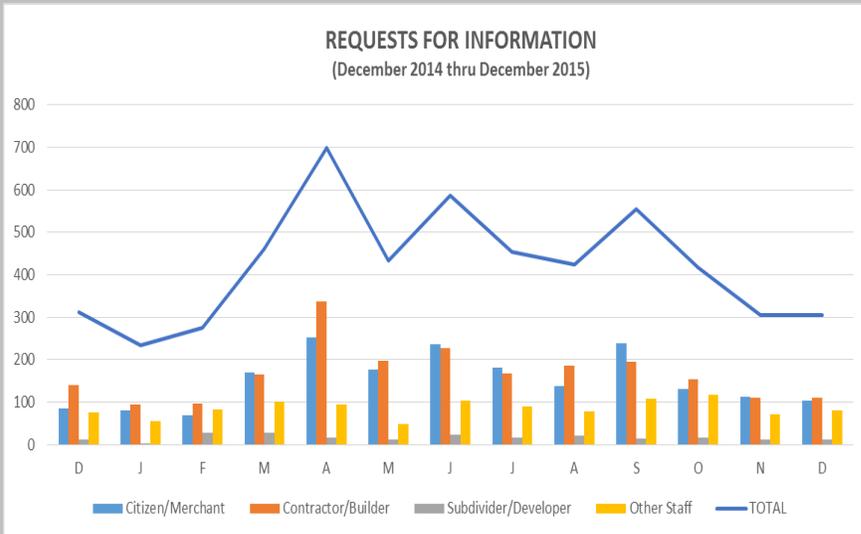
COMMUNITY DEVELOPMENT DEPARTMENT
ACTIVITY REPORT
 DECEMBER, 2015

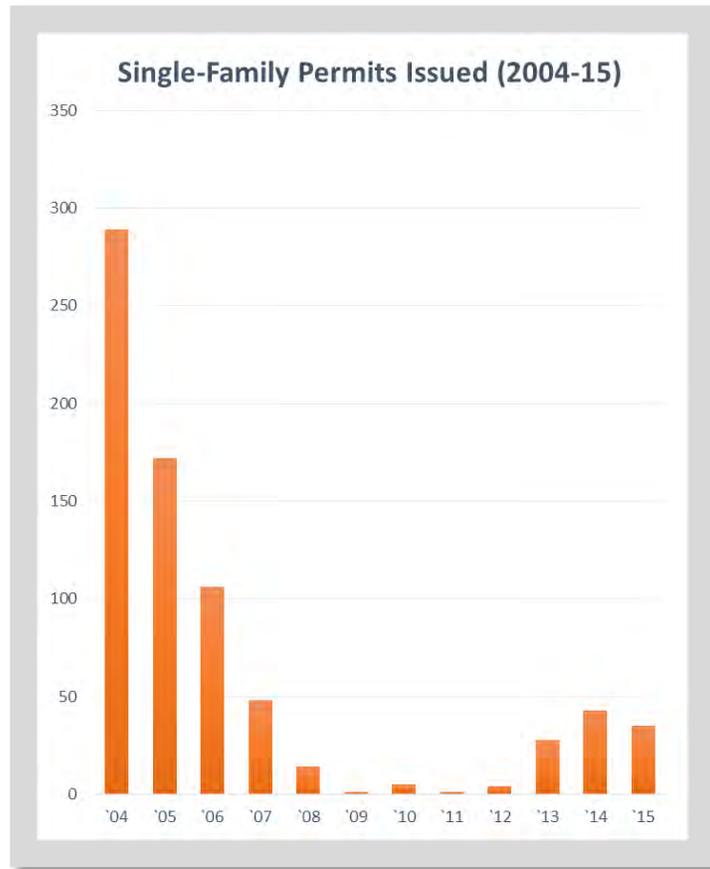
To: President Michels and the Board of Trustees
 From: Walter Magdziarz, Community Development Director

Since our last report, Community Development Department has been involved with the following activities:

