

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>SUGAR GROVE 10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Robert Bohler Kevin Geary Sean Herron Mari Johnson Rick Montalto David Paluch</p>
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**April 01, 2014
Board Meeting
6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing:
 - a. FY 2014-15 Budget
5. Appointments and Presentations
 - b. None
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the March 25, 2014 Meeting
 - b. Approval: Vouchers
 - c. Proclamation: Administrative Professionals Day
 - d. Proclamation: National Public Library Week
8. General Business
 - a. Discussion: Age Restricted Zoning District
 - b. Resolution: 2014 Motor Fuel Tax (MFT) Program
 - c. Discussion: 2014 Roadway Maintenance Program
 - d. Discussion: FY14-15 Budget
9. New Business
10. Reports
 - a. Trustee Reports
 - b. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Resolution: Authorizing a Purchase and Sale Agreement
15. Adjournment

Committee of the Whole Meeting – Cancelled

*The consent agenda is made up of items that have been previously discussed, non-controversial, or routine in subject manner and are voted on as a 'package'. However, by simple request any member of the Board may remove an item from the consent agenda to have it voted upon separately. Items that are marked as *STAR – indicate that the item is Subject to Attorney Review*

Members of the public wishing to address the Board shall adhere to the following rules and procedures:

1. Complete the public comment sign-in sheet prior to the start of the meeting.
2. The Village President will call members of the public to the podium at the appropriate time.
3. Upon reaching the podium, the speaker should clearly state his or her name and address.
4. Individual comment is limited to three (3) minutes. The Village President will notify the speaker when time has expired.
5. Persons addressing the Board shall refrain from commenting about the private activities, lifestyles, or beliefs of others, including Village employees and elected officials, which are unrelated to the business of the Village Board. Also, speakers should refrain from comments or conduct that is uncivil, rude, vulgar, profane, or otherwise disruptive. Any person engaging in such conduct shall be requested to leave the meeting.
6. The aforementioned rules pertaining to public comment may be waived by the Village President, or by a majority of a quorum of the Village Board.
7. Except during the time allotted for public discussion and comment, no person, other than a member of the Board, shall address that body, except with the consent of two (2) of the members present.

**VILLAGE OF SUGAR GROVE BOARD
REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN, FINANCE DIRECTOR
SUBJECT: FY 14-15 BUDGET PUBLIC HEARING
AGENDA: APRIL 2, 2013 REGULAR BOARD MEETING
DATE: MARCH 28, 2014

ISSUE

Shall the Village hold the Public Hearing for the FY 14-15 Budget and schedule the adoption of the FY 13-14 Budget.

DISCUSSION

The Illinois Municipal Code states in Article 8, Division 2, Section 9.9, "The corporate authorities shall make the tentative annual budget conveniently available to public inspection for at least ten days prior to the passage of the annual budget, by publication in the journal of the proceedings of the corporate authorities or in such other form as the corporate authorities may prescribe. Not less than one week after the publication of the tentative annual budget, and prior to final action on the budget, the corporate authorities shall hold at least one public hearing on the tentative annual budget, after which hearing or hearings the tentative budget may be further revised and passed without any further inspection, notice or hearing. Notice of this hearing shall be given by publication in a newspaper having a general circulation in the municipality at least one week prior to the time of the hearing." The notice of the public hearing for the Budget was published in the March 18, 2014 Kane County Chronicle. The Budget is scheduled for passage at the April 15, 2014 Regular Board Meeting.

COST

The Village will spend approximately \$40.00 on publishing the public hearing notice, accounts 01-56-6503 and 50-50-6503, Publishing.

RECOMMENDATION

That the Village Board holds the Public Hearing to obtain public comments regarding the FY 14-15 Budget and approves of the formal adoption of the Budget Ordinance being placed on April 15, 2014 Regular Board Meeting agenda for approval.

Certificate of the Publisher

Kane County Chronicle

VILLAGE OF SUGAR GROVE
10 MUNICIPAL DRIVE
SUGAR GROVE IL 60554

Description: BUDGET HEARING
PUBLIC NOTICE NOTICE OF

Shaw Media certifies that it is the publisher of the Kane County Chronicle. The Kane County Chronicle is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of St. Charles, County of Kane, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Kane County Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 03/18/2014

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Don T. Bricker, its publisher, at St. Charles, Illinois, on 18th day of March, A.D. 2014

Shaw Media By:



Don T. Bricker, Publisher

Account Number 134749
Amount \$52.20

PUBLIC NOTICE

**NOTICE OF PUBLIC HEARING
FOR 2014-2015 BUDGET
VILLAGE OF SUGAR GROVE**

A Public Hearing will be held for public input on the Annual Budget for the Village of Sugar Grove. The hearing will be held on Tuesday, April 1, 2014, at 6:00 p.m. in the Board Room of the Municipal Center, 10 South Municipal Drive, Sugar Grove, Illinois 60554. A copy of the proposed Budget is available for review in the Treasurer's Office during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday. Written and oral comments will be accepted.

Brent Eichelberger
Budget Officer

(Published in the Kane County Chronicle, March 18, 2014.)

**March 25, 2014
Village of Sugar Grove
Special Board Meeting
6:00 PM**

President Michels opened the meeting at 4:00 PM and asked that Trustee Montalto lead the Pledge. The roll was then called.

Present: Trustee Paluch, Trustee Johnson, Trustee Bohler, Trustee Herron, Trustee Montalto, and Trustee Geary.

Quorum Established.

Also Present:

Administrator Eichelberger, Chief Rollins, Clerk Galbreath, Public Works Director Speciale, Finance Director Chamberlin, Community Development Director Magdziarz.

PUBLIC HEARINGS

None.

APPOINTMENTS AND PRESENTATIONS

Police Staff & Command School Graduate

x

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comment and hearing, none this portion of the agenda was closed.

CONSENT AGENDA

- a. Approval: Minutes of the March 4 and 11, 2014 Meetings
- b. Approval: Vouchers
- c. Resolution: Authorizing a Police/School Reciprocal Reporting Agreement

Trustee Johnson **moved to approve the Consent Agenda.** Trustee Montalto seconded the motion. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

President Michels asked if a specific officer would be trained on how to work with the schools. Chief Rollins stated that all officers would receive training.

GENERAL BUSINESS

Resolution: Authorizing Electric Aggregation Continuation

Trustee Johnson **moved to approve a Resolution Authorizing Electric Aggregation Continuation.** Trustee Montalto seconded the motion. The bid process and the process for instituting the aggregation was explained. Finance Director Chamberlin state that rates will more than likely go up as all companies have increased their pricing. Bids should be coming up in April or May. This resolution allows for the continuation of bidding for the program and allows the Finance Director to act on behalf of the Village. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

Resolution Annual Road Salt Purchase

Trustee Johnson **moved to approve Resolution Annual Road Salt Purchase.** Trustee Paluch seconded the motion. Streets Supervisor Payton this is slightly more than is typically ordered due to the need to replenish the stock piles. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

Discussion FY14-15 Budget

Finance Director Chamberlin explained the changes that were made to the General Fund based on the discussion at the last budget workshop. She also presented a color code revenue by category chart as requested by the Board.

The Board asked about the street lights slated to be replaced in Strafford Woods. It was explained that the cost between the decorative and the stated is fairly low. The HOA was not asked for a contribution. It was also asked what work the seasonal workers routinely performed. It was answered that these workers generally mow.

Staff pointed out that there are 4 different projects according to Dugan Road, one is complete, the other 3 are in and will be in process, the intersection of Dugan and Granart, the Route 30 and Dugan Projects and the patching of north Dugan.

It was asked if the Streets Bond has been paid off. It was answered yes, the question was then what projects would MFT be funding this year. The Answer was Heartland, Dugan and patching. There was some discussion about the possibility of putting together a focus group to consider revenue sources for funding of streets projects.

President Michels asked if the squad that was in the accident would be reimbursed by IRMA. It was first stated that this squad was scheduled to be replaced next year, and it will be determined by IRMA what the reimbursement cost of the vehicle would be. The Village has a \$2,500 deductible. It was also questioned if the two public works trucks that were slated to be replaced would be sold or traded. This will be looked at by staff and the better of the two options determined. The okay to start writing the bids spec's for the two tandem trucks.

President Michels questioned if it would be a good idea to consider natural gas. It was answered no as the cost for these types of trucks would be 50-60,000 more for a natural gas truck.

President Michels stated that the Village should build up the fund balance in the Refuse account as in the event of a disaster funding would be needed for debris removal.

The Board had no suggestions for changes in the funds presented this evening.

The next budget workshop will be held on April 1, 2014

NEW BUSINESS

None

REPORTS

Updates were given on Chamber activities and a recent fund raiser and the recent soft opening for Roundup Sports Bar. President Michels reported that he attended the Patriot Assembly at Kaneland and it was fantastic tribute assembly.

PUBLIC COMMENTS

None.

AIRPORT REPORT

None.

Closed Session

Trustee Johnson moved to adjourn to closed session as per the exceptions to the open meeting act to discuss Land Acquisition taking no action and to adjourn there from. Trustee Bohler seconded the motion. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	None
	Paluch				
	Montalto				
	Herron				
	Johnson				
	Bohler				

Motion Carried.

ADJOURNMENT

Meeting was adjourned at 7:30 p.m.

Respectfully submitted, Cynthia L Galbreath, Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: FINANCE DEPARTMENT
SUBJECT: APPROVAL OF VOUCHERS
AGENDA: APRIL 1, 2014 BOARD MEETING
DATE: MARCH 28, 2014

ISSUE

Approval of Vouchers

DISCUSSION

Vouchers for items purchased are submitted for payment and manual checks are noted for ratification.

COST

Vouchers total \$58,599.68 and manual checks total \$0.00

RECOMMENDATION

Approval of vouchers totalling \$58,599.68 and ratification of manual checks totaling \$0.00.

DATE: 03/28/14
 TIME: 09:41:53
 ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/01/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A0133	AURORA PARCEL SERVICE						
228141354	02/28/14	01	W&S/SHIPPING PARTS-MARS	50596501		04/01/14	87.30
						INVOICE TOTAL:	87.30
						VENDOR TOTAL:	87.30
A0198	AMERICAN LOCKER						
489009	03/13/14	01	POL/LOCKER KEYS	01516500		04/01/14	79.04
						INVOICE TOTAL:	79.04
						VENDOR TOTAL:	79.04
A8037	AIRGAS NORTH CENTRAL						
9916868241	02/28/14	01	W&S/CHEMICALS	50656607		04/01/14	20.20
						INVOICE TOTAL:	20.20
						VENDOR TOTAL:	20.20
B0230	BLUE CROSS & BLUE SHIELD OF IL						
APRIL-14	03/14/14	01	ADM/HEALTH INSURANCE-APRIL 14	01506201		04/01/14	1,927.31
		02	POL/HEALTH INSURANCE-APRIL 14	01516201			11,710.20
		03	S&P/HEALTH INSURANCE-APRIL 14	01536201			2,941.80
		04	BM/HEALTH INSURANCE-APRIL 14	01546201			885.93
		05	CD/HEALTH INSURANCE-APRIL 14	01556201			3,120.88
		06	FIN/HEALTH INSURANCE-APRIL 14	01566201			960.88
		07	W&S/HEALTH INSURANCE-APRIL 14	50506201			1,369.70
		08	PW/HEALTH INSURANCE-APRIL 14	50596201			5,761.45
		09	EMP/HEALTH INSURANCE-APRIL 14	01002180			6,881.88
						INVOICE TOTAL:	35,560.03
						VENDOR TOTAL:	35,560.03
B0235	BONNELL INDUSTRIES INC						
0153820-IN	03/07/14	01	W&S/REPAIR PARTS PLOW TRK PART	50596617		04/01/14	782.32
						INVOICE TOTAL:	782.32
						VENDOR TOTAL:	782.32

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C0015	CYLINDER SERVICES						
209053	03/12/14	01	S&P/RESEAL&TEST CYLINDER RK200	01536407		04/01/14	791.71
						INVOICE TOTAL:	791.71
						VENDOR TOTAL:	791.71
C0036	CONSTELLATION						
0014036124	03/15/14	01	S&P/2082154034ENERGY2/12-3/12/	01536511		04/01/14	171.00
		02	S&P/2082154034DLVRY2/12-3/12	01536511			529.75
						INVOICE TOTAL:	700.75
0014071620	03/18/14	01	S&P/0309004108ENRGY2/6-3/9/14	01536511		04/01/14	66.15
		02	S&P/0309004108DELVRY2/6-3/9/14	01536511			34.99
						INVOICE TOTAL:	101.14
						VENDOR TOTAL:	801.89
C0317	CHIEF SUPPLY						
416735	03/19/14	01	POL/MICRO MESH	01516603		04/01/14	59.48
						INVOICE TOTAL:	59.48
						VENDOR TOTAL:	59.48
D0010	DU-TEK INC.						
216730	03/06/14	01	W&S-HOSE&COUPLINGS PRESSUREWAS	50596612		04/01/14	339.00
						INVOICE TOTAL:	339.00
						VENDOR TOTAL:	339.00
D0421	DREYER MEDICAL CLINIC						
25378972	02/27/14	01	CD/PRE-EMPLYMNT SCREEN-WM	01556306		04/01/14	100.00
						INVOICE TOTAL:	100.00
25378973	03/03/14	01	POL/PRE-EMPLOYEMNT SCREEN-RH	01516306		04/01/14	183.00
						INVOICE TOTAL:	183.00

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D0421	DREYER MEDICAL CLINIC						
25378974	03/03/14	01	POL/PRE-EMPLMNT SCREEN-RH	01516306		04/01/14	35.00
						INVOICE TOTAL:	35.00
25378975	03/03/14	01	POL/PRE-EMPLYMT SCREEN-RH	01516306		04/01/14	70.00
						INVOICE TOTAL:	70.00
25388863	03/03/14	01	PRE-EMPLOYMENT SCREEN-RH	01516306		04/01/14	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	468.00
E0010	ELBURN RADIATOR & REPAIR						
8839	03/10/14	01	W&S/VACTOR FUEL TANK	50656403		04/01/14	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
F0624	FLOW-TECHNICS						
3629	03/13/14	01	W&S/LIFT STATION REPAIRS	50656403		04/01/14	620.95
						INVOICE TOTAL:	620.95
						VENDOR TOTAL:	620.95
G0001	GATE OPTIONS						
32803	03/13/14	01	W&S/GATE REPAIRS WELL 7,8,9,10	50596403		04/01/14	698.00
						INVOICE TOTAL:	698.00
						VENDOR TOTAL:	698.00
G0709	GEMPLER'S, INC.						
1020039746	03/20/14	01	BM/BOOT SCRAPER	01546611		04/01/14	59.95
						INVOICE TOTAL:	59.95
						VENDOR TOTAL:	59.95
G0717	GEMINI GROUP LLC						

