

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>INCORPORATED 1881 SUGAR GROVE 10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Robert Bohler Kevin Geary Mari Johnson Rick Montalto David Paluch Thomas Renk</p>
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June 07, 2011
Regular Board Meeting
6:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearings
 - a. Community Choice Aggregation Program (Electric) Plan Of Governance
5. Appointments and Presentations
 - a. Presentation: Comprehensive Annual Finance Report Award
6. Public Comment on Items Scheduled for Action
7. Consent Agenda
 - a. Approval: Minutes of the May 03,17 and 18 2011 Meetings
 - b. Approval: Vouchers
 - c. Approval: Treasurer's Report
 - d. Resolution: Review and Release of Executive Session Minutes
 - e. Resolution: Approving the Capital Projects Improvement Program (CIP)
 - f. Approval: Special Event Request – American Legion Car Show
 - a. Approval: Liquor License – Sugar Grove Fire Department Auxiliary (Corn Boil)
 - b. Approval: Expenditure Authorize- Purchase of Two Replacement Mowers
8. General Business
 - c. Resolution: Seeking a Variance to the Complete Streets Requirement for the Cross St. & Route 47 Improvements
 - d. Resolution: Declaring Default and Calling the Letter of Credit for Sugar Grove Research Park Lot 34
9. New Business
10. Reports
 - a. Staff Reports
 - b. Trustee Reports
 - c. Presidents Report
11. Public Comments
12. Airport Report
13. Closed Session: Land Acquisition, Personnel, Litigation
14. Adjournment

<p>Village President P. Sean Michels</p> <p>Village Clerk Cynthia Galbreath</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-466-4507 Fax: 630-466-4521</p>	<p>Village Trustees</p> <p>Robert Bohler Kevin Geary Mari Johnson Rick Montalto David Paluch Thomas Renk</p>
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Committee of the Whole
June 07, 2011
6:30 p.m.

1. Call to Order
2. Roll Call
3. Public Comment
4. Discussion: Veterans Park
5. Discussion: Sump Pump Program
6. Discussion: Amending the Village Code for Accessory Uses (Vendors)
7. Discussion: Open Burning Regulations
8. Closed Session: Land Acquisition, Personnel, Litigation
9. Adjournment

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: APPROVAL: SPECIAL EVENT REQUEST FOR A CAR SHOW
AGENDA: MAY 17, 2011 COMMITTEE OF THE WHOLE
DATE: JUNE 3, 2011

ISSUE

Should the Board approve a Special Event Request.

DISCUSSION

The Board was approached at the May 17, 2011 meeting by the Sugar Grove American Legion and asked if they would consider approving a Special Event request for a car show during the Sugar Grove Corn Boil. The Board indicated at that time that they were inclined to approve the request and asked the Legion to fill out a formal request.

The Sugar Grove American Legion has submitted a request to hold a car show on July 30 (rain date July 31), 2011 on the Village owned property on Main Street referred to as the Old Hotel site. Staff reviewed the request and has notified the Legion of the following items that are needed prior to formal approval. The Legion indicated a willingness to comply, but to date have not provided the needed documentation.

1. Certificate of Insurance – (the current one on file covers dram insurance only.)
Certificate must name the Village as an additional insured in the a liability insurance policy or policies in an aggregate amount of not less than \$100,000 for bodily injury to or death of one person in any one accident, and, subject to the limit for one person, in an amount of not less than \$1,000,000 for bodily injury to or death of two or more persons in any one accident, and in an amount of not less than \$50,000 for injury to or destruction of property of others in any one accident.
2. Site Plan – Please revise site plan to delineate where fencing is to be located.
Fencing must be adequate to insure that patrons cannot access the water tower site and provide no access to railroad tracks.
3. Statement that no alcohol will be allowed on site.
4. Statement that no food or other vendors will be on site (or amend application, copy attached).

5. Statement that at least one (1) portable restroom needs will be provided (or amend application) naming provider.
6. Statement that a minimum of three (3) 64 gallon waste receptacles will be provided (or amend application), please name provider.

COST

There is no cost associated with this item at this time.

RECOMMENDATION

That the Board approve the Sugar Grove American Legions Special Event request for a Car Show on July 30 (rain date 31), 2011 subject to the listed conditions be met.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: SUGAR GROVE FIRE FIGHTERS ASSOCIATION CORN BOIL LIQUOR
LICENSE APPROVAL
AGENDA: JUNE 7, 2011 CONSENT AGENDA
DATE: JUNE 3, 2011

ISSUE

Should the Village of Sugar Grove approve the 2011 Sugar Grove Corn Boil liquor license submitted by the Sugar Grove Fire Fighters Auxiliary.

DISCUSSION

Village Code 3-2-2(B) (1) requires that the granting of any Liquor License is subject to approval by Liquor Commissioner and Commission. An application for a temporary - Class C license has been submitted by the Sugar Grove Fire Fighters Auxiliary for a license to sell beer and wine coolers during the 2011 Sugar Grove Corn Boil. It is the recommendation of staff that President Michels and the Board in their capacity as the Village of Sugar Grove's Liquor Commissioner and Commission approve the Temporary Liquor License for the 2011 Sugar Grove Corn Boil for the Sugar Grove Fire Fighters Auxiliary, subject to verification of code compliance and successful background investigations.

COSTS

There is no cost with these agenda items.

RECOMMENDATION

That the President and Board acting in their capacity as the Liquor Commissioner and Commission approve a Class C Temporary Liquor License for the Sugar Grove Fire Fighters Auxiliary for the 2011 Sugar Grove Corn Boil, subject to verification of code compliance and successful background investigations.



RESOLUTION NO. 20110607F1

APPROVING A CAPITAL IMPROVEMENT PROGRAM

WHEREAS, a Capital Improvement Program facilitates coordination between capital needs and the operating budgets;

WHEREAS, a Capital Improvement Program enhances the community's credit rating, control of its tax rate, and avoids sudden changes in its debt service requirements;

WHEREAS, a Capital Improvement Program identifies the most economical means of financing capital projects;

WHEREAS, a Capital Improvement Program increases opportunities for obtaining federal and state aid;

WHEREAS, a Capital Improvement Program relates long-range planning to public facilities and other public and private development;

WHEREAS, a Capital Improvement Program focuses attention on community objectives and fiscal capacity;

WHEREAS, a Capital Improvement Program keeps the public informed about future needs and projects;

WHEREAS, a Capital Improvement Program coordinates the activities of neighboring and overlapping units of local government to reduce duplication;

WHEREAS, a Capital Improvement Program encourages careful project planning and design to avoid costly mistakes and help a community reach desired goals; and

WHEREAS, the Village of Sugar Grove devotes a large portion of its annual budget to capital projects in order to maintain or improve the level of service expected by its citizens.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees for the Village of Sugar Grove, Kane County, Illinois:

SECTION ONE: PLAN APPROVAL

1. The Capital Improvement Program for May 1, 2011 through April 30, 2016 is attached hereto and by this reference incorporated herein and made a part hereof, and is hereby adopted and approved in all respects.
2. The Capital Improvements Program represents a spending plan, but does not obligate the Village to complete any project therein.
3. The Capital Improvements Program is to be updated on an annual basis, is meant to serve as a guide only, and is subject to change and modification in subsequent years.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All resolutions or portions thereof in conflict with this resolution are hereby repealed.

SEVERABILITY: Should any provision of this resolution be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this resolution.

EFFECTIVE DATE: This resolution shall be in full force and effect on and after its approval and passage.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois on this 7th day of June, 2011.

P. Sean Michels, President of the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois

ATTEST:

 Cynthia Galbreath, Village Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Robert E. Bohler	_____	_____	_____	_____
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____
Trustee Thomas Renk	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: JUSTIN VANVOOREN, FINANCE DIRECTOR
SUBJECT: RESOLUTION: ADOPTING A CAPITAL IMPROVEMENT PROGRAM
AGENDA: JUNE 7, 2011 REGULAR BOARD MEETING
DATE: MAY 20, 2011

ISSUE

Shall the Village Board approve a Capital Improvement Program (CIP) plan.

DISCUSSION

The Village Board approved the fiscal year 2011-2012 Budget at the April 19, 2011 Regular Board meeting and last discussed the CIP plan at the May 17, 2011 Committee of the Whole meeting. The Village Board directed staff to place the plan on the June 7, 2011 consent agenda for approval.

Standard & Poor's, the Villages credit rating agency, looks favorably upon the approval of a CIP due to the foresight and planning involved. Approval will allow the Village to maintain or improve the Village's current bond rating. Finance staff met with each department to determine what should be included and summarized those in the CIP plan. The approved fiscal year 2011-2012 budget and projected fiscal year 2012-2013 and fiscal year 2013-2014 budgets contain the first 3 years of projects as delineated in the CIP.

Attached is a resolution to approve the Capital Improvement Program for May 1, 2011 through April 30, 2016, as well as an executive summary, the overall summary sheet, and summary sheets for each project type.

COST

There are no costs associated with approval of the CIP.

RECOMMENDATION

That the Village Board adopt a resolution approving the fiscal year 2012 – 2016 Capital Improvement Program (CIP) plan.

Sugar Grove Research Park – Lot 34
483 Heartland Drive
Sugar Grove, Illinois 60554

Punch List

As of May 26, 2011

1. It appears as though some electrical equipment mounted on a pad located adjacent to the northeast corner of the building has interrupted the swale along the east property line. As a result, the run-off from the north section of the site is being drained to the adjacent farm to the east. This swale along the east side of the building shall be made uniform, and all stormwater run-of shall go to the detention basin to the south.
2. Clean rip-rap out of Flared End Section 1. Positive drainage should be provided from the flared end section to the basin. The grate should be properly installed on top of the flared end section.
3. The valve vault lids for the fire and domestic services should have "Village of Sugar Grove" and "Water" cast in the lids. Also the depression should be filled in between the two valve vaults and the building.
4. Rotate the fire hydrant on the south side of the building to face the parking lot.
5. The area around Storm Structure 14 should be re-graded to allow positive flow from the swale that runs along the east side of the building into the basin. Clean debris out of Storm Structure 14 to allow for a re-inspection. In addition, the slope of the swale along the east property line should be made uniform.
6. The area near Flared End Section 4 should be re-graded to allow positive drainage to the south along the east side of the building (between the transformer and berm) per plan.
7. Clean the debris out of Flared End Section 4.
8. At the time of the site visit, it appeared that Storm Manhole 6 (with the ½ horsepower sump pump) was not functional. Consequently, the truck docks were full of water. The storm structure should be repaired to a functioning condition.
9. An adjustment should be made to allow positive drainage away from the existing sanitary manhole on the west side of the building.
10. Standing water was present along the west side of the building at the time of the site visit. Re-grade as necessary to provide positive drainage per plan.
11. The curb cut in the north parking lot is at a lower elevation than the swale it drains into. Positive drainage should be provided from the parking lot to the swale.
12. An excavation and spoils was present in the berm near the southeast corner of the building. Due to the proximity of the water main bends at this location, it should be assured that there is not a water main leak. Provide an explanation to the Village.
13. The existing storm sewer manhole immediately south of the south entrance should be located and raised to grade.
14. The following cracked locations of curb and gutter should be sawcut and sealed with a polysulfide joint sealant.
 - a. South curb return on the south entrance on Heartland Drive
 - b. Two curb depressions on the south side of the south parking lot
 - c. Two locations near the east turn around area in the south parking lot

RESOLUTION NO. 20110607CDA

A Resolution Declaring a Default by Triumph Development Corp. for the Development known as Lot 34 within the Sugar Grove Research Park in The Village of Sugar Grove, Kane County, Illinois

WHEREAS, Lot 34 of the Sugar Grove Research Park is a subdivision development in the Village of Sugar Grove; and

WHEREAS, Triumph Development Corp. posted pursuant to state law and local ordinances a Letter of Credit to secure its obligations for certain improvements in the Village of Sugar Grove; and,

WHEREAS, the Village finds that Triumph Development has defaulted on its obligations for said improvement; and,

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Sugar Grove as follows:

1)The Village hereby finds that Triumph Development is in default under its obligations for the development known as Lot 34 within the Sugar Grove Research Park and hereby declares a default pursuant to irrevocable standby Letter of Credit No. SB1000001095 issued by First Merit Bank N.A., International Services, Akron, OH.