- Summary of Permit, Plan Review, Inspection and other activity:**

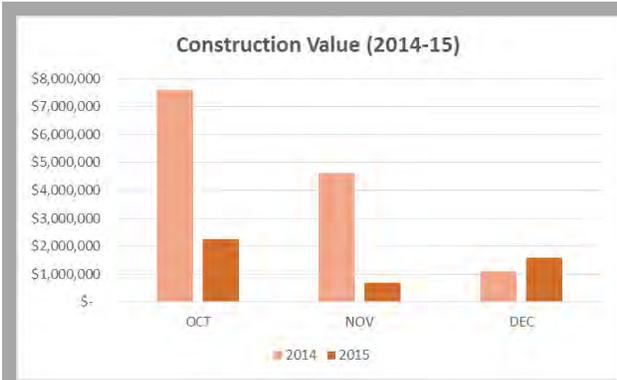
| | 2015 | | 2014 | |
|--------------------------------------|--------------|---------------|--------------|---------------|
| | December | YTD | December | YTD |
| TOTAL PERMITS | 36 | 593 | 28 | 2,024 |
| Residential | 9 | 39 | 3 | 43 |
| Commercial | 0 | 0 | 0 | 2 |
| All Other Construction | 27 | 554 | 25 | 1,975 |
| CONSTRUCTION VALUE | \$ 1,576,026 | \$ 15,547,470 | \$ 1,095,317 | \$ 39,701,890 |
| PERMIT FEES | \$ 35,162 | \$ 390,559 | \$ 45,721 | \$ 1,244,669 |
| TOTAL NUMBER OF INSPECTIONS | 115 | 2,917 | 192 | 3,091 |
| Property Maintenance | 0 | 108 | 5 | 101 |
| COMPLETION CERTIFICATES ISSUED | 3 | 40 | 3 | 27 |
| PLAN REVIEWS | 69 | 671 | 12 | 372 |
| Zoning | 33 | 265 | 1 | 87 |
| Building | 36 | 415 | 11 | 290 |
| COMPLAINTS | 2 | 59 | 1 | 82 |
| Corrected | 2 | 50 | 1 | 53 |
| REQUESTS FOR INFORMATION | 305 | 5,148 | 311 | 5,381 |
| Residents/Merchants | 103 | 1,887 | 85 | 1,607 |
| Builder/Contractor | 111 | 2,035 | 139 | 2,572 |
| Subdivider/Developer | 11 | 197 | 11 | 219 |
| Other Village staff | 80 | 1,029 | 76 | 983 |
| FOIA Requests | 1 | 34 | 2 | 18 |





- **Activity highlights.** Many of the Department’s activities during the month can be characterized as problem solving and here are a few of the problem solving activities we were involved in during the last month.
 - Department staff continues to work with PIRHL on wrapping up loose ends with respect to the occupancy of the senior apartment building.
 - Director and Village Administrator met with Airport Grove representatives and potential purchasers about development of the proposed business park.
 - Progress continues on the update of the Building Code.
 - Director and Village Administrator met with Airport Grove representatives concerning land exchange proposal.
 - Work continues on collecting information requested/required by Nation Flood Insurance Program review meeting.
 - Director attended Chamber of Commerce meeting.
 - Staff continues to work with owner of 769 Heartland building addition on completing Board conditions of approval associated with the site plan.
 - Staff continue to work with developer of College Corner site to complete Board conditions of approval in order to facilitate development of at least two parcels.
 - Prepared documents for proposing back-up SSA’s on College Corner site and 769 Heartland, as required.

- Made contact with owner of lawn equipment sales and repair business about locating a satellite facility in Sugar Grove and provided a prospectus with potential sites for consideration.
- Department staff attended a harassment in the workplace training seminar.
- Department staff coordinated the final design of the tenant directory sign at 160 S. Municipal Drive with the building tenants.
- Department staff addressed a number of issues associated with the demolition of the Minardi office building on Sugar Grove Parkway.



