

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Ted Koch Rick Montalto David Paluch</p>
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**December 15, 2015
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
 - a. None
5. Appointments and Presentations
 - a. None
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the December 1, 2015 Village Board Meeting
 - b. Approval: Vouchers
 - c. Approval: Treasurer's Report
 - d. Resolution: Authorizing MFT Funds #
 - e. Resolution: Approving a Professional Services Agreement for Engineering – 2016 Road Maintenance Program
 - f. Resolution: Approving Denny Road LAFO Funding
8. General Business
 - a. Discussion: Land Swap
 - b. Discussion: 6 Month Budget Review
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

**Committee of the Whole
Cancelled**

December 01, 2015

Village of Sugar Grove

6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Trustee Paluch lead the Pledge. The roll was then called.

Present: President Michels, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Koch, and Trustee Johnson.

Absent:

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale, Attorney Andersson, Attorney Julian, Streets and Properties Supervisor Payton.

APPOINTMENTS AND PRESENTATIONS

None.

PUBLIC HEARINGS

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments and as no member of the public stepped forward this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes of the November 17, 2015 Village Board and Meeting
- b. Approval: Vouchers
- c. Resolution: Review of Closed Session Minutes Res# 20151201E
- d. Proclamation: National Drunk and Drugged Driving (3D) Prevention Month
- e. Ordinance: Amending the Village Code regarding Utility Billing Procedures Ord# 20151201A
- f. Resolution: Accepting a Temporary Grant of Easement – AHB Resolution #2015121A
- ~~g. Ordinance: Tax Levy for the Fiscal Year May 1, 2016 to April 30, 2017, Ordinance 2015-1201FDA~~
- ~~h. Ordinance: Tax Levy for the Sugar Grove Center Special Service Area (SSA #10) Assessment for the Fiscal Year May 1, 2016 to April 30, 2017~~
- i. Resolution: 2015-1201MPROA Declaring Notice of Third Installment, Accrual of Interest and Adoption of Special Assessment Supplemental Bond and Procedures Act
- j. Ordinance: Tax Levy for FY 2016 to 2017 for Mallard Point SA
- k. Ordinance(s): Abating Taxes related to Debt Service:
 - i. Ordinance 2015-1201FDB, An Ordinance Abating 2015 Taxes related to Debt Service on the \$2,640,000 2006 General Obligation Alternate Revenue Bonds.

- ii. Ordinance 2015-1201FDD, An Ordinance Abating 2015 Taxes related to Debt Service on the \$2,585,000 2008A General Obligation Alternate Revenue Bonds.
- iii. Ordinance 2015-1201FDF, An Ordinance Abating 2015 Taxes related to Debt Service on the \$2,930,000 2009 General Obligation Alternate Revenue Bonds.
- iv. Ordinance 2015-1201FDG, An Ordinance Abating 2015 Taxes related to Debt Service on the \$5,460,000 2013A General Obligation Refunding Alternate Revenue Bonds.
- v. Ordinance 2015-1201FDH, An Ordinance Abating 2015 Taxes related to Debt Service on the \$470,000 2013B General Obligation Refunding Alternate Revenue Bonds.

Trustee Johnson **moved to Approve the Consent Agenda removing items g and h.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Ordinance: Tax Levy for the Fiscal Year May 1, 2016 to April 30, 2017, Ordinance 2015-1201FDA

Trustee Johnson **moved to Adopt an Ordinance: Tax Levy for the Fiscal Year May 1, 2016 to April 30, 2017, Ordinance 2015-1201FDA.** Trustee Paluch seconded the motion. Trustee Geary expounded on the reason a levy is asked for and published at a much higher rate than the Village will receive. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Ordinance: Tax Levy for the Sugar Grove Center Special Service Area (SSA #10) Assessment for the Fiscal Year May 1, 2016 to April 30, 2017

Trustee Johnson moved to Adopt an Ordinance: Tax Levy for the Sugar Grove Center Special Service Area (SSA #10) Assessment for the Fiscal Year May 1, 2016 to April 30, 2017..

Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

GENERAL BUSINESS

Ordinance: Repealing SSA #16 Ord#20151201R

Trustee Montalto moved to Adopt an Ordinance: Repealing SSA #16 Ord#20151201R. Trustee Geary seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

NEW BUSINESS

None.

REPORTS

Director Speciale stated that it is hoped that the Dugan Road intersection will open soon. The final item needed is striping and that pavement needs to be dry for it to be performed. The lights in Strafford Woods should be wired this week.

Police Chief Rollins stated that the fire at the previous sportsman’s lodge was man made however it is undetermined at this time if is malicious or an accident.

Trustees gave updates on the Chamber, EDC, Veterans Park, and Cornboil activities.

President Michels stated that he would be a Holiday in the Grove for coffee with the Mayor

AIRPORT REPORT

None.

PUBLIC COMMENTS

None

CLOSED SESSION

Trustee Geary moved **Adjourn to Closed Session to discuss Ongoing Litigation and Personnel and to return to Open Session taking no action.** . Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

Trustee Johnson **moved Reconvene to Open Session.** Trustee Geary seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				
	Koch				

Motion Carried.

ADJOURNMENT

Meeting was adjourned by motion made by Trustee Herron seconded by Trustee Montalto, all in attendance voted Aye in a Voice Vote.

Respectfully submitted, Cynthia L Galbreath, Clerk

December 01, 2015

Committee of the Whole

President Michels opened the meeting at 6:00 PM and asked that Trustee Paluch lead the Pledge. The roll was then called.

Present: President Michels, Trustee Koch, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Pat Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale, Attorney Andersson, Attorney Julian.

Public Comment

President Michels called for any public comments and as no member of the public stepped forward this portion of the agenda was closed.

2016 Road Maintenance Program

Michelle Piotrowski and Chris Ott of Engineering Enterprises, Inc gave a review of the Streets Maintenance Program and changes to it since it was first presented. Trustee Geary asked if weather was factored in. Mr. Ott responded not manually however the program does account for the typical weather in a region and Illinois is in one of the worst regions for roadways. It was again reiterated that pavement maintenance the best use of funds as it extends the life of streets. Total reconstruction is expensive. The Board reviewed the recommendations and upon looking at pricing and available funds agreed with the recommendation except asked the Maple Street be removed this year and the funds moved to allow the Village to do more work on Snow Street.

Discussion: Regulations Regarding Tow Operators

Chief Rollins presented to the Board the new laws that have been adopted by the State that the Village will need to follow as of January 1st. Trustee Koch stated he would prefer to see only towing companies that are in Sugar Grove, that the Board should try to utilize local businesses whenever possible. Attorney Andersson asked for time to review the statute in its entirety to deter if he Village needs to do anything different and if any of the statute is mandatory or can be overridden. This item will return for discussion at a later date.

Discussion: Zoning Map and Comprehensive Land Use Plan Map

President Michels, the Board and staff discussed the plans that have come before the Board over the last 10 years and how they led to changes in thinking, the comprehensive land use plan, and the zoning map. They discussed zoning changes that may be needed, the true meaning of multi-use and how development has changed since the housing crash.

ADJOURNMENT

Meeting was adjourned at 8:35 p.m. by motion made by Trustee Paluch seconded by Trustee Herron, all in attendance voted Aye in a Voice Vote.

Respectfully submitted, Cynthia L Galbreath, Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: DECEMBER 15, 2015 BOARD MEETING
DATE: DECEMBER 11, 2015

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$255,725.53 and manual checks total \$40.00

RECOMMENDATION

Approval of vouchers totalling \$255,725.53 and ratification of manual checks totaling \$40.00.

DATE: 12/11/15
TIME: 11:39:59
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DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 12/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A0035	ARENDS HOGAN WALKER						
1149212	11/24/15	01	S&P/TRACTOR PARTS	01536612		12/15/15	305.80
						INVOICE TOTAL:	305.80
						VENDOR TOTAL:	305.80
A0118	AT&T						
63046645211115	11/25/15	01	IT/AT&T 11/24-12/24	01496502		12/15/15	50.00
		02	ADM/AT&T 11/24-12/24	01506502			31.35
		03	FIN/AT&T 11/24-12/24	01566502			31.35
		04	PWIT/AT&T 11/24-12/24	50496502			49.99
		05	PW/AT&T 11/24-12/24	50506502			32.30
						INVOICE TOTAL:	194.99
						VENDOR TOTAL:	194.99
A0165	ALEXANDER CHEMICAL CORP						
SCL10011293	11/30/15	01	W&S/DEPOSIT WELL 10	50606607		12/15/15	-800.00
						INVOICE TOTAL:	-800.00
SLS10039879	11/20/15	01	W&S/CHLORINE WELL 10	50606607		12/15/15	1,770.00
						INVOICE TOTAL:	1,770.00
						VENDOR TOTAL:	970.00
A8961	ALTISOURCE SINGLE FAMILY INC						
027200043003	11/01/15	01	W&S/FNL REF 230 STJAMES PKWY A	50001210		12/15/15	106.14
						INVOICE TOTAL:	106.14
						VENDOR TOTAL:	106.14
B0816	BETTER BUSINESS PLANNING						
32053 HSA	12/01/15	01	FIN/HSA ADMIN SRVC DEC 2015	01566309		12/15/15	16.17
		02	W&S/HSA ADMIN SRVC DEC 2015	50506309			16.16
						INVOICE TOTAL:	32.33

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B0816 BETTER BUSINESS PLANNING							
32055 FSA	12/01/15	01	FIN/FSA ADMIN FEE - DEC 2015	01566309		12/15/15	12.00
		02	W&S/FSA ADMIN FEE - DEC 2015	50506309			12.00
						INVOICE TOTAL:	24.00
32056 HRA	12/01/15	01	FIN/HRA ADMIN SRVC - DEC 2015	01566309		12/15/15	8.75
		02	W&S/HRA ADMIN SRVC - DEC 2015	50506309			8.75
						INVOICE TOTAL:	17.50
						VENDOR TOTAL:	73.83
B0817 BUILDERS ASPHALT							
16958	11/13/15	01	S&P/HOT MIX ASPHALT 1.44 TON	01536609		12/15/15	74.88
						INVOICE TOTAL:	74.88
17009	11/19/15	01	S&P/COLD PATCH 13.21 TON	01536609		12/15/15	1,519.15
						INVOICE TOTAL:	1,519.15
						VENDOR TOTAL:	1,594.03
B0819 JUSTIN BALLARD							
121015	12/10/15	01	POL/TOBACCO COMPLIANCE AGENT	01516309		12/15/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
C0024 CONNOR CO.							
S6874645.001	11/20/15	01	W&S/WELL 7 REPAIRS	50606611		12/15/15	38.78
						INVOICE TOTAL:	38.78
						VENDOR TOTAL:	38.78
C0031 CINTAS FIRE PROTECTION CORP							
F9400125459	11/15/15	01	W&S/WELL 11 11/15-1-16	50596406		12/15/15	233.00
						INVOICE TOTAL:	233.00
						VENDOR TOTAL:	233.00

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C0351	COFFMAN TRUCK SALES INC						
1004670	11/23/15	01	S&P/WRECKER SERVICE TRK 202	01536407		12/15/15	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
C0361	COM ED						
112015N	11/20/15	01	S&P/7090127000LGHTS10/19-11/19	01536511		12/15/15	89.69
						INVOICE TOTAL:	89.69
120415L	12/04/15	01	S&P/0053059135LIGHTS 10/5-12/3	01536511		12/15/15	225.66
						INVOICE TOTAL:	225.66
120415M	12/04/15	01	S&P/0612101014 LGTS 11/2-12/3	01536511		12/15/15	4.50
						INVOICE TOTAL:	4.50
120415O	12/04/15	01	S&P/9369045017 LGTS 11/2-12/3	01536511		12/15/15	4.50
						INVOICE TOTAL:	4.50
						VENDOR TOTAL:	324.35
C0362	COMMONWEALTH EDISON						
113015F	11/30/15	01	W/1713098046 WH 10/28-11/25	50606511		12/15/15	332.70
						INVOICE TOTAL:	332.70
113015H	11/30/15	01	W/2151031026 WH 10/28-11/25	50606511		12/15/15	193.86
						INVOICE TOTAL:	193.86
120115	12/01/15	01	W/0039152077 WH6 10/28-11/30	50606511		12/15/15	79.20
						INVOICE TOTAL:	79.20
120115A	12/01/15	01	S/0789114021 LS5 10/28-11/30	50656511		12/15/15	199.43
						INVOICE TOTAL:	199.43
120115C	12/01/15	01	S/1209054036 LS6 10/28-11/30	50656511		12/15/15	67.07
						INVOICE TOTAL:	67.07

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C0362	COMMONWEALTH EDISON						
120115D	12/01/15	01	S/1311106047 LS7 10/28-11/30	50656511		12/15/15	152.89
						INVOICE TOTAL:	152.89
120115E	12/01/15	01	W/1581052012 WH5 10/28-11/30	50606511		12/15/15	238.54
						INVOICE TOTAL:	238.54
120115G	12/01/15	01	W/2073094061WH8 10/28-11/30	50606511		12/15/15	177.63
						INVOICE TOTAL:	177.63
120115I	12/01/15	01	S/2295116015 LS4 10/28-11/30	50656511		12/15/15	553.49
						INVOICE TOTAL:	553.49
120115J	12/01/15	01	W/2763123040 WH4 10/28-11/30	50606511		12/15/15	242.20
						INVOICE TOTAL:	242.20
120415B	12/04/15	01	S/1035032066 LS8 11/3-12/3	50656511		12/15/15	111.72
						INVOICE TOTAL:	111.72
						VENDOR TOTAL:	2,348.73
C0384	COMPUTER NETWORK MGMT. LLC						
151107	11/30/15	01	IT/NETWORK MAINT & SSL CERT	01496307		12/15/15	302.75
		02	PWIT/NETWORK MAINT & SSL CERT	50496307			302.74
						INVOICE TOTAL:	605.49
151111	11/30/15	01	IT/QUARTERLY EMAIL FILTERING	01496307		12/15/15	13.75
		02	PWIT/QUARTERLY EMAIL FILTERING	50496307			13.75
		03	IT/DOMAIN PARKING	01496307			8.75
		04	PWIT/DOMAIN PARKING	50496307			8.75
		05	IT/JUNGLE DISK	01496307			39.00
		06	PWIT/JUNGLE DISK	50496307			39.00
						INVOICE TOTAL:	123.00
						VENDOR TOTAL:	728.49
C8038	COMPASS MINERALS AMERICA						

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C8038	COMPASS MINERALS AMERICA						
71416875	11/30/15	01	W&S/SALT WELL #10	50606607		12/15/15	2,851.62
						INVOICE TOTAL:	2,851.62
						VENDOR TOTAL:	2,851.62
C8045	CLERK OF THE CIRCUIT COURT						
112515	11/25/15	01	FIN/ESCROW ACCT FOR REPORT 111	01566309		12/15/15	100.00
		02	W&S/ESCROW ACCT FOR REPORT 111	50506309			100.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
C8046	CLASSIC GRAPHIC INDUSTRIES INC						
78326	12/03/15	01	FIN/W-2 & 1099 FORMS	01566613		12/15/15	32.44
		02	W&S/W2 & 1099 FORMS	50506613			32.43
						INVOICE TOTAL:	64.87
						VENDOR TOTAL:	64.87
D0409	DE KANE EQUIPMENT CORP						
IA40550	11/25/15	01	S&P/EQUIPMENT PARTS	01536612		12/15/15	83.00
						INVOICE TOTAL:	83.00
						VENDOR TOTAL:	83.00
D0421	DREYER MEDICAL CLINIC						
27950065	11/09/15	01	ADM/BREATH ETHANOL BE	01506306		12/15/15	25.00
						INVOICE TOTAL:	25.00
27950066	11/09/15	01	ADM/BREATH ETHANOL CG	01506306		12/15/15	35.00
						INVOICE TOTAL:	35.00
27950067	11/10/15	01	S&P/DRUG, ALCOHOL SCREEN JR	01536306		12/15/15	80.00
						INVOICE TOTAL:	80.00

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D0421	DREYER MEDICAL CLINIC						
27950068	11/11/15	01	CD/DRUG SCREEN WM	01556306		12/15/15	45.00
						INVOICE TOTAL:	45.00
27967938	11/09/15	01	ADM/DRUG SCREEN & MED RVW BE	01506306		12/15/15	55.00
						INVOICE TOTAL:	55.00
27967939	11/09/15	01	ADM/DRUG SCREEN & MED RVW CG	01506306		12/15/15	65.00
						INVOICE TOTAL:	65.00
27967940	11/09/15	01	FIN/DRUG SCREEN MED RVW JM	01566306		12/15/15	55.00
						INVOICE TOTAL:	55.00
27967941	11/11/15	01	CD/DRUG SCREEN MED RVW HB	01556306		12/15/15	55.00
						INVOICE TOTAL:	55.00
27967942	11/10/15	01	S&P/MED REVIEW JR	01536306		12/15/15	10.00
						INVOICE TOTAL:	10.00
27967943	11/11/15	01	CD/MEDICAL RVW WM	01556306		12/15/15	10.00
						INVOICE TOTAL:	10.00
27967944	11/12/15	01	CD/DRUG SCREEN MED RVW MN	01556306		12/15/15	55.00
						INVOICE TOTAL:	55.00
27967945	11/17/15	01	POL/MEDICAL REVIEW-WB	01516306		12/15/15	10.00
						INVOICE TOTAL:	10.00
27967946	11/17/15	01	POL/DRUG SCREEN - WB	01516306		12/15/15	45.00
						INVOICE TOTAL:	45.00
27983788	11/16/15	01	POL/PREEMPLOYMENT SCREEN BO	01516306		12/15/15	165.00
						INVOICE TOTAL:	165.00
27983789	11/16/15	01	POL/CHEST XRAY BO	01516306		12/15/15	70.00
						INVOICE TOTAL:	70.00

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D0421	DREYER MEDICAL CLINIC						
27986026	11/16/15	01	POL/LIFT TEST - BO	01516306		12/15/15	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	860.00
D8026	DYNEGY ENERGY SERVICES						
146638815111	11/23/15	01	W/0135162168 10/19-11/18 ENRGY	50606511		12/15/15	2,273.87
						INVOICE TOTAL:	2,273.87
146638915121	12/02/15	01	W/0399050054 ENRGY 10/28-11/29	50606511		12/15/15	2,394.70
						INVOICE TOTAL:	2,394.70
						VENDOR TOTAL:	4,668.57
E0009	ESRI						
93063915	12/02/15	01	CD/ARCGIS SU PRIM/SECOND MAINT	01556307		12/15/15	350.00
		02	PW/ARCGIS SU PRIM/SECOND MAINT	50496307			350.00
						INVOICE TOTAL:	700.00
						VENDOR TOTAL:	700.00
E0544	ENGINEERING ENTERPRISES, INC.						
57401	11/19/15	01	CD/HANNAFORD FARMS SG0330	01556303		12/15/15	184.00
						INVOICE TOTAL:	184.00
57402	11/19/15	01	CD/MEADOWRIDGE VILLAS SG0627	01556303		12/15/15	325.00
						INVOICE TOTAL:	325.00
57403	11/19/15	01	CD/HANNAFORD FARMS SG0720	01556303		12/15/15	175.00
						INVOICE TOTAL:	175.00
57404	11/19/15	01	CD/PRAIRIE GLEN UNIT 1 SG0734	01556303		12/15/15	625.00
						INVOICE TOTAL:	625.00
57405	11/19/15	01	CD/COLLEGE CORNER SG0922	01556303		12/15/15	2,897.50
						INVOICE TOTAL:	2,897.50

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INVOICE #	INVOICE	ITEM		ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
VENDOR #	DATE	#	DESCRIPTION				
E0544	ENGINEERING ENTERPRISES, INC.						
57406	11/19/15	01	CD/AMER.HEARTLANDBANK SG1209	01556303		12/15/15	3,335.60
						INVOICE TOTAL:	3,335.60
57407	11/19/15	01	W&S/FAYSLN WATERMAIN REPL SG1309	50716303		12/15/15	25,051.68
						INVOICE TOTAL:	25,051.68
57408	11/19/15	01	S&P/SGDRAINAGEDIST1 SG1313	01536303		12/15/15	118.50
						INVOICE TOTAL:	118.50
57409	11/19/15	01	CD/BWT UNIT 8 SG1314	01556303		12/15/15	150.00
						INVOICE TOTAL:	150.00
57410	11/19/15	01	CD/SENIOR LIVING CTR SG1402	01556303		12/15/15	4,357.33
						INVOICE TOTAL:	4,357.33
57411	11/19/15	01	S&P/47/BLISS/WHEELER SG1404	35536303		12/15/15	12,518.25
						INVOICE TOTAL:	12,518.25
57412	11/19/15	01	CD/BWT LOTS334-337 UNIT 8	01556303		12/15/15	158.00
		02	SG1409	** COMMENT **			
						INVOICE TOTAL:	158.00
57413	11/19/15	01	W&S/SRTOPRESBURY WATERMAIN	50716303		12/15/15	9,928.51
		02	SG1418	** COMMENT **			
						INVOICE TOTAL:	9,928.51
57414	11/19/15	01	S&P/2015MFTPROGRAM SG1423	35506303		12/15/15	1,892.80
						INVOICE TOTAL:	1,892.80
57415	11/19/15	01	CD/VOSG GENERAL SG1500	01556303		12/15/15	1,145.50
						INVOICE TOTAL:	1,145.50
57416	11/19/15	01	W&S/QUNSGTE TUDOR CT SAN SWR	50726303		12/15/15	158.00
		02	SG1503	** COMMENT **			
						INVOICE TOTAL:	158.00