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0717	GEMINI GROUP LLC						
114-11644	03/24/14	01	W&S/MAILING-PREPAYMENT	50596501		04/01/14	1,247.00
						INVOICE TOTAL:	1,247.00
						VENDOR TOTAL:	1,247.00
0037	INTERSTATE BATTERY SYSTEM						
50202757	02/13/14	01	W&S/BATTERIES-LOCATOR	50606603		04/01/14	12.00
						INVOICE TOTAL:	12.00
50203222	03/13/14	01	W&S/BATTERIES LOCATOR	50596603		04/01/14	10.00
		02	W&S/BATTERIES-TRK101	50596603			217.90
						INVOICE TOTAL:	227.90
						VENDOR TOTAL:	239.90
0024	KO SUPPLY						
455	03/24/14	01	S&P/MALLET-INSECT TREATMENT	01546406		04/01/14	421.00
						INVOICE TOTAL:	421.00
						VENDOR TOTAL:	421.00
1321	KONICA MINOLTA BUSINESS						
228212411	03/14/14	01	S&P/COPIES THRU 5/7/13	01536403		04/01/14	17.69
		02	CD/COPIES THRU 5/7/13	01556403			59.10
		03	W&S/COPIES THRU 5/7/13	50596403			27.25
		04	UB/COPIES THRU 5/7/13	50506403			3.90
		05	EDC/COPIES THRU 5/7/13	01556403			0.22
						INVOICE TOTAL:	108.16
						VENDOR TOTAL:	108.16
0024	MCHENRY ANALYTICAL WATER						
313572	03/13/14	01	W&S/WATERSAMPLESIRON, FLORIDE	50606311		04/01/14	9.90
		02	W&S/VOC'S -12/19/13	50606311			89.00

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M0024 MCHENRY ANALYTICAL WATER							
313572	03/13/14	03	W&S/VOC'S -12/18/13	50606311		04/01/14	178.00
		04	W&S/VOC'S -2/18/14	50606311			89.00
		05	W&S/SOC'S -12/19/13	50606311			2,100.00
		06	W&S/SOC'S -2/18/14	50606311			700.00
						INVOICE TOTAL:	3,165.90
						VENDOR TOTAL:	3,165.90
M0025 MUTUAL OF OMAHA							
APR-14	03/20/14	01	ADM/LIFE INSURANCE-APRIL 14	01506202		04/01/14	13.20
		02	POL/LIFE INSURANCE-APRIL 14	01516202			96.00
		03	S&P/LIFE INSURANCE-APRIL 14	01536202			31.20
		04	BM/LIFE INSURANCE-APRIL 14	01546202			8.80
		05	CD/LIFE INSURANCE-APRIL 14	01556202			32.00
		06	FIN/LIFE INSURANCE-APRIL 14	01566202			8.00
		07	W&S/LIFE INSURANCE-APRIL 14	50506202			10.80
		08	PW/LIFE INSURANCE-APRIL 14	50596202			56.00
						INVOICE TOTAL:	256.00
						VENDOR TOTAL:	256.00
M1316 MID AMERICAN WATER							
101165A	03/12/14	01	W&S/MUELLER-HYD REPAIR KIT	50606603		04/01/14	410.00
						INVOICE TOTAL:	410.00
						VENDOR TOTAL:	410.00
M1380 MENARDS - YORKVILLE							
63802	03/18/14	01	BM/REPAIR SUPPLIES	01546611		04/01/14	4.70
						INVOICE TOTAL:	4.70
						VENDOR TOTAL:	4.70
N0280 NCPERS GROUP LIFE INSURANCE							
41660414	03/21/14	01	SUPPLEMENTAL LIFE INS -APRIL 1	01002180		04/01/14	112.00
						INVOICE TOTAL:	112.00

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N0280	NCPERS GROUP LIFE INSURANCE						
77040414	03/21/14	01	SUPPLEMENTAL LIFE INS -APRIL14	01002180		04/01/14	16.00
						INVOICE TOTAL:	16.00
						VENDOR TOTAL:	128.00
N1414	NORTH EAST MULTI-REGIONAL						
179227	03/14/14	01	POL/JUVENILESPECLST KURZAWA	01516208		04/01/14	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00
N1415	NICOR GAS						
00003-32514	03/25/14	01	W&S/06187900003 WH7 2/21-3/25	50606510		04/01/14	175.12
						INVOICE TOTAL:	175.12
10008-32414	03/24/14	01	W&S/27737210008 WH4 2/24-3/24	50606510		04/01/14	23.06
						INVOICE TOTAL:	23.06
35188-32514	03/25/14	01	W&S/06772635188 LS7-2/21-3/25	50656510		04/01/14	26.77
						INVOICE TOTAL:	26.77
82487-32414	03/24/14	01	W&S/94500482487 LS9 2/24-3/24	50656510		04/01/14	82.30
						INVOICE TOTAL:	82.30
						VENDOR TOTAL:	307.25
D1520	THE OFFICE WORKS						
231817I	03/20/14	01	ADM/MOISTNER/FINGERTIP PAD	01506613		04/01/14	12.98
		02	BRD/COPY PAPER	01576613			31.99
		03	FIN/COPY PAPER	01566613			31.99
		04	W&S/COPY PAPER	50506613			31.99
						INVOICE TOTAL:	108.95
231898I	03/24/14	01	CD/PRINTING FOR PAPER ENVELOPE	01556504		04/01/14	19.58

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VENDOR #	DATE	#	DESCRIPTION				
01520	THE OFFICE WORKS						
231898I	03/24/14	02	CD/MICS SUPPLIES TONER ETC	01556613		04/01/14	78.08
						INVOICE TOTAL:	97.66
						VENDOR TOTAL:	206.61
90007	PRINCIPAL LIFE GROUP,						
APRIL 14	03/17/14	01	ADM/DENTAL INSURANCE APRIL 14	01506201		04/01/14	277.96
		02	POL/DENTAL INSURANCE APRIL 14	01516201			1,481.85
		03	S&P/DENTAL INSURANCE APRIL 14	01536201			377.36
		04	BM/DENTAL INSURANCE APRIL 14	01546201			117.55
		05	CD/DENTAL INSURANCE APRIL 14	01556201			379.42
		06	FIN/DENTAL INSURANCE APRIL 14	01566201			128.70
		07	W&S/DENTAL INSURANCE APRIL 14	50506201			187.65
		08	PW/DENTAL INSURANCE APRIL 14	50596201			705.85
		09	EMP/EMPLOYEE SHARE- APRIL 14	01002180			88.93
						INVOICE TOTAL:	3,745.27
						VENDOR TOTAL:	3,745.27
88121	RUSH TRUCK CENTER OF ILLINOIS						
17201465	03/03/14	01	W&S/VACTOR FUEL TANK	50656612		04/01/14	1,300.67
						INVOICE TOTAL:	1,300.67
17201832	03/17/14	01	W&S/VEHICLEMNTNCSUPPLY TRK206	50596617		04/01/14	24.77
						INVOICE TOTAL:	24.77
CM17022628	03/03/14	01	S&P/VEHICLEMAINTSUPLIESTRK200	01536617		04/01/14	-139.00
						INVOICE TOTAL:	-139.00
CM17200928	03/03/14	01	W&S/VEHICLEMAINTSUPLSTRK200	01536617		04/01/14	-16.62
						INVOICE TOTAL:	-16.62
						VENDOR TOTAL:	1,169.82
50047	SMITH AMUNDSEN LLC						

DATE: 03/28/14
TIME: 09:41:53
ID: AP441000.WOW

VILLAGE OF SUGAR GROVE
DETAIL BOARD REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 04/01/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

50047	SMITH AMUNDSEN LLC						
434431	03/05/14	01	ADM/LEGAL SRVS-FEB 2014	01516301		04/01/14	580.00
						INVOICE TOTAL:	580.00
434434	03/05/14	01	POL/LEGALSRVS-FEB 2014	01516301		04/01/14	380.00
						INVOICE TOTAL:	380.00
						VENDOR TOTAL:	960.00
F0001413 TERRY BLAKE							
0270000383-00	03/26/14	01	W&S/FNLW&S OVERPAYMENT	50001210		04/01/14	18.33
		02	0270000383-00 929 EDGEWOOD	** COMMENT **			
						INVOICE TOTAL:	18.33
						VENDOR TOTAL:	18.33
F0001415 EJ EQUIPMENT, INC							
61260	02/28/14	02	W&S/VACTOR PARTS	50656612		04/01/14	3,021.84
						INVOICE TOTAL:	3,021.84
						VENDOR TOTAL:	3,021.84
V2231 VERIZON WIRELESS							
9721309783	03/06/14	01	PD/CELL CHRGS 2/18-4/6	01516502		04/01/14	727.34
		02	S&P/CELL CHRGS 2/18-4/6	01536502			261.83
		03	BM/CELL CHRGS 2/18-4/6	01546502			98.22
		04	CD/CELL CHRGS 2/18-4/6	01556502			136.20
		05	FIN/CELL CHRGS 2/18-4/6	01566502			153.79
		06	BD/CELL CHRGS 2/18-4/6	01576502			111.55
		07	W&S/CELL CHRGS 2/18-4/6	50506502			29.05
		08	PW/CELL CHRGS 2/18-4/6	50596502			763.93
		09	PD/MOBILE BROADBAND CARDS	01516502			380.12
						INVOICE TOTAL:	2,662.03
						VENDOR TOTAL:	2,662.03
						TOTAL ALL INVOICES:	58,599.68



PROCLAMATION
ADMINISTRATIVE PROFESSIONALS DAY
"THE CELEBRATION OF OFFICE
PROFESSIONALISM"

APRIL 23, 2014

WHEREAS, in keeping with the tradition of their profession, administrative professionals are accepting vital responsibilities and are performing important roles in commerce, industry and government; and

WHEREAS, the efforts of these professionals and their contributions are significant; and

WHEREAS, administrative professionals work tirelessly for the betterment of all staff; and

WHEREAS, citizens depend on the municipal administrative professionals for the role they play in the provision of public services; and

WHEREAS, in recognition of scale backs in staffing that have necessitated the need for all in the workplace to pull together, not just administrative professionals this year's theme is, "The Celebration of Office Professionalism", encompassing everything about administrative professionals; from their values and excellence in work, to their appreciation of their coworkers.

THEREFORE, I, P. Sean Michels, President of the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois do hereby proclaim April 23, 2014 as;

Administrative Professionals Day

and furthermore express the Village of Sugar Grove's sincere appreciation to our administrative professionals and urge all businesses and industries to join in giving special recognition of administrative professionals.

Passed this 1st, day of April, 2014

P. Sean Michels, Village President

Robert Bohler, Trustee

Kevin Geary, Trustee

Sean Herron, Trustee

Mari Johnson, Trustee

Rick Montalto, Trustee

David Paluch, Trustee



*Proclamation
Library Week
April 13-19, 2014*

WHEREAS, the Sugar Grove Library contributes to the excellent quality of life enjoyed by the residents of Sugar Grove;

WHEREAS, libraries provide free access to all – from books and online resources for families to library business centers that help support entrepreneurship and retraining;

WHEREAS, the Sugar Grove Library enhances the community through its mission to “actively participate in the development of a strong, literate and well-informed community” by providing open access to a variety of materials that foster opportunities for lifelong learning;

WHEREAS, our nation’s school, academic, public and special libraries make a difference in the lives of millions of Americans today, more than ever;

WHEREAS, librarians are trained professionals, helping people of all ages and backgrounds find and interpret the information they need to live, learn and work in a challenging economy;

WHEREAS, libraries are helping level the playing field for job seekers by providing access to job databases and other online resources;

WHEREAS, libraries are places of opportunity providing programs that teach all forms of literacy, promoting continuing education, and encouraging lifelong learning.

NOW, THEREFORE, I, P. Sean Michels, President of the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, do hereby proclaim the week of April 13-19, 2014 Library Week, and encourage all residents to visit the library this week to take advantage of the wonderful resources available.

Passed this 1st day of April, 2014

P. Sean Michels, Village President

<i>Robert Bohler, Trustee</i>	<i>Kevin Geary, Trustee</i>	<i>Sean Herron, Trustee</i>
<i>Mari Johnson, Trustee</i>	<i>Rick Montalto, Trustee</i>	<i>David Paluch, Trustee</i>

Attest: Cynthia L. Galbreath, Village Clerk

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: WALTER MAGDZIARZ, COMMUNITY DEVELOPMENT. DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: DISCUSSION: SENIOR RESIDENTIAL DISTRICT ZONING ORDINANCE
AMENDMENT
AGENDA: APRIL 1, 2014 VILLAGE BOARD MEETING
DATE: MARCH 28, 2014

ISSUE

Shall the Village Board approve and adopt an amendment of the Zoning Ordinance establishing a new zoning district exclusively for senior housing options.

DISCUSSION

Given the interest in establishing a variety of senior housing opportunities in the Village, the Village staff initiated the process to create a zoning district to accommodate senior housing options exclusively. The primary concern about senior housing in the Village is providing certainty that the senior occupancy will carry on into perpetuity.

Staff examined the pros and cons of various zoning and land use techniques that could be applied by the Village. Annexation agreements, Special Use Permits and the planned development technique are effective but staff identified flaws in each approach and none could guarantee the senior occupancy in perpetuity. It was concluded that a zoning classification which runs with the land gives the Village complete control and the certainty the Village would like with this type of use.

The senior residential district (SR District) is intended to accommodate all age-targeted senior housing opportunities across a wide spectrum of building typologies (single-family, attached single family and multiple family) and range of senior care from independent living to assisted living to congregate care facilities. To accomplish this, the SR District amendment is formatted similar to other zoning districts in the Zoning Ordinance and includes sections on permitted uses, lot development standards, landscaping, tree preservation, trash enclosures, lighting, and signage. But the new district also introduces development standards that are based on the type of care provided (independent vs. assisted), and also introduces conditions of use or performance standards to apply towards the location and design of these uses.

The SR District includes these key features:

1. There are new definitions. Over the years regulatory agencies and the healthcare industry have developed new care programs resulting in new terminology. The proposed amendment purges old archaic terminology from the Zoning Ordinance and inserts current terms and definitions for all housing uses related to senior care and the senior population. The staff is also using this opportunity to modernize other definitions, specifically housing types, e.g., patio homes, tri-plexes, and removing regulations from definitions.
2. There is no minimum size for the district but there are location requirements. While a developer may apply for approval of a planned development for a senior housing development, there is no requirement to do so.
3. There are lot development standards (bulk regulations) for all building typologies (detached single family, attached single family, multiple family) that may be used for senior housing. The development standards mimic the standards in other zoning districts for the different building typologies. For example, single family dwellings constructed in the SR District will have the same lot development standards as a single-family dwelling in the R-2 District, and a multiple family building in the SR District will follow the same lot development standards as the same building in the R-3 District.
4. There are reduced parking requirements for senior housing uses. There is a preponderance of anecdotal and empirical evidence that housing developed specifically for the senior population requires a lower parking requirement. The proposed parking requirements for selected senior housing uses are lower but the staff elected to be very conservative with any parking reductions.
5. There are new guidelines for building architecture. Actually, the guidelines are not new. What is new is the guidelines are in a zoning district in the zoning ordinance. The staff attempted to codify the architectural guidelines expressed in the Route 47 Corridor Plan and previous development decisions in the Village in order to provide some direction with respect to expectations for the appearance of structures designed for senior housing. We emphasize that these are guidelines, not standards, since senior housing uses can be located in any development context in the Village any regulation of building appearance needs to allow flexibility in the design but the application of the appearance expectations, as well.
6. The SR District introduces location requirements and conditions of use for senior housing options. Staff feels strongly about placing requirements on the location of these uses since the population of some of these uses will have unique wants and needs. The conditions of use establish performance-based requirements for the physical design of the development, most notably that a site plan is required to be submitted with a rezoning application (to discourage speculative rezoning

requests) and dwelling units have to be designed according to US Department of Housing's visitability or adaptability standards (this is a Building Code requirement for multiple family structures but presently is an elective for single family structures).