Village of Sugar Grove, Illinois
Community Development Department Action Plan
Fiscal Year 2015 – 2016
Updated 12.01.15

The focus of the Community Development Department is to ensure the public health, safety and general welfare through the administration and enforcement of land use and development, building construction, and property maintenance regulations, policies and programs. To this end, the Department provides information in the form of statistics, maps, permits or consultations with residents, contractors, developers, investors, elected officials and appointed officials in other government agencies to achieve compliance with the Village's codes, plans and policies, and to achieve the desired vision for the long-term development of the community. The Department utilizes two divisions to carry out its focus: planning and zoning, and building inspection. Planning and zoning is primarily responsible for the administration and enforcement of the Village zoning and subdivision regulations and developing long range planning and development policies and recommendations for the Village. The building inspection division is responsible for administering and enforcing the Village building codes and reviewing plans for new construction and modification of existing buildings and structures, inspecting construction. The division also is responsible for enforcing occupancy and property maintenance codes.

Status of specific goals for the Community Development Department include the following:

1. Complete updates to the Zoning Ordinance. To date, the Village board has adopted changes to Zoning Ordinance. The Community Development Department staff is preparing amendment to authorized zoning variations, drive-thru window regulations, and temporary uses, and permitted uses.
2. Adopt new Building Code. The Village staff is currently reviewing the International Building Code for eventual adoption by the Village Board.
3. Complete updates to the Subdivision Regulations. No progress to report.
4. Continue to function as the staff for the Sugar Grove EDC. This is an ongoing function and Village staff continues to provide basic office functions for the EDC and attend meetings of the Board of Directors.
5. TIF District Implementation. Continue to search for opportunities to implement the approved Redevelopment Plan and achieve the vision established for TIF #1 and TIF #2.
6. Prepare an Affordable Housing Plan. The Village adopted an Affordable Housing Plan in 2016 which was recently approved by the Illinois Housing Development Authority. This goal has been achieved.
7. Develop an economic development strategy for the Village. No progress to report.
8. Participate in a building officials mutual aid agreement. No progress to report.
9. Utilize the Village website to dispense more information about development in the Village. A new TIF page has been added. This remains an ongoing function.
10. Continue to Promote Safety within the Community Development Department and throughout the Village organization. This is an ongoing effort.
11. Prepare a Unified Development Ordinance. No progress to report.



FINANCE DEPARTMENT STAFF REPORT

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN
DATE: JANUARY 6, 2016

Staff currently working on:

- The Finance Department received the GFOA Budget Award for the tenth year in a row. This will be presented at the Board meeting to recognize the efforts of the Finance Department to receive this award.
- Fiscal year 17 budget information was sent to Department Heads as well as the budget calendar. Budget information will be presented to the Board on March 1, 2016. Staff is currently working on updating revenues and expenses for the upcoming fiscal year
- Attended the IRMA Board of Director's meeting. The budget was approved, optional cyber risk coverage was discussed, and the interest income for each member was disseminated.
- Staff is currently working on the year-end process which includes the processing of 1099s and W2 information. The year-end reports will be completed by the end of the month. As part of this process, the procedures were updated to reflect any changes to the process.
- Currently working on updating the Utility/Refuse Billing Account Adjustment Policy, Utility/Refuse Delinquency Policy, and Utility/Refuse Billing Account Payment Agreement Policy. Also updated the Payroll policy.
- Instituted The Sugar Grove Challenge which is an 8 week Wellness Program focusing on developing healthy habits. Although the weekly weigh in's will be one aspect of the program, weight loss will be a by-product of the Sugar Grove Challenge and not the main focus. The Challenge program consists of daily challenges, 7 challenges per week, with optional "Bonus Challenges". The Challenge will end on February

26th, points will be tabulated and the top three (3) Challenge Victors will be declared. Participants are asked to keep track of their weekly points and weight, on an honor system.

