

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Rick Montalto David Paluch</p>
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**July 7, 2015
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
 - a. None
5. Appointments and Presentations
 - a. Oath of Office
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the June 16 and 23, 2015 Meetings
 - b. Approval: Vouchers
 - c. Approval: Treasurer's Report
 - d. Approval: 2015 Sugar Grove Corn Boil
 - e. Approval: American Legion & Sugar Grove Fire Auxiliary Temporary Liquor License 2015 Corn Boil
8. General Business
 - a. Resolution: Approving Low Bid – Fays Lane & Sugar Lane Watermain & Paving Projects
 - b. Resolution: Engineering Services Agreement - EEI Fays Lane & Sugar Lane Watermain/Paving Projects
 - c. Resolution: Approval – Sanitary Sewer Lining Contract
 - d. Resolution: Approving a Professional Services Agreement for IT – Ispera Government Systems
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Kevin Geary Sean Herron Mari Johnson Rick Montalto David Paluch</p>
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**Committee of the Whole
6:30 P.M.**

1. Call to Order
2. Roll Call
3. Public Comment
4. Update: 88 & 47 Interchange Completion Project
5. Discussion: Affordable Housing Plan Update
6. Discussion: Amending Regulations Regarding Nonconforming Structures
7. Closed Session: Land Acquisition, Personnel, Litigation
8. Adjournment

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: CYNTHIA L. WELSCH, VILLAGE CLERK
SUBJECT: OATH OF OFFICE
AGENDA: JULY 7, REGULAR BOARD MEETING
DATE: JULY 7, 2015

ISSUE

Shall the Village Trustees approve of President Michels appointment to the vacant Trustee Seat.

DISCUSSION

As per Village Code and State Statute when there is a vacancy in office the office is to be filled for the remainder of the term. The appointment is made by the Village President and affirmed by the Trustees. President Michels has asked that Mr. Ted Koch be affirmed and sworn in to fill the vacancy left by the passing of former Trustee Bohler.

COSTS

There is no associated cost with the appointment.

RECOMMENDATION

That Mr. Ted Koch be approved to fill a vacancy on the Village Board and be sworn in to fill the remainder of the term.

June 16, 2015
Village of Sugar Grove
6:00 PM

President Pro-Tem Johnson opened the meeting at 6:00 PM and asked that Supervisors Payton and Merkel lead the Pledge. The roll was then called.

Present: Trustee Paluch, Trustee Montalto, Trustee Geary, , and Trustee Johnson.

Quorum Established.

Absent: President Michels and Trustee Herron

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale, Streets & Properties Superior Payton, Utilities Supervisor Merkel and Chief of Police Rollins.

APPOINTMENTS AND PRESENTATIONS

Oaths of Office

None

PUBLIC HEARINGS

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Pro-Tem Johnson called for any public comments as no member of the public stepped forward and this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes of the June 2, 2015 Meeting
- b. Approval: Vouchers
- c. Ordinance: Establishing Prevailing Wage
- d. Resolution: Review and Release of Closed Session Minutes
- e. Resolution: Approving a Hydrant Painting Contract
- f. ~~Approval: Combining Preliminary & Final PUD—769 Heartland Drive~~
- g. Resolution: Guaranteeing Village Work in IDOT ROW
- h. Approval: Temporary Use Permit — American Legion

Trustee Montalto **moved to approve the Consent Agenda with the removal of item f.** Trustee Paluch seconded the motion. President Pro-Tem Johnson then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	Herron
	Paluch				
	Johnson				
	Geary				

Motion Carried.

Approval - Combining Preliminary & Final PUD - 769 Heartland Drive

Trustee Montalto **moved** Approve Combining Preliminary & Final PUD - 769 Heartland Drive. Trustee Paluch seconded the motion. The item was briefly discussed and President Pro-Tem Johnson then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	Herron
	Paluch				
	Johnson				
	Geary				

Motion Carried.

GENERAL BUSINESS

Resolution - Accepting a Grant of Easement (Ratos)

Trustee Paluch **moved approve a Resolution - Accepting a Grant of Easement (Ratos)**. Trustee Montalto seconded the motion. The item was discussed and President Pro-Tem Johnson then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	Herron
	Paluch				
	Johnson				
	Geary				

Motion Carried.

Resolution- STP Project Submittal

Trustee Paluch **moved approve a Resolution- STP Project Submittal**. Trustee Montalto seconded the motion. The item was discussed and President Pro-Tem Johnson then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	Herron
	Paluch				
	Johnson				
	Geary				

Motion Carried.

Resolution - Approving Lift Station Repairs

Trustee Geary **moved to approve a Resolution - Approving Lift Station Repairs**. Trustee Montalto seconded the motion. The item was discussed and President Pro-Tem Johnson then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	Herron
	Paluch				
	Johnson				
	Geary				

Motion Carried.

NEW BUSINESS

None.

REPORTS

Staff was thanked for doing a great job assisting at the Palmer Cup. Trustee Johnson asked about the Round About and the schedule and Director Special stated that the weather has put things behind and it would be a couple more weeks. The construction on Route 30 s also behind, due to weather and utility relocation being behind.

PUBLIC COMMENTS

None

AIRPORT REPORT

None.

Meeting was adjourned at 6:50 p.m. by motion made by Trustee Johnson seconded by Trustee Montalto, all in attendance voted Aye in a Voice Vote.

Respectfully submitted, Cynthia L Galbreath, Clerk

June 16, 2015

Committee of the Whole

President Pro-Tem Johnson opened the meeting at 6:00 PM and asked that Supervisors Payton and Merkel lead the Pledge. The roll was then called.

Present: Trustee Paluch, Trustee Montalto, Trustee Geary, , and Trustee Johnson.

Quorum Established.

Absent: President Michels and Trustee Herron

Also Present:

Administrator Eichelberger, Clerk Galbreath, Finance Director Chamberlin, Community Development Director Magdziarz, Public Works Director Speciale, Streets & Properties Superior Payton, Utilities Supervisor Merkel and Chief of Police Rollins.

Discussion: Strafford Woods Lighting – LED

The HOA President of Strafford Woods, Mrs. Lisa Tonner, addressed the Board and thanked Mr. Payton for working with the homeowners. The homeowners have long desired new street lights. However they would prefer they not be LED. Mrs. Tonner stated that the resident would be upset as they simply want the same decorative ones that are currently installed in Hannaford Farms. The HOA thought that after talking to staff that what was what they would receive.

Streets and Properties Supervisor Geoff Payton explained that this project was discussed at the May 19, 2015 Board Meeting and the Board asked for information regarding LED lights.

The costs to purchase decorative poles and standard High Pressure sodium (HPS) luminaires is \$30,456.60 including delivery. The LED option for luminaires equates to an additional cost of \$46.65 per fixture the standard HPS fixture. The total impact on the project would be \$465.50. The order as presented to the Board (standard HPS option) is \$30,465.60 and to change to LED would increase the costs to \$30,913.10.

The benefits of LED's include the longer life of the LED's means less maintenance and a 7-year warranty on all parts. They considered eco-friendly / energy efficient (even though we would not see any savings because we are charged a flat rate, we would still be using less electricity). The light output is adjustable at each fixture, a brighter white light that can be ordered in several different variations of color (ours would be a more friendly brightness, not the super bright white like car headlights).

The drawbacks to LED's include maintenance parts are more expensive once warranty expires (\$400 or more vs \$75 for standard parts). The light degradation can begin after 30,000 hours of use (about 7 years based on an average of 12 hours burn time per day). Parts are scarcer and delays could be realized should Village stock deplete and some may view the brighter white light as a negative.

Currently there is an eight (8) week lead-time for delivery. The cost to purchase the poles would be subtracted from the budgeted project costs with the remainder going for installation.

Chief Rollins stated that the City of Naperville had conducted a survey on LED's. The installed various types throughout the city and asked the residents for input.

The Board discussed and debated the use of LED's and understanding the desire of the residents however looking to the Village' best long term needs directed staff to install LED lights and to ask the City of Naperville what the results of their citizen survey were on the various LED types that were tested.

Discussion: Protect My Town

Administrator Eichelberger explained that several governmental agencies, including the Metro West Council of Government, have worked together to develop the Protect My Town project. Protect My Town is designed to educate local residents, and State Legislators, on the importance of preserving existing funding that is necessary to continue the provision of vital public services at the local level.

Protect My Town information can be found at <http://www.protectmytown.com/>.

Metro West is asking all members to endorse and support the Protect My Town effort. Specific recommendations include:

- Discussion at a Board meeting.
- Placement of information and a link on the Village web site.
- Issuance of a press release.
- Sending of informational newsletters or eblasts.
- Inclusion on the electronic message sign.
- Placing a tag line on emails and voice mail messages.

That the Board endorses and support the Protect My Town project and directed staff to implement means to educate the public and gain their support.

Discussion: Boundary Agreement Extension with North Aurora

Community Development Director, Walter Magdziarz explained that the current intergovernmental agreement is set to expire in July 2020. The administration in North Aurora and Sugar Grove met to discuss the extension of the current boundary agreement and concluded that in the absence of any development interest or pressure along the boundary corridor in either community, now would be an appropriate time to extend the life of the agreement.

The administration from both communities agree the agreement should be extended for 20 years, the maximum allowed under Illinois law. In this case, the effective date of the renewal is when the twenty year period will begin, thus extending the boundary line agreement thru 2035.

Both communities will need to conduct a public hearing on the boundary agreement and authorize execution and recording the agreement to complete the process.

The Board discussed the agreement and directed staff to schedule the required public hearing and prepare an ordinance for the Board's approval.

Meeting was adjourned at 7:00 p.m. by motion made by Trustee Johnson seconded by Trustee Montalto, all in attendance voted Aye in a Voice Vote.

Respectfully submitted, Cynthia L Galbreath, Clerk

June 23, 2015
Village of Sugar Grove
Special Meeting
4:30 PM

President Pro-Tem Johnson opened the meeting at 4:32 PM and asked Trustee Herron lead the Pledge. The roll was then called.

Present: Trustee Paluch, Trustee Montalto, Trustee Geary, Trustee Heron, and Trustee Johnson.

Quorum Established.

President Michels entered at 4:34 Trustee Herron

Also Present:

Clerk Galbreath and Community Development Director Magdziarz.

Approval of a Temporary Use – Bean Bag Tournament – American Legion

Trustee Geary **moved to approve the Resolution approving a Temporary Use for the American Legion.** Trustee Heron seconded the motion. The Board asked staff to work with the Legion to have these items presented in a timelier manner and to also determine if these type of items could be performed administratively by staff. President Michels then called for a roll call vote.

AYE:	Montalto	NAY:	None	ABSENT:	None
	Paluch				
	Johnson				
	Geary				
	Herron				

Motion Carried.

Meeting was adjourned at 4:37 p.m. by motion made by Trustee Geary seconded by Trustee Johnson, all in attendance voted Aye in a Voice Vote.

Respectfully submitted, Cynthia L Galbreath, Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: JULY 7, 2015 BOARD MEETING
DATE: JULY 2, 2015

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$141,695.14 and manual checks total \$186,214.65

RECOMMENDATION

Approval of vouchers totalling \$141,695.14 and ratification of manual checks totaling \$186,214.65.

DATE: 07/02/15
 TIME: 09:34:48
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 07/07/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

R8119	ROSS MECHANICAL GROUP, INC						
150705	06/17/15	01	W&S/WELL #9 REPAIR	50606406		07/07/15	360.00
						INVOICE TOTAL:	360.00
150706	06/22/15	01	BM/140 OR 160 MUNICIPAL	01546406		07/07/15	180.00
						INVOICE TOTAL:	180.00
						VENDOR TOTAL:	540.00
A0038	AMERICAN FIRST AID SERV, INC						
23765	06/10/15	01	PD/FIRST AID SUPPLIES-PD	01516604		07/07/15	41.55
						INVOICE TOTAL:	41.55
24073	06/10/15	01	BM/FIRST AID SUPPLIES-VH	01546604		07/07/15	8.05
						INVOICE TOTAL:	8.05
24074	06/10/15	01	W&S/FIRST AID SUPPLIES-PW	50596604		07/07/15	8.63
		02	BM/FIRST AID SUPPLIES-PW	01546604			8.62
						INVOICE TOTAL:	17.25
						VENDOR TOTAL:	66.85
A0165	ALEXANDER CHEMICAL CORP						
SCL10009383	06/12/15	01	W&S/DEPOSIT REFUND WELL 10	50606607		07/07/15	-700.00
						INVOICE TOTAL:	-700.00
SCL1008901	04/29/15	01	W&S/DEPOSIT WELL 10	50606607		07/07/15	-605.00
						INVOICE TOTAL:	-605.00
SLS10033359	06/10/15	01	W&S/CHLORINE WELL 10	50606607		07/07/15	1,632.00
						INVOICE TOTAL:	1,632.00
						VENDOR TOTAL:	327.00
A0189	ALL INDUSTRIAL-SAFETY PRODUCTS						
205740	06/09/15	01	W&S/GAS DETECTRO SASN0701796	50656403		07/07/15	109.95
						INVOICE TOTAL:	109.95

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A0189 ALL INDUSTRIAL-SAFETY PRODUCTS							
205742	06/09/15	01	W&S/IMPACT CART SN0585519	50656403		07/07/15	293.00
		02	W&S/CALIBRATION	50656403			30.00
						INVOICE TOTAL:	323.00
						VENDOR TOTAL:	432.95
A8037 AIRGAS NORTH CENTRAL							
9927897508	05/31/15	01	W&S/CHEMICALS	50656607		07/07/15	18.38
						INVOICE TOTAL:	18.38
						VENDOR TOTAL:	18.38
A8959 APPLIED CONCEPTS INC							
S177589	04/30/15	01	POL/DSR-2 ANTENNA RADAR SYSTEM	30517007		07/07/15	1,369.00
						INVOICE TOTAL:	1,369.00
S177593	04/30/15	01	POL/STAKLER STATIONARY RADAR	30517007		07/07/15	876.00
						INVOICE TOTAL:	876.00
						VENDOR TOTAL:	2,245.00
A8961 ALTISOURCE SINGLE FAMILY INC							
0220000103-03	06/24/15	01	W&S/FNL W&S REF 69 MAPLE	50001210		07/07/15	143.53
						INVOICE TOTAL:	143.53
						VENDOR TOTAL:	143.53
B0230 BLUE CROSS & BLUE SHIELD OF IL							
JULY-15	06/12/15	01	HEALTH INSURANCE-JULY 2015	01506201		06/19/15	2,164.97
		02	HEALTH INSURANCE-JULY 2015	01516201			15,358.25
		03	HEALTH INSURANCE-JULY 2015	01536201			3,172.13
		04	HEALTH INSURANCE-JULY 2015	01546201			848.63
		05	HEALTH INSURANCE-JULY 2015	01556201			3,986.60
		06	HEALTH INSURANCE-JULY 2015	01566201			1,291.89

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B0230	BLUE CROSS & BLUE SHIELD OF IL						
JULY-15	06/12/15	07	HEALTH INSURANCE-JULY 2015	50506201		06/19/15	1,933.09
		08	HEALTH INSURANCE-JULY 2015	50596201			6,091.38
		09	EMPLOYEE SHARE-JULY 2015	01002180			6,409.14
						INVOICE TOTAL:	41,256.08
						VENDOR TOTAL:	41,256.08
C0024	CONNOR CO.						
S6652380.001	06/05/15	01	W&S/WELL 10 REPAIRS	50606611		07/07/15	54.50
						INVOICE TOTAL:	54.50
						VENDOR TOTAL:	54.50
C0031	CINTAS FIRE PROTECTION CORP						
F9400111016	06/08/15	01	BM/601 HEARTLAND REPAIR SERVS	01546406		07/07/15	89.25
		02	W&S/601 HEARTLAND REPAIR SERVS	50596406			89.25
						INVOICE TOTAL:	178.50
F9400111242	06/15/15	01	W&S/WELL 10 6/15-8/15	50596406		07/07/15	216.00
						INVOICE TOTAL:	216.00
						VENDOR TOTAL:	394.50
C0034	CALL ONE						
10108662000615	06/15/15	01	ADM/6/15-7/14	01506502		07/07/15	220.69
		02	POL/6/15-7/14	01516502			224.84
		03	S&P/6/15-7/14	01536502			107.18
		04	BM/6/15-7/14	01546502			174.69
		05	CD/6/15-7/14	01556502			410.35
		06	FIN/6/15-7/14	01566502			220.69
		07	W&S/6/15-7/14	50506502			255.45
		08	PW/6/15-7/14	50596502			368.54
		09	POL/6/15-7/14 T1 9392	01536502			113.23
		10	PW/6/15-7/14 T1 9392	50596502			113.22
						INVOICE TOTAL:	2,208.88
						VENDOR TOTAL:	2,208.88

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C0361	COM ED						
060615L	06/06/15	01	S&P/0053059135 4/6-5/26	01536511		07/07/15	93.83
						INVOICE TOTAL:	93.83
061115	06/11/15	01	S&P/2082154034 DUGAN 5/12-6/11	01536511		07/07/15	721.07
						INVOICE TOTAL:	721.07
062215M	06/22/15	01	S&P/0612101014 5/5-6/4	01536511		07/07/15	2.88
						INVOICE TOTAL:	2.88
062215O	06/22/15	01	S&P/9369045017 5/5-6/4	01536511		07/07/15	2.88
						INVOICE TOTAL:	2.88
7090127000-62415	06/24/15	01	S&P/5/26-6/24 ACCT7090127000	01536511		07/07/15	49.77
						INVOICE TOTAL:	49.77
						VENDOR TOTAL:	870.43
C0362	COMMONWEALTH EDISON						
060915B	06/09/15	01	S/1035032066 5/8-6/8	50656511		07/07/15	126.47
						INVOICE TOTAL:	126.47
061115K	06/11/15	01	S/9390162025 5/11-6/10	50656511		07/07/15	191.64
						INVOICE TOTAL:	191.64
						VENDOR TOTAL:	318.11
C0384	COMPUTER NETWORK MGMT. LLC						
150602	06/15/15	01	IT/UPDTE MAINT DSKTP/SRVR	01496307		07/07/15	990.00
		02	PWIT/UPDTE MAINT DSKTP/SRVR	50496307			990.00
		03	IT/JUNGLE DISK BACKUP	01496307			19.50
		04	PWIT/JUNGLE DISK BACKUP	50496307			19.50
						INVOICE TOTAL:	2,019.00
						VENDOR TOTAL:	2,019.00
C0394	CLAESSON JANITORIAL SERVICE						

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VILLAGE OF SUGAR GROVE
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C0394	CLAESSON JANITORIAL SERVICE						
5507	06/21/15	01	BMJANITORIAL SRVCS JUNE 2015	01546406		07/07/15	1,087.50
		02	W&S/JANITORIAL SRVCS JUNE 2015	50596406			412.50
						INVOICE TOTAL:	1,500.00
						VENDOR TOTAL:	1,500.00
C8038	COMPASS MINERALS AMERICA						
71347416	06/15/15	01	W&S/SALT WELL #10	50606607		07/07/15	2,683.88
						INVOICE TOTAL:	2,683.88
						VENDOR TOTAL:	2,683.88
D8026	DYNEGY ENERGY SERVICES						
146638715061	06/19/15	01	W&S/0022092002 5/6-6/2	50606511		07/07/15	1,602.82
						INVOICE TOTAL:	1,602.82
						VENDOR TOTAL:	1,602.82
E0012	RANDALL ERICKSON						
2015 622	06/22/15	01	CD/INSPECTIONS 6/8-6/21/15	01556309		07/07/15	1,045.00
						INVOICE TOTAL:	1,045.00
						VENDOR TOTAL:	1,045.00
E0511	ELBURN HERALD						
348404	06/25/15	01	BOARD/NOTICE PREVAILING WAGE	01576503		07/07/15	32.50
						INVOICE TOTAL:	32.50
						VENDOR TOTAL:	32.50
E0544	ENGINEERING ENTERPRISES, INC.						
56469	06/18/15	01	CD/PRAIRIE GLEN UNIT 1 SG0734	01556303		07/07/15	300.00
						INVOICE TOTAL:	300.00
56471	06/18/15	01	CD/SETTLERS RIDGE COAST OAK	01556303		07/07/15	190.00

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E0544	ENGINEERING ENTERPRISES, INC.						
56471	06/18/15	02	SG1113		** COMMENT **	07/07/15	
						INVOICE TOTAL:	190.00
56476	06/18/15	01	CD/KIMBALL HILL PUNCHLIST	01556303		07/07/15	8,490.00
		02	SG1422		** COMMENT **		
						INVOICE TOTAL:	8,490.00
56484	06/18/15	01	CD/WEIDNER PROP PLAT SG1507	33556303		07/07/15	190.00
						INVOICE TOTAL:	190.00
56519	06/18/15	01	CD/CALVARY CHURCH PARKING	01556303		07/07/15	572.50
		02	SG1416		** COMMENT **		
						INVOICE TOTAL:	572.50
						VENDOR TOTAL:	9,742.50
F0659	FULTON TECHNOLOGIES						
U-20150127	05/27/15	01	POL/SIREN CONTROLLER INSTALL	30517007		07/07/15	7,500.00
						INVOICE TOTAL:	7,500.00
U-20150128	05/27/15	01	POL/REPLACEMENT RADIO	01516403		07/07/15	930.84
						INVOICE TOTAL:	930.84
						VENDOR TOTAL:	8,430.84
G0741	GRAINGER						
9770964899	06/19/15	01	W&S/SLINGS-ENDLESS AND EYE&EYE	50596604		07/07/15	48.83
		02	S&P/SLINGS-ENDLESS AND EYE&	01536604			48.83
						INVOICE TOTAL:	97.66
						VENDOR TOTAL:	97.66
G8009	GUARDIAN						
503669-0715	06/17/15	01	DENTAL INSURANCE-JULY 2015	01506201		07/07/15	132.37

