

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Ted Koch Rick Montalto David Paluch</p>
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**October 6, 2015
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
 - a. None
5. Appointments and Presentations
 - a. None
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the September 1 and 15, 2015 Village Board and COTW Meetings
 - b. Approval: Vouchers
 - c. Proclamation: Celebrating the 25th Anniversary of the Passage of the Americans with Disabilities Act
 - d. Approval: 2016 Meeting Calendar
 - e. Resolution: Supporting the 2016 UL International Crown a
 - f. Resolution: Authorizing Execution of an IGA with Kane County for Limited Building Inspection Services
 - g. Resolution: Accepting a Grant of Easement for Sidewalk
 - h. Resolution: Approval of a Farm Lease, *STAR
8. General Business
 - a. Discussion: Drive-Through' s as a Permitted Use
 - b. Discussion: Zoning Text Amendment for Variances and Notice Requirements
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

**Committee of the Whole
Cancelled**

September 01, 2015
Village of Sugar Grove
6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Trustee Geary lead the Pledge. The roll was then called.

Present: President Michels, Trustee Koch, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale.

APPOINTMENTS AND PRESENTATIONS

None.

PUBLIC HEARINGS

None

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments. A presentation on Homecoming for Kaneland was given and a schedule of events shared. This year a parade will be incorporated and it is anticipated that the parade will alternate move from community to community in the coming years. A no other member of the public stepped forward and this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes of the August 18, 2015 Meeting
- b. Approval: Vouchers
- c. Proclamation: National Chamber of Commerce Week
- d. Resolution: Plat of Extinguishment for Drainage and Utility Easement - 95 Bedford Ave.

Trustee Johnson **moved to approve the Consent Agenda**. Trustee Geary seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Koch				
	Herron				

Motion Carried.

GENERAL BUSINESS

Discussion Holiday Lights Donation

The Board discussed the request from Ms. McCannon to donate to her cause to have the tree in Entrance Park lit for the Holidays. The Board discussed the request and while are supportive of the effort cannot at this time contribute. The Board will allow the volunteers to light the tree, as long as they sign waivers and apply for a permit. There will be no fee for the permit.

Discussion Non-Jurisdictional Zoning Request – 4S041 Merrill Road

Community Development Director Walter Magdziarz explained that this request is for Rezoning and Special Use at 4S041 Merrill Road. The request is to rezone from unincorporated Kane County F Farming District to F-1 Rural Residential District for the portion of the property with a single-family house and to rezone to unincorporated Kane County F-2 Agricultural-related Sales, Service, Processing, Research, Warehouse, and Marketing with a Special Use for a farmer’s market (produce sales) for the remainder of the property.

The subject property is within the planning area of the Village and shown as Single Family Residential in the 2014 Comprehensive Plan Amendment Future Land Use Map. It is located on the north side of Merrill Road, about 430 feet east of Sugar Grove Parkway and is 5.851 acres. The property includes an existing single-family residence on 1.198 acres and farm structures on 4.653 acres. In the portion of the property where the farm structures are located, the Nickels family operates a business that includes produce sales to the public, a corn maze, etc. (i.e. an agri-tourism business).

The request before the County can be described as housekeeping from the County’s perspective. The applicant proposes to bring the property into conformance with County zoning. When the surrounding land was sold years ago this made the subject property nonconforming with County zoning.

The Board discussed the request and no issues. They informed staff to let that the county know that the request is fine with the Village of Sugar Grove.

NEW BUSINESS

None.

REPORTS

The Board thanked staff for working so diligently to get all the water main work done. Additionally they appreciated that the contractors were extremely polite.

President Michels stated he attended Press Day at Rich Harest and all is going well. It appear drivers are also having no probelms adjusting to the round about.

PUBLIC COMMENTS

President Michels called for any public. A tow Truck operator asked how things were progressing for inspections. Chief Rollins stated he would speak with the requestor after the meeting.

AIRPORT REPORT

None.

CLOSED SESSION

Trustee Johnson **moved to Adjourn to Closed Session to Discuss Personnel and Litigation, taking no action and to adjourn therefrom.** Trustee Herron seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
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	Paluch				
	Johnson				
	Geary				
	Koch				
	Herron				

Motion Carried.

Meeting was adjourned at 6:35 p.m. by motion made by Trustee Geary seconded by Trustee Johnson, all in attendance voted Aye in a Voice Vote.

Respectfully submitted, Cynthia L Galbreath, Clerk

September 15, 2015
Village of Sugar Grove
6:00 PM

President Michels opened the meeting at 6:00 PM and asked that Trustee Johnson lead the Pledge. The roll was then called.

Present: President Michels, Trustee Koch, Trustee Herron, Trustee Paluch, Trustee Montalto, Trustee Geary, and Trustee Johnson.

Quorum Established.

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale.

APPOINTMENTS AND PRESENTATIONS

President Michels asked that the following appointments be ratified, motion made and roll called.

- a. Appointment: Plan Commission Member – Halle Cox
- b. Appointment: Police Pension Trustees – Jim Morton and Michael Schomas\

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Koch				
	Herron				

Motion Carried.

PUBLIC HEARINGS

None

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments as no member of the public stepped forward and this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Vouchers
- b. Approval: Treasurer’s Report
- c. ~~Resolution: Authorizing an Agreement for Streetlight Installation~~

Trustee Geary **moved to approve the Consent Agenda removing item c.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				

	Geary				
	Koch				
	Herron				

Motion Carried.

Trustee Geary **moved to Authorize an Agreement for Streetlight Installation.** Trustee Johnson seconded the motion. Trustee Montalto asked if the installation was different that the budgeted amount for the streetlights. It was answered no, it was expected that the installation would be outsourced and that it was budgeted. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Koch				
	Herron				

Motion Carried.

GENERAL BUSINESS

Approval Purchase & Installation of a Monument Sign – 160 S. Municipal Drive

Trustee Johnson **moved to approve the Purchase & Installation of a Monument Sign – 160 S. Municipal Drive.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Koch				
	Herron				

Motion Carried.

Discussion Video Gaming Café Request

Community Development Director Magdziarz explained that the Village has recently been approached by two entities inquiring as to whether the Village would approve Video Gaming Café’s. The object of this evening’s discussion is to determine if the Village is desirous of having gaming café’s in the Village. Mr. Magdziarz the provided some background for the Board.

One of the proposals is for a café that would include a kitchen for breakfast, lunch, and dinner for light dining, snacks, and drinks. Customers would place their order at a counter and employees would bring the food to the customer. About half of the space would be the seating area (including about 21 chairs) and about one quarter of the space would be the kitchen. The remaining one quarter of the space would be an isolated video gaming area with 5 terminals.

In order to provide the video gaming area, the operators would need to obtain a Village (pouring) liquor license first and then be licensed by the State gaming board. The Village has complete control over the creation of liquor licenses, and therefore, complete control over Video Gaming Cafés.

From a zoning perspective, if the video gaming is isolated to a minor portion of the floor area, the use is typically considered a restaurant. The Village has already determined that Video Gaming is an acceptable use. Current locations include one fraternal organization and two establishments with full service kitchens and bars, where Video Gaming is a minor and isolated portion of the business. With a Video Gaming Café, gaming is typically the primary business.

The Board discussed the use and while they indicated that they are in favor of having more dining facilities, they would at this time prefer to have a family friendly establishment and establishments in which the primary source of revenue was food and not gaming. The one representative in the audience, thanked the Board for their candor and honesty.

NEW BUSINESS

Village Administrator Eichelberger informed the Board that they may be hearing from residents about an increase in estimate reads for water consumption. Transponders, the means by which readings are obtained are backordered and new supply company will be utilized. The new company transponders will also work should the Village switch to an antenna based read gathering service. Until such time that transponders are in. those residents that are estimated will be asked to please call in a reading. Due to the number of transponders that will need to be replaced, the work may be outsourced.

REPORTS

President Michels asked how the water main work was going. Supervisor Brand Merkel stated that everything is on track and should be completed by the end of next week.

Administrator Eichelberger asked the Board to take a look at the floor plan for Village Hall and to place a sticky note on areas for suggestions or questions.

Trustee Montalto complained about the weeds popping up in the street on Chelsea at the entrance from 47.

President Michels asked if a Fall Tree Planting would be done. Supervisor Payton answered, no, all the funds were spent in the spring planting. However a larger planting is planned for the spring of 2016. This fall the staff will concentrate on trimming and removing 70 more trees affected by the EAB.

President Michels asked that all those who ride on trails and streets remember to obey the rules of the road to help keep themselves safe.

PUBLIC COMMENTS

President Michels called for any public and hearing no closed this portion

AIRPORT REPORT

It was reported that a new electronic sign will be installed at the entrance to the Aurora Municipal Airport.

CLOSED SESSION

Trustee Geary **moved to Adjourn to Closed Session to Discuss Litigation, taking no action and to adjourn therefrom.** Trustee Paluch seconded the motion. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
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	Paluch				
	Johnson				
	Geary				
	Koch				
	Herron				

Motion Carried.

Meeting was adjourned at 6:35 p.m. by motion made by Trustee Geary seconded by Trustee Johnson, all in attendance voted Aye in a Voice Vote.

Respectfully submitted, Cynthia L Galbreath, Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: OCTOBER 6, 2015 BOARD MEETING
DATE: OCTOBER 1, 2015

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$504,832.35 and manual checks total \$0.00

RECOMMENDATION

Approval of vouchers totalling \$504,832.35 and ratification of manual checks totaling \$0.00.

DATE: 10/01/15
 TIME: 15:37:47
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/06/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A0031	ADVANCED AUTOMATION & CONTROLS						
15-2303	09/11/15	01	W&S/WELL 10 TOUCH PANEL	50606403		10/06/15	1,990.00
						INVOICE TOTAL:	1,990.00
						VENDOR TOTAL:	1,990.00
A0032	AMALGAMATED BANK OF CHICAGO						
3881	10/01/15	01	2006 BOND FEES	41508004		10/06/15	18,056.25
		02	2006 BOND FEES	50508004			18,056.25
						INVOICE TOTAL:	36,112.50
3935	10/01/15	01	W&S/2008A BOND FEES	50508004		10/06/15	46,312.51
						INVOICE TOTAL:	46,312.51
						VENDOR TOTAL:	82,425.01
A0035	ARENDS HOGAN WALKER						
1106160	09/17/15	01	S&P/DIPSTICK	01536612		10/06/15	23.04
						INVOICE TOTAL:	23.04
						VENDOR TOTAL:	23.04
A0148	AMERICAN WATER WORKS ASSOC						
200019290	09/24/15	01	W&S/REGULATORY UPDATE CL	50596208		10/06/15	48.00
		02	S&P/REGULATORY UPDATE GP	01536208			48.00
						INVOICE TOTAL:	96.00
7001070675	08/31/15	01	W&S/MEMBERSHIP-MERKEL 15/16	50596208		10/06/15	81.00
						INVOICE TOTAL:	81.00
7001070676	08/31/15	01	W&S/MEMEBERSHIP BEACH 15/16	50596208		10/06/15	81.00
						INVOICE TOTAL:	81.00
						VENDOR TOTAL:	258.00
A0154	AMERICAN PUBLIC WORKS ASSN						

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A0154	AMERICAN PUBLIC WORKS ASSN						
091115	09/11/15	01	W&S/MEMBERSHIPAS,BM 15-16	50596208		10/06/15	300.00
		02	S&P/MEMBERSHIP GP 2015-2016	01536208			150.00
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00
A8037	AIRGAS NORTH CENTRAL						
9930051052	09/30/15	01	W&S/CHEMICALS	50656607		10/06/15	18.60
						INVOICE TOTAL:	18.60
						VENDOR TOTAL:	18.60
A8961	ALTISOURCE SINGLE FAMILY INC						
027000019103	09/28/15	01	W&S/FNL REF - 746 TUDOR CT	50001210		10/06/15	1,489.11
						INVOICE TOTAL:	1,489.11
						VENDOR TOTAL:	1,489.11
B0005	GEOFFREY BLANK						
CK#18390	08/13/15	01	POL/W/C PYMNT VOSG WAS OVERPD	01003761		10/06/15	578.04
						INVOICE TOTAL:	578.04
						VENDOR TOTAL:	578.04
B0202	BP						
45322930	09/06/15	01	POL/ACCT5902008993 8/6-9/5	01516601		10/06/15	2,934.12
						INVOICE TOTAL:	2,934.12
						VENDOR TOTAL:	2,934.12
B0230	BLUE CROSS & BLUE SHIELD OF IL						
OCTOBER-15	09/14/15	01	ADM/HEALTH INS OCTOBER 15	01506201		10/06/15	2,164.97
		02	POL/HEALTH INS OCTOBER 15	01516201			15,358.25
		03	S&P/HEALTH INS OCTOBER 15	01536201			3,172.13