2) The basis for said default under said Letter of Credit is as follows:

A) That the owner and/or developer have failed to complete or carry on the work of the installation and construction of the required improvements.

B) That the Village of Sugar Grove has determined that the owner and/or developer has demonstrated that they will be unable to complete the improvement;

3) That the Village Clerk is authorized to take such actions as are necessary to make demand on said Letter of Credit including, but not limited to, presenting the Issuer with a letter from the Village Clerk of the Village of Sugar Grove demanding payment accompanied by the certificate of the Village Clerk of the Village of Sugar Grove certifying the basis for the default and demand on this Letter of Credit.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 7th day of June, 2011

P. Sean Michels
President of the Board of Trustees
Of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia L. Galbreath
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Mari Johnson	___	___	___	___
Trustee Thomas Renk	___	___	___	___
Trustee Rick Montalto	___	___	___	___
Trustee Robert E. Bohler	___	___	___	___
Trustee David Paluch	___	___	___	___
Trustee Kevin M. Geary	___	___	___	___

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: RICHARD YOUNG, COMMUNITY DEVELOPMENT DIR.
SUBJECT: RESOLUTION DECLARING A DEFAULT FOR THE
DEVELOPMENT KNOWN AS LOT 34 WITHIN THE SUGAR
GROVE RESEARCH PARK
AGENDA: JUNE 7, 2011 REGULAR VILLAGE BOARD MEETING.
DATE: JUNE 3, 2011

ISSUE

Should the Village establish that Triumph Development Corp. has defaulted on its obligations for the completion of improvements within the development known as Lot 34 of the Sugar Grove Research Park.

DISCUSSION

First Merit Bank, N.A., International Services has notified the Village that with regards to the above referenced development, that they will not renew a \$163,572.00 Letter of Credit posted for onsite improvements for said development. The attached punchlist from the Village Engineer notes 14 items which must be completed by the developer in order to receive a final CO for this site and release of the Letter of Credit. The major items on this list deal with stormwater management improvements which need to be completed. The expiry date is listed as June 24, 2011. In reviewing this situation with the developer, they have stated that they intend to correct these items before the Letter of Credit expires and therefore do not intend to renew the Letter of Credit. Given the short timeframe in which to complete this work, staff recommends that the mechanism to call the Letter of Credit, a Village Board Resolution, be in place should the work not be completed and the Village needs to call the Letter of Credit.

The Village Clerk is authorized to take the actions necessary to make the demand on said Letter of Credit including presenting the issuers with a letter from the Village demanding payment accompanied by the certificate of the Village Clerk certifying the basis for the default and demand on the Letter of Credit.

ATTACHMENTS

1. Resolution declaring a default by the developer.
2. Punchlist dated May 26, 2011

COST

There are unknown costs for the Village Attorneys services associated with this action because of the unknown duration of time required.

RECOMMENDATION

That the Village Board approve the resolution declaring a default by Triumph Development Corp. and authorizes the Village Staff and the Village Attorney to move forward with the demand on the Letter of Credit if the site work is not completed in a timely manner.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
BRAD MERKEL, PUBLIC UTILITIES SUPERVISOR
SUBJECT: APPROVAL: REPLACEMENT MOWERS
AGENDA: JUNE 7, 2011 REGULAR BOARD MEETING
DATE: JUNE 1, 2011

ISSUE

Should the Village purchase two replacement mowers.

DISCUSSION

The Fiscal Year 11-12 Budget includes funds to purchase 48" and 60" mowers to replace the current mowers. The current mowers were purchased in 2000 and its replacements have been delayed for two years. However, it is becoming more costly to maintain on an annual basis. The expanded mowing coupled with the age of the current equipment has generated the need to replace these mowers.

Staff received quotes from two suppliers to purchase the mowers:

Supplier	48" mower	60" mower	Total Cost
Wasco Lawn & Power Inc.	\$ 6,319.00	\$ 8,405.95	\$ 14,724.95
Bill's Repair Service	\$ 6,319.00	\$ 8,799.00	\$ 15,118.00

Staff recommends the Village purchase the mowers from Wasco Lawn & Power, Inc.

COST

The cost to purchase the 48" mower is \$6,319.00. The Utilities Fund – PW Administration, account number 50-59-6500: General Equipment has \$8,000.00 budgeted to purchase a 48" mower. The cost to purchase a 60" mower is \$8,405.95. The Streets General Fund Budget Account number 01-53-6500: General Equipment has \$9,000.00 budgeted to purchase a 60" mower.

RECOMMENDATION

The Village Board approves the purchase of a 48" mower and 60" mower in the not to exceed amount of \$14,724.95 from Wasco Lawn & Power Inc.



ORDINANCE NO. 20110621F1

AUTHORIZING AN ELECTRICITY AGGREGATION PROGRAM

WHEREAS, the Illinois Power Agency Act, 20 ILCS 3855/1-92 (the “Act”), authorizes municipalities to adopt programs for the aggregation of residential and small commercial retail electrical loads located within the municipality (“aggregation program”) and to solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment pursuant to the Act; and

WHEREAS, under the Act, the Village may operate an aggregation program under the Act as an opt-out program, whereby residential and small commercial retail customers may choose not to participate in the program, if authorized by referendum pursuant to the requirements of the Act; and

WHEREAS, the Village submitted the public question of whether the Village should operate the Electricity Aggregation Program as an opt-out program in a referendum on April 5, 2011, and the referendum passed by a majority vote of the electors voting on the public questions; and

WHEREAS, the Corporate Authorities of the Village of Sugar Grove hereby find that it is in the best interest of the Village to authorize the operation of the Electricity Aggregation Program as an opt-out program;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section One: The Corporate Authorities of the Village of Sugar Grove find that the recitals set forth above are true and correct and are hereby incorporated and made a part of this Ordinance.

Section Two: The Corporate Authorities of the Village of Sugar Grove find and determine that it is in the best interests of the Village of Sugar Grove to operate the Electricity Aggregation Program under the Act and this Ordinance as an opt-out program.

Section Three:

- A. The Corporate Authorities of the Village of Sugar Grove are hereby authorized to aggregate, in accordance with the terms of the Act, residential and small commercial retail electrical loads located within the corporate limits of the Village of Sugar Grove, and for that purpose may solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment
- B. The Corporate Authorities of the Village of Sugar Grove are granted the authority to exercise such authority jointly with any other municipality or county and, in combination with two or more municipalities or counties, may initiate a process jointly to authorize aggregation by a majority vote of each particular municipality or county as required by the Act.
- C. The Electricity Aggregation Program shall operate as an opt-out program for residential and small commercial retail customers whereby customers who do not wish to participate in the Electricity Aggregation Program may opt out pursuant to the Act.
- D. The Corporate Authorities of the Village of Sugar Grove, with the assistance from the Illinois Power Agency shall develop a Plan of Operation and Governance, which is hereby incorporated as Exhibit A and made a part of this Ordinance, for the Electricity Aggregation Program.
- E. The Corporate Authorities of the Village of Sugar Grove shall conduct such public hearings and provide such public notice as required under the Act.
- F. The Plan of Operation and Governance shall provide for universal access to all applicable residential customers and equitable treatment of applicable residential customers, shall describe demand management and energy efficiency services to be provided to each class of customers, and shall meet any requirements established by law concerning aggregated service offered pursuant to the Act.
- G. As an opt-out program, the Corporate Authorities of the Village of Sugar Grove shall fully inform residential and small commercial retail customers in advance that they have the right to opt-out of the Aggregation Program. The disclosure and information provided to the customers shall comply with the requirements of the Act.
- H. The electric aggregation shall occur automatically for each person owning, occupying, controlling, or using an electrical load center proposed to be aggregated in the corporate limits of the Village of Sugar Grove, subject to a right to opt-out of the program as described under this ordinance and the Act.

Section Four: The Corporate Authorities of the Village of Sugar Grove hereby authorize the Village Administrator or Finance Director to execute a contract with the successful energy supplier and any other documents necessary to effectuate the Electricity Aggregation Program on behalf of the Village of Sugar Grove.

Section Five: This ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois on this 21st day of June, 2011.

P. Sean Michels, President of the Board of
Trustees of the Village of Sugar Grove, Kane
County, Illinois

ATTEST: _____
Cynthia Galbreath, Village Clerk,
Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Robert E. Bohler	_____	_____	_____	_____
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____
Trustee Thomas Renk	_____	_____	_____	_____

Village of Sugar Grove

Electric Power Aggregation

Plan of Operation and Governance

I. INTRODUCTION

Public Act 96-1076 amended the Illinois Power Agreement Act by adding Section 1-92 to Chapter 20, Act 3855 of the Illinois Compiled Statutes ("the Act") and allowed the Corporate Authorities of a municipality to adopt an ordinance in accordance with the Act to aggregate electrical loads for residential and small commercial retail customers within the corporate limits of the village on an opt-out or opt-in program. The Act further authorized a municipality to select suppliers of retail electric supply, solicit bids and enter into service agreements to facilitate the sale and purchase of electricity and related services. The legislation authorized the Illinois Power Agency ("IPA") to assist a municipality in developing a plan of operation and governance.

Large industrial and commercial consumers with sophisticated electric operations use their size and expertise to obtain lower electric power rates. Individual residential and small commercial retail consumers are typically unable to obtain significant price reductions since they lack the same bargaining power, expertise and the economies of scale enjoyed by larger consumers. Aggregation, the combining of multiple electric loads, provides the benefits of retail electric competition for consumers with lower electric usage.

Municipal aggregation, the combining of multiple retail electric loads of customers by a municipality, provides the means through which municipal residential and small commercial retail customers may obtain economic benefits of Illinois' competitive retail electric market. The Sugar Grove Aggregation Program combines the electric loads of residential and small commercial retail customers to form a buying group ("Aggregation Group"). The Village of Sugar Grove ("Village" or "Sugar Grove") will act as facilitator for the Aggregation Group. Therefore, Sugar Grove will be a Municipal or governmental Aggregator, as described by Illinois law and the rules established by authorized agencies, to obtain a competitively priced Aggregation Program for the Members of the Aggregation Group. The electric distribution company for the Village is Commonwealth Edison Company, an affiliate of Exelon Corporation (herein referred to as "ComEd" or "Commonwealth Edison").

II. PROCESS

On April 5, 2011, in accordance with the requirements of the Act, Sugar Grove voters approved a referendum to operate an Aggregation Program as an "opt-out" program. Under the opt-out program, all ComEd residential and small commercial retail customers in the Village are automatically included as participants in the Program unless they opt-out of the Program by providing written notice of their intention not to participate as a part of the Aggregation Group. As required by state law, the Corporate Authorities of the Village duly passed an Ordinance which authorized submitting to the Village's electorate the determination whether or not the Aggregation Program shall operate as an opt-out program. Following the approval of the referendum by the electorate, the Village passed Ordinance number 20110621F1 on June 21, 2011 authorizing the

II. PROCESS (Continued)

Village to aggregate electric loads for residential and small commercial retail customers in the Village and implement an opt-out program.