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VILLAGE OF SUGAR GROVE
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G8009	GUARDIAN						
503669-0715	06/17/15	02	DENTAL INSURANCE-JULY 2015	01516201		07/07/15	866.67
		03	DENTAL INSURANCE-JULY 2015	01536201			219.56
		04	DENTAL INSURANCE-JULY 2015	01546201			58.06
		05	DENTAL INSURANCE-JULY 2015	01556201			274.62
		06	DENTAL INSURANCE-JULY 2015	01566201			77.34
		07	DENTAL INSURANCE-JULY 2015	50506201			99.68
		08	DENTAL INSURANCE-JULY 2015	50596201			457.74
		09	EMPLOYEE SHARE-JULY 2015	01002180			545.95
						INVOICE TOTAL:	2,731.99
						VENDOR TOTAL:	2,731.99
H0803	HACH COMPANY						
9418068	06/12/15	01	W&S/LAB SUPPLIES & CHLORINE	50606607		07/07/15	240.27
						INVOICE TOTAL:	240.27
						VENDOR TOTAL:	240.27
I0037	INTERSTATE BATTERY SYSTEM						
50210991	03/12/15	01	W&S/TRUCK BATTERIES	50596617		07/07/15	221.90
						INVOICE TOTAL:	221.90
50211558	04/23/15	01	S&P/LAWN MOWER BATTERY	01536612		07/07/15	41.95
		02	W&S/LOCATOR BATTERIES	50596603			12.00
						INVOICE TOTAL:	53.95
50211559	04/23/15	01	W&S/LOCATOR BATTERIES	50596603		07/07/15	24.00
						INVOICE TOTAL:	24.00
50212177	06/18/15	01	S&P/PATCH TRAILER BATTERIES	01536612		07/07/15	173.90
						INVOICE TOTAL:	173.90
						VENDOR TOTAL:	473.75
I8025	LOGIN/IACP NET						

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I8025	LOGIN/IACP NET						
25604	05/14/15	01	POL/ANNUAL FEE TO IACP	01516309		07/07/15	525.00
		02	7/14/15-7/13/16	** COMMENT **			
						INVOICE TOTAL:	525.00
						VENDOR TOTAL:	525.00
J1012	JANCO SUPPLY INC						
265355	06/09/15	01	BM/CUSTODIAL SUPPLIES	01546602		07/07/15	283.09
		02	W&S/CUSTODIAL SUPPLIES	50596602			283.08
						INVOICE TOTAL:	566.17
265424	06/17/15	01	BM/CUSTODIAL SUPPLIES	01546602		07/07/15	459.34
		02	W&S/CUSTODIAL SUPPLIES	50596602			459.33
						INVOICE TOTAL:	918.67
						VENDOR TOTAL:	1,484.84
K0021	KB COLLISION & CUSTOMS						
05272015	05/27/15	01	PD/REPAIR GUN HOLDER	01516407		07/07/15	50.00
						INVOICE TOTAL:	50.00
06172015	06/17/15	01	PD/REPAIR 2013 TAURUS	01516407		07/07/15	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	200.00
K1321	KONICA MINOLTA BUSINESS						
233749266	04/14/15	01	ADM/COPIES 3/15-4/14	01506403		07/07/15	23.66
		02	FIN/COPIES 3/15-4/14	01566403			11.83
		03	UB/COPIES 3/15-4/14	50506403			84.72
						INVOICE TOTAL:	120.21
233749345	04/14/15	01	ADM/COPIES 11/15-12/14	01506403		07/07/15	55.61
		02	FIN/COPIES 11/15-12/14	01566403			27.80

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K1321	KONICA MINOLTA BUSINESS						
233749345	04/14/15	03	UB/COPIES 11/15-12/14	50506403		07/07/15	83.47
						INVOICE TOTAL:	166.88
233749393	04/14/15	01	ADM/COPIES 9/26-10/14	01506403		07/07/15	11.86
		02	FIN/COPIES 9/26-10/14	01566403			5.94
		03	UB/COPIES 9/26-10/14	50506403			17.83
						INVOICE TOTAL:	35.63
233749400	04/14/15	01	ADM/COPIES 11/15-12/14	01506403		07/07/15	40.42
		02	FIN/COPIES 11/15-12/14	01566403			20.22
		03	UB/COPIES 11/15-12/14	50506403			60.63
						INVOICE TOTAL:	121.27
233749415	04/14/15	01	ADM/COPIES 12/15-1/14	01506403		07/07/15	87.41
		02	FIN/COPIES 12/15-1/14	01566403			43.73
		03	UB/COPIES 12/15-1/14	50506403			131.18
						INVOICE TOTAL:	262.32
233749423	04/14/15	01	ADM/COPIES 1/15-2/14	01506403		07/07/15	39.15
		02	FIN/COPIES 1/15-2/14	01566403			19.58
		03	UB/COPIES 1/15-2/14	50506403			58.78
						INVOICE TOTAL:	117.51
233749427	04/14/15	01	ADM/COPIES 2/15-3/14	01506403		07/07/15	30.79
		02	FIN/COPIES 2/15-3/14	01566403			15.42
		03	UB/COPIES 2/15-3/14	50506403			46.26
						INVOICE TOTAL:	92.47
233749434	04/14/15	01	POL/COPIES 3/15-4/14	01516403		07/07/15	110.07
						INVOICE TOTAL:	110.07
234613022	06/14/15	01	S&P/COPIES 5/15-6/14	01536403		07/07/15	18.04
		02	S&P/COPIES 5/15-6/14	01546403			0.02
		03	CD/COPIES 5/15-6/14	01556403			45.35

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K1321	KONICA MINOLTA BUSINESS						
234613022	06/14/15	04	W&S/COPIES 5/15-6/14	50596403		07/07/15	36.46
		05	UB/COPIES 5/15-6/14	50506403			0.90
		06	EDC/COPIES 5/15-6/14	01556403			4.51
						INVOICE TOTAL:	105.28
37130863	04/14/15	01	S&P/COPIES THRU 10/14/14	01536403		07/07/15	11.48
		02	S&P/COPIES THRU 10/14/14	01546403			0.09
		03	CD/COPIES THRU 10/14/14	01556403			87.24
		04	W&S/COPIES THRU 10/14/14	50596403			18.26
		05	UB/COPIES THRU 10/14/14	50506403			7.20
		06	B&C/COPIES THRU 10/14/14	01576403			3.94
		07	EDC/COPIES THRU 10/14/14	01556403			1.56
						INVOICE TOTAL:	129.77
9001491601	06/14/15	01	ADM/COPIES 5/15-6/14	01506403		07/07/15	21.42
		02	POL/COPIES 5/15-6/14	01516403			119.53
		03	FIN/COPIES 5/15-6/14	01566403			10.71
		04	UB/COPIES 5/15-6/14	50506403			84.75
						INVOICE TOTAL:	236.41
						VENDOR TOTAL:	1,497.82
M0009	METRO WEST COG						
100059331	06/19/15	01	ADM/SHREDDING SRVC-JUNE 2015	01506309		07/07/15	12.50
		02	POL/SHREDDING SRVC-JUNE 2015	01516309			12.50
		03	BOARD/SHREDDING SRVC-JUNE 2015	01576309			12.50
		04	FIN/SHREDDING SRVC-JUNE 2015	01566309			12.50
		05	CD/SHREDDING SRVC-JUNE 2015	01556309			5.00
						INVOICE TOTAL:	55.00
2249	06/16/15	01	BOARD/BOARD MEETING MAY BE&SM	01576208		07/07/15	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	115.00
M0015	MC CANN INDUSTRIES, INC.						

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M0015 MC CANN INDUSTRIES, INC.							
01356957	05/27/15	01	S&P/COMPACTOR PARTS	01536617		07/07/15	140.30
						INVOICE TOTAL:	140.30
						VENDOR TOTAL:	140.30
M0024 MCHENRY ANALYTICAL WATER							
1502801	06/03/15	01	W&S/WATER SAMPLES COLIFORM	50606311		07/07/15	199.50
						INVOICE TOTAL:	199.50
						VENDOR TOTAL:	199.50
M0025 MUTUAL OF OMAHA							
38772839	06/19/15	01	ADM/LIFE INSURANCE JULY 2015	01506202		07/07/15	13.20
		02	POL/LIFE INSURANCE JULY 2015	01516202			96.00
		03	S&P/LIFE INSURANCE JULY 2015	01536202			32.00
		04	BM/LIFE INSURANCE JULY 2015	01546202			8.00
		05	CD/LIFE INSURANCE JULY 2015	01556202			32.00
		06	FIN/LIFE INSURANCE JULY 2015	01566202			8.00
		07	W&S/LIFE INSURANCE JULY 2015	50506202			10.80
		08	PW/LIFE INSURANCE JULY 2015	50596202			48.00
						INVOICE TOTAL:	248.00
						VENDOR TOTAL:	248.00
M1316 MID AMERICAN WATER							
095212A	05/28/15	01	W&S/METER PARTS	50606603		07/07/15	195.00
						INVOICE TOTAL:	195.00
095213A	05/28/15	01	W&S/METER PARTS	50606603		07/07/15	320.96
						INVOICE TOTAL:	320.96
						VENDOR TOTAL:	515.96
M1380 MENARDS - YORKVILLE							
13674	06/18/15	01	POL/POP UP CANOPY	01516603		07/07/15	99.00
						INVOICE TOTAL:	99.00
						VENDOR TOTAL:	99.00

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N0280	NCPERS GROUP LIFE INSURANCE						
41660715	06/23/15	01	SUPPLEMENTAL LIFE INS -JULY 15	01002180		07/07/15	112.00
						INVOICE TOTAL:	112.00
77040715	06/23/15	01	SUPPLEMENTAL LIFE INS -JULY 15	01002180		07/07/15	16.00
						INVOICE TOTAL:	16.00
						VENDOR TOTAL:	128.00
N1414	NORTH EAST MULTI-REGIONAL						
196667	06/02/15	01	PD/BREATH ANALYSIS FOR ALCOHOL	01516208		07/07/15	175.00
		02	A.RILEY	** COMMENT **			
						INVOICE TOTAL:	175.00
198162	06/25/15	01	POL/URBAN TACT. SHOOTING EG	01516208		07/07/15	300.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	475.00
N1415	NICOR GAS						
062315	06/23/15	01	W/06187900003	50606510		07/07/15	30.48
						INVOICE TOTAL:	30.48
062415A	06/24/15	01	W/27737210008	50606510		07/07/15	24.15
						INVOICE TOTAL:	24.15
062415B	06/24/15	01	S/06772635188 5/26-6/24	50656510		07/07/15	26.06
						INVOICE TOTAL:	26.06
062415C	06/30/15	01	S/94500482487 5/22-6/24	50656510		07/07/15	87.79
						INVOICE TOTAL:	87.79
						VENDOR TOTAL:	168.48
P0006	PADDOCK PUBLICATIONS INC						
T4409723	06/13/15	01	CD/NONCONFORMING STRUCTURES	01556503		07/07/15	65.55

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P0006	PADDOCK PUBLICATIONS INC						
T4409723	06/13/15	02	TA PH NOTICE		** COMMENT **	07/07/15	
						INVOICE TOTAL:	65.55
T4409924	06/13/15	01	ADM/FAY'S LANE AND SUGAR LANE	50716303		07/07/15	112.70
						INVOICE TOTAL:	112.70
						VENDOR TOTAL:	178.25
P1636	POMP'S TIRE SERVICE, INC						
330056643	06/18/15	01	W&S/TIRES TRK 206	50596407		07/07/15	204.00
						INVOICE TOTAL:	204.00
						VENDOR TOTAL:	204.00
R0001	RADCO COMMUNICATIONS, INC.						
80761	05/22/15	01	PD/RADIO BASE STATION MODI	30517007		07/07/15	809.96
						INVOICE TOTAL:	809.96
80822	06/19/15	01	POL/RADIO REPAIRS SQUAD 48	01516403		07/07/15	345.00
						INVOICE TOTAL:	345.00
						VENDOR TOTAL:	1,154.96
R1813	RICH'S AUTO SERVICE						
05052015	05/05/15	01	PD/BRAKE PADS & ROTORS SQD 41	01516407		07/07/15	467.85
						INVOICE TOTAL:	467.85
05062015	05/06/15	01	PD/OIL FILTER SQUAD 48	01516407		07/07/15	41.90
						INVOICE TOTAL:	41.90
05152015	05/15/15	01	PD/MOUNT & BALANCE TIRES SQ50	01516407		07/07/15	116.25
						INVOICE TOTAL:	116.25
05182015	05/18/15	01	PD/BRAKE HOSE /SQUAD 50	01516407		07/07/15	133.25
						INVOICE TOTAL:	133.25

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R1813	RICH'S AUTO SERVICE						
05202015	05/20/15	01	PD/WHEEL ASSY SQUAD 41	01516407		07/07/15	326.60
						INVOICE TOTAL:	326.60
05222015	05/22/15	01	PD/OIL FILTER SQUAD 49	01516407		07/07/15	43.40
						INVOICE TOTAL:	43.40
05272015	05/27/15	01	PD/OIL FILTER SQUAD 44&50	01516407		07/07/15	107.80
						INVOICE TOTAL:	107.80
06022015	06/02/15	01	PD/AC BELT & PULLEY SQUAD 50	01516407		07/07/15	122.50
						INVOICE TOTAL:	122.50
						VENDOR TOTAL:	1,359.55
R1844	RIVER VIEW FORD, INC.						
FOCS357028	06/08/15	01	PD/REPAIRS 09 FORD/SQUAD 48	01516407		07/07/15	255.57
						INVOICE TOTAL:	255.57
						VENDOR TOTAL:	255.57
R1848	R & R ELECTRICAL CONTRACTORS,						
6226	06/15/15	01	W&S/WELL 9 & WELL 10 REPAIRS	50606406		07/07/15	1,165.68
		02	W&S/LIFT STATION 4 & 7 REPAIRS	50656406			1,165.67
						INVOICE TOTAL:	2,331.35
						VENDOR TOTAL:	2,331.35
S0047	SMITH AMUNDSEN LLC						
469208	06/05/15	01	POL/LEGAL SERVICES MAY 2015	01516301		07/07/15	1,420.00
						INVOICE TOTAL:	1,420.00
469210	06/05/15	01	POL/LEGAL SERVICES MAY 2015	01516301		07/07/15	2,155.00
						INVOICE TOTAL:	2,155.00
469211	06/05/15	01	POL/LEGAL SERVICES MAY 2015	01516301		07/07/15	872.07
						INVOICE TOTAL:	872.07
						VENDOR TOTAL:	4,447.07

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S1961	STEVEN'S SILK SCREENING						
8849	06/15/15	01	S&P/SHIRTS	01536209		07/07/15	646.00
		02	W&S/SHIRTS	50596209			425.00
						INVOICE TOTAL:	1,071.00
						VENDOR TOTAL:	1,071.00
S2037	SUGAR GROVE ECONOMIC						
2014-64	05/01/15	01	8 ATTENDEESTO STATE OF VILLAGE	01556502		07/07/15	120.00
						INVOICE TOTAL:	120.00
2015-88	06/18/15	01	CD/YEARLY EXEC. MEMBSHP	01556309		07/07/15	2,000.00
						INVOICE TOTAL:	2,000.00
						VENDOR TOTAL:	2,120.00
S8037	STREICHER'S						
I1152146	05/18/15	01	POL/AMMUNITION	01516603		07/07/15	2,632.00
						INVOICE TOTAL:	2,632.00
						VENDOR TOTAL:	2,632.00
S8038	SUGAR GROVE CORN BOIL, NFP						
2015 FIREWORKS	06/22/15	01	BOARD/2015 FIREWORKS DONATION	01576515		07/07/15	2,500.00
						INVOICE TOTAL:	2,500.00
						VENDOR TOTAL:	2,500.00
S8043	SUGAR GROVE ACE						
697/1	06/10/15	01	PD/COOLER	01516613		07/07/15	32.99
						INVOICE TOTAL:	32.99
745/1	06/24/15	01	POL/BATTERIES	01516613		07/07/15	38.97
						INVOICE TOTAL:	38.97
						VENDOR TOTAL:	71.96

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S8046	SOURCE ONE OFFICE PRODUCTS						
519101	06/01/15	01	CD/FOLDERS	01556613		07/07/15	23.98
						INVOICE TOTAL:	23.98
519140	06/03/15	01	CD/PENS	01556613		07/07/15	17.98
						INVOICE TOTAL:	17.98
						VENDOR TOTAL:	41.96
T0001	TROTTER & ASSOCIATES, INC.						
11219	05/31/15	01	S&P/SETTLERS RIDGE SUB ENG	35556303		07/07/15	29,945.09
		02	ASSIST VSG013A	** COMMENT **			
		03	5/1-5/31/15	** COMMENT **			
						INVOICE TOTAL:	29,945.09
						VENDOR TOTAL:	29,945.09
T0001579	BRICKLAND PARTNERS						
023000015803	06/01/15	01	W&S/FNL W&S REF 77 JOY ST	50001210		07/07/15	8.81
						INVOICE TOTAL:	8.81
						VENDOR TOTAL:	8.81
T0001580	JAMES BRAZZALE						
0230000072-00	06/05/15	01	W&S/FNL W&S REF 119 MONNA	50001210		07/07/15	129.08
						INVOICE TOTAL:	129.08
						VENDOR TOTAL:	129.08
T0001581	JASON WALLACE						
027200008800	06/01/15	01	W&S/FNL W&S REF 261 EXETER LN	50001210		07/07/15	59.03
						INVOICE TOTAL:	59.03
						VENDOR TOTAL:	59.03
T0001582	FRANCIS GEIB						

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T0001582 FRANCIS GEIB							
026300013700	06/01/15	01	W&S/FNL W&S REF 118 N. BUCKING	50001210		07/07/15	12.16
						INVOICE TOTAL:	12.16
						VENDOR TOTAL:	12.16
T0001583 RICHARD SLOCUM							
026300015100	06/01/15	01	W&S/FNL W&S REF 7 WALNUT CIR	50001210		07/07/15	68.02
						INVOICE TOTAL:	68.02
						VENDOR TOTAL:	68.02
T0001584 DOUGLAS SIMS							
026200002804	06/01/15	01	W&S/FNL W&S FEF 19 HATHAWAY CR	50001210		07/07/15	46.80
						INVOICE TOTAL:	46.80
						VENDOR TOTAL:	46.80
T0001585 CONRAD RYBERG							
027400021701	06/01/15	01	W&S/FNL W&S REF 1310 HALL ST	50001210		07/07/15	47.58
						INVOICE TOTAL:	47.58
						VENDOR TOTAL:	47.58
T0009 TERRA CARE ENTERPRISES INC.							
4901	06/12/15	01	CD/MOW LOT 5 THE LANDINGS	01556309		07/07/15	220.50
						INVOICE TOTAL:	220.50
4902	06/12/15	01	CD/MOW LOTS 6&7 THE LANDINGS	01556309		07/07/15	444.00
						INVOICE TOTAL:	444.00
4903	06/12/15	01	CD/MOW 740 HEARTLAND DR	01556309		07/07/15	370.00
						INVOICE TOTAL:	370.00
4904	06/12/15	01	CD/MOW 701 HEARTLAND DRIVE	01556309		07/07/15	427.75

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T0009	TERRA CARE ENTERPRISES INC.						
4904	06/12/15	02	CD/MOW 769 HEARTLAND DRIVE	01556309		07/07/15	323.75
						INVOICE TOTAL:	751.50
4905	06/12/15	01	CD/MOW 470 & 480 HEARTLAND DR	01556309		07/07/15	810.30
						INVOICE TOTAL:	810.30
4906	06/16/15	01	CD/MOW NW CORNER WHEELER & 47	01556309		07/07/15	918.75
						INVOICE TOTAL:	918.75
4907	06/04/15	01	CD/MOW 51 MCCANNON ST	01556309		07/07/15	65.00
		02	1421123004		** COMMENT **		
						INVOICE TOTAL:	65.00
						VENDOR TOTAL:	3,580.05
T2023	TESKA ASSOCIATES, INC.						
5907	05/31/15	01	CD/TIF#2 SUG 14-154	33556309		07/07/15	815.00
						INVOICE TOTAL:	815.00
						VENDOR TOTAL:	815.00
T2604	TAP PUBLISHING						
2316108-20150528	05/28/15	01	POL/STALKER STATIONARY RADAR`	30517007		07/07/15	423.87
						INVOICE TOTAL:	423.87
						VENDOR TOTAL:	423.87
T8041	TRANSUNION RISK AND						
05012015	05/01/15	01	POL/TLOXP CHARGES 4/1-30/15	01516309		07/07/15	110.00
						INVOICE TOTAL:	110.00
06012015	06/01/15	01	POL/TLOXP CHARGES 5/1-30/15	01516309		07/07/15	110.00
						INVOICE TOTAL:	110.00
						VENDOR TOTAL:	220.00

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VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 07/07/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