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B0230	BLUE CROSS & BLUE SHIELD OF IL						
OCTOBER-15	09/14/15	04	BM/HEALTH INS OCTOBER 15	01546201		10/06/15	848.63
		05	CD/HEALTH INS OCTOBER 15	01556201			3,986.60
		06	FIN/HEALTH INS OCTOBER 15	01566201			1,291.89
		07	W&S/HEALTH INS OCTOBER 15	50506201			1,933.09
		08	PW/HEALTH INS OCTOBER 15	50596201			6,091.38
		09	EMPLOYEE SHARE OCTOBER 15	01002180			6,409.14
						INVOICE TOTAL:	41,256.08
						VENDOR TOTAL:	41,256.08
B0277	BLACKBURN MANUFACTURING CO.						
0498561-IN	09/23/15	01	W&S/LOCATE FLAGS	50596603		10/06/15	418.65
						INVOICE TOTAL:	418.65
						VENDOR TOTAL:	418.65
B0301	CITY OF BATAVIA						
MISC000195	09/22/15	01	POL/NEW WORKD UPGRADE PROJ	01516307		10/06/15	732.76
		02	FINAL PAYMENT -	** COMMENT **			
						INVOICE TOTAL:	732.76
						VENDOR TOTAL:	732.76
B0816	BETTER BUSINESS PLANNING						
31004 HRA	10/01/15	01	FIN/HRA ADMIN FEE OCT 2015	01566309		10/06/15	8.75
		02	W&S/HRA ADMIN FEE OCT 2015	50506309			8.75
						INVOICE TOTAL:	17.50
31005 FSA	10/01/15	01	FIN/FSA ADMIN FEE OCT 15	01566309		10/06/15	12.00
		02	W&S/FSA ADMIN FEE OCT 15	50506309			12.00
						INVOICE TOTAL:	24.00
31006 HSA	10/01/15	01	FIN/HSA ADMIN FEE OCT 15	01566309		10/06/15	16.17
		02	W&S/HSA ADMIN FEE OCT 15	50506309			16.16
						INVOICE TOTAL:	32.33
						VENDOR TOTAL:	73.83

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VILLAGE OF SUGAR GROVE
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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
B0817	BUILDERS ASPHALT						
16185	09/10/15	01	S&P/HOT MIX ASPHALT-10.05	01536609		10/06/15	522.60
						INVOICE TOTAL:	522.60
16253	09/15/15	01	S&P/HOT MIX ASPHALT -10.28 TON	01536609		10/06/15	534.56
						INVOICE TOTAL:	534.56
						VENDOR TOTAL:	1,057.16
C0011	CRYDER ENTERPRISES, INC.						
2012	09/28/15	01	W&S/SANDBLAST & PAINT HYDRANTS	50606309		10/06/15	1,360.00
						INVOICE TOTAL:	1,360.00
						VENDOR TOTAL:	1,360.00
C0034	CALL ONE						
101086620000915	09/15/15	01	ADM/CALL ONE 8/15-9/14	01506502		10/06/15	40.60
		02	POL/CALL ONE 8/15-9/14	01516502			95.36
		03	S&P/CALL ONE 8/15-9/14	01536502			22.45
		04	BM/CALL ONE 8/15-9/14	01546502			52.85
		05	CD/CALL ONE 8/15-9/14	01556502			79.10
		06	FIN/CALL ONE 8/15-9/14	01566502			40.60
		07	W&S/CALL ONE 8/15-9/14	50506502			53.83
		08	PW/CALL ONE 8/15-9/14	50596502			-196.13
		09	S&P/T1 9392	01536502			113.23
		10	PW/T1 9392	50596502			113.22
						INVOICE TOTAL:	415.11
						VENDOR TOTAL:	415.11
C0361	COM ED						
091015	09/10/15	01	S&P/2082154034 8/11-9/10	01536511		10/06/15	700.83
						INVOICE TOTAL:	700.83
092415N	09/24/15	01	S&P/7090127000 8/21-9/23	01536511		10/06/15	75.66
						INVOICE TOTAL:	75.66
						VENDOR TOTAL:	776.49

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VILLAGE OF SUGAR GROVE
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C0362	COMMONWEALTH EDISON						
90815B	09/08/15	01	S/1035032066 8/6-9/4	50656511		10/06/15	110.61
						INVOICE TOTAL:	110.61
90815K	09/08/15	01	S/9390162025 8/6-9/4	50656511		10/06/15	159.04
						INVOICE TOTAL:	159.04
						VENDOR TOTAL:	269.65
C0373	CRESCENT ELECTRIC SUPPLY CO						
S500973407.001	09/10/15	01	W&S/WELL 10 REPAIRS	50596617		10/06/15	163.01
						INVOICE TOTAL:	163.01
						VENDOR TOTAL:	163.01
C0384	COMPUTER NETWORK MGMT. LLC						
150813	08/31/15	01	IT/UPDTS, MAINT, DSKTP, SRVER	01496307		10/06/15	679.00
		02	PWIT/UPDTS, MAINT, DSKTP, SRVER	50496307			1,299.00
		03	PDIT/MEETING WITH CHIEF/UPDTS	01496307			704.00
						INVOICE TOTAL:	2,682.00
						VENDOR TOTAL:	2,682.00
C0394	CLAESSON JANITORIAL SERVICE						
5571	09/26/15	01	BM/JANITORIAL SRVS SEPT 2015	01546406		10/06/15	1,087.50
		02	W&S/JANITORIAL SRVS SEPT 2015	50596406			412.50
						INVOICE TOTAL:	1,500.00
						VENDOR TOTAL:	1,500.00
C8038	COMPASS MINERALS AMERICA						
71375032	09/01/15	01	W&S/SALT WELL #10	50606607		10/06/15	3,030.86
						INVOICE TOTAL:	3,030.86
71376146	09/03/15	01	W&S/SALT WELL 10	50606607		10/06/15	3,009.19
						INVOICE TOTAL:	3,009.19
						VENDOR TOTAL:	6,040.05

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D0010	DU-TEK INC.						
373315	09/24/15	01	S&P/HOSE & COUPLINGS WHEEL LDR	01536612		10/06/15	145.00
						INVOICE TOTAL:	145.00
						VENDOR TOTAL:	145.00
D0409	DE KANE EQUIPMENT CORP						
IA38839	09/08/15	01	W&S/WIRE	50596603		10/06/15	2.80
						INVOICE TOTAL:	2.80
IA39173	09/21/15	01	S&P/CHAIN SAW PARTS	01536612		10/06/15	87.63
						INVOICE TOTAL:	87.63
IA39244	09/28/15	01	S&P/CHAIN SAW PARTS	01536612		10/06/15	111.79
						INVOICE TOTAL:	111.79
						VENDOR TOTAL:	202.22
D8026	DYNEGY ENERGY SERVICES						
103905815091	09/10/15	01	W/009004108 8/5-9/2	50606511		10/06/15	62.61
		02	W/0840058004 8/5-9/2	50606511			2,103.12
						INVOICE TOTAL:	2,165.73
						VENDOR TOTAL:	2,165.73
E0012	RANDAL ERICKSON						
2015 913	09/14/15	01	CD/INSPECTION 8/31-9/13	01556309		10/06/15	800.00
						INVOICE TOTAL:	800.00
2015 927	09/27/15	01	CD/INSPECTIONS 9/14-9/27	01556309		10/06/15	1,045.00
						INVOICE TOTAL:	1,045.00
						VENDOR TOTAL:	1,845.00
E0519	ENCAP, INC.						
1506	08/20/15	01	S&P/MALLARD POINT HERBICIDE	01536309		10/06/15	6,900.00
						INVOICE TOTAL:	6,900.00
						VENDOR TOTAL:	6,900.00

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E1900	ENTERLOGIX CORPORATION						
1271	09/14/15	01	PWIT/CYLANCEPROTECTSRVC	50496307		10/06/15	838.50
		02	GFIT/CYLANCEPROTECTSERVC	01496307			838.50
						INVOICE TOTAL:	1,677.00
1272	09/14/15	01	PWIT/INSTALL CYLANCE OTHER	50496307		10/06/15	637.50
		02	UPDATES	** COMMENT **			
		03	GFIT/INSTALL CYLANCE OTHER	01496307			637.50
		04	UPDATES	** COMMENT **			
		05	PDIT/INSTALLCYLANCE	01496307			375.00
						INVOICE TOTAL:	1,650.00
						VENDOR TOTAL:	3,327.00
F0624	FLOW-TECHNICS						
4705	09/09/15	01	W&S/LIFT STATION #6 REPAIRS	50656612		10/06/15	838.85
						INVOICE TOTAL:	838.85
4707	09/10/15	01	W&S/LIFT STATION REPAIRS	50656403		10/06/15	133.00
						INVOICE TOTAL:	133.00
						VENDOR TOTAL:	971.85
F0629	FOX VALLEY FORD						
63741	09/15/15	01	POL/VALVE ASSEMBLY-13 TAURUS	01516407		10/06/15	187.84
						INVOICE TOTAL:	187.84
						VENDOR TOTAL:	187.84
F0656	FOX METRO WATER RECLAMATION						
061250-0815	08/31/15	01	BM/10 MUNI SEWER 6/30-8/31	01546512		10/06/15	48.96
						INVOICE TOTAL:	48.96
063908-0815	08/31/15	01	BM/601 HEARTLAND 6/30-8/31	01546512		10/06/15	29.92
		02	W&S/601 HEARTLAND 6/30-8/31	50596512			29.92
						INVOICE TOTAL:	59.84

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F0656	FOX METRO WATER RECLAMATION						
065296-0815	08/31/15	01	BM/160 MUNI SEWER 6/30-8/31	01546512		10/06/15	5.44
						INVOICE TOTAL:	5.44
						VENDOR TOTAL:	114.24
F0659	FULTON TECHNOLOGIES						
000216	08/28/15	01	POL/SIREN	01516403		10/06/15	617.03
						INVOICE TOTAL:	617.03
						VENDOR TOTAL:	617.03
G0009	GRAEF						
INV1	05/30/15	01	S&P/ROUTE 47@I-88 PHASE 1 ENGR	35536309		10/06/15	104,604.85
						INVOICE TOTAL:	104,604.85
						VENDOR TOTAL:	104,604.85
G0709	GEMPLER'S, INC.						
SI01631380	06/10/15	01	S&P/SAFETY GLASSES GLOVES	01536604		10/06/15	272.80
						INVOICE TOTAL:	272.80
SI01701913	07/01/15	01	S&P/INSECT REPELLENT BOOTS GP	01536604		10/06/15	167.90
		02	S&P/BOOTS	01536604			128.25
						INVOICE TOTAL:	296.15
						VENDOR TOTAL:	568.95
G0741	GRAINGER						
9841305502	09/14/15	01	W&S/VEHICLES MAINT SUPPLIES	50596617		10/06/15	51.42
						INVOICE TOTAL:	51.42
						VENDOR TOTAL:	51.42
G8009	GUARDIAN						
50369-1015	09/17/15	01	ADM/DENTAL INSURANCE -OCT15	01506201		10/06/15	132.37

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G8009	GUARDIAN						
50369-1015	09/17/15	02	POL/DENTAL INSURANCE --OCT15	01516201		10/06/15	866.67
		03	S&P/DENTAL INSURANCE --OCT15	01536201			219.56
		04	BM/DENTAL INSURANCE --OCT15	01546201			58.06
		05	CD/DENTAL INSURANCE --OCT15	01556201			274.62
		06	FIN/DENTAL INSURANCE --OCT15	01566201			77.34
		07	W&S/DENTAL INSURANCE --OCT15	50506201			99.68
		08	PW/DENTAL INSURANCE --OCT15	50596201			457.74
		09	EMPLOYEE SHARE--OCT15	01002180			545.95
						INVOICE TOTAL:	2,731.99
						VENDOR TOTAL:	2,731.99
H0006	HARRIS COMPUTER SYSTEMS						
XT00005136	08/31/15	01	W&S/ICONNECT HOSTING AUG 2015	50506307		10/06/15	222.27
						INVOICE TOTAL:	222.27
						VENDOR TOTAL:	222.27
I0959	INTERGOVERNMENTAL RISK						
IVC0009419	09/02/15	01	S&P/CDL SUPERVISOR RES.SUSP	01536208		10/06/15	9.00
		02	W&S/CDL SUPERVISOR RES SUP	50596208			9.00
		03	SEPTEMBER 2, 2015	** COMMENT **			
						INVOICE TOTAL:	18.00
						VENDOR TOTAL:	18.00
I8024	ILLINOIS HOMICIDE						
09102015	09/10/15	01	POL/CONFRNCE REG-SK/MD	01516208		10/06/15	390.00
						INVOICE TOTAL:	390.00
						VENDOR TOTAL:	390.00
J1030	JIMS TRUCK INSPECTION & REPAIR						
157760	08/31/15	01	W&S/INSPECTON TRK 210	50596407		10/06/15	39.00
						INVOICE TOTAL:	39.00

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J1030	JIMS TRUCK INSPECTION & REPAIR						
157872	09/04/15	01	W&S/INSPECTION TRK01	50596407		10/06/15	25.00
						INVOICE TOTAL:	25.00
158093	09/16/15	01	S&P/INSPECTION TRK 12	01536407		10/06/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	89.00
K0021	KB COLLISION & CUSTOMS						
3004	09/01/15	01	POL/REPAIRS-13 FORD TAURUS	01516407		10/06/15	98.95
						INVOICE TOTAL:	98.95
3019	09/01/15	01	POL/INSTALL RADAR	01516407		10/06/15	150.00
						INVOICE TOTAL:	150.00
3038	09/14/15	01	POL/REPAIRS-09 CROWN VIC	01516407		10/06/15	500.00
						INVOICE TOTAL:	500.00
3042	09/16/15	01	POL/REPAIRS -06 EXPEDITION	01516407		10/06/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	798.95
K1136	KENDALL COUNTY RECORD						
JULY2015	07/01/15	01	ADM/KENDALL COUNTY RECORD	01506608		10/06/15	28.00
		02	38252		** COMMENT **		
						INVOICE TOTAL:	28.00
						VENDOR TOTAL:	28.00
K1321	KONICA MINOLTA BUSINESS						
235952564	09/14/15	01	ADM/COPIES TRHU 8/15-9/14	01506403		10/06/15	4.14
		02	FIN/COPIES TRHU 8/15-9/14	01566403			28.89
		03	UB/COPIES TRHU 8/15-9/14	50506403			28.87