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E0544	ENGINEERING ENTERPRISES, INC.						
57417	11/19/15	01	CD/769 HEARTLAND DR SG1511	01556303		12/15/15	1,343.00
						INVOICE TOTAL:	1,343.00
57418	11/19/15	01	CD/PRODUCERSCHEMTANKFARMADDTNS	01556303		12/15/15	285.00
		02	SG1516	** COMMENT **			
						INVOICE TOTAL:	285.00
						VENDOR TOTAL:	64,648.67
E1898	ECOLOGY + VISION, LLC						
318	11/30/15	01	CD/AMERICAN HEARTLAND RESUB	01556309		12/15/15	162.50
						INVOICE TOTAL:	162.50
319	11/30/15	01	CD/WIEDNER'S LEGACY RESUB LOT1	01556309		12/15/15	162.50
						INVOICE TOTAL:	162.50
						VENDOR TOTAL:	325.00
F0013	WRIGHT EXPRESS FSC						
43211408	11/30/15	01	W&S/GASOLINE NOVEMBER 2015	50596601		12/15/15	1,166.16
		02	CD/GASOLINE NOVEMBER 2015	01556601			133.69
						INVOICE TOTAL:	1,299.85
43211613	11/30/15	01	S&P/GASOLINE NOVEMBER 2015	01536601		12/15/15	1,436.63
						INVOICE TOTAL:	1,436.63
43211709	11/30/15	01	POL/GASOLINE NOVEMBER 2015	01516601		12/15/15	1,033.37
						INVOICE TOTAL:	1,033.37
						VENDOR TOTAL:	3,769.85
F0608	FOX METRO WATER RECLAMATION						
2015 1201	12/07/15	01	CD/WATER INSP NOVEMBER	01556309		12/15/15	20.00
		02	681 RIDGEVIEW LN	** COMMENT **			
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00

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F0629	FOX VALLEY FORD						
66363	11/25/15	01	POL/REPAIRS 2006 FORD EXPEDTN	01516407		12/15/15	1,173.97
						INVOICE TOTAL:	1,173.97
						VENDOR TOTAL:	1,173.97
F8033	FORTE						
20686	10/31/15	01	W&S/PRUCHVX520 CC MACHINE	50506613		12/15/15	319.00
						INVOICE TOTAL:	319.00
						VENDOR TOTAL:	319.00
F8044	FULTON TECHNOLOGIES						
MON-363	11/19/15	01	POL/SIREN MONITOR FEE	01516403		12/15/15	439.21
		02	8/1/15-7/31/16	** COMMENT **			
						INVOICE TOTAL:	439.21
						VENDOR TOTAL:	439.21
H0006	HARRIS COMPUTER SYSTEMS						
XT00005303	11/30/15	01	W&S/ICONNECT HOSTING NOV 2015	50506307		12/15/15	228.13
						INVOICE TOTAL:	228.13
						VENDOR TOTAL:	228.13
H0803	HACH COMPANY						
9686584	11/25/15	01	W&S/LAB SUPPLIES & CHLORINE	50606607		12/15/15	322.50
						INVOICE TOTAL:	322.50
9688497	11/30/15	01	W&S/LAB SUPPLIES & CHLORINE	50606607		12/15/15	306.90
						INVOICE TOTAL:	306.90
9694655	12/03/15	01	W&S/LAB SUPPLIES & FLOURIDE	50606607		12/15/15	206.10
						INVOICE TOTAL:	206.10
						VENDOR TOTAL:	835.50

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I0957	ILLCO, INC.						
1291409	11/20/15	01	W&S/PLUMBING SUPPLIES	50606603		12/15/15	301.39
						INVOICE TOTAL:	301.39
						VENDOR TOTAL:	301.39
I0959	INTERGOVERNMENTAL RISK						
IVC0009452	11/16/15	01	PW/PWSC LUNCHEON MERKEL	50596208		12/15/15	5.00
		02	S&P/PWSC LUNCHEON PAYTON	01536208			5.00
						INVOICE TOTAL:	10.00
PMT0004111	07/27/15	01	ADM/DEDUCTIBLE OVERPYMT	01506514		12/15/15	-2.00
						INVOICE TOTAL:	-2.00
SALES0014723	11/30/15	01	ADM/DEDUCTIBLE NOV 2015	01506514		12/15/15	2,500.00
						INVOICE TOTAL:	2,500.00
						VENDOR TOTAL:	2,508.00
J1012	JANCO SUPPLY INC						
266989	11/17/15	01	W&S/CUSTODIAL SUPPLIES	50596602		12/15/15	267.00
		02	W&S/BLEACH LAB SUPPLIES	50606607			106.20
						INVOICE TOTAL:	373.20
						VENDOR TOTAL:	373.20
J1030	JIMS TRUCK INSPECTION & REPAIR						
159208	11/30/15	01	W&S/INSPECTIONS TRK 07	50596407		12/15/15	30.00
						INVOICE TOTAL:	30.00
159351	12/04/15	01	W&S/INSPECTION TRK 08	50596407		12/15/15	30.00
						INVOICE TOTAL:	30.00
159352	12/04/15	01	S&P/INSPECTION TRK 205	01536407		12/15/15	30.00
						INVOICE TOTAL:	30.00

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J1030	JIMS TRUCK INSPECTION & REPAIR						
159357	12/04/15	01	S&P/INSPECTION TRK 14	50596407		12/15/15	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	120.00
K0017	KONICA MINOLTA PREMIER FINANCE						
292709557	11/26/15	01	ADM/COPIER LEASE NOV 15	01506402		12/15/15	127.02
		02	UB/COPIER LEASE NOV 15	50506402			42.43
		03	POL/COPIER LEASE NOV 15	01516402			95.73
		04	S&P/COPIER LEASE NOV 15	01536402			39.78
		05	BM/COPIER LEASE NOV 15	01546402			5.30
		06	CD/COPIER LEASE NOV 15	01556402			185.62
		07	W&S/COPIER LEASE NOV 15	50596402			34.47
						INVOICE TOTAL:	530.35
						VENDOR TOTAL:	530.35
K0021	KB COLLISION & CUSTOMS						
11302015	11/30/15	01	POL/REPAIRS - 2013 FORD TAURUS	01516407		12/15/15	4,283.14
						INVOICE TOTAL:	4,283.14
						VENDOR TOTAL:	4,283.14
K1106	KANE COUNTY RECORDER						
SGRV110615	11/06/15	01	CD/ORDNC156DENNY;LIENREL620PIN	01556309		12/15/15	96.00
						INVOICE TOTAL:	96.00
SGRV111615	11/16/15	01	CD/LIENRELS606CHERRY	01556309		12/15/15	47.00
						INVOICE TOTAL:	47.00
SGRV111915	11/19/15	01	CD/ORDNCTHELANDINGSOFFICEPARK	01556309		12/15/15	56.00
						INVOICE TOTAL:	56.00
						VENDOR TOTAL:	199.00
K1108	KANE COUNTY WATER ASSOC						

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K1108	KANE COUNTY WATER ASSOC						
121715	12/15/15	01	W&S/MEMBERSHIP SPECIALE	50596208		12/15/15	25.00
		02	W&S/MEMBERSHIP MERKEL	50596208			25.00
		03	W&S/MEMBERSHIP LEMKE	50596208			25.00
		04	W&S/DECEMBER MEETING LEMKE	50596208			25.00
		05	W&S/DECEMBER MEETING MERKEL	50596208			25.00
		06	W&S/DECEMBER MEETING SPECIALE	50596208			25.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
K1113	KANE COUNTY PLANNERS						
120315	12/03/15	01	CD/HOLIDAY FORUM WALTER & MIKE	01556508		12/15/15	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
K1321	KONICA MINOLTA BUSINESS						
236908688	11/14/15	01	S&P/COPIES THRU 10/14/15	01536403		12/15/15	11.85
		02	S&P/COPIES THRU 10/14/15	01546403			0.06
		03	CD/COPIES THRU 10/14/15	01556403			41.09
		04	W&S/COPIES THRU 10/14/15	50596403			17.51
		05	PC/COPIES THRU 10/14/15	01576403			19.32
		06	EDC/COPIES THRU 10/14/15	01556403			15.91
						INVOICE TOTAL:	105.74
236909201	11/14/15	01	POL/COPIES THRU 11/14/15	01516403		12/15/15	92.54
						INVOICE TOTAL:	92.54
236909202	11/14/15	01	ADM/COPIES THRU 11/14/15	01506403		12/15/15	2.64
		02	CD/COPIES THRU 11/14/15	01556403			0.03
		03	FIN/COPIES THRU 11/14/15	01566403			53.18
		04	UB/COPIES THRU 11/14/15	50506403			120.98
		05	BOARD/COPIES THRU 11/14/15	01576403			77.45
						INVOICE TOTAL:	254.28
						VENDOR TOTAL:	452.56

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K1812	KLEIN, THORPE, & JENKINS LTD						
179621	11/24/15	01	POL/LEGALSRVC THROUGH 10/31/15	01516301		12/15/15	1,199.00
						INVOICE TOTAL:	1,199.00
						VENDOR TOTAL:	1,199.00
L0005	LAFARGE ELBURN LLC						
35348603	11/18/15	01	W&S/TORPEDOSAND49.59TONS	50606603		12/15/15	587.65
		02	S&P/SHOULDERSTONE38.29 TONS	01536609			298.66
						INVOICE TOTAL:	886.31
35359754	11/19/15	01	S&P/SHOULDERSTONE 77.44 TONS	01536609		12/15/15	604.02
						INVOICE TOTAL:	604.02
						VENDOR TOTAL:	1,490.33
L1208	LAWSON PRODUCTS INC						
9303704449	11/18/15	01	W&S/VEHICLE MAINT SUPPLIES	50596617		12/15/15	430.77
		02	S&P/VEHICLE MAINT SUPPLIES	01536617			301.54
		03	BM/VEHICLE MAINT SUPPLIES	01546617			129.23
						INVOICE TOTAL:	861.54
9303708020	11/19/15	01	W&S/VEHICLE MAINT SUPPLIES	50596617		12/15/15	134.38
						INVOICE TOTAL:	134.38
9309728115	12/01/15	01	W&S/VEHICLE MAINT SUPPLIES	50596603		12/15/15	416.74
		02	S&P/VEHICLE MAINT SUPPLIES	01536603			416.74
						INVOICE TOTAL:	833.48
						VENDOR TOTAL:	1,829.40
L8024	LINE-X LININGS						
1706	11/25/15	01	S&P/SPRAY ON BEDLINER	01536309		12/15/15	535.00
						INVOICE TOTAL:	535.00
						VENDOR TOTAL:	535.00

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M0009	METRO WEST COG						
2397	11/30/15	01	BOARD/BOARD MEETING BE,NS SM	01576208		12/15/15	70.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
M0024	MCHENRY ANALYTICAL WATER						
389329	12/04/15	01	W&S/WATER SAMPLES NITRATE	50606311		12/15/15	48.00
		02	W&S/WATER SAMPLES FLOURIDE	50606311			90.00
						INVOICE TOTAL:	138.00
						VENDOR TOTAL:	138.00
M0025	MUTUAL OF OMAHA						
445662579	11/17/15	01	ADM/LIFE INSURANCE DEC 15	01506202		12/15/15	13.20
		02	POL/LIFE INSURANCE DEC 15	01516202			96.00
		03	S&P/LIFE INSURANCE DEC 15	01536202			38.40
		04	BM/LIFE INSURANCE DEC 15	01546202			9.60
		05	CD/LIFE INSURANCE DEC 15	01556202			32.00
		06	FIN/LIFE INSURANCE DEC 15	01566202			8.00
		07	W&S/LIFE INSURANCE DEC 15	50506202			10.80
		08	PW/LIFE INSURANCE DEC 15	50596202			48.00
		09	S&P/LIFE INSURANCE BC NOV 15	01536202			6.40
		10	BM/LIFE INSURANCE BC NOV 15	01546202			1.60
						INVOICE TOTAL:	264.00
						VENDOR TOTAL:	264.00
M1316	MID AMERICAN WATER						
119958A-1	11/05/15	01	W&S/HYDRANT REPAIR SUPPLIES	50606603		12/15/15	15.00
						INVOICE TOTAL:	15.00
119981A	11/09/15	01	W&S/HYDRANT REPAIR SUPPLIES	50606603		12/15/15	250.00
						INVOICE TOTAL:	250.00
120690A	12/03/15	01	W&S/HYDRANT REPAIR SUPPLIES	50606603		12/15/15	298.13
						INVOICE TOTAL:	298.13
						VENDOR TOTAL:	563.13

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M1371	MICKEY, WILSON, WEILER,						
54348	12/02/15	01	ADM/LEGAL SERVICES NOV 2015	01506301		12/15/15	501.75
						INVOICE TOTAL:	501.75
54349	12/02/15	01	CD/LEGAL SRVCS NOV 15	01556301		12/15/15	1,365.00
		02	W&S/LEGAL SRVCS NOV 15	50596301			105.00
		03	S&P/LEGAL SRVCS NOV 15	01536301			630.00
		04	ADM/LEGAL SRVCS NOV 15	01506301			360.00
						INVOICE TOTAL:	2,460.00
54350	12/02/15	01	CD//LEGAL SRVCS NOV 15	01506301		12/15/15	1,335.00
		02	W&S/LEGAL SRVCS NOV 15	50506301			90.00
						INVOICE TOTAL:	1,425.00
54351	12/02/15	01	POL/LEGAL SRVCS NOV 15	01516301		12/15/15	1,065.00
						INVOICE TOTAL:	1,065.00
54352	12/02/15	01	POL/LEGAL SRVCS NOV 15	01516301		12/15/15	230.00
						INVOICE TOTAL:	230.00
54353	12/02/15	01	CD/LEGAL SRVCS NOV 15	01556301		12/15/15	1,608.00
						INVOICE TOTAL:	1,608.00
						VENDOR TOTAL:	7,289.75
M8022	MARTIN H. MALIN						
15-01405-A	12/02/15	01	POL/ARBITRATION SERVICES	01516309		12/15/15	1,925.00
						INVOICE TOTAL:	1,925.00
						VENDOR TOTAL:	1,925.00
N0280	NCPERS GROUP LIFE INSURANCE						
41661215	11/20/15	01	SUPPLEMENTAL LIFE INS - DEC 15	01002180		12/15/15	112.00
						INVOICE TOTAL:	112.00
77041215	11/20/15	01	SUPPLEMENTAL LIFE INS - DEC 15	01002180		12/15/15	16.00
						INVOICE TOTAL:	16.00
						VENDOR TOTAL:	128.00

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N1415	NICOR GAS						
112315	11/23/15	01	S/06772635188 10/23-11/23	50656510		12/15/15	35.73
						INVOICE TOTAL:	35.73
113015	11/30/15	01	S/9687293490 4 10/28-11/30	50656510		12/15/15	28.10
						INVOICE TOTAL:	28.10
						VENDOR TOTAL:	63.83
O0005	ORKIN INC.						
106728134	12/07/15	01	BM/VH MONTHLY SERVICE	01546406		12/15/15	67.56
						INVOICE TOTAL:	67.56
106728137	12/07/15	01	BM/PW MONTHLY SERVICE	01546406		12/15/15	51.78
		02	W&S/PW MONTHLY SERVICE	50596406			51.78
						INVOICE TOTAL:	103.56
						VENDOR TOTAL:	171.12
P0031	PROSHRED SECURITY						
100066107	12/04/15	01	ADM/SHREDDING DECEMBER 2015	01506309		12/15/15	12.50
		02	POL/SHREDDING DECEMBER 2015	01516309			12.50
		03	BRD/SHREDDING DECEMBER 2015	01576309			12.50
		04	FIN/SHREDDING DECEMBER 2015	01566309			12.50
		05	CD/SHREDDING DECEMBER 2015	01556309			5.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
P0033	PLANO CLEAN FILL						
271	10/30/15	01	W&S/DUMPING FILL	50606309		12/15/15	240.00
						INVOICE TOTAL:	240.00
273	10/30/15	01	W&S/DUMPING FILL	50606309		12/15/15	600.00
						INVOICE TOTAL:	600.00

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P0033	PLANO CLEAN FILL						
275	11/04/15	01	W&S/DUMPING FILL	50606309		12/15/15	60.00
						INVOICE TOTAL:	60.00
277	11/04/15	01	W&S/DUMPING FILL	50606309		12/15/15	180.00
						INVOICE TOTAL:	180.00
						VENDOR TOTAL:	1,080.00
R1813	RICH'S AUTO SERVICE						
10082015	10/08/15	01	POL/OILCHANGE&CHASSISSRVS SQD50	01516407		12/15/15	63.40
						INVOICE TOTAL:	63.40
10272015	10/27/15	01	POL/OILCHANGE&CHASSISSRVCSQD41	01516407		12/15/15	41.90
						INVOICE TOTAL:	41.90
11162015	11/15/15	01	POL/REBUILTSTARTERSQUAD45	01516407		12/15/15	322.00
						INVOICE TOTAL:	322.00
11242015	11/24/15	01	POL/WINDSHIELD WIPERS SQD 48	01516407		12/15/15	36.00
						INVOICE TOTAL:	36.00
11302015	11/30/15	01	POL/BATTERY SQUAD 45	01516407		12/15/15	231.20
						INVOICE TOTAL:	231.20
12022015	12/02/15	01	POL/OIL & FILTER SQUAD 48	01516407		12/15/15	61.90
						INVOICE TOTAL:	61.90
						VENDOR TOTAL:	756.40
R1844	RIVER VIEW FORD, INC.						
119454	12/01/15	01	S&P/VEHICLE REPAIRS TRK 05	01536617		12/15/15	121.92
						INVOICE TOTAL:	121.92
119481	12/02/15	01	S&P/VEHICLE REPAIRS TRK 05	01536617		12/15/15	15.48
						INVOICE TOTAL:	15.48
						VENDOR TOTAL:	137.40

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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 12/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

R8119	ROSS MECHANICAL GROUP, INC						
151388	11/19/15	01	S&P/601 HEARTLAND-HEAT	01546406		12/15/15	185.00
						INVOICE TOTAL:	185.00
						VENDOR TOTAL:	185.00
R8121	RUSH TRUCK CENTER OF ILLINOIS						
3000539181	10/29/15	01	W&S/VEHICLE MAINT SUPPLIES	50596617		12/15/15	132.21
						INVOICE TOTAL:	132.21
3000816424	11/24/15	01	W&S/VEHICLEMAINTSUPPLIESTRK210	50596617		12/15/15	53.21
		02	S&P/VEHICLEMAINTSUPPLIESTRK207	01536617			141.60
						INVOICE TOTAL:	194.81
						VENDOR TOTAL:	327.02
S0047	SMITH AMUNDSEN LLC						
484271	12/04/15	01	POL/LEGAL SERVICES-NOV 2015	01516301		12/15/15	120.00
						INVOICE TOTAL:	120.00
484272	12/04/15	01	POL/LEGAL SERVICES- NOV 2015	01516301		12/15/15	304.92
						INVOICE TOTAL:	304.92
484273	12/04/15	01	POL/LEGAL SERVICES-NOV 2015	01516301		12/15/15	52.25
						INVOICE TOTAL:	52.25
484875	12/08/15	01	POL/LEGAL SERVICES-NOV 15	01516301		12/15/15	2,400.00
						INVOICE TOTAL:	2,400.00
						VENDOR TOTAL:	2,877.17
S1896	STAHL'S SERVICE & REPAIR						
3147	11/23/15	01	S&P/VEHICLE REPAIRS TRK 207	01536407		12/15/15	272.50
						INVOICE TOTAL:	272.50
						VENDOR TOTAL:	272.50

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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