- Statistical water/sewer information:

| | December 2015 | December 2014 |
|---|------------------|------------------|
| Total number of water and sewer accounts | 4,230 | 4,202 |
| Total garbage accounts billed | 3,166 | 3,120 |
| Number of meters read | 3,773 | 3,847 |
| Water usage* | 18,124 | 18,167 |
| Sewer usage* | 17,237 | 17,426 |
| *1,000's of gallons | | |

MEMORANDUM

TO: President Michels and Board of Trustees

From: Pat Rollins, Chief of Police

Date: January 8, 2016

RE: Police Department Staff Report

Significant Police Events

- Day shift officers handled a suicide (hanging) on 12/14/15 in the 1700 block of Glenwood Circle. A 52 year old male temporarily staying with his elderly parents for a couple of days, took his own life. Officers processed the scene and awaited the Kane County Coroner for removal of the body.
- Traumatic injury accident on Galena over Route 56 occurred on 12/15/15. We had that portion of Galena closed for about 3 hours as Kane County Accident Reconstruction Team (KCART) assisted us with the scene measurements and later diagram. They also met us at the tow yard where they helped with the downloading of the vehicle's black box. The investigation is on-going. We are awaiting lab results as well as compiling the many reports documenting our case for review with the State's Attorney's Office.
- Sleet/ice storm event on December 28, 2015 kept our officers busy with numerous motorists who slid off the roads and needed assistance.
- On January 8, 2016 the police department began investigating some text messages that were sent amongst juveniles to one another. One of the juvenile's parents saw a message, became alarmed and contacted us. We were able to identify some of the participants and are currently working the case and keeping the Middle school apprised.

Training

- Officers are receiving updated Roll Call Training on revised department policies and procedures that reflect recent State Law changes or new enactments for 2016.
- Roll Call Training continues with current media events with Law Enforcement in the news.
- Defensive Tactics training was conducted for each of the shifts during December. Officers received training on Impact/Collapsible Baton Techniques and Defensive Counterstrike Techniques. In addition, they were trained for Spontaneous Knife Defense Techniques and Weapon Retention/Disarming Techniques.
- Police Law Institute monthly computerized training topic was new laws for 2016 and the Medical Cannabis Act.
- Roll call training on Foot Pursuits was conducted during December.

Administrative

- Continuing a review of our General Orders and Policy Manual to ensure that we are in compliance with all the new State Law changes that went into effect January 1, 2016
- Chief Rollins attended Aurora Commander Joe Groom's funeral on 12/15/15.
- Police Department and all village departments participated in the annual holiday luncheon at the Village Hall on 12/16/15
- Chief Rollins met with the Jewel store managers, Jose and Victor on 12/31/15 to continue to address and assist with their retail theft prevention. Officers have been walking through the store on a more frequent basis, as well as placing a decoy squad in the area of the shopping center.

Directed Patrols and Activity

- Sgt. Fenili handled a neighborhood complaint of dog feces piling up in the parkway at a residence at Terry Drive and Richard Street.
- Officers are out checking the bus stops and school. In addition, they are monitoring speeding auto complaints received throughout the Village. It is anticipated with the warmer weather we will be handling more speeding auto complaints in the neighborhoods and will be conducting additional directed patrols to address the concerns.

Emergency Preparedness:

- The Emergency Warning Siren weekly silent siren testing is on-going. All equipment is operational.
- January table top exercise with Wabausee Community College is scheduled for January 11. In addition we will be participating in a Bow Mac (tabletop) exercise the third week of January at WCC.

Upcoming Activities:

- Identity Theft presentation on January 14th at 9:30am at Bliss Creek Golf course for a group that requested our services on this matter.

Police Department Action Plan Fiscal Year 2015 – 2016

The focus of the Police Department for Fiscal Year 2015-2016 will be to continue to modernize and standardize the department. Previously identified efforts will continue, although both previously identified and newly identified efforts, will be limited by space and funding constraints. The department will strive to be as effective and efficient as currently possible while laying the groundwork for the future

Specific goals for the Police Department are listed below.