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K1321	KONICA MINOLTA BUSINESS						
235952564	09/14/15	04	BRD/COPIES TRHU 8/15-9/14	01576403		10/06/15	33.11
						INVOICE TOTAL:	95.01
235953011	09/14/15	01	S&P/COPIES TRHU 8/15-9/14	01536403		10/06/15	18.66
		02	S&P/COPIES TRHU 8/15-9/14	01546403			0.08
		03	CD/COPIES TRHU 8/15-9/14	01556403			68.33
		04	W&S/COPIES TRHU 8/15-9/14	50596403			35.46
		05	B&C/COPIES TRHU 8/15-9/14	01576403			9.37
		06	EDC/COPIES TRHU 8/15-9/14	01556403			1.88
						INVOICE TOTAL:	133.78
235953099	09/14/15	01	POL/COPIES TRHU 8/15-9/14	01516403		10/06/15	116.16
						INVOICE TOTAL:	116.16
						VENDOR TOTAL:	344.95
K1810	TED KOCH						
2015IML	09/24/15	01	BOARD/IML CONF 2015 EXPENSES	01576208		10/06/15	847.04
						INVOICE TOTAL:	847.04
						VENDOR TOTAL:	847.04
L0005	LAFARGE ELBURN LLC						
34569920	09/04/15	01	S&P/CRUSHED GRAVEL FOR WHEELER	01536609		10/06/15	395.92
						INVOICE TOTAL:	395.92
34603544	09/09/15	01	S&P/CRUSHED GRAVEL FOR HRTLND	01536609		10/06/15	609.11
						INVOICE TOTAL:	609.11
						VENDOR TOTAL:	1,005.03
L1204	LAUTERBACH & AMEN, LLP						
12635	09/21/15	01	FIN/AUDIT APRIL 30, 2015	01566302		10/06/15	9,750.00
		02	W&S/AUDIT APRIL 30, 2015	50506309			9,750.00
						INVOICE TOTAL:	19,500.00
						VENDOR TOTAL:	19,500.00

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L8022	LEDGER-SENTINEL						
JULY2015	07/01/15	01	ADM/LEDGER SENTINEL 54702	01506608		10/06/15	36.00
						INVOICE TOTAL:	36.00
						VENDOR TOTAL:	36.00
M0024	MCHENRY ANALYTICAL WATER						
1504752	09/09/15	01	W&S/WATER SAMPLE COLIFORM	50606311		10/06/15	199.50
						INVOICE TOTAL:	199.50
388552	09/02/15	01	W&S/WATER SAMPLES RADIUM	50606311		10/06/15	320.00
						INVOICE TOTAL:	320.00
						VENDOR TOTAL:	519.50
M0025	MUTUAL OF OMAHA						
426758468	09/21/15	01	ADM/LIFE INS OCTOBER 2015	01506202		10/06/15	13.20
		02	POL/LIFE INS OCTOBER 2015	01516202			96.00
		03	S&P/LIFE INS OCTOBER 2015	01536202			32.00
		04	BM/LIFE INS OCTOBER 2015	01546202			8.00
		05	CD/LIFE INS OCTOBER 2015	01556202			32.00
		06	FIN/LIFE INS OCTOBER 2015	01566208			8.00
		07	W&S/LIFE INS OCTOBER 2015	50506202			10.80
		08	PW/LIFE INS OCTOBER 2015	50596202			48.00
						INVOICE TOTAL:	248.00
						VENDOR TOTAL:	248.00
M0033	M.A.R.S. INC						
557179	09/25/15	01	W&S/TRUCK PARTS PLOW TRUCK	50596617		10/06/15	225.00
		02	W&S/GENERATOR PARTS	50596612			649.00
						INVOICE TOTAL:	874.00
						VENDOR TOTAL:	874.00
N0280	NCPERS GROUP LIFE INSURANCE						

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N0280	NCPERS GROUP LIFE INSURANCE						
41661015	09/23/15	01	SUPPLEMENTAL LIFE INS - OCT 15	01002180		10/06/15	112.00
						INVOICE TOTAL:	112.00
77041015	09/23/15	01	SUPPLEMENTAL LIFE INS - OCT 15	01002180		10/06/15	16.00
						INVOICE TOTAL:	16.00
						VENDOR TOTAL:	128.00
N1415	NICOR GAS						
092215	10/01/15	01	W/27737210008 8/20-9/22	50606510		10/06/15	24.69
						INVOICE TOTAL:	24.69
092215A	09/22/15	01	S/94500482487 8/21-9/22	50656510		10/06/15	82.51
						INVOICE TOTAL:	82.51
092315	09/23/15	01	W/06187900003 8/21-9/23	50606510		10/06/15	29.47
						INVOICE TOTAL:	29.47
092515	09/25/15	01	S/06772635188 8/24-9/24	50656510		10/06/15	26.47
						INVOICE TOTAL:	26.47
						VENDOR TOTAL:	163.14
P0006	PADDOCK PUBLICATIONS INC						
AUG/SEPT2015	09/27/15	01	ADM/SUBSCRPTN ACC651372	01506608		10/06/15	50.00
						INVOICE TOTAL:	50.00
T4418611	09/12/15	01	CD/DRIVE THRU FAC. TA PUB HEA	01556503		10/06/15	64.40
						INVOICE TOTAL:	64.40
T4418659	09/12/15	01	CD/ZONING VARIATIONS PUB. HEAR	01556503		10/06/15	62.10
						INVOICE TOTAL:	62.10
						VENDOR TOTAL:	176.50
P0026	PROSAFETY INC						

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P0026	PROSAFETY INC						
2/809560	09/09/15	01	W&S/SAFETY GREEN JACKETS	50596604		10/06/15	240.00
		02	S&P/SAFETY GREEN JACKETS	01536604			200.00
						INVOICE TOTAL:	440.00
						VENDOR TOTAL:	440.00
P0031	PROSHRED SECURITY						
100062732	09/11/15	01	ADM/SHREDDING SRVC-SEPT 2015	01506309		10/06/15	12.50
		02	POL/SHREDDING SRVC-SEPT 2015	01516309			12.50
		03	BRD/SHREDDING SRVC-SEPT 2015	01576309			12.50
		04	FIN/SHREDDING SRVC-SEPT 2015	01566309			12.50
		05	CD/SHREDDING SRVC-SEPT 2015	01556309			5.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
P1611	P F PETTIBONE & COMPANY						
33903	09/08/15	01	POL/IL CITATN&COMPLNT TICKETS	01516504		10/06/15	230.10
						INVOICE TOTAL:	230.10
						VENDOR TOTAL:	230.10
P1636	POMP'S TIRE SERVICE, INC						
410309100	09/15/15	01	POL/TIRES QTY 4	01516407		10/06/15	536.64
						INVOICE TOTAL:	536.64
						VENDOR TOTAL:	536.64
R1813	RICH'S AUTO SERVICE						
08282015A	08/28/15	01	POL/BATTERY/STABLZER SQUAD 41	01516407		10/06/15	374.90
						INVOICE TOTAL:	374.90
08282015B	08/28/15	01	POL/TIRE REPAIR SQUAD 50	01516407		10/06/15	20.00
						INVOICE TOTAL:	20.00

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R1813	RICH'S AUTO SERVICE						
09032015A	09/03/15	01	POL/OIL/FILTER SQUAD 44	01516407		10/06/15	60.40
						INVOICE TOTAL:	60.40
09032015B	09/03/15	01	POL/OIL/FILTER-SQUAD 41	01516407		10/06/15	60.40
						INVOICE TOTAL:	60.40
						VENDOR TOTAL:	515.70
R1844	RIVER VIEW FORD, INC.						
118741	09/21/15	01	W&S/VEHICLE REPAIRS	50596617		10/06/15	1,011.96
						INVOICE TOTAL:	1,011.96
FOCS360959	09/15/15	01	POL/REPAIRS-14 TAURUS	01516407		10/06/15	187.72
						INVOICE TOTAL:	187.72
FOCS361572	09/29/15	01	POL/REPAIRS 14 FORD TAURUS	01516407		10/06/15	184.49
						INVOICE TOTAL:	184.49
						VENDOR TOTAL:	1,384.17
R1848	R & R ELECTRICAL CONTRACTORS,						
6270	09/01/15	01	W&S/MALLARD POINT LS # 7 REPRS	50656406		10/06/15	138.00
						INVOICE TOTAL:	138.00
6284	09/08/15	01	W&S/WELL 10 REPAIRS PARTS	50606406		10/06/15	94.50
						INVOICE TOTAL:	94.50
						VENDOR TOTAL:	232.50
R8119	ROSS MECHANICAL GROUP, INC						
151095	09/10/15	01	S&P/160 MUNICIPAL A/C	01546406		10/06/15	681.00
						INVOICE TOTAL:	681.00
						VENDOR TOTAL:	681.00
S0047	SMITH AMUNDSEN LLC						

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S0047	SMITH AMUNDSEN LLC						
477460	09/04/15	01	POL/LEGAL SRVCS AUGUST 15	01516301		10/06/15	378.92
						INVOICE TOTAL:	378.92
						VENDOR TOTAL:	378.92
S1887	SUBURBAN TREE CONSORTIUM						
6210-IN	08/31/15	01	S&P/MEMBERSHIP DUES FY2016	01536208		10/06/15	575.00
						INVOICE TOTAL:	575.00
						VENDOR TOTAL:	575.00
S1954	STEINER ELECTRIC						
5076621.002	09/22/15	01	STRESSCR KM15-G-S40-140-35/40	35537008	99000324	10/06/15	17,902.20
		02	S&P/LIGHT POLES	** COMMENT **			
						INVOICE TOTAL:	17,902.20
5167835.001	09/25/15	01	S&P/STREET PARTS	01536610		10/06/15	403.34
						INVOICE TOTAL:	403.34
5167835.002	09/25/15	01	S&P/STREET LIGHT PARTS	01536610		10/06/15	159.21
						INVOICE TOTAL:	159.21
5167835.003	09/25/15	01	S&P/STREET LIGHT PARTS	01536610		10/06/15	281.11
						INVOICE TOTAL:	281.11
						VENDOR TOTAL:	18,745.86
S1988	SAUBER MFG. COMPANY						
PSI171365	09/25/15	01	S&P/INSPECTION & REPAIRS TRK10	01536407		10/06/15	1,002.00
						INVOICE TOTAL:	1,002.00
						VENDOR TOTAL:	1,002.00
S2040	STARK & SON TRENCHING, INC.						
51253	08/31/15	01	W&S/QUEENSGATE SANITARY PAY1	50727012		10/06/15	80,667.00
						INVOICE TOTAL:	80,667.00
						VENDOR TOTAL:	80,667.00

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S8043	SUGAR GROVE ACE						
1036/1	09/18/15	01	W&S/HARDWARE	50596613		10/06/15	10.30
						INVOICE TOTAL:	10.30
1043/1	09/22/15	01	W&S/SAWZAL BLADES	50596603		10/06/15	51.98
						INVOICE TOTAL:	51.98
1062/1	09/18/15	01	W&S/PAINT HARDWARE	50596612		10/06/15	19.05
						INVOICE TOTAL:	19.05
						VENDOR TOTAL:	81.33
T0001607 LEE GAWNE							
021000017800	09/16/15	01	W&S/FNL W&S REF-264 BASTIAN	50001210		10/06/15	72.69
						INVOICE TOTAL:	72.69
						VENDOR TOTAL:	72.69
T0001608 KIMBERLY ROWE							
026100015302	09/17/15	01	W&S/WTR REF 19 W WINDSOR	50003610		10/06/15	104.01
		02	W&S/SWR REF 19 W WINDSOR	50003620			104.83
						INVOICE TOTAL:	208.84
						VENDOR TOTAL:	208.84
T0001609 ADVANCED ROOFING TEAM							
20140698	09/08/15	01	CD/REFUND DUPLICTE BLDG PERMIT	01003310		10/06/15	65.00
		02	224 EXETER LN-20140698	** COMMENT **			
						INVOICE TOTAL:	65.00
						VENDOR TOTAL:	65.00
T0001610 MARK & STACY HOEFT							
20140168	09/25/15	01	CD/REF ESCROW-754 WILD GINGER	01002359		10/06/15	5,000.00
						INVOICE TOTAL:	5,000.00
						VENDOR TOTAL:	5,000.00