S1961	STEVEN'S SILK SCREENING						
9647	11/16/15	01	W&S/SHIRTS & JACKETS	50596209		12/15/15	462.29
						INVOICE TOTAL:	462.29
						VENDOR TOTAL:	462.29
S8037	STREICHER'S						
I1178365	12/02/15	01	POL/AMMUNITION	01516209		12/15/15	235.50
						INVOICE TOTAL:	235.50
						VENDOR TOTAL:	235.50
S8043	SUGAR GROVE ACE						
1251/1	11/18/15	01	W&S/COOLER FOR WATER SAMPLES	50606603		12/15/15	18.99
						INVOICE TOTAL:	18.99
1262/1	11/20/15	01	W&S/SHOP SUPPLIES	50596617		12/15/15	13.98
						INVOICE TOTAL:	13.98
1265/1	11/20/15	01	W&S/SHOP SUPPLIES	50596617		12/15/15	20.75
						INVOICE TOTAL:	20.75
1279/1	11/25/15	01	S&P/VEHICLE SUPPLIES	01536617		12/15/15	20.72
						INVOICE TOTAL:	20.72
1299/1	12/01/15	01	BM/LIGHT BULBS	01546611		12/15/15	23.96
						INVOICE TOTAL:	23.96
						VENDOR TOTAL:	98.40
S8044	SAFE STEP LLC						
2395	11/24/15	01	S&P/SIDEWALKTRIPHAZARDREPAIR	01536405		12/15/15	2,500.00
						INVOICE TOTAL:	2,500.00
						VENDOR TOTAL:	2,500.00
T0001628	ANDY BINGLEY						

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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 12/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0001628 ANDY BINGLEY							
120315	12/03/15	01	S&P MAILBOX REPLCMNT 149 CROSS	01536606		12/15/15	21.39
						INVOICE TOTAL:	21.39
						VENDOR TOTAL:	21.39
T0001629 BOB STERKEL							
112515	11/25/15	01	S&P/MAILBOX REPLCMNT 112 JOY	01536606		12/15/15	26.94
						INVOICE TOTAL:	26.94
						VENDOR TOTAL:	26.94
T0001630 TAYLOR MORRISON							
0221000020-00	11/01/15	01	W&S/FNL W&S REF 645 RIDGEVIEW	50001210		12/15/15	73.35
						INVOICE TOTAL:	73.35
0221000049-00	11/01/15	01	W&S/FNL W&S REF 407 SNOW	50001210		12/15/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	98.35
T0001631 BEN ESSENBURG							
0275000138-01	11/01/15	01	W&S/FNL REF-1995GLENWOOD CIR A	50001210		12/15/15	66.52
						INVOICE TOTAL:	66.52
						VENDOR TOTAL:	66.52
T0001632 GERALD SKOW							
022000008500	11/01/15	01	W&S/FNL REF 249 MAPLE	50001210		12/15/15	64.54
						INVOICE TOTAL:	64.54
						VENDOR TOTAL:	64.54
T0001633 KIRK HARDING JR							
0261000143-01	11/01/15	01	W&S/FNL REF 9 W WINDSOR	50001210		12/15/15	71.13
						INVOICE TOTAL:	71.13
						VENDOR TOTAL:	71.13

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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 12/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0001634 JENNIFER BURES							
026200014101	11/01/15	01	W&S/FNL REF 6 SADDLEWOOD	50001210		12/15/15	15.28
						INVOICE TOTAL:	15.28
						VENDOR TOTAL:	15.28
T0001635 JAMES T MOORE							
027300025502	12/01/15	01	W&S/FNL REF 765 MERRILL NEW RD	50001210		12/15/15	238.99
						INVOICE TOTAL:	238.99
						VENDOR TOTAL:	238.99
T2603 THOMAS JUNGELS							
052215	05/22/15	01	BM/DRINKINGFOUNTAIN-VILLAGEHAL	01546406		12/15/15	173.00
						INVOICE TOTAL:	173.00
101515	10/15/15	01	BM/ROD DRAIN AT PW	01546406		12/15/15	62.50
		02	PW/ROD DRAIN AT PW	50596406			62.50
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	298.00
T8044 TBS EXCAVATING, INC							
PAYAPP3	10/31/15	01	W&S/SR TO MALLARD POINT	50717011		12/15/15	55,127.69
						INVOICE TOTAL:	55,127.69
						VENDOR TOTAL:	55,127.69
T8045 TRIGGI CONSTRUCTION							
1505-02	11/25/15	01	S&P/RETAINAGE FOR BWT UNIT 7&8	35537008		12/15/15	5,562.25
		02	SIDWALKS	** COMMENT **			
						INVOICE TOTAL:	5,562.25
						VENDOR TOTAL:	5,562.25
V2232 VESCO REPROGRAPHIC							

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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/15/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

V2232	VESCO REPROGRAPHIC						
R75797	12/04/15	01	CD/SCANS	01556309		12/15/15	4.00
						INVOICE TOTAL:	4.00
						VENDOR TOTAL:	4.00
W2306	WATER SOLUTIONS						
37892	11/19/15	01	W&S/WSU118	50606607		12/15/15	3,622.75
						INVOICE TOTAL:	3,622.75
						VENDOR TOTAL:	3,622.75
W2315	WASTE MANAGEMENT						
3526176-2011-2	12/01/15	01	REFUSE COLLECTION-NOV 2015	57506513		12/15/15	67,961.50
						INVOICE TOTAL:	67,961.50
						VENDOR TOTAL:	67,961.50
W8034	WAREHOUSE DIRECT						
2894417-0	11/23/15	01	POL/CALENDARS	01516613		12/15/15	42.67
						INVOICE TOTAL:	42.67
						VENDOR TOTAL:	42.67
Y2515	YORKVILLE NAPA AUTO PARTS						
124096	11/24/15	01	S&P/VEHICLE MAINT SUPPLIES	01536617		12/15/15	34.92
						INVOICE TOTAL:	34.92
124113	11/24/15	01	S&P/VEHICLE MAINT SUPPLIES	01536617		12/15/15	81.10
		02	BM/VEHICLE MAINT SUPPLIES	01546617			81.10
						INVOICE TOTAL:	162.20
						VENDOR TOTAL:	197.12
						TOTAL ALL INVOICES:	255,725.53

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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

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MANUAL CHECKS ISSUED 12/02/2015 THRU 12/11/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
S0025			SUBURBAN BUILDING OFFICIALS				
CONFERENCE 2015	12/02/15	01	CD/LUNCHEON& MEETING- MN, HB	01556208	048368	12/04/15	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
						TOTAL ALL INVOICES:	40.00

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN, FINANCE DIRECTOR
SUBJECT: MONTHLY TREASURER'S REPORT
AGENDA: DECEMBER 15, 2015 REGULAR BOARD MEETING
DATE: DECEMER 10, 2015

ISSUE

Should the Village Board approve the November 2015 monthly Treasurer's report.

DISCUSSION

The Summarized Revenue & Expense Reports are attached (pages 1 – 8). At November 30, 2015, we are through 7 months of the year (58.3%).

The General Fund revenues and expenditures are at 72.7% and 55.0%, respectively. Revenues are higher than budget due to the receipt of property taxes. The following expenditures have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
01-51-6102	Salaries – Overtime	135,356	95,455	70.6%	A
01-51-6104	Salaries – Part Time	145,677	129,185	88.7%	B
01-51-6209	Uniform Allowance	11,130	9,680	87.0%	C
01-53-6105	Salaries – Seasonal	9,880	9,380	95.0%	D
01-53-6204	Unemployment Comp.	290	6,496	2,240%	E
01-53-6303	Engineering Services	6,900	11,116	161.1%	F
01-53-6402	Rental	3,499	5,621	160.6%	G
01-53-6405	Repair & Maint.-ROW	42,624	30,774	72.2%	H
01-53-6603	Specialized Supplies	5,500	3,817	69.4%	I
01-53-6609	Roadway Maint. Supplies	14,500	11,024	76.1%	J
01-54-6406	Repair & Maint- BLG	28,770	34,207	118.9%	K
01-55-6104	Salaries – Part-Time	5,175	5,268	101.8%	L
01-55-6301	Legal Services	56,400	73,783	130.8%	M
01-56-6302	Audit	12,150	10,899	89.7%	N
01-56-6307	I.S. Services	7,171	5,577	77.8%	O
01-57-6208	Training & Membership	7,849	6,949	88.6%	P

01-57-6309 Other Professional Svc 8,012 6,815 85.1% Q

- A Pol – Overage is due to Special Event details including Corn Boil and Palmer Cup.
- B Pol – Overage is due to Special Event details including Corn Boil and Palmer Cup.
- C Pol – This is due to the timing of payments for uniform allowance. This is a budgeted item.
- D Str – This is a budgeted item and is due to the utilization of two seasonal laborers. This account will be over budget.
- E Str – Unemployment claim for terminated employee was not budgeted.
- F Str – This is due to engineering work related to Right-of-Way Permits. This is an unbudgeted item and the account is expected to exceed budget for the fiscal year.
- G Str – Overage is due to emergency in-house patching of various Village streets. Unbudgeted costs include material and equipment rental. This account will remain over budget.
- H Str – Overage is related to emergency street light replacements. The account is expected to be over budget.
- I Str – This is due to the Mosquito Abatement applications which is a seasonal purchase. This account is not expected to exceed fiscal year budget.
- J Str – The account overage is related to emergency in-house patching of various Village streets. Costs included both material and equipment rental.
- K BM- Costs related to repair of the Salt Storage structure, unexpected gutter repair, and A/C maintenance at Village Hall contributed to this account being over budget.
- L CD – This is due to the increase in permit inspections. This expense is offset by permit fee revenues.
- M CD – This account is over budget due to on-going development litigation. The account will continue to be monitored.
- N Fin – This is due to the timing of payment for the Village’s financial audit. This is a budgeted item; the account is not expected to exceed budget.
- O Fin – This is due to the timing of the payment for the Village’s financial software package. This is a budgeted item and the account is expected to remain under budget for the fiscal year.
- P Board – This is due to the timing of the payment for Metro West Membership dues. This is a budgeted item and the account will not exceed budget for the fiscal year.
- Q Board – This is due to the timing of code updates. This is a budgeted purchase and account will not exceed budget.

Please note that engineering invoices are paid approximately 2 months after services are provided. Thus, engineering service accounts in the General Fund, Infrastructure Fund, and Waterworks and Sewerage Fund will reflect a 2 month lag.

The General Capital Projects Fund revenues are at 97.6% and expenditures are at 17.0%. High revenues are attributed to the permit issuance to the Sugar Grove Senior Living complex. The expenditures are low due to the postponement of the 140 Municipal Drive build out project.

The Industrial TIF #1 Fund revenues are at 95.7% and expenditures are at 3125.9%. Expenditures are high due to the unexpected engineering costs related to the Dugan Rd LAFO project.

The Industrial TIF #2 Fund expenditures are at 64.7%. The expenditures are high due to the demolition costs of 43W220 US Hwy 30.

The Infrastructure Capital Projects Fund revenues are at 61.3% and expenditures are 52.0%. Revenues are high due to the receipt of grant funds from the State.

The Debt Service Fund revenues are at 58.4% and the expenditures are at 11.3%.

The Waterworks and Sewerage Fund operating revenues and operating expenses are at 54.6% and 51.4%, respectively. The capital revenues and expenses are at 58.7% and 26.4%, respectively. The following expenses have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
50-50-6302	Audit	12,150	10,899	89.7%	R
50-50-8002	Debt – Principal	664,342	480,982	72.4%	S
50-50-8003	Debt – Interest	142,245	111,798	78.6%	T
50-59-6407	Repair, Maint. Serv-Vehcle	15,000	12,299	82.0%	U
50-59-6500	General Equipment	6,000	5,999	100.0%	V
50-65-6406	Repair, Maint. Serv-BLG	11,000	10,265	93.4%	W
50-71-8002	Debt – Principal	50,000	50,000	100.0%	X
50-71-8003	Debt – Interest	93,625	93,625	100.0%	Y

R Adm – This is due to the timing of payment for the Village’s financial audit. This is a budgeted item; the account is not expected to exceed budget.

S Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.

T Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.

U PW – This is due to ongoing maintenance of the Villages fleet. This account will continue to be monitored.

V PW – This is due to an unexpected equipment purchase. The account will continue to be monitored.

W Sewer Op. – This is due to siding and soffit repair/replacement at lift station #4. The account will continue to be monitored

- X Water Cap. – This is high due to the timing of debt payments throughout the year and will not exceed budget.
- Y Water Cap. – This is high due to the timing of debt payments throughout the year and will not exceed budget.

The Refuse Fund revenues and expenses are at 50.0% and 47.5%, respectively. The expenses are below expectations due to the timing of payments being made to Waste Management.

Staff projected and included 50 residential and 3 commercial permits in the fiscal year 2015 – 2016 Budget approved by the Village Board, which we will track throughout the fiscal year and report on. As of December 10, 2015, 23 residential and 3 commercial permits have been issued. The following accounts will be included in each Treasurer’s Report to reflect the revenues from building activity:

	<u>Budget</u>	<u>Actual</u>	<u>% Earned</u>
01-00-3310 Building Permits	75,525	59,846	79.3%
01-00-3320 Cert of Occupancy Fees	5,300	2,600	49.1%
01-00-3330 Plan Review Fees	5,645	3,837	68.0%
01-00-3340 Reinspection Fees	3,472	7,257	209.0%
01-00-3350 Transition Fees	0	18,985	100.0%
01-00-3740 Zoning and Filing Fees	16,000	2,300	14.4%
01-00-3760 Review and Dev. Fees	109,420	60,285	55.1%
30-00-3850 Improvement Donations	120,456	227,835	189.1%
30-00-3851 Emerg Warn Device Fee	300	0	0.0%
30-00-3852 Life Safety-Police	3,458	1,820	52.7%
30-00-3853 Life Safety-Streets	3,458	1,980	57.3%
30-00-3856 Commercial Fee	0	0	0.0%
35-00-3855 Road Impact Fee	194,720	246,618	126.6%
50-00-3310 Meter Reinspections	728	255	35.1%
50-00-3670 Meter Sales	28,925	9,726	33.7%
50-01-3651 Water Tap-On Fees	178,310	98,137	55.1%
50-01-3652 Sewer Tap-On Fees	21,683	13,462	62.1%
50-01-3791 Fire Suppr Tap-On Fee	8,702	11,602	133.3%

COST

There are no direct costs associated with the monthly Treasurer’s report.

RECOMMENDATION

That the Board approve the November 2015 monthly Treasurer’s reports.

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VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1
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FOR FUND: GENERAL FUND
 FOR 7 PERIODS ENDING NOVEMBER 30, 2015

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	294,518.08	242,569.28	(17.6)	4,794,999.00	3,483,966.27	(27.3)
TOTAL REVENUES	294,518.08	242,569.28	(17.6)	4,794,999.00	3,483,966.27	(27.3)
EXPENSES						
INFORMATION TECHNOLOGY	2,474.33	2,502.99	(1.1)	29,692.00	14,256.27	51.9
ADMINISTRATION	28,064.56	20,999.34	25.1	336,775.00	167,316.58	50.3
POLICE	189,052.10	168,059.01	11.1	2,268,625.00	1,357,402.12	40.1
PUBLIC WORKS- STREET DIVISION	105,595.81	81,353.55	22.9	1,267,150.00	523,159.84	58.7
BUILDING MAINTENANCE	13,879.58	13,268.57	4.4	166,555.00	100,322.40	39.7
COMMUNITY DEVELOPMENT	49,216.96	42,878.14	12.8	590,604.00	387,966.54	34.3
FINANCE	12,699.66	11,431.17	9.9	152,396.00	97,731.99	35.8
BOARD AND COMMISSIONS	6,989.66	2,921.70	58.1	83,876.00	43,977.08	47.5
TOTAL EXPENSES	407,972.66	343,414.47	15.8	4,895,673.00	2,692,132.82	45.0
TOTAL FUND REVENUES	294,518.08	242,569.28	(17.6)	4,794,999.00	3,483,966.27	(27.3)
TOTAL FUND EXPENSES	407,972.66	343,414.47	15.8	4,895,673.00	2,692,132.82	45.0
SURPLUS (DEFICIT)	(113,454.58)	(100,845.19)	(11.1)	(100,674.00)	791,833.45	(886.5)

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VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 2
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FOR FUND: GENERAL CAPITAL PROJECTS FUND
 FOR 7 PERIODS ENDING NOVEMBER 30, 2015

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	36,036.84	44,489.49	23.4	432,442.00	421,865.27	(2.4)

TOTAL REVENUES	36,036.84	44,489.49	23.4	432,442.00	421,865.27	(2.4)
EXPENSES						
ADMINSTRATION	47,433.34	14,005.77	70.4	569,200.00	24,265.00	95.7
POLICE	17,751.83	9,135.17	48.5	213,022.00	120,553.02	43.4
PUBLIC WORKS STREETS	5,833.33	0.00	100.0	70,000.00	0.00	100.0
BUILDING MAINTENANCE	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY DEVELOPMENT	0.00	0.00	0.0	0.00	0.00	0.0
FINANCE	0.00	0.00	0.0	0.00	0.00	0.0

TOTAL EXPENSES	71,018.50	23,140.94	67.4	852,222.00	144,818.02	83.0
TOTAL FUND REVENUES	36,036.84	44,489.49	23.4	432,442.00	421,865.27	(2.4)
TOTAL FUND EXPENSES	71,018.50	23,140.94	67.4	852,222.00	144,818.02	83.0
SURPLUS (DEFICIT)	(34,981.66)	21,348.55	(161.0)	(419,780.00)	277,047.25	(165.9)

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VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: INDUSTRIAL TIF #1 FUND
 FOR 7 PERIODS ENDING NOVEMBER 30, 2015

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	1,130.00	4,716.18	317.3	68,835.00	71,854.68	4.3
TOTAL REVENUES	1,130.00	4,716.18	317.3	68,835.00	71,854.68	4.3
EXPENSES						
PUBLIC WORKS STREETS	0.00	1,483.16	100.0	0.00	8,302.53	100.0
COMMUNITY DEVELOPMENT	22.92	262.50	(1045.2)	275.00	293.75	(6.8)
TOTAL EXPENSES	22.92	1,745.66	(7516.3)	275.00	8,596.28	(3025.9)
TOTAL FUND REVENUES	1,130.00	4,716.18	317.3	68,835.00	71,854.68	4.3
TOTAL FUND EXPENSES	22.92	1,745.66	(7516.3)	275.00	8,596.28	(3025.9)
SURPLUS (DEFICIT)	1,107.08	2,970.52	168.3	68,560.00	63,258.40	(7.7)

DATE: 12/10/2015
 TIME: 15:34:12
 ID: GL480000.WOW

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 4
 F-YR: 16

FOR FUND: INDUSTRIAL TIF #2 FUND
 FOR 7 PERIODS ENDING NOVEMBER 30, 2015

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES						
COMMUNITY DEVELOPMENT	4,022.92	307.50	92.3	48,275.00	31,188.50	35.3
TOTAL EXPENSES	4,022.92	307.50	92.3	48,275.00	31,188.50	35.3

DATE: 12/10/2015
 TIME: 15:34:12
 ID: GL480000.WOW

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 5
 F-YR: 16

FOR FUND: INFRASTRUCTURE CAP PROJ FUND
 FOR 7 PERIODS ENDING NOVEMBER 30, 2015

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<hr/>						
REVENUES						
REVENUES	535,224.82	69,013.67	(87.1)	6,422,698.00	3,932,577.61	(38.7)
<hr/>						
TOTAL REVENUES	535,224.82	69,013.67	(87.1)	6,422,698.00	3,932,577.61	(38.7)
<hr/>						
EXPENSES						
MOTOR FUEL TAX	19,544.08	256,670.76	(1213.2)	234,529.00	271,799.44	(15.8)
STREETS DIVISION	465,627.33	68,064.55	85.3	5,587,528.00	2,697,888.93	51.7
BUILDING & ZONING	0.00	0.00	0.0	0.00	53,919.65	100.0
<hr/>						
TOTAL EXPENSES	485,171.41	324,735.31	33.0	5,822,057.00	3,023,608.02	48.0
<hr/>						
TOTAL FUND REVENUES	535,224.82	69,013.67	(87.1)	6,422,698.00	3,932,577.61	(38.7)
TOTAL FUND EXPENSES	485,171.41	324,735.31	33.0	5,822,057.00	3,023,608.02	48.0
SURPLUS (DEFICIT)	50,053.41	(255,721.64)	(610.8)	600,641.00	908,969.59	51.3

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: DEBT SERVICE FUND
 FOR 7 PERIODS ENDING NOVEMBER 30, 2015

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	75,915.25	75,884.75	0.0	910,983.00	531,275.57	(41.6)
TOTAL REVENUES	75,915.25	75,884.75	0.0	910,983.00	531,275.57	(41.6)
EXPENSES						
ADMINISTRATION	75,944.00	0.00	100.0	911,328.00	102,826.25	88.7
TOTAL EXPENSES	75,944.00	0.00	100.0	911,328.00	102,826.25	88.7
TOTAL FUND REVENUES	75,915.25	75,884.75	0.0	910,983.00	531,275.57	(41.6)
TOTAL FUND EXPENSES	75,944.00	0.00	100.0	911,328.00	102,826.25	88.7
SURPLUS (DEFICIT)	(28.75)	75,884.75	(4046.9)	(345.00)	428,449.32	(4288.2)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATERWORKS & SEWERAGE FUND
 FOR 7 PERIODS ENDING NOVEMBER 30, 2015

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
OPERATING REVENUES	277,655.85	297,820.32	7.2	3,331,870.00	1,817,601.88	(45.4)
CAPITAL REVENUES	33,244.68	36,314.42	9.2	398,936.00	234,175.30	(41.3)
TOTAL REVENUES	310,900.53	334,134.74	7.4	3,730,806.00	2,051,777.18	(45.0)
EXPENSES						
INFORMATION TECHNOLOGY	2,474.41	1,215.49	50.8	29,693.00	12,052.72	59.4
ADMINISTRATION	138,264.75	97,163.92	29.7	1,659,177.00	1,044,706.37	37.0
PW ADMINISTRATION	76,290.42	60,351.51	20.8	915,485.00	432,952.40	52.7
WATER OPERATIONS	50,962.67	30,558.33	40.0	611,552.00	212,232.50	65.2
SEWER OPERATIONS	12,003.42	4,420.46	63.1	144,041.00	26,054.34	81.9
WATER CAPITAL	326,968.75	556,902.82	(70.3)	3,923,625.00	1,012,056.95	74.2
SEWER CAPITAL	8,333.34	(45,869.10)	650.4	100,000.00	48,264.40	51.7
TOTAL EXPENSES	615,297.76	704,743.43	(14.5)	7,383,573.00	2,788,319.68	62.2
TOTAL FUND REVENUES	310,900.53	334,134.74	7.4	3,730,806.00	2,051,777.18	(45.0)
TOTAL FUND EXPENSES	615,297.76	704,743.43	(14.5)	7,383,573.00	2,788,319.68	62.2
SURPLUS (DEFICIT)	(304,397.23)	(370,608.69)	21.7	(3,652,767.00)	(736,542.50)	(79.8)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REFUSE FUND
 FOR 7 PERIODS ENDING NOVEMBER 30, 2015

DEPARTMENT DESCRIPTION	NOVEMBER BUDGET	NOVEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	72,578.17	72,983.61	0.5	870,938.00	435,281.68	(50.0)
TOTAL REVENUES	72,578.17	72,983.61	0.5	870,938.00	435,281.68	(50.0)
EXPENSES						
ADMINISTRATION	74,285.50	71,165.83	4.1	891,426.00	423,269.31	52.5
TOTAL EXPENSES	74,285.50	71,165.83	4.1	891,426.00	423,269.31	52.5
TOTAL FUND REVENUES	72,578.17	72,983.61	0.5	870,938.00	435,281.68	(50.0)
TOTAL FUND EXPENSES	74,285.50	71,165.83	4.1	891,426.00	423,269.31	52.5
SURPLUS (DEFICIT)	(1,707.33)	1,817.78	(206.4)	(20,488.00)	12,012.37	(158.6)

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: RESOLUTION: 2016 MOTOR FUEL TAX (MFT) PROGRAM
AGENDA: DECEMBER 15, 2015 BOARD MEETING
DATE: DECEMBER 9, 2015

ISSUE

Should the Village Board approve the expenditure of estimated funds for the 2016 MFT Program.

