

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Robert Bohler Kevin Geary Mari Johnson Rick Montalto David Paluch Thomas Renk</p>
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Agenda
May 15, 2012
Regular Board Meeting
6:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing:
 - a. None
5. Appointments and Presentations
 - a. Village Representative for the Aurora Area Convention and Tourism Bureau
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes for May 01, 2012 Meeting
 - b. Approval: Vouchers
 - c. Proclamation: Buddy Poppy Days
8. General Business
 - a. Discussion: Comprehensive Sign Ordinance Update
 - b. Discussion: American Legion Variance
 - c. Discussion: Open House
9. New Business
 - a. None
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

Committee of the Whole
Cancelled

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CINDY GALBREATH, VILLAGE CLERK
SUBJECT: AURORA AREA CONVENTION & VISITORS BUREAU APPOINTMENT
AGENDA: MAY 15, 2011 REGULAR BOARD MEETING
DATE: FRIDAY, MAY 11, 2012

ISSUE

Should the Village of Sugar Grove make an appointment to the Aurora Area Convention and Visitors Bureau.

DISCUSSION

At this time, an appointment to serve as the Village's representative on the Board of Directors of the Aurora Area Convention and Visitors Bureau (AACVB) is needed.

This appointment is authorized by Village Code 1-8-6-C, which states that the mode of appointment is the President and Trustees, voting jointly. The appointment to the AACVB is authorized by the By-Laws of the AACVB and calls for the appointment to be done each May.

COSTS

There are no costs.

RECOMMENDATION

That the Village Board by consensus appoint Trustee Renk as the Village of Sugar Grove representative to the Aurora Area Convention and Visitors Bureau Board of Directors until June 30, 2015 and direct Clerk Galbreath to notify the AACVB of the appointment.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: DISCUSSION: 2012 VILLAGE OPEN HOUSE
AGENDA DATE: MAY 15, 2012 REGULAR BOARD MEETING
DATE: MAY 11, 2012

ISSUE

Shall the Board host an Open House in 2012.

DISCUSSION

This year opening day of the French Market is Saturday, June 2. The hours of the market are from 8 a.m. to 1 p.m. The Board generally hosts an Open House on the opening day of the Market. However, staff suggests that the Board consider holding the open house on an alternate date, perhaps in the fall, at the close of the Market.

As the market organizers were considering the possibility of re-locating, notification that the Municipal Center would be used was just recently received. This does not allow much time to advertise. Understanding that the market has become one of the Village's summer events that residents look forward to, staff did put a notice on the e-news letter, on the web, and it was in the May newsletter, even though at that time we were unsure of the venue. Additionally, June 2nd is also Kaneland's graduation day.

COSTS

The costs associated with the Open House are estimated to be approximately \$400.00. The proposed FY 12-13 Budget includes sufficient funding in Board - Public Relations 01 57 6515 for this event.

RECOMMENDATION

That the Board discuss the 2012 Open House, determine the date and direct staff to prepare for and advertise the event.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: RICHARD YOUNG, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: DISCUSSION: AMERICAN LEGION DECK, 65 1ST STREET
AGENDA: MAY 15, 2012 REGULAR VILLAGE BOARD MEETING
DATE: MAY 11, 2012

ISSUE

Review of future variance request for a deck at 65 1st Street (Sugar Grove American Legion).

DISCUSSION

As a part of our new special accessory use ordinance, last year the Sugar Grove American Legion was granted approval for a 232 square foot deck, which required no variances, to be located along the west side of their building located at 65 1st Street. As the Legion looked at their future needs and their desire to meet ADA standards with a new access ramp in the front of their building, they decided to connect the deck on the west side of the building to the proposed new ramp on the south (front) side of the building. This would require that a larger 530 square foot deck be constructed on the west side and would necessitate the need for a front setback variance. The reason for the variance is that as the property stands today, it is a legally nonconforming use within the B-3 zoning district with a 45 foot building setback. The standard required setback within the B-3 district is 60 feet. The proposed deck would match the existing 45 foot front setback, thus the need for a variance. In order to allow the Legion to move forward with the deck this spring, staff is requesting that the Board provide us with an opinion on what would be a future request for a setback variance at this time in order to allow for the deck to either be constructed as now proposed or under the originally approved special accessory use request.