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T0001611 MEL & SHARON THOMPSON							
021000012301	09/28/15	01	W&S/FNL REF - 138 MEADOWS CT	50001210		10/06/15	72.69
						INVOICE TOTAL:	72.69
						VENDOR TOTAL:	72.69
T0001612 CASSIE CHANDLER							
025200010105	09/28/15	01	W&S/FNL REF - 550 MALLARD LN C	50001210		10/06/15	21.46
						INVOICE TOTAL:	21.46
						VENDOR TOTAL:	21.46
T0001613 GERALD BRAGA							
025300015101	09/28/15	01	W&S/FNL REF - 331 CHESNEY DR	50001210		10/06/15	100.58
						INVOICE TOTAL:	100.58
						VENDOR TOTAL:	100.58
T0001615 DOUGLAS MCCLOUD							
027400014501	09/28/15	01	W&S/FINAL REF 1351 DORR DR	50001210		10/06/15	26.43
						INVOICE TOTAL:	26.43
						VENDOR TOTAL:	26.43
T0009 TERRA CARE ENTERPRISES INC.							
5158	09/17/15	01	CD/MOW 215 S RT 47 SG PKWY6/26	01556309		10/06/15	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
T0013 TRAFFIC ANALYSIS & DESIGN INC							
10966	08/31/15	01	S&P/ENGR SRVS THRU	35536303		10/06/15	474.50
		02	8/31/15-GRANART	** COMMENT **			
		03	S&P/IDOT-12-100445	35536303			31,397.51
		04	S&P/KIMLEY-HORN 6920767	35536303			5,175.00
						INVOICE TOTAL:	37,047.01
						VENDOR TOTAL:	37,047.01

DATE: 10/01/15
TIME: 15:37:48
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 19

INVOICES DUE ON/BEFORE 10/06/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T8044	TBS EXCAVATING, INC						
22449	07/29/15	01	W&S/SR TO MALLARD POINT	50717001		10/06/15	5,591.00
		02	SIDEWALK REPLACEMENT	** COMMENT **			
						INVOICE TOTAL:	5,591.00
						VENDOR TOTAL:	5,591.00
T8045	TRIGGI CONSTRUCTION						
1505-01	08/28/15	01	S&P/BWT UNIT 7&8 SIDEWALKS	35537008		10/06/15	55,622.50
		02	10% RETAINAGE	35537008			-5,562.25
						INVOICE TOTAL:	50,060.25
						VENDOR TOTAL:	50,060.25
U2142	UNIVERSITY OF ILLINOIS-GAR						
UPIN7849	09/03/15	01	POL/COMMUTER TRAINING-EG	01516208		10/06/15	573.00
						INVOICE TOTAL:	573.00
						VENDOR TOTAL:	573.00
V2231	VERIZON WIRELESS						
9751827653	09/06/15	01	PD/642009991-00001 7/7-8/6	01516502		10/06/15	267.88
		02	S&P/642009991-00001 7/7-8/6	01536502			268.82
		03	BM/642009991-00001 7/7-8/6	01546502			36.02
		04	CD/642009991-00001 7/7-8/6	01556502			59.83
		05	FIN/642009991-00001 7/7-8/6	01566502			38.82
		06	BD/642009991-00001 7/7-8/6	01576502			59.83
		07	W&S/642009991-00001 7/7-8/6	50506502			0.37
		08	PW/642009991-00001 7/7-8/6	50596502			448.54
		09	PD/MOBILE BROADBAND CARDS	01516502			380.10
						INVOICE TOTAL:	1,560.21
						VENDOR TOTAL:	1,560.21
V2232	VESCO REPROGRAPHIC						
R74934	09/04/15	01	CD/JANIK'S RESUB PLAT COPIES	01556309		10/06/15	12.00
						INVOICE TOTAL:	12.00
						VENDOR TOTAL:	12.00

DATE: 10/01/15
TIME: 15:37:48
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/06/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
W0011	WASCO LAWN & POWER INC						
192404	09/17/15	01	S&P/MOWER PARTS	01536612		10/06/15	487.20
						INVOICE TOTAL:	487.20
						VENDOR TOTAL:	487.20
W2310	WATER PRODUCTS COMPANY						
0260905	09/16/15	01	W&S/CONCRETE SAW	50596500		10/06/15	999.00
						INVOICE TOTAL:	999.00
0260991	09/18/15	01	W&S/SAW BLADES & DRIVE BELT	50596500		10/06/15	304.56
						INVOICE TOTAL:	304.56
0261085	09/23/15	01	W&S/HOSES	50606603		10/06/15	283.00
						INVOICE TOTAL:	283.00
						VENDOR TOTAL:	1,586.56
						TOTAL ALL INVOICES:	504,832.35



Proclamation
Celebrating the 25th Anniversary of the Passage of
the Americans with Disabilities Act

WHEREAS, nearly 1 in 5 residents of the United States have a disability; and

WHEREAS, the population of people with disabilities is increasing among all age groups; and

WHEREAS, the Americans with Disabilities Act was signed into law on July 26, 1990 by President George H. W. Bush; and

WHEREAS, it is appropriate to pause and recognize the Americans with Disabilities Act as a wide ranging and landmark piece of civil rights legislation that prohibits discrimination based on disability; and

WHEREAS, in enacting the Americans with Disabilities Act (ADA), Congress recognized that persons with disabilities deserve equality of opportunity, full participation, independent living, and economic self sufficiency; and

WHEREAS, the ADA has expanded opportunities for Americans with disabilities by reducing barriers and changing perceptions, and increasing full **inclusion in community life**; and

WHEREAS, despite the great strides that people with disabilities have made as a result of the Americans with Disabilities Act, barriers remain; and

WHEREAS, the Village of Sugar Grove supports the goals of ADA 25 to foster public recognition that disability is a natural part of the human experience and to expand opportunities for people with disabilities to participate fully in civic, social and economic life.

NOW, THEREFORE, BE IT PROCLAIMED, BY THE VILLAGE OF SUGAR GROVE that the most effective way in which to celebrate this milestone 25-year anniversary of the Americans with Disability Act is to reaffirm our opposition to discrimination based on disability and to the best of our abilities to promote and adhere to the Americans with Disabilities Act; and

BE IT FURTHERMORE PROCLAIMED that we encourage the reduction of stigma and discrimination against people with disabilities through education and training and that we support the pursuit of programs to ensure that the spirit and founding provisions of the Americans with Disabilities Act are maintained, implemented, and enforced.

Passed this 6th, day of October, 2015

	President, P. Sean Michels	
Trustee Kevin Geary	Trustee Sean Herron	Trustee Mari Johnson
Trustee Ted Koch	Trustee David Paluch	Trustee Rick Montalto

Attest: Village Clerk, Cynthia L. Galbreath

Village of Sugar Grove 2016 Meetings, Events, and Holidays Calendar

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
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31						

FEBRUARY						
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28	29					

MARCH						
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APRIL						
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MAY						
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29	30	31				

JUNE						
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JULY						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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30	31					

NOVEMBER						
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DECEMBER						
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Village Board 6:00pm
Committee of the Whole 6:30pm

Police Commission 6:00pm
Plan Commission 7:00pm

Village Office Closed

Village of Sugar Grove 2016 Meeting and Holiday Calendar

Board Meeting 6 pm
Committee of the Whole 7 pm

Police Commission 6 pm
Plan Commission 7 pm

Village Office Closed

1/12/2016	1/20/2016	New Years Day	1/1/2016
2/2/2016	2/17/2016	MLK Day	1/18/2016
2/16/2016	3/15/2016	Presidents Day	2/15/2016
3/1/2016	4/20/2016	Memorial Day	5/30/2016
3/15/2016	5/18/2016	Independence Day	7/4/2016
4/5/2015	7/20/2016	Labor Day	9/5/2016
4/19/2016	8/17/2016	Columbus Day	10/10/2016
5/3/2016	9/21/2016	Thanksgiving	11/24/2016
5/17/2016	10/19/2016	Thanksgiving	11/25/2016
6/7/2016	11/16/2016	Christmas Eve	12/23/2016
6/21/2016	12/21/2016	Christmas Day	12/26/2016
7/5/2016			
7/16/2016			
7/19/2016			
8/2/2016			
8/16/2016			
9/6/2016			
9/20/2016			
10/4/2016			
10/18/2016			
11/1/2016			
11/17/2015			
12/6/2016			
12/20/2016			

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CINDY GALBREATH, VILLAGE CLERK
SUBJECT: 2016 VILLAGE MEETING SCHEDULE
AGENDA: OCTOBER 6, 2015 REGULAR MEETING
DATE: SEPTEMBER 23, 2015

ISSUE

Should the Village meeting schedule for the Board, Committee of the Whole, and the Plan Commission meetings, be approved for calendar year 2016.

DISCUSSION

Regular Board and Committee of the Whole (COTW) meetings are set by Village Code, 1-8-2. The Code states that all Regular Board Meetings shall be held at 6:00 p.m. on the first and third Tuesday and COTW meetings shall be on the same days beginning at 6:30 p.m. Statute requires the schedule to be reviewed, approved, posted and sent to the local papers prior to the end of each calendar year. Statute further allows for dates and place of any meeting to be amended and also allows for special and emergency meetings to be held as long as the agenda is published.

Staff is recommending that only one (1) meeting be held in January 2016. The short week(s) at the end of December leave less time to adequately prepare the agenda and should there be submittals to receive, applicants are similarly hampered by the holiday season. Should there be a need to address something a special meeting can be called

Police and Plan Commission meetings are held monthly and the meeting day is set by the commissions. Both meet on the third Wednesday of each month beginning at 6:00 pm and 7:00 p.m. respectively.

The proposed 2016 calendar is attached. The shown office closed dates for MLK and Columbus Days, are as usual set aside for cleaning and document retention review. Upon approval the calendar will be posted and published as required. Although it is not required that the calendar be published until the end of November, as the Board and staff are typically planning a few months out, setting the calendar at that this time allows for efficiency in planning.

COSTS

The cost of the approval for the calendar of the meetings is the cost of the publication which is estimated to be approximately \$75.00 and is budgeted in account 01-57-6503, GF - Boards and Commissions, Advertising and Publication.

RECOMMENDATION

That the Board approves the 2016 Village Calendar.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: RESOLUTION: SUPPORTING THE 2016 UL INTERNATIONAL CROWN AT RICH HARVEST FARMS
AGENDA: OCTOBER 6, 2015 VILLAGE BOARD MEETING
DATE: OCTOBER 1, 2015

ISSUE

Should the Village Board consider approving a Resolution supporting the 2016 UL International Crown at Rich Harvest Farms.

DISCUSSION

Due to the need for a high level of cooperation among multiple units of government needed to provide necessary public safety services for the event, and as a symbol unity and cooperation, Kane County has asked more than 16 units local government to show their support for the UL International Crown at Rich Harvest Farms by adopting the attached Resolution.

The Resolution obligates the participating units of government to:

- promote the event (to the extent that they are able);
- avoid scheduling activities or events, including construction activities, that would impede access to the event;
- support the the 2016 UL International Crown Intergovernmental and Strategic Partners Cooperation Plan; and,
- support the 2016 UL International Crown Public Safety Operations Plan.

ATTACHMENTS

- Resolution supporting the 2016 UL International Crown at Rich Harvest Farms
- 2016 UL International Crown Intergovernmental and Strategic Partners Cordination Plan

COSTS

There are no costs associated with adopting the Resolution.

RECOMMENDATION

That the Board approve the Resolution supporting the 2016 UL International Crown at Rich Harvest Farms.



SUPPORTING

THE 2016 UL INTERNATIONAL CROWN

AT RICH HARVEST FARMS ON JULY 19 - 24, 2016

WHEREAS, the Ladies Professional Golf Association (LPGA) has selected Rich Harvest Farms as the site for the 2016 UL International Crown, a global team match-play event, on July 19-24, 2016; and

WHEREAS, this prestigious new LPGA event will include the top eight international teams, draw as many as 100,000 spectators, utilize 1,000 volunteers and be televised in 75% of the countries around the world, reaching 247 million households across 117 territories; and

WHEREAS, providing services for traffic control, security, health, and public safety for the event requires the coordination and support of federal, state, county, and local governments as well as strategic partners in the communities around Rich Harvest Farms; and

WHEREAS, state, county, local governments, community and business awareness and support are critical for planning and implementation of the event as well as working to avoid scheduling activities and events which would impede traffic flow and/or place additional demands on local police, fire and life safety resources including, but not limited to, road construction or maintenance, special events which would generate additional traffic, and events such as running events or motorcycle/bike tours which would conflict with traffic coming to and from the UL International Crown; and

WHEREAS, the fact that multiple local governments (county, cities, villages, townships, fire districts) need to cooperate to provide services to the event provides an opportunity to show the nation and the world what good intergovernmental planning and coordination look like, and to showcase our diverse economy and highlight business opportunities; and

WHEREAS, maximizing short and long term economic impacts also requires the coordination and support of federal, state, and local governments as well as strategic partners in the communities around Rich Harvest Farms; and

WHEREAS, the Village of Sugar Grove desires to support the intergovernmental and strategic partners cooperation efforts by passing this resolution and agreeing to the resolved actions listed below.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, that to the best of its ability the Village shall:

1. Promote awareness of the 2016 UL International Crown internally and externally on the organization's website, community calendars and at public meetings.
2. Avoid approving and/or scheduling activities and events which would impede traffic flow and/or place additional demands on local police, fire and life safety resources.
3. Promote and market the story of the high level of intergovernmental cooperation that exists for this event as well as other areas which benefit businesses and residents as well as support the excellent quality of life in Kane County communities.
4. Support the *2016 UL International Crown Intergovernmental and Strategic Partners Cooperation Plan*.

PASSED AND APPROVED by the President and the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on the 6th day of October, 2015.