DISCUSSION

In order to expend the Motor Fuel Tax (MFT) funds allocated for FY 16-17, the Village must pass a resolution authorizing the expenditure and submit it to the State. Staff is requesting approval of a resolution in the not to exceed amount of \$240,000 for the total estimated funds available for the 2016-2017 MFT Pavement Maintenance Program. This amount will include the engineering services of Engineering Enterprises, Inc. and the construction costs of the contractor awarded the bid.

Staff recommendations for the 2016-2017 Program were discussed at the December 3, 2015 Board Meeting. The program will include resurfacing Snow Street (Main Street to Prairie Glen) and Monna Street (Terry Drive to East Dead End) to remedy the failures that have occurred to the pavement. Various patching on Maple Street and in the subdivisions of Strafford Woods, Mallard Point and Dugan Woods will also be completed. The estimated cost for this portion of the program is \$405,700.

A crack-sealing program was also approved. Rolling Oaks, Meadowridge Villas and Black Walnut Units 7, 8 and 9 would be included in this year's program. The estimated costs for crack sealing are \$36,200.

The total estimated cost of the 2016 program is \$441,900. MFT revenues are estimated at \$240,000. A General Fund transfer has been completed from the FYE 15 budget surplus in order to complete the program. EEI will provide a presentation about the Program.

COST

The MFT projected budget is included in the Fiscal Year 15-16 Infrastructure Fund, account numbers 35-50-6303: Engineering Services and 35-50-7008: Capital Improvements.

RECOMMENDATION

The Village Board approves a resolution authorizing participation in the 2016 MFT funds expenditure in the amount not to exceed \$240,000.



Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the President and Board of Trustees of the Village of Sugar Grove, Illinois, that there is hereby appropriated the sum of \$240,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2016 to December 31, 2016.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Cindy Galbreath Clerk in and for the Village of Sugar Grove, County of Kane

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the President and Board of Trustees at a meeting on December 15, 2015

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 15th day of December, 2015.

(SEAL) Village Clerk

Approved
Regional Engineer
Department of Transportation
Date

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: RESOLUTION: AUTHORIZING AN AGREEMENT WITH EEI FOR THE
2016 MFT / ROADWAY PROGRAM
AGENDA: DECEMBER 15, 2016 BOARD MEETING
DATE: DECEMBER 11, 2015

ISSUE

Should the Village Board approve a resolution with Engineering Enterprises, Inc. for engineering services related to the 2016 MFT / Roadway Program.

DISCUSSION

Staff recommendations for the 2016-2017 Program were discussed at the December 3, 2015 Board Meeting. The program will include resurfacing Snow Street (Main Street to Prairie Glen) and Monna Street (Terry Drive to East Dead End) to remedy the failures that have occurred to the pavement. Various patching on Maple Street and in the subdivisions of Strafford Woods, Mallard Point and Dugan Woods will also be completed. A crack-sealing program was also approved. Rolling Oaks, Meadowridge Villas and Black Walnut Units 7, 8 and 9 would be included in this year's program.

Engineering Enterprises, Inc. has prepared a proposal to provide professional engineering services to cover both design and construction engineering for the 2015 MFT / Roadway Program. The proposal includes providing the following services:

1. Initial Correspondence
2. Preliminary / Design Engineering
3. Bidding and Letting
4. Contracting and Pre-construction Activities
5. Construction Observation and Administration
6. Closeout

Engineering Enterprises, Inc. will provide preliminary and design engineering services for the 2016 MFT / Pavement Maintenance Program is \$47,096. An additional \$3,000 for materials testing is needed for the material testing services contractor.

COST

The Fiscal Year 16-17 Infrastructure Budget, account number 35-50-6303: Engineering Services has \$28,800. budgeted for this project. Any additional costs for engineering would be included in Account 35-53-6303:Engineering Services and would be covered by the General Fund transfer.

RECOMMENDATION

The Village Board approves Resolution **#20151215PW2** authorizing an Agreement with Engineering Enterprises, Inc. for the Professional Engineering Services for the 2016 MFT / Roadway Program.



December 9, 2015

Mr. Anthony Speciale
Director of Public Works
Village of Sugar Grove
601 Heartland Drive
Sugar Grove, IL 60554

**Re: 2016 Road Program – Crack Sealing, Patching and Resurfacing
Village of Sugar Grove, Kane Co., IL**

Dear Mr. Speciale:

This letter is written to submit our proposal to provide professional engineering services to provide engineering services to the Village for the development and administration of a roadway improvement contract within the Village utilizing MFT Funds.

BACKGROUND AND DESCRIPTION

This agreement consists of the design and construction engineering required for the roadway resurfacing and patching program for next year, which will utilize MFT Funds to pay for a portion of construction only. This proposal includes the engineering services that will be required to develop the bid documents, contracts, construction administration and project closeout.

The roadways scheduled to be resurfaced are:

- Monna Street: From Terry Drive to Dead End
- Snow Street: From Main Street to Prairie Glen Subdivision

The areas scheduled to be patched are:

- Dugan Woods Neighborhood: Various Locations to be determined in the field
- Mallard Point Neighborhood: Various locations to be determined in the field
- Maple Street: From McCannon Street to Dead End
- Strafford Woods Neighborhood: Various locations to be determined in the field

The areas scheduled to be crack sealed are:

- Black Walnut Trails Units 7, 8 & 9
- Meadowridge Villas Neighborhood
- Rolling Oaks Neighborhood

All locations are identified on the attached Exhibit titled, "2016 Proposed Road Program."

SCOPE OF SERVICES

We propose to furnish the necessary personnel, materials, equipment and expertise to complete the preliminary and construction engineering in accordance with IDOT and Village requirements for the processing of General Maintenance Projects.

A listing of the activities and items to be covered and/or provided is as follows:

1. **Initial Correspondence**
 - Perform Preliminary Investigation of Village Streets
 - Prepare Cost Estimates of Various Roadways in the Village
 - Confirm Scope of Work with Village
 - Submit Preliminary Documents for Village Review and Approval
 - Prepare and Submit Preliminary Documents to IDOT for Use of MFT Funds
2. **Preliminary/Design Engineering**
 - Provide Design Engineering, Including Quantity and Pay Item Development and Estimates
 - Develop Specification Booklets and Exhibits
 - Submittals to Village for Review
 - Revisions and Approval with IDOT
3. **Bidding/Letting**
 - Facilitate the Advertisement and Bidding of the Project
 - Coordinate with Potential Bidders During Advertisement Period
 - Distribute Addendums as Needed
 - Attend Bid Opening
 - Prepare Tabulation of Bids
 - Review Qualifications of Low Bidder
 - Recommendation of Award
4. **Contracting & Pre-Construction Activities**
 - Develop Contract Booklets
 - Obtain Insurance and Contract Bonds
 - Develop Pre-Construction Conference Outlines
 - Attend Pre-Construction Conference, Prepare Minutes
5. **Construction Observation & Administration**
 - Provide Periodic On-Site Observation to Ensure Contractor Compliance with Specifications
 - Documentation of Installed Quantities
 - Collect Material Inspection Documents as Required
 - Develop Payment Estimates
 - Prepare Change Orders
6. **Closeout**
 - Prepare and Submit Final Documents to IDOT for Use of MFT Funds
 - Prepare Punch List
 - Recommend Release of Final Payment Upon Acceptance

Mr. Anthony Speciale
Village of Sugar Grove
December 9, 2014
Page 3

PERSONNEL AND PROJECTS

We believe that we are qualified to perform the proposed work for the Village of Sugar Grove. Mr. Tim Weidner, P.E. and Mr. Chris Ott, E.I., will be the principal members of the firm to perform and direct the work. These individuals have extensive practical experience and academic training related to the development and execution of pavement maintenance and rehabilitation contracts.

FEES AND CONDITIONS

The proposed fee for the above-described scope of services will be a Lump Sum price of **\$47,096**. This work is inclusive of the preliminary/design (**\$23,018**) and construction (**\$24,078**) activities to be performed for the successful development, administration, execution and closeout of the contract. Payment for all work performed will be based on invoices submitted periodically by our firm, but not more frequently than monthly, as the work progresses and will be payable by the Village within 30 days of the date of invoice.

Additional assignments not described above, will be performed at an hourly rate for the various classifications of employees who will perform the work per the approved Standard Schedule of Charges in place with the Village at the time of the execution of this Contract, or at an agreed upon Lump Sum price. All such extra work will be performed only in accordance with authorization by the Village of Sugar Grove.

This proposal shall be effect for a period of thirty (30) days from this date. If this proposal is not accepted within that period of time, we reserve the right to withdraw or revise this proposal. This proposal specifically provides for the right to use existing maps, plans, records and computer analysis as an agent of the Village.

ACCEPTANCE

If selected for this project, we will give our full attention to the project so that the results will be available as soon as practicable, consistent with performance of our services, response by state agencies and suppliers, meetings with the Village and other considerations.

If the Program Description, Scope of Services, Personnel, Fees and Conditions as listed above are satisfactory, please indicate your acceptance by signing both of the enclosed proposals and returning one of them to us for our records which will serve as our Agreement for Professional Engineering Services.

We look forward to working with and for you on this project so that we can apply our talents to the cost-effective solution of your pavement maintenance problems.

Very truly yours,

ENGINEERING ENTERPRISES, INC.



Michele L. Piotrowski, P.E., LEED AP
Project Manager

MLP/ars

Mr. Anthony Speciale
Village of Sugar Grove
December 9, 2014
Page 4

AGREEMENT

All terms and conditions to this Agreement for Professional Services

accepted this _____ day of _____, 2015.

By _____

By _____

VILLAGE OF SUGAR GROVE
Organization

10 Municipal Drive
Address

Sugar Grove IL 60554
City State Zip

Accepted this _____ day of _____, 2015

ENGINEERING ENTERPRISES, INC.
Organization

52 Wheeler Road
Address

Sugar Grove IL 60554
City State Zip

By *Michelo L. Piotrowski*
Project Manager

By *Angie Smith*
Executive Assistant / Marketing Coordinator

(corporate seal)





Standard Schedule of Charges

January 1, 2015

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$190.00
Principal	E-3	\$185.00
Senior Project Manager	E-2	\$175.00
Project Manager	E-1	\$158.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$146.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$137.00
Project Engineer/Planner/Surveyor	P-4	\$125.00
Senior Engineer/Planner/Surveyor	P-3	\$114.00
Engineer/Planner/Surveyor	P-2	\$105.00
Associate Engineer/Planner/Surveyor	P-1	\$ 94.00
Senior Project Technician II	T-6	\$137.00
Senior Project Technician I	T-5	\$125.00
Project Technician	T-4	\$114.00
Senior Technician	T-3	\$105.00
Technician	T-2	\$ 94.00
Associate Technician	T-1	\$ 82.00
Engineering/Land Surveying Intern	I-1	\$ 78.00
Administrative Assistant	A-3	\$ 78.00

CREW RATES, VEHICLES AND REPROGRAPHICS

1 Man Field Crew with Standard Survey Equipment		\$149.00
2 Man Field Crew with Standard Survey Equipment		\$233.00
1 Man Field Crew with RTS or GPS *		\$184.00
2 Man Field Crew with RTS or GPS *		\$268.00
Vehicle for Construction Observation		\$15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)	

*RTS = Robotic Total Station / GPS = Global Positioning System



2016 PROPOSED
ROAD PROGRAM
THE VILLAGE OF
SUGAR GROVE



1500' 0' 1500' 3000'
SCALE FEET

LEGEND

	RESURFACE
	PATCHING
	CRACKSEAL

Plotted: December 8, 2015 @ 1:44 PM By: Kris Pung - Tab: Combined Improvements (22-254)


Engineering Enterprises, Inc.
 CONSULTING ENGINEERS
 52 Wheeler Road
 Sugar Grove, Illinois 60554
 630.466.6700 / www.eeiweb.com

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RESOLUTION NO. 20151215PW2

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH
ENGINEERING ENTERPRISES, INC. FOR THE 2016 MFT / ROADWAY
PROGRAM**

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage the services of Engineering Enterprises, Inc. to provide professional preliminary, design and construction engineering services for the 2016 MFT / Roadway Program, and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is an agreement between Engineering Enterprises, Inc. and the Village of Sugar Grove for professional preliminary, design and construction engineering services for the 2016 MFT / Roadway Program. The President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 15th day of December, 2015.

P. Sean Michels
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: RESOLUTION: FUNDING FOR DENNY ROAD LAFO PROJECT
AGENDA: DECEMBER 15, 2015 VILLAGE BOARD MEETING
DATE: DECEMBER 9, 2015

ISSUE

Should the Village Board pass a resolution in support of funding the Denny Road LAFO Project.

DISCUSSION

In an effort to utilize Grant funding sources for pavement maintenance, staff has developed another project for LAFO Funding.

The Local Agency Functional Overlay (LAFO) provides funding to municipalities for projects through the Kane/Kendall Council of Mayors (KKCOM).

Projects approved for LAFO funding are eligible for a match ratio of 75% of the construction and construction engineering costs with a maximum Grant of \$500,000.00. Phase I and II Engineering would be funded 100% by the Village. The Village has received approval for LAFO funding for the Denny Road Resurfacing Project. As a condition of approval, the Board must pass a resolution in support of the Village's share of the project costs.

Phase I engineering was approved at the February 3, 2015 Board Meeting. Phase II Engineering was approved at the November 3, 2015 Board meeting.

The total estimated cost of Denny Road LAFO Project is \$398,200.00. The Village's share of the total cost is \$124,300.00. The Village was awarded \$273,900.00 from LAFO Funding.

	Local Funding	KKCOM	Total
Phase I	14,000.00	0.00	14,000.00
Phase II Eng	19,000.00	0.00	19,000.00

Phase III Eng	9,800.00	29,400.00	39,200.00
Construction	<u>81,500.00</u>	<u>244,500.00</u>	<u>326,000.00</u>
Total	\$ 124,300.00	\$ 273,900.00	\$ 398,200.00

The Denny Road LAFO Project is scheduled for letting in April 22, 2016 with construction anticipated to begin in Summer 2016.

COST

The total estimated cost for the Denny Road LAFO Project is \$398,200.00. This FY 2015-16 Capital Budget currently has \$39,000.00 allocated for Phase I and Phase II engineering account 35-53-6303: Engineering Services. The FY 2016-17 Budget has \$39,200.00 allocated for Phase III engineering in account 35-53-6303: Engineering Services and \$326,000.00 allocated for Construction in account 35-53-7008: Streets/ROW Improvements.

RECOMMENDATION

The Village Board approves Resolution # 20151215PW1 in support of funding for the Denny Road LAFO Project.



RESOLUTION NO. 20151215PW1

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

**RESOLUTION AUTHORIZING THE VILLAGE'S SHARE OF CONSTRUCTION COSTS FOR
THE ROADWAY IMPROVEMENT OF THE DENNY ROAD LAFO PROJECT**

Village of Sugar Grove
Location: Denny Road (Key Route 0-0062 & 0-0062A)
Section No.: 14-00029-00-RS
Project No.: M-4003(657)
Job No.: C-91-194-16

WHEREAS, the Village of Sugar Grove endeavors to improve a segment of Denny Road from Bliss Road (Station 0.47) to Village Limits (Station 0.78), then from the Village Limits (Station 0.0) to Village Limit (Station 0.00) with a project omission of Key Route Stations 0.00 to 0.80, that is approximately 0.7 miles in length and known to the Illinois Department of Transportation as MFT Section Number 14-00029-00-RS and State Job Number C-91-194-16.

WHEREAS, the cost of said improvement has necessitated the need for the use of federal funds.

WHEREAS, the federal fund source requires a match of local funds.

WHEREAS, the use of federal funds requires a joint funding agreement (AGREEMENT) with the Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the Village of Sugar Grove authorizes eighty-one thousand, five hundred twenty seven dollars, (\$81,500), or as much of such sum as may be needed to match federal funds in the completion of aforementioned project known as MFT Section Number 14-00029-00-RS.

BE IT FURTHER RESOLVED that the Village President is hereby authorized and directed to execute the above-mentioned AGREEMENT and any other such documents related to advancement and completion of said project.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 15th day of December, 2015.

P. Sean Michels,
 President of the Board of Trustees
 of the Village of Sugar Grove, Kane
 County, Illinois

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____

Certificate:

I, Cynthia Galbreath, Clerk in and for the Village of Sugar Grove in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 15th _ day of December 15, 2015.

In testimony whereof, I have hereunto set my hand and affixed the seal of the Village of Sugar Grove at my office in Sugar Grove, in Kane County, this 15th day of December, 2015.

(SEAL)

ATTEST: _____
 Cynthia L. Galbreath
 Clerk, Village of Sugar Grove

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: DISCUSSION: POSSIBLE LAND EXCHANGE INVOLVING VILLAGE PROPERTY
AGENDA: DECEMBER 15, 2015 COMMITTEE OF THE WHOLE MEETING
DATE: DECEMBER 11, 2015

ISSUE

Should the Village Board proceed with exchanging Village property at US 30 and Municipal Drive for another tract of land of similar size located at Municipal Drive and Galena Boulevard.

DISCUSSION

The Village owns 18.57 acres of land, more or less, at the NWC of Municipal Drive and US 30. Title to the property came about from an exchange of land with the then owner of the property, Airport Grove, LLC, and property the Village owned immediately south of Windsor West which was the result of a developer donation. The current Village-owned parcel was envisioned to be the site of a future Village police station.

Airport Grove, LLC is attempting to develop their property on Municipal Drive between Galena Boulevard and US 30 and is actively marketing their proposed business park development. Airport Grove has determined that developing the NWC of Municipal Drive & US 30 would provide a more expedient site to develop for prospective users and could serve to kick-start development in the future business park on the opposite side of Municipal Drive. As a result, they have approached the Village with a proposal to exchange similar acreage on the NEC of Municipal Drive and Galena Boulevard for the Village's property at Municipal Drive and US 30.

The attached maps illustrate the reconfiguration of property ownership since 2007, where "A" represents Village-owned land, "B" represents land owned by Airport Grove, LLC, and "C" represents PIRHL's senior apartment building development. The last map illustrates the ownership configuration if the exchange occurs.