COST

There is no cost associated with this proposal at this time.

RECOMMENDATION

That the Village Board discuss the proposed modification to the Legions plans for a deck and provide the staff with feedback on the possible variation to the front setback requirements.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: RICH YOUNG, COMMUNITY DEVELOPMENT DIRECTOR
MIKE FERENCAK, VILLAGE PLANNER
SUBJECT: DISCUSSION: ZONING (SIGN) ORDINANCE TEXT
AMENDMENT TO AMEND SECTIONS 11-7-2, 11-7-3, 11-7-4,
11-9A-2, 11-12-3, 11-12-6, 11-14 AND 12-6-10
AGENDA: MAY 15, 2012 COMMITTEE OF THE WHOLE MEETING
DATE: MAY 11, 2012

ISSUE

Review of the status of the Comprehensive Sign Ordinance Update.

DISCUSSION

An update to the Sign Ordinance for Temporary Signs was approved by the Village Board on October 7, 2008. On July 7, 2009, an update to the Sign Ordinance for Electronic Message Centers was approved by the Village Board. More recently, an additional update for Temporary Signs was approved by the Village Board on December 6, 2011.

The Comprehensive Sign Ordinance Update was first discussed with the Plan Commission on December 17, 2008. A public hearing took place on February 18, 2009. After numerous continuances, it was primarily discussed at the September 16, 2009 and September 30, 2009 Plan Commission meetings with a recommendation for approval of Chapters 1-5 at the September 30, 2009 meeting.

The first six of eight Chapters of the proposed Comprehensive Sign Ordinance Update were presented to Committee of the Whole for review on October 20, 2009. The Committee had some specific comments, but was generally in support of the Ordinance.

Additional text, mostly at the end of Chapter 6 and all of Chapter 7 was presented to the Plan Commission on October 21, 2009. At that meeting, the Commission recommended approval of Chapters 6 and 7. On November 3, 2009, the Committee reviewed the first seven of eight Chapters of the proposed Ordinance that also included updates based on the Committee's comments at the October 20, 2009 meeting, however it did not yet incorporate the Plan Commission's comments from October 21, 2009.

The Commission's comments were incorporated into the draft that was presented to the Plan Commission on November 18, 2009. This draft included all eight chapters, but still needed further work throughout that included the creation of some graphics, additional language for non-profit offsite signs, vendor signs, and political signs, as well as a complete review of the definitions and cross-referencing with other sections. The Plan Commission did recommend approval of Chapter 8 at this meeting.

Staff then continued to work on the Ordinance in preparation for a final draft of all Chapters to be presented at a future Committee of the Whole meeting. In early 2010 all Department Heads, the Village Attorney, and the Village Planner met to review the draft that was presented to the November Plan Commission meeting. Additional minor adjustments were noted, but the Village Attorney suggested a significant change to format of the Ordinance.

Due to other priorities the Ordinance was not reformatted at that time. Staff will now reformat the Ordinance and re-present it to the Village Attorney and Department Heads. Once staff has confirmed it is acceptable, it will be brought back to the Plan Commission for one last review and finally to the Committee of the Whole and Village Board. This Ordinance Update should be completed by this Fall.

Other ordinance updates currently being worked on or that will be undertaken within the year include a sidewalk and bike path update to the Subdivision Ordinance, the creation of a new Title in the Village Code for the address system, a vehicle-related zoning uses update, incorporation of solar panel regulations into the renewable energy section of the Zoning Ordinance, and clean up for the accessory and temporary use ordinance recently passed.

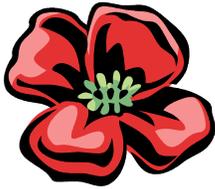
In addition to the Sign Ordinance itself, CD staff intends to create a separate sign permit application which will include all submittal requirements and a description of the submittal, review, and approval process.

COST

The only cost to date was publication of the public hearings and Village Attorney time.

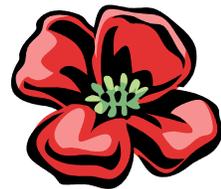
RECOMMENDATION

That the Committee review the status of the Comprehensive Sign Ordinance Update.