P. Sean Michels, President

Village of Sugar Grove, Kane County, Illinois

Attest: _____

Cynthia L. Galbreath, Village Clerk

Village of Sugar Grove, Kane County, Illinois



Resolution # 2015-1006A

**RESOLUTION SUPPORTING THE
2016 UL INTERNATIONAL CROWN AT RICH HARVEST FARMS
ON JULY 19-24, 2016**

WHEREAS, the Ladies Professional Golf Association (LPGA) has selected Rich Harvest Farms as the site for the 2016 UL International Crown, a global team match-play event, on July 19-24, 2016; and

WHEREAS, this prestigious new LPGA event will include the top eight international teams, draw as many as 100,000 spectators, utilize 1,000 volunteers and be televised in 75% of the countries around the world, reaching 247 million households across 117 territories; and

WHEREAS, providing services for traffic control, security, health, and public safety for the event requires the coordination and support of federal, state, county and local governments as well as strategic partners in the communities around Rich Harvest Farms; and

WHEREAS, state, county, local governments, community and business awareness and support are critical for planning and implementation of the event as well as working to avoid scheduling activities and events which would impede traffic flow and/or plan additional demands on local police, fire and life safety resources including, but not limited to, road construction or maintenance, special events which would generate additional traffic and events such as running events or motorcycle/bike tours which would conflict with traffic coming to and from the UL International Crown; and

WHEREAS, the fact that multiple local governments (county, cities, villages, townships, fire districts) need to cooperate to provide services to the event provides an opportunity to show the nation and the world what good intergovernmental planning and coordination look like, and to showcase our diverse economy and highlight business opportunities; and

WHEREAS, maximizing short and long term economic impacts also requires the coordination and support of federal, state, and local governments as well as strategic partners in the communities around Rich Harvest Farms; and

WHEREAS, the Village of Sugar Grove desires to support the intergovernmental and strategic partners cooperation efforts by passing this resolution and agreeing to the resolved actions listed below.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees that the Village Board does hereby:

1. Promote awareness of the 2016 UL International Crown internally and externally on the Village of Sugar Grove website, community calendar and at public meetings.
2. Avoid approving and/or scheduling activities and events which would impede traffic flow and/or place additional demands on local police, fire and life safety resources.
3. Promote and market the story of the high level of intergovernmental cooperation that exists for this event as well as other areas which benefit businesses and residents as well as support the excellent quality of life in Kane County communities.
4. Support the 2016 UL International Crown Intergovernmental and Strategic partners Cooperation Plan.
5. Support the 2016 UL International Crown Public Safety Operations Plan.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 6th day of October, 2015.

P. Sean Michels,
 President of the Board of Trustees
 Village of Sugar Grove, Kane County, Illinois

ATTEST:

Cynthia Galbreath, Clerk,
 Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: ORDINANCE: AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN VILLAGE AND KANE COUNTY FOR LIMITED BUILDING INSPECTIONS
AGENDA: OCTOBER 6, 2015 VILLAGE BOARD MEETING
DATE: OCTOBER 1, 2015

ISSUE

Should the Village Board consider authorizing execution of an intergovernmental agreement between the Village and Kane County for limited building inspection services.

DISCUSSION

In anticipation of the 2016 UL International Crown LPGA tournament at Rich Harvest Farms Golf Club, the Village and Kane County staff have discussed how to best use and apply limited resources towards the successful implementation of the event. To this end, the Kane County Development Department has agreed to take on the responsibility of performing building inspections of all the temporary structures that will be erected on the golf course property in connection with this event.

An intergovernmental agreement designating the process and the responsibilities of the Kane County Community Development Department Building Division in connection with reviewing building permit applications and performing inspections for temporary structures erected in connection with the tournament has been drafted for the Board's consideration. The Agreement is substantially similar in all respects to the one executed for the Solheim Cup.

ATTACHMENTS

- Ordinance authorizing execution of an intergovernmental agreement between the Village and Kane County for limited building inspection services (Agreement attached thereto as Exhibit)

COSTS

There are no costs associated with executing the Agreement.

RECOMMENDATION

That the Board approve the Ordinance 20151006A, authorizing execution of an intergovernmental agreement between the Village and Kane County for limited building inspection services.

**AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF KANE AND THE VILLAGE OF SUGAR GROVE
FOR LIMITED BUILDING CODE INSPECTIONS
BY THE KANE COUNTY DEVELOPMENT DEPARTMENT
(RICH HARVEST FARMS)**

This Agreement made as of October, 2015, by and between the **Village of Sugar Grove** an Illinois municipal corporation and a unit of local government of the State of Illinois (the “**Village**”), and the **County of Kane**, a body corporate and politic and a unit of local government (the “**County**”), 719 South Batavia Avenue, Geneva, Illinois 60134.

WHEREAS, Article VII, §10 of the 1970 Illinois Constitution permits units of local government to contract and otherwise associate among themselves to obtain and share services, and

WHEREAS, the Village desires to use the plan review and inspection staff of the County Development Department for specific types of permits and inspections under the building code adopted by the Kane County Board within limited areas within the boundaries of the Village,

NOW, THEREFORE, in consideration of the mutual promises contained herein, it is agreed as follows:

a. All permits required for construction or building of temporary structures associated with golf events hosted by Rich Harvest Links Golf Course within the Village shall be obtained from the Building and Community Services Division of the County Development Department at Geneva, Illinois (the “**Building Division**”).

b. Permit applications shall be available at all times during regular business hours at the office of the Village Clerk and at the office of the Building Division.

c. It shall be the responsibility of the applicant to forward or deliver the application and required submittals to the Building Division and other agencies as may be required.

d. It is agreed that no building permit for construction within the Village shall be accepted, reviewed or issued by Building Division without prior approval signed by the Village President or appropriate assigned official. Such signature shall represent to the Building Division that the Village has reviewed and approved the application in respect to zoning, proposed use, setbacks,

access, connections to public utilities, other licensing requirements and that all other Village requirements such as recording of a final plat or payment of fees have been satisfied.

e. It is expressly understood that although the County does not wish to invade the municipal authority of the Village to enforce a building code, the County also does not desire its building inspectors or staff to be required to enforce different or conflicting policies or procedures.

f. The fees for Temporary Structures and Uses as adopted by the County will be assessed for permits issued by the County under this agreement.

g. A building permit fees shall be paid to and collected by the Building Division, according to the above permit fee schedule. One hundred-percent (100%) of any and all permit fees collected by the Building Division shall be retained by the County. Any additional fees assessed by the Village shall be paid to and collected by the Village.

h. Inspectors employed by the Building Division shall be authorized to make inspections and findings within the Village pertaining to the International Building Code, 2012 Edition, Section 107, Temporary Structures and Uses, as adopted by the Village, which is identical to that same section in the building code adopted by the County, the International Building Code, 2012 Edition, as well as applicable State codes including but not limited to the Illinois Plumbing Code and the Illinois Accessibility Code.

i. Inspections within the Village shall be made upon request of the owner and contractor as required under the Kane County Code, Ch.6, Building Regulations.

j. The Village shall appoint as a Deputy Building Code Enforcement Officer the Building Officer of the County who is appointed from time to time by the County Board pursuant by the Kane County Code, Ch 6, Building Regulations. The Building Officer of the County shall advise the Building Code Enforcement Officer of the Village regarding stop work orders and halt the progress of any construction within the Village which, if continued, would constitute a violation of any building, electrical, plumbing or other code or ordinance adopted by the County. Such violations include, but are not limited to, failure to obtain required permits, the failure to pay any required fee, the continuation of work after the failure to pass any required inspection, and the failure to comply with any requirement of the building or other code or ordinance. Such actions shall be undertaken with consultation with the Village Attorney, and any legal notifications and/or posting of notices on buildings and properties shall be undertaken by the Village.

k. The Village Attorney shall represent the Village in all matters arising from the issuance or denial of a permit or relating in any way to the enforcement of this agreement.

l. Appeals from any order, requirement, decision or determination made by said Building Code Enforcement Officer by any aggrieved person, pursuant to the Kane County Code, Ch. 6, Building Regulations, shall be taken to appeals board as stipulated in the Building Ordinance adopted by the Village.

m. This agreement shall be in full effect and legally binding at such time as an ordinance or resolution authorizing its execution has been passed and approved by both the Village and the County. This agreement may be executed in duplicate counterparts containing the authorized signatures of both the Village and the County. A certified copy of such ordinance or resolution entering into this agreement shall be filed by each party at the office of the other within thirty (30) days of the passage and approval.

n. This agreement shall remain effective and binding for a term of one year from the date hereof and shall be automatically renewed from year to year thereafter unless at least 60 days prior to the expiration of the annual term either the Village or the County resolves that this agreement shall not be renewed. A certified copy of said resolution shall be filed by the withdrawing party at the office of the other party.

VILLAGE OF SUGAR GROVE

COUNTY OF KANE

P. Sean Michels, Village President

Chris Lauzen, County Board Chairman

Attest:

Attest:

Cynthia L. Galbreath, Village Clerk

John Cunningham, County Clerk



RESOLUTION NO. 2015-1006B

RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH KANE COUNTY FOR TEMPORARY BUILDING INSPECTION SERVICES

WHEREAS, in 2016 the International Cup golf tournament will be played at Rich Harvest Farms Golf Links in Sugar Grove and which event will require and increased demand on inspection services; and

WHEREAS, the Village of Sugar Grove (the “Village”) and County of Kane (the “County”) desire to ensure public safety at the event and to that end desire to cooperate in the provision of inspection services to ensure that temporary structures constructed for the event are safe; and

WHEREAS, the both the Village and the District agree that such an agreement would benefit the citizens of the Village and the County; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is an intergovernmental agreement between the Kane County and the Village of Sugar Grove. The Village President and Village Clerk are hereby authorized and directed to execute said agreement on behalf of the Village and to take such further actions as necessary to fulfill the terms of said intergovernmental agreement.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 6th day of October, 2015.

 P. Sean Michels, President of the Board of Trustees
 Village of Sugar Grove,
 Kane County, Illinois

ATTEST: _____
 Cynthia L. Galbreath
 Clerk, Village of Sugar Grove

	Aye	Nay	Absent
Trustee Herron	_____	_____	_____
Trustee Geary	_____	_____	_____
Trustee Johnson	_____	_____	_____
Trustee Montalto	_____	_____	_____
Trustee Paluch	_____	_____	_____
Trustee Koch	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: RESOLUTION: GRANT OF EASEMENT FOR PEDESTRIAN AND BIKE
TRAILS AT THE NORTHWEST CORNER OF GALENA BOULEVARD
AND DIVISION DRIVE
AGENDA: OCTOBER 6, 2015 REGULAR VILLAGE BOARD MEETING
DATE: OCTOBER 1, 2015

ISSUE

Should the Village Board accept and execute a Grant of Easement to establish Pedestrian and Bike Trail Easement for the use and enjoyment of the general public on the property at the northwest corner of Galena Boulevard and Division Drive.

DISCUSSION

Sugar Grove Seniors LP is required as part of PUD Ordinance 2014-1007A to install an off-site five foot wide sidewalk from the Sugar Grove senior apartment facility at 119 W. Galena Boulevard to Division Drive along Galena Boulevard. The approved building permit plan for the Sugar Grove Senior Living facility shows the sidewalk as required by the PUD Ordinance.

The street pavement of Galena Boulevard widens and utilizes more of the public right-of-way as it gets closer to Sugar Grove Parkway (State Route 47). Thus, the sidewalk would not be parallel Galena Boulevard and the resulting parkway would become narrower as the sidewalk approached Division Drive and would not align with the sidewalk at Walgreens.

The recommended solution was to install the sidewalk parallel to the curb from the senior apartment facility to Walgreens. However, this meant the sidewalk would be installed partially on the private property at the northwest corner of Galena Boulevard and Division Drive. Staff worked with Sugar Grove Seniors LP and the off-site property owner to have the sidewalk installed as recommended. However, a formal easement needs to be accepted, executed, and recorded for the purposes of giving the Village and public certain rights over the private property the sidewalk is located on.

The proposed Grant of Easement would have no impact on development of the subject property.

ATTACHMENTS

1. Resolution Authorizing Accepting and Executing a Grant of Easement
2. Grant of Easement

COSTS

There are no costs to the Village for the requested action.

RECOMMENDATION

That the Village Board approves Resolution 2015-1006B, A Resolution Authorizing Acceptance and Execution of a Grant of Easement for the northwest corner of Galena Boulevard and Division Drive.



Resolution # 2015-1006B

RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF A GRANT OF EASEMENT (NWC GALENA BOULEVARD & DIVISION DRIVE)

WHEREAS, the Village is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution; and

WHEREAS, a Grant of Easement has been prepared for a portion of the property located at the northwest corner of Galena Boulevard and Division Drive, and is attached as Exhibit A; and

WHEREAS, it is in the Village’s best interest to grant a pedestrian and bike trail easement on the subject property; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees that the Village Board hereby authorizes acceptance and execution of a Grant of Easement, and that the Village President and Village Clerk are hereby authorized and directed to execute and to cause said documents to be recorded on behalf of the Village.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 6th day of October, 2015.

P. Sean Michels, President of the Board of Trustees
of the Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Cynthia Galbreath, Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES DIVISION
SUBJECT: APPROVAL: LEASE OF VACANT AGRICULTURAL LAND
AGENDA: OCTOBER 6, 2015 REGULAR BOARD MEETING
DATE: SEPTEMBER 22, 2015

ISSUE

Should the Village lease 14 acres of agricultural land.

DISCUSSION

The Village currently owns approximately 19.44 acres of agricultural land; 14 acres that are suitable for farming. This property is part of the east half of the southeast quarter of Section 17, Township 38 North, Range 7 East of the third principal meridian is the future Village Facility Site located on the north side of U.S. Route 30.