Assuming the use of the Village property remains a police station, the Galena Boulevard site continues to satisfy locational criteria, remaining centrally located and accessible to all areas of the Village, present and future.

If there is an exchange, development of the current Village property should be subject to certain conditions, namely the use of the property, outdoor storage, signs, architectural (building materials, outdoor illumination) and landscaping requirements.

Since the transaction involves public land, there is a process and requirements to follow along with many details to address before culminating with a formal transaction. An appraisal for each parcel is necessary and it is suggested the Village obtain the appraisals for both parcels. It is also advisable that Airport Grove LLC provide a soil report to verify the proposed site is capable of supporting a police station facility and parking field. Eventually, the Village Board is required to conduct a public hearing on the proposed swap, including publication in a local newspaper—including the terms for the exchange. Following the close of the public hearing, the Board may approve the exchange only by 3/4s of the corporate authorities. Assuming the exchange is approved all that remains following the Board's decision is the formal closing of the deal.

COSTS

The objective of the parties is to make this a cost-neutral transaction.

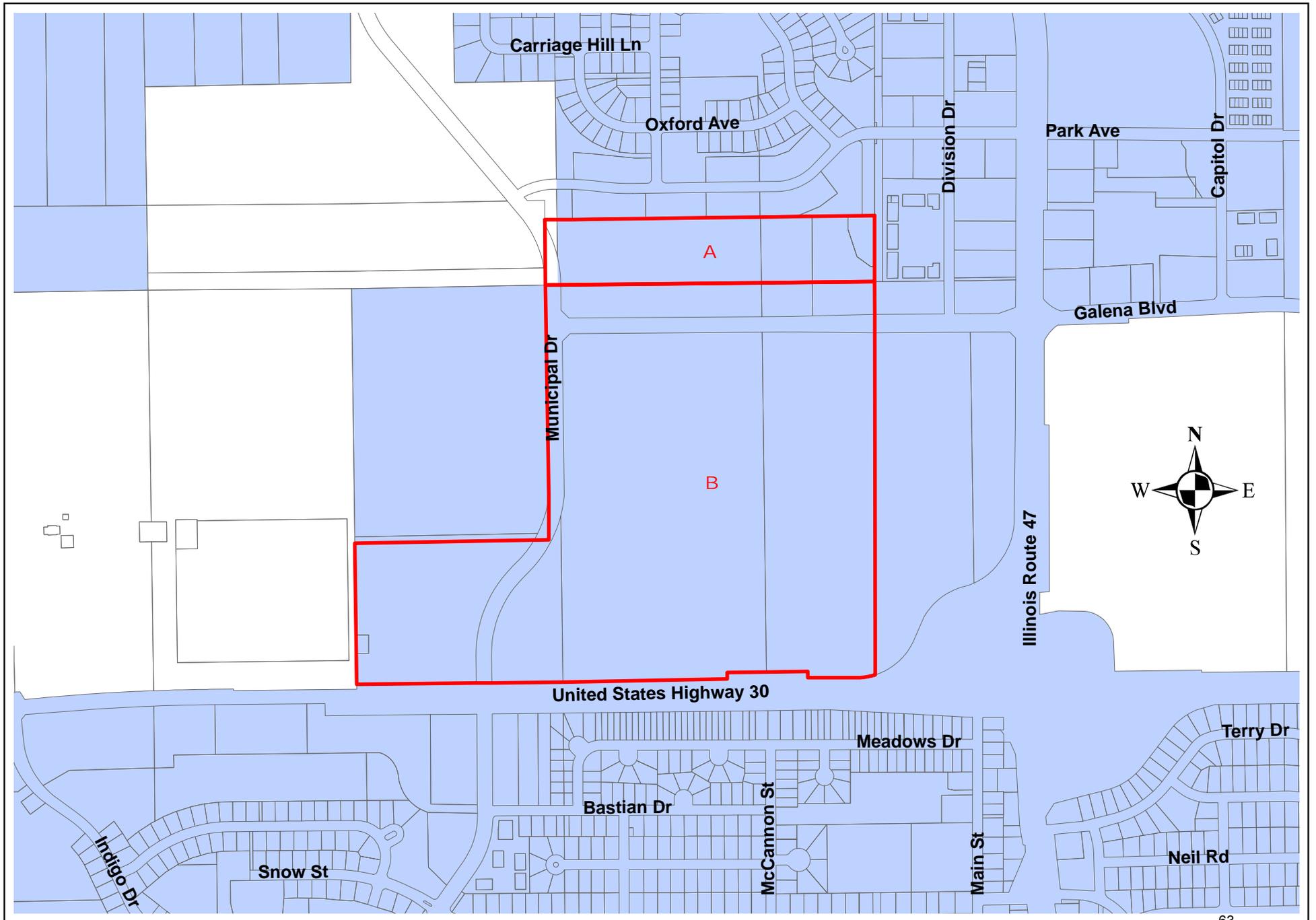
ATTACHMENTS

Location map

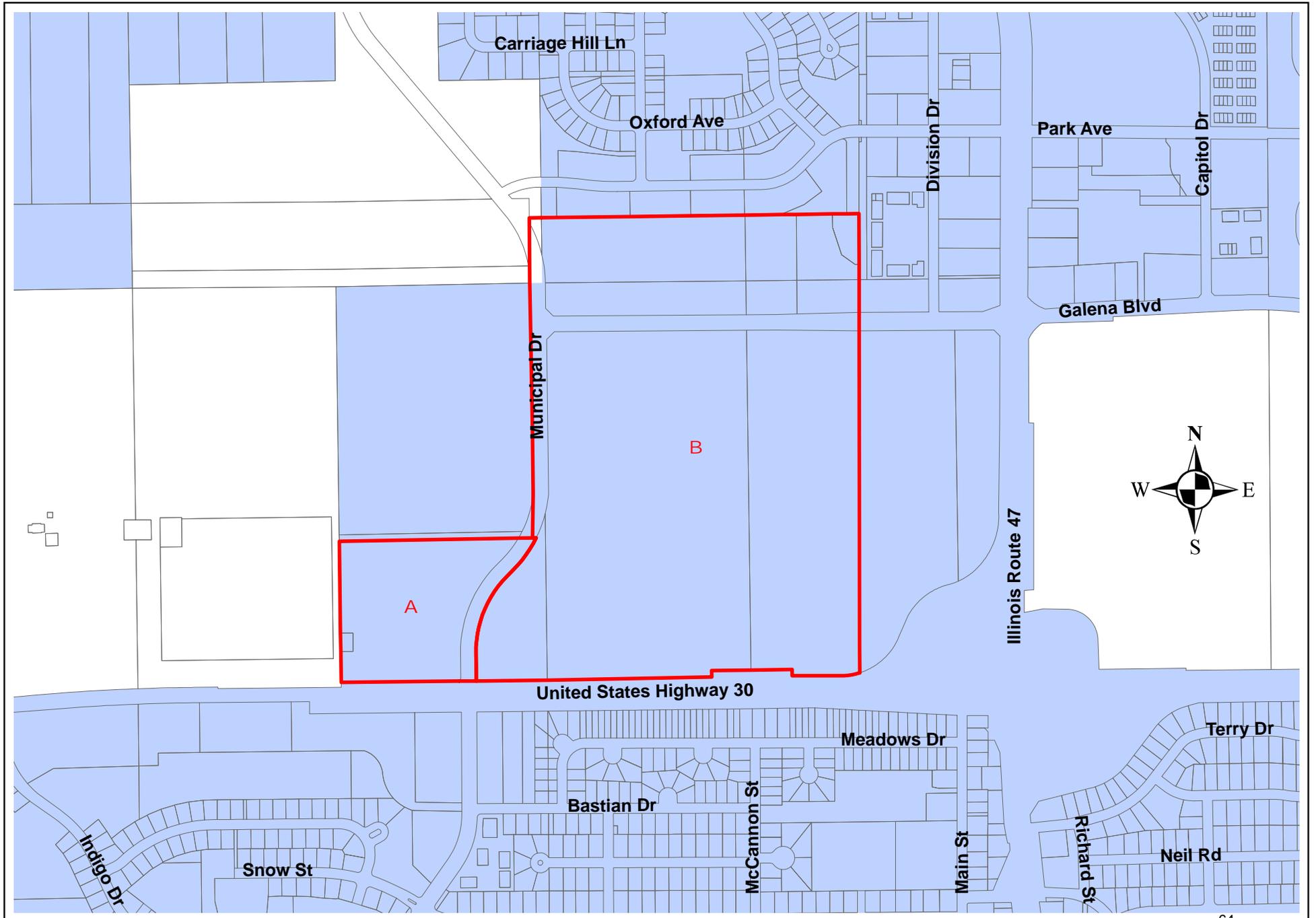
RECOMMENDATION

If the Village Board is supportive of the exchange, it should direct staff to obtain the necessary appraisals for each parcel, soil report and determine conditions for the exchange.

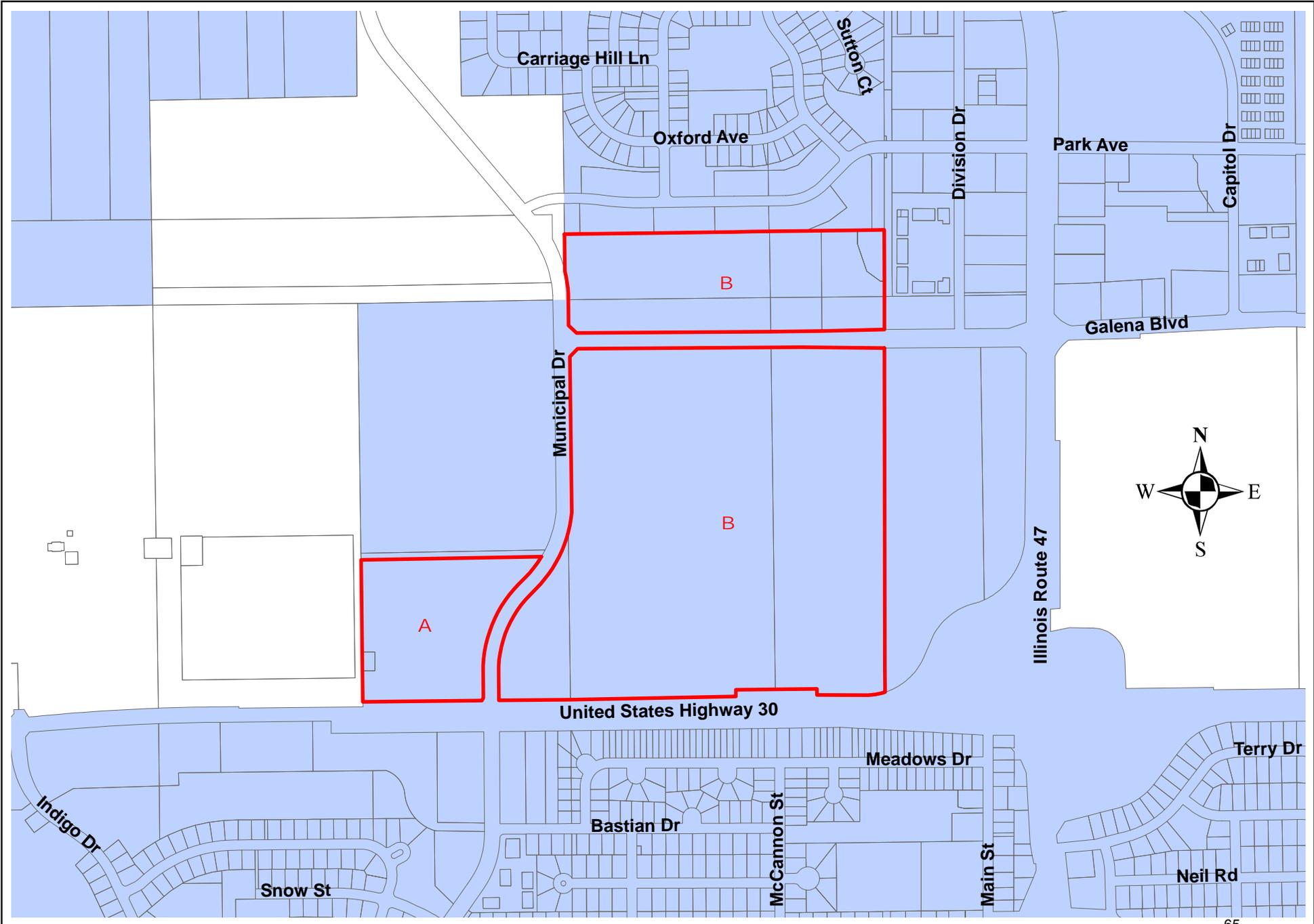
#1 (Pre-2007)



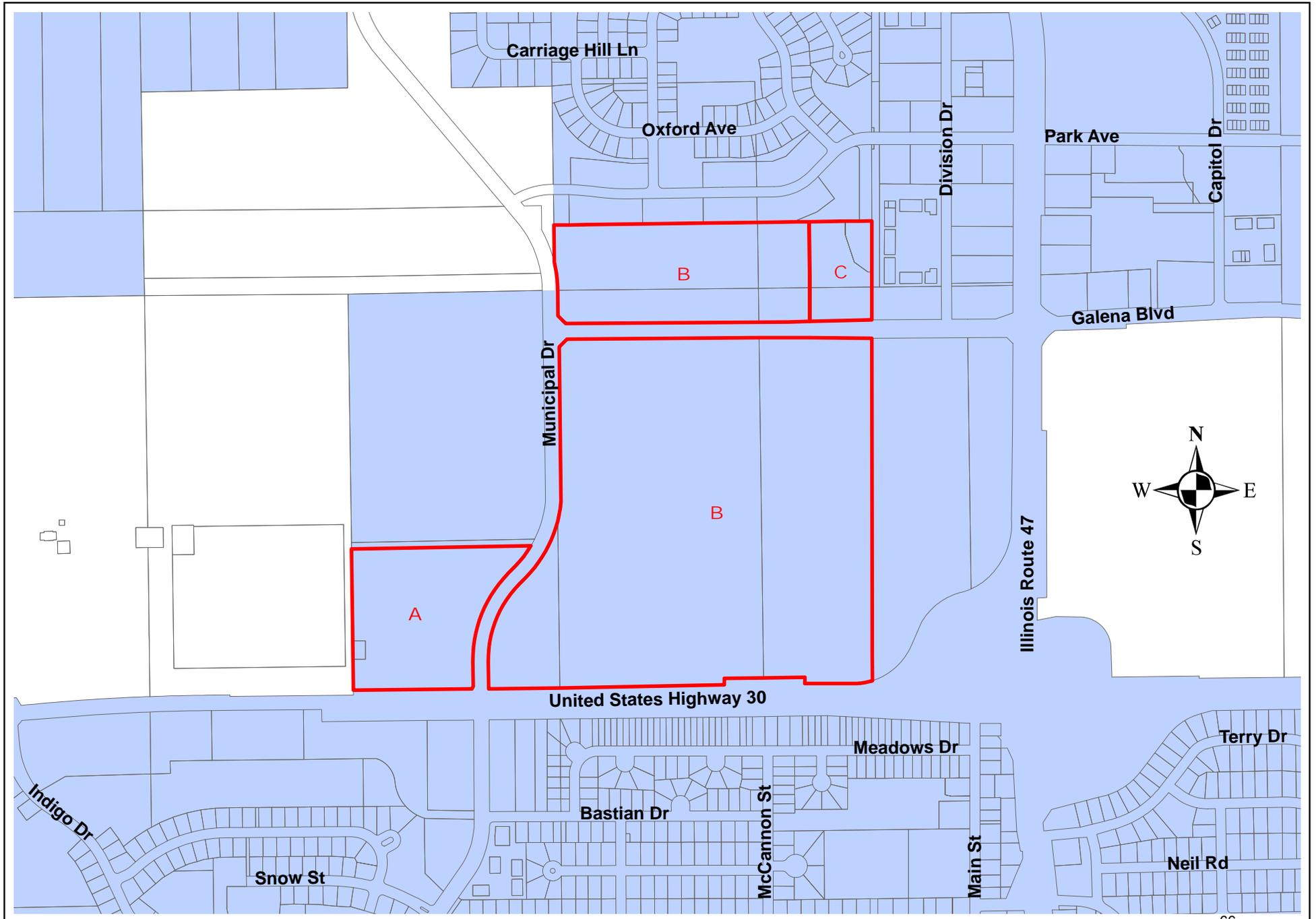
#2 (2007 Land Swap)



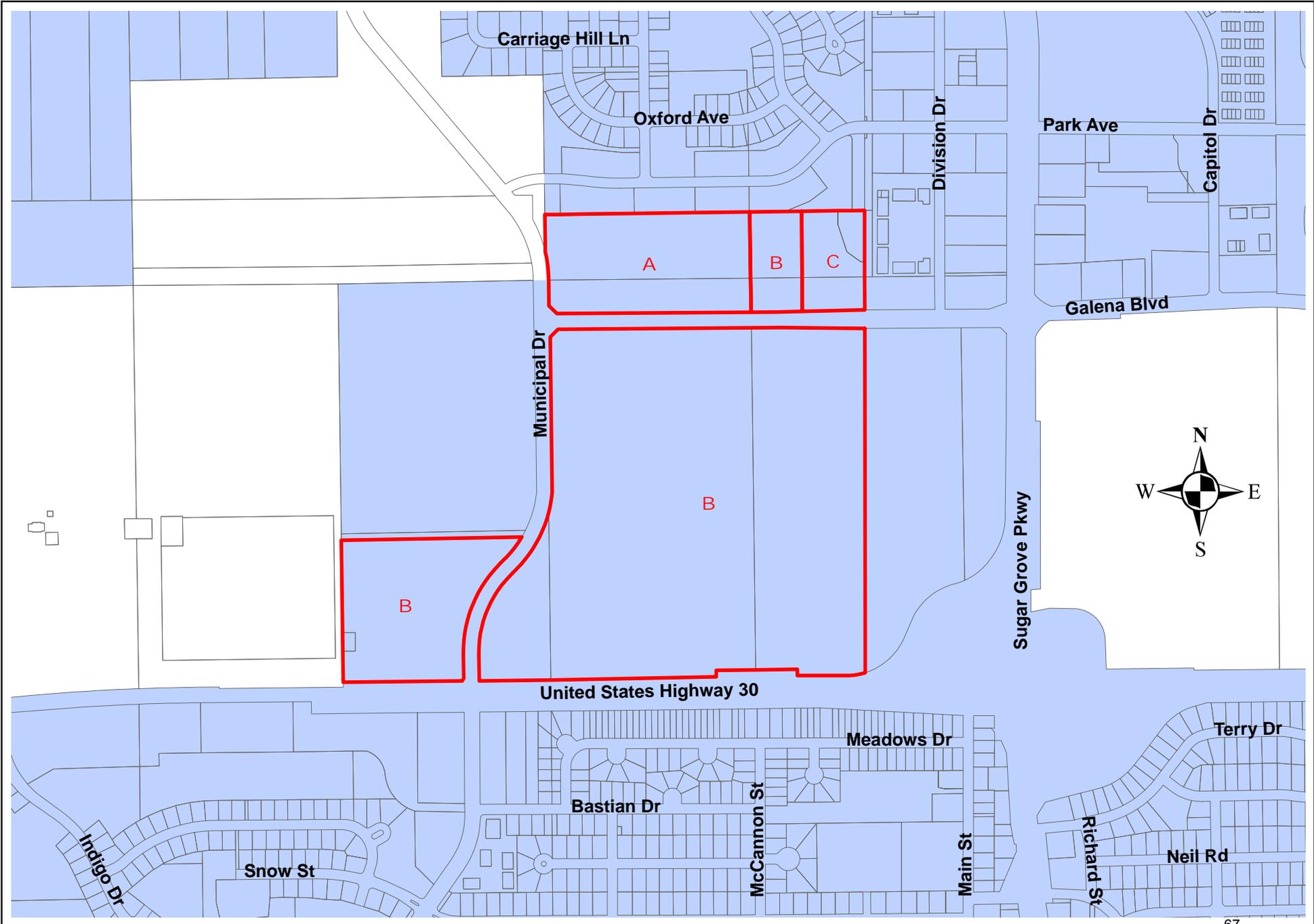
#3 (2008 Street Dedications)



#4 CURRENT (2014 Wiedner's Legacy Resub.)



#5 PROPOSED



**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN, FINANCE DIRECTOR
SUBJECT: MID-YEAR BUDGET UPDATE
AGENDA: DECEMBER 15, 2015, REGULAR BOARD MEETING
DATE: DECEMBER 10, 2015

ISSUE

Discussion of the mid-year budget update.

DISCUSSION

As of October 31, 2015, the Village was through the first half of the fiscal year. Staff has projected revenues and expenditures for the General Fund, the Capital Projects Fund, Infrastructure Capital Projects Fund, the two TIFs, Debt Service, Sugar Grove Center, and the Waterworks and Sewerage Fund through the end of fiscal year 2015 – 2016.