1. Conduct a joint training exercise and tabletop with the Wabaunsee Community College Police Department. The exercise will simulate a joint response to a major incident which will require the implementation of an incident command protocol. The incident will test each department's readiness and address necessary areas of improvement. **A tabletop exercise is scheduled for January 2016.**
2. Prepare and execute a traffic/safety plan and emergency management plan for the both the Western Amateur and Palmer Cup golfing events to be held at Rich Harvest Farms. The Palmer Cup will take place June 12-14, 2015 and the Western Amateur will begin Aug. 3-8, 2015. In addition, continue to work on Special Event plans for large scale events, including the International Crown. Partner with other governmental bodies and private entities in developing a traffic safety plan and overall emergency management plan that would be scalable to the size of each event held in the community. **Implemented and completed for Western Amateur and the Palmer Cup.**
3. Conduct monthly PPCT (Pressure Point Control Techniques) Defensive Tactics training with all full and part time officers. Training will also include annual review of Department's Policy # 300, Use of Force. **Monthly training is on-going and repetitive training to build mind and muscle memory on the techniques continues.**
4. Maintain current training certifications for all officers in Hazmat, Blood Borne Pathogens, LEADS, Breath Operators, etc. Continue providing monthly Police Law Training via on-line computer access to be accomplished by each officer on a monthly basis. **Up-to-date and ongoing monthly training continues.**
5. Consolidate employee training records for all department personnel into the New World records management system training module. **Ongoing work being performed by the Administrative Officer.**
6. Review and update the Department's Policy manual. This will include dissemination to and review with department staff. Monthly review of department policies affecting potentially high liability issues. **Monthly review and new policy disseminations are occurring.**

7. Expand the Police Department into the Village Hall. Coordinate and expedite the move to maintain a high level of service to village residents. **November 3, 2015 on hold, awaiting a funding source**
8. Promote an officer to fill an anticipated Sergeants position in the Spring of 2016. A senior sergeant has verbally expressed his intention to retire after completing his twenty years of credible service with the department. Working off the existing promotional candidate list of officers (valid for three years upon its posting, January 2015) the Board of Police Commissioners will promote one of the candidates if an opening occurs due to the anticipated retirement. **To happen in the Spring 2016**
9. Continue the standardized supervisory procedures along with training. The three sergeants will standardize supervisory procedures across each shift. Additionally, enhanced supervisory training will be provided for the sergeants. **On-going**
10. Upgrade our current Records Management System, New World Services with Tri-City Records to a later version to better serve the needs of the department. Enhanced technology (software and hardware) will allow better efficiencies in the field and office. **Completed**
11. Conduct CPR and AED training for all department members. Officers at times are the only person available to help a victim who isn't breathing. The officers need to know how to perform single rescue CPR and Partner Rescue CPR. AEDs (Automated External Defibrillator) to be taken out on each patrol shift. Officers will be trained over this fiscal year on how to use the devices as they typically are the first on the scene of an accident or fire related call. Time is of the essence when someone is in cardiac arrest and the devices have been successful with saving lives. **Should be completed by Spring 2016**
12. Review existing police fleet squad car replacement program with other vehicle options in response to better serve field training officers, supervisors and citizen ride-alongs with a viable solution to safely sit a passenger in the front seat of the squad car when needed. Current configuration in the squad cars limits the opportunities for a training officer to monitor and train a new officer with the existing squad car interior configuration. As existing interior space of the squad car with all the equipment has limited the ability to have a second person sit in the front passenger seat. Currently officers are utilizing the Supervisor SUV for training vs the patrol units due to lack of interior space in the existing squads. **Completed purchases and awaiting installation of equipment and roll out of new vehicles.**
13. Implement a secondary method of Emergency Warning Siren activation where officers in the field have the capability to active the sirens for extreme weather events. Urgency in having immediate activation by the officers without having to go through other communication channels will better serve our residents in the time of need. **Completed, access to activate available in the squad cars by the officers and a work station in the police department is in place.**
14. Work with Tri-Com in improving the police radio traffic communication in Sugar Grove. Explore options in re-locating radio equipment to a site within Sugar Grove for better reception and transmission that will be clear and understandable over our portable and mobile police radios. Radio antenna on the Sugar Grove water tower was completed. Test radios re-programmed to show better

coverage and clear audible signal is not available. **Remaining radios to re-programmed by the end of January 2016**