Each year, the Village of Sugar Grove enters into a contract for the lease of agricultural land for farming purposes. By leasing the property for farming purposes, we will keep the land tillable and the Village will receive income from this lease. Mr. Sam Beiriger, who has farmed the property since 2007, has been contacted and is interested in continuing to farm the property. Staff recommends approving the Cash Farm Lease to Sam Beiriger in 2015 for the annual rent sum of \$1,200.00.

COST

There is no cost associated with the approval of the Lease agreement. The agreement will also result in \$1,200.00 in income for the Village.

RECOMMENDATION

The Village Board approves Resolution # 20151006PW1 authorizing the director of Public Works to execute an agreement with Sam Beiriger to lease the 14 acres of vacant agricultural land for one year.



RESOLUTION NO. 20151006PW1

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH SAM BEIRIGER FOR THE LEASE OF 14 ACRES OF AGRICULTURAL LAND

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage an agreement with Sam Beiriger for the lease of the 14 acres of agricultural land suitable for farming, and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is an agreement between Sam Beiriger and the Village of Sugar Grove for the lease of the 14 acres of agricultural land. The President and Clerk hereby authorize the Director of Public Works to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 6th day of October , 2015.

P. Sean Michels, President of the Board
of Trustees of the Village of Sugar Grove,
Kane County, Illinois

ATTEST: _____
Cynthia Galbreath, Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Ted Koch	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: DISCUSSION: ZONING ORDINANCE TEXT AMENDMENT
PERTAINING TO DRIVE-THROUGH FACILITIES
AGENDA: OCTOBER 6, 2015 COMMITTEE OF THE WHOLE MEETING
DATE: OCTOBER 1, 2015

ISSUE

Should the Village Board amend the Zoning Ordinance to modify the requirements for drive-through facilities.

DISCUSSION

Restaurants with drive-through facilities are a Special Use in the B-1, B-2, and B-3 zoning districts. During their review the Planning Commission recommended that all references to *restaurants with drive-through facilities* be modified to read *restaurants (eliminating the drive-through facilities)* so that *drive-through facilities* are regulated by the Accessory Use section of the Zoning Ordinance. Restaurants in general may still remain a Special Use or not - that is yet to be determined.

Staff suggests that the Board consider making *drive-through facilities* (associated with any type of principal use) a Permitted Accessory Use in the B-2 and B-3 zoning districts, rather than a Special Accessory Use in those same districts. With the proposed change, a set of detailed requirements would be added to carefully regulate them, such as not next to residential.

Drive-through facilities are not listed as a Permitted Accessory Use or Special Accessory Use in any district other than B-2 and B-3.

Making *drive-through facilities* a Permitted Accessory Use, would eliminate the need for additional review by the Planning Commission reducing the time and cost to an applicant wishing to construct such a facility.

It is also important to remember that some of the site zoned B-3 in the Village are part of Planned Unit Developments that have pre-determined use lists. For example, in The

Landings, *restaurants with drive-through facilities* require a Special Use. After passage of the proposed amendment, a restaurant with drive-through facility would still require a Special Use in The Landings since the requirement of the PUD rule. However, the specific regulations in the proposed amendment regarding *drive-through facilities* will be applicable, in a PUD, since all Zoning Ordinance requirements also need to be met in a PUD.

ATTACHMENTS

- Plan Commission Recommendation PC15-08
- Draft Text Amendment Ordinance

COSTS

The cost to the Village of the recommended action is the public hearing notice.

RECOMMENDATION

That the Committee of the Whole review the proposed text amendment and provide any comments to staff to include in an Ordinance approving the text amendment at the next regular Village Board meeting.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

ORDINANCE NO. 2015-1006_

**An Ordinance Amending Title 11
(Zoning Ordinance) of the Village Code
(Drive-through Facilities)**

Adopted by the
Board of Trustees and President of the
Village of Sugar Grove this
6th day of October, 2015

Published in Pamphlet Form
by authority of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois
this 6th day of October, 2015

ORDINANCE NO. 2015-1006_

**An Ordinance Amending Title 11
(Zoning Ordinance) of the Village Code
(Drive-through Facilities)**

WHEREAS, the Village of Sugar Grove (the “Village”) is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village has heretofore adopted Title 11 (Zoning Regulations) to regulate the use and development of land in the Village; and,

WHEREAS, the Village finds that such restrictions provide for the safety and well-being of Village inhabitants and benefit the public welfare, safety and morals; and,

WHEREAS, the Village seeks to continue to promote these interests, and seeks to amend the Village Code to more fully protect and preserve the safety and well being of such inhabitants; and,

WHEREAS, after due notice the Plan Commission held a public hearing concerning the proposed amendment and no objectors were present and recommended in their Recommendation PC15-08 that the Village Board approve the requested Zoning Ordinance amendment.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: ORDINANCE SECTIONS AMENDED

That the following sub-sections of Title 11 of the Village Code of Ordinances be, and are hereby amended as follows:

Section 11-4-7-D: District Permissions is hereby amended as follows:

In table, replace ‘Drive-throughs’ with “Drive-through Facilities’ and change this accessory use from ‘S’ (Special) to ‘A’ (Allowed) in both the B-2 and B-3 Districts.

Section 11-4-7-N: Other Requirements is hereby amended to be and to read as follows:

- N. Additional Standards, Requirements and Criteria for Specific Accessory Structures and Uses:
1. Outdoor Sales, Displays, Dining.
 - a. Any permitted or special accessory use that involves outdoor sales shall only be conducted during the hours provided in subsection 4-5-2J of this code or the regular business hours of the principal use of the zoning lot in question (whichever is greater).

- b. Commercial outdoor sales, commercial outdoor display, and commercial outdoor dining shall be limited to designated paved locations as identified on an approved site plan.
2. Vending Machines. Dispensing cabinets, vending machines, phone booths, and the like are limited to designated paved areas that do not obstruct sidewalks, parking spaces, or other areas designed for other requirements as identified on an approved site plan. There may be no more than three (3) of these in total per lot and they must include owner and owner contact information. If the vending machine is owned by a party other than the property owner, a signed letter from either the property owner or their authorized representative, for the property on which the activity is to take place shall be presented at the time the temporary use permit is requested.
 3. Private stables. Private stables for use by residents and their guests are limited to one horse for the first forty thousand (40,000) square feet of land area, and one additional horse for each additional twenty thousand (20,000) square feet of land area.
 4. Drive-through facilities. For the purposes of this section, drive-through facilities shall mean to include any of the following: service window, queuing spaces, order station, and appurtenances including, but not limited to, menu boards and special illumination. To ensure that the design and operation of drive-through facilities effectively mitigate associated problems with traffic circulation, congestion, excessive pavement, noise, litter, and community context, drive-through facilities shall comply with the following standards and criteria in addition to the requirements of the underlying zoning district in which they may be located.
 - A. Location.
 1. Drive-through facilities shall not be located adjacent any residential property.
 2. Drive-through facilities, including service window(s), menu board(s), order stations, and queuing aisles shall not be placed between the right-of-way and the principal building.
 - B. Circulation. Drive-through facilities shall meet the following criteria and requirements:
 1. The entrance and exit of drive-through queuing lanes shall not connect directly to a public street.
 2. The size of queuing lanes shall be adequate to allow for safe movement of vehicles with a minimum length of twenty (20) feet and width of ten (10) feet.
 3. Drive-through queuing lanes shall be clearly defined by pavement markings and directional signage.
 4. Queuing lanes must be designed so that they do not interfere with parking, vehicle and pedestrian circulation, fire lanes, and the access from any public street.
 5. Where practicable, the queuing lanes shall be effectively separated from the parking field and pedestrian areas through the use of curbs, raised islands and/or curbed landscaping beds. If a curb, raised island, or curbed landscaping is provided, a break in the curb shall be provided to serve as an “escape lane”.

6. Where outdoor dining areas exist or are proposed, queuing lanes shall be located as far from these uses as possible.
7. Weather protection elements such as porte-cochere, awnings and canopies are strongly recommended at the order station and service window. Where weather protection elements are used they shall be structurally and architecturally integrated into the design of the building.
8. Pedestrian Circulation.
 - a. Pedestrian access and connections shall conform to barrier free principles.
 - b. Pedestrian access shall be provided from each abutting street to the primary entrance of the building with a continuous five (5) foot-wide sidewalk or delineated walkway. Pedestrian walkways should not intersect the drive-through drive aisles, but where they do the walkways shall have clear visibility and the sidewalk material shall be continued through the queuing lane.
9. Order stations should be located well into the queuing lane where possible in order to allow more vehicular queuing space prior to the order station.
10. Order stations should be located away from the main site entrance and initial turning movements.
11. Menu boards and other displays intended only for the benefit of passengers in the queuing lane shall preferably be located near the order station for user convenience.
12. Queuing lanes shall have a minimum ten (10) foot interior radius at curves and maintain a continuous minimum twelve (12) foot width.
13. Queuing lanes shall provide a minimum one hundred eighty (180) feet of stacking space for each order station, as measured from the service window. Except that for drive-through facilities that do not include an order station, the queuing lane shall be a minimum eighty (80) feet of stacking space, as measured from the service window.
- C. Noise. Noise from amplified speakers shall be minimized through means such as orientation, volume control, and sound buffers or barriers. In no event shall any drive-through speaker system emit more than fifty (50) decibels and at no time shall any speaker system be audible above daytime ambient noise levels beyond the property lines of the site. The system shall be designed to compensate for ambient noise levels in the immediate area.
- D. Trash and Litter. A trash receptacle shall be provided adjacent the drive-through queuing lane for the benefit of drive-through users in order to reduce the potential for littering. The business operating the drive-through facility shall be responsible for policing outdoor litter in the drive-through facility.
- E. Landscaping. When a planting bed is used for separating the queuing lane from the drive aisle / parking field, it shall be at least four (4) feet wide and planted with shade trees, shrubs and ornamental grasses in such a manner so as to screen the queuing lane from the drive aisle / parking field. A similar planting bed shall be provided when the queuing lane is adjacent to the pavement setback or property line.

F. Signs. Signs shall be permitted in accordance with the provisions of Section 11-14.

Section 11-12-6-F: Design is hereby amended by adding the following:

5. Location: All loading areas and loading docks shall be designed and located to eliminate maneuvering in public rights-of-way.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 6th day of October, 2015.

P. Sean Michels,
President of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee David Paluch	___	___	___	___
Trustee Rick Montalto	___	___	___	___

VILLAGE PRESIDENT

P. Sean Michels

VILLAGE ADMINISTRATOR

Brent M. Eichelberger

VILLAGE CLERK

Cynthia Galbreath



COMMUNITY DEVELOPMENT DEPARTMENT

VILLAGE TRUSTEES

Kevin Geary
Sean Herron
Mari Johnson
Rick Montalto
David Paluch

R E C O M M E N D A T I O N
PC15-08

TO: Village President and Board of Trustees

FROM: Planning Commission

DATE: Meeting of September 23, 2015

CASE FILE: 15-013 Drive-through Facilities

PROPOSAL

The Community Development Department is proposing an amendment of Section 11-4-7 Accessory Uses, Structures, and Buildings and other sections of the Village’s Zoning Ordinance pertaining to the requirements for drive-through facilities.

GENERAL INFORMATION

MEETING DATE: September 23, 2015

PROJECT NAME: Drive-through Facilities

APPLICANT: Village of Sugar Grove

BACKGROUND & HISTORY

In 2011, the much expanded Accessory Use, Structure, and Building section of the Zoning Ordinance was adopted. Drive-through facilities are listed as a Special Accessory Use in two zoning districts (B-2 and B-3). They are not listed as a Permitted or Special Accessory Use in any of the other zoning districts. The Special Accessory Use designation requires proposed drive-through facilities be reviewed and approved by the Planning Commission.

The proposed amendment includes changing drive-through facilities to a Permitted Accessory Use in the B-2 and B-3 zoning districts, but add many detailed provisions they would need to abide by. There is currently a sub-section within Accessory Uses, Structures, and Buildings titled Other Requirements that would be renamed and expanded to include these requirements. Some text regarding loading areas and docks will be relocated to the Off-Street Loading section of the Zoning Ordinance.

All references to drive-throughs in the Principal Use section of the Zoning Ordinance would be removed.

DISCUSSION

The Planning Commission discussed the proposed amendment and asked for some changes to the requirement for separation of queuing lanes and various grammatical changes.

The proposed text amendment addresses some goals:

1. Reduces the time and cost to an applicant that wishes to construct a drive-through facility.
2. Provides specific standards that all drive-through facilities will be required to meet.

PUBLIC RESPONSE

After due notice, the Plan Commission held a public hearing to consider the proposed amendment. No objectors were present.

STAFF RECOMMENDATION

After carefully considering the facts and testimony, the Plan Commission recommends the Village Board **approve** the proposed text amendment attached hereto and made a part hereof by this reference.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: DISCUSSION: ZONING ORDINANCE TEXT AMENDMENT
PERTAINING TO ZONING VARIATIONS AND NOTICE
REQUIREMENTS
AGENDA: OCTOBER 6, 2015 COMMITTEE OF THE WHOLE MEETING
DATE: OCTOBER 1, 2015

ISSUE

Should the Village Board amend the Zoning Ordinance to modify the requirements pertaining to the administration and enforcement of regulations for variations and notice requirements for all zoning requests.