The General Fund revenues are expected to be lower than budget by approximately \$800 and expenditures are expected to be lower than budget by approximately \$12,700. This is projected to result in a reduction of the budgeted deficit by \$11,800, with a projected deficit of \$88,800. The FY 15 budget deficit of \$100,674 was approved during the budget process so that the Calkins and Grove project could be completed. The following are explanations of major revenue and expenditure differences:

- 1) Utility Tax - Electricity (\$14,800) – lower usage because of a cooler summer.
- 2) Utility tax – Telecommunications (\$13,500) – lower because of residents continuing to drop their land line in favor of cell phones.
- 3) Towing fees (\$20,000) – lower than anticipated. Currently have 17 tows and anticipate an additional 23 tows for the remainder of the fiscal year.
- 4) State income tax \$41,400 – higher receipts than anticipated.
- 5) Sales tax (\$15,900) – lower because the category of automotive and filling station is coming in lower than anticipated.
- 6) State use tax \$15,500 – higher than anticipated as a result of an increase in the use or consumption in Illinois of purchases from other states.
- 7) Court Fines \$26,000 – higher than budget because of the increase in revenue from overweight truck campaign.
- 8) Other fines (\$16,000) – ordinance violations lower than budget.

- 9) Review and development fees (\$46,500) – decrease in the number of permit review fees for new homes.
- 10) Reimbursement \$49,400 – reimbursed for damage to vehicles and workers compensation claims higher than anticipated.
- 11) Police Department overtime \$13,800 – higher than anticipated because of two officers out on medical leave resulting in overtime to cover their shifts (4,176 hours).
- 12) Police Department part-time salaries \$56,200 – higher than anticipated because of the golf events, road construction detail, and to cover shifts for the two officers out on medical leave.
- 13) All departments, medical/dental insurance (\$59,900) – anticipated Village total of medical/dental costs will be less than budgeted.
- 14) Police Department fuels & lubricants \$10,600 – higher usage than anticipated with additional miles being driven.
- 15) Streets, unemployment compensation \$19,500 – higher than anticipated since a laborer was laid off and is collecting unemployment.
- 16) Streets, engineering services \$13,100 – higher than anticipated because of ROW permits.
- 17) Streets, repair & maintenance services ROW \$12,400 – increase because of emergency street light replacements.
- 18) Streets, snow and ice control supplies (\$50,000) – lower than anticipated price on actual tonnage for salt.
- 19) Building Maintenance, repair & maintenance services – buildings \$19,200 – increase because of hail damage to buildings. Offset by revenue in the reimbursement account.
- 20) Community Development, legal services \$37,500 – increased as a result of the Settler's Ridge bond litigation.
- 21) Community Development, engineering services (\$10,100) – decreased because of a reduction in engineering permit review fees for new homes and other development related engineering needs.

Staff projected and included 50 residential, 3 commercial, and 375 miscellaneous building permits in the fiscal year 2015-2016 budget approved by the Village Board, which we continue to track throughout the fiscal year and report on. As of November 30, 2015, 20 of the residential, 1 of the commercial, and 363 of miscellaneous building permits have been issued.

The General Capital Projects Fund is under budget by \$368,700 as a result of the following:

- 1) Improvement donations \$123,800 – higher than anticipated because of the Senior Housing complex.
- 2) Administration, architectural services and other professional services (\$35,200) – lower than anticipated since the project at 140 S. Municipal Drive has been placed on hold.

- 3) Administration, village buildings (\$490,000) – lower than budget since we are not moving into the 140 S. Municipal Drive building at this time.
- 4) Streets, automotive equipment \$287,400 – higher than anticipated because the dump trucks were budgeted in FY 15 but will not be delivered and paid for until this fiscal year.

In the Tax Increment Financing District #1, engineering services \$16,500 and \$28,900 expenses are higher than budget because of carryover of expenses from the prior fiscal year.

In the Tax Increment Financing District #2, building improvements (\$11,600) are lower than budget because the bid came in lower than anticipated for the demolition of the airport house.

The Infrastructure Capital Projects Fund shows a deficit of \$687,100. Revenues are anticipated to come in \$564,000 lower than anticipated while expenditures are expected to be over budget by \$123,200.

- 1) Motor Fuel Tax revenue (\$10,600) - lower than anticipated.
- 2) Grant revenues (\$630,700) – lower than anticipated. It is anticipated that we will not receive all of the Phase I Engineering grant funds for IL 47 and I 88 in this fiscal year.
- 3) Local sales tax (\$31,000) – lower than anticipated because of lower sales tax revenue in the automotive and filling station category.
- 4) Reimbursement \$53,000 – higher than anticipated because of funds received for the Wheeler and IL 47 intersection signalization project that was not budgeted.
- 5) Streets/ROW improvements \$76,200 – higher than anticipated because of a transfer from the general fund for additional road projects.
- 6) Other professional services \$(16,000) – lower than anticipated because of not completing all of the engineering for IL 47 and I 88.

The Sugar Grove Center Fund budgeted \$23,000 for weed control. However, that will not be completed until FY 17.

The Waterworks and Sewerage Fund operating water and sewer sales revenue are expected to be \$34,700 higher than budget because of an IRMA reimbursement of \$59,400. Expenditures are anticipated to be lower than budget by \$42,500, resulting in a surplus of \$77,200.

- 1) Water sales revenue (\$27,100) – came in lower than budget as a result of conserving water.
- 2) Reimbursement \$71,900 – higher than anticipated because of a reimbursement for hail damage from our insurance carrier IRMA.
- 3) Water tap-on fees (\$19,400) – came in lower than budget fewer new homes being built than anticipated.

- 4) Water Operations, chemicals and lab supplies (\$14,500) – lower expenditure than anticipated.
- 5) Sewer Operations, other professional services of (\$33,000) - the Strafford Woods sanitary sewer lining expense came in lower than anticipated.
- 6) In Sewer Capital, sanitary sewer system improvement \$13,800 - the Queens Gate Circle sanitary repair came in \$13,800 higher than anticipated.

COST

There are no costs associated with this discussion.

RECOMMENDATION

That the Board discuss the mid-year budget update.

FY 2015-16 BUDGET
 FUND 01
 GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 15 Actual	FY 16 Budget	6 month Actual	Estimated Actual	Difference
01-00-0000	<u>REVENUES</u>					
3110	PROPERTY TAX - CORPORATE	\$ 718,680	\$ 753,401	\$ 893,934	\$ 903,486	\$ 150,085
3111	PROPERTY TAX - AUDIT	9,974	14,459	11,377	11,500	(2,959)
3112	PROPERTY TAX - LIABILITY INSUR	69,434	63,855	54,420	55,000	(8,855)
3113	PROPERTY TAX - I.M.R.F	38,949	32,175	44,525	45,000	12,825
3114	PROPERTY TAX- SOCIAL SECURITY	202,777	202,950	187,992	190,000	(12,950)
3115	PROPERTY TAX - STREET LIGHTING	57,641	58,410	58,376	59,000	590
3150	PROPERTY TAX - POLICE	141,724	139,095	197,887	200,000	60,905
3151	PROPERTY TAX - POLICE PENSION	272,190	269,002	86,081	87,000	(182,002)
3162	UTILITY TAX - ELECTRICITY	274,824	296,849	140,517	282,000	(14,849)
3163	UTILITY TAX - NATURAL GAS	143,016	117,463	33,765	115,000	(2,463)
3164	UTILITY TAX - TELECOMMUNICATION	283,758	258,475	122,335	245,000	(13,475)
3210	LIQUOR LICENSE	17,100	18,800	1,250	17,100	(1,700)
3250	FRANCHISE AGREEMENT	49,943	64,745	33,385	66,500	1,755
3291	CONTRACTORS LICENSE	55,855	37,500	16,200	37,500	-
3310	BUILDING PERMITS	244,977	75,525	52,219	67,315	(8,210)
3320	CERTIFICATES OF OCCUPANCY	6,100	5,300	2,300	4,300	(1,000)
3330	PLAN REVIEWS	9,156	5,645	2,985	3,781	(1,864)
3340	REINSPECTIONS	5,990	3,472	6,067	2,900	(572)
3350	TRANSITION FEES	-	-	18,985	-	-
3380	TOWING FEES	34,000	40,000	8,483	20,000	(20,000)
3390	OTHER LICENSES, PERMITS AND FEES	3,952	1,160	1,765	1,900	740
3410	STATE INCOME TAX	906,409	890,703	522,776	932,057	41,354
3420	REPLACEMENT TAX	2,110	1,980	1,172	1,980	-
3440	GRANTS	9,965	1,100	-	1,100	-
3449	STATE SALES TAX REBATE	(3,048)	(17,000)	(7,578)	(20,000)	(3,000)
3450	STATE SALES TAX	839,226	813,870	398,879	798,000	(15,870)
3451	STATE USE TAX	196,218	174,542	65,456	190,000	15,458
3453	STATE GAMES AND LICENSES	14,976	16,800	2,819	16,900	100
3460	ROAD AND BRIDGE TAX	35,131	36,663	35,059	36,663	-
3510	COURT FINES	52,856	50,000	48,151	76,000	26,000
3520	FORFEITURES	-	7,500	-	7,500	-
3590	OTHER FINES	54,400	95,000	28,042	79,000	(16,000)
3740	ZONING & FILING FEES	7,250	16,000	2,300	8,500	(7,500)
3760	REVIEW & DEVELOPMENT FEES	129,649	109,420	46,792	62,900	(46,520)
3761	REIMBURSEMENT	123,265	44,350	71,125	93,703	49,353
3790	CHARGES FOR POLICE SERVICES	10,325	10,000	10,000	10,325	325
3791	OTHER CHARGES FOR SERVICES	3,248	1,850	1,415	1,850	-
3810	INTEREST INCOME	13,530	15,400	6,346	14,500	(900)
3820	RENTAL INCOME	11,010	27,940	12,970	27,940	-
3840	MAP/PLAN/CODE CHARGES	(4)	100	770	780	680
3890	MISCELLANEOUS INCOME	3,000	500	56	181	(319)
3990	INTERFUND TRANSFERS	37,500	40,000	20,000	40,000	-
	TOTAL REVENUES	\$ 5,087,056	\$ 4,794,999	\$ 3,241,397	\$ 4,794,162	\$ (837)
01-49-0000	<u>INFORMATION TECHNOLOGY</u>					
	<u>CONTRACTUAL SERVICES</u>					
6307	I. S. SERVICES	\$ 30,776	\$ 29,112	\$ 11,463	\$ 29,112	\$ -
6502	TELECOMMUNICATIONS	538	540	290	580	40
6509	RECRUITMENT	-	-	-	-	-
	TOTAL CONTRACTUAL SERVICES	31,314	29,652	11,753	29,692	40

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 15 Actual	FY 16 Budget	6 month Actual	Estimated Actual	Difference
<u>COMMODITIES</u>						
6608	BOOKS & PUBLICATIONS	-	-	-	-	-
6613	GENERAL OFFICE SUPPLIES	48	40	-	20	(20)
TOTAL COMMODITIES		48	40	-	20	(20)
TOTAL INFORMATION TECHNOLOGY EXP		\$ 31,362	\$ 29,692	\$ 11,753	\$ 29,712	\$ 20

01-50-0000 ADMINISTRATION

<u>PERSONAL SERVICES</u>						
6101	SALARIES - FULL-TIME	\$ 192,910	\$ 193,443	\$ 104,671	\$ 193,443	\$ -
6201	MEDICAL/DENTAL INSURANCE	27,430	28,353	13,245	27,000	(1,353)
6202	GROUP LIFE INSURANCE	158	168	79	168	-
6204	UNEMPLOYMENT COMPENSATION	-	193	-	193	-
6205	SOC SEC CONTRIBUTIONS	11,881	12,391	6,842	12,391	-
6206	IMRF CONTRIBUTIONS	18,195	18,184	9,839	18,184	-
6208	TRAINING & MEMBERSHIPS	5,563	4,594	3,925	4,417	(177)
6209	UNIFORM ALLOWANCE	98	100	-	100	(0)
6507	MILEAGE REIMBURSEMENT	2,006	2,175	1,023	2,046	(129)
TOTAL PERSONAL SERVICES		258,241	259,602	139,625	257,942	(1,660)
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	13,491	12,870	4,156	10,300	(2,570)
6306	MEDICAL SERVICES	39	115	-	115	-
6309	OTHER PROFESSIONAL SERVICES	471	525	88	450	(75)
6402	RENTAL	1,593	1,535	766	1,535	-
6403	REPAIR & MAINT SERVICES - EQUIP.	316	120	65	130	10
6502	TELECOMMUNICATIONS	2,073	1,912	1,192	2,384	472
6514	INSURANCE PREMIUMS	68,122	58,800	-	58,800	-
TOTAL CONTRACTUAL SERVICES		86,105	75,877	6,266	73,714	(2,163)
<u>COMMODITIES</u>						
6501	POSTAGE & DELIVERY	36	20	-	10	(10)
6608	BOOKS & PUBLICATIONS	986	1,027	114	1,022	(5)
6613	GENERAL OFFICE SUPPLIES	146	249	312	550	301
TOTAL COMMODITIES		1,168	1,296	426	1,582	286
TOTAL ADMINISTRATION EXP		\$ 345,514	\$ 336,775	\$ 146,317	\$ 333,238	\$ (3,537)

01-51-0000 POLICE

<u>PERSONAL SERVICES</u>						
6101	SALARIES - FULL-TIME	\$ 965,123	\$ 921,233	\$ 498,472	\$ 921,233	\$ -
6102	SALARIES - OVERTIME	136,913	135,356	89,981	149,147	13,791
6104	SALARIES - PART-TIME	105,778	145,677	110,487	201,850	56,173
6106	POLICE PENSION	272,891	269,002	134,501	269,002	-
6201	MEDICAL/DENTAL INSURANCE	188,189	222,191	96,872	185,000	(37,191)
6202	GROUP LIFE INSURANCE	1,152	1,148	576	1,148	-
6204	UNEMPLOYMENT COMPENSATION	-	1,057	-	1,057	-
6205	SOC SEC CONTRIBUTIONS	84,163	91,974	47,594	91,974	-
6208	TRAINING & MEMBERSHIPS	9,429	8,795	4,559	8,795	-
6209	UNIFORM ALLOWANCE	13,343	11,130	4,640	11,130	-
TOTAL PERSONAL SERVICES		1,776,981	1,807,563	987,681	1,840,336	32,773

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 15 Actual	FY 16 Budget	6 month Actual	Estimated Actual	Difference
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	71,263	78,400	36,992	85,000	6,600
6306	MEDICAL SERVICES	1,731	812	1,516	2,200	1,388
6307	I. S. SERVICES	17,437	12,158	733	13,158	1,000
6309	OTHER PROFESSIONAL SERVICES	10,667	12,053	6,434	12,053	-
6402	RENTAL	1,214	1,168	581	1,168	-
6403	REPAIR & MAINT. SERV - EQUIPMENT	15,342	16,310	2,510	16,310	-
6407	REPAIR & MAINT. SERV - VEHICLES	44,436	30,000	9,980	30,000	-
6502	TELECOMMUNICATIONS	131,549	171,122	76,105	171,122	-
6504	PRINTING	811	1,275	452	1,275	-
6508	RECEPTIONS & ENTERTAINMENT	69	150	35	150	-
6509	RECRUITMENT	100	-	85	195	195
TOTAL CONTRACTUAL SERVICES		294,619	323,448	135,423	332,631	9,183
<u>COMMODITIES</u>						
6500	GENERAL EQUIPMENT	5,717	4,000	-	4,000	-
6501	POSTAGE & DELIVERY	1,657	1,445	631	1,445	-
6601	FUELS & LUBRICANTS	43,174	34,020	19,866	44,570	10,550
6603	SPECIALIZED SUPPLIES/TOOLS	12,844	14,325	4,294	14,325	-
6604	SAFETY SUPPLIES	239	200	119	315	115
6608	BOOKS & PUBLICATIONS	154	400	-	400	-
6613	GENERAL OFFICE SUPPLIES	3,749	2,800	1,117	2,800	-
6617	VEHICLE MAINTENANCE SUPPLIES	255	-	-	-	-
TOTAL COMMODITIES		67,789	57,190	26,026	67,855	10,665
<u>TRANSFERS OUT</u>						
7010	TRANSFER TO EQUIP. REPLACEMENT	52,684	80,424	40,212	80,424	-
TOTAL TRANSFERS OUT		52,684	80,424	40,212	80,424	-
TOTAL POLICE EXP		\$ 2,192,073	\$ 2,268,625	\$ 1,189,343	\$ 2,321,246	\$ 52,621

01-53-0000 PUBLIC WORKS - STREETS DIVISION

<u>PERSONAL SERVICES</u>						
6101	SALARIES - FULL-TIME	\$ 257,476	\$ 272,390	\$ 134,244	\$ 268,619	\$ (3,771)
6102	SALARIES - OVERTIME	19,699	18,026	4,572	18,026	-
6104	SALARIES - PART-TIME	480	-	-	-	-
6105	SALARIES - SEASONAL	7,780	9,880	8,310	14,710	4,830
6201	MEDICAL/DENTAL INSURANCE	47,334	50,833	20,794	40,000	(10,833)
6202	GROUP LIFE INSURANCE	426	439	198	439	-
6204	UNEMPLOYMENT COMPENSATION	-	290	812	19,759	19,469
6205	SOC SEC CONTRIBUTIONS	21,015	22,734	10,915	22,734	-
6206	IMRF CONTRIBUTIONS	26,121	27,299	13,042	27,299	-
6208	TRAINING & MEMBERSHIPS	3,418	3,650	1,114	3,650	-
6209	UNIFORM ALLOWANCE	1,579	1,250	646	1,500	250
6507	MILEAGE REIMBURSEMENT	27	25	14	25	-
TOTAL PERSONAL SERVICES		385,355	406,815	194,659	416,761	9,946
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	645	1,000	1,403	2,800	1,800
6303	ENGINEERING SERVICES	19,195	6,900	10,958	20,000	13,100
6306	MEDICAL SERVICES	1,164	481	310	500	19
6309	OTHER PROFESSIONAL SERVICES	3,881	13,475	7,938	13,475	-
6402	RENTAL	3,005	3,499	2,854	4,500	1,001
6403	REPAIR & MAINT SERVICES - EQUIPMENT	7,386	3,697	500	3,697	-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 15 Actual	FY 16 Budget	6 month Actual	Estimated Actual	Difference
6405	REPAIR & MAINT SERVICES - ROW	62,626	42,624	27,546	55,000	12,376
6407	REPAIR & MAINT SERVICES - VEHICLES	28,362	20,000	6,732	20,000	-
6502	TELECOMMUNICATIONS	2,892	3,163	1,725	3,163	-
6503	PUBLISHING	-	150	78	150	-
6504	PRINTING	93	200	-	200	-
6508	RECEPTIONS & ENTERTAINMENT	152	200	156	250	50
6509	RECRUITMENT	-	150	-	-	(150)
6511	ELECTRICITY	42,656	37,500	8,505	37,500	-
6516	EMPLOYEE ACTIVITIES	133	250	38	250	-
TOTAL CONTRACTUAL SERVICES		172,190	133,289	68,742	161,485	28,196
<u>COMMODITIES</u>						
6500	GENERAL EQUIPMENT	512	-	-	-	-
6501	POSTAGE & DELIVERY	94	175	137	200	25
6601	FUELS & LUBRICANTS	24,515	17,396	6,283	15,000	(2,396)
6603	SPECIALIZED SUPPLIES/TOOLS	3,648	5,500	3,708	5,500	-
6604	SAFETY SUPPLIES	891	900	1,147	2,000	1,100
6606	LANDSCAPING SUPPLIES	41,813	45,700	8,067	45,700	-
6608	BOOKS & PUBLICATIONS	130	250	-	250	-
6609	ROADWAY MAINTENANCE SUPPLIES	11,691	14,500	8,052	16,000	1,500
6610	TRAFFIC CONTROL SUPPLIES	13,649	15,000	4,878	15,000	-
6612	EQUIPMENT MAINTENANCE SUPPLIES	5,695	4,000	1,921	4,000	-
6613	GENERAL OFFICE SUPPLIES	514	600	197	600	-
6615	SNOW & ICE CONTROL SUPPLIES	201,939	324,983	2,302	275,000	(49,983)
6617	VEHICLE MAINTENANCE SUPPLIES	21,329	17,500	1,442	17,500	-
TOTAL COMMODITIES		326,420	446,504	38,134	396,750	(49,754)
<u>TRANSFERS OUT</u>						
7010	TRANSFER TO EQUIP. REPLACE.	124,110	134,341	67,170	134,341	-
9003	INTERFUND TRANSFER	245,460	146,200	73,100	146,200	-
TOTAL TRANSFERS OUT		369,570	280,541	140,271	280,541	-
TOTAL PUBLIC WORKS - STREETS DIVISION EXP		\$ 1,253,535	\$ 1,267,150	\$ 441,806	\$ 1,255,537	\$ (11,613)