- 15.** Begin the process for the Sugar Grove Police Department to become accredited through the Illinois Police Chiefs Association. Illinois Law Enforcement Accreditation Program (ILEAP) will continue to help us strive to achieve a high level of professionalism, follow the leading edge of practices and policies in law enforcement. Peer reviews from the Chief's association will help ensure we meeting and exceeding the standards in place. **Application filed, preparing internal documents and files with proofs are underway.**
- 16.** Continue to Promote Safety within the Police Department and throughout the Village organization. As a member of the Intergovernmental Risk Management Agency, the Village strives to maintain the safest workplace possible. The goal for the Police Department is to minimize the number of work related accidents. **Regular meetings are addressing training, modern methods, and better safety within the Village.**

Village of Sugar Grove
Public Works Department

MEMORANDUM

January 8, 2016

TO: Village President and Board of Trustees
FROM: Anthony Speciale, Public Works Director
RE: **PUBLIC WORKS DEPARTMENT STAFF REPORT**

The following is a short summary of current projects that the Public Works Department is addressing:

Meetings:

On December 15, 2015 I attended a meeting with representatives from Kane County and EEI to continue the coordination of the IL47 / Bliss Road / Wheeler Road. Phase I and II progress, the status of the County portion of the Bliss Road Project and bridge replacement were discussed.

Streets & Properties:

IL 47 / I-88 Interchange Project

The contract for Phase I engineering was awarded to Graef USA Inc. at the December 22, 2014 Special Board Meeting. Phase I engineering is expected to take approximately 36 months. Approval of Phase I from IDOT, the Tollway and the FHWA will also be obtained. CAG #2 was held November 18, 2015. Work on Phase I is continuing.

IL47 / Bliss Road / Wheeler Road

Engineering Enterprises, Inc. was selected for Phase I and Phase II engineering. The Phase I and Phase II agreements were approved at the February 4, 2014 Board Meeting. The revised IDS has been submitted, the environmental study and soil borings have been completed. In addition, the Village has been awarded additional STP Funding due to an increase in the scope of needed improvements. Coordination with IDOT and Kane County is on-going. Phase II is nearing completion.

Dugan Road / Granart Road Roundabout Project:

The Project is substantially complete. Street lighting installation has been completed and fence installation is underway. The roundabout is open to all traffic.

Denny Road LAFO:

The project consists of using STP funds to complete an overlay on Denny Road from Pinecrest Drive to Bliss Road. EEI is nearing completion of Phase I engineering. Phase II engineering was awarded at the November 3, 2015 Board Meeting. The FHWA has

also granted FAU Route designation to Denny Road. Construction is expected to take place in Spring / Summer 2016.

Strafford Woods Street Light Project:

All lights and luminaires have been installed and are operational. All the old streetlights have been removed. This project is substantially completed. Some minor restoration will be needed in the spring.

Snow and Ice Control:

Staff has responded to 4 events to date. Approximately 9.5" of snow has been measured this season.

Tree Trimming:

Staff has been working on the annual Tree Trimming program since December 1, 2015. To date, the Mallard Point, Rolling Oaks, Walnut Woods and Windsor West subdivisions have been completed. Windsor Point and Windstone are scheduled for this season's program.

Fleet Replacement Purchases:

The purchase of a replacement one ton dump was approved at the July 21, 2015 Board Meeting. The new one ton dump was delivered on January 8, 2016.

The purchase of two replacement dump trucks was approved at the August 18, 2015 Board Meeting. The purchase orders have been submitted and the trucks have been ordered. Delivery is expected in early 2016.

Utilities:

Fays Lane and Sugar Lane Water Main Projects:

The water main installation is complete and has passed testing for both locations. Both Projects are complete with punch list items remaining.

Settlers Ridge to Prestbury Water Main Project:

The Design Engineering Contract was approved at the April 7, 2015 Board Meeting. Easement discussions have begun with affected property owners and are currently ongoing. Updates will be given as they become available.

The Annual Well Testing Program:

Testing was completed the week of November 30 to December 4, 2015 by Layne Christen Company. The results show the overall condition of our wells and aquifers as excellent with little or no change in capacity. Layne Christen Company will provide a detailed summary in the near future.

Staff collected monthly water samples as required by the IEPA.

Staff completed 117 JULIE Locates in the month of December.