DISCUSSION

Staff suggests that the section of the Zoning Ordinance pertaining to the administration and enforcement of regulations for zoning variations be amended. The proposed amendment includes the addition of a purpose statement, several provisions regarding the processing of variations, a list of authorized variations, and a period of validity for an approved variation.

The purpose of establishing authorized variations is to protect the Zoning Ordinance from undue influences. Zoning Variations, generally, refer to dimensional requirements in the zoning regulations. The proposed amendment will continue to permit a property owner to request a variation of the setback or height requirements such as for a trash enclosure. It will not allow the property owner to vary the requirement that a trash enclosure be provided.

Also proposed, modification of the regulations that address the notification requirements for all zoning requests (variations, special uses, map and text amendments), specifically, posting the notice sign on the affected property. Instead of the applicant preparing a sign with certain text unique to the property, the Village would provide more generic reusable sign the petitioner or applicant could post. The notification signs will apply to all zoning changes: rezoning, Special Uses, and variations.

The recommended changes will clarify the zoning variation process and reduce the costs for notification for public hearings.

While not included in the Plan Commission's Recommendation, the Village Board may want to consider, at this time, eliminating the Hearing Officer and Zoning Board of Appeals as parties in the zoning variation process and make the Plan Commission responsible for hearing zoning variation requests.

Presently, the Village Board, Plan Commission, Zoning Board of Appeals, and the Hearing Officer all have a role in deciding zoning variations. The Village Board enjoys the right to make the final decision on all zoning variations. The Plan Commission is limited to making recommendations on zoning variations (sometimes referred to as departures) from the Zoning Ordinance only in connection with a PUD request. The Hearing Officer is responsible for only one zoning variation: encroaching upon an easement. This process within the variation process was established to address a very limited and narrowly defined circumstance in the Village and it is debatable whether the need for this specific variation still exists today. The Zoning Board of Appeals hears all other requests for zoning variations and appeals from the decision of the Community Development Director.

A question the Plan Commission did not consider is whether the Hearing Officer option should continue? If it does, the Community Development Director or any person associated with administering and enforcing the Zoning Ordinance should not be in this position. It is awkward since the individual administering the Zoning Ordinance is being asked to approve variations of what he/she is supposed to be enforcing. So, if the Hearing Officer position in the administration of the Zoning Ordinance continues it should be a third party. Normally, the Hearing Officer in a community is a retired judge or an attorney with land use experience and usually not the same individual who functions as the Village corporate attorney.

If the Hearing Officer position continues and is filled by a third party, the zoning variation application process will incur costs that some applicants will not want to bear. In addition to conducting the hearing, the Hearing Officer also is expected to prepare the findings of fact and prepare the recommendation for the Village Board's consideration. Thus, the amount of time the Hearing Officer may devote to an application is considerable. And at an attorney's billing rate an application could approach \$700 to \$1,000 in expenses with just a few hours' time. The Hearing Officer option does not require any more or less effort on the part of Village staff since the staff support would be the same whether the review body is a Hearing Officer, ZBA or Plan Commission.

If the Hearing Officer option is the preferred option, the Hearing Officer should be authorized to hear all authorized zoning variations and appeals from the decision of the Community Development Director. This would eliminate the need for the Zoning Board of Appeals position in the process.

If the Hearing Officer is eliminated from the process, the functions of the Zoning Board of Appeals should be merged into those of the Plan Commission and the ZBA position eliminated. It is confusing to the public—and, perhaps, even some Plan Commissioners—how the same group of people change roles depending upon the type

of application before them. Merging the Plan Commission and ZBA is not uncommon and is often the result of difficulty in recruiting interested persons in the community to fill seats on multiple boards and commissions in the community. Trying to keep a full complement of members of a ZBA interested in their task when they have 2 to 4 case per year is a tall task. Some communities will refer to the combined commission as the "Planning & Zoning Commission" but often "Plan Commission" is the term of art.

ATTACHMENTS

- Plan Commission Recommendation PC15-09
- Draft Text Amendment Ordinance
- Zoning Variations by the numbers

COSTS

The cost to the Village of the recommended action is the public hearing notice. The cost to prepare a supply of re-usable signs and stakes is estimated to be \$100.

RECOMMENDATION

That the Committee of the Whole review the proposed text amendment and provide any comments to staff to include in the Ordinance approving the proposed text amendment at the next regular Village Board meeting, specifically, as to whether the Hearing Officer option should remain and whether the ZBA and Plan Commission should be merged into one commission.

Zoning Variations By The Numbers

Variation applications have declined since a peak in 2005 and no applications were received in 2009 and 2010.

Zoning Variation Applications by Year, 2005 through 2014

2005 – 7	2007 – 2	2009 – 0	2011 – 4	2013 -- 2
2006 – 4	2008 – 3	2010 – 0	2012 – 3	2014 – 1

Since 2005, 26 variation applications have been filed but 3 were withdrawn before a decision was rendered. Of the 23 applications that were decided, 12 were for residential property and all but one were filed by the homeowner. Of the remainder, 2 were for government property and 9 were for non-residential property. Over the past eight years in which applications were filed, we've averaged 3 applications per year.

The 23 applications included 66 separate zoning variation requests. 14 of the applications had multiple variation requests in them; 4 of these were residential property. One application included 11 variation requests (on a non-residential property). A summary of the nature of the variation requests follows.

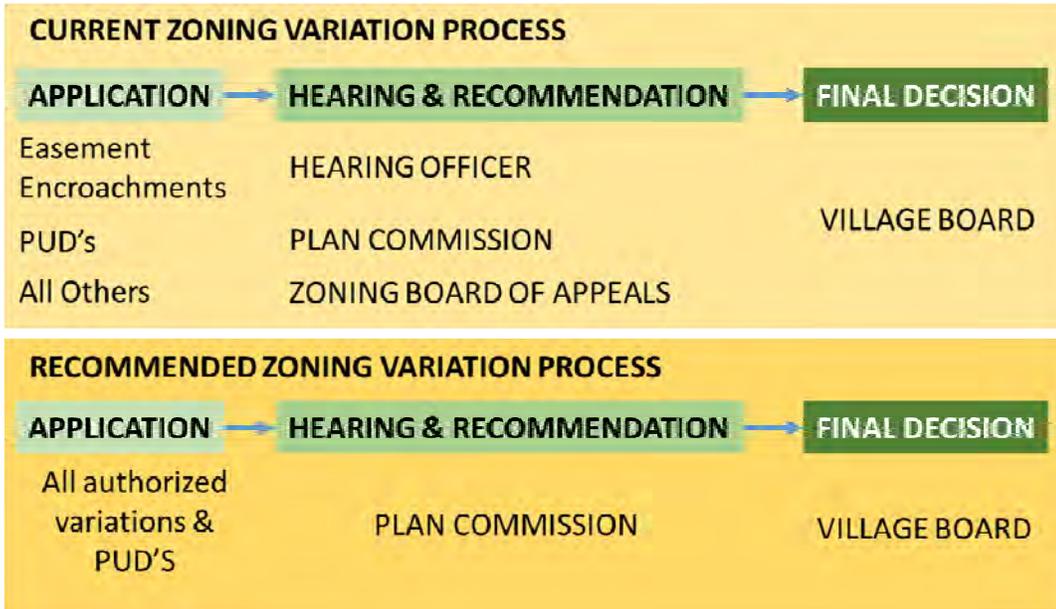
Zoning Variations by Type 2005 thru 2014

Building/structure setback	22 (in 13 applications)
Landscaping	21 (in 5 applications, all non-residential)
Easement encroachment	8
Building material	3 (all non-residential)
Pavement setback (parking)	6
Outdoor storage location	2
Lot coverage	2
Continuation of use	1
Sign area and height	1

Of the variation applications considered since 2005, 33 variations would not be authorized under the proposed amendment. But only 2 applications would have been eliminated since the non-measurable variations were the only variations requested:

Landscaping	21 (in 5 applications, all non-residential)
Easement encroachment	8
Building material	3 (all non-residential)
Continuation of use	1

It bears pointing out that the Community Development Department staff works with applicants to find ways to achieve compliance with the desired property improvement without the need for any zoning variation. The applications that are filed represent the most problematic cases, where there is no choice or option or the property owners are not cooperative.





**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

ORDINANCE NO. 2015-1006_

**An Ordinance Amending Title 11
(Zoning Ordinance) of the Village Code
(Zoning Variations)**

Adopted by the
Board of Trustees and President of the
Village of Sugar Grove this
6th day of October, 2015

Published in Pamphlet Form
by authority of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois
this 6th day of October, 2015

ORDINANCE NO. 2015-1006_

**An Ordinance Amending Title 11
(Zoning Ordinance) of the Village Code
(Zoning Variations)**

WHEREAS, the Village of Sugar Grove (the “Village”) is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village has heretofore duly adopted Title 11, Zoning Ordinance for the purpose of regulating the use of land within the Village; and,

WHEREAS, the Village finds that such restrictions provide for the safety and well-being of Village inhabitants and benefit the public welfare, safety and morals; and,

WHEREAS, the Village seeks to continue to promote these interests, and seeks to amend the Village Code to more fully protect and preserve the safety and well being of such inhabitants; and,

WHEREAS, after due notice the Plan Commission held a public hearing concerning the proposed amendment and no objectors were present and recommended in their Recommendation PC15-09 that the Village Board approve the Zoning Ordinance amendment described therein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: ORDINANCE SECTIONS AMENDED

That the following sub-sections of Title 11 of the Village Code of Ordinances be, and are hereby amended as follows:

Section 11-3-8: NOTICE REQUIREMENTS FOR APPEALS, VARIATIONS, AMENDMENTS AND SPECIAL USE PERMITS is hereby amended to be and to read as follows:

A. Publication Of Notice: No public hearing before either the Zoning Board of Appeals or the Planning Commission on any appeal, or request or petition for variation, amendment, planned development or special use shall be held unless the notice of time and place of the hearing is published at least once, in one or more newspapers published in the village, or if none, then in one or more newspapers with a general circulation within the village.

1. The notice shall be prepared by the building and zoning official not less than twenty (20) days before the scheduled hearing.

2. Once received, the petitioner or applicant shall cause said notice to be published not more than thirty (30) nor less than fifteen (15) days before the hearing.

B. Notice To Adjacent Owners:

1. Each petition or application for an appeal, variation, amendment, planned development, or special use shall be prepared by the petitioner.

2. Said petition or application shall include a list of all owners, as disclosed by the records of the recorder of deeds, or as appears from the authentic tax records of Kane County, of all property within two hundred fifty feet (250') in each direction of the parcel, exclusive of road rights of way.

3. Once received, the petitioner shall cause notice of the public hearing to be mailed to property owners at the addresses identified on the list, not less than fifteen (15), nor more than thirty (30) days before the hearing. Said notice shall include, at a minimum, information set forth in subsection 11-13-9C of this chapter.

4. Said mailing shall be by registered mail, return receipt requested, and shall be accomplished at the expense of the petitioner or applicant.

5. The applicant shall furnish a copy of the notice to adjacent property owners and a written statement certifying that he or she has complied with the requirements of this section. The Planning Commission or Zoning Board of Appeals shall only hear a petition for variation, appeal, special use, or amendment if the applicant furnishes the list and certificate herein described.

C. Content Of Notice: The notice of public hearing shall include at least the following information:

1. The address and/or location of the property for which the appeal, variation, amendment, or special use is requested.

2. A brief statement of the nature of the request.

3. Existing zoning classification.

4. Proposed zoning, if applicable.

5. Requested exceptions from applicable regulations of this zoning ordinance, if applicable.

6. The name and address of the legal and beneficial owner of the property for which the variation is requested.

7. The parcel identification number/s.

8. A legal description of the subject property.

9. The time, date and location of the public hearing. (Ord. 2002-01-15B, 1-15-2002)

D. Posting: Applicants for public hearing shall post a readable sign(s) provided by the Village on each adjacent roadway in a number and location as determined by the Building and Zoning Official not less than fifteen (15) days prior to the date before the public hearing. Sign(s) must be removed by the applicant no later than three (3) days after conclusion of the hearing.

Each sign shall be displayed such that each sign face is perpendicular to the adjoining roadway. The face of the sign(s) required by this Section shall be at least thirty-six (36) inches in height and forty-two (42) inches in length. The sign(s) shall contain the following message:

PUBLIC NOTICE
Proposed
ZONING CHANGE
On This Property
For more information call
630.466.8954
Or visit
www.sugar-grove.il.us

The jurisdiction of the Zoning Board of Appeals or the Planning Commission to hold public hearings shall not be affected by the absence of a posted notice, if such absence is not the result of the applicant's or petitioner's act or omission.

E. Continuation of Public Hearings: The Zoning Board of Appeals or the Planning Commission shall hold at least one public hearing on the proposed variation, amendment, planned development, or special use. However, public hearings may be continued by either the zoning board of appeals or the planning commission, from time to time, without further notices being published, subject to compliance with the Illinois Open Meetings Act.

Section 11-13-10: VARIATIONS is hereby amended to be and to read as follows:

A. Purpose: A variation is a grant of relief to a property owner from strict compliance with the regulations of this zoning ordinance. The intent of a variation is not to simply remove an inconvenience or financial burden that may result from compliance with applicable zoning requirements. Variations are intended to help alleviate an undue hardship that would be caused by the literal enforcement of the subject ordinance requirements. They are intended to provide relief when the requirements of this zoning ordinance render land difficult or impossible to use because of some unique or special characteristic of the property itself.