01-54-0000 BUILDING MAINTENANCE

<u>PERSONAL SERVICES</u>						
6101	SALARIES - FULL-TIME	\$ 69,780	\$ 73,524	\$ 33,944	\$ 73,524	\$ -
6102	SALARIES - OVERTIME	6,824	4,540	1,492	4,540	-
6201	MEDICAL/DENTAL INSURANCE	14,112	15,152	5,733	11,000	(4,152)
6202	GROUP LIFE INSURANCE	118	133	50	133	-
6204	UNEMPLOYMENT COMPENSATION	-	78	348	8,468	8,390
6205	SOC SEC CONTRIBUTIONS	5,635	5,946	2,633	5,946	-
6206	IMRF CONTRIBUTIONS	7,220	7,338	3,331	7,338	-
6208	TRAINING & MEMBERSHIPS	-	500	-	500	-
6209	UNIFORM ALLOWANCE	231	300	-	450	150
TOTAL PERSONAL SERVICES		103,920	107,511	47,531	111,899	4,388
<u>CONTRACTUAL SERVICES</u>						
6306	MEDICAL SERVICES	44	63	-	-	(63)
6402	RENTAL	63	579	35	575	(4)
6403	REPAIR & MAINT SERVICES - EQUIPMENT	2,117	2,694	800	2,694	-
6406	REPAIR & MAINT SERVICES - BUILDINGS	29,601	28,770	32,160	48,000	19,230
6407	REPAIR & MAINT SERVICES - VEHICLES	25	-	26	50	50
6502	TELECOMMUNICATIONS	1,326	1,584	867	1,584	-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 15 Actual	FY 16 Budget	6 month Actual	Estimated Actual	Difference
6510	NATURAL GAS	463	-	-	-	-
6512	WATER & SEWER	2,558	4,265	1,081	4,265	-
	TOTAL CONTRACTUAL SERVICES	36,197	37,955	34,969	57,168	19,213
	<u>COMMODITIES</u>					
6500	GENERAL EQUIPMENT	-	500	-	500	-
6601	FUELS & LUBRICANTS	4,525	3,928	-	3,928	-
6602	CUSTODIAL SUPPLIES	2,791	4,500	742	4,500	-
6603	SPECIALIZED SUPPLIES & TOOLS	1,163	1,300	775	1,300	-
6604	SAFETY SUPPLIES	270	450	121	450	-
6606	LANDSCAPING SUPPLIES	-	1,500	-	1,500	-
6608	BOOKS & PUBLICATIONS	130	-	-	-	-
6611	BUILDING MATERIALS & SUPPLIES	764	1,975	22	1,975	-
6613	GENERAL OFFICE SUPPLIES	17	150	-	150	-
6617	VEHICLE MAINTENANCE SUPPLIES	1,055	1,000	-	1,000	-
	TOTAL COMMODITIES	10,715	15,303	1,660	15,303	-
	<u>TRANSFERS OUT</u>					
7010	TRANSFER TO EQUIPMENT REPLACEMENT	5,786	5,786	2,893	5,786	-
	TOTAL TRANSFERS OUT	5,786	5,786	2,893	5,786	-
	TOTAL BUILDING MAINTENANCE EXP	\$ 156,618	\$ 166,555	\$ 87,054	\$ 190,156	\$ 23,601

01-55-0000 COMMUNITY DEVELOPMENT

	<u>PERSONAL SERVICES</u>					
6101	SALARIES - FULL-TIME	\$ 269,551	\$ 274,610	\$ 147,337	\$ 274,610	\$ -
6102	SALARIES - OVERTIME	629	249	-	249	-
6104	SALARIES - PART-TIME	9,376	5,175	4,845	5,175	-
6201	MEDICAL/DENTAL INSURANCE	45,110	52,372	24,849	46,650	(5,722)
6202	GROUP LIFE INSURANCE	384	408	192	408	-
6204	UNEMPLOYMENT COMPENSATION	-	280	-	280	-
6205	SOC SEC CONTRIBUTIONS	20,370	21,423	10,937	21,423	-
6206	IMRF CONTRIBUTIONS	25,480	25,837	13,850	25,837	-
6208	TRAINING & MEMBERSHIPS	1,617	3,630	245	3,545	(85)
6209	UNIFORM ALLOWANCE	98	300	0	200	(100)
6507	MILEAGE REIMBURSEMENT	17	25	-	-	(25)
	TOTAL PERSONAL SERVICES	372,632	384,308	202,256	378,377	(5,931)
	<u>CONTRACTUAL SERVICES</u>					
6301	LEGAL SERVICES	52,026	56,400	71,855	93,855	37,455
6303	ENGINEERING SERVICES	119,508	76,800	31,627	66,750	(10,050)
6306	MEDICAL SERVICES	132	231	-	231	-
6307	IS SERVICES	350	350	-	350	-
6309	OTHER PROFESSIONAL SERVICES	92,562	56,395	32,566	58,345	1,950
6402	RENTAL	1,900	2,259	1,124	2,259	-
6403	REPAIR & MAINT. SERV-EQUIPMENT	814	750	260	750	-
6407	REPAIR & MAINT SERVICES - VEHICLES	14,133	1,500	-	1,500	-
6502	TELECOMMUNICATIONS	2,472	2,820	2,028	2,820	-
6503	PUBLISHING	1,796	1,300	353	900	(400)
6504	PRINTING	665	750	267	650	(100)
6508	RECEPTIONS & ENTERTAINMENT	272	300	156	300	-
	TOTAL CONTRACTUAL SERVICES	286,630	199,855	140,236	228,710	28,855

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 15 Actual	FY 16 Budget	6 month Actual	Estimated Actual	Difference
<u>COMMODITIES</u>						
6500	GENERAL EQUIPMENT	-	200	-	125	(75)
6501	POSTAGE & DELIVERY	541	400	191	355	(45)
6601	FUELS & LUBRICANTS	1,351	973	420	925	(48)
6603	SPECIALIZED SUPPLIES/TOOLS	50	100	-	60	(40)
6604	SAFETY SUPPLIES	-	100	-	45	(55)
6608	BOOKS & PUBLICATIONS	959	400	94	128	(272)
6613	GENERAL OFFICE SUPPLIES	1,581	1,000	259	810	(190)
TOTAL COMMODITIES		4,482	3,173	963	2,448	(725)
<u>TRANSFERS OUT</u>						
7010	TRANSFER TO EQUIPMENT REPLACEMENT	5,688	3,268	1,634	3,268	-
TOTAL TRANSFERS OUT		5,688	3,268	1,634	3,268	-
TOTAL COMMUNITY DEVELOPMENT EXP		\$ 669,432	\$ 590,603	\$ 345,089	\$ 612,803	\$ (56,629)

01-56-0000 FINANCE

<u>PERSONAL SERVICES</u>						
6101	SALARIES - FULL-TIME	\$ 82,473	\$ 84,406	\$ 45,409	\$ 84,406	\$ -
6104	SALARIES - PART-TIME	7,492	7,573	4,055	7,573	-
6201	MEDICAL/DENTAL INSURANCE	15,840	16,907	8,272	16,300	(607)
6202	GROUP LIFE INSURANCE	96	102	48	102	-
6204	UNEMPLOYMENT COMPENSATION	-	84	-	-	(84)
6205	SOC SEC CONTRIBUTIONS	6,356	7,036	3,517	7,036	-
6206	IMRF CONTRIBUTIONS	7,779	7,934	4,268	7,934	-
6208	TRAINING & MEMBERSHIPS	2,125	2,044	1,221	1,644	(400)
6209	UNIFORM ALLOWANCE	98	100	-	98	(2)
6507	MILEAGE REIMBURSEMENT	18	50	3	10	(40)
TOTAL PERSONAL SERVICES		122,277	126,236	66,793	125,103	(1,133)
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	-	-	83	83	83
6302	AUDIT SERVICES	10,585	12,150	9,899	9,899	(2,251)
6306	MEDICAL SERVICES	94	175	55	175	-
6307	I. S. SERVICES	6,236	7,171	5,577	7,171	-
6309	OTHER PROFESSIONAL SERVICES	12,505	954	509	954	-
6402	RENTAL	18	19	6	19	(0)
6403	REPAIR & MAINT. SERV-EQUIPMENT	476	700	79	300	(400)
6502	TELECOMMUNICATIONS	1,185	1,452	959	1,600	148
6503	PUBLISHING	1,021	710	-	710	-
6504	PRINTING	554	863	308	750	(113)
6509	RECRUITMENT	25	-	275	275	275
TOTAL CONTRACTUAL SERVICES		32,699	24,195	17,749	17,485	(6,710)
<u>COMMODITIES</u>						
6501	POSTAGE & DELIVERY	1,023	700	430	700	-
6601	FUELS & LUBRICANTS	190	66	22	60	(6)
6603	SPECIALIZED SUPPLIES	-	50	-	50	-
6608	BOOKS & PUBLICATIONS	-	50	-	50	(0)
6613	GENERAL OFFICE SUPPLIES	921	1,100	427	1,000	(100)
6910	MISCELLANEOUS	325	-	879	879	879
TOTAL COMMODITIES		2,459	1,967	1,759	2,739	772
TOTAL FINANCE EXP		\$ 157,435	\$ 152,398	\$ 86,301	\$ 145,327	\$ (7,071)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 15 Actual	FY 16 Budget	6 month Actual	Estimated Actual	Difference
01-57-0000	<u>BOARD & COMMISSIONS</u>					
	<u>PERSONAL SERVICES</u>					
6104	SALARIES - PART-TIME	\$ 45,039	\$ 45,586	\$ 21,940	\$ 45,586	\$ -
6205	SOC SEC CONTRIBUTIONS	3,413	3,487	1,657	3,487	-
6206	IMRF CONTRIBUTIONS	473	470	253	470	-
6208	TRAINING & MEMBERSHIPS	7,989	7,849	6,409	7,849	-
6209	UNIFORM ALLOWANCE	794	800	-	800	-
6507	MILEAGE REIMBURSEMENT	-	-	-	-	-
	TOTAL PERSONAL SERVICES	57,708	58,192	30,259	58,192	-
	<u>CONTRACTUAL SERVICES</u>					
6307	I.S. SERVICES	1,566	1,597	1,566	1,600	3
6309	OTHER PROFESSIONAL SERVICES	2,319	8,012	4,985	8,012	-
6403	REPAIR & MAINT. SERV-EQUIPMENT	620	2,200	105	2,200	-
6502	TELECOMMUNICATIONS	601	720	299	720	-
6503	PUBLISHING	76	150	33	66	(84)
6504	PRINTING	113	200	24	50	(150)
6508	RECEPTIONS & ENTERTAINMENT	846	1,300	336	1,300	-
6515	PUBLIC RELATIONS	3,979	5,555	2,922	5,555	0
6516	EMPLOYEE ACTIVITIES	467	349	-	325	(24)
6517	PLAN COMMISSION	1,075	2,250	500	1,200	(1,050)
6518	POLICE COMMISSION	2,390	2,800	-	400	(2,400)
9003	INTERFUND TRANSFER	200,000	-	-	-	-
	TOTAL CONTRACTUAL SERVICES	214,052	25,133	10,769	(63,986)	(89,119)
	<u>COMMODITIES</u>					
6501	POSTAGE & DELIVERY	85	100	14	45	(55)
6613	GENERAL OFFICE SUPPLIES	241	450	13	450	(0)
	TOTAL COMMODITIES	326	551	27	770	219
	TOTAL BOARD AND COMMISSIONS EXP	\$ 272,086	\$ 83,876	\$ 41,055	\$ (5,024)	\$ (88,900)
	Total Revenue	5,087,056	4,794,999	3,241,397	4,794,162	(837)
	Total Expenses	5,078,054	4,895,673	2,348,718	4,882,994	(12,679)
	NET INCOME/(LOSS)	9,001	(100,674)	892,679	(88,833)	11,841