Buddy Poppy Days

2012



WHEREAS, The Sugar Grove American Legion Post 1271 is celebrating its annual “Buddy Poppy” salute to Veterans on Memorial Day Weekend of 2011; and

WHEREAS, The Sugar Grove American Legion Post 1271 will conduct its annual sale of “Buddy Poppies” during the last week of May 2012; at various locations in the Village of Sugar Grove; and

WHEREAS, the annual sale of “**BUDDY POPPIES**” by the Veterans of Foreign Wars of the United States has been officially recognized and endorsed by governmental leaders since 1922; and

WHEREAS, VFW “**BUDDY POPPIES**” are assembled by disabled veterans, and the proceeds of this fundraising campaign are used exclusively for the benefit of disabled and needy veterans, and the widows and orphans of deceased veterans; and

WHEREAS, the basic purpose of the annual sale of “**BUDDY POPPIES**” by the Veterans of Foreign Wars is eloquently reflected in the desire to “Honor the Dead by Helping the Living”.

THEREFORE, I, P. Sean Michels, President of the Village of Sugar Grove hereby proclaim May 27 thru May 31, 2012 as “**BUDDY POPPIES DAYS**,” in the Village of Sugar Grove and do hereby urge the citizens of this community to recognize the merits of this cause by contributing generously to its support through the purchase of “**BUDDY POPPIES**” on the days set aside for the distribution of these symbols of appreciation for the sacrifices of our honored dead.

P. Sean Michels, President

Trustee Robert Bohler
Trustee Rick Montalto

Trustee Kevin Geary
Trustee David Paluch

Trustee Mari Johnson
Trustee Thomas Renk

Attest: Cynthia L. Galbreath, Village Clerk

Buddy Poppy – The History

Among all the flowers that evoke the memories and emotions of war is the red poppy, which became associated with war after the publication of a poem written by Col. John McCrae of Canada. The poem, "In Flander's Field", describes blowing red fields among the battleground of the fallen.

For more than 75 years, the VFW's Buddy Poppy program has raised millions of dollars in support of veterans' welfare and the well being of their dependents.

The VFW conducted its first poppy distribution before Memorial Day in 1922, becoming the first veterans' organization to organize a nationwide distribution. The poppy soon was adopted as the official memorial flower of the Veterans of Foreign Wars of the United States.

It was during the 1923 encampment that the VFW decided that VFW Buddy Poppies be assembled by disabled and needy veterans who would be paid for their work to provide them with some form of financial assistance. The plan was formally adopted during the VFW's 1923 encampment. The next year, disabled veterans at the Buddy Poppy factory in Pittsburgh assembled VFW Buddy Poppies. The designation "Buddy Poppy" was adopted at that time.

In February 1924, the VFW registered the name "Buddy Poppy" with the U.S. Patent Office. A certificate was issued on May 20, 1924, granting the VFW all trademark rights in the name of Buddy under the classification of artificial flowers. The VFW has made that trademark a guarantee that all poppies bearing that name and the VFW label are genuine products of the work of disabled and needy veterans. No other organization, firm or individual can legally use the name "Buddy" Poppy.

Today, VFW Buddy Poppies are still assembled by disabled and needy veterans in VA Hospitals.

The minimal assessment (cost of Buddy Poppies) to VFW units provides compensation to the veterans who assemble the poppies, provides financial assistance in maintaining state and national veterans' rehabilitation and service programs, and partially supports the VFW National Home for orphans and widows of our nation's veterans.

In Flander's Field

by John McCrae

In Flanders Fields the poppies blow,
Between the crosses, row on row,
That mark our place; and in the sky,
The larks, still bravely singing, fly,
Scarce heard amid the guns below.
We are the dead.
Short days ago,
We lived, felt dawn, saw sunset glow,
Loved and were loved and now we lie,
In Flanders Fields.
Take up our quarrel with the foe
To you, from failing hands, we throw,
The torch, be yours to hold it high.
If ye break faith with us, who die,
We shall not sleep, though poppies grow,
In Flanders Fields.