(Note: the visitability standards are the more restrictive option. Adaptability standards require dwelling units be designed for easy adaptation *in the future*, meaning while a dwelling unit may be designed to accommodate visitability standards (e.g. wider hallways, doors, bathrooms and kitchens) the developer is not required to provide all of the hardware in order to obtain occupancy of the dwelling unit as a visitable unit).

In addition to the SR District, the proposed amendment includes changes to a number of sections as a result of the new district. For example, in every zoning district the permitted or Special Uses include any number of senior housing uses that needed to be removed or re-named to be consistent with the new definitions. There are many sections of the Zoning Ordinance that refer to regulations by zoning district, so we had to amend those sections to insert the new SR District, i.e., Section 11-4-7-D, Accessory Uses, Structures, and Buildings, 11-4-13, Fences, 11-4-20, Wind Energy Systems, and Section 11-14-2, Definitions (signs).

The attached Zoning Ordinance amendments incorporate the changes recommended by the Planning Commission.

COSTS

There are publication and Village Attorney costs associated with the text amendment process.

RECOMMENDATION

That the Committee of the Whole discuss the proposed text amendment and provide feedback to the staff for incorporation into an amendment suitable for adoption by the Village Board.

11-2-1: ZONING DISTRICTS:

In order to carry out the purposes and provisions of this title, the village is divided into the following zoning districts:

A-1	Agricultural district
E-1	Estate residential district
R-1	Low density residential district
R-2	Single-family detached residential district
R-3	Medium density residential district
B-1	Community shopping district
B-2	General business district
B-3	Regional business district
BP	Business park district
OR-2	Office research district
M-1	Limited manufacturing district
I-1	Light industrial district
PUD — <u>PDD</u>	Planned unit development district
<u>SR</u>	<u>Senior residential district</u>

11-3-2: DEFINITIONS:

(only the affected portions are printed below)

The following definitions shall apply in the interpretation and enforcement of this title:

ADULT DAY CARE CENTER: An establishment providing care to adults requiring assisted living services for part or all of a day, daily structured programs in a community setting with social or recreational activities, health-related, and rehabilitation services to adults and seniors who are physically or emotionally disabled and need a protective environment. This care is provided for during the day, the individual returning home for the evening.

AGE-RESTRICTED DEVELOPMENT: A development in which at least one member of the household is a senior in one hundred percent (100%) of the occupied dwellings.

MEMORY CARE FACILITY: A facility that provides specialized care and housing tailored to the special needs of individuals with dementia and Alzheimer's disease.

APARTMENT BUILDING: A structure that contains three (3) or more self-contained independent dwelling units, consisting of one or more rooms with private bath and kitchen facilities.

APARTMENT, EFFICIENCY: A dwelling unit that has one habitable room that generally includes kitchen facilities, a private bath and which has direct access to the outside or a common hall. Efficiency apartments are hereby prohibited on lots with single-family dwelling units (all types) unless specifically granted as part of a PUD or special use.

APARTMENT LOW RISE: One or more two or three story multi family structures, with each structure generally containing eight (8) to twenty (20) dwelling units, and includes related off street parking, open space and recreation.

APARTMENT MID RISE: An apartment building containing from three (3) to seven (7) stories.

ASSISTED LIVING FACILITY: A facility that provides sleeping accommodations and community-based residential care for at least three unrelated adults (at least eighty percent of whom are seniors) who need assistance with activities of daily living, including personal, supportive, and intermittent health-related services available 24 hours per day, if needed, to meet scheduled and unscheduled needs of a resident, and is licensed through the Illinois Department of Public Health. Residences for the elderly that provide rooms, meals, personal care, and supervision of self-administered medication. Other services, such as recreational activities, financial services, and transportation may also be provided.

BOARDING HOME FOR SHELTERED CARE: A nonprofit or for profit boarding home for the sheltered care of persons with special needs, which, in addition to providing food and shelter, may also provide some combination of personal care, social or counseling services and transportation, excluding uses permitted in the Senior Residential District.

BOARDING HOUSE: A dwelling unit or part thereof in which, for compensation, lodging and meals are provided, excluding uses permitted in the Senior Residential District.

CONGREGATE HOUSING: Apartments and dwellings with communal dining facilities and services, such as housekeeping, organized social and recreational activities, transportation services, and other support services appropriate for the residents, excluding uses permitted in the Senior Residential District.

CONGREGATE HOUSING, SENIOR: Senior apartments and dwellings otherwise similar to senior independent housing but with communal dining facilities and services, such as housekeeping, organized social and recreational activities, transportation services, and other support services appropriate for the residents.

CONTINUING CARE RETIREMENT COMMUNITY (CCRC): An age-restricted development that provides a continuum of accommodations and care, from independent ~~living housing, to congregate housing, to assisted living, to skilled nursing to long-term bed care,~~ and enters into contracts to provide lifelong care, ~~in exchange for the payment of monthly fees and an entrance fee in excess of one year of monthly fees.~~

DAYCARE CENTER: See definition of Adult Day Care Center or Childcare Center.

DORMITORY: A building used as group living quarters for a student body or religious order, as an accessory use for a college, university, boarding school, convent, monastery, or other similar institutional use. Excludes uses permitted in the Senior Residential District.

DWELLING: A building, or portion thereof that is used exclusively for human habitation.

DWELLING, SINGLE-FAMILY ATTACHED: A ~~one~~building containing a single-family dwelling attached to ~~two-one~~ (21) or more other one-family dwellings by common vertical walls or any two-family dwelling.

DWELLING, SINGLE-FAMILY DETACHED: A building containing a single-family dwelling that is not attached to any other dwelling by any means.

DWELLING, GRANNY FLAT: An efficiency unit or one bedroom second unit that is intended for the sole occupancy of one adult over eighteen (18) years of age or up to two (2) adults who are at least fifty five (55) years old. ~~A dwelling, granny flat is hereby prohibited unless specifically granted as part of a PUD or special use.~~

~~DWELLING, MID RISE: See definition of Apartment, Mid Rise.~~

DWELLING, MULTI-FAMILY: A dwelling building containing more than two (2) three (3) or more dwelling units, ~~including units that are located one over the other., which does not otherwise fit the definition of dwelling, single-family attached.~~

~~DWELLING, PATIO HOUSE: A one-family dwelling on an individual lot with open space setbacks on three (3) sides, and with a court.~~

~~DWELLING, QUADRUPLEX: Four (4) attached dwellings in one structure in which each unit has: two (2) open space exposures; shares one or two (2) walls with an adjoining unit or units; and has a main entry at the ground level.~~

~~DWELLING, SEASONAL: A dwelling unit not used as a principal residence that may be occupied weekends and for brief periods during the year.~~

DWELLING, SINGLE-FAMILY CLUSTER: A dwelling which is designed for and occupied by not more than one family and surrounded by open space or yards and which is not attached to any other dwelling by any other means. Lot size may be less than that which would otherwise be required by the regulations of the district for conventional detached single-family housing, in order to preserve natural features of the site and/or provide open space in excess of that required under the terms of this title.

~~DWELLING, SINGLE-FAMILY, DETACHED: A building containing one dwelling unit that is not attached to any other dwelling by any means and that is surrounded by open space or yards.~~

~~DWELLING, SINGLE-FAMILY, SEMIDETACHED: A one-family dwelling attached to one other one-family dwelling by a common vertical wall, with each dwelling located on a separate lot.~~

~~DWELLING, TOWNHOUSE: A one-family dwelling in a row of at least three (3) such units in which each unit has its own front and rear access to the outside, no unit is located over another unit, and each unit is separated from any other unit by one or more common fire-resistant walls.~~

~~DWELLING, TRIPLEX: A building containing three (3) dwelling units, each of which has direct access to the outside or to a common hall.~~

~~DWELLING, TWO-FAMILY (OR DUPLEX): A structure on a single lot containing two (2) dwelling units, each of which is separated from the other by an unpierced wall extending from ground to roof or an unpierced ceiling and floor extending from exterior wall to exterior wall, except for a common stairwell exterior to both dwelling units.~~

~~DWELLING UNIT: A building or portion thereof designed for occupancy by one family for residential purposes and having cooking-private kitchen and bath facilities.~~

~~DWELLING UNIT, EFFICIENCY: See definition of Apartment, Efficiency.~~

~~INDEPENDENT HOUSING, SENIOR: Senior apartments and dwellings that do not provide communal dining facilities and other communal services, but are either age-restricted development or age-targeted development.~~

~~INSTITUTIONAL USE: A nonprofit or quasi-public use or institution such as a church, library, public or private school, hospital or government owned or operated building, structure, or land used for public purpose. An Institutional Use does not include uses permitted in the Senior Residential District.~~

~~SKILLED NURSING FACILITY-NURSING HOME: A facility that provides skilled nursing care, continuous skilled nursing observations, restorative nursing, and other services under professional direction with frequent medical supervision. Such facilities are provided for patients who need the type of care and treatment required during the post-acute phase of illness or during recurrences of symptoms in long-term illness, and are licensed through the Illinois Department of Public Health. An extended or intermediate care facility licensed or approved to provide full-time convalescent or chronic care to individuals who, by reason of advanced age, chronic illness or infirmity, are unable to care for themselves.~~

~~PRIMARY ROAD: An existing or proposed Arterial or Collector road as identified in the Village's Comprehensive Plan.~~

~~SECOND DWELLING UNIT: A second dwelling unit on the same property as an existing single-family detached dwelling, attached to or detached from the existing dwelling. A second dwelling unit is hereby prohibited unless specifically granted as part of a PUD or special use.~~

~~SENIOR: A person 55 years of age or older.~~

11-4-7: ACCESSORY USES, STRUCTURES, AND BUILDINGS

(only the affected portion is printed below)

D. District Permissions: The following are allowed and special accessory uses, accessory structures, and accessory buildings when located in compliance with this chapter and the regulations of the zoning district in which they are located:

ACCESSORY USE, STRUCTURE, OR BUILDING PERMISSION LIST

A = Allowed, S = Special, N = Not Allowed, [D1 = Not Allowed for Type 1 uses, Special for Type 2 uses](#), [D2 = Special for Type 1 uses, Allowed for Type 2 uses](#)

	A-1	E-1	R-1	R-2	R-3	B-1	B-2	B-3	BP	M-14	I-1	SR
Accessory uses:												
Commercial outdoor dining	N	N	N	N	N	A	A	A	N	N	<u>N</u>	<u>N</u>
Commercial outdoor display	S	N	N	N	N	S	S	S	S	S	<u>S</u>	<u>N</u>
Commercial outdoor sales	S	N	N	N	N	S	S	S	S	S	<u>S</u>	<u>N</u>
Commercial outdoor storage (including vehicles, equipment, materials, etc.)	A	N	N	N	N	S	A	A	S	A	<u>S</u>	<u>N</u>
Drive-throughs	N	N	N	N	N	N	S	S	N	N	<u>N</u>	<u>N</u>
Home occupations	As per section 11-4-17 of this chapter											
Lighted recreational courts	S	S	S	S	S	S	S	S	S	S	<u>S</u>	<u>S</u>
Loading areas	A	S -N	S -N	S -N	S	A	A	A	A	A	<u>A</u>	<u>D1</u>
Recreational courts (basketball, volleyball, etc.)	A	A	A	A	S -A	S	S	S	S	S	<u>S</u>	<u>A</u>
Accessory structures:												
Awnings and canopies	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Balconies	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Bay windows	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Carports	A	A	A	A	S	N	N	N	N	N	<u>N</u>	<u>A</u>
Cart corrals	N	N	N	N	N	N	A	A	N	N	<u>N</u>	<u>N</u>
Children's playhouses and playground equipment	A	A	A	A	S	S	S	S	N	N	<u>N</u>	<u>N</u>
Children's tree houses	A	A	A	A	S	N	N	N	N	N	<u>N</u>	<u>N</u>
Chimneys	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Clotheslines for laundry	A	A	A	A	A	N	N	N	N	N	<u>N</u>	<u>A</u>

Commercial communications antennas and satellite dishes, including all transmitting, except for amateur radio	S	S	S	S	S	S	S	S	S	S	S	<u>S</u>	<u>S</u>
Commercial mechanical equipment (including generators, air conditioners, etc.)	A	N	N	N	N <u>S</u>	A	A	A	A	A	A	<u>A</u>	<u>D1</u>
Decks	A	A	A	A	A	S	S	S	S	S	S	<u>S</u>	<u>A</u>
Dispensing cabinets (including ice, propane tank, etc.)	N	N	N	N	N	N	A	A	P <u>A</u>	P <u>A</u>	A	<u>A</u>	<u>N</u>
Donation boxes	N	N	N	N	N	N	N	N	N	N	N	<u>N</u>	<u>N</u>
Eaves and gutters	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Fences, walls	As per section 11-4-13 of this chapter												
Fuel or gas tanks (including above and below ground)	S	N	N	N	N	N	S	S	N	S	S	<u>S</u>	<u>N</u>
Gardens (vegetable, crop)	A	A	A	A	S <u>A</u>	S	S	S	S	S	S	<u>S</u>	<u>A</u>
Hot tubs, jacuzzis, and outdoor spas	A	A	A	A	A	N	N	N	N	N	N	<u>N</u>	<u>A</u>
Kennels, dog runs	A	A	A	A	S <u>A</u>	S	S	S	S	S	S	<u>S</u>	<u>A</u>
Loading docks	S	S <u>N</u>	S <u>N</u>	S <u>N</u>	S	A	A	A	A	A	A	<u>A</u>	<u>D1</u>
Mailboxes	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Monuments	N	N	N	N	N	S	S	S	S	S	S	<u>S</u>	<u>N</u>
Nonresidential off street parking lots and drive aisles and driveways	A	S <u>N</u>	S <u>N</u>	S <u>N</u>	S <u>N</u>	A	A	A	A	A	A	<u>A</u>	<u>N</u>
Ornamental towers, scenery lofts, monuments, domes, spires, <u>and</u> steeples, and water towers	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Outdoor fireplaces and ovens	A	A	A	A	A	N	N	N	N	N	N	<u>N</u>	<u>A</u>
Parking lot light poles	A	S	S	S	S <u>A</u>	A	A	A	A	A	A	<u>A</u>	<u>D2</u>
Patios, sidewalks	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Pergolas, arbors, trellises, and gazebos	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Phone booths	N	N	N	N	N	N	A	A	N	N	N	<u>N</u>	<u>N</u>
Picnic benches	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Ponds	A	A	A	A	S <u>A</u>	S	S	S	S	S	S	<u>S</u>	<u>A</u>