V1610	VILLAGE OF SUGAR GROVE						
026451	05/02/15	01	PD/BARRIER SUPPLIES	01516603		07/07/15	13.89
						INVOICE TOTAL:	13.89
051915	05/19/15	01	BD/CHAMBER LUNCH SM MJ	01576208		07/07/15	20.00
						INVOICE TOTAL:	20.00
061315	06/13/15	01	PD/LUNCHES	01516613		07/07/15	20.00
						INVOICE TOTAL:	20.00
16964	06/10/15	01	PD/WATER	01516613		07/07/15	13.71
						INVOICE TOTAL:	13.71
199503	06/26/15	01	CD/ROCRDING FEE-PLAT	01556309		07/07/15	4.00
						INVOICE TOTAL:	4.00
3193	06/13/15	01	PD/ICE/WATER/LUNCHES	01516613		07/07/15	55.94
						INVOICE TOTAL:	55.94
853	04/28/15	01	PD/POSTAGE	01516501		07/07/15	22.00
						INVOICE TOTAL:	22.00
						VENDOR TOTAL:	149.54
V2231	VERIZON WIRELESS						
9746849128	06/06/15	01	PD/ACCT 64200999100001 5/7-6/6	01516502		07/07/15	271.14
		02	S&P/ACCT 64200999100001 5/7-6/6	01536502			114.06
		03	BM/ACCT 64200999100001 5/7-6/6	01546502			35.96
		04	CD/ACCT 64200999100001 5/7-6/6	01556502			60.12
		05	FIN//ACCT 64200999100001 5/7-6/6	01556502			40.94
		06	BD/ACCT 64200999100001 5/7-6/6	01576502			60.12
		07	W&S/ACCT 64200999100001 5/7-6/6	50506502			1.14
		08	PW/ACCT 64200999100001 5/7-6/6	50596502			296.67
		09	PD/MOBILE BROADBAND CARDS	01516502			380.10
						INVOICE TOTAL:	1,260.25
						VENDOR TOTAL:	1,260.25

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VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 07/07/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

V2232	VESCO REPROGRAPHIC						
R73912	06/25/15	01	CD/SETTLERS RIDGE NW & COM PLT	01556309		07/07/15	38.40
						INVOICE TOTAL:	38.40
R73949	06/29/15	01	CD/PLAN COPY FOR PROP OWNER	01556309		07/07/15	10.00
		02	1981 BUCKTAIL -	** COMMENT **			
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	48.40
W0003	WATER RESOURCES INC.						
29723	06/01/15	01	W&S/METER BENCH TEST	50606309		07/07/15	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
W0005	WILLIAMS ARCHITECTS						
0016472	06/26/15	01	ADM/VILLAGE HALL PROJ 2015-004	30507002		07/07/15	580.40
						INVOICE TOTAL:	580.40
						VENDOR TOTAL:	580.40
W0008	WALZ SCALE CO						
1322	06/03/15	01	PD/REPAIR WHEEL LOAD WEIGHERS	01516403		07/07/15	170.00
						INVOICE TOTAL:	170.00
						VENDOR TOTAL:	170.00
W8034	WAREHOUSE DIRECT						
2728588-0	06/16/15	01	POL/BINDER CLIPS FOLDERS	01516613		07/07/15	8.34
						INVOICE TOTAL:	8.34
2730089-0	06/17/15	01	POL/CLIPBOARD	01516613		07/07/15	2.29
						INVOICE TOTAL:	2.29
						VENDOR TOTAL:	10.63

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VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 07/07/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

Y2515	YORKVILLE NAPA AUTO PARTS						
093888	12/18/14	01	W&S/VEHICLE MAINT SUPPLIES	50596617		07/07/15	150.00
		02	S&P/VEHICLE MAINT SUPPLIES	01536617			149.00
						INVOICE TOTAL:	299.00
096059	01/15/15	01	W&S/VEHICLE MAINT SUPPLIES	50596617		07/07/15	75.22
		02	S&P/VEHICLE MAINT SUPPLIES	01536617			75.22
						INVOICE TOTAL:	150.44
						VENDOR TOTAL:	449.44
						TOTAL ALL INVOICES:	141,695.14

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VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

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MANUAL CHECKS ISSUED 06/17/2015 THRU 07/02/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT

S1926	SECRETARY OF STATE						
578506-2015	06/29/15	01	POL/DURANGE REGISTRATION	01516309	047633	06/29/15	101.00
						INVOICE TOTAL:	101.00
						VENDOR TOTAL:	101.00
S8037	STREICHER'S						
061815	06/18/15	01	PD/CHECKS SUBMITTED BY OFFICER	01516209	047629	06/18/15	-2,100.00
						INVOICE TOTAL:	-2,100.00
I1140754	03/04/15	01	POL/BODY ARMOR	01516209	047629	06/18/15	3,660.00
						INVOICE TOTAL:	3,660.00
I1148381	06/18/15	01	POL/BODY ARMOR	01516209	047629	06/18/15	610.00
						INVOICE TOTAL:	610.00
						VENDOR TOTAL:	2,170.00
T0001576	DOUGLAS WOLFE						
0272000111-00	06/18/15	01	W&S/WTR REF 0272000111-00	50003610	047630	06/18/15	199.43
		02	W&S/SWR REF	50003620			199.92
						INVOICE TOTAL:	399.35
						VENDOR TOTAL:	399.35
T0001577	IRENA HIX						
06172015A	06/17/15	01	POL/REFUND OF IMPOUND FEE	01003380	047631	06/18/15	500.00
						INVOICE TOTAL:	500.00
06172015B	06/17/15	01	POL/SERVICE FEE IMPOSED	01003380	047631	06/18/15	17.50
						INVOICE TOTAL:	17.50
						VENDOR TOTAL:	517.50
T8044	TBS EXCAVATING, INC						
PAY EST #1	06/30/15	01	W&S/SR TO MALLARD POINT WATER	50717011	047632	06/19/15	203,363.11
		02	W&S/ 10% RETAINAGE	50717011			-20,336.31
						INVOICE TOTAL:	183,026.80
						VENDOR TOTAL:	183,026.80
						TOTAL ALL INVOICES:	186,214.65

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN, FINANCE DIRECTOR
SUBJECT: MONTHLY TREASURER'S REPORT
AGENDA: JULY 7, 201 REGULAR BOARD MEETING
DATE: JUNE 23, 2014

ISSUE

Should the Village Board approve the May 2015 monthly Treasurer's report.

DISCUSSION

The Summarized Revenue & Expense Reports are attached (pages 1 - 10). At May 31, 2015 we are through 1 month of the year (8.3%).

The General Fund revenues and expenditures are at 7.5% and 8.5%, respectively. The following expenditures have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
01-51-6209	Uniform Allowance	11,130	4,000	36.0%	A
01-51-6502	Telecommunications	171,122	35,179	20.6%	B
01-57-6208	Training & Membership	7,849	3,500	44.6%	C

- A Pol – This is due to the timing of payments for uniform allowance. This is a budgeted item.
- B Pol – This is due to the timing of payment for Dispatch services. This is a budgeted item.
- D Bd – This is due to timing of payment for Metro West Membership dues. This is a budgeted item.

Please note engineering invoices are paid approximately 2 months after services are provided. Thus, engineering services accounts in the General Fund, Infrastructure Fund, and Waterworks and Sewerage Fund will reflect a 2 month lag.

The General Capital Projects Fund revenues are at 6.2% and expenditures are at 1.2%. The expenditures are low due to projects not starting yet this year.

The Industrial TIF #1 Fund revenues are at -0.4% and expenditures are at 0.0%. Revenues are expected to be forthcoming; expenditures are low due to projects not starting yet this year.

The Industrial TIF #2 Fund expenditures are at 0.0%. The expenditures are low due to projects not starting yet this year.

The Infrastructure Capital Projects Fund revenues are at 1.4% and expenditures are 0.7%. The expenditures are low due to expenditures being attributable to the prior fiscal year, for which journal entries have already been made.

The Debt Service Fund revenues are at 8.4% and the expenditures are at 0.0%. The expenditures are low due to the timing of debt payments throughout the year.

The Sugar Grove SSA #10 Fund revenues are at 0.3% and expenditures are at 0.0%. The expenditures are low due to projects not starting yet this year.

The Waterworks and Sewerage Fund operating revenues and operating expenses are at 8.0% and 14.5%, respectively. The capital revenues and expenses are at 6.5% and 2.4%, respectively. The main reason for the expenses being high is the timing of debt payments throughout the year. The following expenses have budget or actual amounts over \$5,000 and are higher than budget by 10% or more:

		<u>Budget</u>	<u>Actual</u>	<u>% Spent</u>	
50-50-8002	Debt – Principal	664,342	300,000	45.2%	D
50-50-8003	Debt – Interest	142,245	42,863	30.2%	E
50-71-8003	Debt – Interest	93,625	47,313	50.6%	F

D Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.

E Adm – This is high due to the timing of debt payments throughout the year and will not exceed budget.

F Water Ops. – This is high due to the timing of debt payments throughout the year and will not exceed budget.

The Refuse Fund revenues and expenses are at 8.1% and 0.4%, respectively. The expenses are below expectations due to the timing of payments being made to Waste Management.

Staff projected and included 50 residential and 3 commercial permits in the fiscal year 2015 – 2016 Budget approved by the Village Board, which we will track throughout the fiscal year and report on. As of June 25, 2015, 5 of the residential, 1 of the commercial permits have been issued. The following accounts will be included in each Treasurer’s Report to reflect the revenues from building activity:

		<u>Budget</u>	<u>Actual</u>	<u>% Earned</u>
01-00-3310	Building Permits	75,525	12,454	16.5%
01-00-3320	Cert of Occupancy Fees	5,300	200	3.8%
01-00-3330	Plan Review Fees	5,645	791	14.1%
01-00-3340	Reinspection Fees	3,472	510	14.7%
01-00-3350	Transition Fees	0	4,746	100.0%
01-00-3740	Zoning and Filing Fees	16,000	0	0.0%
01-00-3760	Review and Dev. Fees	109,420	11,380	10.4%
30-00-3850	Improvement Donations	120,456	2,892	2.4%
30-00-3851	Emerg Warn Device Fee	300	0	0.0%
30-00-3852	Life Safety-Police	3,458	-160	-4.6%
30-00-3853	Life Safety-Streets	3,458	0	0.0%
30-00-3856	Commercial Fee	0	0	0.0%
35-00-3854	Traffic Pre-emption Donate	0	0	0.0%
35-00-3855	Road Impact Fee	194,720	21,309	11.0%
50-00-3310	Meter Reinspections	728	0	0.0%
50-00-3670	Meter Sales	28,925	2,684	9.3%
50-01-3651	Water Tap-On Fees	178,310	9,305	5.3%
50-01-3652	Sewer Tap-On Fees	21,683	668	3.1%
50-01-3791	Fire Suppr Tap-On Fee	8,702	0	0.0%

COST

There are no direct costs associated with the monthly Treasurer's report.

RECOMMENDATION

That the Board approve the May 2015 monthly Treasurer's reports.

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: GENERAL FUND FOR 1 PERIODS ENDING			FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
	MAY BUDGET	MAY ACTUAL	% VARI- ANCE			
REVENUES						
REVENUES	374,224.20	357,861.65	(4.3)	4,794,999.00	357,861.65	(92.5)
TOTAL REVENUES	374,224.20	357,861.65	(4.3)	4,794,999.00	357,861.65	(92.5)
EXPENSES						
INFORMATION TECHNOLOGY	2,474.34	45.00	98.1	29,692.00	45.00	99.8
ADMINISTRATION	28,064.65	30,021.64	(6.9)	336,775.00	30,021.64	91.0
POLICE	189,052.17	239,603.77	(26.7)	2,268,625.00	239,603.77	89.4
PUBLIC WORKS- STREET DIVISION	105,596.00	67,410.82	36.1	1,267,150.00	67,410.82	94.6
BUILDING MAINTENANCE	13,879.64	12,871.26	7.2	166,555.00	12,871.26	92.2
COMMUNITY DEVELOPMENT	49,217.10	43,479.95	11.6	590,604.00	43,479.95	92.6
FINANCE	12,699.76	14,728.78	(15.9)	152,396.00	14,728.78	90.3
BOARD AND COMMISSIONS	6,989.74	5,862.55	16.1	83,876.00	5,862.55	93.0
TOTAL EXPENSES	407,973.40	414,023.77	(1.4)	4,895,673.00	414,023.77	91.5
TOTAL FUND REVENUES	374,224.20	357,861.65	(4.3)	4,794,999.00	357,861.65	(92.5)
TOTAL FUND EXPENSES	407,973.40	414,023.77	(1.4)	4,895,673.00	414,023.77	91.5
SURPLUS (DEFICIT)	(33,749.20)	(56,162.12)	66.4	(100,674.00)	(56,162.12)	(44.2)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL CAPITAL PROJECTS FUND
 FOR 1 PERIODS ENDING MAY 31, 2015

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	36,036.85	26,513.07	(26.4)	432,442.00	26,513.07	(93.8)

TOTAL REVENUES	36,036.85	26,513.07	(26.4)	432,442.00	26,513.07	(93.8)
EXPENSES						
ADMINISTRATION	47,433.34	510.22	98.9	569,200.00	510.22	99.9
POLICE	17,751.85	9,135.17	48.5	213,022.00	9,135.17	95.7
PUBLIC WORKS STREETS	5,833.34	0.00	100.0	70,000.00	0.00	100.0
BUILDING MAINTENANCE	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY DEVELOPMENT	0.00	0.00	0.0	0.00	0.00	0.0
FINANCE	0.00	0.00	0.0	0.00	0.00	0.0

TOTAL EXPENSES	71,018.53	9,645.39	86.4	852,222.00	9,645.39	98.8
TOTAL FUND REVENUES	36,036.85	26,513.07	(26.4)	432,442.00	26,513.07	(93.8)
TOTAL FUND EXPENSES	71,018.53	9,645.39	86.4	852,222.00	9,645.39	98.8
SURPLUS (DEFICIT)	(34,981.68)	16,867.68	(148.2)	(419,780.00)	16,867.68	(104.0)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: INDUSTRIAL TIF #1 FUND
 FOR 1 PERIODS ENDING MAY 31, 2015

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	4,624.00	(340.52)	(107.3)	68,835.00	(340.52)	(100.4)

TOTAL REVENUES	4,624.00	(340.52)	(107.3)	68,835.00	(340.52)	(100.4)

EXPENSES						
PUBLIC WORKS STREETS	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY DEVELOPMENT	22.92	0.00	100.0	275.00	0.00	100.0

TOTAL EXPENSES	22.92	0.00	100.0	275.00	0.00	100.0

TOTAL FUND REVENUES	4,624.00	(340.52)	(107.3)	68,835.00	(340.52)	(100.4)
TOTAL FUND EXPENSES	22.92	0.00	100.0	275.00	0.00	100.0
SURPLUS (DEFICIT)	4,601.08	(340.52)	(107.4)	68,560.00	(340.52)	(100.4)

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VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: INDUSTRIAL TIF #2 FUND
 FOR 1 PERIODS ENDING MAY 31, 2015

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

EXPENSES						
COMMUNITY DEVELOPMENT	4,022.94	0.00	100.0	48,275.00	0.00	100.0
TOTAL EXPENSES	4,022.94	0.00	100.0	48,275.00	0.00	100.0

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: INFRASTRUCTURE CAP PROJ FUND
 FOR 1 PERIODS ENDING MAY 31, 2015

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	535,224.87	87,277.03	(83.6)	6,422,698.00	87,277.03	(98.6)

TOTAL REVENUES	535,224.87	87,277.03	(83.6)	6,422,698.00	87,277.03	(98.6)

EXPENSES						
MOTOR FUEL TAX	19,544.09	0.00	100.0	234,529.00	0.00	100.0
STREETS DIVISION	465,627.34	40,685.58	91.2	5,587,528.00	40,685.58	99.2
BUILDING & ZONING	0.00	0.00	0.0	0.00	0.00	0.0

TOTAL EXPENSES	485,171.43	40,685.58	91.6	5,822,057.00	40,685.58	99.3

TOTAL FUND REVENUES	535,224.87	87,277.03	(83.6)	6,422,698.00	87,277.03	(98.6)
TOTAL FUND EXPENSES	485,171.43	40,685.58	91.6	5,822,057.00	40,685.58	99.3
SURPLUS (DEFICIT)	50,053.44	46,591.45	(6.9)	600,641.00	46,591.45	(92.2)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: DEBT SERVICE FUND FOR 1 PERIODS ENDING			MAY 31, 2015		
	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
REVENUES	75,915.26	75,858.94	0.0	910,983.00	75,858.94	(91.6)
TOTAL REVENUES	75,915.26	75,858.94	0.0	910,983.00	75,858.94	(91.6)
EXPENSES						
ADMINISTRATION	75,944.01	0.00	100.0	911,328.00	0.00	100.0
TOTAL EXPENSES	75,944.01	0.00	100.0	911,328.00	0.00	100.0
TOTAL FUND REVENUES	75,915.26	75,858.94	0.0	910,983.00	75,858.94	(91.6)
TOTAL FUND EXPENSES	75,944.01	0.00	100.0	911,328.00	0.00	100.0
SURPLUS (DEFICIT)	(28.75)	75,858.94	(3957.1)	(345.00)	75,858.94	(2088.0)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SUGAR GROVE CENTER SSA #10
 FOR 1 PERIODS ENDING MAY 31, 2015

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES						
REVENUES	1,926.67	67.98	(96.4)	23,120.00	67.98	(99.7)

TOTAL REVENUES	1,926.67	67.98	(96.4)	23,120.00	67.98	(99.7)
EXPENSES						
COMMUNITY DEVELOPMENT	1,916.67	0.00	100.0	23,000.00	0.00	100.0

TOTAL EXPENSES	1,916.67	0.00	100.0	23,000.00	0.00	100.0
TOTAL FUND REVENUES	1,926.67	67.98	(96.4)	23,120.00	67.98	(99.7)
TOTAL FUND EXPENSES	1,916.67	0.00	100.0	23,000.00	0.00	100.0
SURPLUS (DEFICIT)	10.00	67.98	579.8	120.00	67.98	(43.3)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: WATERWORKS & SEWERAGE FUND
 FOR 1 PERIODS ENDING MAY 31, 2015

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
OPERATING REVENUES	277,655.85	263,326.13	(5.1)	3,331,870.00	263,326.13	(92.0)
CAPITAL REVENUES	33,244.68	25,826.54	(22.3)	398,936.00	25,826.54	(93.5)
TOTAL REVENUES	310,900.53	289,152.67	(6.9)	3,730,806.00	289,152.67	(92.2)
EXPENSES						
INFORMATION TECHNOLOGY	2,474.43	44.99	98.1	29,693.00	44.99	99.8
ADMINISTRATION	138,264.83	409,655.37	(196.2)	1,659,177.00	409,655.37	75.3
PW ADMINISTRATION	76,290.53	78,087.36	(2.3)	915,485.00	78,087.36	91.4
WATER OPERATIONS	50,962.72	89.82	99.8	611,552.00	89.82	99.9
SEWER OPERATIONS	12,003.46	83.52	99.3	144,041.00	83.52	99.9
WATER CAPITAL	326,968.77	95,412.51	70.8	3,923,625.00	95,412.51	97.5
SEWER CAPITAL	8,333.34	0.00	100.0	100,000.00	0.00	100.0
TOTAL EXPENSES	615,298.08	583,373.57	5.1	7,383,573.00	583,373.57	92.0
TOTAL FUND REVENUES	310,900.53	289,152.67	(6.9)	3,730,806.00	289,152.67	(92.2)
TOTAL FUND EXPENSES	615,298.08	583,373.57	5.1	7,383,573.00	583,373.57	92.0
SURPLUS (DEFICIT)	(304,397.55)	(294,220.90)	(3.3)	(3,652,767.00)	(294,220.90)	(91.9)

VILLAGE OF SUGAR GROVE
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: REFUSE FUND FOR 1 PERIODS ENDING		MAY 31, 2015		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	% VARI- ANCE			
REVENUES							
REVENUES	72,578.18	70,301.99	(3.1)		870,938.00	70,301.99	(91.9)
TOTAL REVENUES	72,578.18	70,301.99	(3.1)		870,938.00	70,301.99	(91.9)
EXPENSES							
ADMINISTRATION	74,285.51	3,421.33	95.3		891,426.00	3,421.33	99.6
TOTAL EXPENSES	74,285.51	3,421.33	95.3		891,426.00	3,421.33	99.6
TOTAL FUND REVENUES	72,578.18	70,301.99	(3.1)		870,938.00	70,301.99	(91.9)
TOTAL FUND EXPENSES	74,285.51	3,421.33	95.3		891,426.00	3,421.33	99.6
SURPLUS (DEFICIT)	(1,707.33)	66,880.66	(4017.2)		(20,488.00)	66,880.66	(426.4)

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: APPROVAL: 2015 CORN BOIL EVENT APPLICATION
AGENDA DATE: JULY 7, 2015 REGULAR AGENDA
DATE: JULY 1, 2015

ISSUE

Does the Village Board approve the application for the 2015 Sugar Grove Corn Boil.

DISCUSSION

The Sugar Grove Corn Boil Committee Chair upon approval of the 2015 Corn Boil committee has submitted the attached application. Staff has reviewed the application and noted that all is in order. The application was also forwarded to the Sugar Grove Fire Department, the Police Department and Public Works. Staff recommends that the Board approve the event application.