VILLAGE OF SUGAR GROVE
 FY 2015-2016 BUDGET
 FUND 30
 GENERAL CAPITAL PROJECTS FUND
 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
30-00-0000 REVENUES						
3510	COURT FINES	\$ 777	\$ 750	\$ 1,663	\$ 2,400	\$ 1,650
3520	FORFEITURE	-	-	6,608	6,608	6,608
3761	REIMBURSEMENT	17,515	-	-	-	-
3810	INTEREST INCOME	19,861	8,102	9,985	13,000	4,898
3820	RENTAL INCOME	46,922	72,099	32,513	72,099	-
3850	IMPROVEMENT DONATIONS	19,535	120,456	211,995	244,212	123,756
3851	EMERGENCY WARNING DEVICE	-	300	-	-	(300)
3852	LIFE SAFETY POLICE	2,470	3,458	1,280	2,900	(558)
3853	LIFE SAFETY STREETS	1,950	3,458	1,440	2,900	(558)
3890	MISCELLANEOUS INCOME	30,322	-	-	-	-
3990	INTERFUND ERF TRANSFER	388,268	223,819	111,909	223,819	-
TOTAL REVENUES		\$ 527,621	\$ 432,442	\$ 377,394	\$ 567,938	\$ 135,496
30-50-0000 ADMINISTRATION						
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	\$ 3,131	\$ -	\$ -	\$ -	\$ -
6304	ARCHITECTURAL SERVICES	23,633	-	8,339	34,000	34,000
6309	OTHER PROFESSIONAL SERVICES	2,602	69,200	-	-	(69,200)
TOTAL CONTRACTUAL SERVICES		29,365	69,200	8,339	34,000	(35,200)
<u>CAPITAL</u>						
7002	VILLAGE BUILDINGS	970,000	500,000	1,920	10,000	(490,000)
7003	BUILDING IMPROVEMENTS	158,297	-	-	-	-
TOTAL CAPITAL		1,128,297	500,000	1,920	10,000	(490,000)
TOTAL ADMINISTRATION EXP		\$ 1,157,662	\$ 569,200	\$ 10,259	\$ 44,000	\$ (525,200)
30-51-0000 POLICE						
<u>CAPITAL</u>						
7006	AUTOMOTIVE EQUIPMENT	\$ -	\$ 99,400	\$ 47,873	\$ 99,400	\$ -
7007	OTHER EQUIPMENT & MACHINERY	4582.71	4,000	8,734	8,734	4,734
TOTAL CAPITAL		4,583	103,400	56,607	108,134	4,734
<u>TRANSFERS OUT</u>						
9003	INTERFUND TRANSFER	108,977	109,622	54,811	109,622	-
TOTAL TRANSFERS OUT		108,977	109,622	54,811	109,622	-
TOTAL POLICE EXP		\$ 113,560	\$ 213,022	\$ 111,418	\$ 217,756	\$ 4,734
30-53-0000 PUBLIC WORKS - STREETS DIVISION						
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	\$ 360	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES		360	-	-	-	-
<u>CAPITAL</u>						
7006	AUTOMOTIVE EQUIPMENT	-	70,000	-	357,259	287,259
7007	OTHER EQUIPMENT & MACHINERY	33,728	-	-	-	-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
7008	CAPITAL IMPROVEMENTS	2,406	-	-	-	-
	TOTAL CAPITAL	36,134	70,000	-	357,259	287,259
<u>TRANSFERS OUT</u>						
9003	INTERFUND TRANSFER	1,731,433	-	-	-	-
	TOTAL TRANSFERS OUT	1,731,433	-	-	-	-
TOTAL PUBLIC WORKS - STREET DIVISION EXP		\$ 1,767,927	\$ 70,000	\$ -	\$ 357,259	\$ 287,259
TOTAL REVENUE		527,621	432,442	377,394	567,938	135,496
TOTAL EXPENDITURES		3,039,148	852,222	121,677	619,015	(233,207)
DIFFERENCE		(2,511,528)	(419,780)	255,717	(51,078)	368,703
TIF #1						
32-00-0000 REVENUES						
3110	PROPERTY TAX - INCREMENT	\$ 33,618	\$ 68,835	\$ 67,139	\$ 68,835	\$ -
3440	GRANTS	46,592	-	-	4,716	4,716
TOTAL REVENUES		\$ 80,210	\$ 68,835	\$ 67,139	\$ 73,551	\$ 4,716
32-53-0000 PUBLIC WORKS - STREETS DIVISION						
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	\$ 240	\$ -	\$ -	\$ -	\$ -
6303	ENGINEERING SERVICES	62,584	-	6,819	16,510	16,510
TOTAL CONTRACTUAL SERVICES		62,824	-	6,819	16,510	16,510
<u>CAPITAL</u>						
7008	STREETS/ROW IMPROVEMENTS	104,049	-	-	28,896	28,896
TOTAL CAPITAL		104,049	-	-	28,896	28,896
TOTAL PUBLIC WORKS - STREET DIVISION EXP		\$ 166,873	\$ -	\$ 6,819	\$ 45,405	\$ 45,405
32-55-0000 COMMUNITY DEVELOPMENT						
<u>CONTRACTUAL SERVICES</u>						
6302	AUDIT SERVICES	\$ 250	\$ 275	\$ -	\$ 275	\$ -
6303	ENGINEERING SERVICES	-	-	31	31	31
6403	REPAIR & MAINT. SERV-EQUIPMENT	39.32	-	-	-	-
6501	POSTAGE & DELIVERY	209.49	-	-	-	-
TOTAL CONTRACTUAL SERVICES		498.81	275	31.25	306	31
TOTAL COMMUNITY DEVELOPMENT EXP		\$ 499	\$ 275	\$ 31	\$ 306	\$ 31
TOTAL REVENUE		80,210	68,835	67,139	73,551	4,716
TOTAL EXPENDITURES		167,371	275	6,851	45,711	45,436
DIFFERENCE		(87,162)	68,560	60,288	27,840	(40,720)
TIF #2						
33-55-0000 COMMUNITY DEVELOPMENT						
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	\$ 3,570	\$ 2,000	\$ 1,245	\$ 1,590	\$ (410)
6302	AUDIT SERVICES	250	275	-	275	-
6303	ENGINEERING SERVICES	-	2,000	190	500	(1,500)
6309	OTHER PROFESSIONAL SERVICES	13,451	4,000	1,046	2,000	(2,000)
6503	PUBLISHING	794	-	-	-	-
TOTAL CONTRACTUAL SERVICES		18,064	8,275	2,481	4,365	(3,910)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
	<u>CAPITAL</u>					
7003	BUILDING IMPROVEMENTS	-	40,000	28,400	28,400	(11,600)
	TOTAL COMMODITIES	-	40,000	28,400	28,400	(11,600)
	TOTAL COMMUNITY DEVELOPMENT EXP	\$ 18,064	\$ 48,275	\$ 30,881	\$ 32,765	\$ (15,510)
INFRASTRUCTURE CAPITAL PROJECTS FUND						
35-00-0000 REVENUES						
3430	MOTOR FUEL TAX	\$ 317,775	\$ 234,529	\$ 73,772	\$ 223,921	\$ (10,608)
3440	GRANTS	1,125,057	5,235,274	3,104,605	4,604,600	(630,674)
3450	LOCAL SALES TAX	531,434	532,975	247,734	502,000	(30,975)
3761	REIMBURSEMENT	3,604	-	53,000	53,000	53,000
3810	INTEREST INCOME	1,433	1,500	651	1,500	-
3855	ROAD IMPACT FEE	113,363	194,720	239,228	250,000	55,280
3860	PUBLIC IMPROVEMENT FEE	62,000	77,500	71,475	77,500	-
3990	INTERFUND OPERATING TRANSFER	1,976,893	146,200	73,100	146,200	-
	TOTAL REVENUES	\$ 4,131,559	\$ 6,422,698	\$ 3,863,564	\$ 5,858,721	\$ (563,977)
35-50-0000 MOTOR FUEL TAX						
	<u>CONTRACTUAL SERVICES</u>					
6303	ENGINEERING SERVICES	\$ 34,903	\$ 28,143	\$ 15,129	\$ 28,143	\$ -
	TOTAL CONTRACTUAL SERVICES	34,903	28,143	15,129	28,143	-
	<u>CAPITAL</u>					
7008	STREETS/ROW IMPROVEMENTS	243,543	206,386	-	282,561	76,175
	TOTAL CAPITAL	243,543	206,386	-	282,561	76,175
	TOTAL MOTOR FUEL TAX EXP	\$ 278,446	\$ 234,529	\$ 15,129	\$ 310,704	\$ 76,175
35-53-0000 PUBLIC WORKS - STREETS DIVISION						
	<u>CONTRACTUAL SERVICES</u>					
6301	LEGAL SERVICES	\$ 945	\$ -	\$ -	\$ -	\$ -
6303	ENGINEERING SERVICES	481,326	1,301,385	241,139	1,285,385	(16,000)
6309	OTHER PROFESSIONAL SERVICES	-	-	104,846	-	-
6501	POSTAGE	53	-	-	-	-
	TOTAL CONTRACTUAL SERVICES	482,324	1,301,385	345,985	1,285,385	(16,000)
	<u>CAPITAL</u>					
7008	STREETS/ROW IMPROVEMENTS	683,814	3,800,436	2,040,986	3,800,436	-
	TOTAL CAPITAL	683,814	3,800,436	2,040,986	3,800,436	-
	<u>TRANSFERS OUT</u>					
9003	INTERFUND TRANSFER	482,847	485,707	242,853	485,707	-
	TOTAL TRANSFERS OUT	482,847	485,707	242,853	485,707	-
	TOTAL PUBLIC WORKS - STREET DIVISION EXP	\$ 1,648,985	\$ 5,587,528	\$ 2,629,824	\$ 5,571,528	\$ (16,000)
35-55-0000 COMMUNITY DEVELOPMENT						
	<u>CONTRACTUAL SERVICES</u>					
6301	LEGAL SERVICES	\$ 10,618	\$ -	\$ 12,986	\$ 12,986	\$ 12,986
6303	ENGINEERING SERVICES	38,671	-	40,934	50,000	50,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
6503	PUBLISHING	-	-	-	-	-
	TOTAL CONTRACTUAL SERVICES	49,289	-	53,920	62,986	62,986
	TOTAL COMMUNITY DEVELOPMENT EXP	\$ 49,289	\$ -	\$ 53,920	\$ 62,986	\$ 62,986
	TOTAL REVENUES	4,131,559	6,422,698	3,863,564	5,858,721	(563,977)
	TOTAL EXPENDITURES	1,976,719	5,822,057	2,698,872	5,945,218	123,161
	DIFFERENCE	2,154,840	600,641	1,164,692	(86,497)	(687,138)
DEBT SERVICE						
41-00-0000 REVENUES						
3810	INTEREST INCOME	\$ 707	\$ 1,063	\$ 431	\$ 900	\$ (163)
3990	TRANSFERS IN	908,289	909,920	454,959	909,920	-
	TOTAL REVENUES	\$ 908,996	\$ 910,983	\$ 455,391	\$ 910,820	\$ (163)
41-50-0000 ADMINISTRATION						
<u>CONTRACTUAL SERVICES</u>						
6305	FINANCIAL SERVICES	\$ 475	\$ -	\$ 200	\$ -	\$ -
	TOTAL CONTRACTUAL SERVICES	475	-	200	-	-
<u>DEBT SERVICE</u>						
8002	DEBT - PRINCIPAL	680,000	705,000	-	705,000	-
8003	DEBT - INTEREST	227,783	205,253	102,626	205,253	-
8004	FISCAL AGENT FEES	1,200	1,075	-	1,075	-
8007	PAYMENT TO ESCROW AGENT	-	-	-	-	-
	TOTAL DEBT SERVICE	908,983	911,328	102,626	911,328	-
	TOTAL ADMINISTRATION EXP	\$ 909,458	\$ 911,328	\$ 102,826	\$ 911,328	\$ -
	TOTAL REVENUES	908,996	910,983	455,391	910,820	(163)
	TOTAL EXPENDITURES	909,458	911,328	102,826	911,328	-
	DIFFERENCE	(462)	(345)	352,565	(508)	(163)
SUGAR GROVE CENTER						
47-00-0000 REVENUES						
3110	PROPERTY TAX - INCREMENT	\$ -	\$ 23,120	\$ 23,106	\$ 23,120	\$ -
	TOTAL REVENUES	\$ -	\$ 23,120	\$ 23,106	\$ 23,120	\$ -
47-55-0000 COMMUNITY DEVELOPMENT						
<u>CONTRACTUAL SERVICES</u>						
6309	OTHER PROFESSIONAL SERVICES	\$ -	\$ 23,000	\$ -	\$ -	\$ (23,000)
	TOTAL CONTRACTUAL SERVICES	-	23,000	-	-	(23,000)
	TOTAL COMMUNITY DEVELOPMENT EXP	\$ -	\$ 23,000	\$ -	\$ -	\$ (23,000)
	TOTAL REVENUES	-	23,120	23,106	23,120	-
	TOTAL EXPENDITURES	-	23,000	-	-	(23,000)
	DIFFERENCE	-	120	23,106	23,120	23,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
WATER/SEWER FUND						
50-00-0000 OPERATING REVENUES						
3310	BLDING PERMITS-METER REINSPCTN.	\$ 495	\$ 728	\$ 255	\$ 680	\$ (48)
3530	WATER PENALTIES	27,144	29,507	16,864	33,500	3,993
3540	SEWER PENALTIES	25,448	26,439	15,625	31,100	4,661
3610	WATER SALES	1,577,560	1,686,102	727,208	1,659,000	(27,102)
3620	SEWER SALES	1,408,856	1,510,788	654,932	1,509,000	(1,788)
3670	METER SALES	26,423	28,925	8,231	28,925	-
3761	REIMBURSEMENT	92,220	390	72,041	72,221	71,831
3792	SEWER - OTHER CHARGES	11,523	11,613	1,946	10,000	(1,613)
3810	INTEREST INCOME	25,499	18,788	14,413	20,000	1,212
3820	RENTAL INCOME	5,986	6,098	1,998	6,098	-
3890	MISCELLANEOUS INCOME	15,848	12,492	6,269	12,492	-
TOTAL OPERATING REVENUES		\$ 3,217,003	\$ 3,331,870	\$ 1,519,782	\$ 3,383,016	\$ 51,146
50-01-0000 CAPITAL REVENUES						
3651	WATER TAP-ON FEES	\$ 83,100	\$ 178,310	\$ 80,647	\$ 158,942	\$ (19,368)
3652	SEWER TAP-ON FEES	9,599	21,683	10,491	21,683	-
3791	WATER - OTHER CHARGES	8,702	8,702	11,602	11,602	2,900
3990	INTERFUND TRANSFER	192,118	190,241	95,121	190,241	-
TOTAL CAPITAL REVENUES		\$ 293,518	\$ 398,936	\$ 197,861	\$ 382,468	(16,468)
50-49-0000 INFORMATION TECHNOLOGY						
<u>CONTRACTUAL SERVICES</u>						
6307	I. S. SERVICES	\$ 28,849	\$ 29,113	\$ 10,547	\$ 29,113	\$ -
6502	TELECOMMUNICATIONS	537	540	290	540	-
TOTAL CONTRACTUAL SERVICES		29,386	29,653	10,837	29,653	-
<u>COMMODITIES</u>						
6613	GENERAL OFFICE SUPPLIES	-	40	-	40	-
TOTAL COMMODITIES		-	40	-	40	-
TOTAL INFORMATION TECHNOLOGY EXP		\$ 29,386	\$ 29,693	\$ 10,837	\$ 29,693	\$ -
50-50-0000 ADMINISTRATION						
<u>PERSONAL SERVICES</u>						
6101	SALARIES - FULL-TIME	\$ 116,642	\$ 116,872	\$ 62,783	\$ 116,872	\$ -
6104	SALARIES - PART-TIME	21,508	22,161	12,551	22,161	-
6201	MEDICAL/DENTAL INSURANCE	22,966	22,368	12,017	22,800	432
6202	GROUP LIFE INSURANCE	130	138	65	138	-
6204	UNEMPLOYMENT COMPENSATION	-	117	-	117	-
6205	SOC SEC CONTRIBUTIONS	9,479	10,369	5,395	10,369	-
6206	IMRF CONTRIBUTIONS	10,783	10,986	5,902	10,986	-
6208	TRAINING & MEMBERSHIPS	2,076	2,044	1,146	1,644	(400)
6507	MILEAGE REIMBURSEMENT	242	325	115	250	(75)
TOTAL PERSONAL SERVICES		183,826	185,379	99,973	185,337	(42)
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	-	2,000	660	1,500	(500)
6302	AUDIT SERVICES	10,585	12,150	9,899	9,899	(2,251)
6306	MEDICAL SERVICES	-	120	-	120	-
6307	I. S. SERVICES	9,045	10,311	6,158	10,311	-
6309	OTHER PROFESSIONAL SERVICES	18,962	19,998	9,460	19,000	(998)
6402	RENTAL	579	558	271	558	-
6403	REPAIR & MAINT SERVICES-EQUIPMENT	1,635	1,260	393	1,260	-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
6502	TELECOMMUNICATIONS	1,377	2,160	985	1,800	(360)
6503	PUBLISHING	124	355	-	355	-
6504	PRINTING	504	863	369	863	-
6509	RECRUITMENT	25	-	25	25	25
6514	INSURANCE PREMIUMS	68,122	91,070	-	91,070	-
	TOTAL CONTRACTUAL SERVICES	110,958	140,846	28,220	136,761	(4,085)
<u>COMMODITIES</u>						
6500	GENERAL EQUIPMENT	-	-	-	-	-
6501	POSTAGE & DELIVERY	18,725	19,265	9,305	19,265	-
6601	FUEL & LUBRICANTS	122	68	22	68	-
6608	BOOKS & PUBLICATIONS	-	50	-	50	-
6613	GENERAL OFFICE SUPPLIES	1,327	1,300	489	1,300	-
	TOTAL COMMODITIES	20,174	20,683	9,817	20,683	-
<u>DEBT SERVICE</u>						
8002	DEBT - PRINCIPAL	(1)	664,342	480,982	664,342	-
8003	DEBT - INTEREST	170,773	142,245	75,685	142,245	-
8004	FISCAL AGENT FEES	850	850	450	850	-
	TOTAL DEBT SERVICE	171,622	807,437	557,118	807,437	-
<u>DEPRECIATION & AMORTIZATION</u>						
7510	DEPRECIATION EXPENSE	707,205	-	-	-	-
	TOTAL DEPRECIATION & AMORTIZATION	707,205	-	-	-	-
<u>TRANSFERS OUT</u>						
7010	TRANSFER TO EQUIP. REPLACEMENT	117,118	115,241	57,621	115,241	-
7011	TRANSFER TO INFRA. REPLACEMENT	75,000	75,000	37,500	75,000	-
9003	INTERFUND TRANSFERS	316,465	314,590	157,295	314,590	-
	TOTAL TRANSFERS OUT	508,583	504,830	252,416	504,831	-
	TOTAL ADMINISTRATION EXP	\$ 1,702,368	\$ 1,659,175	\$ 947,542	\$ 1,655,049	\$ (4,127)
50-59-0000 PW ADMINISTRATION						
<u>PERSONAL SERVICES</u>						
6101	SALARIES - FULL-TIME	\$ 435,706	\$ 442,785	\$ 219,082	\$ 442,785	\$ -
6102	SALARIES - OVERTIME	30,188	47,254	13,432	47,254	-
6105	SALARIES - SEASONAL	-	9,880	4,465	9,880	-
6201	MEDICAL/DENTAL INSURANCE	91,746	94,041	46,844	86,000	(8,041)
6202	GROUP LIFE INSURANCE	672	714	296	714	-
6204	UNEMPLOYMENT COMPENSATION	-	490	2,130	2,130	1,640
6205	SOC SEC CONTRIBUTIONS	33,891	37,223	17,311	37,223	-
6206	IMRF CONTRIBUTIONS	43,828	46,064	21,793	46,064	-
6208	TRAINING & MEMBERSHIPS	5,727	7,600	2,249	7,600	-
6209	UNIFORM ALLOWANCE	1,519	2,000	425	2,000	-
6507	MILEAGE REIMBURSEMENT	48	50	9	50	-
	TOTAL PERSONAL SERVICES	643,326	688,101	328,035	681,700	(6,401)
<u>CONTRACTUAL SERVICES</u>						
6301	LEGAL SERVICES	3,515	300	503	503	203
6303	ENGINEERING SERVICES	233	3,000	139	3,000	-
6306	MEDICAL SERVICES	568	846	435	846	-
6307	I. S. SERVICES	-	350	-	350	-
6309	OTHER PROFESSIONAL SERVICES	3,006	29,225	33	29,225	-
6312	JULIE SERVICES	2,895	3,000	-	3,000	-
6313	SCADA SERVICES	330	67,000	-	67,000	-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
6402	RENTAL	376	787	217	787	-
6403	REPAIR & MAINT SERVICES-EQUIPMENT	4,525	4,838	805	4,838	-
6406	REPAIR & MAINT SERVICES-BUILDINGS	13,017	16,194	7,216	16,194	-
6407	REPAIR & MAINT SERVICES -VEHICLES	51,903	15,000	7,310	15,000	-
6502	TELECOMMUNICATIONS	6,223	7,581	3,457	7,581	-
6504	PRINTING	1,402	3,000	2,739	3,000	-
6508	RECEPTIONS & ENTERTAINMENT	152	125	156	250	125
6509	RECRUITMENT	-	150	-	150	-
6510	NATURAL GAS	430	-	-	-	-
6512	WATER & SEWER	914	575	287	575	-
6515	PUBLIC RELATIONS	-	250	-	250	-
6516	EMPLOYEE ACTIVITIES	143	250	-	250	-
	TOTAL CONTRACTUAL SERVICES	89,631	152,471	23,295	152,799	328
COMMODITIES						
6500	GENERAL EQUIPMENT	833	6,000	7,020	6,000	-
6501	POSTAGE & DELIVERY	4,518	5,111	527	5,111	-
6601	FUEL & LUBRICANTS	30,299	32,403	7,089	33,610	1,207
6602	CUSTODIAL SUPPLIES	2,730	3,000	742	3,000	-
6603	SPECIALIZED SUPPLIES/TOOLS	12,612	5,000	1,671	4,000	(1,000)
6604	SAFETY SUPPLIES	1,821	2,500	569	2,500	-
6608	BOOKS & PUBLICATIONS	260	1,000	-	1,000	-
6612	EQUIPMENT MAINTENANCE SUPPLIES	2,924	3,000	707	3,000	-
6613	GENERAL OFFICE SUPPLIES	500	900	208	900	-
6617	VEHICLE MAINTENANCE SUPPLIES	17,145	16,000	2,738	16,000	-
	TOTAL COMMODITIES	73,642	74,914	21,271	75,121	207
	TOTAL PUBLIC WORKS ADMINISTRATION EXP	\$ 806,599	\$ 915,486	\$ 372,601	\$ 909,620	\$ (5,867)
50-60-0000 WATER OPERATIONS						
CONTRACTUAL SERVICES						
6303	ENGINEERING SERVICES	\$ 340	\$ 25,000	\$ -	\$ 25,000	\$ -
6309	OTHER PROFESSIONAL SERVICES	35,197	143,000	21,390	143,000	-
6311	IEPA WATER SAMPLING SERVICES	5,523	10,000	2,146	10,000	-
6402	RENTAL	1,043	2,382	-	2,382	-
6403	REPAIR & MAINT. SERVICES-EQUIPMENT	3,042	12,100	2,261	12,100	-
6406	REPAIR & MAINT. SERVICES-BUILDINGS	17,474	7,500	1,635	7,500	-
6510	NATURAL GAS	989	1,100	269	1,100	-
6511	ELECTRICITY	168,066	204,000	90,531	204,000	-
6518	BAD DEBT EXPENSE	346	380	961	961	581
	TOTAL CONTRACTUAL SERVICES	232,019	405,462	119,193	406,043	581
COMMODITIES						
6603	SPECIALIZED SUPPLIES	76,737	94,000	25,285	94,000	-
6606	LANDSCAPING SUPPLIES	1,972	3,000	195	3,000	-
6607	CHEMICALS & LAB SUPPLIES	89,893	104,540	36,502	90,000	(14,540)
6610	TRAFFIC CONTROL SUPPLIES	-	1,000	-	1,000	-
6611	BUILDING MAINTENANCE SUPPLIES	630	2,750	479	2,750	-
6612	EQUIPMENT MAINTENANCE SUPPLIES	30	800	21	800	-
6910	MISCELLANEOUS	-	-	-	-	-
	TOTAL COMMODITIES	169,262	206,090	62,482	191,550	(14,540)
	TOTAL WATER OPERATIONS EXP	\$ 401,281	\$ 611,552	\$ 181,674	\$ 597,593	\$ (13,959)
50-65-0000 SEWER OPERATIONS						
CONTRACTUAL SERVICES						
6309	OTHER PROFESSIONAL SERVICES	\$ 17,003	\$ 82,000	\$ 1,970	\$ 49,000	\$ (33,000)
6402	RENTAL	597	1,114	614	1,114	-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
6403	REPAIR & MAINT. SERVICES-EQUIPMENT	5,401	15,500	566	15,500	-
6406	REPAIR & MAINT. SERVICES-BUILDINGS	(1,237)	11,000	10,013	11,000	-
6510	NATURAL GAS	1,621	2,125	678	2,125	-
6511	ELECTRICITY	13,434	15,500	4,721	15,500	-
6518	BAD DEBT EXPENSE	317	302	953	953	651
	TOTAL CONTRACTUAL SERVICES	37,136	127,541	19,516	95,192	(32,349)
<u>COMMODITIES</u>						
6603	SPECIALIZED SUPPLIES/TOOLS	1,118	10,000	-	10,000	-
6607	CHEMICALS & LAB SUPPLIES	1,347	3,000	98	3,000	-
6611	BUILDING MAINTENANCE SUPPLIES	-	500	68	500	-
6612	EQUIPMENT MAINTENANCE SUPPLIES	7,788	3,000	1,952	3,000	-
	TOTAL COMMODITIES	10,253	16,500	2,118	16,500	-
	TOTAL SEWER OPERATIONS EXP	\$ 47,389	\$ 144,041	\$ 21,634	\$ 111,692	\$ (32,349)
50-71-0000 WATER CAPITAL						
<u>CONTRACTUAL SERVICES</u>						
6303	ENGINEERING SERVICES	\$ 2,970	\$ 416,500	\$ 75,529	\$ 416,500	\$ -
6309	OTHER PROFESSIONAL SERVICES	-	-	-	-	-
	TOTAL CONTRACTUAL SERVICES	2,970	416,500	75,529	416,500	-
<u>CAPITAL</u>						
7001	LAND ACQUISITION	-	-	5,591	-	-
7011	WATER SYSTEM IMPROVEMENTS	4,000	3,363,500	276,721	3,363,500	-
	TOTAL CAPITAL	4,000	3,363,500	282,312	3,363,500	-
<u>DEBT SERVICE</u>						
8002	DEBT - PRINCIPAL	-	50,000	50,000	50,000	-
8003	DEBT - INTEREST	94,625	93,625	47,313	93,625	-
	TOTAL DEBT SERVICE	94,625	143,625	97,313	143,625	-
	TOTAL WATER CAPITAL EXP	\$ 101,595	\$ 3,923,625	\$ 455,154	\$ 3,923,625	\$ -
50-72-0000 SEWER CAPITAL						
<u>CONTRACTUAL SERVICES</u>						
6303	ENGINEERING SERVICES	\$ 1,500	\$ 20,000	\$ 13,467	\$ 20,000	\$ -
	TOTAL CONTRACTUAL SERVICES	1,500	20,000	13,467	20,000	-
<u>CAPITAL</u>						
7007	OTHER EQUIPMENT & MACHINERY	-	-	-	-	-
7012	SANITARY SEWER SYSTEM IMPROV.	-	80,000	80,667	93,825	13,825
	TOTAL CAPITAL	-	80,000	80,667	93,825	13,825
	TOTAL SEWER CAPITAL EXP	\$ 1,500	\$ 100,000	\$ 94,134	\$ 113,825	\$ 13,825
	TOTAL REVENUES	3,510,520	3,730,806	1,717,642	3,765,483	34,677
	TOTAL EXPENDITURES	3,090,118	7,383,572	2,083,576	7,341,096	(42,476)
	DIFFERENCE	420,402	(3,652,766)	(365,934)	(3,575,613)	77,153
REFUSE FUND						
57-00-0000 REVENUES						
3650	REFUSE PENALTIES	\$ 14,807	\$ 15,398	\$ 8,565	\$ 16,157	\$ 759
3690	REFUSE CHARGES	818,988	855,460	353,714	851,390	(4,070)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 15 ACTUAL	FYE 16 FINAL BUDGET	6 month Actual	FY 16 Estimated Actual	Difference
GENERAL CAPITAL PROJECTS FUND						
3810	INTEREST INCOME	70	80	18	70	(10)
	TOTAL REVENUES	\$ 833,866	\$ 870,938	\$ 362,298	\$ 867,618	\$ (3,320)
57-50-0000 ADMINISTRATION						
CONTRACTUAL SERVICES						
6513	REFUSE & RECYCLING COLLECTION	\$ 774,240	\$ 851,340	\$ 331,858	\$ 851,500	\$ 160
6518	BAD DEBT EXPENSE	213	86	245	250	164
	TOTAL CONTRACTUAL SERVICES	774,453	851,426	332,104	851,750	324
TRANSFERS OUT						
9003	INTERFUND TRANSFER	37,500	40,000	20,000	40,000	-
	TOAL TRANSFERS OUT	37,500	40,000	20,000	40,000	-
	TOTAL ADMINISTRATION EXPENSES EXP	\$ 811,953	\$ 891,426	\$ 352,103	\$ 891,750	\$ 324
	TOTAL REVENUES	833,866	870,938	362,298	867,618	(3,320)
	TOTAL EXPENDITURES	811,953	891,426	352,103	891,750	324
	DIFFERENCE	21,913	(20,488)	10,195	(24,132)	(3,644)