Recreational equipment (including basketball hoops, trampolines, etc.)	A	A	A	A	A	A	A	S	S	S	A	<u>A</u>	<u>A</u>
Residential communications antennas (TV, radio, etc.) and satellite dishes, including amateur radio	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Residential mechanical equipment (including generators, air conditioners, etc.)	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Residential off street parking areas and driveways	A	<u>A-S</u>	<u>A-S</u>	<u>A-S</u>	A	N	N	N	N	N	N	<u>N</u>	<u>D2</u>
Signs, flags, and flagpoles	As per chapter 14 of this title												
Single bay car wash	N	N	N	N	N	N	S	S	S	S	S	<u>S</u>	<u>N</u>
Stairs, steps	A	A	A	A	A	A	A	A	A	A	A	<u>A</u>	<u>A</u>
Swimming pools	A	A	A	A	<u>S-A</u>	N	S	S	N	N	N	<u>N</u>	<u>A</u>
Trash dumpster enclosures	A	N	N	N	N	A	A	A	A	A	A	<u>A</u>	<u>D</u>
Vending machines (including pop, DVD, newspaper, etc.)	N	N	N	N	N	A	A	A	A	A	A	<u>A</u>	<u>N</u>
Wind turbines	As per section 11-4-20 of this chapter												
Accessory buildings:													
Animal house	A	A	A	A	A	S	S	S	S	S	S	<u>S</u>	<u>N</u>
Fuel canopies	N	N	N	N	N	N	S	S	N	S	S	<u>S</u>	<u>N</u>
Garages	A	A	A	A	A	S	S	S	S	S	S	<u>S</u>	<u>A</u>
Guard shacks	S	S	N	N	<u>N-S</u>	N	S	S	S	S	S	<u>S</u>	<u>S</u>
Guest homes	S	S	N	N	N	N	N	N	N	N	N	<u>N</u>	<u>N</u>
Greenhouses	A	A	A	A	S	S	S	S	S	S	S	<u>S</u>	<u>S</u>
Private stables	A	A	N	N	N	N	N	N	N	N	N	<u>N</u>	<u>N</u>
Sheds	A	A	A	A	<u>S-A</u>	S	S	S	S	S	S	<u>S</u>	<u>A</u>
Storage buildings	A	A	A	A	<u>S-A</u>	S	S	S	S	S	S	<u>S</u>	<u>A</u>
Uses and buildings accessory to college, university, and school operations	N	N	N	N	N	S	S	S	S	S	S	<u>S</u>	<u>N</u>
Uses and buildings accessory to farm operations	A	N	N	N	N	N	N	N	N	N	N	<u>N</u>	<u>N</u>

All accessory uses, accessory structures, and accessory buildings may require a building permit depending on the work involved. The above list is not to be used to determine whether or not a building permit is required.

Other accessory uses, accessory structures, or accessory buildings which, in the opinion of the community development director or his/her designee, are similar to the uses listed in this section, and are otherwise consistent with the comprehensive plan and zoning for the district in which said use is sought may be allowed or allowed with a special accessory use.

Items which are listed in subsection 11-4-8C of this chapter are not eligible to be treated as an accessory use, accessory structure, or accessory building.

Use of an accessory building shall not constitute a second principal building on a lot.

11-4-13: FENCE REQUIREMENTS:

A. Residential Districts (E-1, R-1, R-2, R-3, [SR](#)): The establishment of fences in residential districts shall be regulated as follows, and conform with the provisions of chapter 7 [and chapter 17](#) of this title:

1. Fences may be constructed and maintained in the required front yard or corner side yard with a maximum height of three feet (3'). Chainlink fences shall be prohibited in these yards.
2. Fences up to six feet (6') in height shall be permitted in all other required yards.
3. Fences must be positioned so that the finished side faces away from the lot on which it is constructed.

B. Business Districts (B-1, B-2, B-3): The establishment of fences in business districts shall be regulated as follows, and conform with the provisions of chapter 8 of this title:

1. Fences may be constructed and maintained in the required front yard or corner side yard with a maximum height of three feet (3'). Chainlink fences shall be prohibited in these yards.
2. Fences up to six feet (6') in height shall be permitted in all other required yards.
3. Fences must be positioned so that the finished side faces away from the lot on which it is constructed.

C. Other Districts (A-1, BP, OR-2, M-1, [I-1](#)): The establishment of fences in the A-1, BP, OR-2, [and](#) M-1, [and I-1](#) districts shall be regulated as follows, and conform with the provisions of chapters 6, 9, 9A, ~~and 10~~, [and 10A](#) of this title:

1. Fences may be constructed and maintained in the required front yard or corner side yard with a maximum height of three feet (3'). Chainlink fences shall be prohibited in these yards.
2. Fences up to eight feet (8') in height shall be permitted in all other required yards.
3. Fences must be positioned so that the finished side faces away from the lot on which it is constructed.
4. Fences shall be located and landscaped in order to meet the screening standards required in chapters 9 and 10 of this title.

DE. Fence Material: No fence within the village shall contain barbed wire, razor wire, electrified elements, or any components determined by the village to constitute a public safety hazard.

EF. Walls And Trash Enclosure Walls: Walls and trash enclosure walls shall be considered interchangeable with fences for these requirements.

11-4-20: WIND ENERGY SYSTEMS:

(only the affected portion is printed below)

C. Small Wind Energy Systems; General Provisions: Small wind energy systems shall be a permitted use in all zoning districts subject to the following provisions:

13. Quantity: The number of small wind energy systems permitted on any one site shall not exceed the numbers listed in any of the three (3) columns:

District	Ground Mounted	Principal Structure Mounted	Total
E-1	1	2	2
R-1	1	2	2
R-2	1	2	2
R-3	1	2	2
SR	1	2	2
B-1	1	2	2
B-2	2	3	3
B-3	3	4	5
BP	3	4	5
M-1	3	4	5
I-1	3	4	5

11-7-1: GENERAL PROVISIONS (RESIDENTIAL DISTRICTS):

(only the affected portion is printed below)

A. Lot Depth: Notwithstanding requirements set forth in individual zoning districts which follow, minimum dimensions for single-family detached ~~dwelling~~s or ~~two-family~~ dwellings in any residential district shall have an average depth of at least one hundred twenty feet (120'), unless otherwise approved as part of a planned development or special use permit.

11-7-2: E-1, ESTATE RESIDENTIAL DISTRICT:

(only the affected portion is printed below)

D. Special Uses:

1. Residential:

Congregate ~~care facilities~~housing.

~~Convalescent centers and nursing homes.~~

2. Service:

~~Daycare-Childcare~~ centers and nursery schools, public or private.

11-7-3: R-1, LOW DENSITY RESIDENTIAL DISTRICT:

(only the affected portion is printed below)

D. Special Uses:

3. Service:

~~Daycare-Childcare~~ centers and nursery schools, public or private.

11-7-4: R-2, SINGLE-FAMILY RESIDENTIAL DISTRICT:

(only the affected portion is printed below)

D. Special Uses:

1. Residential:

Congregate ~~care facilities~~housing.

~~Convalescent centers and nursing homes.~~

3. Service:

~~Daycare-Childcare~~ centers and nursery schools, public or private.

11-7-5: R-3, MEDIUM DENSITY RESIDENTIAL DISTRICT:

(only the affected portion is printed below)

B. Permitted Uses:

1. Residential:

~~Quadruplexes.~~

Single-family detached dwellings.

~~Townhomes.~~

~~Triplexes.~~

~~Two-family dwellings.~~

Single-family attached dwellings.

D. Special Uses:

1. Residential:

~~Apartments, low-rise.~~ Multi-family dwellings.

Congregate ~~care facilities~~ housing.

~~Convalescent centers and nursing homes.~~

~~Patio homes.~~

Granny flat dwelling

Second dwelling unit

3. Service:

~~Daycare~~ Childcare centers and nursery schools, public or private.

11-8-4: B-1, COMMUNITY SHOPPING DISTRICT:

(only the affected portion is printed below)

4. Residential ~~apartments:~~

~~Apartments~~ Multi-family dwellings above the ground floor.

11-8-5: B-2, GENERAL BUSINESS DISTRICT:

(only the affected portion is printed below)

D. Special Uses:

2. Residential ~~apartments:~~

~~Apartments~~ Multi-family dwellings above the ground floor.

4. Business services:

~~Daycare~~ Childcare centers and nursery schools.

11-8-6: B-3, REGIONAL BUSINESS DISTRICT:

(only the affected portion is printed below)

B. Permitted Uses:

4. Institutional:

Congregate ~~care~~ housing.

~~Convalescent centers and nursing homes.~~

11-9A-2: PURPOSE AND PROVISIONS (OR-2 DISTRICT):

(only the affected portion is printed below)

B. Permitted Uses:

~~Daycare~~ Childcare centers.

11-11-3: PERMITTED USES (PLANNED UNIT DEVELOPMENTS):

(only the affected portion is printed below)

A. Residential Planned Unit Developments:

2. Residential subdivisions shall be processed as planned unit developments when any of the following apply:

a. More than one dwelling unit type is proposed. Unless otherwise authorized by the village board, pursuant to recommendations of the planning commission, multiple-family dwellings shall not exceed ten percent (10%) of the total number of dwelling units proposed in a residential PUD. For the purpose of this chapter, "dwelling unit type" shall mean:

(1) Single-family ~~residence,~~ detached dwellings.

~~(2) Patio house.~~

~~(3) Two family, or duplex.~~

~~(4) Townhome.~~

~~(5) Triplex.~~

~~(6) Quadruplex.~~

(2) Single-family attached dwellings.

~~(7) Low rise multiple-family building.~~ (3) Multi-family dwellings.

11-11-5: RESIDENTIAL PLANNED UNIT DEVELOPMENT STANDARDS:

(only the affected portion is printed below)

C. Minimum Lot Size: Minimum lot size shall be as set forth in chapter 7 of this title, unless forty percent (40%) or more of the total gross acres of a property has been set aside for: active recreational areas and/or facilities; open space; or preservation of major stands of trees, or other natural areas. The village finds that flexibility in its standards are warranted only when such amenities are proposed as part of a planned unit development.

1. Estate Residential Planned Unit Development: In an estate residential planned unit development, the minimum lot size shall not be less than sixteen thousand five hundred (16,500) square feet.

2. Low Density Residential Planned Unit Development:

a. A low density residential planned unit development ~~may consist of a mixture of dwelling unit types, but~~ shall be limited to single-family ~~detached or patio~~ homes, as defined in this title.

b. Unless otherwise recommended by the planning commission and approved by the village board, the net lot size for single-family ~~detached~~ dwellings, ~~or net lot area for each patio home~~ shall not be reduced below ~~the following: eight thousand seven hundred fifty (8,750) square feet~~

~~(1) Single-Family, Detached: Eight thousand seven hundred fifty (8,750) square feet.~~

~~(2) Patio Homes: Seven thousand two hundred (7,200) square feet.~~

c. The planning commission may recommend, and the village board may require minimum lot sizes or net lot area for single-family ~~detached~~ dwellings, ~~or two-family homes~~ that are larger than the minimum sizes presented above, if determined necessary to achieve the objectives of the land use plan or those of this chapter.

3. Medium Density Residential Planned Unit Development:

a. The medium density residential planned unit development is required to consist of a mixture of dwelling unit types, including single-family detached ~~dwellings, homes, patio homes, two-family homes, townhomes, triplexes, quadruplexes and low rise multiple-family dwellings~~ single-family attached dwellings, and multi-family dwellings, as defined in this title.

b. Unless otherwise recommended by the planning commission and approved by the village board, the net lot size for single-family dwellings, or net lot area for each single-family residence, patio home, two-family home, townhome, triplex, quadruplex and low rise multiple-family dwelling shall not be less than the following:

(1) ~~Single-Family, Detached~~ detached dwelling: Eight thousand seven hundred fifty (8,750) square feet.

~~(2) Patio Home: Seven thousand two hundred (7,200) square feet.~~

~~(3) Two-Family Home: Four thousand two hundred (4,200) square feet.~~

~~(4) Townhome: Three thousand seven hundred fifty (3,750) square feet.~~

~~(5) Triplex: Three thousand seven hundred fifty (3,750) square feet.~~

~~(6) Quadruplex: Three thousand seven hundred fifty (3,750) square feet.~~

(2) Single-family attached dwelling: Three thousand seven hundred fifty (3,750) square feet

(7) ~~Low Rise Multiple Family~~Multi-family dwelling: Two thousand seven hundred fifty (2,750) square feet.

c. The planning commission may recommend, and the village board may require minimum lot sizes or net lot area for single-family and/or multiple-family dwellings that are larger than minimum sizes listed above, if determined necessary to achieve the objectives of the land use plan or those of this chapter.

11-12-3: OFF STREET PARKING REGULATIONS AND REQUIREMENTS:

(only the affected portion is printed below)

C. Yard Requirements:

1. Single-Family, ~~Two-Family, Townhome, Triplex, And Quadruplex~~ Detached Dwellings and Single-Family Attached Dwellings:

a. Driveways may be constructed in a front or corner side yard, provided they are so located as to comply with minimum building setbacks established for the district in which the dwelling is located. This section is not intended, however, to preclude access from the street to a driveway that may be constructed parallel to that street.

b. Driveways shall not be located closer than one foot (1') from any interior side or five feet (5') from a rear lot line.

c. For purposes of this title, required parking for single-family, two-family, townhome, triplex and quadruplex dwellings may include one space in a garage and one space on the driveway, provided however, driveways are at least nine feet by twenty one feet (9' x 21').

2. All Other Uses: Perimeter yards for off street parking and off street loading facilities shall be as set forth in the underlying zoning district.

G. Size:

1. Required parking for single-family residential uses, including single-family detached, or single-family attached ~~or two-family~~ dwellings, shall be at least nine feet by twenty one feet (9' x 21').

2. Required parking for all other uses shall be at least nine feet (9') in width and at least eighteen feet (18') in length, exclusive of access drives or aisles, ramps, or columns.

3. The number and dimension of parking spaces set aside for the handicapped shall be provided in accordance with the standards of the Illinois capitol development board, as set forth in "Accessibility Standards, Illustrated", dated May 1, 1988, as may be amended from time to time.

H. Design:

1. Surface:

a. All open off street parking lots and driveways for residential dwellings shall be improved with a hard surface, as approved by the village engineer. The village engineer may require modifications to the standards listed below for asphalt and concrete pavements, depending upon the intended use of the driveway or parking lot:

(1) Asphalt: Compacted crushed aggregate base, not less than six inches (6") thick, and surfaced with asphaltic concrete not less than two inches (2") thick.

(2) Concrete: Not less than four inches (4") thick for residential driveways, and six inches (6") thick for all other off street parking lots.

(3) Pavers: As approved by the village engineer.

b. The surface of a parking lot shall be striped to clearly define spaces and drive aisles. Proposed striping shall be subject to approval by the village engineer.

2. Curbing: All off street parking facilities consisting of four (4) or more spaces, shall be improved with concrete curbing, unless otherwise approved by the village board.