COSTS

There is no direct cost for the review and approval of the event application.

RECOMMENDATION

That the Board approves 2015 Corn Boil.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: SUGAR GROVE CORN BOIL LIQUOR LICENSE APPROVAL
AGENDA: JULY 7, 2015 CONSENT AGENDA
DATE: JULY 2, 2015

ISSUE

Should the Village of Sugar Grove approve the 2015 Sugar Grove Corn Boil liquor license submitted by the Sugar Grove American Legion.

DISCUSSION

Village Code 3-2-2(B) (1) requires that the granting of any Liquor License is subject to approval by Liquor Commissioner and Commission. An application for a temporary - Class C license has been submitted by the Sugar Grove American for a license the 2015 Sugar Grove Corn Boil. The application is in. It is the recommendation of staff that President Michels and the Board in their capacity as the Village of Sugar Grove's Liquor Commissioner and Commission approve the Temporary Liquor License for the 2015 Sugar Grove Corn Boil for the Sugar Grove American Legion.

COSTS

There is no cost with these agenda items.

RECOMMENDATION

That the President and Board acting in their capacity as the Liquor Commissioner and Commission approve a Class C Temporary Liquor License for the Sugar Grove American Legion for the 2015 Sugar Grove Corn Boil.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: SUGAR GROVE CORN BOIL LIQUOR LICENSE APPROVAL
AGENDA: JULY 7, 2015 CONSENT AGENDA
DATE: JULY 2, 2015

ISSUE

Should the Village of Sugar Grove approve the 2015 Sugar Grove Corn Boil liquor licenses submitted by the Sugar Grove American Legion and Sugar Grove Fire Auxiliary.

DISCUSSION

Village Code 3-2-2(B) (1) requires that the granting of any Liquor License is subject to approval by Liquor Commissioner and Commission. An application for a temporary - Class C license has been submitted by the Sugar Grove American for a license the 2015 Sugar Grove Corn Boil. The application is in. It is the recommendation of staff that President Michels and the Board in their capacity as the Village of Sugar Grove's Liquor Commissioner and Commission approve the Temporary Liquor License for the 2015 Sugar Grove Corn Boil.

COSTS

There is no cost with these agenda items.

RECOMMENDATION

That the President and Board acting in their capacity as the Liquor Commissioner and Commission approve a Class C Temporary Liquor License for the Sugar Grove American Legion and the Sugar Grove Fire Auxiliary for the 2015 Sugar Grove Corn Boil.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
BRAD MERKEL, PUBLIC UTILITIES SUPERVISOR
SUBJECT: RESOLUTION: FAYS LANE AND SUGAR LANE WATER MAIN
IMPROVEMENTS BID AWARD
AGENDA: JULY 7, 2015 REGULAR BOARD MEETING
DATE: JULY 1, 2015

ISSUE

Should the Village award the bid for construction of the Fay's Lane and Sugar Lane water main improvements.

DISCUSSION

In recent years, Staff has repaired several water main breaks on both Fay's Lane and Sugar Lane. Due to the age and deteriorating condition of the water main, Staff feels it is time for the water main to be replaced. At the December 16, 2014 Board meeting the Village Board approved the design engineering contract with EEI for the Fay's Lane and Sugar Lane water main replacement project. Sealed bids were received, opened and tabulated on June 30, 2015 at 11:00 AM. A total of 6 bids were received. The lowest responsive and responsible bidder was Stark and Son Trenching Inc. 45W826 Rohrsen Road Hampshire, Illinois 60140 in the amount of \$648,722.70. The engineer's estimate cost of construction was \$701,000.00. The project is \$52,277.30 under the engineer's estimate. Attached is a summary of the bids and the Recommendation of Award letter from Engineering Enterprises, Inc. for your reference. Staff recommends the acceptance of the bid and approval of award.

COST

The cost to complete the Fay's Lane and Sugar Lane water main improvements is \$648,722.70. The Fiscal Year 2015-16 Water Capital Budget, account number 50-71-7011: Water System Improvements includes \$830,500.00 for this project.

RECOMMENDATION

The Village Board approves Resolution # 20150707PW1 authorizing an agreement with Stark and Son Trenching Inc. 45W826 Rohrsen Road Hampshire, Illinois 60140, in the not to exceed amount of \$648,722.70 for the construction of the Fay's Lane and Sugar Lane Water Main Improvements.



RESOLUTION NO. 20150707PW1

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH STARK AND SONS TRENCHING, INC. FOR CONSTRUCTION SERVICES ON THE FAY'S LANE / SUGAR LANE WATERMAIN REPLACEMENT PROJECT

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to execute the Agreement with Stark and Son Trenching Inc. 45W826 Rohrsen Road Hampshire, Illinois 60140 for construction services on the Fay's Lane / Sugar Lane Watermain Replacement Project, and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is the Agreement between Stark and Son Trenching Inc. 45W826 Rohrsen Road Hampshire, Illinois 60140 and the Village of Sugar Grove for construction services on the Fay's Lane / Sugar Lane Watermain Replacement Project. The President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on the 7th day of July, 2015.

 P. Sean Michels, President of the Board
 of Trustees of the Village of Sugar Grove,
 Kane County, Illinois

ATTEST: _____
 Cynthia Galbreath, Village Clerk,
 Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____
President P. Sean Michels	_____	_____	_____	_____



July 1, 2015

Mr. Anthony Speciale
Director of Public Works
Village of Sugar Grove
601 Heartland Drive
Sugar Grove, IL 60554

**Re: *Fays Lane and Sugar Lane Water Main
And Roadway Improvements
Village of Sugar Grove
Kane County, Illinois***

Dear Mr. Speciale:

Bids were received, opened and tabulated for work to be done on the above referenced project at 11:00 a.m., June 30, 2015. Representatives of the Village of Sugar Grove, contractors bidding the project and our firm were in attendance. A tabulation of the bids is attached for your information and record.

We recommend the acceptance of the bid and approval of award be made to the low bidder, Stark and Son Trenching, Inc., 45W826 Rohrsen Road, Hampshire, IL 60140, in the amount of **\$648,722.70**.

If you have any questions or need additional information, please call.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in blue ink that reads "Michele L. Piotrowski".

Michele L. Piotrowski, P.E., LEED AP
Project Manager

MLP/jdh

Enclosure

pc: Mr. Brent Eichelberger, Village Administrator
Mr. Walter Magdziarz, Community Development Director
Mr. Brad Merkel, Utilities Supervisor

BID SUMMARY FAYS LANE AND SUGAR LANE WATER MAIN AND ROADWAY IMPROVEMENTS VILLAGE OF SUGAR GROVE						
BID TABULATION BIDS RECEIVED 11:00 A.M. 06/30/15	H. LINDEN & SONS SEWER & WATER 722 E. South Street, Unit D Plano, IL 60545	GENE WREN CONSTRUCTION ² P.O. Box 164 Coal City, IL 60416	ARCHON CONSTRUCTION CO 563 South Route 53 Addison, IL 60101	HARDIN PAVING SERVICES 4413 Roosevelt Rd, Suite 108 Hillside, IL 60162	FOX EXCAVATING 1305 S. River Street Batavia, IL 60510	J. CONGDON SEWER SERVICE ³ 170 Alexandra Way, Suite A Carol Stream, IL 60188
TOTAL BID	\$655,540.00	\$756,628.00				\$842,508.00
ADDENDUM NO. 1	H. LINDEN & SONS SEWER & WATER	GENE WREN CONSTRUCTION²	ARCHON CONSTRUCTION CO	HARDIN PAVING SERVICES	FOX EXCAVATING	J. CONGDON SEWER SERVICES
BID BOND	X	X				X
SIGNED BID	X	X				X
BID TABULATION BIDS RECEIVED 11:00 A.M. 06/30/15	PERFORMANCE CONST. & ENG, LLC 1000 Independence Blvd. Yorkville, IL 60560	S & K EXCAVATING & TRUCKING P.O. Box 655 Newark, IL 60541	PLAINFIELD GRADING & EXCAV. 7150 S. Ridge Road Plainfield, IL 60544	SUPERIOR EXCAVATING ¹ P.O. Box 575 Channahon, IL 60410	STARK & SON TRENCHING, INC. 45W826 Rohrsen Road Hampshire, IL 60140	ENGINEER'S ESTIMATE 52 Wheeler Road Sugar Grove, IL 60554
TOTAL BID		\$661,480.40		\$688,762.00	\$648,722.70	\$700,903.00
ADDENDUM NO. 1	PERFORMANCE CONST. & ENG, LLC	S & K EXCAVATING & TRUCKING	PLAINFIELD GRADING & EXCAV.	SUPERIOR EXCAVATING	STARK & SON TRENCHING, INC.	ENGINEER'S ESTIMATE
BID BOND	X	X		X	X	X
SIGNED BID	X	X		X	X	X

NOTES:
 1. SUPERIOR EXCAVATING - Total was added incorrectly on Contractor's Bid Schedule, which lowers the original Contractor's Total Bid Amount by \$650.00
 2. GENE WREN CONSTRUCTION - Bid Item No. 11 was miscalculated. \$6,549.00 x 7 = \$45,843.00, which raises the original Contractor's Total Bid Amount by \$630.00
 3. J. CONGDON SEWER SERVICE, INC. - Bid Item No. 3 was miscalculated. \$125.00 x 18 = \$2,250.00, Bid Item No. 28 was miscalculated. \$36.00 x 540 = \$19,440.00 which raises the original Contractor's Total Bid Amount by \$65.00

BID TABULATION FAYS LANE AND SUGAR LANE WATER MAIN AND ROADWAY IMPROVEMENTS VILLAGE OF SUGAR GROVE																	
		BID TABULATION BIDS RECD 6/30/2015		ENGINEER'S ESTIMATE 52 Wheeler Road Sugar Grove, IL 60554		STARK & SON TRENCHING, INC. 45W826 Rohman Road Hampshire, IL 60140		H. LINDEN & SONS SEWER & WATER 722 E. South Street, Unit D Plano, IL 60545		S&K EXCAVATING 904 E. Rt 71 P O Box 655 Newark IL 60541		SUPERIOR EXCAVATING CO. P O Box 575 Channahon, IL 60410		GENE WREN CONSTRUCTION P O Box 164 Coal City, IL 60416		J. CONGDON SEWER SERVICE, INC. 170-A Alexandra Way Carol Stream, IL 60188	
ITEM NO	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	TREE ROOT PRUNING	EACH	20	\$ 100.00	\$ 2,000.00	\$ 50.00	\$ 1,000.00	\$ 130.00	\$ 2,600.00	\$ 125.00	\$ 2,500.00	\$ 110.00	\$ 2,200.00	\$ 50.00	\$ 1,000.00	\$ 100.00	\$ 2,000.00
2	PERIMETER EROSION BARRIER	LF	200	4.00	800.00	3.00	600.00	3.00	600.00	4.00	800.00	5.00	1,000.00	6.00	1,200.00	5.00	1,000.00
3	INLET FILTER	EACH	18	150.00	2,700.00	175.00	3,150.00	140.00	2,520.00	180.00	3,240.00	190.00	3,420.00	175.00	3,150.00	125.00	2,250.00
4	CONNECTION TO EXISTING WATER MAIN (NON-PRESSURE), 12-INCH	EACH	3	3,750.00	11,250.00	6,830.00	20,490.00	4,000.00	12,000.00	3,000.00	9,000.00	3,900.00	11,700.00	3,454.00	10,362.00	4,500.00	13,500.00
5	WATER MAIN, 8-INCH D.I.P. CLASS 52	LF	1,050	80.00	84,000.00	72.00	75,600.00	74.00	77,700.00	57.00	59,850.00	87.00	91,350.00	77.00	80,850.00	135.00	141,750.00
6	WATER MAIN, 12-INCH D.I.P. CLASS 52 WITH POLYETHYLENE WRAP	LF	1,000	90.00	90,000.00	83.00	83,000.00	92.00	92,000.00	72.00	72,000.00	107.00	107,000.00	98.50	98,500.00	145.00	145,000.00
7	GATE VALVE & VALVE VAULT, 8-INCH (RESILIENT SEAT) IN 48-INCH VAULT	EACH	1	5,500.00	5,500.00	3,315.00	3,315.00	3,700.00	3,700.00	3,500.00	3,500.00	4,100.00	4,100.00	5,288.00	5,288.00	3,500.00	3,500.00
8	PRESSURE CONNECTION W/TAPPING SLEEVE & 8" TAPPING VALVE IN 60" VAULT	EACH	1	8,000.00	8,000.00	9,080.00	9,080.00	9,000.00	9,000.00	7,300.00	7,300.00	8,000.00	8,000.00	10,462.00	10,462.00	7,500.00	7,500.00
9	GATE VALVE & VALVE VAULT, 12-INCH (RESILIENT SEAT) IN 60-INCH VAULT	EACH	1	6,000.00	6,000.00	4,660.00	4,660.00	4,800.00	4,800.00	4,700.00	4,700.00	5,500.00	5,500.00	7,715.00	7,715.00	5,000.00	5,000.00
10	GATE VALVE & VALVE VAULT, 12-INCH (RESILIENT SEAT) IN VALVE BOX	EACH	1	2,500.00	2,500.00	3,500.00	3,500.00	2,400.00	2,400.00	3,000.00	3,000.00	4,500.00	4,500.00	3,034.00	3,034.00	4,500.00	4,500.00
11	FIRE HYDRANT ASSEMBLY, 6-INCH MJ	EACH	7	5,500.00	38,500.00	4,100.00	28,700.00	4,000.00	28,000.00	4,850.00	33,950.00	6,400.00	44,800.00	6,549.00	45,843.00	6,500.00	45,500.00
12	DUCTILE IRON FITTINGS	POUNDS	2,400	8.00	19,200.00	7.00	16,800.00	5.00	12,000.00	8.00	19,200.00	12.00	28,800.00	9.00	21,600.00	5.00	12,000.00
13	WATER MAIN PROTECTION, PVC C-900, 12-INCH	LF	93	80.00	7,440.00	45.00	4,185.00	187.00	17,391.00	35.00	3,255.00	90.00	8,370.00	47.00	4,371.00	85.00	7,905.00
14	WATER MAIN PROTECTION, PVC C-905, 16-INCH	LF	46	90.00	4,140.00	50.00	2,300.00	195.00	8,970.00	45.00	2,070.00	100.00	4,600.00	56.00	2,576.00	95.00	4,370.00
15	CONTAMINATED WASTE DISPOSAL	TON	250	60.00	15,000.00	45.00	11,250.00	42.00	10,500.00	40.00	10,000.00	50.00	12,500.00	71.00	17,750.00	75.00	18,750.00
16	TRENCH BACKFILL	CY	2,000	35.00	70,000.00	28.00	56,000.00	20.00	40,000.00	51.00	102,000.00	18.00	36,000.00	28.50	57,000.00	20.00	40,000.00
17	FOUNDATION MATERIAL	CY	30	35.00	1,050.00	41.00	1,230.00	35.00	1,050.00	51.00	1,530.00	38.00	1,140.00	45.00	1,350.00	50.00	1,500.00
18	WATER SERVICE CONNECTION, 1-INCH	EACH	24	1,500.00	36,000.00	1,100.00	26,400.00	1,000.00	24,000.00	1,000.00	24,000.00	1,000.00	24,000.00	1,229.00	29,496.00	1,500.00	36,000.00
19	WATER SERVICE CONNECTION, 1.25-INCH	EACH	1	1,600.00	1,600.00	1,100.00	1,100.00	1,700.00	1,700.00	1,200.00	1,200.00	1,200.00	1,200.00	1,195.00	1,195.00	1,800.00	1,800.00
20	WATER SERVICE CONNECTION, 2-INCH SEPCIAL	EACH	1	2,000.00	2,000.00	1,400.00	1,400.00	5,000.00	5,000.00	4,000.00	4,000.00	1,800.00	1,800.00	1,695.00	1,695.00	4,550.00	4,550.00
21	WATER SERVICE PIPE, 1-INCH TYPE K COPPER	LF	740	35.00	25,900.00	21.00	15,540.00	38.00	28,120.00	40.00	29,600.00	38.00	28,860.00	42.00	31,080.00	20.00	14,800.00
22	WATER SERVICE PIPE, 1.25-INCH TYPE K COPPER	LF	35	40.00	1,400.00	26.00	910.00	45.00	1,575.00	42.00	1,470.00	45.00	1,575.00	36.00	1,260.00	25.00	875.00
23	DISCONNECT AND ABANDON EXISTING 4" WATER MAIN	EACH	1	1,500.00	1,500.00	6,800.00	6,800.00	2,800.00	2,800.00	1,500.00	1,500.00	1,700.00	1,700.00	502.00	502.00	2,000.00	2,000.00
24	DISCONNECT AND ABANDON EXISTING 12" WATER MAIN	EACH	2	2,000.00	4,000.00	6,800.00	13,600.00	4,000.00	8,000.00	3,000.00	6,000.00	1,700.00	3,400.00	1,672.00	3,344.00	3,000.00	6,000.00
25	HYDROSTATIC TESTS AND DISINFECTION OF THE WATER MAIN	LS	1	6,000.00	6,000.00	4,500.00	4,500.00	1,500.00	1,500.00	5,000.00	5,000.00	6,000.00	6,000.00	7,473.00	7,473.00	2,500.00	2,500.00
26	FULL DEPTH PAVEMENT	SY	40	60.00	2,400.00	50.00	2,000.00	55.00	2,200.00	21.00	840.00	26.00	1,040.00	52.00	2,080.00	40.00	1,600.00
27	HOT-MIX ASPHALT PAVEMENT REMOVAL	SY	2,200	5.00	11,000.00	2.10	4,620.00	5.00	11,000.00	8.50	18,700.00	4.50	9,900.00	12.00	26,400.00	15.00	33,000.00
28	HOT-MIX ASPHALT PAVEMENT, 4-INCH, SPECIAL W 12-INCH AGG. BASE	SY	540	40.00	21,600.00	30.00	16,200.00	37.00	19,980.00	30.54	16,491.60	25.00	13,500.00	44.75	24,165.00	36.00	19,440.00
29	HOT-MIX ASPHALT PAVEMENT, 2.25-INCH, SPECIAL W 12-INCH AGG. BASE	SY	1,700	30.00	51,000.00	20.00	34,000.00	29.00	49,300.00	32.50	55,250.00	13.00	22,100.00	33.00	56,100.00	25.00	42,500.00
30	BITUMINOUS MATERIALS PRIME COAT	POUNDS	3010	1.00	3,010.00	0.45	1,354.50	1.00	3,010.00	0.37	1,113.70	0.50	1,505.00	0.40	1,204.00	0.50	1,505.00
31	HOT-MIX ASPHALT SURFACE REMOVAL-1.5 INCH	SY	2800	8.00	22,400.00	7.00	19,600.00	6.00	16,800.00	5.62	15,736.00	7.00	19,600.00	5.90	16,520.00	6.00	16,800.00
32	HOT-MIX ASPHALT SURFACE REMOVAL-BUTT JOINT	SY	101	10.00	1,010.00	18.00	1,818.00	25.00	2,525.00	12.60	1,272.60	16.00	1,616.00	12.00	1,212.00	15.00	1,515.00
33	HOT-MIX ASPHALT LEVELING BINDER, N50, 0.75 INCH	TON	200	100.00	20,000.00	106.00	21,200.00	95.00	19,000.00	85.05	17,010.00	103.00	20,600.00	89.00	17,800.00	95.00	19,000.00
34	HOT-MIX ASPHALT SURFACE COURSE, N50, 1.75 INCH	TON	460	100.00	46,000.00	106.00	48,760.00	93.00	42,780.00	85.05	39,123.00	103.00	47,380.00	89.00	40,940.00	95.00	43,700.00
35	DRIVEWAY PAVEMENT REMOVAL	SY	57	5.00	285.00	45.00	2,565.00	10.00	570.00	8.00	456.00	6.00	342.00	24.00	1,368.00	15.00	855.00
36	FULL HMA DRIVEWAY PAVEMENT, N50, 2-INCH WITH 8-INCH AGGREGATE BASE	SY	11	150.00	1,650.00	40.00	440.00	60.00	660.00	29.00	319.00	38.00	418.00	109.00	1,199.00	50.00	550.00
37	PORTLAND CEMENT CONCRETE DRIVEWAY, 6-INCH WITH 4-INCH AGGREGATE BASE	SY	57	45.00	2,565.00	30.00	1,710.00	65.00	3,705.00	83.50	4,759.50	97.00	5,529.00	105.00	5,985.00	95.00	5,415.00
38	SIDEWALK REMOVAL	SF	264	4.00	1,056.00	0.30	79.20	1.00	264.00	1.00	264.00	3.50	924.00	2.75	726.00	2.00	528.00
39	PORTLAND CEMENT CONCRETE SIDEWALK, 5"	SF	264	8.00	2,112.00	12.00	3,168.00	10.00	2,640.00	8.15	2,151.60	10.00	2,640.00	13.55	3,577.20	9.00	2,376.00
40	CONCRETE CURB AND GUTTER REMOVAL	LF	500	5.00	2,500.00	6.00	3,000.00	4.00	2,000.00	3.00	1,500.00	2.00	1,000.00	7.50	3,750.00	5.00	2,500.00
41	COMBINATION CONCRETE CURB AND GUTTER	LF	504	30.00	15,120.00	37.00	18,648.00	35.00	17,640.00	28.35	14,288.40	14.00	7,056.00	85.70	33,112.80	31.00	15,624.00
42	SAW CUT EXISTING BARRIER CURB TO PROVIDE DEPRESSED CURB	LF	11	65.00	715.00	200.00	2,200.00	20.00	220.00	40.00	440.00	127.00	1,397.00	75.00	825.00	100.00	1,100.00
43	VALVE BOX TO BE ABANDONED	EACH	2	300.00	600.00	500.00	1,000.00	50.00	100.00	200.00	400.00	350.00	700.00	340.00	680.00	250.00	500.00
44	VALVE VAULT TO BE ABANDONED	EACH	1	600.00	600.00	750.00	750.00	400.00	400.00	500.00	500.00	600.00	600.00	846.00	846.00	250.00	250.00
45	FIRE HYDRANT REMOVAL	EACH	4	750.00	3,000.00	1,500.00	6,000.00	750.00	3,000.00	800.00	3,200.00	1,500.00	6,000.00	979.00	3,916.00	250.00	1,000.00
46	INLET TO BE ADJUSTED	EACH	2	500.00	1,000.00	300.00	600.00	310.00	620.00	1,000.00	2,000.00	800.00	1,600.00	545.00	1,090.00	600.00	1,200.00
47	MAILBOX REMOVAL AND REPLACEMENT	EACH	4	750.00	3,000.00	100.00	400.00	400.00	1,600.00	125.00	500.00	450.00	1,800.00	275.00	1,100.00	250.00	1,000.00
48	RESTORATION	LS	1	7,000.00	7,000.00	12,500.00	12,500.00	17,000.00	17,000.00	9,000.00	9,000.00	12,000.00	12,000.00	21,156.00	21,156.00	35,000.00	35,000.00
49	PROJECT IDENTIFICATION SIGN	EACH	4	1,200.00	4,800.00	1,500.00	6,000.00	550.00	2,200.00	125.00	500.00	500.00	2,000.00	1,420.00	5,680.00	250.00	1,000.00
50	TRAFFIC CONTROL AND PROTECTION	LS	1	10,000.00	10,000.00	25,000.00	25,000.00	18,400.00	18,400.00	25,000.00	25,000.00	60,000.00	60,000.00	17,100.00	17,100.00	50,000.00	50,000.00
51	ALLOWANCE-ITEMS ORDERED BY THE ENGINEER	LS	1	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
TOTALS					700,903.00		648,722.70		655,540.00		661,480.40		688,762.00		788,628.00		842,808.00

NOTES: % BELOW/ABOVE ENGINEER'S ESTIMATE

-7.44% -6.47% -6.62% -1.73% 7.95% 20.20%

1 SUPERIOR EXCAVATING - Total was added incorrectly on Contractor's Bid Schedule, which lowers the original Contractor's Total Bid Amount by \$650.00
 2 GENE WREN CONSTRUCTION - Bid Item No 11 was miscalculated \$6,549.00 x 7 = \$45,843.00, which raises the original Contractor's Total Bid Amount by \$830.00
 3 J. CONGDON SEWER SERVICE, INC - Bid Item No 3 was miscalculated \$125.00 x 18 = \$2,250.00, Bid Item No 28 was miscalculated \$36.00 x 540 = \$19,440.00 which raises the original Contractor's Total Bid Amount by \$65.00



July 1, 2015

Mr. Anthony Speciale
Public Works Director
Village of Sugar Grove
601 Heartland Drive
Sugar Grove, IL 60554

**Re: Professional Construction Engineering Services for
Fay's Lane Water Main Replacement and Roadway Improvements
Village of Sugar Grove, Kane County, IL**

Dear Mr. Speciale:

Please find our contract for professional construction engineering services for the Fay's Lane Water Main Replacement and Roadway Replacement project. We have attached two (2) copies of the contract and supporting documentation for your review and execution.

To summarize, the proposed professional construction engineering services to complete this work are estimated at **\$67,500** as presented on Attachment C and broken down as follows:

Construction Engineering Services (\$63,700):

- Construction Services = \$67,100 Hourly (9.8% of Construction Costs)

Additional Engineering Services and Additional Design Services (\$3,800):

- Additional CCDD Analysis = \$3,800 Actual Costs

Thank you for this opportunity to submit this Agreement. We look forward to continuing our close working relationship with the Village. If you have any questions, please do not hesitate to call.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in blue ink that reads "Michele L. Piotrowski".

Michele L. Piotrowski, P.E., LEED AP
Project Manager

MLP/dmm
Enclosure

pc: Mr. Brent Eichelberger, Village Administrator
Mr. Walter Magdziarz, Community Development Director
Mr. Brad Merkel, Utilities Supervisor
DRB, DMT, TWT, ARS - EEI

AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

This Agreement, made this _____ day of _____, 20____, by and between the Village of Sugar Grove, Kane County, Illinois, hereafter referred to as the OWNER, and Engineering Enterprises, Inc., Sugar Grove, Illinois hereinafter referred to as the ENGINEER amends and supercedes all previous contracts:

The OWNER intends to construct the Fay's Lane and Sugar Lane Water Main Improvements in Sugar Grove, Kane County, State of Illinois and for which the ENGINEER agrees to perform the various professional construction engineering services for the construction of said improvements. The OWNER intends to construct the improvements as follows: replace approximately 1,050 feet of 12" water main along Fay's Lane from Dugan Road east to Annette Circle per attached Exhibit A1 and associated roadway improvements, and install approximately 1,000 feet of 8" water main along Sugar Lane from Cross Street and then looped to Main Street per attached Exhibit A2.

WITNESSETH:

That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

SECTION A - PROFESSIONAL DESIGN ENGINEERING SERVICES

The ENGINEER shall furnish professional design engineering services as follows:

1. The ENGINEER will attend conferences with the OWNER, or other interested parties as may be reasonably necessary.
2. The ENGINEER will perform the necessary design surveys, accomplish the detailed design of the project, prepare construction drawings, specifications and contract documents, and prepare a final cost estimate based on final design for the entire system. It is also understood that if subsurface explorations (such as borings, soil tests, rock soundings and the like) are required, the ENGINEER will furnish coordination of said explorations without additional charge, but the costs incident to such explorations shall be paid for by the OWNER as set out in Section D hereof.
3. The contract documents furnished by the ENGINEER under Section A-2 shall utilize IEPA endorsed construction contract documents, including Supplemental General Conditions, Contract Change Orders, and partial payment estimates.

(Section A – Continued)

4. Prior to the advertisement for bids, the ENGINEER will provide for each construction contract, not to exceed 10 copies of detailed drawings, specifications, and contract documents for use by the OWNER, appropriate Federal, State, and local agencies from whom approval of the project must be obtained. The cost of such drawings, specifications, and contract documents shall be included in the basic compensation paid to the ENGINEER.
5. The ENGINEER will furnish additional copies of the drawings, specifications and contract documents as required by prospective bidders, material suppliers, and other interested parties, but may charge them for the reasonable cost of such copies. Upon award of each contract, the ENGINEER will furnish to the OWNER five sets of the drawings, specifications and contract documents for execution. The cost of these sets shall be included in the basic compensation paid to the ENGINEER. Original documents, survey notes, tracings, and the like, except those furnished to the ENGINEER by the OWNER, are and shall remain the property of the ENGINEER.
6. The drawings prepared by the ENGINEER under the provisions of Section A-2 above shall be in sufficient detail to permit the actual location of the proposed improvements on the ground. The ENGINEER shall prepare and furnish to the OWNER without any additional compensation, three copies of map(s) showing the general location of needed construction easements and permanent easements and the land to be acquired. Property surveys, property plats, property descriptions, abstracting and negotiations for land rights shall be accomplished by the OWNER, unless the OWNER requests, and the ENGINEER agrees to provide those services. In the event the ENGINEER is requested to provide such services, the ENGINEER shall be additionally compensated as set out in Section D hereof.
7. The ENGINEER will attend the bid opening and tabulate the bid proposal, make an analysis of the bids, and make recommendations for awarding contracts for construction.
8. The ENGINEER further agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER's employees of the ENGINEER's functions and services required under this Agreement.
9. The ENGINEER will complete the final plans, specifications and contract documents and submit for approval of the OWNER, and all State regulatory agencies to meet the project schedule(s) as summarized in Attachment A: "Schedule – Fay's Lane and Sugar Lane Water Main Improvements" dated July 1, 2015.

(Section A – Continued)

If the above is not accomplished within the time period specified, this Agreement may be terminated by the OWNER. The time for completion may be extended by the OWNER for a reasonable time if completion is delayed due to unforeseeable cases beyond the control and without the fault or negligence of the ENGINEER.

SECTION B - PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES

The ENGINEER shall furnish professional construction engineering services as follows:

1. The ENGINEER will review, for conformance with the design concept, shop and working drawings required by the construction Contract Documents and indicate on the drawings the action taken. Such action shall be taken with reasonable promptness.
2. The ENGINEER will interpret the intent of the drawings and specifications to protect the OWNER against defects and deficiencies in construction on the part of the contractors. The ENGINEER will not, however, guarantee the performance by any contractor.
3. The ENGINEER will evaluate and determine acceptability of substitute materials and equipment proposed by Contractor(s).
4. The ENGINEER will establish baselines for locating the work together with a suitable number of bench marks adjacent to the work as shown in the contract documents.
5. The ENGINEER will provide general engineering review of the work of the Contractor(s) as construction progresses to ascertain that the Contractor is conforming with the design concept.
 - (a) ENGINEER shall have authority, as the OWNER's representative, to require special inspection of or testing of the work, and shall receive and review all certificates of inspections, testing and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with requirements of, and the results certified indicate compliance with, the Contract Documents).
 - (b) During such engineering review, ENGINEER shall have the authority, as the OWNER's representative, to disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.

(Section B – Continued)

6. The ENGINEER will provide resident construction observation. Resident construction observation shall consist of visual inspection of materials, equipment, or construction work for the purpose of ascertaining that the work is in substantial conformance with the contract documents and with the design intent. Such observation shall not be relied upon by others as acceptance of the work. The ENGINEER's undertaking hereunder shall not relieve the Contractor of Contractor's obligation to perform the work in conformity with the drawings and specifications and in a workmanlike manner; shall not make the ENGINEER an insurer of the Contractor's performance; and shall not impose upon the ENGINEER any obligation to see that the work is performed in a safe manner. Attachment B - The Limitations of Authority, Duties and Responsibilities of the Resident Construction Observer is attached to this Agreement.
7. The ENGINEER will cooperate and work closely with representatives of the OWNER.
8. Based on the ENGINEER's on-site observations as an experienced and qualified design professional, on information provided by the Resident Construction Observer, and upon review of applications for payment with the accompanying data and schedules by the Contractor, the ENGINEER:
 - (a) Shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of the ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon substantial completion, to the results of any subsequent tests called for in the Contract Documents, and to any other qualifications stated in the recommendation).
 - (b) By recommending any payment, ENGINEER will not hereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in the Agreement and the Contract Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on Engineer responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials equipment has passed to OWNER free and clear of any lien, claims,

(Section B – Continued)

security interests, or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.

9. The ENGINEER will prepare necessary contract change orders for approval of the OWNER, and others on a timely basis.
10. The ENGINEER will make a final review prior to the issuance of the statement of substantial completion of all construction and submit a written report to the OWNER. Prior to submitting the final pay estimate, the ENGINEER shall submit the statement of completion to and obtain the written acceptance of the facility from the OWNER.
11. The ENGINEER will provide the OWNER with one set of reproducible record (as-built) drawings, and two sets of prints at no additional cost to the OWNER. Such drawings will be based upon construction records provided by the contractor during construction and reviewed by the resident construction observer and from the resident construction observer's construction data.
12. If State Statutes require notices and advertisements of final payment, the ENGINEER shall assist in their preparation.
13. The ENGINEER will be available to furnish engineering services and consultations necessary to correct unforeseen project operation difficulties for a period of one year after the date of statement of substantial completion of the facility. This service will include instruction of the OWNER in initial project operation and maintenance but will not include supervision of normal operation of the system. Such consultation and advice shall be at the hourly rates as described in the attached "Standard Schedule of Charges", dated January 1, 2015. The ENGINEER will assist the OWNER in performing a review of the project during the 11th month after the date of the certificate of substantial completion.
14. The ENGINEER further agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER's employees of the ENGINEER's functions and services required under this Agreement.
15. The ENGINEER will provide construction engineering services in accordance with the periods summarized in Attachment A: "Schedule – Fay's Lane and Sugar Lane Water Main Improvements" dated July 1, 2015.

(Section B – Continued)

If the above is not accomplished within the time period specified, this Agreement may be terminated by the OWNER. The time for completion may be extended by the OWNER for a reasonable time if completion is delayed due to unforeseeable cases beyond the control and without the fault or negligence of the ENGINEER.

SECTION C – COMPENSATION FOR ENGINEERING SERVICES

1. The OWNER shall compensate the ENGINEER for all construction engineering services (construction administration, construction staking and layout, construction observation, and record drawing preparation) on the basis of Hourly Rates - HR as summarized on Attachment C: "Summary of Compensation for Professional Engineering Services" dated July 1, 2015.
 - (a) The compensation for construction engineering services (construction administration, construction staking and layout, construction observation, and record drawing preparation) shall be payable as follows:
 - (1) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.
 - (2) On May 1 of each calendar year, the "Standard Schedule of Charges" may be reevaluated by the ENGINEER to account for cost of living and/or cost of engineering service changes in subsequence year.
2. The compensation for any additional engineering services authorized by the OWNER pursuant to Section D shall be payable as follows:
 - (a) A sum which equals any charges for work actually completed and invoiced shall be paid at least once per month.
 - (b) On May 1 of each calendar year, the "Standard Schedule of Charges" may be reevaluated by the ENGINEER to account for cost of living and/or cost of engineering service changes in subsequence year.

SECTION D – ADDITIONAL ENGINEERING SERVICES

In addition to the foregoing being performed, the following services may be provided UPON PRIOR WRITTEN AUTHORIZATION OF THE OWNER.

(Section D – Continued)

1. Site surveys for water treatment plants, sewage treatment works, dams, reservoirs, and other similar special surveys as may be required.
2. Laboratory tests, well tests, borings, specialized geological soils hydraulic, or other studies recommended by the ENGINEER.
3. Property surveys, detailed description of sites, maps, drawings, or estimates related thereto; assistance in negotiating for land and easement rights.
4. Necessary data and filing maps for litigation, such as condemnation.
5. Redesigns ordered by the OWNER after final plans have been accepted by the OWNER and IEPA.
6. Appearances before courts or boards on matters of litigation or hearings related to the project.
7. Preparation of environmental impact assessments or environmental impact statements.
8. Making drawings from field measurements of existing facilities when required for planning additions or alterations thereto.
9. Services due to changes in the scope of the Project or its design, including but not limited to, changes in size, complexity, schedule or character of construction.
10. Revising studies or reports which have previously been approved by the OWNER, or when revisions are due to cases beyond the control of the ENGINEER.
11. Preparation of design documents for alternate bids where major changes require additional documents.
12. Preparation of detailed renderings, exhibits or scale models for the Project.
13. Providing special analysis of the OWNER's needs such as owning and operating analysis, plan for operation and maintenance, OWNER's special operating drawings or charts, and any other similar analysis.
14. The preparation of feasibility studies, appraisals and evaluations, detailed quantity surveys of material and labor, and material audits or inventories by the OWNER.

(Section D – Continued)

15. Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) defective or incomplete work of the Contractor, and/or (3) the Contractor's default on the Construction Contract due to delinquency or insolvency.
16. Providing design services relating to future facilities, systems and equipment which are not intended to be constructed or operated as a part of the Project.
17. Providing other services not otherwise provided for in this Agreement, including services normally furnished by the OWNER as described in Section F – SPECIAL PROVISIONS – Owner's Responsibilities.

Payment for the services specified in this Section D shall be as agreed in writing between the OWNER and the ENGINEER prior to commencement of the work. The ENGINEER will render to OWNER for such services an itemized bill, separate from any other billing, once each month, for compensation for services performed hereunder during such period, the same to be due and payable by OWNER to the ENGINEER on or before the 10th day of the following period. Payment for services noted in D shall be at Actual Cost (AC), Fixed Fee (FF) or Hourly (HR).

SECTION E - INTEREST ON UNPAID SUMS

OWNER shall make all payments to ENGINEER in accord with the requirements of the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq., including but not limited to the penalty provisions contained therein.

SECTION F - SPECIAL PROVISIONS

1. OWNER'S RESPONSIBILITIES
 - (a) Provide to the ENGINEER all criteria, design and construction standards and full information as to the OWNER's requirements for the Project.
 - (b) Designate a person authorized to act as the OWNER's representative. The OWNER or his representative shall receive and examine documents submitted by the ENGINEER, interpret and define the OWNER's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of the ENGINEER's services.

(Section F – Continued)

- (c) Furnish laboratory tests, air and water pollution tests, reports and inspections of samples, materials or other items required by law or by governmental authorities having jurisdiction over this Project, or as recommended by the ENGINEER.
 - (d) Provide legal, accounting, right-of-way acquisition and insurance counseling services necessary for the Project, legal review of the construction Contract Documents, and such auditing services as the OWNER may require to account for expenditures of sums paid to the Contractor.
 - (e) Furnish above services at the OWNER's expense and in such manner that the ENGINEER may rely upon them in the performance of his services under this Agreement and in accordance with the Project timetable.
 - (f) In the event that the OWNER shall bring any suit, cause of action or counterclaim against the ENGINEER, to the extent that the ENGINEER shall prevail, the party initiating such action shall pay to the ENGINEER the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the ENGINEER indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.
 - (g) Guarantee full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services under this Agreement.
 - (h) Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect the ENGINEER's performance of services under this Agreement.
 - (i) Protect and preserve all survey stakes and markers placed at the project site prior to the assumption of this responsibility by the Contractor and bear all costs of replacing stakes or markers damaged or removed during said time interval.
2. All original documents, including but not limited to ideas, designs, drawings and specifications, are to remain the property of the ENGINEER, however, the ENGINEER shall provide signed duplicate originals of same to the OWNER. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

(Section F – Continued)

3. Delegation of Duties - Neither the OWNER nor the ENGINEER shall delegate his duties under this Agreement without the written consent of the other.
4. Extent of Agreement - This Agreement represents the entire and integrated Agreement between the OWNER and the ENGINEER and supersedes all prior negotiations, representations or agreement, either written or oral. This Agreement may be amended only by written instrument signed by the OWNER and the ENGINEER.
5. Governing Law - Unless otherwise specified within this Agreement, this Agreement shall be governed by the law of the principal place of business of the ENGINEER.
6. In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties.
7. The ENGINEER has not been retained or compensated to provide design services relating to the Contractor's safety precautions or to means, methods, techniques, sequences, or procedures required by the Contractor to perform his work but not relating to the final or completed structure; omitted services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.
8. The ENGINEER intends to render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project.
9. Since the ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s) methods of determining prices, or over competitive bidding or market conditions, his opinions of probable Project Costs and Construction Costs provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but the ENGINEER cannot and does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost prepared by him. If prior to the bidding or negotiating phase OWNER wishes greater assurance as to project or construction costs he shall employ an independent cost estimator.

(Section F – Continued)

10. TERMINATION

- (a) Should the OWNER decide to abandon, discontinue, or terminate the Project at any stage of development, the ENGINEER shall receive seven (7) days written notice and be compensated for their services through the appropriate fee schedule provided for in the Agreement to date of abandonment, discontinuance or termination.

- (b) In the event the project is delayed for causes beyond the control of the ENGINEER for a period of six months or more, the ENGINEER shall be paid for his services to the beginning of the delay on the basis of actual cost plus 125% to cover profit, overhead and readiness to serve - "actual cost" being defined as material costs plus actual payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expense will be reimbursed to the ENGINEER at his actual cost.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate on the respective dates indicated below.

(SEAL)

OWNER: Village of Sugar Grove

By _____

ATTEST _____

Print Name P. Sean Michels

Print Name Ms. Cynthia Galbreath

Title Village President

Title Village Clerk

Date _____

(SEAL)

ENGINEER: Engineering Enterprises, Inc.

By Michele L. Piotrowski

ATTEST Angela Smith

Print Name Michele L. Piotrowski

Print Name Angela Smith

Title Project Manager

Title Executive Assistant/Marketing Coordinator

Date _____

**ATTACHMENT A: SCHEDULE
FAY'S LANE AND SUGAR LANE WATER MAIN IMPROVEMENTS**

7/1/2015

Village of Sugar Grove, Kane Co., IL

PROJECT	WORK ITEMS	2015														
		J	F	M	A	M	J	J	A	S	O	N	D			
FAY'S LANE AND SUGAR LANE	DESIGN (PLANS AND SPECIFICATIONS)	█	█	█												
WATER MAIN IMPROVEMENTS	VILLAGE REVIEW		█													
	IEPA PERMIT REVIEW			█	█											
	BIDDING AND CONTRACTING					█	█	█								
	CONSTRUCTION								█	█	█					

LEGEND

- █ DESIGN
- █ VILLAGE REVIEW
- █ OUTSIDE AGENCY REVIEW & COORDINATION
- █ BIDDING AND CONTRACTING
- █ CONSTRUCTION

ATTACHMENT B

to

Agreement for Professional Engineering Services

THE LIMITATIONS OF AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE RESIDENT CONSTRUCTION OBSERVER ARE AS FOLLOWS:

1. The Resident Construction Observer shall act under the direct supervision of the ENGINEER, shall be the ENGINEER's agent in all matters relating to on-site construction review of the Contractor's work, shall communicate only with the ENGINEER and the Contractor (or Contractors), and shall communicate with subcontractors only through the Contractor or his authorized superintendent. The OWNER shall communicate with the Resident Construction Observer only through the ENGINEER.
2. The Resident Construction Observer shall review and inspect on-site construction activities of the Contractor relating to portions of the Project designed and specified by the Engineer as contained in the Construction Contract Documents.
3. Specifically omitted from the Resident Construction Observer's duties are any review of the Contractor's safety precautions, or the means, methods, sequences, or procedures required for the Contractor to perform the work but not relating to the final or completed Project. Omitted design or review services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.
4. The specific duties and responsibilities of the Resident Construction Observer are enumerated as follows:
 - (a) Schedules: Review the progress schedule, schedule of Shop Drawing submissions and schedule of values prepared by Contractor and consult with ENGINEER concerning their acceptability.
 - (b) Conferences: Attend preconstruction conferences. Arrange a schedule of progress meetings and other job conferences as required in consultation with ENGINEER and notify those expected to attend in advance. Attend meetings and maintain and circulate copies of minutes thereof.
 - (a) Liason:
 - (1) Serve as ENGINEER's liaison with Contractor, working principally through Contractor's superintendent and assist him in understanding the intent of the Contract Documents.

(Attachment B – Continued)

- (2) Assist ENGINEER in serving as OWNER's liaison with Contractor when Contractor's operations affect OWNER's on-site operations.
 - (3) As requested by ENGINEER, assist in obtaining from OWNER additional details or information, when required at the job site for proper erection of the work.
- (d) Shop Drawings and Samples:
- (1) Receive and record date of receipt of Shop Drawings and samples.
 - (2) Receive samples which are furnished at the site by Contractor, and notify ENGINEER of their availability for examination.
 - (3) Advise ENGINEER and Contractor or its superintendent immediately of the commencement of any work requiring a Shop Drawing or sample submission if the submission has not been approved by ENGINEER.
- (e) Review of Work, Rejection of Defective Work, Inspections and Tests:
- (1) Conduct on-site inspection of the work in progress to assist ENGINEER in determining if the work is proceeding in accordance with the Contract Documents and that completed work will conform to the Contract Documents.
 - (2) Report to ENGINEER whenever he believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspections, test or approval required to be made or has been damaged prior to final payment; and advise ENGINEER when he believes work should be corrected or rejected or should be uncovered for inspection, or requires special testing, inspection or approval.
 - (3) Verify that tests, equipment and systems start-ups, and operating and maintenance instructions are conducted as required by the Contract Documents and in presence of the required personnel, and that Contractor maintains adequate records thereof; observe, record and report to ENGINEER appropriate details relative to the test procedures and start-ups.

(Attachment B – Continued)

- (4) Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the outcome of these inspections and report to ENGINEER.

- (f) Interpretation of Contract Documents: Transmit to Contractor ENGINEER's clarifications and interpretations of the Contract Documents.

- (g) Modifications: Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report them with recommendations to ENGINEER.

- (h) Records:
 - (1) Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples submissions, reproductions of original Contract Documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.

 - (2) Keep a diary or log book, recording hours on the job site, weather conditions, data relative to questions of extras or deductions, list of visiting officials and representatives of manufacturers, fabricators, suppliers and distributors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures. Send copies to ENGINEER.

 - (3) Record names, addresses and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.

- (i) Reports:
 - (1) Furnish ENGINEER periodic reports as required of progress of the work and Contractor's compliance with the approved progress schedule and schedule of Shop Drawing submissions.

 - (2) Consult with ENGINEER in advance of schedule major tests, inspections or start of important phases of the work.

(Attachment B – Continued)

- (3) Report immediately to ENGINEER upon the occurrence of any accident.

- (j) Payment Requisitions: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward them with recommendations to ENGINEER, noting particularly their relation to the schedule of values, work completed and materials and equipment delivered at the site but not incorporated in the work.

- (k) Certificates, Maintenance and Operating Manuals: During the course of the work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed; and deliver this material to ENGINEER for his review and forwarding to OWNER prior to final acceptance of the work.

- (l) Completion:
 - (1) Before ENGINEER issues a Statement of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.

 - (2) Conduct final review in the company of ENGINEER, OWNER and Contractor and prepare a final list of items to be completed or corrected.

 - (3) Verify that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

**ATTACHMENT C - SUMMARY OF COMPENSATION FOR
PROFESSIONAL ENGINEERING SERVICES - CONSTRUCTION**

FAY'S LANE AND SUGAR LANE WATER MAIN IMPROVEMENTS
Village of Sugar Grove, Kane Co., IL

July 1, 2015

ESTIMATED CONSTRUCTION COSTS		
PROJECT NUMBER	PROJECT DESCRIPTION	ESTIMATED CONCEPT CONSTRUCTION COSTS W/ CONT.
	FAY'S LANE AND SUGAR LANE WATER MAIN IMPROVEMENTS	\$648,723
ESTIMATED CONSTRUCTION COST TOTAL		\$648,723

PROFESSIONAL ENGINEERING FEES		
PROFESSIONAL SERVICES		FEES
CONSTRUCTION ENGINEERING FEES		
03	CONSTRUCTION ENGINEERING	\$63,700 HR
DESIGN ENGINEERING SUBTOTAL		\$63,700
ADDITIONAL ENGINEERING SERVICES BY SUBCONSULTANTS		
05	ADDITIONAL CCDD ANALYSIS	\$3,800 AC
EASEMENT PREPARATION AND COORDINATION SUBTOTAL		\$3,800
PROFESSIONAL ENGINEERING FEES TOTAL		\$67,500

\\SUGARGRO\2013\SG1309 Fay's and Sugar Lane Water Main Replacement\PSA\Construction\[Attachment C - fee summary2014-12-08.xls]Summary

FEES LEGEND:
HR = HOURLY
FF = FIXED FEE
AC = ACTUAL COST

DATE: 7/1/2015
ENTERED BY: MLP

SUMMARY OF COMPENSATION FOR PROFESSIONAL ENGINEERING SERVICES
FAY'S LANE WATER MAIN REPLACEMENT AND ROADWAY IMPROVEMENTS
VILLAGE OF SUGAR GROVE, KANE CO., IL

WORK ITEM NO.	WORK ITEM	ENGINEERING				CAD				SURVEYING			ADMIN.		WORK HOUR SUMM.	COST PER ITEM	
		PRINCIPAL ENGINEER	SENIOR PROJECT MANAGER	PROJECT MANAGER	SENIOR ENGINEER II	PROJECT ENGINEER	PROJECT MANAGER	PROJECT TECH.	SENIOR TECH.	PROJECT MANAGER	SENIOR SURVEYOR I	PROJECT SURVEYOR	SENIOR PROJECT TECH. I	ADMIN. ASST.			
PROFESSIONAL DESIGN ENGINEERING SERVICES																	
CONSTRUCTION ADMINISTRATION (BG 03)																	
1	Construction Administration	2		40	20								4		66	\$9,742	
2	Construction Staking and Layout		1	1	1							8			18	\$2,391	
3	Construction Observation (13 weeks @ 25 hrs/week)	1		20	325							12			346	\$47,870	
4	Record Drawings				4										28	\$3,692	
Total:		3	0	61	350	0	0	0	0	0	0	20	0	4	458	\$63,695	

DIRECT COSTS	
Additional CCDD Analysis	\$3,786
TOTAL =	\$3,786

TOTAL LABOR COSTS	
Construction Engineering Services =	\$63,695
TOTAL LABOR EXPENSES =	\$63,695
TOTAL CONTRACT COST =	\$67,481

FEE SCHEDULE AS OF 07/01/15														
Rate	Code	Hours	Rate											
	E-4	0	\$190	0	\$185	0	\$175	0	\$146	0	\$125	0	\$0	
	E-3	3	per hour =	3	\$555									
	E-2	0	\$175	0	\$158	0	\$146	0	\$137	0	\$114	0	\$0	
	E-1	61	per hour =	61	\$9,638									
	P-6	0	\$146	0	\$137	0	\$125	0	\$114	0	\$105	0	\$0	
	P-5	370	per hour =	370	\$50,690									
	P-4	0	\$125	0	\$114	0	\$105	0	\$94	0	\$82	0	\$0	
	P-3	0	\$114	0	\$105	0	\$94	0	\$82	0	\$78	0	\$0	
	P-2	0	\$105	0	\$94	0	\$82	0	\$78	0	\$78	0	\$0	
	P-1	0	\$94	0	\$82	0	\$78	0	\$78	0	\$78	0	\$0	
	T-6	0	\$125	0	\$114	0	\$105	0	\$94	0	\$82	0	\$0	
	T-5	20	per hour =	20	\$2,500									
	T-4	0	\$114	0	\$105	0	\$94	0	\$82	0	\$78	0	\$0	
	T-3	0	\$105	0	\$94	0	\$82	0	\$78	0	\$78	0	\$0	
	T-2	0	\$94	0	\$82	0	\$78	0	\$78	0	\$78	0	\$0	
	T-1	0	\$82	0	\$78	0	\$78	0	\$78	0	\$78	0	\$0	
	A-3	4	per hour =	4	\$312									
HOURLY TOTAL=												458	TOTAL EE LABOR =	\$63,695

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Standard Schedule of Charges

January 1, 2015

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$190.00
Principal	E-3	\$185.00
Senior Project Manager	E-2	\$175.00
Project Manager	E-1	\$158.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$146.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$137.00
Project Engineer/Planner/Surveyor	P-4	\$125.00
Senior Engineer/Planner/Surveyor	P-3	\$114.00
Engineer/Planner/Surveyor	P-2	\$105.00
Associate Engineer/Planner/Surveyor	P-1	\$ 94.00
Senior Project Technician II	T-6	\$137.00
Senior Project Technician I	T-5	\$125.00
Project Technician	T-4	\$114.00
Senior Technician	T-3	\$105.00
Technician	T-2	\$ 94.00
Associate Technician	T-1	\$ 82.00
Administrative Assistant	A-3	\$ 78.00

CREW RATES, VEHICLES AND REPROGRAPHICS

1 Man Field Crew with Standard Survey Equipment		\$149.00
2 Man Field Crew with Standard Survey Equipment		\$233.00
1 Man Field Crew with RTS or GPS *		\$184.00
2 Man Field Crew with RTS or GPS *		\$268.00
Vehicle for Construction Observation		\$15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)	

*RTS = Robotic Total Station / GPS = Global Positioning System



RESOLUTION NO. 20150707PW3

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

RESOLUTION AUTHORIZING EXECUTION OF AN CONSTRUCTION ENGINEERING SERVICES AGREEMENT WITH ENGINEERING ENTERPRISES, INC. FOR THE FAY’S LANE / SUGAR LANE WATERMAIN REPLACEMENT PROJECT

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to execute the Engineering Agreement with the Engineering Enterprises, Inc. 52 Wheeler Road, Sugar Grove, IL 60554 for Professional Construction Engineering Services on the Fay’s Lane / Sugar Lane Watermain Replacement Project, and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is the Engineering Agreement between Engineering Enterprises, Inc. 52 Wheeler Road, Sugar Grove, IL 60554 and the Village of Sugar Grove for Professional Construction Engineering Services for the Fay’s Lane / Sugar Lane Watermain Replacement Project. The President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on the 7th day of July, 2015.

 P. Sean Michels, President of the Board
 of Trustees of the Village of Sugar Grove,
 Kane County, Illinois

ATTEST: _____
 Cynthia Galbreath, Village Clerk,
 Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____
President P. Sean Michels	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
BRAD MERKEL, PUBLIC UTILITIES SUPERVISOR
SUBJECT: RESOLUTION: AUTHORIZING A CONSTRUCTION
ENGINEERING SERVICES AGREEMENT WITH EEI FOR FAY'S
LANE AND SUGAR LANE WATERMAIN IMPROVEMENTS
AGENDA: JULY 7, 2015 REGULAR BOARD MEETING
DATE: JULY 1, 2015

ISSU

Should the Village authorize a Construction Engineering Services Agreement with EEI for the replacement of the water main on Fay's Lane and Sugar Lane.

DISCUSSION

At the December 16, 2014 Board meeting the Village Board approved the design engineering contract with EEI for the Fay's Lane and Sugar Lane water main replacement project. The design engineering has been completed and sealed bids have been received, opened and tabulated. Staff is anticipating awarding the contract at the July 7, 2015 Board Meeting, so a construction engineering services agreement is needed. Staff has worked with EEI to develop an estimated cost of \$67,500 for construction engineering services.

COST

The proposed cost for Engineering Enterprises, Inc. to complete the construction engineering services for the Water main Improvements for Fay's Lane and Sugar Lane is \$67,500. The Fiscal Year 15-16 Water Capital Budget, account number 50-71-6303: Engineering has \$82,000 budgeted for the Water main Improvements.

RECOMMENDATION

The Village Board approves Resolution # **20150707PW3** authorizing an agreement with Engineering Enterprises, Inc. for the Construction Engineering Services for the Water main Improvements for Fay's Lane and Sugar Lane.



Performance Pipelining, Inc.

1551 W Norris Dr., Ottawa, IL 61350
Phone: (815) 433-0080 Fax: (815) 431-0307



March 17th, 2015

RFQ: Sugar Grove, Illinois

Brad Merkel,

I would like to provide you with pricing for 3 sewer repairs in Sugar Grove, Illinois.
The items I would like to provide are the following:

Repair #1: Manhole to Manhole Liner-MH #2-MH #3- \$53.00 per l.f

Service Reinstatement \$350.00 each

This line segment measures approximately 8" x 147' and would require 2 service reinstatements.

Total cost for manhole to manhole CIPP and 2 service reinstatements **\$8,491** (*All inclusive*)

Repair #2: Sectional Repair 8" x 6' This sectional liner is located between Lift Station and MH #4 approx. 18.5'-23.5'

Cost of Repair **\$3,250** (*All Inclusive*)

Repair #3: Sectional Repair 8" x 6' This sectional repair is located between manholes #3 to #4 approx. 11' to 16'

Cost of Repair **\$3,250** (*All Inclusive*)

Total Cost for the 3 repairs are \$14,991.00

Prices valid for 30 days

If you should have any questions or need any clarification, please do not hesitate to call. We value your business and look forward to hearing from you soon.

Sincerely,

Chad Wilson

Chad Wilson, Vice President
Performance Pipelining, Inc.

815-579-8016 cell

815-433-0080 office



RESOLUTION NO. 20150707PW2

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH PERFORMANCE PIPELINING, INC FOR SANITARY SEWER LINING IN STRAFFORD WOODS

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage the services of Performance Pipelining, Inc. 1551 W Norris Dr. Ottawa, IL 61350 to provide sanitary sewer lining in the Strafford Woods subdivision, and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is an agreement between Performance Pipelining, Inc. 1551 W Norris Dr. Ottawa, IL 61350 and the Village of Sugar sanitary sewer lining in the Strafford Woods subdivision. The President and Clerk hereby authorize the Director of Public Works to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting held on the 7th day of July, 2015.

 P. Sean Michels, President of the Board
 of Trustees of the Village of Sugar Grove,
 Kane County, Illinois

ATTEST: _____
 Cynthia Galbreath, Village Clerk,
 Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____
President P. Sean Michels	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
BRAD MERKEL, PUBLIC UTILITIES SUPERVISOR
SUBJECT: RESOLUTION: SANITARY SEWER LINING FOR STRAFFORD WOODS
AGENDA: JULY 7, 2015 REGULAR BOARD MEETING
DATE: JULY 1, 2015

ISSUE

Should the Village install three Sanitary Sewer Liners in the Strafford Woods Subdivision.

DISCUSSION

During heavy rainstorms, storm water can enter and overload the sanitary sewer system. There are two main ways in which storm water enters the sanitary sewer system including: directly – by connections from sump pumps, downspouts, and area drains (inflow) – and indirectly – by cracks and failures of the sewer pipes (infiltration).

During routine sewer televising, three areas of pipe infiltration approximately 190 feet total were identified on Windsor Road in Strafford Woods. The most practical way to eliminate the infiltration is to install a liner in the sanitary sewer pipe. In March of 2013, the Village passed an Intergovernmental Agreement with Fox Metro allowing the Village to take advantage of Fox Metro's Sewer Maintenance Contract which includes pricing for sanitary sewer lining. Staff recommends contracting with Performance Pipelining, Inc. 1551 W Norris Dr. Ottawa, IL 61350 to install three Sanitary Sewer Liners in Strafford Woods Subdivision. The FY 2015-16 Budget includes funds to line the three sanitary sewer lines identified.

COST

The cost to complete the installation of three sanitary sewer liners in Strafford Woods is \$14,991.00. The FY 2015-16 Sewer Operations Budget, account number 50-65-6309: Other Professional Services has \$50,000.00 budgeted for Strafford Woods Sanitary Sewer Lining.

RECOMMENDATION

The Village Board approves Resolution # **20150707PW2** authorizing the Director of Public Works to execute an agreement with Performance Pipelining, Inc. for Strafford Woods Sanitary Sewer Lining in the not to exceed amount of \$14,991.00

**AGREEMENT TO PROVIDE COMPUTER
CONSULTING SERVICES**

This Agreement, dated May 28, 2015, is between Village of Sugar Grove, hereinafter referred to as "Client", and Enteralogix Corporation d/b/a Ispera Government Systems, hereinafter referred to as "Ispera".

WHEREAS, both parties desire that Client shall retain Ispera to perform certain services as defined in a Statement of Work;

SO THEREFORE, in consideration of the obligation of the Client to pay Ispera, and in considerations of the other terms, covenants, and conditions hereof, Client and Ispera agree as follows;

Section 1. Term

The term of this Agreement shall commence on the date stated above and shall continue for a period of 1 year. Either party may terminate this Agreement with thirty (30) days prior written notice. Termination of this Agreement shall not relieve Client of its obligation to pay Ispera for all work performed hereunder through the date of such termination.

Section 2. Services To Be Provided

Ispera agrees to provide to Client, under the terms and conditions of this Agreement, the mutually agreed upon consulting services which will be described on one or more Statements of Work which will become part of this Agreement. All work to be performed by Ispera shall be documented in a Statement of Work signed by the authorized representatives of both parties.

Client will be responsible for the security of its proprietary and confidential information and for maintaining a procedure for reconstruction of lost or altered files, data or programs.

Section 3. Relationship of Parties

It is expressly understood and agreed that the personnel furnished by Ispera to perform services for Client hereunder shall be and shall remain Ispera's employees or agents. Ispera and all personnel furnished hereunder shall be in an independent contractor relationship to Client.

Section 4. Payment

Ispera shall invoice Client after every two (2) week period of service. Such invoices will be subject to the provisions of the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq. Client is a unit of local government and, as such, is exempt from Illinois sales and use taxes.

Section 5. Proprietary Interest and Confidentiality

Ispera recognizes that during the term of this Agreement there may be required access to information which is confidential or proprietary to the Client. Ispera agrees that it shall require its employees to agree that all such confidential or proprietary information disclosed by the Client to Ispera shall remain strictly confidential. Confidential information shall mean all technical or business information of a proprietary nature (whether patentable, copyrightable, or otherwise) that at the time of disclosure to Ispera is not known by Ispera and is unpublished. The above notwithstanding, any and all data which Client stores in Ispera's system are considered confidential. Ispera and its employees shall use the same care to safeguard the Client's confidential information as it does to its own. If, at any time, Ispera or its employees become aware that any of Client's confidential or proprietary information has been released or disclosed, Ispera shall notify Client immediately. Ispera's obligation under this paragraph shall survive the terms of this Agreement.

Section 6. Rights in Data

Ispera agrees that that it will not claim any right, title, or interest in any such software written by Ispera on the Client's premises for the Client's use. In addition Ispera acknowledges and agrees that any software shall be considered and treated as work for hire and shall be the exclusive property of the Client. Ispera agrees that it will not claim any rights, title, or interest in any such software and will not distribute copies of any such software to any other person or entity during the term of the Agreement and after termination of this Agreement.

Section 7. Infringement of Software

The Client warrants and represents that all manufacturer supplied and other non-Client owned software in use at the Client's installation has been procured by the Client under valid licenses from the owner of the software and that the Client shall not, during the term of this Agreement be in default under any such license. The Client shall indemnify and hold Ispera harmless from and against any loss, cost, expense (including, but not limited to, reasonable attorney's fees and costs), liability, judgment, or claim to the extent resulting from the actual or claimed violations or breaches of the foregoing representations and warranties

Section 8. Insurance and Indemnification

INSURANCE

a. Commercial General and Umbrella Liability Insurance.

Ispera shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 for each occurrence.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

The Client shall be included as additional insured under the CGL, using ISO additional insured endorsement CG 20 11 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Client.

b. Business Auto and Umbrella Liability Insurance.

Ispera shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 for each accident. Such insurance shall cover liability arising out of any auto, including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

c. Workers Compensation Insurance.

If applicable, Ispera shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 for each accident for bodily injury by accident or \$1,000,000 for each employee for bodily injury by disease.

d. General Insurance Provisions.

(1) Evidence of Insurance.

Prior conducting any activity permitted under this agreement, Ispera shall furnish the Client with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to the Client prior to the cancellation or material change of any insurance referred to therein. Written notice to the Client shall be by certified mail, return receipt requested.

Failure of the Client to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Client to identify a deficiency from evidence that is provided shall not be construed as a waiver of Ispera's obligation to maintain such insurance.

The Client shall have the right, but not the obligation, to prohibit Ispera from performing work under this Agreement until such certificates, or other evidence that insurance has been placed in complete compliance with these requirements, is received and approved by Client.

Failure to maintain the required insurance may result in termination of this Agreement, at the Client's option.

Ispera shall provide certified copies of all insurance policies required above within 10 days of the District's written request for said copies.

(2) Acceptability of Insurers.

For insurance companies, which obtain a rating from A. M. Best, a policy rating shall be no less than an A-, and the financial rating shall be no less than VII, using the most recent edition of the A. M. Best Key Rating Guide. If the Best rating is less than an A-; VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

(3) Cross-Liability Coverage.

If Ispera's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

INDEMNIFICATION

To the extent allowed by law Ispera agrees to defend, indemnify, and hold Client harmless from and against all claims, suits, liabilities, costs and expenses, including reasonable attorney's fees, for any injury, damage or loss to persons, including death, whether they be third persons or employees of either of the parties hereto, or injury, damage or loss of property which arise out of the acts or omissions of Ispera, its employees, officers, and agents, and related to its performance of this Agreement. This indemnity shall survive the termination of this Agreement and shall not apply to any injury, damage or loss caused in whole by the negligence of Client, or willful acts of Client.

To the extent allowed by law, Client agrees to defend, indemnify, and hold harmless from and against all claims, suits, liabilities, costs and expenses, including reasonable attorney's fees, for any injury, damage or loss to persons, including death, whether they be third person or employees of either of the parties hereto, or injury, damage, or loss of property which arise out of the acts or omissions of Client, its employees, officers, and agents, and related to its performance of the Agreement. This indemnity shall survive the termination of the Agreement and shall not apply to any injury, damage, or loss caused in whole by the negligence of willful acts of Ispera.

ISPERSA GOVERNMENT SYSTEMS

160 S. Municipal Drive, Suite 101 • Sugar Grove, IL • 60554 • 630.658.7025

Section 9. Taxes

Ispera shall assume full responsibility for the payment of all federal, state and local taxes imposed or required under unemployment insurance, social security and income tax laws, with respect to Ispera personnel engaged in performance of services for Client hereunder.

Section 10. Product Liability; Limitation and Responsibility

Ispera's liability on any claim for damages arising out of this Agreement shall be limited to direct damages and shall not exceed the amount paid to Ispera for such portion of the services which are in dispute or ten thousand dollars (\$10,000.00), whichever is less. Ispera shall in no event be liable for loss of profit, goodwill, lost data, or other special or consequential damages suffered by Client or others as a result of the performance of services by Ispera under this Agreement, whether or not the possibility of such damages was disclosed by Ispera or could have been reasonably foreseen by Ispera. Such limitation shall be the extent of Ispera's liability to Client in the event of any alleged default by Ispera under this Agreement and/or any negligent act or failure to act or breach of contract for which Ispera is found to be liable, and the foregoing shall constitute Client's sole and exclusive remedy against Ispera therefore.

Section 11. Entire Agreement

With respect to the matters covered herein, this document and the Statements of Work referred to herein constitute the entire Agreement between the parties and supersede all previous communications, representations, understandings, and Agreements, whether oral or written, between the parties or any officer or representative thereof.

Section 12. Modification

This Agreement cannot be modified or amended in any way, except in writing, signed by both parties.

Section 13. Governing Law

This Agreement shall be governed by the laws of the State of Illinois

Section 14. Waivers and Cumulative Effect

No delay on the part of Ispera in exercising its rights hereunder shall represent a waiver of such right and all such rights shall be cumulative.

Section 15. Severability

Should any one provision of this Agreement be adjudicated unenforceable as written, it shall be modified to make it legally enforceable as close to the original intent of the parties as possible without having further effect on the Agreement.

Section 16. Binding Effect

Each party hereto represents the execution of this Agreement has been duly authorized and when signed by both parties will represent a legal, binding, and enforceable contract.

Section 17. Successors and Assigns

This Agreement is binding on the successors and assigns of the parties hereto.

Section 18. Arbitration

If Client and Ispera are unable to resolve any dispute arising under this Agreement within a thirty (30)-day period, such dispute may at any time thereafter be submitted by either party hereto to arbitration in a city within 30 miles of Ispera's office, before a single arbitrator in accordance with the Commercial Arbitration Rules of the American Arbitration Association then effect. The parties agree that the arbitrator's award shall be final and binding upon them and may be enforced by any court having jurisdiction over the parties.

ISPERA GOVERNMENT SYSTEMS

160 S. Municipal Drive, Suite 101 • Sugar Grove, IL • 60554 • 630.658.7025

Section 19. Freedom of Information Act

Ispera and Client recognize that this Agreement is a "public record" as defined by the Illinois Freedom of Information Act. Ispera agrees to maintain all records and documents related to this Agreement in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Ispera shall produce at no charge to Client public records in its possession which are responsive to a request received by the Client under the Freedom of Information Act so that the Client may provide records to those requesting them within the timeframes required. If additional time is necessary to compile records in response to a request, then Ispera shall so notify Client and if possible, Client shall request an extension so as to comply with the Act. In the event Client is found to have not complied with the Freedom of Information Act due to Ispera failure to produce documents or otherwise appropriately respond to a request under the Act, then Ispera shall indemnify and hold Client harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

Client: Village of Sugar Grove

Enteralogix Corporation d/b/a Ispera Government Systems

Signed: _____

Signed _____

Title: _____

Title: _____

Date: _____

Date: _____

STATEMENT OF WORK

This Statement of Work is incorporated into and made a part of the Master Services Agreement between Enteralogix Corporation d/b/a Ispera Government Systems (“Ispera”) and the Village of Sugar Grove (“Client”). It contains proprietary and confidential information that Client must keep in confidence at all times and must not disclose to third-parties without the prior written consent of Ispera.

1. SERVICES TO BE PROVIDED

Ispera will provide as needed general technology consulting services as directed by Client.

2. DELIVERABLES

No defined deliverables specified. Deliverables based on services as directed by Client.

3. CLIENT OBLIGATIONS

Client will provide suitable workspace with telephone, network connection and Internet connectivity as needed for services performed onsite at Client location.

4. FEES

A per hour charge of \$150 for general consulting services. On-site services to be provided with a minimum charge of 1 hour. Off-site/Ispera office(s) minimum charge of 30 minutes. Discounted rate above from \$200 per hour effective through 5/28/2016 (through term of MSA).

5. CANCELLATION TERMS AND CONDITIONS

Either party can terminate this agreement for with 30 days notice. Client must pay for services rendered up to and including the End Date.

6. CONTACTS

The contact person for Ispera on this agreement shall be:

Jeremy Ramirez
Enteralogix Corporation d/b/a Ispera Government Systems
160 S. Municipal Drive, Suite 101
Sugar Grove, IL 60554
630.658.7025

The contact person for Client on this agreement shall be:

Brent Eichelberger
Village Administrator
Village of Sugar Grove
10 S. Municipal Drive
Sugar Grove, IL 60554
630.466.4507

The provision of IT services by Ispira shall be governed by the general terms and conditions set forth in the mentioned Master Services Agreement and by the specific terms and conditions set forth herein.

Village of Sugar Grove:

Enteralogix Corporation d/b/a
Ispira Government Systems:

Signed: _____

Signed: _____

Title: Village Administrator

Title: President

Date: _____

Date: _____

RESOLUTION NO. 20150707

**RESOLUTION OF AUTHORIZATION TO ENTER INTO AGREEMENT
FOR CONSULTING SERVICES WITH ISPERA**

BE IT RESOLVED, by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

WHEREAS, the Village of Sugar Grove has a complex network system that requires routine maintenance and upgrades and

WHEREAS, the Village of Sugar Grove Board has determined that it is in the best interests of the Village to have the network system maintained regularly;

WHEREAS, ISPERA Government Services provides the needed consulting services.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, as follows:

1. That the Village President is authorized to sign an Agreement with ISPERA (attached).

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 7th day of July, 2015.

P. Sean Michels, President of the Board of Trustees
of the Village of Sugar Grove, Kane County,
Illinois

	Aye	Nay	Absent
Trustee Paluch	_____	_____	_____
Trustee Koch	_____	_____	_____
Trustee Johnson	_____	_____	_____
Trustee Montalto	_____	_____	_____
Trustee Herron	_____	_____	_____
Trustee Geary	_____	_____	_____

ATTEST: _____
Cynthia L. Galbreath,
Clerk, Village of Sugar Grove

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CINDY GALBREATH, VILLAGE CLERK
SUBJECT: RESOLUTION: APPROVAL OF CONTRACT -
ENTERALOGIX
AGENDA: JULY 7, 2015 REGULAR AGENDA
DATE: JUNE 24, 2015

ISSUE

Should the Village Board enter into a contract with Ispera Government Systems for network consulting on an as needed basis.

DISCUSSION

Staff has met with providers of network consulting services, some through “cold calls” and others by appointment to discuss the Village’s network. While all companies spoke with were capable of providing service, Computer Network Management (CNM) the Village’s current consulting company and Ispera Government Systems (IGS) stood out as those that best fit the Village’s IT needs. CNM is based in Batavia. IGS is based in Sugar Grove and is a current renter in the 160 S. Municipal Building.

CNM works on an as needed basis does a good job and is responsive to our needs. However, there are times when another opinion or skillset is needed. As it was time to perform a comprehensive network audit. Staff contacted IGS to perform the audit and a critical needs assessment. This audit/needs assessment has been completed and reviewed by staff. The report received is not attached as it contains confidential and critical network information.

The audit assessment showed concerns, some of which were known issues, however, it also showed other weaknesses. This was expected as balancing the needs of information technology with other needs of the Village is a delicate balance. The IT budget has always been lean and staff is diligent in insuring that the funds allocated are used wisely. Although the costs of hardware has decreased in the last 20 years and in some instances even software costs, the cost of security, upkeep, licensing, and upgrades continues to climb.

Security, licensing, and proper upgrades are the biggest concerns for staff with the network. Additionally many of the agreements the Village has with other agencies require certain security protocol measure be followed. It is of the

utmost importance that the Village has a well-functioning network system in order to conduct business. The system is used for all financial reporting (local, state and federal), utility billing, receivable, payables, banking, police records and operations, permitting, the control and reporting for the water and sanitary systems, and many more day to day tasks.

The IGS analysis, as previously mentioned, does highlight discrepancies which need to be addressed. Many have been completed and others are currently being worked on. There are some items that staff would recommend being performed by another consultant. Doing so will give a better picture of the network system, allow us to insure that correct checks and balances are in place, and result in a long term savings.

Additionally the Village operates on a 24 – 7 basis. CMN is generally available however, there are times when this is not possible. Having a backup consultant gives the Village an enhanced continuing operational plan.

IGS has submitted an agreement for consulting services (attached) on an as needed basis for your review. Both the scope of work and the agreement have been reviewed and approved by legal.

Staff recommends that the Village Board approve a resolution entering into a contract with Enteralogix.

COSTS

There is no cost associated with the adoption of this resolution. The costs of network upkeep is a budgeted item.

RECOMMENDATION

That the Board adopts Resolution 20150701A, A Resolution Approving a Contract with Ispera Government Systems.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: DISCUSSION: PHASE I ENGINEERING ON THE I-88 AND IL ROUTE 47
INTERCHANGE PROJECT
AGENDA: JULY 7, 2015 COMMITTEE OF THE WHOLE
DATE: JULY 1, 2015

ISSUE

An update on the status of Phase I Engineering will be presented by Graef-USA, Inc. for the I-88 and IL Route 47 Interchange Project.

DISCUSSION

This project consists of Phase I Engineering Services for improvements to the interchange at IL 47 and the Ronald Reagan Memorial Tollway (I-88) located in the Village of Sugar Grove in Kane County. The Phase I Engineering Services include a study for full access at the interchange by adding access to and from the east.

The objective of the Phase I Engineering Services is to complete preliminary engineering and environmental studies, and obtain approval from IDOT, Illinois Tollway, Federal Highway Administration, the Village of Sugar Grove, and any other regulatory agencies. Stakeholder meetings and Public Meetings will also be completed during Phase I.

A representative from Graef-USA will be on hand to provide the update.

COST

There are no costs associated with this update.

RECOMMENDATION

That the Village Board listen to the update from Graef-USA and ask any questions regarding the process to date.



Affordable Housing Plan

DRAFT

Introduction

WELCOME to the Village of Sugar Grove Affordable Housing Plan. Sugar Grove has long focused on maintaining sustainable development of housing that meets a wide range of needs, including attracting a diverse citizenry. The efforts of the Village government and residents have been very successful in assuring that Sugar Grove can share its resources with, and be strengthened by, many unique individuals with a wide range of economic resources.

In 2003, the Illinois Legislature and Governor passed Public Act 93-0595, the Affordable Housing Planning and Appeal Act (Affordable Housing Act), a statute aimed at recognizing those municipalities who have undertaken to provide affordable housing for their residents, as well as provide certain mechanisms by which additional affordable housing can be developed in areas where it is needed. Under this Act, certain municipalities which maintain a large amount of affordable housing can be deemed exempt. Exempt municipalities are *not* required to take any action to be considered in compliance with the Act; non-exempt municipalities are required to develop an Affordable Housing Plan and submit the plan to the Illinois Housing Development Authority.

The Village of Sugar Grove, by virtue of its extensive efforts, maintains a sufficient stock of affordable housing that it should be considered exempt from the provisions of the Act. Nonetheless, in keeping with the longstanding tradition of encouraging affordable housing within the Village, in 2004, the Village was among the first municipalities in Illinois to develop and submit an Affordable Housing Plan which was promulgated to show the Village's continuing dedication to diversity.

In December 2013 the Village of Sugar Grove was determined by the Illinois Housing Development Authority to be considered a non-exempt community under the regulations of the Act. As a result of this determination, the Village of Sugar Grove was required to adopt an affordable housing plan.

In order to comply with the requirements of the Act, the Village of Sugar Grove hereby adopts the following components of an Affordable Housing Plan.

~~After the submission of the Village's Affordable Housing Plan, the Illinois Housing Development Authority (IHDA) consulted with the University of Illinois Building Research Council to develop a list of municipalities which had at least 10% affordable housing and were thus considered to be exempt under the Act. While the calculations performed by the Village indicate that the Village is exempt, the calculations performed by the Building Research Council indicate that the Village has 9.39% affordable housing. As indicated to the Village in correspondence to the Village after the submission of the Village's Plan and the release of the IHDA's calculations, the IHDA has taken the position that the Village of Sugar Grove is not an exempt municipality.~~

~~Village staff developed the original Plan with the best interests of future growth in mind. It was submitted before the IHDA had indicated when its calculations would be released, and was based upon the best available, most locally accurate data. The IHDA has chosen to utilize alternative data which the Village staff do not believe accurately reflects actual conditions in the Village of Sugar Grove or the language of the Affordable Housing Act as it is written. Nonetheless, in the Village's continuing efforts to support diversity and comply with applicable laws, the Village has developed this Revised Affordable Housing Plan. The following sections of this Plan contain all of the information necessary to comply with §25 of the Act.~~

~~It is the hope of the Village staff and officials that this Plan can be incorporated with the wide array of land planning tools already in use to guide the future growth of the Village. It is noted, however, that Village does not concur with the results reached by the IHDA, nor does the Village, by restating those results in this Plan, intend to adopt the calculations or conclusions reached by the IHDA.~~

~~_____ Village of Sugar Grove
_____, 2005.~~

DRAFT



1. Affordable Housing Unit Analysis

~~Number of Houses Required for Exemption~~

~~F~~or a municipality to be Exempt under the Affordable Housing Act, at least 10% of the total year-round housing units must be affordable. According to ~~the December 2013 Local Government Exemption Report produced by IHDA there are a total of 68 affordable housing units within the Village of Sugar Grove. With a total of 2,974 occupied housing units within the Village this equates to 2.3% of the community's housing stock being defined as affordable. In order to exempt the Village from the operation of the Act, 229 additional affordable housing units would need to be created in the Village following the date of the Exemption Report. With 60 units presently under construction in 2015, the Village will have 128 units, equal to 4.3% of the occupied housing stock.~~

~~census information from the United States Census Bureau's 2000 census, there are approximately 1,297 housing units within the Village of Sugar Grove. Thus, for the Village to be considered to be an exempt local government under the Act, at least **130** houses must be affordable (1,297 x 10%).~~

~~According to calculations based on Census Bureau figures, more than 650 of the houses within the Village qualify as affordable. Thus, with roughly one-half of the housing within the Village being affordable, the Village should be considered to be exempt from the provisions of the Affordable Housing Act.~~

~~According to calculations performed at the request of the IHDA, there are 1,299 total housing units within the Village. The total number of housing units that would be required for an exemption is thus 129, or 10% of 1,299. Again, according to the calculations of the IHDA, the total number of affordable units in the Village is 122, resulting in 9.4% of the total housing units in the Village being considered to be affordable by the IHDA. While the Village believes this calculation to be in error, nonetheless, to comply with the language of the Affordable Housing Act and the suggestions of the IHDA, the calculations of the IHDA are being included in this Plan.~~



2. Affordable Housing Goal

~~As discussed above, the Village of Sugar Grove currently disputes the IHDA's determination of exemption status under the Affordable Housing Act. However,~~

Pursuant to the Affordable Housing Act, the Village has set a goal for creating or maintaining a sufficient and recommendable stock of affordable housing. That goal is for the creation or maintenance of at least 10% of the total housing units in the Village as affordable housing under the terms and conditions of the Affordable Housing Act. ~~According Pursuant~~ to the calculations of the IHDA as described above, as there are currently ~~1,297~~ 2,974 housing units in the Village of Sugar Grove, the Village goal would be to have at least ~~130~~ 297 housing units be considered to be affordable houses, or such other number as shall be necessary to constitute 10% of the total available housing units in the Village.



3. Identification of Lands Suitable for Affordable Housing

The Village of Sugar Grove has employed its staff to develop a cohesive system of land zoning and planning designed to allow for a wide array of land uses, including construction of affordable housing. This system has been expressed through the Village's zoning map and Comprehensive Plan.

The primary areas suitable for development of affordable housing are existing structures within the Village that are suitable for rehabilitation into affordable housing. The Village has identified more than 650 of the nearly ~~1,297~~ 2,974 housing units in the Village that should be considered to be affordable housing. The Village ~~will shall~~ strive to insure that said areas (and all areas contained in Exhibit A) do not become ripe for teardown/infill developments, but instead shall strive to be preserved in their existing traditional designs and densities. Additionally, should these areas not be considered to contain affordable housing, the Village shall strive to convert these areas to affordable housing. Doing so shall insure a continuing stock of affordable housing in the Village. Beyond those structures which already exist as affordable housing, the Village remains open to conversations with developers who are committed to continuing to develop affordable housing of all appropriate forms, in appropriate areas, within the Village.

There are currently no publicly or semi-publicly owned structures within the Village that are suitable for housing of any form, including affordable housing.



4. Affordable Housing Incentives

The Village's longstanding policy of encouraging the development and construction of a wide range of housing, including extensive affordable housing, has thus far proved to be very successful in attracting developers and home-buyers. From time to time, the Village may offer certain incentives for the purpose of attracting additional affordable units, should that prove to be in the best interests of Village residents. The offering of incentives shall be solely within the judgment and discretion of the Village of Sugar Grove, its officers and staff. The listing of any incentive herein does not guarantee its availability to any individual or developer.

However, the Village *may*, in its sole discretion, provide any or all of the following incentives:

1. Consideration of the granting of special use permits, zoning variations, PUD designation or lot size variation.
2. Utilization of conservation design and clustered housing concepts to lower infrastructure costs of subdivision engineering and to maximize environmental protection while simultaneously reducing overall costs associated with linear feet of utilities and square footage of streets.
3. Utilization of mixed-use building development concepts wherein residential dwelling units are included in the same building as retail and office uses.
4. Utilization of accessory housing opportunities in appropriate locations throughout the community.
5. Implementation of aging in place concepts to insure affordable/accessible and continuing housing availability for seniors and other disabled persons, thus allowing them to remain in their homes instead of forcing sales due to the need to move to assisted living facilities.
6. Consideration of TIF districts for appropriate areas.
7. Assistance in developing certain aspects of subdivision engineering, including flood control, street layout or traffic signals.
8. Assistance in identifying areas of the Village suitable for affordable housing developments.
9. Availability of Village staff for meetings with developers considering affordable housing developments within the Village.
10. Subsidized or reduced cost building permits or inspection fees.



5. Amendment & Repeal of Plan

The Village reserves to amend or repeal any or all portions of this plan. Any such amendment or repeal shall be effective and shall apply to any current or proposed plan (regardless of whether said plan is in the pre-planning, planning, or implementation phase of such development). No developer shall be entitled to rely on any provision of this plan, as the actual granting of any incentive hereunder is purely discretionary and shall require further approval and action by the Village Board.

DRAFT

Exhibit A

(attached)

DRAFT

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: DISCUSSION: AFFORDABLE HOUSING PLAN (DRAFT)
AGENDA: JULY 7, 2015 VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING
DATE: JULY 2, 2015

ISSUE

Shall the Village Board approve an Affordable Housing Plan in accordance with the Affordable Housing Planning and Appeal Act (Public Act 93-0595).

DISCUSSION

The Illinois General Assembly passed the Affordable Housing Planning and Appeal Act in 2003 to address the lack of moderately-priced housing that exists in many communities across the State.

According to the December 2013 Local Government Exemption Report prepared by the Illinois Housing Development Authority (IHDA) the Village has less than the mandated minimum 10% of the community's housing stock being defined as affordable. Consequently, the Village must prepare a plan expressing how it will achieve the goal of 10% of its housing stock being defined as affordable.

The Village last adopted an Affordable Housing Plan in 2005, the last time the percentage of the housing stock defined as affordable was below the 10% goal. "Affordable" is defined by the Act as the availability of the local housing stock available at an amount that would be affordable to (1) homebuyers at 80% of the regional median household income, and (2) renters at 60% of the regional median household income. The 2010 US Census is the source for income and housing data used in the calculations to determine affordability.

According to the 2010 Census, there are 2,974 occupied year-round dwelling units in Sugar Grove and of these 68, or 2.3% are, by definition, affordable. In order to exempt the Village from the full operation of the Act, **229 additional** affordable housing units would need to be created in the community following the date of the Exemption Report. With 60 affordable units currently under construction (PIRHL senior apartments), the Village will have 128 units, equal to 4.3% of the occupied housing stock and short of the 297 needed to satisfy the regulations of the Act..

The red line draft Plan is, in effect, an update of the current Affordable Housing Plan. The draft Plan includes four required elements: affordable housing unit analysis, affordable housing goals, potential locations, and affordable housing incentives. With respect to the incentives, the Plan will continue to identify the following possible incentives:

1. Consideration of the granting of special use permits, zoning variations, PUD designation, or lot size variation.

2. Utilization of conservation design and clustered housing concepts to lower infrastructure costs of subdivision engineering and to maximize environmental protection while simultaneously reducing overall costs associated with linear feet of utilities and square footage of streets.
3. Utilization of mixed-use buildings and developments to provide affordable housing units to take advantage of density and proximity to services to reduce housing costs.
4. Utilization of accessory housing opportunities in appropriate locations throughout the community.
5. Implementation of Aging in Place concepts to insure affordable/accessible and continuing housing availability for seniors and other disabled persons, thus allowing them to remain in their homes instead of forcing sales due to the need to move to assisted living facilities.
6. Consideration of TIF districts for appropriate areas.
7. Assistance in developing certain aspects of subdivision engineering, including flood control, street layout or traffic signals.
8. Assistance in identifying areas of the Village suitable for affordable housing developments.
9. Availability of Village staff for meetings with developers considering affordable housing developments within the Village.
10. Subsidized or reduced cost building permits or inspection fees.

With respect to location, the Plan will again refer to renovation and rehabilitation of older existing housing units, and consistency with the Comprehensive Plan for new residential development.

The revised Plan recognizes there is no silver bullet solution and permits the Village to achieve the 10% goal by any number of means. (IHDA does not dictate how a community may achieve its fair share of affordable housing, unless it fails to adopt an Affordable Housing Plan). The Village Board is under no obligation to apply these incentives for every new residential development it is considering. Nor does an entire housing development need to provide affordable housing units. The Plan will give the Village Board complete discretion in the application of these actions.

ATTACHMENTS

- Draft Affordable Housing Plan.

COST

There are no costs associated with this decision.

RECOMMENDATION

That the Village Board provide Village staff with input concerning the direction the plan's recommendations.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

ORDINANCE NO. 2015-0721_

**An Ordinance Amending Title 11 (Zoning Ordinance) of the Village Code
(Non-Conforming Structures)**

Adopted by the
Board of Trustees and President of the
Village of Sugar Grove this
21st day of July, 2015

Published in Pamphlet Form
by authority of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois
this 21st day of July, 2015

ORDINANCE NO. 2015-0721_

**An Ordinance Amending Title 11 (Zoning Ordinance) of the Village Code
(Non-Conforming Structures)**

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Village of Sugar Grove currently maintains zoning restrictions on the use of land within the Village; and,

WHEREAS, the Village finds that such restrictions provide for the safety and well-being of Village inhabitants and benefit the public welfare, safety and morals; and,

WHEREAS, the Village seeks to continue to promote these interests, and seeks to amend the Village Code to more fully protect and preserve the safety and well being of such inhabitants; and,

WHEREAS, after due notice the Plan Commission held a public hearing concerning the proposed amendment and no objectors were present and recommended in their Recommendation PC15-06 that the Village Board approve the requested Zoning Ordinance amendment.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: Ordinance Sections Amended

That Section 11-5-2-B of Title 11 of the Village Code of Ordinances be, and it is, hereby amended to be and to read as follows:

B. Nonconforming Buildings or Structures: A lawfully existing, nonconforming building or structure which does not contain any nonconforming use, but does not comply with the applicable lot size requirements or building bulk regulations in the district in which it is located, may be continued except as otherwise permitted by this chapter-and shall be subject to the following regulations:

1. Enlargement, Repair or Alteration:

a. Any nonconforming building or structure may ~~not~~ be enlarged, maintained, repaired, remodeled or structurally altered, provided, however, that no such enlargement, maintenance, repair, remodeling or structural alteration shall either create any additional nonconformity or increase the degree of the

existing non-conformity of all or any part of such building or structure. Damaged or destroyed buildings or structures shall be subject to the restrictions contained in subsection B2 of this section.

- b. A building that contains a nonconforming residential use may be altered to increase the livability of the building, provided no structural alteration occurs that would increase the number of dwelling units.
- c. Nothing in this title shall be deemed to prevent the strengthening or restoring to a safe condition of a building or other structure (other than a damaged or destroyed building or other structure subject to the provisions of subsection B2 of this section) in accordance with the order of a public official who is charged with protecting the public safety and who declares such building or other structure to be unsafe and orders its restoration to a safe condition.

2. Damage or Destruction:

- a. In the event that a nonconforming building or structure or use of land is damaged or destroyed to the extent that the cost of restoration exceeds fifty percent (50%) or more of the replacement value of such building, structure or use, no repairs or reconstruction will be allowed to take place unless such restoration or reconstruction brings the building, structure or use into conformance with all applicable regulations of the district in which it is located.
- b. If such damage or destruction does not exceed fifty percent (50%) of the market value of the building, structure or use, repairs shall be completed within eighteen (18) months of the date of the damage or destruction, unless extended by the village board. Building restoration shall be made to conform to all the provisions of the district in which the building, structure or use is located.

3. Relocation of Buildings or Structures: No nonconforming building, structure or use shall be moved in whole, or in part, to any other location on the same or any other zoning lot, unless every portion of such building or structure, and the use thereof, conforms to all of the regulations of the district in which it is to be located. (Ord. 2002-01-15B, 1-15-2002)

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 21st day of July, 2015.

P. Sean Michels,
President of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Mari Johnson	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee David Paluch	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee Kevin M. Geary	___	___	___	___

VILLAGE PRESIDENT

P. Sean Michels

VILLAGE ADMINISTRATOR

Brent M. Eichelberger

VILLAGE CLERK

Cynthia Galbreath



COMMUNITY DEVELOPMENT DEPARTMENT

VILLAGE TRUSTEES

Robert Bohler

Kevin Geary

Sean Herron

Mari Johnson

Rick Montalto

David Paluch

R E C O M M E N D A T I O N
PC15-06

TO: Village President and Board of Trustees
FROM: Plan Commission
DATE: Meeting of June 24, 2015
CASE FILE: 15-009—Zoning Ordinance Amendment (Non-Conforming Structures)

PROPOSAL

The Community Development Department is proposing an amendment of Section 11-5-2-B of the Village’s zoning regulations as they pertain to the maintenance and improvement of non-conforming structures in the Village.

GENERAL INFORMATION

MEETING DATE: June 24, 2015
PROJECT NAME: Zoning Ordinance Amendment (Non-Conforming Structures)
PETITIONER: Village of Sugar Grove

BACKGROUND & HISTORY

There are three types of nonconformities: nonconforming lots, nonconforming buildings and structures, and nonconforming uses. The Zoning Ordinance provides instructions for dealing with each of these nonconformity types. In Sugar Grove nonconforming structures are further regulated in three manners: by alteration or repairs, by damage or destruction, or by relocation.

One of the basic functions built into zoning ordinances is the ability to cause the removal of non-conformities that may exist in any of the zoning districts. In some communities removing nonconforming structures and uses is a high priority and is actively pursued most commonly in blighted neighborhoods or to remove obsolete structures. Even so, in most communities the nonconforming regulations are written in a manner to inflict the least amount of inconvenience on affected property owners and the approach to regulating nonconforming structures is passive. Nonetheless, instances arise where an existing lawfully constructed structure is rendered non-conforming by some zoning

regulation adopted after it was constructed. This often is an unintended consequence of zoning and why the nonconforming provision exist.

Today, the nonconforming provisions of the Zoning Ordinance attract the attention of lenders since they want assurances that the structure for which they are issuing a loan or mortgage can be improved and/or replaced if damaged or destroyed. As lenders perform more exhaustive due diligence nonconforming requirements can become problematic for the property owner.

The proposed amendment is concerned only with alteration of nonconforming structures. Presently, the owner of a nonconforming structure is prohibited from any expansion or alteration of the structure regardless the nature of the alteration. Only routine maintenance and minor repairs are permitted on a nonconforming structure; any modification or alteration of the structure is prohibited. Thus, a house that is nonconforming with respect to the front yard is not permitted to expand on the side or rear of the house even if the addition complies with the setback requirements. This regulation is extremely harsh and has a chilling effect on improvements to affected properties in the Village.

If the Village was actively pursuing removal of nonconforming structures this provision would be appropriate since it would be in the Village's best interest to inhibit the appreciation in value of such properties. But this is not the Village's objective nor its practice and this provision of the Zoning Ordinance is a burden on affected property owners who desire to improve their property and the value of property in the neighborhood.

Affected property owners do have an avenue of relief: the zoning variation process. However, the criteria for granting such variations often do not favor situations where entire neighborhoods face the same or similar conflicts with the zoning regulations. Furthermore, the zoning variation process is onerous for homeowners and deters many from making desired improvements to their property.

The proposed amendment will lift the ban on modifying or enlarging a nonconforming building or structure.

DISCUSSION

The Plan Commission discussed the proposed amendment and found it to be quite fair. In the absence of obsolete or blighted structures that would normally instigate the need for their eventual removal, the Plan Commission concluded the amendment is consistent with prevailing neighborhood maintenance and development practices.

The proposed text amendment addresses several goals:

1. Provide greater flexibility and freedom for owners of nonconforming structures.
2. Relaxes an overly strict regulation.
3. Moves the regulation of nonconforming structures more in line with community expectations and Village enforcement policies.

PUBLIC RESPONSE

After due notice, the Plan Commission held a public hearing to consider the proposed amendment. No objectors were present.

RECOMMENDATION

After carefully considering the facts and testimony, the Plan Commission recommends the Village Board **approve** the proposed text amendment attached hereto and made a part hereof by this reference.

Section 11-5-2

B. Nonconforming Buildings or Structures: A lawfully existing, nonconforming building or structure which does not contain any nonconforming use, but does not comply with the applicable lot size requirements or building bulk regulations in the district in which it is located, may be continued except as otherwise permitted by this chapter. ~~Nonconforming buildings and structures and~~ shall be subject to the following regulations:

1. Enlargement, Repair or Alteration:

- a. ~~A~~ Any nonconforming building or structure may ~~not~~ be enlarged, maintained, repaired, remodeled or structurally altered, ~~unless the alteration conforms to the applicable regulations of the district in which it is located~~ provided, however, that no such enlargement, maintenance, repair, remodeling or structural alteration shall either create any additional nonconformity or increase the degree of the existing non-conformity of all or any part of such building or structure. ~~Any nonconforming building or structure is eligible for nonstructural repairs, including the replacement of roof covering, veneering, or outer walls and incidental repairs that do not extend or otherwise intensify the nonconformity of the building or structure.~~ Damaged or destroyed buildings or structures shall be subject to the restrictions contained in subsection B2 of this section.
- b. A building that contains a nonconforming residential use may be altered to increase the livability of the building, provided no structural alteration occurs that would increase the number of dwelling units.
- c. Nothing in this title shall be deemed to prevent the strengthening or restoring to a safe condition of a building or other structure (other than a damaged or destroyed building or other structure subject to the provisions of subsection B2 of this section) in accordance with the order of a public official who is charged with protecting the public safety and who declares such building or other structure to be unsafe and orders its restoration to a safe condition.

2. Damage or Destruction:

- a. In the event that a nonconforming building or structure or use of land is damaged or destroyed to the extent that the cost of restoration exceeds fifty percent (50%) or more of the replacement value of such building, structure or use, no repairs or reconstruction will be allowed to take place unless such restoration or reconstruction brings the building, structure or use into conformance with all applicable regulations of the district in which it is located.
- b. If such damage or destruction does not exceed fifty percent (50%) of the market value of the building, structure or use, repairs shall be completed within eighteen (18) months of the date of the damage or destruction, unless extended by the village board. Building restoration shall be made to conform to all the provisions of the district in which the building, structure or use is located.

3. Relocation of Buildings or Structures: No nonconforming building, structure or use shall be moved in whole, or in part, to any other location on the same or any other zoning lot, unless every portion of such building or structure, and the use thereof, conforms to all of the regulations of the district in which it is to be located. (Ord. 2002-01-15B, 1-15-2002)

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: DISCUSSION: AMENDING SECTION 11-5-2-B OF THE ZONING ORDINANCE (NONCONFORMING STRUCTURES)
AGENDA: JULY 7, 2015 VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING
DATE: JULY 2, 2015

ISSUE

Shall the Village Board amend the zoning regulations pertaining to nonconforming structures to permit owners of such structures to make improvements to the structures.

DISCUSSION

The Village Zoning Ordinance includes regulations pertaining to the alteration and repair of non-conforming structures. In the course of administering and enforcing the zoning regulations it has come to staff's attention that the regulations are overly aggressive and may not be consistent with neighborhood preservation goals of the Village since they may have the effect of discouraging property owners from making physical improvements to non-conforming structures.

One of the fundamental functions of a Zoning Ordinance is establishing the rules and regulations for the eventual removal of non-conforming lots, structures, and uses of structures and land. Some communities will provide amortization schedules for various non-conforming structures and actively seek their removal. Often removal of nonconforming structures has other neighborhood preservation and development intentions beyond simple compliance with the zoning district standards.

In communities that have structures that pre-date WWI or WWII removing nonconforming structures is actively pursued since these structures often are poorly situated on lots relative to property lines or the right-of-way. With extremely few exceptions, these conditions do not generally exist in Sugar Grove and the Zoning Ordinance does not call for the removal of non-conforming structures, except in the case of damage or destruction. In the absence of an established policy and active program of removing non-conforming structures prohibiting the affected owners from making normal and typical modifications of their structures seems inconsistent with the policy of encouraging property owners to make improvements to their property, including building additions and the like.

Nonconforming structures arise from structures being constructed in the wrong location or the Village establishing or amending zoning district bulk regulations that are inconsistent with existing structures in the district. In either instance, the Zoning Ordinance provides instructions on how to

maintain these nonconforming structures by alteration and repair, damage or destruction, and relocation. The proposed amendment concerns itself only with alteration of the structure.

Currently, nonconforming structures cannot be enlarged or expanded if the expansion happens to be associated with a nonconforming feature of the structure. To illustrate, both examples in Figure 1 and Figure 2 are currently prohibited. The proposed amendment will permit building expansions such as that illustrated in Figure 1 to occur. The example in Figure 2 will remain prohibited since it increases the degree of non-conformity.

The proposed amendment simply permits the affected property owner to make alterations of the nonconforming structure only as long as the change does not increase the degree of the existing non-conformity. For example, if the nonconforming building does not provide the required setback or exceeds the maximum height or lot coverage the property owner will be permitted to provide a building addition as long as the addition does not further reduce the nonconforming setback, or increase the nonconforming height or lot coverage. The proposed amendment does not authorize the creation of any new non-conformity on the property.

While the owner of a nonconforming structure may seek relief via the zoning variation process, this process is onerous for homeowners and business owners, and the burden of proving a hardship (required for zoning variations) is difficult. The proposed amendment will permit the vast majority of instances in the Village to avoid this process in order to proceed with desired property improvements.

The Plan Commission was very supportive of the proposed change. Several Commissioners had personal experience with this exact situation in previous communities in which they lived and understood the burden it places on the property owner. The Community Development Department is aware of a recent instance of second story additions that would have benefitted from this change, and the building addition at 769 Heartland, but for the rear yard and lot coverage variances, could have proceeded with a building permit if this approach to altering non-conforming structures was present in the Zoning Ordinance.

ATTACHMENTS

1. Figure 1 and Figure 2, for illustrative purposes only
2. Plan Commission Recommendation PC15-06
3. Adoption Ordinance 2015-0721_

COST

The only direct cost to date is publication of the public hearing.

RECOMMENDATION

That the Village Board place Ordinance 2015-0721_ Amending Title 11 of the Village Code (Non-Conforming Structures) on the Consent Agenda for the next Board meeting, if the Village Board agrees with the proposed Zoning Ordinance amendment.

Streets & Properties:

IL 47 / I-88 Interchange Project

The contract for Phase I engineering was awarded to Graef USA Inc. at the December 22, 2015 Special Board Meeting. Phase I engineering is expected to take approximately 36 months. Approval of Phase I from IDOT, the Tollway and the FHWA will also be obtained. A dry run for Public Meeting #1 was held June 30, 2015. Work on Phase I is continuing. An update on the project will be scheduled for a future Board Meeting.

IL47 / Bliss Road / Wheeler Road

Engineering Enterprises, Inc. was selected for Phase I and Phase II engineering. The Phase I and Phase II agreements were approved at the February 4, 2014 Board Meeting. The revised IDS has been submitted, the environmental study and soil borings have been completed. Coordination with IDOT and Kane County is on-going. Phase II is nearing completion.

Dugan Road / Granart Road Intersection Improvement Project:

The bid opening for this project was held August 4, 2014. The Contract was awarded to Geneva Construction at the August 5, 2014 Board Meeting. Curb and Asphalt work began the week of May 4, 2015. If the schedule holds, the detour began May 18, 2015 and will continue for approximately 4 to 6 weeks. Advance notice of the closure and detour was posted May 14, 2015. The water main was filled on May 29, 2015 with testing and sampling being completed the week of June 1, 2015. Phase 2D of the detour plan will be enacted July 6, 2015. This Phase will connect Dugan road south of the railroad tracks to the Roundabout.

Denny Road LAFO:

This project was approved at the February 3, 2015 Board meeting. The project consists of using STP funds to complete an overlay on Denny Road from Pinecrest Drive to Bliss Road. EEI is working on Phase I engineering. Construction is expected to take place in Spring / Summer 2016.

2015 MFT / Road Program:

This program was approved at the December 22, 2014 Special Board meeting. The contracts were opened on March 26, 2015 and awarded at the April 7, 2015 Board meeting.

The resurfacing of Heartland Drive, Waubensee Drive, Calkins Drive and Grove Street was awarded to Geneva Construction. A pre-construction meeting was held June 16, 2015 for the resurfacing. Construction is expected to start in late July 2015.

The crack sealing portion of the program was awarded to Behm Pavement Maintenance. Crack sealing was completed on June 29, 2015.

Black Walnut Trails Unit 7 and 8 Sidewalk Improvements:

This project bid opening was held May 11, 2015. The project was awarded to Triggi Construction at the May 19, 2015 Board. The project is being funded by Letter of Credit money secured from these two units. A preconstruction meeting needs to be scheduled.

Pavement Marking Program:

This project was awarded at the May 5, 2015 Board Meeting. Pavement marking will be completed on Capitol Drive, E. Park Avenue, W. Park Avenue, Merrill Road, Esker Drive School Zone and Hankes Road (if budget allows). The paperwork was submitted May 15, 2015 and painting is tentatively scheduled to start in August 2015.

Mosquito Abatement:

Larvacide applications to catch basins was completed the week of June 8, 2015. Staff is continuing to monitor the catch basins for mosquito activity. With the extremely wet start to summer, a second treatment will most likely be needed as the weather conditions are favorable for mosquito breeding.

Utilities:

Settlers Ridge to Mallard Water Main Project:

Bid's for this project were opened on March 31, 2015 awarded at the April 7, 2015 Board Meeting. A pre-construction meeting was held April 16, 2015 to discuss the project scope and schedule. The directional boring of Prairie Street and the railroad tracks was completed on May 22, 2015. The project is 95% complete with only restoration of the construction site remaining. Staff estimates this project will be completed by July 13, 2015.

Fays Lane and Sugar Lane Water Main Projects:

A Design engineering contract for this project was awarded at the December 16, 2014 Board Meeting. Preliminary design is complete and bids were opened June 30, 2015. The project is scheduled for award at the July 7, 2015 Board Meeting. No work on Sugar Lane will be started until after Corn Boil.

Settlers Ridge to Prestbury Water Main Project:

The Design Engineering Contract was approved at the April 7, 2015 Board Meeting. Topography will begin the third week of April. Updates will be given as they become available.

Windstone Sanitary Sewer Project

Engineering Services Contract was approved at the April 7, 2015 Board Meeting. Design engineering is almost completed. Staff is targeting award of the contract at the July 21, 2015 Board Meeting.

Staff collected monthly water samples as required by the IEPA.

Staff has completed 254 JULIE Locates to date in June.

Staff distributed 47 shut off notices to delinquent accounts, 7 accounts had to be disconnected.