B. Authority: Except as to variations pursuant to section 11-13-2-1 of this chapter, the Village Board shall decide variations from the provisions of this title that are in harmony with its general purpose and intent, and shall vary them only in the specific instances where the Zoning Board of Appeals (ZBA) has made a finding of fact based on the standards hereinafter prescribed that there are practical difficulties or particular hardships in the way of carrying out the strict letter of the regulations of this zoning ordinance. Variations requested pursuant to section 11-13-2-1 of this chapter shall be processed in accordance with this section by the hearing officer in lieu of the ZBA.

C. Authorized Variations:

1. Village Board. The Village Board may grant variations from the regulations of this Title upon recommendation by the Hearing Officer, Zoning Board of Appeals, or the Planning Commission after due notice and hearing as set forth in Sections 11-13-10-E and 11-13-8.

2. Hearing Officer. The Hearing Officer may recommend variations from subsection 11-4-7G (structures in easements) of this title be granted, but only in accordance with the standards set forth in Sections 11-13-2-1 and 11-13-10.

3. Planning Commission. The Planning Commission may recommend variations from the regulations of this title be granted in connection with a planned unit development, but only in accordance with the standards set out in Sections 11-11-4, 11-11-5, and 11-16-13.

4. Zoning Board of Appeals. The Zoning Board of Appeals may recommend variations from the regulations of this title be granted, but only in accordance with the standards set out in 11-13-10, and may be granted only in the following instances and in no others:

a. To permit a reduction in the applicable lot area, lot width, lot depth, and gross density requirements, subject to the following limitations:

1. The minimum lot area for a single family or two-family dwelling shall not be reduced more than (20%).

2. The minimum lot area per dwelling unit required for multiple family dwellings shall not be reduced so as to permit more dwelling units than would be permitted by strict application of minimum lot area requirements.

3. The minimum lot area for a non-residential use shall not be reduced more than fifteen percent (15%).

4. The minimum lot width and lot depth requirements shall not be reduced more than twenty-five percent (25%).

5. The maximum gross density requirement shall not be increased more than ten percent (10%).

b. To permit any yard or setback less than the yard or setback required by the applicable regulations, but not more than twenty-five percent (25%) for any principal building, or accessory building or structure, sign, or pavement;

c. To increase the maximum lot coverage by not more than five percent (5%);

d. To increase the maximum floor area ratio by not more than ten percent (10%);

e. To decrease the minimum floor area by not more than ten percent (10%);

f. To increase the maximum height of any principal building or accessory structure or building, or fence by not more than twenty percent (20%);

g. To increase by not more than twenty percent (20%) the gross area of any sign face;

h. To reduce the applicable off-street parking and off-street loading requirements (other than setbacks) contained in Chapter 12 of this Title by not more than twenty percent (20%) of the applicable regulations, except those in Section 11-12-5, Schedule of Off-Street Parking Requirements, and Section 11-12-7, Schedule of Off-Street Loading Requirements; and,

i. To vary the regulations relating to restoration of damaged or destroyed non-conforming structures contained in Chapter 5 of this Title;

D. Application for a Variation.

1. Authority to File Application: An application for a variation may be made by any individual, office, department, board, bureau or commission requesting or intending to request application for a building permit, zoning certificate, or

occupancy certificate.

2. Application: An application for a variation shall be filed with the Building and Zoning Official, who shall forward such application to the Zoning Board of Appeals or Hearing Officer for processing in accordance with applicable statutes of the state and provisions of this zoning ordinance. The application shall be accompanied by:

- a. The name, address and phone number of the applicant.
- b. The legal description, common address and permanent index number of the property to be benefited by the variation.
- c. Identification of the specific provisions of this zoning ordinance from which the variation is sought.
- d. A description of the proposed variation, including a dimensioned site plan or plat, unless specifically waived by the building and zoning official. The Zoning Board of Appeals or Hearing Officer may, however, overrule such waiver and require the submission of a dimensioned site plan before making their findings and recommendations.
- e. A brief summary of the factual evidence upon which the applicant will rely to show that the standards for variation will be met.

E. Hearing and Notice:

1. The Building and Zoning Official shall transmit the application to the Planning Commission, Zoning Board of Appeals or Hearing Officer, who shall hold a public hearing at such time and place as shall be established by the Zoning Board of Appeals or Hearing Officer, after due notice is provided.

2. The hearing shall be conducted, and a record of such proceedings shall be preserved, in such a manner as the Planning Commission, Zoning Board of Appeals or hearing officer shall prescribe.

3. Notice requirements for public hearings on variations are set forth in section 11-13-8 of this chapter.

F. Standards for Granting a Variation:

1. The Zoning Board of Appeals or Hearing Officer shall not recommend, and the Village Board shall not vary, the provisions of this title, unless it shall find that the:

- a. Property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in that zoning district.
- b. Plight of the owner is due to unique circumstances.

c. Variation, if granted, will not alter the essential character of the locality.

2. For the purpose of supplementing the above standards, the Zoning Board of Appeals or Hearing Officer, in making a recommendation that there are practical difficulties or particular hardships, shall also take into consideration the extent to which the evidence establishes, or fails to establish, the following:

a. The particular physical surroundings, shape or topographical condition of the specific property involved would bring particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulation were to be carried out.

b. The conditions upon which the petition for variation is based would not be generally applicable to other property within the same zoning district.

c. The purpose of the variation is not based exclusively upon a desire to make more money out of the property.

d. The alleged difficulty or particular hardship has not been created by any person presently having an interest in the property, or by the applicant.

e. The granting of the variation will not be detrimental to the public welfare, or injurious to other property or improvements in the neighborhood in which the property is located.

f. The proposed variation will not:

(1) Impair an adequate supply of light and air to adjacent properties.

(2) Substantially increase the hazard from fire or other dangers to said property or adjacent properties.

(3) Otherwise impair the public health, safety, comfort, morals or general welfare of the inhabitants of Sugar Grove.

(4) Diminish or impair property values in the neighborhood.

(5) Unduly increase traffic congestion in the public streets and highways.

(6) Create a nuisance.

(7) Result in an increase in public expenditures.

g. The variation is the minimum variation necessary to make possible the reasonable use of the land, building or structure.

3. Conditions and Restrictions. In granting a variation, the Planning Commission, Zoning Board of Appeals or the Hearing Officer is authorized to impose such conditions and restrictions upon the subject premises as may be necessary to reduce or minimize any potentially adverse impacts on other

property in the surrounding area, and to carry out the stated purpose and intent of this zoning ordinance.

G. Decisions for Variations:

1. Within one hundred twenty (120) days after the close of the hearing on a proposed variation, the Planning Commission, Zoning Board of Appeals or the Hearing Officer shall prepare a written statement of findings of fact and recommendations, and shall submit this statement to the Village Board. The findings of fact shall specify the reason or reasons for recommending approval, approval with conditions, or denial of the proposed variation, and shall address how the variation does, or does not comply with standards set forth in subsection F of this section, or in the case of a planned unit development, Sections 11-11-6 and 11-16-13.

2. The Planning Commission, Zoning Board of Appeals or the Hearing Officer is not required to recommend for approval the full variation requested. The Planning Commission, Zoning Board of Appeals or the Hearing Officer may recommend, and the Village Board may approve, a variation of less extent than that contained in the request.

4. A concurring vote of a majority of those members present at the meeting, with a minimum of four (4) concurring votes, shall be required to recommend granting or denying an application for variation. This subsection G4 shall not apply to recommendations of the Hearing Officer.

5. The decision of the Village Board shall be final, and subject to judicial review only in accordance with applicable state statutes.

6. Notice of Decision. No variation shall be granted, except by ordinance duly passed and approved by the Village Board, after public hearing and written findings of fact and recommendation from the Zoning Board of Appeals or the hearing officer. The terms of relief granted shall be specifically addressed in said ordinance. Any ordinance granting a variation shall provide that the variation granted shall be valid for a period of no more than twelve (12) months, unless a building permit for the erection or alteration of a building is obtained within such period and such erection or alteration is started within said period and proceeds to completion in accordance with the terms of the ordinance.

7. The recommendation of the Hearing Officer shall not be final, but shall be forwarded to the Village Board in accordance with 65 Illinois Compiled Statutes 5/11-13-14.1(C)1. (Ord. 2006-01-03A, 1-3-2006)

8. Recording of Variations. Prior to the issuance of any building permit, certificate of occupancy or any related development or construction approval, the

ordinance granting the variation shall be recorded in the office of the Kane County Recorder of Deeds.

H. General Provisions

1. Effect of Denial of a Zoning Variation. No application for a zoning variation which has been denied wholly or in part by the Village Board shall be resubmitted for a period of twelve (12) months from the date of said order of denial, except on the grounds of substantial new evidence or proof of changed conditions found to be valid by the Zoning Board of Appeals and Village Board.

2. Transferability. Approved variations run with the land and are not affected by changes of tenancy, ownership, or management.

3. Amendments. A request for changes in the specific nature of the approved variation or changes to any conditions attached to an approved variation must be processed as a new variation application, including all requirements for fees, notices and public hearings.

4. Period of Validity. No decision granting a variation shall be valid for a period longer than twelve (12) months from the date of such decision unless:

a. An application for a zoning certificate is obtained within such period and construction, reconstruction, moving and remodeling is started, or

b. An occupancy certificate is obtained and a use is commenced.

The Hearing Officer or the Village Board may grant additional extensions of time not exceeding six (6) months each, upon written application made within the initial six (6) month period without further notice or hearing, but said right to so extend said time shall not include the right to grant additional relief by expanding the scope of the variation. Nothing in this Section shall limit or affect the validity of a variation granted under the terms of this Section 11-13-10 if the relief sought and obtained herein does not require the issuance of a zoning or occupancy certificate or the commencement of use, construction, reconstruction, moving or remodeling.

5. Lapse of Approval

a. An approved variation will lapse and have no further effect twelve (12) months following its approval, unless (i) a building permit has been issued (if required); or (ii) the use or structure has been lawfully established.

b. The hearing body is authorized to extend the expiration period for good cause on up to two (2) separate occasions, by up to six (6) months each. Requests for extensions must be submitted to the Building and Zoning Official before the variation expires. No hearings, notices or fees are required for extensions.

c. A variation also lapses upon revocation of a building permit or a certificate of occupancy for violations of conditions of approval or upon expiration of a building permit to carry out the work authorized by the variation.

Section 11-13-13: TIME LIMITATIONS is hereby amended to be and to read as follows:

A. **Special Uses:** An approval pursuant to the provisions of this zoning ordinance of a special use or special use for a planned development shall become null and void should a building permit to begin construction not be applied for within eighteen (18) months of the approval of the ordinance, unless this time limit is expressly extended, by ordinance, by the village board of trustees.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 6th day of October, 2015.

P. Sean Michels,
President of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin Geary	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Mari Johnson	___	___	___	___
Trustee Ted Koch	___	___	___	___
Trustee David Paluch	___	___	___	___
Trustee Rick Montalto	___	___	___	___

VILLAGE PRESIDENT

P. Sean Michels

VILLAGE ADMINISTRATOR

Brent M. Eichelberger

VILLAGE CLERK

Cynthia Galbreath



COMMUNITY DEVELOPMENT DEPARTMENT

VILLAGE TRUSTEES

Kevin Geary
Sean Herron
Mari Johnson
Rick Montalto
David Paluch

R E C O M M E N D A T I O N
PC15-09

TO: Village President and Board of Trustees
FROM: Planning Commission
DATE: Meeting of September 23, 2015
CASE FILE: 15-014 Zoning Variations

PROPOSAL

The Community Development Department is proposing an amendment of Section 11-13-10 Variations and other sections of the Village’s Zoning Ordinance pertaining to the administration and enforcement of the regulations for variations.

GENERAL INFORMATION

MEETING DATE: September 23, 2015
PROJECT NAME: Zoning Variations
APPLICANT: Village of Sugar Grove

BACKGROUND & HISTORY

The Village of Sugar Grove Zoning Ordinance Section 11-13-10 allows for applicants to request a variation (variance) from the regulations contained within. Staff identified that this section appears to be missing some of the basic text that is normally included in such a section.

A purpose statement and several provisions regarding the processing of variations are missing from the text. A list of authorized variations and a period of validity are not included.

The proposed amendment would modify the text to add missing items relating to the purpose and processing of variations and include a list of authorized variations and a time period they are valid for.

The proposed amendment would also make changes to the notice requirements for all zoning applications, primarily related to the posting of signs. Instead of the petitioner or applicant producing a sign with certain required text, the Village would provide a more generic reusable sign the petitioner or applicant could post.

DISCUSSION

The Planning Commission discussed the proposed amendment presented by staff and asked for some grammatical changes.

The proposed text amendment addresses several goals:

1. Adds a missing section regarding the purpose of variations.
2. Includes a specific list of regulations that may be varied from with specific percentages they may be varied.
3. Provides a period of time a granted variance is valid for
4. Adds other clarifications to the processing of variations.
5. Reduces the cost to an applicant needing to provide posted public notice.

PUBLIC RESPONSE

After due notice, the Plan Commission held a public hearing to consider the proposed amendment. No objectors were present.

STAFF RECOMMENDATION

After carefully considering the facts and testimony, the Plan Commission recommends the Village Board **approve** the proposed text amendment attached hereto and made a part hereof by this reference.