3. Lighting: Parking lot lighting shall be required for lots with more than four (4) spaces which are used at night. Where installed, a photometric plan, superimposed on a site plan of the proposed development should be submitted that shows:

a. Use of pulse start metal halide or LED lighting (appearing white in color in either case).

b. Average foot-candles will range from 1.0 to 3.0 throughout the parking lot and average foot candles will not exceed 3.0 throughout the entire property.

~~b.c.~~ Lighting will be evenly distributed throughout the parking lot:

(1) No "hot spots" under luminaires shall be allowed. Generally, foot-candles under the light source shall not exceed 10.0.

(2) A minimum of 0.50 foot-candles shall be provided for all parking spaces.

~~c.d.~~ Light shall be confined to the property. Excess spillage over 0.50 foot-candles onto adjacent properties or public rights of way shall not be allowed.

~~c.e.~~ Glare, resulting from exposed light sources shall not be allowed. Lamps shall be designed so that they are "flush" with the fixture, or shielded to cover the source of light. All lamps shall illuminate the ground and not be positioned so that they illuminate the horizon or the sky, with the exception of certain, landscape lighting, flag lighting, externally-illuminated sign lighting, and decorative type architectural lighting.

~~c.f.~~ Parking lot lighting shall be extinguished one-half (1/2) hour after the close of business, except as may otherwise be permitted or required by the village board. Parking lot lighting for any multi-family dwelling or uses permitted in the Senior Residential District may remain on twenty-four (24) hours.

~~c.g.~~ Parking lot light poles shall not exceed 25 feet in height, or the height of the principal building, whichever is less.

~~c.h.~~ Lamp housings on parking lot light poles shall be a rectangular box style.

~~c.i.~~ One lamp per parking lot light pole is encouraged, though double lamps may be utilized if necessary and if foot candle requirements are met.

~~c.j.~~ Parking lot light poles shall be located within landscaped areas whenever possible.

~~c.k.~~ Parking lot light poles shall be dark bronze in color.

~~c.l.~~ Building-mounted lighting shall be included in the photometric plan for foot candle calculation purposes and shall generally be consistent with the parking lot pole lighting.

11-12-5: SCHEDULE OF OFF STREET PARKING REQUIREMENTS:

(only the affected portion is printed below)

Accessory off street parking spaces shall be provided as required for the following uses:

Residential:	
Congregate care housing	1 space per each 2 bedrooms, plus spaces for accessory uses according to this title
Group housing	1 space per bedroom, plus 1 per employee
Low-rise apartment buildings <u>Multi-family dwellings</u>	2 spaces per dwelling unit
Mobile home parks	2.25 spaces per mobile home
Patio homes	2.25 spaces per dwelling unit
Senior citizen housing	4.5 spaces per dwelling unit
Single-family residential <u>detached dwellings</u>	2 spaces per dwelling unit
Townhomes, two-family dwellings, triplexes, and quadruplexes <u>Single-family attached dwellings</u>	2.25 spaces per dwelling unit
<u>Senior Residential:</u>	
<u>Single-family detached dwellings</u>	<u>2 spaces per dwelling unit</u>
<u>Single-family attached dwellings</u>	<u>1.5 spaces per dwelling unit</u>
<u>Multi-family dwellings</u>	<u>1 space per dwelling unit</u>
<u>Senior congregate housing</u>	<u>0.75 spaces per dwelling unit</u>
<u>Assisted living facility</u>	<u>0.50 spaces per dwelling unit</u>
<u>Skilled nursing facility</u>	<u>1 space per each 4 beds, plus 1 space per each employee</u>
<u>Continuing care retirement center</u>	<u>Use individual component requirements</u>
<u>Adult day care</u>	<u>3.0 spaces per 1,000 square feet of floor area</u>
<u>Memory care facility</u>	<u>1 space per each 4 beds, plus 1 space per each employee</u>
Retail And Service:	
Arcade and game rooms	10.0 spaces per 1,000 square feet of floor area
Religious/Institutional:	

Ambulance services	1 space per each 2 employees or volunteers, plus 1 space per each vehicle owned, leased or rented
Cemeteries	1 space per full time employee
Childcare centers, daycare centers, and nursery schools	1 space per each employee, plus 2 spaces per each 15 children
Churches, temples, mosques, or synagogues	1 space per each 4 seats, or 1 space per each 90 linear inches seating capacity in main chapel or auditorium, based on design capacity
Colleges or universities	1 space per each employee, plus 1 space per each 4 students
Convalescent centers or nursing homes	1 space per each 4 beds, plus 1 space per each employee
Elementary schools	1 space per each full time employee, plus 1 space per each 2 classrooms
High schools	1 space per each full time employee, plus 1 space per each 7 students, based on capacity
Hospitals or clinics	1 space per each 2 beds, 1 space per each 2 employees, and 1 space per each 2 doctors
Libraries	1 space per 300 square feet of floor area
Police or fire stations	1.5 spaces per each employee or volunteer
Post offices	4.0 spaces per 1,000 square feet of floor area, plus 2 spaces per each 3 employees
Religious retreats	1 space per 5 residents plus 1 space per nonresident employee, plus visitor parking as recommended by the village board
Trade schools	1 space per each 5 students, plus 1 space per each 2 employees
<u>Recreational/Civic:</u>	

11-12-6: OFF STREET LOADING REGULATIONS AND REQUIREMENTS:

(only the affected portion is printed below)

Every building which requires the receipt or distribution of materials or merchandise by trucks or similar vehicles, shall be required to have off street loading zones in accordance with requirements of this title.

A. Location Of Off Street Loading Facilities: With the exception of single-family detached dwellings and single-family attached dwellings, ~~two-family dwellings, townhomes, triplexes and quadruplexes~~, all required off street loading facilities which serve a building, structure, or use of land erected, established, altered, enlarged or intensified after the effective date hereof shall be located on the same lot as the building, structure or use of land to be served, unless established in accordance with the following provisions:

1. Central Loading Facilities: Central loading facilities, which serve more than one lot, may be established in accordance with the following requirements:

- a. Each lot to be served shall have direct access to the central loading facility without crossing streets or alleys.
- b. The total number of off street loading zones provided is not less than the sum of the separate requirements for each use as specified in section 11-12-7 of this chapter.
- c. Each lot to be served shall be no more than three hundred feet (300'), including streets, drives and alleys, from the central loading facility.

2. Control Of Central Loading Facilities: Whenever the required off street loading is collectively provided in central loading areas, written covenants and easements running with the land assuring the retention, maintenance, and use of said central loading facility shall be executed by the parties concerned. Such covenants and easements shall be reviewed by the village administrator and village attorney, approved as to content and form by the village board, and filed in the office of the recorder of deeds.

11-14-2: DEFINITIONS (SIGNS):

(only the affected portion is printed below)

Unless otherwise expressly stated, the following words or terms shall, for the purposes of Title 11, Chapter 14, have the meanings indicated below:

NON-RESIDENTIAL SIGN: Any sign, whether excluded from permit or requiring permit that may be located in the ~~non-residential districts (A-1, B-1, B-2, B-3, BP, OR-2, M-1, and I-1)~~ Districts of the Village of Sugar Grove; or on a property where the principal building/s is not a single-family, townhome, two-family, triplex, quadruplex, or apartment building; or in the Senior Residential District a sign that may be located on a Type 2 permitted use property.

RESIDENTIAL SIGN: Any sign, whether excluded from permit or requiring permit that may be located in the ~~residential districts (E-1, R-1, R-2, and R-3)~~ Districts of the Village of Sugar Grove; or on a property where the principal building/s is a single-family, townhome, two-family, triplex, quadruplex, or apartment building; or in the Senior Residential District a sign that may be located on a Type 1 permitted use property.

Chapter 17

SR, SENIOR RESIDENTIAL DISTRICT

11-17-1: PURPOSE; PROVISIONS:

- A. The SR, Senior Residential District is intended to accommodate residential uses that are age-restricted to seniors or related uses that are specifically and uniquely designed and operated to address the daily living needs of the senior population.
- B. There is no minimum contiguous area requirement for the SR District.
- C. Property located in the SR District shall meet at least one of the following criteria:
 - 1. The property has frontage on a collector or arterial street (primary road).
 - 2. The property includes or is located within 1,320 feet of commercial uses or a commercial zoning district that can provide daily convenience shopping or dining opportunities.
 - 3. The property includes or is located within 1,320 feet of a school, child care facility or public park or recreation trail.
 - 4. The property includes or is located within 1,320 feet of a public transit stop or transit route.
- D. All age-restricted dwellings established after April __, 2014 shall be zoned within this district. However, where age-restricted dwellings have been approved prior to the effective date hereof, they shall not be required to be zoned within this district.
- E. A site may not be rezoned to this district unless all site plans, building elevation plans, landscape plans, site lighting plans, and signage plans are concurrently submitted for processing by the Community Development Department (including presentation to the Architectural Review and Resource Group, Plan Commission, and Village Board).
- F. Development within this district may be processed as a planned unit development, but there are no minimum requirements for inclusion within a planned unit development.

11-17-2: USES:

The uses permitted in the SR District consist of two types: Type 1 uses which are, generally, single-family detached or attached uses, and Type 2 which are, generally, multi-family or business uses.

A. Type 1 Permitted uses:

1. Senior Independent Housing:

Single-family detached dwellings.

Single-family attached dwellings.

B. Type 2 Permitted uses:

1. Senior Independent Housing:

Multi-family dwellings.

2. Senior Congregate Housing
 3. Assisted Living Facilities
 4. Skilled Nursing Facilities
 5. Continuing Care Retirement Center
 6. Adult Day Care Center
 7. Memory Care Facility
- C. Permitted accessory uses: Please refer to section 11-4-7 of this title.

11-17-3: LOT SIZE REGULATIONS:

A. Type 1 Permitted uses:

1. Minimum lot size:
 - a. Single-family detached dwellings: Not less than eight thousand (8,000) square feet of lot area per dwelling unit.
 - b. Single-family attached dwellings: Not less than four thousand (4,000) square feet of lot area per dwelling unit.
2. Minimum lot width: Not less than sixty five feet (65') shall be maintained at the front building setback line and a minimum of fifty feet (50') shall be maintained at the front lot line.
3. Minimum lot depth:
 - a. Single-family detached dwellings: Not less than one hundred twenty feet (120')
 - b. Single-family attached dwellings: No minimum.

B. Type 2 Permitted uses:

1. Minimum lot size: Not less than forty thousand (40,000) square feet.
2. Minimum lot width: Not less than one hundred fifty feet (150') shall be maintained at the building setback line.
3. Minimum lot depth: No minimum.

11-17-4: YARD AND SETBACK REGULATIONS:

Every building hereafter erected or enlarged in this district shall provide and maintain a setback in accordance with the following:

A. Type 1 Permitted uses:

1. Minimum front and corner side yards:
 - a. Single-family detached and two-family dwellings: Not less than twenty five feet (25') from a front or corner side lot line.
 - b. Single-family attached dwellings: Not less than twenty five feet (25') from a front or corner side lot line.

2. Minimum interior side yards:

- a. Single-family detached dwellings: Not less than seven and one-half feet (7.5') from an interior side lot line.
- b. Single-family attached dwellings: Buildings (as opposed to individual units) shall be set at least ten feet (10') from an interior side lot line.

3. Minimum rear yards:

- a. Single-family detached dwellings: Not less than twenty five feet (25') from a rear lot line.
- b. Single-family attached dwellings: Not less than twenty five feet (25') from the right of way of a roadway designated as primary.

4. Primary road: Not permitted along a primary road.

5. Building separation for single-family attached dwellings:

- a. Front to front: Not less than seventy five feet (75').
- b. Rear to rear: Not less than one and one-half (1 ½) times the building height or fifty feet (50'), whichever is greater.
- c. Front to rear or side: Not less than forty feet (40').
- d. Side to side: Not less than thirty feet (20').
- e. Corner to corner: Not less than twenty feet (20') at the closest point between building corners.

B. Type 2 Permitted uses:

- 1. Minimum front and corner side yards: Not less than sixty feet (60') from a front or corner side lot line of a public or private street.
- 2. Minimum interior side yards: Not less than ten feet (10') from an interior side lot line.
- 3. Minimum rear yards: Not less than thirty feet (30') from a rear lot line.
- 4. Primary road: Must be located adjacent to a primary road on at least one side. Not less than seventy five feet (75') from a front or corner side lot line.

11-17-5: MAXIMUM LOT COVERAGE:

A. Type 1 Permitted uses:

- a. Single-family detached dwellings: No more than fifty percent (50%) of a lot can be occupied with buildings, accessory structures, and impervious surfaces.
- b. Single-family attached dwellings: No more than sixty percent (60%) of a lot can be occupied with buildings, accessory structures, and impervious surfaces.

B. Type 2 Permitted uses: No more than seventy percent (70%) of a lot can be occupied with buildings, accessory structures, and impervious surfaces.

11-17-6: STRUCTURE HEIGHT:

A. Type 1 Permitted uses: Not more than thirty five feet (35').

- B. Type 2 Permitted uses: Not more than three (3) stories, or thirty five feet (35'), whichever is lower.
- C. A Special Use is required for buildings exceeding either of the applicable height limits.

11-17-7: MINIMUM PAVEMENT SETBACKS:

Pavement constructed for parking, drive aisles, off street loading and other accessory uses, including outdoor storage, shall comply with the following:

A. Type 1 Permitted uses: Please refer to section 11-12-3C1 of this Title.

B. Type 2 Permitted uses:

1. Front/Corner Side: Not less than thirty feet (30') from the front or corner side lot line that abuts any street.
2. Interior Side: Not less than ten feet (10') from an interior side lot line, unless pavement planned for parking, loading, drive aisles, outdoor storage, outdoor sales, or other accessory uses is proposed to be located next to an existing, planned or zoned residential or institutional use. In that case, the required setback shall be increased to thirty feet (30').
3. Rear Yard: Not less than ten feet (10') from a rear lot line, unless pavement planned for parking, loading, drive aisles, outdoor storage, outdoor sales, or other accessory uses is proposed to be located next to an existing, planned or zoned residential or institutional use, or a public street (through lot). In that case, the required setback shall be increased to thirty feet (30').
4. Primary Road: Must be located adjacent to a primary road on at least one side. Not less than forty five feet (45') from the right of way of a roadway designated as primary.

11-17-8: SIDEWALKS:

A. All Permitted uses: Five foot (5') wide concrete walks shall be provided in the right of way, along one side of all streets adjacent to the property unless the area has been identified by the Village for a bicycle path. In that case, a ten foot (10') wide asphalt path shall be provided. A five foot (5') wide sidewalk shall also be provided from the building entrance to the public sidewalk or bicycle path.

11-17-9: BUILDING APPEARANCE:

A. Type 1 Permitted uses:

1. Building Form:

- a. In development with multiple structures, recurring forms and materials shall be used to tie the development together.
- b. All buildings shall exhibit "360-degree architecture", such that all sides of a building have creative design elements and utilize consistent materials.

2. Building Massing and Articulation:

- a. Clearly defined entries shall be required for all buildings. This can be accomplished by a recessed or projected entry, a projecting element, flanked columns, decorative fixtures, or elevation changes, etc.

- b. Pitched roofs shall have overhangs. Eaves should project at least twelve inches (12") beyond the façade line.