In addition to passing the required ordinances by the Corporate Authorities, the Village may also be required to comply with various rules and regulations established by authorized agencies of the State of Illinois. The Village will promptly file any application and comply with any applicable rules and regulations that may be required by Illinois law for certification as a Municipal Aggregator and to operate the Aggregation Program under the Act. As required by the Act, the Corporate Authorities developed and approved this Aggregation Plan of Operation and Governance ("Plan"). Before adopting this Plan and as required by the Act, the Corporate Authorities duly published a notice in the Elburn Herald, a newspaper of general circulation in the Village, of public hearings held on June 7, 2011 at 6:00 o'clock P.M. and on June 21, 2011 at 6:00 o'clock P.M. The public hearings were held by the Corporate Authorities at Village Hall and provided the residents of the Village a meaningful opportunity to be heard regarding the Aggregation Program and this Plan. The Corporate Authorities considered the concerns of the residents and information disclosed at the hearings in the development of this Plan. The opt-out notice for the Aggregation Program shall be provided in advance to all eligible electric customers in the Village upon approval of this Plan according to the opt-out disclosure program developed by the Village. The opt-out notice and disclosures shall comply with the Act and all applicable rules and regulations of any authorized agency in the State of Illinois and shall fully inform such customers in advance that they have the right to opt-out of the Aggregation Program. The opt-out notice shall disclose all required information including but not limited to the rates, terms and conditions of the Program and the specific method to opt-out of the Program.

The Village may elect to hold an individual bid or participate in a group bid. If the Village elects to participate in a group bid, the Village may use a consultant/broker (such as the Northern Illinois Municipal Electric Collaborative, Inc.) to assist with the group bid. The Village will not delegate any signing authority to a consultant/broker or other entity, but will make its own decision to accept or reject their individual bid(s) resulting from the group bid. The consultant/broker will aggregate Sugar Grove's usage with other communities' usage to negotiate lower rates. Suppliers will present individual bids to each community participating in the bid group. The consultant/broker will create an advisor group, representing and consisting of those communities participating in the bid, to determine the bid winner(s) on the day of the bid. The consultant/broker will then present the bid winner(s) to the Village. The Village will then decide to accept or reject their individual bid(s). Whether or not each community participating in the bid accepts or rejects their individual bid will have no impact upon the individual bids of the other communities.

By majority vote of the Corporate Authorities, the Village may select a Retail Electric Supplier ("RES" or "Provider") to provide the electric power for the Sugar Grove Aggregation Program according to the terms of a written service agreement entered into by and between the Provider and the Village. By majority vote of the Corporate Authorities, the Village may determine not to enter into a service agreement with any Provider and in such event the Aggregation Group shall continue to purchase electric power through Commonwealth Edison. If the Corporate Authorities enter into a service agreement with a Provider, Commonwealth Edison will continue to provide and service delivery of the electricity purchased from the Provider, and metering, repairs and emergency service will

II. PROCESS (Continued)

continue to be provided by Commonwealth Edison. The Corporate Authorities shall determine if each participant in the Aggregation Group shall receive a single monthly bill from Commonwealth Edison under applicable tariffs or a separate monthly bill from the Provider for electric power service and a separate monthly bill from Commonwealth Edison for delivery service, or a single monthly bill from the Provider.

III. DEFINITIONS

In order to clarify certain terminology, the following terms as used in this Plan shall have the meanings set forth below:

"Aggregation Group" shall mean all eligible residential and small commercial retail customers of ComEd in the corporate limits of the Village that have not opted out of the Program and are permitted under the terms of the Act to participate in the Program.

"Aggregation Program" or "Program" means the program developed and implemented by the Village of Sugar Grove, as a Municipal Aggregator under the Act, to provide ComEd residential and small commercial retail customers in the Village with retail electric generation services.

"Municipal Aggregator" means the Village operating an Aggregation Program under the legislative authority granted the Village to act as an aggregator to provide a competitive retail electric service to eligible residential and small commercial retail customers of ComEd in the Village. Pursuant to the Act, an Aggregator is not a public utility or an alternative retail electric supplier.

"Member" means a person or legal entity enrolled in the Sugar Grove Municipal Aggregation Program for competitive retail electric services and a member of the Aggregation Group.

"Retail Electric Supplier" ("RES" or "Provider") means an entity certified by all required authorities of the State of Illinois to provide competitive retail electric supply service(s), and which is duly selected by the Village to be the entity responsible to provide the required retail electrical supply service related to an Aggregation Program as defined in the Act, Village Ordinances and applicable rules and regulations of any authorized agency of the State of Illinois and has duly executed a Power Supply Agreement with the Village.

IV. OPERATIONAL PLAN

A. Aggregation Services

1. Provider: Sugar Grove will use a competent entity as a Provider to perform and manage aggregation services for Members of the Aggregation Program. The Provider shall provide adequate, accurate, and understandable pricing, terms and conditions of service, including but not limited to no switching or cancellation fees and the conditions under which a Member may opt-out without penalty. The Provider must provide the Village, upon request, an electronic file containing the Members usage, charges for retail supply service and such other information reasonably requested by the Village.

IV. OPERATIONAL PLAN (Continued)

A. Aggregation Services (Continued)

2. Database: The Retail Electric Supplier shall create and maintain a secure database of all Members. The database will include the name, address, Commonwealth Edison account number, and Retail Electric Suppliers' account number of each active Member, and other pertinent information such as rate code, rider code (if applicable), most recent 12 months of usage and demand, and meter reading cycle. The database will be updated at least quarterly. Accordingly, the Provider will develop and implement a program to accommodate Members who (i) leave the Aggregation Group due to relocation, opting out, etc. (ii) decide to join the Aggregation Group; (iii) relocate anywhere within the corporate limits of the Village, or (iv) move into the Village and elect to join the Aggregation Group. This database shall also be capable of removing a Member from the Aggregation Group who has duly opted out of the Program. The Provider will use this database to perform audits for clerical and mathematical accuracy of Member electric supply bills.

3. Member Education: The Provider shall develop and implement, with the assistance of the Village, as the Village may determine in its sole discretion, an educational program that generally explains the Aggregation Program to all residential and small commercial retail customers in the Village and the Aggregation Group, provides updates and disclosures mandated by Illinois law and applicable rules and regulations, and implements a process to allow any Member the opportunity to opt out of the Aggregation Program according to the terms of the Power Supply Agreement. See Appendix A for further details.

4. Customer Service: Provider shall hire and maintain an adequate customer service staff and develop and administer a written customer service process that will accommodate Member inquiries and complaints about billing and answer questions regarding the Aggregation Program in general. This process will include a description of how telephone inquiries will be handled, either internally or externally, how invoices will be prepared, how Members may remit remittance payment, and how collection of delinquent accounts will be addressed. The Provider and the Village will enter into a separate customer service plan agreement or the terms shall be included in the Power Supply Agreement.

5. Billing: Commonwealth Edison or the Provider will provide a monthly billing statement to each Member which shall include the charges of the Provider, and the Provider will not charge any additional administrative fee.

6. Compliance Process: The Provider shall develop internal controls and processes to ensure that the Village remains in good standing as a Municipal Aggregator and ensure that the Village and the Program complies with the Act and all applicable laws, rules and regulations, as they may be amended from time to time. It will be the Provider's responsibility to timely deliver reports at the request of the Village that will include (i) the number of Members participating in the Program; (ii) a savings estimate or increase from the previous year's baseline; (iii) such other information reasonably requested by the Village; (iv) comparison of the Members' charge for the supply of electricity from one designated period to another identified by the Village. The Provider shall also develop a process to monitor and shall

IV. OPERATIONAL PLAN (Continued)

A. Aggregation Services (Continued)

promptly notify the Village in writing of any changes or amendments to the Act or any laws, rules or regulations applicable to the Aggregation Program.

7. Notification to Commonwealth Edison: The residential and small commercial retail customers of ComEd in the Village that do not opt-out of the Aggregation Program will be enrolled automatically in the Aggregation Program by a Provider. Members of the Aggregation Group will not be asked to take affirmative steps to be included in the Aggregation Group. To the extent that ComEd requires notification of participation; the Provider shall provide such notice to ComEd. The Provider will inform ComEd from time to time through electronic means any new members that it is enrolling into the Aggregation Group.

8. Plan Requirements: Pursuant to the Act, the Provider selected by the Village and the Village shall:

- a. Provide for universal access to all applicable residential customers and equitable treatment of applicable residential customers;
- b. Describe demand management and energy efficiency services to be provided to each class of customers;
- c. Meet any requirements established by law concerning aggregated service offered pursuant to the Act.

9. Solicitation of Bids: Pursuant to the requirements of the Act, the process of soliciting bids for electricity and related services and awarding power supply agreements for the purchase of electricity and other related services by the Village, shall be conducted in the following manner:

- a. The Corporate Authorities of the Village may solicit bids for electricity and other related services.
- b. Notwithstanding Section 16-122 of the Public Utilities Act and Section 2HH of the Consumer Fraud and Deceptive Business Practices Act, an electric utility that provides residential and small commercial retail electric service in the Village must, upon request of the Corporate Authorities of the Village, submit to the requesting party, in an electronic format, those names and addresses of residential and small commercial retail electrical retail customers in the Village that are reflected in the electrical utilities records at the time of the request and such other information required by the Act or any applicable rule or regulation of an authorized Illinois agency.
- c. The Village, upon receiving customer information from an electric utility shall be subject to the limitations on the disclosure of that information described in Section 16-

IV. OPERATIONAL PLAN (Continued)

A. Aggregation Services (Continued)

122 of the Public Utilities Act and Section 2HH of the Consumer Fraud and Deceptive Practices Act, and an electric utility providing such information shall not be held liable for any claims arising out of the provision of information pursuant to this Section and the Act.

B. Power Supply Agreement

The Corporate Authorities of the Village and the Provider shall duly execute and enter into a Power Supply Agreement to serve the Aggregation Group.

C. Sugar Grove's Retail Electric Supplier

The Power Supply Agreement shall require the Provider to satisfy each of the following requirements:

- Have sufficient sources of power to provide retail firm power to the Aggregation Group.
- Maintain a license as a Federal Power Marketer with the Federal Energy Regulatory Commission.
- Maintain a certification from the State of Illinois as a certified retail electric supplier and any and all other licenses or certifications required by Illinois law.
- Register as a retail electric supplier with ComEd.
- Maintain a Service Agreement for Network Integration Transmission Service under Open Access Transmission Tariff.
- Maintain a service agreement as required under all applicable rate tariffs of the State of Illinois.
- Maintain the necessary corporate structure to sell retail firm power to the ComEd residential and small commercial retail customers in the Village and the Aggregation Group.
- Maintain an Electronic Data Interchange computer network that is fully functional at all times and capable of handling the ComEd residential and small commercial retail electric customers in the Village and the Aggregation Group.
- Maintain the marketing ability to reach all ComEd residential and small commercial retail customers in the Village to educate them on the terms of the Aggregation Program and the Act.
- Maintain a call center capable of handling calls from Members of the Aggregation Group.
- Maintain a local or toll-free telephone number for customer service and complaints related to the Village's Aggregation Program.
- Agree in a binding written agreement between the Village and the Provider to hold the Village financially harmless from any and all financial obligations arising from supplying power to the Aggregation Group.
- Satisfy the credit requirements of the State of Illinois and the Village.
- Have the binding authority (to the satisfaction of legal counsel for the Village) to execute the Power Supply Agreement with the Village and be fully bound by all of its terms and conditions.
- Assist the Village in filing all reports required by the Act and any applicable law, rule or regulation, as may be amended from time to time.
- Assist the Village in developing a Consumer Education Plan.

IV. OPERATIONAL PLAN (Continued)

C. Sugar Grove's Retail Electric Supplier

- Assist the Village in developing a smart-meter program
- Comply with all applicable laws and regulations of the State of Illinois

D. Activation of Service

After a notice is mailed to all residential and small commercial retail electric customers in the Village providing an opportunity to opt out of the Program within a specific period of time, all customers who do not opt out in writing will be automatically enrolled in the Program. Customer enrollment with the Provider will occur thereafter without further action by the customer on terms set forth in the Power Supply Agreement and according to the retail tariffs of Commonwealth Edison.

E. Changes, Extension or Renewal of Service

The Power Supply Agreement with the Provider will provide when service shall begin and end. If the Power Supply Agreement is extended or renewed, Members will be notified as to any change in rates or service conditions and other information required by law. The Power Supply Agreement shall describe the terms upon which a Member or non-member will be given an opportunity to opt into or out of the Program, and reasonable notice will be provided as required by the Act or any applicable law. Members who opt-out will also be notified of their right to select an alternate retail electric supplier and of their ability to return to ComEd provided supply service.