3. Building Colors:

- a. Colors shall be muted and complement each other. While complementary colors for different elements are encouraged, a multitude of varying colors on each façade is not recommended.
- b. The natural color of the material shall be maintained whenever possible. Where materials are painted, a neutral color shall be chosen.
- c. Contrasting trim colors shall be used to highlight architectural elements such as window and door surrounds.
- d. Bright, brilliant, fluorescent, or neon colors shall not be used.

B. Type 2 Permitted uses:

1. Building Form:

- a. In development with multiple structures, recurring forms and materials shall be used to tie the development together.
- b. All buildings shall exhibit "360-degree architecture," such that all sides of a building have creative design elements and utilize consistent materials.

2. Building Massing and Articulation:

- a. The apparent mass and bulk of a building shall be reduced by structural articulation, windows, or other architectural and functional elements and by landscaping. Structural articulation can include breaking the plane of the building by offsets (horizontal and vertical), insets for entryways or balconies, step backs, etc.
- b. Buildings shall be articulated by varying roof heights and wall planes. Long, unbroken volumes and large, unarticulated wall and roof planes are not permitted.
- c. Building facades sixty feet (60') or greater in length shall include plane changes, projections, and or recesses of two feet (2') or greater to provide visual interest, identity, character, and scale.
- d. Clearly defined entries shall be required for all buildings. This can be accomplished by a recessed or projected entry, a projecting element, flanked columns, decorative fixtures, or elevation changes, etc.
- e. Monotonous grids of repeated windows shall be avoided. The window pattern shall add variety and interest to the architecture.
- f. Balconies are recommended.

3. Building Rooflines and Parapet:

- a. Large expanses of roof should be avoided.
- b. Pitched roofs shall have overhangs. Eaves should project at least twelve inches (12") beyond the façade line.
- c. Parapet walls shall have a defined top, framing the building façade. Parapets should not appear to be "tacked on".

4. Building Materials: The items listed in this section are to be applied as guidelines, rather than requirements.

- a. Type 2 Permitted uses are only allowed along primary roads and therefore will often be located near commercial buildings. The building architecture and especially the materials should be compatible with nearby commercial buildings.
- b. The primary building material should be traditional masonry building materials like brick or stone utilizing traditional construction techniques. These materials should be used on all sides of the building expressing consistent architectural character and detail. The base material for the entire building should be masonry.
- c. The secondary building materials should be stucco (consisting of 3-coat Portland Cement) or fiber cement siding (Hardie Board). These materials should be used on all sides of the building expressing consistent architectural character and detail. These materials are limited to areas more than ten feet (10') above the adjacent ground or paved surface.
- d. Exterior insulation finish systems (EIFS) / Dryvit should only be used as an accent material (less than seven percent of the façade).
- e. Stone, simulated stone, terra cotta, wood and metal are recommended as accent materials. Metal may be used for gutters, downspouts, railings, trim, grills, panels, and flashing.
- f. Where transitions in material are made, the transition should not occur at an outside corner edge. All materials on the front should turn the corner and carry over to the side elevation to a point at which the corner looks solidly finished. Material changes at the outside corners of structures give an impression of thinness and artificiality should be avoided.

5. Roof Materials: Recommended roof materials include architectural asphalt shingles, standing-seam metal, and slate.

6. Building Colors:

- a. Colors shall be muted and complement each other. While complementary colors for different elements are encouraged, a multitude of varying colors on each façade is not recommended.
- b. The natural color of the material shall be maintained whenever possible. Where materials are painted, a neutral color shall be chosen.
- c. Contrasting trim colors shall be used to highlight architectural elements such as window and door surrounds.
- d. Applied elements shall coordinate with, rather than dominate, the color scheme of the building.
- e. Bright, brilliant, fluorescent, or neon colors shall not be used.

7. Roof Mounted Mechanical Equipment:

- a. Screening of all heating, ventilating and air conditioning equipment shall be provided on all sides of the building that are exposed to public view.
- b. Roof screens and / or parapet wall screens are allowed in this district, provided they are designed to blend with the architectural style, materials and color of the building. The height of the approved screening shall be equal to the height of the tallest rooftop unit installed on the building.

- c. Flues, goosenecks or other equipment that is mounted on the roof shall also be screened when heights exceed four feet (4').

8. Building Appearance Approval Process:

- a. Staff Review: Building architecture for Type 2 Permitted uses shall be reviewed against the requirements and guidelines listed above by the Community Development Director or his / her designee. A summary of the review shall be provided to the Architectural Review & Resource Group (ARRG).
- b. Action by the Architectural Review & Resource Group: The ARRG shall recommend approval, denial, or modification of the architecture, with or without conditions, or may defer the items for further study. The staff review and ARRG recommendation for architecture shall be provided to the Plan Commission by staff as part of the overall review of the proposed rezoning and development.
- c. Appeal: If the ARRG does not approve the building architecture, the applicant may appeal the decision to the Plan Commission. The Plan Commission shall approve, deny, or request modification of the architecture, with or without conditions.
- d. Second Appeal: If the Plan Commission does not approve the building architecture, the applicant may appeal the decision to the Village Board. The Village Board shall approve, deny, or request modification of the architecture, with or without conditions.

11-17-10: SITE LANDSCAPING:

A. General requirements for all Permitted uses:

- 1. Groundcover: Mulch beds shall be provided for all tree and shrub planting areas. Sod or seed shall be specified for all other areas.
- 2. Sizes: Deciduous shade trees shall be minimum three inch (3") caliper (measured 6" above grade), ornamental trees shall be minimum six feet (6') in height, evergreen trees shall be minimum eight feet (8') in height, and shrubs shall be minimum twenty four inches (24") in height, all at installation.
- 3. Maintenance: All landscaping shall be permanently maintained in good condition with at least the same quality and quantity of landscaping initially installed.

B. Additional requirements for Type 1 Permitted uses. In addition to the requirements in Section 11-17-10-A minimum landscaping shall include:

- 1. Perimeter of subdivision: A minimum forty (40') outlot for landscaping shall be included along the perimeter of the subdivision. Not less than three (3) shade trees, three (3) ornamental trees, five (5) evergreen trees, and twenty (20) shrubs for every one hundred (100) lineal feet shall be installed within the outlot. The outlot shall also include an earthen berm with slopes averaging four to one (4:1), but in no case greater than three to one (3:1). The outlot shall be deemed common area of the development and maintained by an association / management agency. Where fencing is proposed on individual lots next to the perimeter outlot, the design, height, and color of said fencing shall be consistent.
- 2. Single-family detached or single-family attached dwellings: Not less than one shade or ornamental or evergreen tree and five (5) shrubs per dwelling unit.

C. Additional requirements for Type 2 Permitted uses. In addition to the requirements in Section 11-17-10-A minimum landscaping shall include:

1. Front/Corner Side Yards: One shade or evergreen tree and six (6) shrubs for every thirty (30) linear feet of front or corner side yard. Approximately 35% of the trees shall be evergreen.
2. Interior Side/Rear Yards: One shade or evergreen tree and three (3) shrubs for every thirty (30) linear feet of interior or rear yard. Approximately 35% of the trees shall be evergreen.
3. Interior Parking Lot: One curbed, minimum nine foot (9') by eighteen foot (18') landscaped island, planted with one (1) shade tree and ten (10) shrubs between each ten (10) spaces. Trees shall be high branched to maintain a clear line of sight not less than five feet (5') above grade.
4. Foundation Plantings: An eight foot (8') wide landscaped area shall be provided along the building foundation facing the front and corner side yards. One (1) ornamental tree and six (6) shrubs for every twenty (20) linear feet of front and corner building foundation. Additional plant massings shall be provided at the building's primary entrance.
5. Screening of Accessory Uses / Structures / Buildings: Please refer to section 11-4-7K for this requirement. Additional screening may be requested by the Village for these.
6. Detention / Retention Ponds: All detention and retention ponds shall be suitably landscaped with a variety of plant material, so they fit within the context of their environment. Paths and benches shall be provided around detention and retention ponds for the enjoyment of the residents.
7. Berm: An earthen berm with slopes averaging four to one (4:1), but in no case greater than three to one (3:1), is required along the front and corner side lot lines.

11-17-11: PARKWAY TREES

- A. All Permitted uses: Shade trees shall be provided in the right of way, along one side of all streets adjacent to the property. Please refer to section 12-6-11 for detailed requirements. Forty foot (40') spacing is standard.

11-17-12: TREE PRESERVATION / MITIGATION:

- A. All Permitted uses: The intent of this provision is to mitigate the loss of healthy, mature trees in the village, by requiring replacement trees:
 1. Existing trees, six inches (6") in diameter or greater, as measured at breast height (dbh), shall be preserved, when possible, according to a tree preservation plan prepared by the developer with input from the community development director or his/her designee. The tree preservation plan shall show:
 - a. Protective fencing planned to be installed around the critical root zone of those trees identified for preservation, on both grading and landscape plans.
 - b. Trees that will have their roots pruned by a certified arborist, to avoid tearing and other damage during construction.
 - c. Locations where limestone and other materials that might negatively affect trees planned to be preserved will be stored on the property.
 2. Where it is determined that trees six inches (6") dbh or greater must be removed to allow for proposed development, tree replacement will be required:

- a. Not less than one 3-inch caliper tree shall be required for each six inches (6") of tree proposed to be removed, as measured at breast height. However, in no instance shall more than three (3) 3-inch caliper replacement trees be required for any tree removed.
- b. Replacement trees shall be required in addition to any other landscaping that may be required by this title.
- c. The number of trees that an individual property can support, according to good forestry practices, shall determine the number of replacement trees that will be required on an individual lot.

11-17-13: TRASH ENCLOSURE:

A. Type 2 Permitted uses: Please refer to section 11-4-7 of this title for trash enclosure requirements.

11-17-14: OFF STREET PARKING AND LOADING:

A. All Permitted uses: Please refer to section 11-4-7 and chapter 12 of this title for off street parking and loading requirements.

11-17-15: LIGHTING:

A. Type 2 Permitted uses: Please refer to section 11-4-7 and subsection 11-12-3H of this title for outdoor lighting requirements.

11-17-16: SIGNAGE:

A. All Permitted uses: Please refer to section 11-4-7 and chapter 14 of this title sign requirements.

11-17-17: SPECIAL CONDITIONS OF USE:

A. Standards for Site Plan Review. In addition to the requirements of this Section, the Community Development Director or his / her designee shall consider the following criteria when evaluating site plans prepared for improvements on property in the SR Senior Residential District:

1. That the site plan is consistent with the development policies, goals and objectives of the Village Comprehensive Plan.
2. That the traffic and parking layout is designed so as to minimize danger and conflicts between pedestrians and motorists, and otherwise comply with the requirements of Section 11-12-3.
3. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways, as well.
4. That the location of principal structures, accessory structures and free-standing signs, where permitted, do not impede safe and efficient traffic circulation, storm water drainage, or otherwise adversely impact adjoining land improvements.
5. That the proposed use/s is/are permitted in the district in which the property is located.
6. That the proposed arrangement of buildings, off-street parking, access, illumination, landscaping, and drainage is compatible with adjacent land uses and employs sound site planning principles.

B. Dwelling unit standard. Dwelling units constructed in the SR Residential District shall be designed to satisfy the following “visitability” standards (one zero-step entrance for ingress / egress, a 32-inch clear opening in all interior and bathroom doorways, and one bathroom on the main floor accessible by wheelchair) or adaptability standards, as defined by the U.S. Department of Housing and Development.

11-17-18: SUBMITTAL REQUIREMENTS:

Plans, in quantity and format as requested by the Community Development Department, that include at a minimum the information set forth below are required for processing permitted uses in the SR Senior Residential District.

A. Site information, including:

1. Name and address of the owner, applicant, planner, architect, engineer, and landscape architect.
2. Date, scale and north arrow.
3. Total acreage of the site.
4. Title by which the property or project is to be referred.
5. Proof of ownership.

B. A copy of a survey, prepared by a registered land surveyor, including a legal description of the subject property.

C. Existing and proposed zoning of the subject property.

D. Existing zoning of adjacent parcels.

E. Adjacent development, including buildings, drives, fences, walls, parking lots, etc., within a minimum of one hundred feet (100') of the subject property.

F. Location and size of all buildings and structures, both existing and proposed.

G. Ground elevations of the property, both existing and proposed.

H. Locations of floodplain, floodway, wetlands and existing vegetation.

I. Soil analysis, if required by the village engineer.

J. Building setbacks from street rights of way and all property lines.

K. Yards and spaces between all structures.

L. Location and dimensions of all fences and walls.

M. A landscape plan, prepared by a qualified landscape architect, which includes spot elevations, or is superimposed on a halftoned grading plan to show the relationship between proposed plantings and final grades.

N. Identification of vehicular, pedestrian and service access, including:

1. Distance from the driveway opening at the curb to the prolongation of the property line of the nearest intersecting street.
2. Width of proposed access drives and drive aisles.

3. Identification and location of:
 - a. Curb lines.
 - b. Property lines.
 - c. Sidewalks.
 - d. Existing driveways, if any.
 - e. Parking regulations and signs.
 - f. Traffic signals.
 - g. Utility poles.
 - h. Light standards.
 - i. Fire hydrants.
- O. Off street parking and loading facilities, including the number of spaces and dimensions of spaces, drive aisles and loading zones.
- P. Location, area and height of all freestanding signs, all architectural elevations of the proposed structure or addition, and which include:
 1. Proposed materials and colors for all elements on each side of the building.
 2. Cross sections of the building, showing the relationships between all roof mounted mechanical equipment and the top of the screen wall.
 3. Location of utility meters and ground supported transformers, and proposed method of screening these elements when visible to the public.
 4. Location, area, and dimensions for all wall mounted signs.
- Q. Photometric plan, superimposed on the site plan, showing:
 1. Point by point foot-candle intensities, extended to all property lines.
 2. Locations of light standards.
 3. Average maintained foot-candle intensities.
 4. Method of illumination.
 5. Catalog cuts and specifications for light standards and luminaries.
- R. Outdoor storage areas, if any, and proposed method of screening of these areas from public view.
- S. Waste disposal facilities, including trash bins, compactors, grease receptacles, etc., and provision for screening these elements from public view.
- T. Engineering, drainage, and grading plans.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: TONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: RESOLUTION: 2014 MOTOR FUEL TAX (MFT) PROGRAM
AGENDA: APRIL 1, 2014 REGULAR BOARD MEETING
DATE: MARCH 28, 2014

ISSUE

Should the Village Board approve the expenditure of estimated funds for the 2014 MFT Program.

DISCUSSION

In order to expend the Motor Fuel Tax (MFT) funds allocated for FY 14-15, the Village must pass a resolution authorizing the expenditure and submit it to the State. Staff is requesting approval of a resolution in the not to exceed amount of \$276,051 for the total estimated funds available for the 2014-2015 MFT Pavement Maintenance Program. This amount will include the engineering services of Engineering Enterprises, Inc. and the construction costs of the contractor awarded the bid.

Staff recommendations for the 2014-2015 Program will be discussed at the April 1, 2014 Board Meeting. The program includes patching Heartland Drive, patching on Denny Road East of Bliss Road and repairs to the guardrails at the Granart Road Bridge over the Duffin Drain.

COST

The MFT projected budget is included in the Fiscal Year 14-15 Infrastructure Fund, account numbers 35-50-6303: Engineering Services and 35-50-7008: Capital Improvements.

RECOMMENDATION

The Village Board approves a resolution authorizing participation in the 2014 MFT funds expenditure in the amount not to exceed \$276,051.



Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the President and Board of Trustees of the Village of Sugar Grove, Illinois, that there is hereby appropriated the sum of \$276,051.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2014 to December 31, 2014.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Cindy Galbreath Clerk in and for the Village of Sugar Grove, County of Kane

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the President and Board of Trustees at a meeting on April 1, 2014

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 1st day of April, 2014.

(SEAL) Village Clerk

Approved
Date
Department of Transportation
Regional Engineer

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: TONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: DISCUSSION: 2014 MOTOR FUEL TAX (MFT) / ROADWAY
MAINTENANCE PROGRAM
AGENDA: APRIL 1, 2014 REGULAR BOARD REPORT
DATE: MARCH 28, 2014

ISSUE

Discussion of the 2014 MFT / Roadway Maintenance Program.

DISCUSSION

Currently, Public Works is serving as the lead agency for several road projects underway within the Village including: Dugan Road North resurfacing, I-88 / IL 47 Interchange Phase I engineering, Bliss / Wheeler Intersection Phase I and II engineering, Dugan Road / Granart Road Realignment Phase II engineering and punch list Items for IL 47 / Cross Street. (Village staff also has a key role in the IDOT led IL 30 / Dugan Intersection Project.)

In addition, the unusually harsh winter has caused failures of the pavement on Heartland Drive and Denny Road and the Bridge Inspections have revealed the need to repair the guardrails on Granart Road over the Duffin Drain.

In an effort to continue to best utilize MFT funding designated for roadway maintenance, Staff recommends that the 2014-2015 Program include; partial resurfacing and patching Heartland Drive to remedy the failures, patching on Denny Road East of Bliss Road and repairs to the guardrails at the Granart Road Bridge over the Duffin Drain.

This estimated cost of the program is \$240,000. MFT revenues are estimated at \$276,051. General Fund transfer money is not available as a significant surplus is not anticipated for FY13-14.

COST

The recommended MFT projected budget is included in the Fiscal Year 14-15 Infrastructure Fund, account numbers 35-00-3430: Motor Fuel Tax Receipts (\$276,051),

35-50-6303: Engineering Services (\$33,126) and 35-50-7008: Capital Improvements (\$242,925).

RECOMMENDATION

The Village Board discusses the 2014-2015 MFT / Pavement Maintenance Program as recommended and advises Staff to proceed.

**VILLAGE OF SUGAR GROVE
INTEROFFICE MEMORANDUM**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: PAT CHAMBERLIN
SUBJECT: FY 14-15 BUDGET, WORKSHOP #3, APRIL 1, 2014
DATE: MARCH 27, 2014
CC: BRENT EICHELBERGER, CINDY GALBREATH, PAT ROLLINS, TONY SPECIALE, AND WALTER MAGDZIARZ

Fund 50 Waterworks and Sewerage Fund

FY 13-14 – The Waterworks and Sewerage Fund is projected to finish with an overall surplus of approximately \$294,831 versus the budgeted \$359,113 deficit. Operating revenues will be lower than budgeted by approximately \$18,300 due mainly to a lower usage of water and sewer. Operating expenses will be lower than budgeted by approximately \$677,300, due to capital expenses being lower than budgeted. This is due to the timing of the Mallard Point to Settlers Ridge water main improvements and Fays Lane water main replacement project. It is anticipated that those projects will be completed in FY 15.

FY 14-15 –The Board approved operating rate increases through FY 14. In order to fund the above projects and the proposed Settlers Ridge to Hanks water main improvements, staff is looking to increase water and sewer rates by 6.50%, (approximately \$3.32 per month for a typical residential user in FY 15). The increase would be effective with the August 1, 2014, utility bills. Prior to the rate increase being implemented, staff will convene the Rate Committee who will review staff's recommendation and make a recommendation to the Village Board.

The operating expenses for FY 14-15 are proposed to increase by 31.6%, or approximately \$72,900 from FY 13-14 budget and 46.1% or \$750,300 from the projected actual. Expenses will increase mainly due to a transfer to capital for Fays Lane water main replacement and Mallard Point to Settlers Ridge water main improvements that were not completed in FY 13-14.

**VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 SUMMARY**

3/28/2014

ACCOUNT DESCRIPTION	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
NET ASSETS, BEGINNING OF YEAR	\$ 16,465,687	\$ 16,659,873	\$ 16,659,873	\$ 16,954,704	\$ 16,751,536	\$ 15,361,130
OPERATING REVENUES						
CHARGES FOR SERVICES						
WATER REVENUE	1,569,705	1,613,496	1,602,700	1,704,479	1,864,880	2,023,550
SEWER REVENUE	1,458,170	1,459,128	1,448,500	1,539,409	1,683,251	1,821,354
OTHER REVENUE	65,948	34,643	37,769	46,209	60,780	70,247
TOTAL OPERATING REVENUES	3,093,823	3,107,267	3,088,969	3,290,098	3,608,911	3,915,151
OPERATING EXPENSES EXCLUDING AMORTIZATION AND DEPRECIATION						
INFORMATION TECHNOLOGY	23,714	32,638	29,500	30,158	30,408	30,408
ADMINISTRATION	332,860	370,573	325,206	333,425	346,918	363,370
PW ADMINISTRATION	694,069	777,742	805,502	854,317	916,530	924,225
WATER OPERATIONS	502,875	421,487	382,326	454,602	598,726	714,512
SEWER OPERATIONS	43,602	82,799	76,451	85,679	86,731	87,846
WATER CAPITAL	-	620,385	9,322	620,385	2,054,772	813,954
SEWER CAPITAL	-	-	-	-	-	-
IEPA WATER PROJECTS	-	-	-	-	-	-
TOTAL OPERATING EXPENSES BEFORE AMORTIZATION AND DEPRECIATION	1,597,120	2,305,624	1,628,307	2,378,566	4,034,085	2,934,315
OPERATING INCOME BEFORE DEPRECIATION AND AMORTIZATION	1,496,702	801,643	1,460,663	911,532	(425,174)	980,836
DEPRECIATION AND AMORTIZATION	741,588	-	-	-	-	-
OPERATING INCOME	755,114	801,643	1,460,663	911,532	(425,174)	980,836
NONOPERATING REVENUES (EXPENSES)						
CONNECTION FEES	40,056	59,990	69,379	117,988	257,522	241,696
INTEREST INCOME	29,994	42,465	28,000	29,899	40,615	52,725
OTHER INCOME	-	-	-	-	-	-
GRANTS	-	-	-	-	-	-
LOAN/BOND PROCEEDS	-	-	-	-	-	-
PRINCIPAL	-	(660,816)	(660,816)	(684,957)	(714,342)	(737,270)
INTEREST EXPENSE	(317,268)	(284,560)	(284,560)	(261,165)	(236,720)	(211,249)
GAIN (LOSS) ON SALE OF CAPITAL ASSETS	-	-	-	-	-	-
TOTAL NONOPERATING REVENUES (EXPENSES)	(247,218)	(842,921)	(847,997)	(798,235)	(652,925)	(654,098)
INCOME BEFORE CONTRIBUTIONS AND TRANSFERS	507,896	(41,278)	612,666	113,297	(1,078,099)	326,738
CONTRIBUTIONS	-	-	-	-	-	-
TRANSFERS IN	145,082	441,616	460,682	192,118	286,535	542,182
TRANSFERS (OUT)	(458,792)	(759,451)	(778,517)	(508,583)	(598,842)	(683,360)
	(313,710)	(317,835)	(317,835)	(316,465)	(312,307)	(141,178)
CHANGE IN NET ASSETS	194,186	(359,113)	294,831	(203,168)	(1,390,406)	185,560
NET ASSETS, END OF YEAR	\$ 16,659,873	\$ 16,300,760	\$ 16,954,704	\$ 16,751,536	\$ 15,361,130	\$ 15,546,690

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 OPERATING REVENUES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-00-0000	<u>OPERATING REVENUES</u>							
3310	BLDING PERMITS-METER REINSPCTN.	\$ -	\$ 560	\$ 1,178	\$ 600	\$ 618	\$ 837	\$ 1,455
3530	WATER PENALTIES	20,362	24,707	27,751	27,700	29,315	28,780	34,803
3540	SEWER PENALTIES	20,301	23,904	24,899	26,000	26,941	27,049	31,122
3590	OTHER FINES	-	-	-	-	-	-	-
3610	WATER SALES	1,264,820	1,544,998	1,585,745	1,575,000	1,675,164	1,836,100	1,988,747
3620	SEWER SALES	1,185,783	1,424,774	1,422,820	1,414,000	1,500,982	1,644,560	1,778,377
3630	ADMINISTRATIVE FEE	38,077	38,212	-	3,195	-	-	-
3670	METER SALES	2,828	7,782	13,550	15,478	25,580	39,720	48,350
3761	REIMBURSEMENT	1,526	390	390	1,031	390	390	390
3792	SEWER - OTHER CHARGES	11,387	9,492	11,409	8,500	11,486	11,642	11,855
3810	INTEREST INCOME	30,520	29,994	42,465	28,000	29,899	40,615	52,725
3820	RENTAL INCOME	5,737	5,702	5,965	5,965	6,061	6,273	6,492
3890	MISCELLANEOUS INCOME	7,034	13,303	13,560	11,500	13,560	13,560	13,560
TOTAL OPERATING REVENUES		\$ 2,588,375	\$ 3,123,817	\$ 3,149,732	\$ 3,116,969	\$ 3,319,997	\$ 3,649,526	\$ 3,967,876

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 CAPITAL REVENUES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-01-0000	<u>CAPITAL REVENUES</u>							
3440	GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3651	WATER TAP-ON FEES	5,597	30,111	34,903	65,000	92,402	210,215	194,019
3652	SEWER TAP-ON FEES	151	4,144	7,684	4,379	13,984	29,904	30,274
3761	REIMBURSEMENT	-	-	-	-	-	-	-
3791	WATER - OTHER CHARGES	-	5,801	17,403	-	11,602	17,403	17,403
3830	DONATIONS	-	-	-	-	-	-	-
3920	PROCEEDS-CAPITAL ASSET DISPOSAL	-	-	-	-	-	-	-
3930	LOAN/BOND PROCEEDS	-	-	-	-	-	-	-
3990	INTERFUND TRANSFER	154,550	145,052	441,616	460,682	192,118	286,535	542,182
TOTAL CAPITAL REVENUES		\$ 160,298	\$ 185,138	\$ 501,606	\$ 530,061	\$ 310,106	\$ 544,057	\$ 783,878

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 DEPARTMENT 49
 INFORMATION TECHNOLOGY EXPENSES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-49-0000	INFORMATION TECHNOLOGY							
	PERSONAL SERVICES							
6101	SALARIES - FULL-TIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6201	MEDICAL/DENTAL INSURANCE	-	-	-	-	-	-	-
6202	GROUP LIFE INSURANCE	-	-	-	-	-	-	-
6204	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
6205	SOC SEC CONTRIBUTIONS	-	-	-	-	-	-	-
6206	IMRF CONTRIBUTIONS	-	-	-	-	-	-	-
6208	TRAINING & MEMBERSHIPS	-	-	-	-	-	-	-
6209	UNIFORM ALLOWANCE	-	-	-	-	-	-	-
6507	MILEAGE REIMBURSEMENT	-	-	-	-	-	-	-
	TOTAL PERSONAL SERVICES	-	-	-	-	-	-	-
	CONTRACTUAL SERVICES							
6306	MEDICAL SERVICES	-	-	-	-	-	-	-
6307	I. S. SERVICES	20,789	23,260	32,138	29,000	29,638	29,888	29,888
6502	TELECOMMUNICATIONS	203	455	480	480	480	480	480
6504	PRINTING	-	-	-	-	-	-	-
6508	RECEPTIONS & ENTERTAINMENT	-	-	-	-	-	-	-
6509	RECRUITMENT	-	-	-	-	-	-	-
	TOTAL CONTRACTUAL SERVICES	20,992	23,714	32,618	29,480	30,118	30,368	30,368
	COMMODITIES							
6501	POSTAGE & DELIVERY	-	-	-	-	-	-	-
6603	SPECIALIZED SUPPLIES	-	-	-	-	-	-	-
6608	BOOKS & PUBLICATIONS	-	-	-	-	-	-	-
6613	GENERAL OFFICE SUPPLIES	6	-	20	20	40	40	40
	TOTAL COMMODITIES	6	-	20	20	40	40	40
	TOTAL INFORMATION TECHNOLOGY EXPENSES	\$ 20,998	\$ 23,714	\$ 32,638	\$ 29,500	\$ 30,158	\$ 30,408	\$ 30,408

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 DEPARTMENT 50
 ADMINISTRATION EXPENSES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-50-0000	<u>ADMINISTRATION</u>							
	<u>PERSONAL SERVICES</u>							
6101	SALARIES - FULL-TIME	\$ 130,840	\$ 138,017	\$ 137,957	\$ 106,250	\$ 114,313	\$ 120,029	\$ 127,231
6102	SALARIES - OVERTIME	-	-	-	-	-	-	-
6104	SALARIES - PART-TIME	-	-	-	-	955	1,003	1,063
6201	MEDICAL/DENTAL INSURANCE	35,792	34,756	37,126	22,500	23,686	24,870	26,362
6202	GROUP LIFE INSURANCE	202	202	214	150	138	145	154
6204	UNEMPLOYMENT COMPENSATION	-	-	138	-	114	120	127
6205	SOC SEC CONTRIBUTIONS	9,022	9,517	10,310	8,646	8,551	8,979	9,518
6206	IMRF CONTRIBUTIONS	11,793	12,475	13,299	10,180	10,803	11,343	12,024
6208	TRAINING & MEMBERSHIPS	1,938	2,226	2,785	2,200	2,259	2,559	2,564
6209	UNIFORM ALLOWANCE	-	-	-	-	-	50	50
6507	MILEAGE REIMBURSEMENT	218	209	203	203	208	438	447
	TOTAL PERSONAL SERVICES	189,805	197,402	202,032	150,129	161,027	169,536	179,540
	<u>CONTRACTUAL SERVICES</u>							
6301	LEGAL SERVICES	486	2,165	2,000	1,000	2,000	2,000	2,000
6302	AUDIT SERVICES	11,261	10,617	10,850	10,226	11,100	11,350	11,600
6306	MEDICAL SERVICES	1,320	-	500	300	75	80	75
6307	I. S. SERVICES	8,234	6,801	10,831	10,800	8,187	8,566	8,969
6309	OTHER PROFESSIONAL SERVICES	10,292	17,853	20,377	27,500	20,678	21,115	21,115
6402	RENTAL	1,005	1,085	1,005	1,000	1,005	1,005	1,005
6403	REPAIR & MAINT SERVICES-EQUIPMENT	1,002	757	360	1,000	1,480	360	910
6502	TELECOMMUNICATIONS	1,305	1,427	2,366	2,450	2,043	2,116	2,154
6503	PUBLISHING	775	41	48	55	338	340	343
6504	PRINTING	2,429	776	773	1,000	772	773	773
6509	RECRUITMENT	-	-	-	253	-	-	-
6514	INSURANCE PREMIUMS	79,292	75,012	99,765	99,750	104,490	109,451	114,660
6518	BAD DEBT EXPENSE	-	3	-	131	-	-	-
	TOTAL CONTRACTUAL SERVICES	117,401	116,536	148,875	155,465	152,168	157,156	163,604
	<u>COMMODITIES</u>							
6501	POSTAGE & DELIVERY	18,322	17,918	18,421	18,200	18,692	19,076	19,076
6601	FUEL & LUBRICANTS	133	150	-	-	-	-	-
6603	SPECIALIZED SUPPLIES	-	-	-	40	-	-	-
6608	BOOKS & PUBLICATIONS	212	302	195	223	50	100	100
6613	GENERAL OFFICE SUPPLIES	1,017	551	1,050	1,150	1,488	1,050	1,050
	TOTAL COMMODITIES	19,684	18,921	19,666	19,612	20,230	20,226	20,226