F. Termination of Service

In the event that any Power Supply Agreement is terminated for any reason prior to the end of the scheduled term, each Member of the Aggregation Group will receive prompt written notification of termination of the Program at least sixty (60) days prior to termination of service under the Agreement. If the Agreement is not extended or renewed, Members will be notified in a manner determined by the Village and any applicable law, prior to the end of any service. Members will also be notified of their right to select an alternate retail electric supplier and of their ability to return to ComEd provided supply service upon termination of the Agreement.

G. Opt-In Procedures

ComEd residential and small commercial retail customers will be automatically enrolled in the Aggregation Program after any opt-out period has expired, unless they provide timely affirmation in writing on a form to be provided notifying the Provider of their election not to participate in the Aggregation Program. The Provider agrees to provide special notice directly to categories of ComEd customers as the Village may direct, and inform such customers of specific potential consequences of their change from existing service from ComEd to the Program, including but not limited to (i) space heating customers, (ii) customers using an electrical supplier other than ComEd or the Provider. ComEd residential and small commercial retail customers in the Village may request to join the Aggregation Group after the expiration of any

IV. OPERATIONAL PLAN (Continued)

G. Opt-In Procedures (Continued)

enrollment period by contacting the Provider, who shall accept them into the Aggregation Program, subject to written policies mutually agreed upon between the Village and the Provider in the Power Supply Agreement. The agreed upon policy shall be consistent with ComEd's supplier enrollment requirements. Members of the Aggregation Group who move from one location to another within the corporate limits of the Village shall continue as a Member of the Aggregation Group but may have to contact the Provider to resume service once a new account has been established at the new address.

H. Opt-out Procedures

ComEd residential and small commercial retail customers in the Village may opt-out of the Aggregation Program at any time during the opt-out period without additional fees charged by the Provider or the Village. Members of the Aggregation Group will be allowed to switch to a different electric supplier after the expiration of the opt-out period on the terms set forth in the Power Supply Agreement but at least shall be allowed to opt-out every three years. Requirements for notification of intent to opt-out of the Aggregation Group shall be set forth in the Power Supply Agreement. Consumers who opt-out of the Aggregation Group will not be switched from their current supplier or their applicable to ComEd's Standard Service Offer, until the consumer selects an alternate generation supplier. As required by the Act, it shall be the duty of the Village or the Provider if so provided in the Power Supply Agreement, to fully inform residential and small commercial retail customers in the Village in advance that they have the right to opt-out of the Aggregation Program. Such disclosure shall prominently state any charges to be made and shall include full disclosure of the cost to obtain service pursuant to Section 16-103 of the Public Utilities Act, how to access it, and the fact that it is available to them without penalty, if they are currently receiving services under that section. As further required by the Act, the IPA shall furnish, without charge, to any resident of the Village, a list of all supply options available to them in a format that allows comparison of prices and products.

I. Intergovernmental Agreement

The Corporate Authorities of the Village by majority vote may exercise its authority under the Act jointly with any other Municipality or County in the State of Illinois or combination thereof in accordance with the requirements of the Act. In such event, the Village shall enter into an intergovernmental agreement with such other Municipalities or Counties.

V. MISCELLANEOUS GOVERNANCE GUIDELINES

- A. The Corporate Authorities of the Village shall approve by an Ordinance passed by majority vote of the Corporate Authorities this Plan of Operation and Governance for the Aggregation program and any Amendments thereto.
- B. The Corporate Authorities of the Village shall contract with a Provider certified by the Public Utilities Commission of Illinois for the provision of Competitive Retail Electric Service to the Aggregation Group.

V. MISCELLANEOUS GOVERNANCE GUIDELINES

- C. The Corporate Authorities of the Village will require any Provider to disclose any subcontractors that it uses in fulfillment of the services described above in the Power Supply Agreement.
- D. The Corporate Authorities of the Village will require the Provider to maintain either a toll-free telephone number, or a telephone number that is local to the Members.

VI. LIABILITY

THE VILLAGE SHALL NOT BE LIABLE TO PARTICIPANTS IN OR MEMBERS OF THE AGGREGATION GROUP FOR ANY CLAIMS, HOWEVER STYLED, ARISING OUT OF THE AGGREGATION PROGRAM OR THE PROVISION OF AGGREGATION SERVICES BY THE VILLAGE OR THE PROVIDER. PARTICIPANTS OR MEMBERS IN THE AGGREGATION GROUP SHALL ASSERT ANY SUCH CLAIMS SOLELY AGAINST THE PROVIDER PURSUANT TO THE POWER SUPPLY AGREEMENT, UNDER WHICH SUCH PARTICIPANTS ARE EXPRESS THIRD-PARTY BENEFICIARIES.

VII. INFORMATION AND COMPLAINT NUMBERS

Copies of this Plan shall be available from the Village of Sugar Grove free of charge. Members and residential and small commercial retail customers of ComEd may call Sugar Grove Village Hall at 630-466-4507 for a copy of the Plan or for more information.

Appendix A --Education Process

The Provider shall develop the educational program in conjunction with the Village. Its purpose will be to explain the Aggregation Program to its members, provide updates and disclosures as mandated by State law and the rules and regulations of any applicable Illinois agency, and provide the opportunity for the Members to Opt-out of the Aggregation Program. The following are components of the education program:

1. Each residential and small commercial retail customer of ComEd within the corporate limits of the Village will receive notification by U.S. Mail stating: what the municipal Aggregation Program means, the procedure which must be followed to Opt-out of the Aggregation Program, the estimated price of electricity for Member of the Aggregation Program, and the deadline for returning the Opt-out form. See sample letter attached.
2. The Provider shall cooperate with the Village to provide opportunities for educating residential and small commercial retail CE customers in the Village about the Program and their rights under the applicable law and rules and regulations. In addition, the Provider and Village will cooperate to provide education about opportunities for energy efficiency measures to help Members reduce energy consumption.
3. The Provider will provide updates and disclosures to the Village and Members as mandated by State law and applicable rules and regulations as amended from time to time.

_____, 2011

Dear Village of Sugar Grove Resident,

The Village of Sugar Grove is providing you the opportunity to join other residents to save money on the electricity you use. Savings are possible through governmental aggregation, where Village officials bring together citizens to gain group buying power for the purchase of electricity from a retail electric generation provider certified by the Public Illinois Utilities Commission. Village of Sugar Grove voters approved this program in April, 2011.

After researching competitive electricity pricing options for you, we have chosen _____, to provide you with savings on your electric generation through May 2012. There is no cost for enrollment and you will not be charged a switching fee. You do not need to do anything to participate.

As a member of this aggregation, you are guaranteed to save ___ percent off your Price to Compare. Your Price to Compare is essentially the price you pay for electric generation from the utility and consists of generation and transmission related components, which are the costs associated with generating the power and delivering it through the transmission system.

To estimate what your savings per kilowatt-hour (KWH) will be through this program, locate your Price to Compare on your electric bill. Divide your Price to Compare by 100, then multiply by 0.0__ (___%) to determine your savings per KWH. Multiply that number by your total monthly usage. The final number is how much you can expect to save each month you use the same amount of electricity.

You will see your electric savings from _____ after your enrollment has been completed and your switch has been finalized -approximately 30 -45 days, depending upon your meter read date. Of course, you are not obligated to participate in the Village of Sugar Grove's electric governmental aggregation program. If you wish to be excluded from the program and remain a full-service customer of your local electric utility -Commonwealth Edison-you have until _____, 2011 to return the attached "opt-out" form. If you do not opt out at this time, you will receive a notice at least every _____ asking if you wish to remain in the program. If you leave the program at any other time, you could be subject to a cancellation fee from _____ and you might not be served under the same rates, terms and conditions that apply to other customers served by Commonwealth Edison.

After you become a participant in this governmental aggregation program, Commonwealth Edison will send you a letter confirming your selection of _____ as your electric generation provider. As required by law, this letter will inform you of your option to rescind your enrollment with

_____ with adequate notice prior to the scheduled switch. To remain in the Village's governmental aggregation program, you don't need to take any action when this letter arrives.

Commonwealth Edison will continue to maintain the system that delivers power to your home and no new poles or wires will be built by _____. You will continue to receive a single, easy-to-read bill from your local electric utility with your _____ charges included. The only thing you'll notice is savings.

If you have any questions, please call _____ toll-free at _____, Monday through Friday, 8 a.m. to 5 p.m. Please do not call the Village of Sugar Grove with aggregation program questions.

Sincerely,

Village of Sugar Grove

P.S. To receive these savings, you should not respond. Return the opt-out form only if you do not want to participate in the Village's electric governmental aggregation program.

Option 1: Do nothing and save.
If you want to participate in this program and save, you do not need to return this form. Your enrollment is automatic.

Option 2: Opt out by returning this form.
If you don't want to participate in this program, you must return this form before the due date.

Service Address (City, state and zip): _____

Phone number: _____

Account holder's signature: _____ Date: _____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: RESOLUTION: NON-PARTICIPATION IN IDOT COMPLETE STREETS
CONCEPT FOR THE IL47 & CROSS STREET STP PROJECT
AGENDA: JUNE 7, 2011 VILLAGE BOARD MEETING
DATE: MAY 31, 2011

ISSUE

Should the Village Board approve a resolution opting out of the Complete Streets concept for the IL 47 & Cross Street Intersection Improvement STP Project.

DISCUSSION

The Village of Sugar Grove is in the preliminary engineering phase of a study concerning the improvement of the intersection of IL 47 and Cross Street. The proposed project consists of constructing right turn lanes on the north, south and east legs of the intersection. Additional work will include storm sewer, utility adjustments, traffic signal modification, guardrail, and curb and gutter. Subject to project readiness and funding availability, the project is tentatively scheduled in the Village's FY 2012 construction program.

As part of the engineering for the project, IDOT's recently implemented complete street policy require bicycle and pedestrian ways be established in urban areas in conjunction with the improvements to their roads. The Village generally supports these initiatives and any attempts to comply. We are adding a sidewalk along Cross Street from Main Street to the Post Office.

However, at the north end of this project, the IL 56 ramps and interchange is an obstacle and to the south end, the BNSF railroad tracks and underpass are significant obstacles. Both obstacles would be very costly to overcome. Since the construction of a bike path along IL 47 in this area would not connect to any existing or currently proposed path in the foreseeable future, the Village is requesting a waiver to opt out of the Complete Streets concept at this time. Neither IDOT nor the Village has any funds secured or allocated for the improvements needed to overcome these obstacles.

Submission of this resolution would act as a formal request to IDOT for exclusion from the Complete Streets requirement due to excessive costs to overcome the obstacles noted above and the lack of usefulness for the foreseeable future.

COST

There are no costs associated with the passing of the resolution.

RECOMMENDATION

The Village Board approves Resolution # 20110607PW1 authorizing opting out of Complete Streets for the IL 47 & Cross Street Intersection Improvement Project.



VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

A RESOLUTION ADDRESSING BICYCLE AND PEDESTRIAN ACCOMMODATION AT ILLINOIS ROUTE 47 AND CROSS STREET

WHEREAS, the Illinois Department of Transportation (IDOT) has the authority to approve and determine the final plans, specifications and estimates for all State highways; and

WHEREAS, IDOT's projects must adequately meet the State's transportation needs, exist in harmony with their surroundings, and add lasting value to the communities they serve; and

WHEREAS, IDOT must embrace principles of context sensitive design and context sensitive solutions in its policies and procedures for the planning, design, construction, reconstruction, or major expansion of existing transportation facilities by engaging in early and ongoing collaboration with affected citizens, elected officials, interest groups, and other stakeholders to ensure that the values and needs of the affected communities are identified and carefully considered in the development of transportation projects; and

WHEREAS, bicycle and pedestrian ways must be given full consideration in the planning and development of transportation facilities, including the incorporation of such ways into State plans and programs; and

WHEREAS, the State's complete streets law requires bicycle and pedestrian ways to be established in or within one mile of an urban area in conjunction with the construction, reconstruction, or other change to any State transportation facility, except in pavement resurfacing projects that do not widen the existing traveled way or do not provide stabilized shoulders, or where approved by the Secretary of Transportation based upon documented safety issues, excessive cost or absence of need; and

WHEREAS, during the development of highway projects throughout the State, IDOT gives consideration to accommodating bicyclists and pedestrians on a need-basis; and

WHEREAS, The Village of Sugar Grove has carefully evaluated expected bicycle use at the proposed intersection, both at the time of construction and for the foreseeable future, and has determined that a need for bicycle accommodations at this specific location, at this specific time, does not exist; and

NOW, THEREFORE BE IT RESOLVED, that The Village of Sugar Grove hereby rejects IDOT's mandated bicycle and/or pedestrian accommodation at the proposed intersection improvement of Illinois Route 47 and Cross Street and acknowledges that such rejection may result in the cancelation of the proposed accommodation; and

BE IT FURTHER RESOLVED, that in spite of The Village of Sugar Grove's opposition to the accommodation for bicycle and/or pedestrian facilities, if IDOT still requires

The Village of Sugar Grove to construct said facilities along Illinois Route 47, The Village of Sugar Grove refuses to maintain these facilities; and

BE IT FURTHER RESOLVED, that a suitable copy of this resolution be presented to the Project Engineer associated with the proposal, or his or her equivalent, within IDOT.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 7th day of June, 2011.

P. Sean Michels, President of the Board
of Trustees of the Village of Sugar Grove,
Kane County, Illinois

ATTEST: _____
Cynthia Galbreath, Village Clerk
Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Robert E. Bohler	_____	_____	_____	_____
Trustee Kevin M. Geary	_____	_____	_____	_____
Trustee Mari Johnson	_____	_____	_____	_____
Trustee Rick Montalto	_____	_____	_____	_____
Trustee David Paluch	_____	_____	_____	_____
Trustee Thomas Renk	_____	_____	_____	_____

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: PRESENTATION OF A CERTIFICATE OF ACHIEVEMENT IN EXCELLENCE FOR FINANCIAL REPORTING
AGENDA: JUNE 7, 2011, 2010 REGULAR AGENDA
DATE: JUNE 3, 2011

ISSUE

Presentation on behalf of the Government Finance Officers Association of the Comprehensive Annual Finance Report Award.

DISCUSSION

The Government Finance Officers Association (GFOA) has awarded the Village of Sugar a Certificate of Achievement in Excellence for Financial Reporting. This is the 10th year that the Village has received this esteemed recognition. A Certificate of Recognition was also presented to Justin E. VanVooren, Finance Director as the individual that was primarily responsible for its having achieved the award on behalf of the Village.

This award represents a significant achievement as it reflects the commitment of the Village Board and Staff for using the highest principles of governmental accounting and presentation. In order to receive the award, the Village had to satisfy nationally recognized guidelines for presentation of the Village's financial statement.

COSTS

There are no costs associated with the presentation.

RECOMMENDATION

That the Village Board accepts the plaque recognizing the award and recognizes the efforts of the Finance Department to once again achieve this distinguished award.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS
GEOFF PAYTON, STREETS & PROPERTIES SUPERVISOR
SUBJECT: SUMP PUMP REIMBURSEMENT PROGRAM
AGENDA: JUNE 7, 2011 COMMITTEE OF THE WHOLE MEETING
DATE: JUNE 3, 2011

ISSUE

Should the Village implement a Sump Pump Grant/Reimbursement Program.

DISCUSSION

The Village President, with the assistance of Public Works Staff has been researching the possibility of offering a Back Up Sump Pump Grant/Reimbursement Program to residents with a history of flooding problems due to ground water. An outline of the program was presented at the May 17, 2011 Board Meeting.

An open meeting was held at the Sugar Grove Library on May 18, 2011 to gauge resident interest in the program. The meeting was poorly attended by residents, so a survey was sent to 69 people from a list of email contacts to whom the two notices of meetings were sent. Of those, the Village received 18 responses back. There were 2 interested in the program, 4 not interested, 3 unsure if they were interested and 9 no comments either way.

COST

There are no costs associated with this report.

RECOMMENDATION

The Village Board discusses the Sump Pump Reimbursement Program and advise Staff on how to proceed.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: RICHARD YOUNG, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: VETERANS PARK CONCEPT REVIEW
AGENDA: JUNE 7, 2011 COMMITTEE OF THE WHOLE
DATE: JUNE 3, 2011

ISSUE

Should the Village designate all or a portion of the Old Hotel Site as a Veterans Park.

DISCUSSION

This item was discussed at the May 3, 2011 Board Meeting when it was brought forward under Public Comment. The Board expressed support of a Veterans Park and asked that alternative sites also be considered. President Michels, Trustee Geary and staff met with representatives of the group proposing the idea on May 13 to further discuss the concept. The representatives have established a Veterans Park Committee (VPC).

The VPC prepared a presentation binder explaining their concept. Overall the VPC has provided a well detailed preliminary site plan and included design elements which were discussed by the COW and at the May 13 meeting.

The property is shown as pedestrian oriented retail or parking in the Village's Main Street Plan. The likelihood of a retail user locating on this site is minimal in the foreseeable future. The VPC's preliminary site plan includes parking.

The preliminary site plan includes a total of approximately 1.00 acre and is made up of approximately .83 acres of Village property and .17 acres owned by the Keck Family. The .17 acre site is proposed for access to a planned parking area at the west end of the property. This is likely shown to preserve the existing trees. As shown, there are 31 parking spaces on the proposed plan. The overall geometry of the parking layout seems to meet the design standards of the Village. Some adjustment in drive lane widths may be needed.

The VPC's concept is to develop the site in three phases. Phase One includes three flag poles, a raised flower bed area, bench area and pavers in an up front area along Main Street. This concept meshes with what the Staff felt was a good design and use of the property. A fence or other barrier along both the western edge of the site abutting the water tower area and along the southern edge of the site abutting the BNSF RR property would also likely be part of this phase.

Phase Two would include five individual memorials to each of the branches of the Armed Forces and a brick walkway.

Phase Three would include the construction of the parking area. As noted by the VPC, "this would provide much needed parking that is essential for the revitalization of Main Street." The parking area would likely be funded by the Village, not the VPC. Staff concurs with this idea and would hope to develop a game plan which would enable the VPC and/or the Village to apply for grant funds.

Additional details/plan elements such as picnic tables and possible garden plots would be explored as the various phases went through the final design and construction process.

Additional discussion regarding ownership, maintenance of the property and other items will take place if the project moves forward.

At this time staff recommends that the Board discuss the project and determine

- If a Veterans Park is appropriate on this site.
- If the concept plan is generally acceptable with a monument area in the front, passive park in the middle and a parking lot in the rear

If the Board is favorable, staff recommends that the Board direct staff to work with the VPC and develop conditions under which a formal dedication could be considered at an upcoming Regular Board Meeting. Conditions could include items such as the following.

- A legal Not For Profit (NFP) be formed to take responsibility.
- The NFP or Park District agree to maintain the "park" (non-ingress/egress and parking) areas.
- Village contribution will be limited to making the property available and the waiver of internal costs such as staff time for permit reviews.
- The Village will not be obligated to complete the parking lot or make any other improvements. This would not prohibit the Village from contributing if determined at a later date to be appropriate.
- No improvements that would preclude ingress/egress to the rear parking lot area shall take place unless and until the NFP obtains alternate access.
- No improvements take place without an approved concept plan for the full development of the site. While the concept plan would not be binding, it would ensure that the balance of the site could be reasonably utilized.

COST

Costs will be dependent upon the action taken. If the concept is implemented as presented by the VPC, Village out-of-pocket costs will be limited. There will be internal staff time costs. There is an undetermined opportunity cost to using the site for a park instead of potential retail.

RECOMMENDATION

That the Committee review and discuss the staff report and Veterans Park Committee submittal and provide direction.

VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS

RESOLUTION NO. 20110607A

A Resolution Concerning the Review of Executive Session Minutes

BE IT RESOLVED by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

WHEREAS, the Village of Sugar Grove is required to periodically review the minutes of all executive sessions; and

WHEREAS, the President and the Board of Trustees for the Village of Sugar Grove have reviewed the minutes of all closed sessions of the Board occurring within the previous six (6) months;

BE IT THEREFORE RESOLVED, that the President and the Board of Trustees for the Village of Sugar Grove has determined that at this time there are no minutes, or portions that are not confidential and, therefore, available for public inspection.

BE IT FURTHER RESOLVED, that the President and the Board of Trustees for the Village of Sugar Grove has determined that the minutes or portions thereof as attached and labeled Exhibit A continue to require confidentiality, in order to protect the public interest or the privacy of an individual, and as such will remain unavailable for public inspection.

BE IT FURTHER RESOLVED that the President and Board of Trustees approve the destruction of audio tapes of closed meetings prior to January 01, 2009 as set forth by Resolution 20031216C, A Resolution Adopting a Policy for the Keeping of a Verbatim Record of Closed Meetings Under the Illinois Open Meetings Act.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois on this 7th day of December, 2010.

BY: _____
P. Sean Michels, President of the Village Sugar Grove

AYES NAYS ABSENT

Johnson	_____	_____	_____
Bohler	_____	_____	_____
Geary	_____	_____	_____
Taylor	_____	_____	_____
Montalto	_____	_____	_____
Renk	_____	_____	_____

ATTEST:

Cynthia L. Galbreath, Clerk, Village of Sugar Grove

Resolution 20110607

Exhibit A

06/14/93	01/25/00	08/14/01	01/07/03	01/04/05	1/8/2008	4-19-11
06/28/93	01/02/00	08/21/01	01/21/03	02/01/05	2/5/2008	
07/12/93	01/11/00	09/25/01	02/01/03	03/08/08	6/17/2008	
10/11/93	01/18/00	10/16/01	02/04/03	03/22/05	7/15/2008	
11/22/93	02/22/00	10/23/01	02/18/03	05/31/05	8/5/2008	
06/20/94	03/28/00	10/09/01	03/04/03	06/14/05	9/16/2008	
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12/05/94	07/18/00	01/08/02	03/18/03	07/05/05	10/21/2008	
01/03/95	09/05/00	03/05/02	03/25/03	07/19/05	11/18/2008	
03/20/95	09/12/00	3-5b	04/02/03	08/02/05	12/16/2008	
03/31/95	09/19/00	04/09/02	04/15/03	09/06/05	1/6/2009	
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01/06/98	02/27/01	8-20b	02/17/04	5-15-07	01/05/10	
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12/01/98	07/19/01	12/17/02	08/17/04	12-4-07	10/05/10	
		12-17b	08/31/04	12-18-07	10/19/10	
			08-31-04b		12-7-10	
			10/05/04		12-16-10	
			11/16/04		12-21-10	
			12/07/04			

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CINDY GALBREATH, VILLAGE CLERK
SUBJECT: RESOLUTION CONCERNING THE REVIEW AND
RELEASE OF EXECUTIVE SESSION MINUTES
AGENDA: JUNE 7, 2011 CONSENT AGENDA REGULAR BOARD
MEETING
DATE: MAY 26, 2011

ISSUE

Should the Village Board release minutes and authorize the destruction of certain recordings of the closed session meetings as authorized by Open Meetings Act and Village Resolution 20110607A.

DISCUSSION

Closed session minutes must be reviewed at least every six months to determine if they are releasable to the public. Additionally the recordings of the minutes must be held for at least 18 months after the closed session meeting. After the 18 month period they may destroyed with the approval of the Board. It is recommended that recordings prior to June 2009 be approved for destruction.

Staff recommends that the Village Board approve a resolution regarding the review and release of the closed session minutes.

COSTS

There is no cost associated with the adoption of this resolution.

RECOMMENDATION

That the Board adopts Resolution 20110607A, A Resolution Concerning the Review of Executive Session Minutes and the Destruction of Closed Session Recording.

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: JUSTIN E. VANVOOREN, FINANCE DIRECTOR
SUBJECT: PUBLIC HEARING: ELECTRICITY AGGREGATION PROGRAM
AGENDA: JUNE 7, 2011 REGULAR BOARD MEETING
DATE: JUNE 2, 2011

ISSUE

Shall the Village hold the Public Hearing for the Electricity Aggregation Program.

DISCUSSION

The Village Board last discussed municipal aggregation at the May 17, 2011 Regular Board meeting, when it authorized execution of confidentiality agreements between the Village of Sugar Grove and electricity suppliers.

On April 5, 2011, Sugar Grove voters approved a referendum to operate an Aggregation Program as an "opt-out" program. Under the opt-out program, all ComEd residential and small commercial retail customers in the Village are automatically included as participants in the Program unless they opt-out of the Program by providing written notice of their intention not to participate as a part of the Aggregation Group.

The Village is required by the Public Act 96-1076 to have 2 public hearings regarding municipal aggregation. The notice was published in the Elburn Herald on May 19 and May 26, 2011 for the June 7 and June 21, 2011 public hearings.

Attached is the Ordinance Authorizing an Electricity Aggregation Program, as well as the draft Plan of Operation and Governance for the program.

COST

The Village will spend approximately \$30 on publishing the public hearing notice, account 01-56-6503, Publishing. The budget for the account was \$612.00 for fiscal year 2011 – 2012, which currently has expenditures of \$0.00.

RECOMMENDATION

That the Village Board holds the Public Hearing to obtain public comments regarding the Electricity Aggregation Program.



Veterans Park 2011

Sugar Grove Veterans Park

Prepared by Cliff Barker

As supporters of Veterans Park we believe that:

The establishment of a Veterans Park in Sugar Grove would bring a place of honor to out Veterans; past, present, and future.

Sugar Grove as a community will benefit from its own involvement in bringing a living memorial to Main Street.

Preserving the green space benefits the long term Main Street Plan towards a revitalization.

Park Plan and Description

The currently unoccupied space at the corner of Main Street and the BNSF tracks is the prime location for a reflective park and would serve as a monument to all of the veterans from Sugar Grove and the surrounding area. Starting with a Declaration Ceremony and unveiling of signage from the Village as Veterans Park, construction could proceed in separate phases.

Phase One

The initial phase would consist of the installation of a lighted set of three flagpoles in a center front location, a paver walkway, two park benches and a 4'x12' raised flower bed area.

Phase Two

The second stage of Veterans Park would revolve around fundraising for five individual memorials to each of the branches of the Armed Forces. A walkway has been proposed consisting of personalized bricks winding through the shade of the large oak and maple trees, rejoining the phase one walkway.

Phase Three

The final phase of Veterans Park would consist of the construction of a public parking area of approximately 31 vehicles by the village. This would provide much needed parking that is essential for the revitalization of Main Street.

Competitive Analysis

Why this location?

In determining the prime location that would best suit Veterans Park, we took several sites into consideration, and spent several days visiting other towns and villages to get a feel for what worked and what didn't. The old hotel property is felt to be the most advantageous for many reasons. It's location on Main Street is open, it has a mixture of very mature old growth trees and younger trees forming an inspiring concave shape framing a large green area. The shade provided by these trees encourages a peaceful place to have lunch.

When originally purchased by the village, the Sugar Grove Hotel was to be a community asset, and while the plan has changed over time, keeping it as green space and encouraging community involvement in its design and construction would result in an asset of its own.

In comparison to other sites considered, this property is in full view of Main Street, not secluded behind existing structures as is Snow Park. This encourages its use by the community and greatly reduces the possibility of vandalism and mischief.

Its full view encourages its upkeep and ensures that as place to honor veterans, it must be presentable at all times.

The grade of the land requires no changes and thus reduces the chance of affecting storm water runoff. As the west end of Volunteer Park serves as a drainage swale, we felt this would be a less than optimum locale.

The Keck Park location is currently a playground and ball field. We feel these are as beneficial to a community as any school or business, and should be retained as such.

Most importantly to us, we feel that every park in Sugar Grove was designed and dedicated with a specific purpose in mind. They are each named in respect of a person, family or event, and the re-branding or sharing of any of them would both remove their uniqueness, and not allow the same respect to Veterans Park it would receive as a place of its own.

With respect to the other properties we considered, this property is currently owned by the village and would not require a private entity to sell, donate, or otherwise give up a privately held parcel. Both the location of the former Retreat and the Sugar Grove Cemetery are privately held.

Ask any Veteran or their families and you'll find that cemeteries have a memorial purpose of their own. They are places of respect and memory of friends, family members, and brothers-in-arms that are no longer with us today. This is the most solemn and sacred of places to them. The purpose of Veterans Park would be a celebration of life, honoring our soldiers of the past, as well as those of the present. A place for a mother to plant flowers for her son or daughter in the spring. A place for a father to go to be with others and not be alone in longing for the safe return of a child, serving in the military. Veterans Park could be a place for children to learn what words like honor, respect, community and dedication truly mean.

Competitive Analysis, cont.

The size of the current green space is such that it lends itself perfectly to celebrations associated with Memorial Day, Flag Day, Independence Day, Patriots Day, and Veterans Day. We feel it would also be an excellent stop for The Vietnam Traveling Memorial Wall and an information packet is forthcoming regarding having a place on their schedule.

Our goal is to make this both a teaching tool and a community use area. Presently the third grade students at John Shields Elementary take a short walk to the Bliss House, home of the Sugar Grove Historical Society. Along the way there are discussions of the community house, the Sugar Grove School building, and the buildings where the hardware store, grocery market and train depot were. This park in its proposed location would be yet another teaching opportunity both in its history as the Sugar Grove Hotel site, but also as a Veterans Park.

Memorial Construction

Phase One

- ◆ One Satin Finish, solar lit, aluminum flagpole, 20-30 feet in height for the American flag
- ◆ Two Satin finish, solar lit aluminum flagpoles approximately 5 feet shorter in height to hold the state and village flags.
- ◆ All poles would incorporate a locking halyard compartment to defeat tampering.
- ◆ Two composite park benches, made from recycled materials securely mounted to concrete bases.
- ◆ 150 Sq/Ft of paver walkway from the current sidewalk to the flagpole area and back to the sidewalk.
- ◆ Two brick raised bed gardens for flowers.
- ◆ One mid-height hedge separating the park from the BNFS property on the south side reducing the possibility of a pedestrian entering the railroad right of way.
- ◆ 3-6 picnic tables, possibly provided by the park district for use during the outdoor season. (April 1st- October 1st)

Phase Two

- ◆ Paver walkway made from fundraising bricks, engraved with the names of area veterans, messages of support, or in memory of fallen soldiers winding through the park area.
- ◆ Five individual monument stones honoring the five branches of the Armed Forces.

Phase Three

- ◆ Planning and construction by the village of an (approximate) 31 space parking area in the West end of the property.

Our Team

In order to ensure to the village our means to secure funding for the improvements to the property, there have been procedures and preparations started to establish a Veterans Park Committee. This committee would be responsible for fundraising drives, maintain a bank account for any funds raised and serve as an improvement manager in accordance with the Village Building Codes.

Currently the committee consists of four officials from the Sugar Grove American Legion, Tammy Carter, General Manager; Beth Johnson, Women's Auxiliary; Matt McCannon, Sons of American Legion; and Cliff Barker, American Legion.

The board will also consist of four members of the Sugar Grove community. Interest has been expressed by individuals such as Sheriff Pat Perez, John Whitehouse of EEI, William King, and others.

All improvements will be subject to Village Approval and will conform to the standards they have set forth. All engineering for this park has and will continue to be done by Engineering Enterprises, Inc., and construction will be done utilizing volunteers and established companies in good standing with the village. Companies and individuals that have expressed interest in assisting with construction are Warren Hestekin - Warren's Excavating, Drew Frasz - Contractor, Dan Wolf - Airport groundskeeper.

Model ECX30 IH

Single sheave truck, cast aluminum revolving, non-fouling, internal halyard truck

1/8" x 7x19 Mil-C-5424 Stainless steel aircraft cable

Standard flag arrangement: 5' x 8'

Neoprene coated 2" diameter steel counterweight

Nylon beaded retainer ring

Gearless, self locking direct drive winch with six tumbler cylinder lock

Aluminum flash collar

3000 PSI concrete

Hardwood wedges (supplied by others)

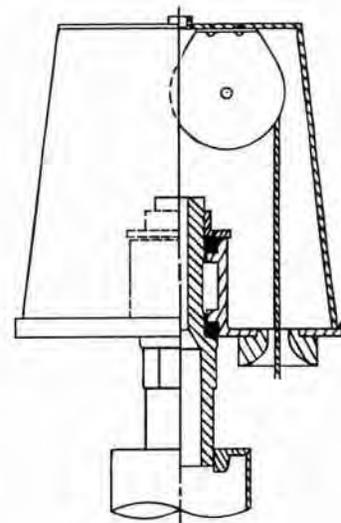
Dry sand tightly tamped after aligning pole

Foundation sleeve -16 ga hot dip galvanized steel

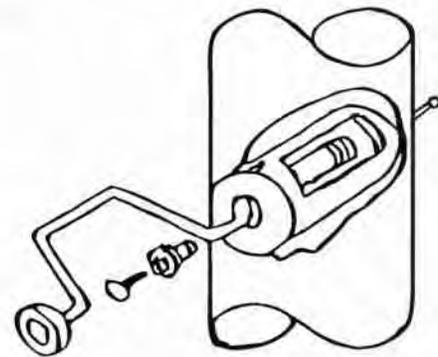
Steel centering wedges

1/4" Steel base plate

1/4" Steel support plate welded to grounding spike



Revolving non-fouling internal halyard truck, cast aluminum body, 26 stainless steel ball bearings, and 2-1/2" diameter plated steel sheave.

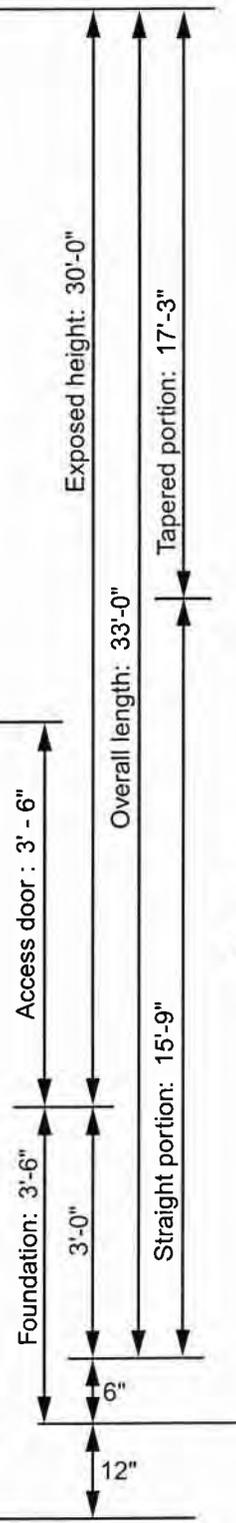
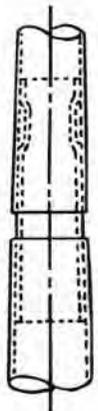


Winch Detail

All shafts with overall length of more than 38'-6" are shipped in two sections.

Each section matched marked for field assembly. Exposed portion of jam sleeve must be **well lubricated** prior to assembly.

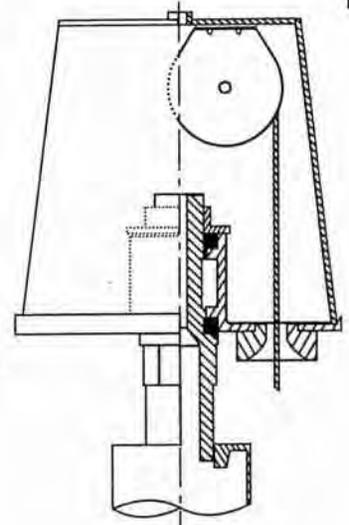
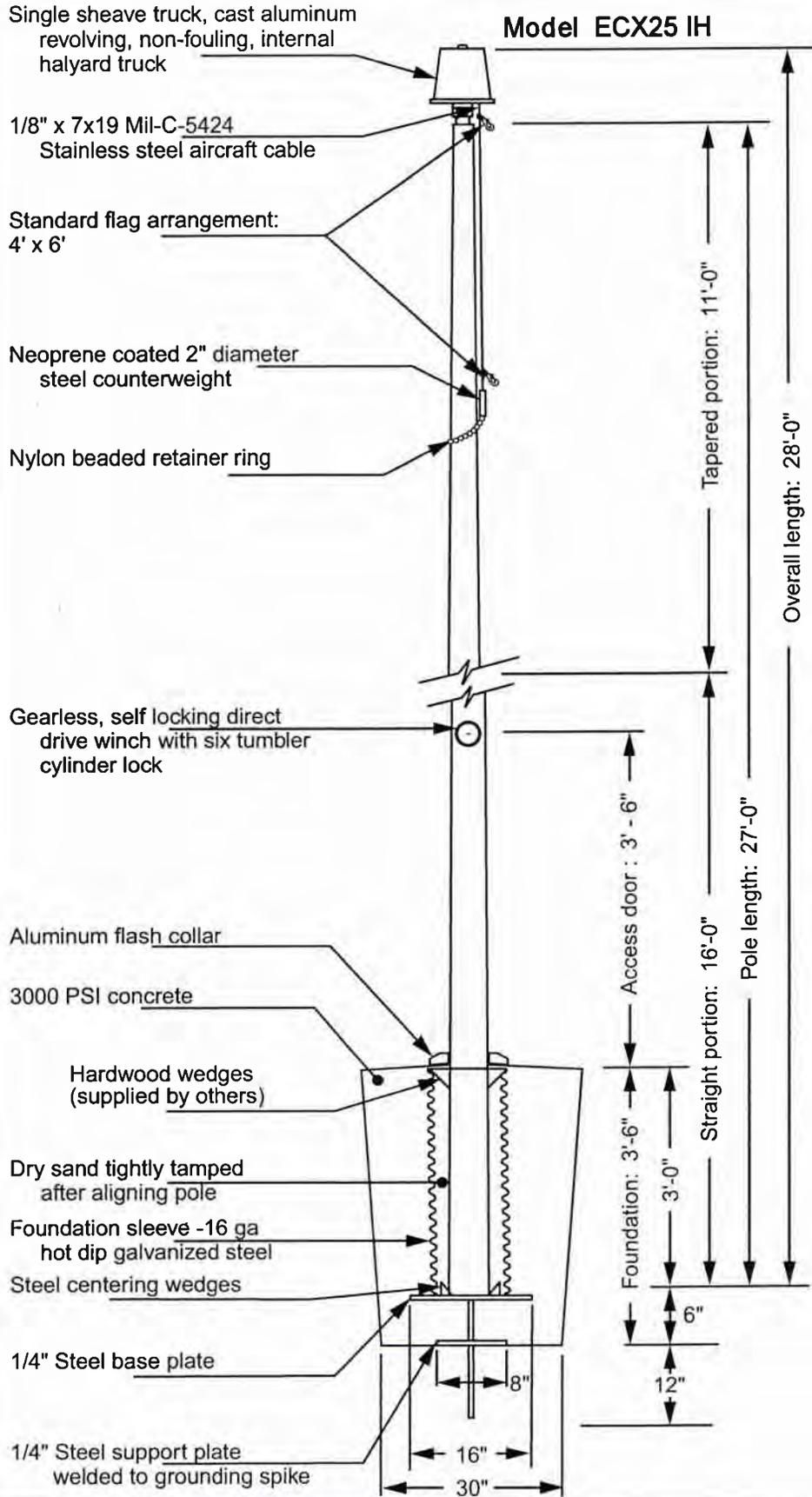
1-1/2" maximum shop gap allowed for field fitting (ram for tight joint)



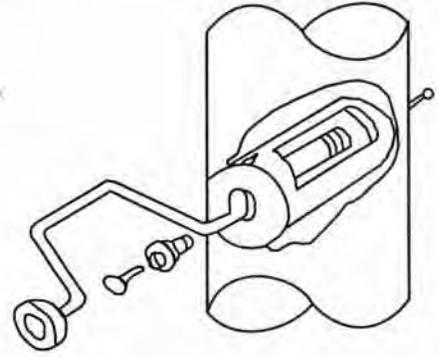
Project:	Ground set tapered aluminum flagpole: ALLOY: 6063T6	EDER FLAG	Date:
Location:	Exposed height: 30'-0"	Overall height: 33'-0"	Revision:
Architect:	Ship in 1 section	Butt diameter: 5"	
Contractor:	Top diameter: 3"	Wall thickness: .125"	
Customer:	Finish: 100 grit polish		
		1000 W. Rawson Avenue	
		Oak Creek, WI 53154	
			Job:



Model ECX25 IH



Revolving non-fouling internal halyard truck, cast aluminum body, 26 stainless steel ball bearings, and 2-1/2" diameter plated steel sheave.

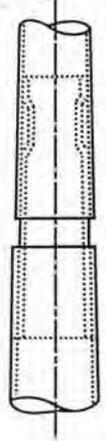


Winch Detail

All shafts with overall length of more than 38'-6" are shipped in two sections.

Each section matched marked for field assembly. Exposed portion of jam sleeve must be **well lubricated** prior to assembly.

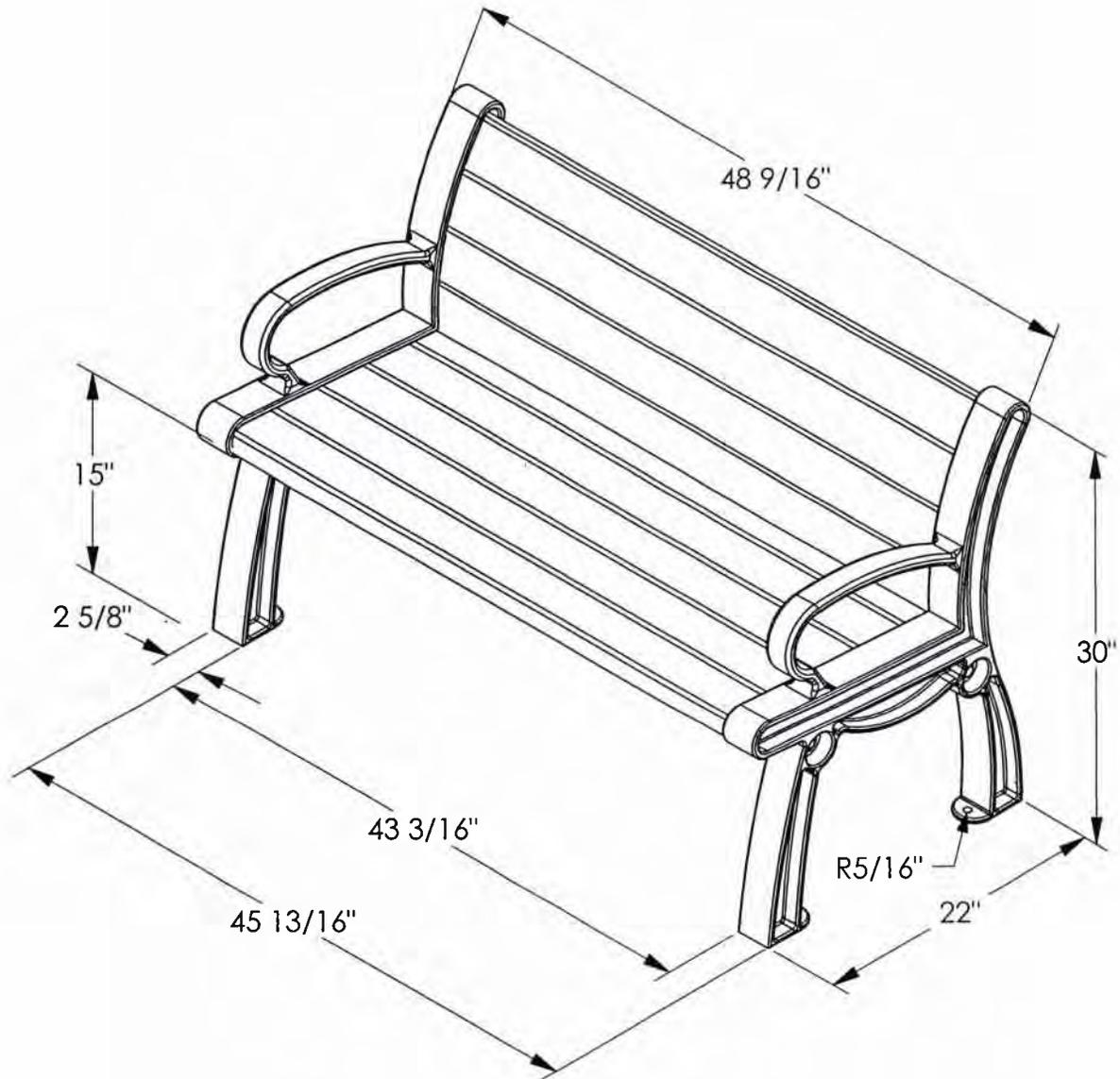
1-1/2" maximum shop gap allowed for field fitting (ram for tight joint)



Project:	Ground set tapered aluminum flagpole: ALLOY: 6063T6	EDER FLAG	Date:
Location:	Exposed height: 25'-0"	Overall height: 28'-0"	MANUFACTURING COMPANY
Architect:	Ship in 1 section	Butt diameter: 5"	1000 W. Rawson Avenue
Contractor:	Top diameter: 3"	Wall thickness: .125"	Oak Creek, WI 53154
Customer:	Finish: 100 grit polish		Job:

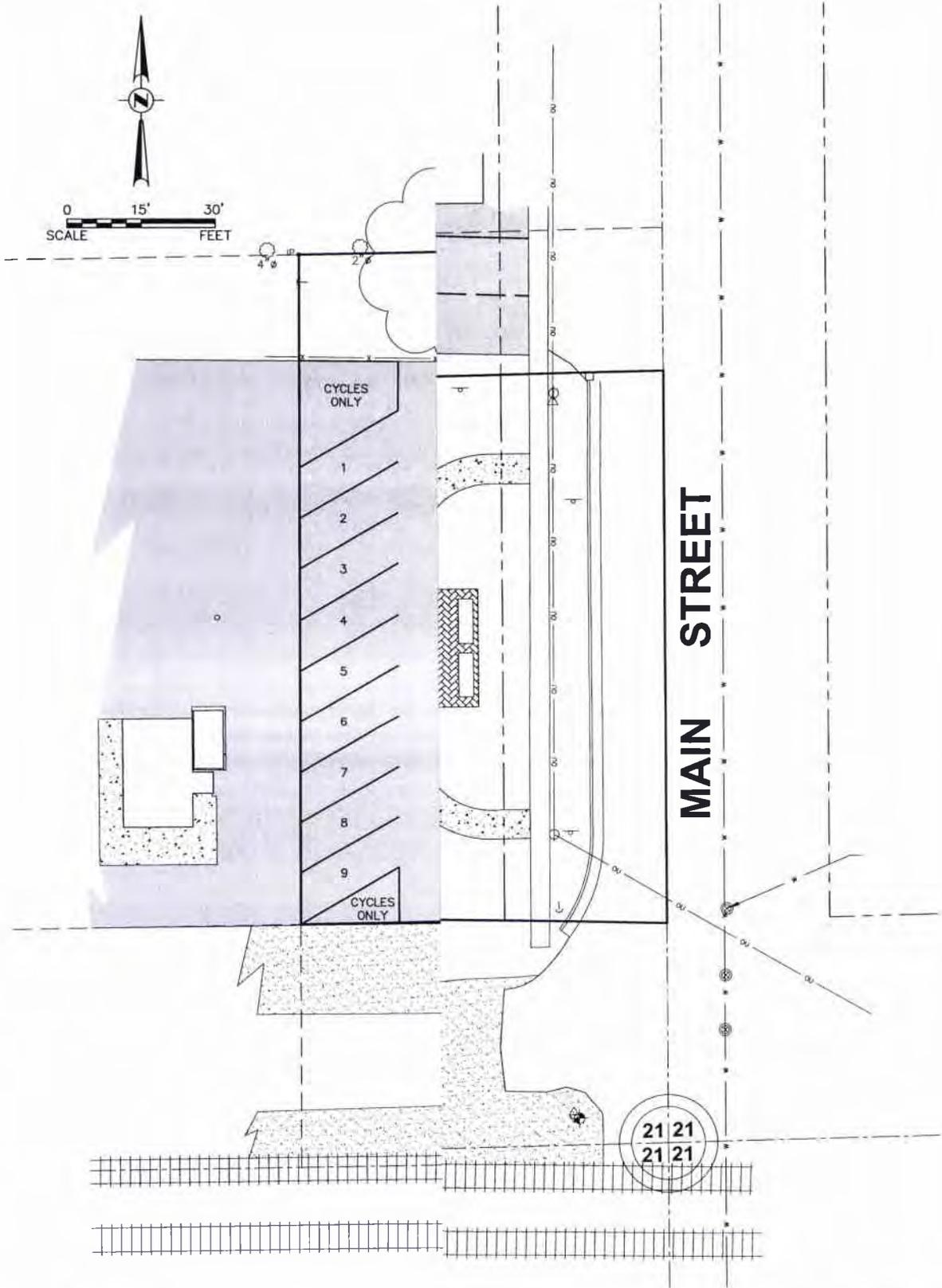
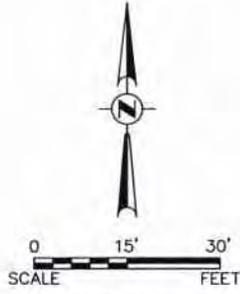
HIGHLAND

PRODUCTS GROUP LLC



NOTES:

- 2 X 4 SLATS ARE RECYCLED PLASTIC
- BASES ARE ZINC PLATED
- ALL HOLES PRE-DRILLED
- ALL HARDWARE IS ZINC PLATED
- UNIT WEIGHT APPROX. 100 LBS.



Plotted: May 28, 2011 8:15 PM By: John Whitehouse - Tab: EEI 22034 Main

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Engineering Enterprises, Inc.
 CONSULTING ENGINEERS
 52 Wheeler Road
 Sugar Grove, Illinois 60554
 630.466.6700 / www.eeiweb.com

PRELIMINARY SITE PLAN
VETERAN'S MEMORIAL PARK
SUGAR GROVE, ILLINOIS

DATE:	MAY 30, 2011
PROJECT NO:	P11030
FILE:	P11030-SITE PLAN
SHEET	1 OF 1

Path: \\SBSR001\PROJECTS\11030\DWG\11030-SITE PLAN

School creates wall to honor veterans

By [Melissa R. Riske](#) Community producer May 24 at 6:00 a.m.



Veterans Day may have been in November, but one local school plans to honor those who served every day.

On Friday, Independence Junior High School in Palos Heights will unveil an Honor Wall of former students who have served in the military.

The memorial is a nearly year-long project, spearheaded by head teacher Heather Meskimen and a committee of retired teachers, current teachers, parents and community members.

Meskimen said the idea came from a parent, Nadine Kurchinski, after she had seen a display at another school. She asked if her elementary school could create a similar wall. She has a special interest in the project — her son Patrick is serving in the military and will be among the 16 names of those honored on the wall.

For the project, the school reached out into the community, looking for names of veterans, as well as those in active duty, from Palos Heights School District 128.

Through the search, they've located veterans who served in the Vietnam War up to present students about to graduate from Shepard High School and enter military academies.

The committee has gathered varying information on each of the veterans, from a name and confirmation that Palos Heights was the hometown, to letters and even photos of the individuals from when they were in eighth grade.

Meskimen said the project has provided history and social study lessons for the students.

“I think our kids really get an appreciation for our veterans,” Meskimen said.

Meskimen said the project took a lot of legwork — talking to individuals, sharing letters and using resources like the school library and Internet for research.

Almost everyone in the small school, from students and teachers to retired teachers, lent a hand in the project, Meskimen said.

Eighth-grader Lisa Chionis, treasurer for the student council, helped collect donations for the project.

“People were really generous,” she said.

Meskimen said she knows there are more individuals out there and said there’s room on the wall for more names.

“Our hope is that as the word spreads, we’ll get more names and we can continue to honor those who served in the military,” she said

Veteran works to complete memorial at College of Lake County

By [Sheryl DeVore](#) Community producer Saturday at 10:26 a.m.



Wayne Maczko's cousin returned from Vietnam in the 1960s suffering from post traumatic stress disorder, a condition the man still battles today.

"He got three Purple Hearts, but he got messed up there," said Maczko of Round Lake.

Wanting to pay back his cousin for the sacrifice he made for his country, Maczko enlisted in 1966.

Today, some 45 years later, Maczko continues to remember soldiers who have served the United States — this time through the CLC Willow Lake Veterans Memorial. Maczko, an engineer at the College of Lake County, created the plan, helped build the memorial and organized Veterans Day and Memorial Day ceremonies on the college's Grayslake campus.

Five years ago, Maczko said he was repairing a small stone that commemorated war veterans, which was placed near some shrubs at the college campus. "I looked up and saw this beautiful spot by the college with the lake and the willow tree." He was inspired then, he said, to build a memorial for Lake County's fallen soldiers, veterans and active soldiers.

Maczko led fundraisers to gain the \$60,000 needed to erect the memorial, but he's not done yet. An additional \$30,000 is needed to purchase a bronze figurine in a kneeling position paying respect to the soldiers. On June 3, a fundraiser is being held at Renwood Golf Course in Round Lake to raise funds for the figurine.

Maczko comes from a family of veterans. His father, he said, received the Bronze Star during World War II. "He saved a lot of people's lives," Maczko said.

Maczko enlisted in the Army Nov. 7, 1966 two weeks after he graduated from Warren Township High School in Gurnee. He was sent to Germany for training in the infantry. He never saw action in Vietnam, but many of his fellow enlistees did.

When he returned home, there was no fanfare, no waving of American flags by people who wanted to thank the soldiers.

"It was awful when I came back here," he recalled. "It was a bad scene. Nobody sent us food. There were no care packages. We're not going to let the same thing happen to" today's soldiers.

His daughter, Shannon Maczko, of Wauconda, agrees that each veteran, fallen or alive, needs to be remembered.

At the May 27 ceremony, she read the name of each of the Lake County residents who died while on duty in Iraq and Afghanistan. Each time she spoke a name, a bell was rung.

"This is a huge solemn event. It's an honor to read the names," Shannon Maczko said earlier. "I'm super proud of my dad, what he has done to honor those who died for our country."

Michael Peck superintendent of the Veterans Assistance Commission in Lake County served as emcee for the ceremony.

"It's a great tribute to recognize the veterans after 9/11," he said of the memorial.

"Wayne spoke to the commission and came up with the idea of recognizing the fallen soldiers in Lake County."

The commission pays \$50 for each of the bricks, which Maczko then purchases, has engraved and places at the memorial. Family members who want to recognize their loved ones who are soldiers at war can also purchase bricks.

Maczko has so far laid 360 engraved bricks at the monument.

"I think this memorial is a solace to families," who have lost loved ones in recent wars," Peck said. "Wayne is an outstanding veteran. He's a veteran's veteran."

Maczko recently met Marine Sgt. John Peck who came home to Antioch May 9 from Afghanistan where he lost both his legs and arms in the line of duty.

"He gave me a big hug as best as he could and thanked me," Maczko said. "It was I who should be thanking him. We don't want to forget these wonderful kids."

A golf outing will be held on Friday, June 3, to support the completion of the College of Lake County Willow Lake Veterans Memorial and to raise funds for Sgt. Peck.

<http://triblocal.com/grayslake/2011/05/28/veteran-works-to-complete-memorial-at-clc>

**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: CYNTHIA L. GALBREATH, VILLAGE CLERK
SUBJECT: DISCUSSION: OPEN BURNING
AGENDA: MAY 17, 2011 COMMITTEE OF THE WHOLE
DATE: JUNE 3, 2011

ISSUE

Should the Board consider amending the open burning regulations.

DISCUSSION

At the meeting of May 17, 2011 staff was asked to place on the next Committee of the Whole agenda the discussion of the open burning regulations of the Village.

The current Code of Ordinances allows open burning for certain purposes and with some conditions. The purposes and conditions in which open burning is allowed is outlined below. For items 1, 2, 3 fires are allowed between the hours of 10:00 A.M. and 10:00 P.M. Sunday through Thursday and 10:00 a.m. through 1:00 a.m. on Friday and Saturday. For item 4 the hours are from 10:00 a.m. to 4:00 p.m.

1. Recreational camp fires are allowed as long as the are: less than three feet (3') in diameter burning untreated wood only, within a contained area,
2. Festive and/or ceremonial burnings in excess of three feet (3') in diameter are allowed with a permit issued by the Village.
3. Open fires used for cooking food at public or private gatherings are permitted
4. The burning of landscape debris (Leaves, diseased trees, and tree debris) may be burned on the premises on which they are generated, between the hours of 10:00 a.m. and 4:00 p.m. with the wind velocity being less than ten (10) miles per hour. Fires must be completely extinguished after 4:00 p.m. Fires must be attended at all times by an adult 18 years or older and be completely extinguished if not attended.

The open burning regulations of Elburn, Montgomery, Oswego, and Yorkville as well as Kane County's were reviewed for comparison. Elburn and Montgomery do not allow any open burning. Oswego is similar to Sugar Grove's and Yorkville allows open burning but does not allow grass or leaves to be burned. The county code for burning varies according to zip codes. For the Sugar Grove Township area the regulations are; the burning of dry landscape and brush is permitted between 10:00 a.m. and 3:00 p.m., on sunny days, not on an announced ozone or inversion alert day, wind must be 10 mph or under, fires must be supervised, and a fire extinguisher, hose, or water source must be available at the burning site.

This item is once again being brought for discussion at this time based on comments and request made from residents who have respiratory issues and the perception that the current code is not enforced and many residents are reported as letting fires smolder or burn inappropriate items (such as paper, boxes, and wet debris).

Sugar Grove is fortunate and has many areas with mature trees; however, due to seasonal changes and maintenance needs the trees create landscape debris. During previous discussions a total ban was not well received as at that time the Village's waste hauler did not offer curbside pickup. The waste hauler now does offer curbside pickup (subject to proper bagging/bundling) so a ban could be considered. Staff would suggest that when discussing whether or not to amend the code regulating the following items be considered.

1. Add "dry" to the wording for the definition of debris.
2. Add on a sunny day so that burning is not allowed when it is misty, foggy, raining, or snowing – conditions that cause a fire to smolder.
3. Add that an extinguisher, hose, or water source must be available at the burning site.
4. Add no garbage or treated paper of any kind may be burned.
5. Consider eliminating grass cuttings from the definition.
6. Add not on an ozone alert or announced inversion conditions (high pressure, high humidity) day.
7. For recreational fire (item #2) add:
8. Fires shall be allowed within a dry stacked stone, masonry, or metal fire pit or ring or within commercially manufactured portable fireplaces, but only if:
 - a. Location: The location of the stone, masonry, or metal fire pit or ring or commercially manufactured portable fireplace shall be at a safe and reasonable distance from any building, structure, or vehicle and from any container or other source of flammable liquids or vapors. A metal fire ring or commercially manufactured portable fireplace shall not be placed on any combustible surface.
 - b. The fuel shall be dry, seasoned wood or equal and no household or landscape wastes or leaves shall be burned.

- c. Attendance: No burning shall take place on private property without the presence and oversight of an adult over 18 years of age. No fires shall be left unattended until entirely extinguished.

COST

There is no cost associated with this item at this time.

RECOMMENDATION

That the Board discuss the open burning regulations and direct staff accordingly.