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 DEPARTMENT 50
 ADMINISTRATION EXPENSES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-50-0000	ADMINISTRATION							
	DEBT SERVICE							
8002	DEBT - PRINCIPAL	-	-	600,816	600,816	639,957	664,342	687,270
8003	DEBT - INTEREST	182,173	217,459	186,085	186,085	164,790	142,245	118,774
8004	FISCAL AGENT FEES	1,250	983	850	850	850	850	850
	TOTAL DEBT SERVICE	183,423	216,443	787,751	787,751	805,597	807,437	806,894
	DEPRECIATION & AMORTIZATION							
7510	DEPRECIATION EXPENSE	753,212	741,588	-	-	-	-	-
8005	AMORITIZATION - BOND ISSUE COSTS	10,298	-	-	-	-	-	-
	TOTAL DEPRECIATION & AMORTIZATION	763,510	741,588	-	-	-	-	-
	TRANSFERS OUT							
7010	TRANSFER TO EQUIP. REPLACEMENT	145,082	145,082	126,016	145,082	117,118	209,252	286,420
7011	TRANSFER TO INFRA. REPLACEMENT	-	-	315,600	315,600	75,000	75,000	75,000
9003	INTERFUND TRANSFERS	314,460	313,710	317,835	317,835	316,465	314,590	321,940
	TOTAL TRANSFERS OUT	459,542	458,792	759,451	778,517	508,583	598,842	683,360
	TOTAL ADMINISTRATION EXPENSES	\$ 1,733,365	\$ 1,751,683	\$ 1,917,775	\$ 1,891,475	\$ 1,647,605	\$ 1,753,197	\$ 1,853,624

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 DEPARTMENT 59
 PW ADMINISTRATION EXPENSES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-59-0000	<u>PW ADMINISTRATION</u>							
	<u>PERSONAL SERVICES</u>							
6101	SALARIES - FULL-TIME	\$ 358,070	\$ 376,244	\$ 394,173	\$ 400,000	\$ 432,688	\$ 454,322	\$ 481,581
6102	SALARIES - OVERTIME	13,849	18,138	41,887	72,000	45,845	48,137	51,025
6105	SALARIES - SEASONAL	-	-	-	-	-	3,458	3,665
6201	MEDICAL/DENTAL INSURANCE	77,614	82,641	94,854	94,200	95,349	100,116	106,123
6202	GROUP LIFE INSURANCE	672	672	714	672	714	750	795
6204	UNEMPLOYMENT COMPENSATION	-	-	436	-	478	502	532
6205	SOC SEC CONTRIBUTIONS	27,019	28,645	33,359	35,200	36,394	38,214	40,507
6206	IMRF CONTRIBUTIONS	33,649	36,007	42,036	45,325	45,221	47,482	50,331
6208	TRAINING & MEMBERSHIPS	6,579	6,680	7,600	7,100	7,600	7,600	7,600
6209	UNIFORM ALLOWANCE	1,916	1,721	1,950	1,950	2,000	2,050	2,050
6507	MILEAGE REIMBURSEMENT	41	121	50	152	50	50	50
	TOTAL PERSONAL SERVICES	519,409	550,870	617,059	656,599	666,339	702,681	744,259
	<u>CONTRACTUAL SERVICES</u>							
6301	LEGAL SERVICES	-	304	300	1,000	300	300	300
6303	ENGINEERING SERVICES	8,997	5,097	3,000	500	3,000	3,000	3,000
6306	MEDICAL SERVICES	727	521	1,229	800	1,053	1,067	1,109
6307	I. S. SERVICES	397	277	350	350	350	350	350
6309	OTHER PROFESSIONAL SERVICES	65	2,113	2,085	5,000	2,725	27,725	27,085
6312	JULIE SERVICES	1,785	2,235	2,347	2,436	2,464	2,587	2,716
6313	SCADA SERVICES	12,573	12,500	18,000	3,000	38,000	35,000	10,000
6402	RENTAL	785	519	725	725	1,100	1,100	1,100
6403	REPAIR & MAINT SERVICES-EQUIPMENT	4,379	2,567	4,838	4,838	4,838	4,838	4,838
6406	REPAIR & MAINT SERVICES-BUILDINGS	9,418	6,028	16,332	16,332	13,194	16,194	11,194
6407	REPAIR & MAINT SERVICES -VEHICLES	6,344	14,149	12,000	17,000	15,000	15,000	12,000
6502	TELECOMMUNICATIONS	6,175	6,541	6,991	7,100	8,163	8,247	8,333
6503	PUBLISHING	-	-	-	-	-	-	-
6504	PRINTING	2,650	2,644	3,000	3,974	3,000	3,000	3,000
6508	RECEPTIONS & ENTERTAINMENT	111	156	125	200	125	125	125
6509	RECRUITMENT	-	-	-	-	-	150	150
6510	NATURAL GAS	-	-	-	-	-	-	-
6512	WATER & SEWER	659	705	575	620	575	575	575
6515	PUBLIC RELATIONS	-	-	250	-	250	250	250
6516	EMPLOYEE ACTIVITIES	-	42	250	100	250	250	250
	TOTAL CONTRACTUAL SERVICES	55,065	56,397	72,397	63,975	94,387	119,758	86,375
	<u>COMMODITIES</u>							
6500	GENERAL EQUIPMENT	7,003	6,199	7,000	7,000	6,000	6,000	6,000
6501	POSTAGE & DELIVERY	3,298	5,454	5,111	1,753	5,111	5,111	5,111
6601	FUEL & LUBRICANTS	33,030	40,614	46,275	46,275	51,080	51,580	52,080
6602	CUSTODIAL SUPPLIES	2,486	2,855	3,000	3,000	3,000	3,000	3,000
6603	SPECIALIZED SUPPLIES/TOOLS	5,073	3,835	4,000	4,000	5,000	5,000	4,000
6604	SAFETY SUPPLIES	2,554	3,128	2,500	2,500	2,500	2,500	2,500
6608	BOOKS & PUBLICATIONS	-	490	500	500	1,000	1,000	1,000
6612	EQUIPMENT MAINTENANCE SUPPLIES	3,023	2,851	3,000	3,000	3,000	3,000	3,000
6613	GENERAL OFFICE SUPPLIES	889	970	900	900	900	900	900
6617	VEHICLE MAINTENANCE SUPPLIES	12,395	20,407	16,000	16,000	16,000	16,000	16,000
	TOTAL COMMODITIES	69,751	86,802	88,286	84,928	93,591	94,091	93,591
	TOTAL PW ADMINISTRATION EXPENSES	\$ 644,225	\$ 694,069	\$ 777,742	\$ 805,502	\$ 854,317	\$ 916,530	\$ 924,225

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 DEPARTMENT 60
 WATER OPERATIONS EXPENSES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-60-0000	WATER OPERATIONS							
	CONTRACTUAL SERVICES							
6303	ENGINEERING SERVICES	\$ -	\$ 4,040	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
6309	OTHER PROFESSIONAL SERVICES	61,038	147,657	33,000	34,650	25,500	123,000	223,000
6311	IEPA WATER SAMPLING SERVICES	10,171	6,185	18,000	6,000	10,000	10,000	10,000
6402	RENTAL	550	605	2,181	1,500	3,198	2,382	2,495
6403	REPAIR & MAINT. SERVICES-EQUIPMENT	10,053	15,836	12,100	11,000	12,100	12,100	12,100
6406	REPAIR & MAINT. SERVICES-BUILDINGS	11,644	5,159	4,000	6,500	4,000	4,500	4,500
6510	NATURAL GAS	932	976	1,100	1,100	1,100	1,100	1,100
6511	ELECTRICITY	192,420	160,652	166,500	145,000	199,800	209,790	220,280
6518	BAD DEBT EXPENSE	472	116	317	38	329	344	351
	TOTAL CONTRACTUAL SERVICES	287,280	341,225	237,198	205,788	256,027	388,216	498,826
	COMMODITIES							
6603	SPECIALIZED SUPPLIES	137,923	47,111	78,200	70,000	89,530	98,420	100,460
6606	LANDSCAPING SUPPLIES	779	238	3,000	3,000	3,000	3,000	3,000
6607	CHEMICALS & LAB SUPPLIES	94,177	112,398	98,539	98,538	101,495	104,540	107,676
6610	TRAFFIC CONTROL SUPPLIES	-	-	1,000	1,000	1,000	1,000	1,000
6611	BUILDING MAINTENANCE SUPPLIES	647	1,557	2,750	2,500	2,750	2,750	2,750
6612	EQUIPMENT MAINTENANCE SUPPLIES	773	346	800	1,500	800	800	800
6910	MISCELLANEOUS	-	-	-	-	-	-	-
	TOTAL COMMODITIES	234,299	161,650	184,289	176,538	198,575	210,510	215,686
	TOTAL WATER OPERATIONS EXPENSES	\$ 521,579	\$ 502,875	\$ 421,487	\$ 382,326	\$ 454,602	\$ 598,726	\$ 714,512

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 DEPARTMENT 65
 SEWER OPERATIONS EXPENSES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-65-0000	<u>SEWER OPERATIONS</u>							
	<u>CONTRACTUAL SERVICES</u>							
6309	OTHER PROFESSIONAL SERVICES	\$ 3,633	\$ 8,009	\$ 32,000	\$ 30,000	\$ 32,000	\$ 32,000	\$ 32,000
6402	RENTAL	546	562	1,079	1,245	1,096	1,114	1,132
6403	REPAIR & MAINT. SERVICES-EQUIPMENT	6,535	10,409	15,500	20,000	15,500	15,500	15,500
6406	REPAIR & MAINT. SERVICES-BUILDINGS	3,603	708	1,000	1,800	1,000	1,000	1,000
6510	NATURAL GAS	1,578	1,614	2,125	1,386	2,125	2,125	2,125
6511	ELECTRICITY	12,478	13,032	14,310	10,000	17,172	18,202	19,294
6518	BAD DEBT EXPENSE	175	113	285	20	286	290	295
	TOTAL CONTRACTUAL SERVICES	28,548	34,448	66,299	64,451	69,179	70,231	71,346
	<u>COMMODITIES</u>							
6603	SPECIALIZED SUPPLIES/TOOLS	5,808	6,468	10,000	8,000	10,000	10,000	10,000
6607	CHEMICALS & LAB SUPPLIES	845	243	3,000	1,500	3,000	3,000	3,000
6611	BUILDING MAINTENANCE SUPPLIES	69	133	500	1,000	500	500	500
6612	EQUIPMENT MAINTENANCE SUPPLIES	3,234	2,310	3,000	1,500	3,000	3,000	3,000
	TOTAL COMMODITIES	9,956	9,154	16,500	12,000	16,500	16,500	16,500
	TOTAL SEWER OPERATIONS EXPENSES	\$ 38,504	\$ 43,602	\$ 82,799	\$ 76,451	\$ 85,679	\$ 86,731	\$ 87,846

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 DEPARTMENT 71
 WATER CAPITAL EXPENSES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-71-0000	<u>WATER CAPITAL</u>							
	<u>CONTRACTUAL SERVICES</u>							
6301	LEGAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6303	ENGINEERING SERVICES	1,233	-	72,300	3,097	72,300	130,000	-
6305	FINANCIAL SERVICES	-	-	-	-	-	-	-
6309	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
	TOTAL CONTRACTUAL SERVICES	1,233	-	72,300	3,097	72,300	130,000	-
	<u>CAPITAL</u>							
7001	LAND ACQUISITION	-	-	-	-	-	-	-
7003	BUILDING IMPROVEMENTS	-	-	-	-	-	-	-
7006	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	683,964	813,954
7007	OTHER EQUIPMENT & MACHINERY	-	-	-	-	-	140,808	-
7011	WATER SYSTEM IMPROVEMENTS	-	-	548,085	6,225	548,085	1,100,000	-
	TOTAL CAPITAL	-	-	548,085	6,225	548,085	1,924,772	813,954
	<u>DEBT SERVICE</u>							
8002	DEBT - PRINCIPAL	-	-	60,000	60,000	45,000	50,000	50,000
8003	DEBT - INTEREST	157,937	98,825	97,625	97,625	95,525	93,625	91,625
	TOTAL DEBT SERVICE	157,937	98,825	157,625	157,625	140,525	143,625	141,625
	TOTAL WATER CAPITAL EXPENSES	\$ 159,170	\$ 98,825	\$ 778,010	\$ 166,947	\$ 760,910	\$ 2,198,397	\$ 955,579

VILLAGE OF SUGAR GROVE
 FY 2014-2015 BUDGET
 FUND 50
 WATERWORKS AND SEWERAGE FUND
 DEPARTMENT 72
 SEWER CAPITAL EXPENSES

3/28/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 12 ACTUAL	FY 13 ACTUAL	FYE 14 APPROVED BUDGET	FYE 14 EST. ACTUAL	FYE 15 PROJ. BUDGET	FYE 16 PROJ. BUDGET	FYE 17 PROJ. BUDGET
50-72-0000	<u>SEWER CAPITAL</u>							
	<u>CONTRACTUAL SERVICES</u>							
6303	ENGINEERING SERVICES	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL CONTRACTUAL SERVICES	-	-	-	-	-	-	-
	<u>CAPITAL</u>							
7001	LAND ACQUISITION	-		-	-	-	-	-
7003	BUILDING IMPROVEMENTS	-		-	-	-	-	-
7006	AUTOMOTIVE EQUIPMENT	-		-	-	-	-	-
7007	OTHER EQUIPMENT & MACHINERY	-		-	-	-	-	-
7012	SANITARY SEWER SYSTEM IMPROV.	-		-	-	-	-	-
	TOTAL CAPITAL	-	-	-	-	-	-	-
	<u>DEBT SERVICE</u>							
8002	DEBT - PRINCIPAL	832,250		-	-	-	-	-
8003	DEBT - INTEREST	-		-	-	-	-	-
	TOTAL DEBT SERVICE	832,250	-	-	-	-	-	-
	TOTAL SEWER CAPITAL EXPENSES	\$ 832,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -